



Agenda  
City Council Workshop  
The Corporation of the City of Brampton

Monday, February 26, 2024  
1:00 p.m.

Hybrid Meeting - Virtual Option & In-Person in Council Chambers – 4th Floor – City Hall

**Members:**

Mayor Patrick Brown	
Regional Councillor R. Santos	Wards 1 and 5
Regional Councillor P. Vicente	Wards 1 and 5
Regional Councillor N. Kaur Brar	Wards 2 and 6
Regional Councillor M. Palleschi	Wards 2 and 6
Regional Councillor D. Keenan	Wards 3 and 4
Regional Councillor M. Medeiros	Wards 3 and 4
Regional Councillor P. Fortini	Wards 7 and 8
City Councillor R. Power	Wards 7 and 8
Deputy Mayor H. Singh	Wards 9 and 10
Regional Councillor G. Toor	Wards 9 and 10

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:

Tammi Jackson, Legislative Coordinator, Telephone 905.874.3829, TTY 905.874.2130,  
[cityclerksoffice@brampton.ca](mailto:cityclerksoffice@brampton.ca)

Note: Meeting information is also available in alternate formats upon request.

1. **Roll Call**

2. **Workshop Session**

**Workshop Purpose:** To provide an update on Grass Maintenance Services.

Note: This is an in-person and remote participation event. Livestreaming and recording will be available.

1:00 p.m. **Welcome and Introductory Remarks**

- Janice Adshead, Acting City Clerk, Legislative Services

1:05 p.m. - **Update regarding the Grass Maintenance Services**

- Brian Macklin, Supervisor Parks Maintenance, Community Services

3. **Adjournment**

3:00 p.m. **Wrap-up and Adjournment**

*Session times may vary depending on Council discussion. This virtual Council Workshop will be livestreamed and archived on the City's website for future public access.*

**City Council Workshop Rules**

*Section 20 of Procedure By-law 160-2004, as amended, applies:*

- *A workshop can include open session and closed session business, in accordance with the Procedure By-law and The Municipal Act, 2001.*
- *Workshop notice is to be made available to the public. After Workshop notice is provided, no new matters can be added to an agenda. Quorum of Council is not required for a Workshop. Members of the public attending a Workshop are permitted to observe the public session. No decisions or directions to staff can be made at the Workshop. Any matter requiring a Council decision must be reported back to Committee or Council for consideration and approval.*
- *The City Clerk's Office will prepare "minutes" from the Workshop in the form of meeting notes only. Public session "minutes" are available for public review if a request is received.*

# Grass Cutting / Landscape Maintenance

Parks Maintenance & Forestry Division





Community Services Department

February 26, 2024



Prepared by: Parks Maintenance & Forestry Division

# Contents

-  Current Service Levels
-  Increased Service Levels
-  Contract Management
-  Municipal Comparisons







