



Revised Agenda
Committee of Council
The Corporation of the City of Brampton

Date: Wednesday, December 2, 2020
Time: 9:30 a.m.
Location: Council Chambers - 4th Floor, City Hall - Webex Electronic Meeting

Members:

Mayor Patrick Brown (ex officio)	
Regional Councillor R. Santos	Wards 1 and 5
Regional Councillor P. Vicente	Wards 1 and 5
City Councillor D. Whillans	Wards 2 and 6
Regional Councillor M. Palleschi	Wards 2 and 6
Regional Councillor M. Medeiros	Wards 3 and 4
City Councillor J. Bowman	Wards 3 and 4
City Councillor C. Williams	Wards 7 and 8
Regional Councillor P. Fortini	Wards 7 and 8
City Councillor H. Singh	Wards 9 and 10
Regional Councillor G. Dhillon	Wards 9 and 10

NOTICE: In consideration of the current COVID-19 public health orders prohibiting large public gatherings and requiring physical distancing, in-person attendance at Council and Committee meetings will be limited to Members of Council and essential City staff.

As of September 16, 2020, limited public attendance at meetings will be permitted by pre-registration only (subject to occupancy limits). It is strongly recommended that all persons continue to observe meetings online or participate remotely. To register to attend a meeting in-person, please [complete this form](#).

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:
Sonya Pacheco, Legislative Coordinator, Telephone 905.874.2178, TTY 905.874.2130
cityclerksoffice@brampton.ca

Note: Meeting information is also available in alternate formats upon request.

1. Call to Order

2. Approval of Agenda

3. Declarations of Interest under the Municipal Conflict of Interest Act

4. Consent

The following items listed with a caret (^) are considered to be routine and non-controversial by the Committee and will be approved at this time. There will be no separate discussion of any of these items unless a Committee Member requests it, in which case the item will not be consented to and will be considered in the normal sequence of the agenda.

(9.2.3, 10.2.1, 10.2.2, 10.2.3, 10.2.4, 10.2.5, 10.2.9, 11.2.2, 11.3.1)

5. Announcements

6. Government Relations Matters

*6.1. Staff Report re: Government Relations Matters

Published on the City's website on December 1, 2020

*6.2. Update from Mayor P. Brown, re: COVID-19 Emergency

Published on the City's website on December 1, 2020

7. Public Delegations

7.1. Delegation from Kathy Murphy, Vice President, Public Affairs & Communications, Coke Canada, re: Coke Canada 2020 Update

- *7.2. Delegation from Sukhdeep Kang, CEO, Rupinder Hayer, President, and Nelcia Pereira, VP, Complex Risk and Commercial Div., Armour Insurance Brokers Ltd., re: Request for Proposal - NRFP2020-151 Insurance and Risk Management

Note: A revised presentation was provided and published on the City's website on December 1, 2020

- 7.3. Delegation from Sol Guimaraes, Senior Manager, and Janet Rieksts-Alderman, Partner, KPMG, re: KPMG Capital Project Management Review - Phase 2

(See Item 9.2.4)

- 7.4. Delegation from Suzy Godefroy, Executive Director, Downtown Brampton BIA, re: Downtown Brampton BIA and City of Brampton Tourism Partnership

A presentation was published on December 1, 2020

8. Economic Development and Culture Section

(Regional Councillor P. Vicente, Vice-Chair)

- 8.1. Staff Presentations

- *8.1.1. Staff Presentation re: Update on Virtual FDI Mission to Japan

Note: This presentation will be provided by Clare Barnett, Director, Economic Development

Published on the City's website on December 1, 2020

- 8.2. Reports

- 