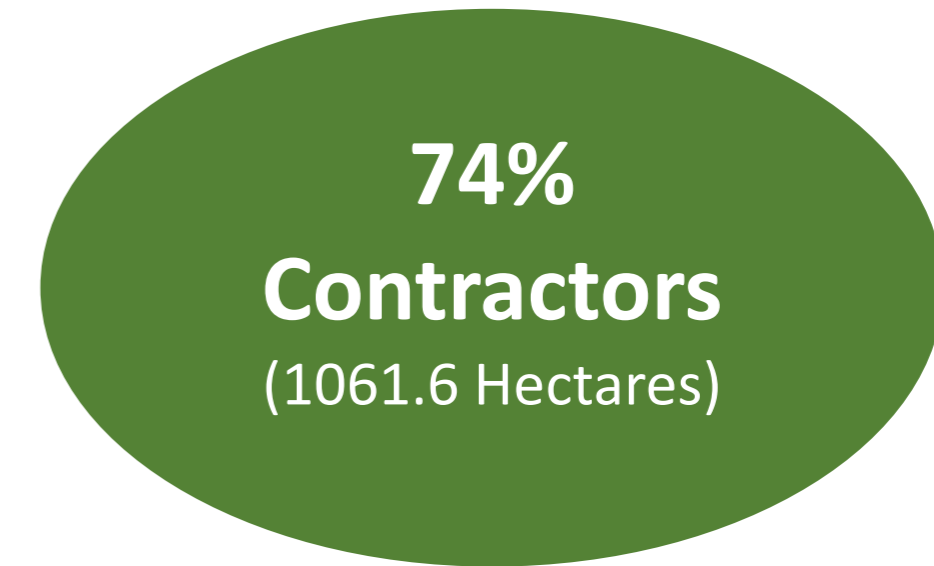


# Current Service Levels



# Grass Maintenance Types & Service Levels (2023)

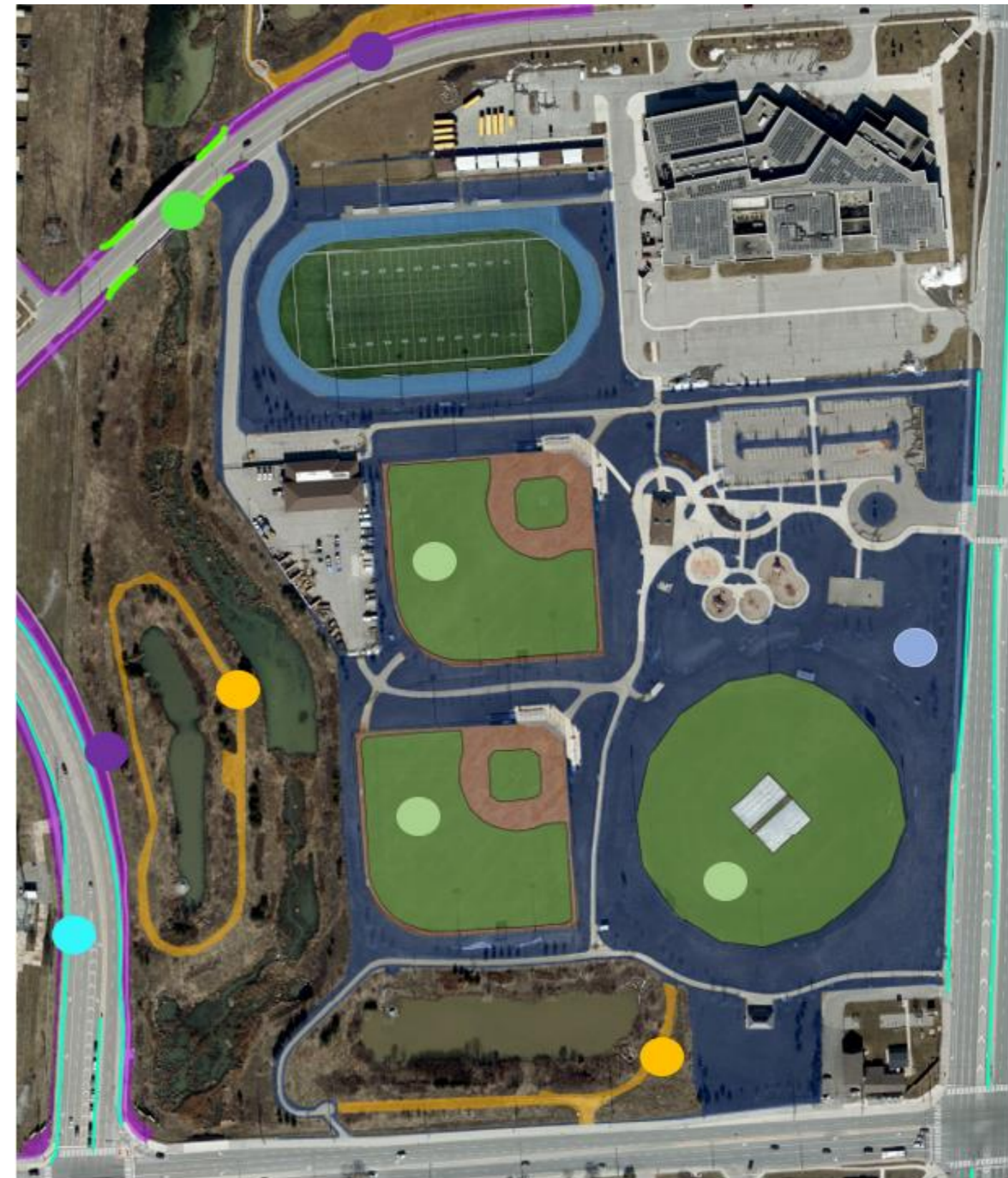
Maintenance Type	Service Level
<b>High Maintenance</b>	24 CUTS per season <ul style="list-style-type: none"> <li>• <i>High profile parks</i></li> </ul>
<b>Medium Maintenance</b>	12 CUTS per season <ul style="list-style-type: none"> <li>• <i>Parklands and Boulevards</i></li> </ul>
<b>Low Maintenance</b>	4 CUTS per season <ul style="list-style-type: none"> <li>• <i>Boulevard ditches</i></li> <li>• <i>Stormwater retention ponds</i></li> </ul>
Other Maintenance	
 <b>Shrub and Bed Trimming</b>	3 CUTS per season <ul style="list-style-type: none"> <li>• <i>Boulevard shrub beds</i></li> </ul>
 <b>Guiderail Trimming</b>	2 CUTS per season
 <b>Fence Line Cuts</b>	3 CUTS per season <ul style="list-style-type: none"> <li>• <i>Behind residential homes</i></li> </ul>
 <b>Median &amp; Curbs</b>	2 CUTS per season <ul style="list-style-type: none"> <li>• <i>Roadways</i></li> </ul>



# TERAMOTO PARK

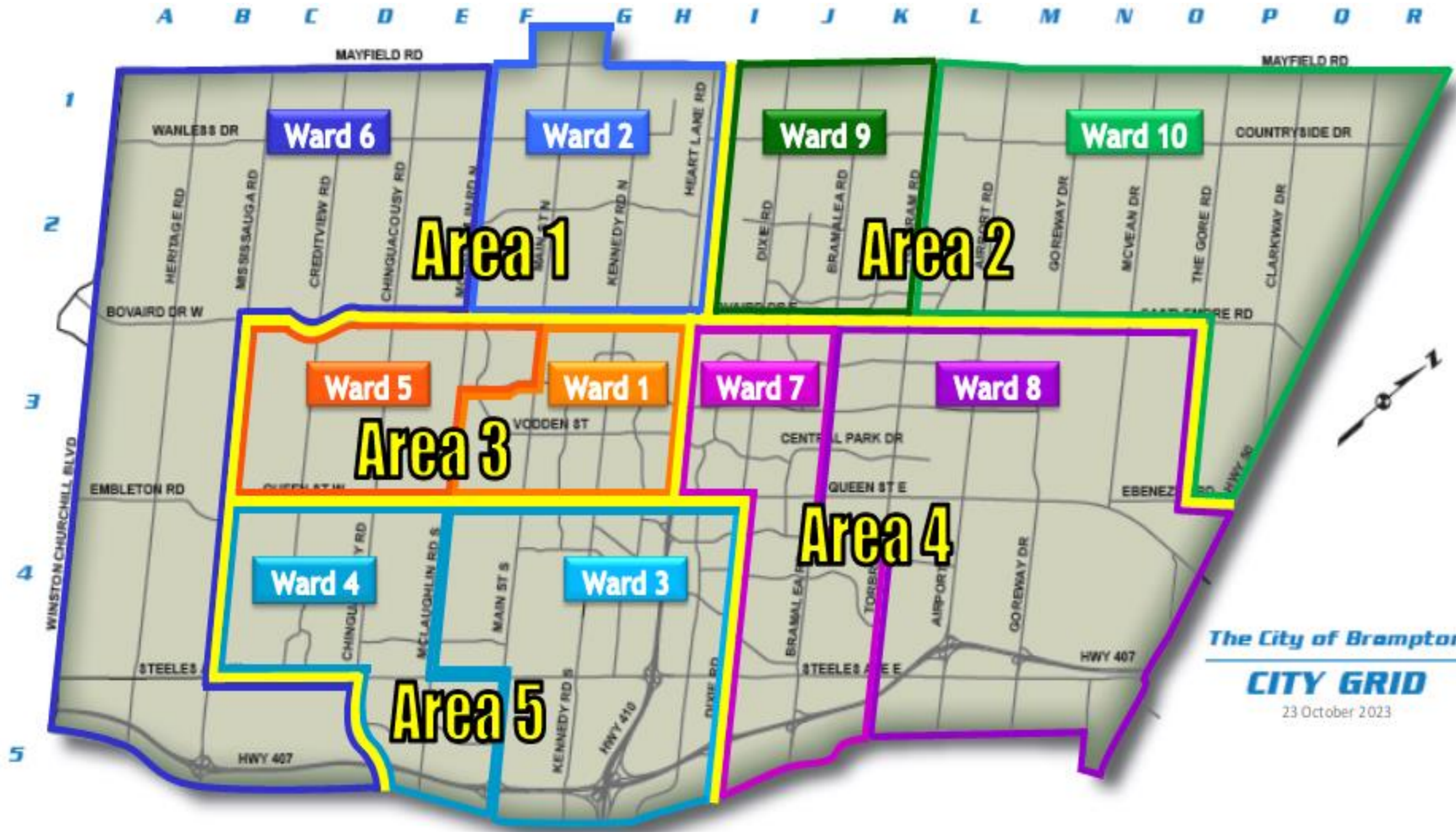
## 2023 Service Levels

- Boulevards – **12 CUTS**
- Parkland – **12 CUTS**
- Sportsfields – **24 CUTS**
- Guiderails – **2 CUTS**
- Medians & Curbs – **2 CUTS**
- Storm Water Management Pond – **4 CUTS**





# Ward Map for Grass Cutting / Maintenance



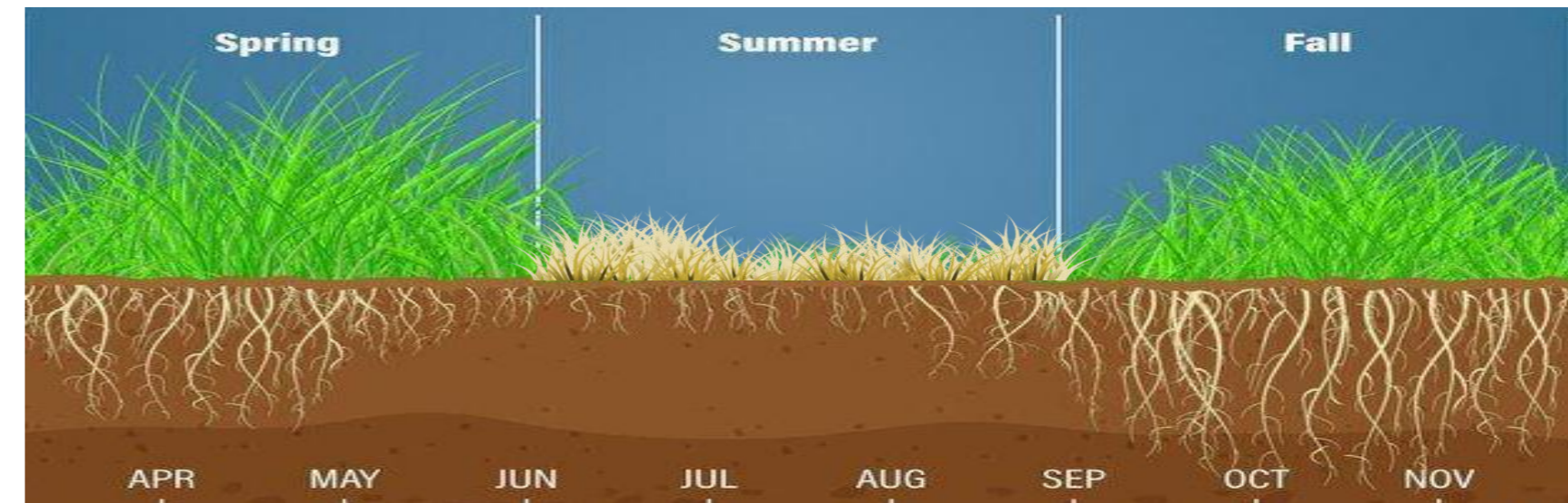
**4**  
Contractors



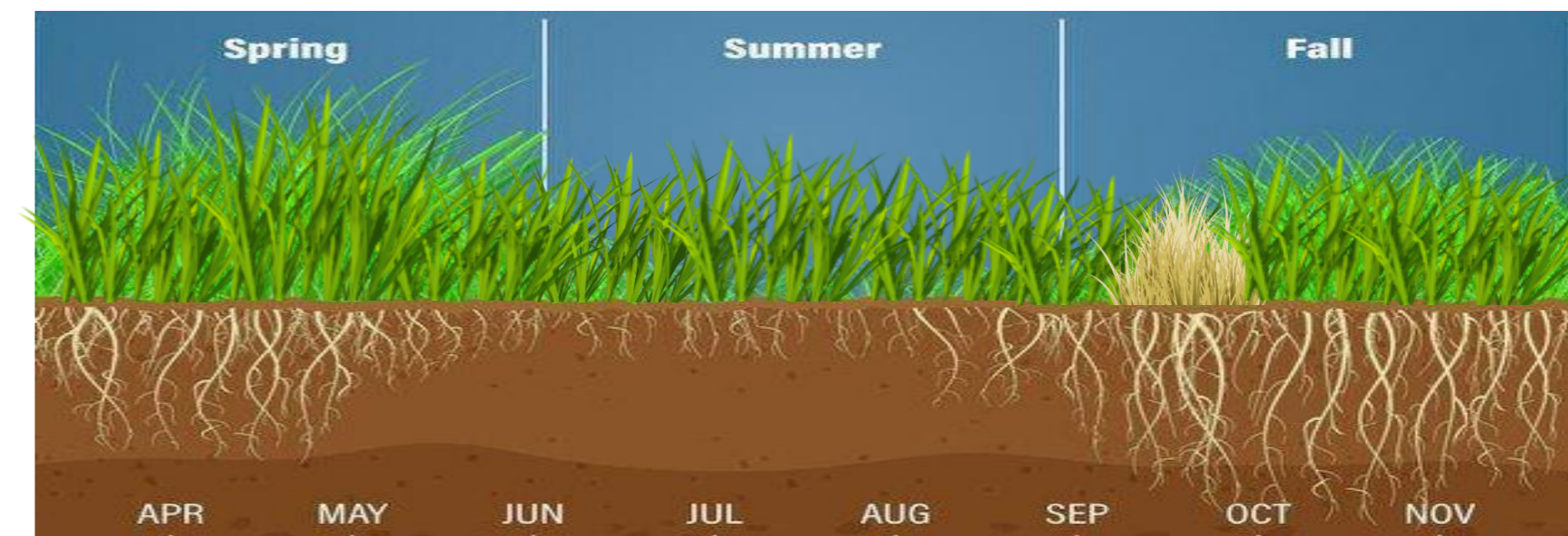
# Grass Cut Cycle Factors

- Legislative Changes (*Cosmetic Pesticide Ban*)
- Lush spring growth
- Dormant summer
- Increased fall growth
- Environmental trends

## Typical Grass Growth Cycle



## 2023 Grass Growth Cycle





# Increased Service Levels



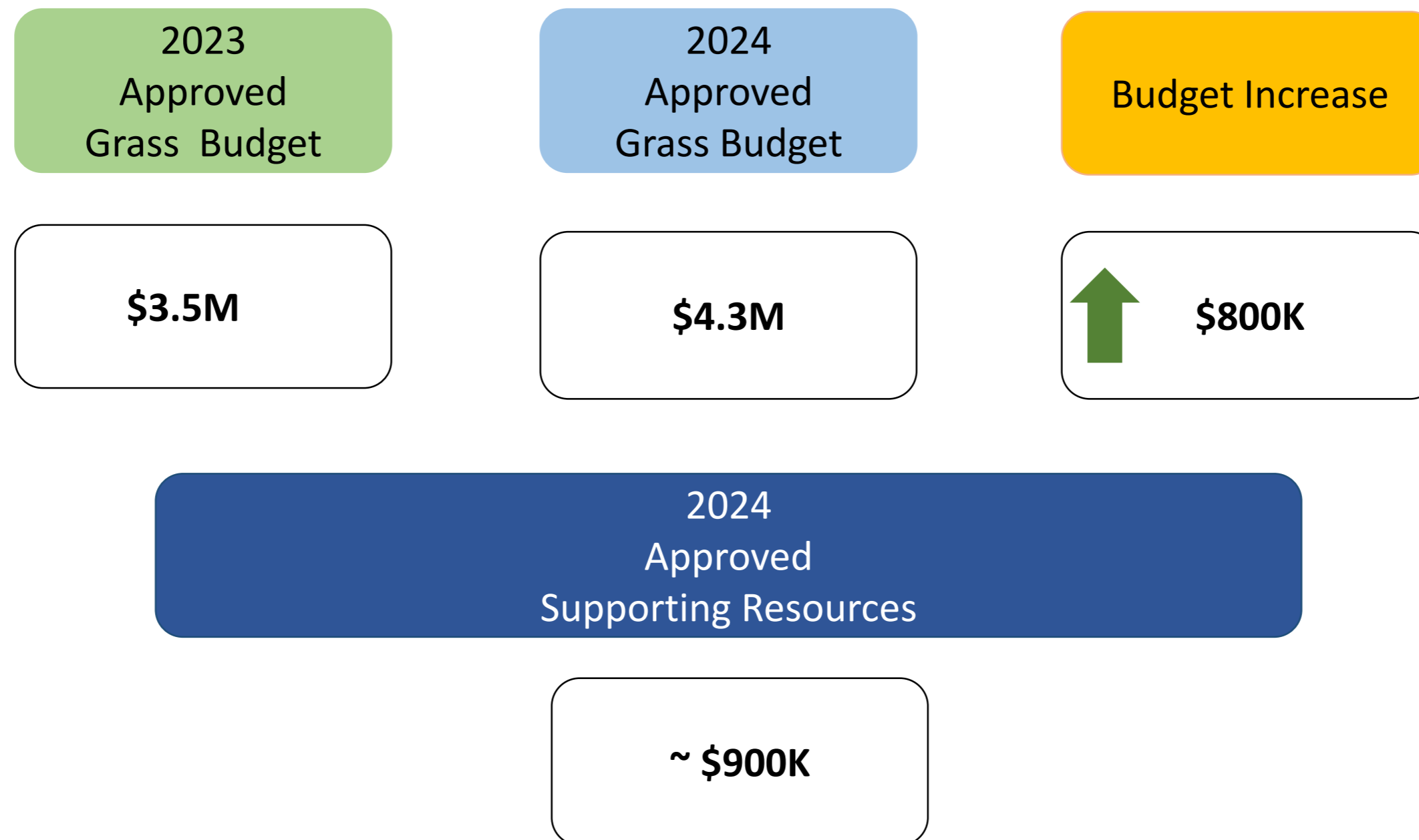
# 2024 Enhancements



- 7 Additional Inspectors
- 3 Forepersons
- Contract Administration Clerk

- Increased grass cuts
- Increased landscape maintenance
- Increased litter picking
- Implementation of City of Brampton grass tracker

# Budget Summary





# Existing Service Levels vs. Proposed Service Levels

<u>Maintenance Type</u>	<u>2023 Service Level</u>	<u>2024 Service Level</u>	<u>Service Level Increase</u>
High Maintenance	24 X	24 X	
Medium Maintenance	12 X	14 X	2 X
Low Maintenance	4 X	6 X	2 X
Fence Lines	3 X	5 X	2 X
Shrub Bed Weed Control (ONLY Boulevards)	3 X	4 X	1 X
Medians and Curbs	2 X	3 X	1 X
Guiderails	2 X	3 X	1 X

# Litter Campaign



**Litter Campaign** (April – November)



**Community Services and Public Works** Citywide litter clean up



**Community Development Programs** in collaboration with internal and external partners





# Contract Management



# Current Status

## Current Contract : 2020 – 2024 (Last Year of Existing Contract)

NEW GRASS CONTRACT MILESTONES	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Complete/Sign-Off “Request to Begin Procurement” Report	X										
Council Approval “Request to Begin Procurement” Report		X									
Complete Pre-Qualification Scope Document				X							
Complete Specifications for RFP					X						
Pre-Qualification Process									X		
Release RFP										X	
Contract Award											X

# 2023 Schedule

CITY OF BRAMPTON SERVICE LEVELS FOR 2023 GRASS CUTTING SCHEDULE May – October 2023 12 Cuts Per Year				
CUT #	START DATE	COMPLETION DATE	CUT HEIGHT	# OF CALENDAR DAYS
1	Monday May 1	Sunday May 7	3"	7
2	Monday May 8	Sunday May 14	3"	7
3	Monday May 15	Monday May 22 Victoria Day	3"	8
4*	Tuesday May 23 (+Shrub Bed Trimming) (+Fenceline)	Sunday June 4	3"	13
5	Monday June 5 (+Guiderails)	Sunday June 18	3"	14
6*	Monday June 19 (+Medians & Curbs)	Sunday July 9	3"	21
7	Monday July 10 (+Fenceline)	Sunday July 30	3"	21
8*	Monday July 31 (+Shrub Bed Trimming)	Sunday August 20	3"	21
9	Monday August 21 (+Medians & Curbs)	Monday September 4 Labour Day	3"	15
10*	Tuesday September 5 (+Fenceline)	Sunday September 17	3"	13
11	Monday September 18 (+Shrub Bed Trimming)	Monday October 2 Day of Truth & Rec.	3"	15
12	Tuesday October 3 (+Guiderails)	Sunday October 15	3"	13

# 2024 Schedule (Proposed)

CITY OF BRAMPTON SERVICE LEVELS FOR 2024 GRASS CUTTING SCHEDULE May – October 2024 14 Cuts Per Year				
CUT #	START DATE	COMPLETION DATE	CUT HEIGHT	# OF CALENDAR DAYS
1	Monday May 6	Sunday May 12	3"	7
2	Monday May 13	Monday May 20 Victoria Day	3"	8
3*	Tuesday May 21 (+Fenceline)	Sunday May 26	3"	7
4	Monday May 27 (+Guiderails)	Sunday June 2	3"	7
5*	Monday June 3 (+Shrub Bed Trimming) (+Fenceline)	Sunday June 16	3"	14
6	Monday June 17 (+Medians & Curbs) (+Guiderails)	Monday July 1 Canada Day	3"	14
7*	Tuesday July 2 (+Shrub Bed Trimming) (+Fenceline)	Sunday July 14	3"	14
8	Monday July 15 (+Medians & Curbs)	Sunday July 28	3"	14
9	Monday July 29 (+Shrub Bed Trimming)	Sunday August 11	3"	14
10*	Monday August 12 (+Fenceline)	Sunday August 25	3"	14
11	Monday August 26 (+Medians & Curbs) (+Guiderails)	Sunday September 8	3"	14
12*	Monday September 9 (+Shrub Bed Trimming) (+Fenceline)	Sunday September 22	3"	14
13	Monday September 23	Sunday October 6	3"	14
14*	Monday October 7	Sunday October 20	3"	14



# Grass Management Phases



- Annual contract evaluations
- Pre-season orientations
- Identify grass cut locations for the season

- Vendor collaboration site
- Distribution of grass cut schedule

- Grass cut cycles and landscape maintenances duties are performed
- Grass assignment completion dates are updated

- Grass inspections are conducted after scheduled “cut dates” by internal staff
- Deficiencies are documented and communicated to the vendor to be rectified

- Payment is processed based on inspection verification



A scenic landscape featuring a winding paved path that curves through a lush green area. In the foreground, a calm river flows, reflecting the surrounding greenery and trees. The trees are in various stages of autumn, with some showing vibrant orange and red foliage. The overall atmosphere is peaceful and natural.

# Municipal Comparisons



# Comparisons to Other Municipalities

	<b>BRAMPTON (2024)</b>	<b>MISSISSAUGA</b>	<b>VAUGHAN</b>	<b>GUELPH</b>
<b>Boulevards</b>	<b>14 CUTS</b> annually	<b>12 CUTS</b> annually	<b>13 CUTS</b> annually	<b>10 CUTS</b> annually
<b>Parkland</b>	<b>14 CUTS</b> annually	<b>13 CUTS</b> annually	<b>13 CUTS</b> annually	<b>12 CUTS</b> annually
<b>Sports Field</b>	<b>1 to 3 CUTS</b> weekly	<b>1 to 3 CUTS</b> weekly	<b>1 to 2 CUTS</b> weekly	<b>1 to 2 CUTS</b> weekly
<b>Fencelines</b>	<b>3 CUTS</b> annually (where accessible)	<b>1 CUT</b> annually (where accessible)	As Requested	<b>2 CUTS</b> annually (where accessible)



# Service Brampton

## Benefits of 3-1-1 Service Request



# NEXT STEPS



## **Internal Collaborations**

*(I.T., Purchasing, Corporate Services)*



## **Continue to work with internal and external partners**

*To help maintain the beautification of outdoor spaces*



# Thank you!

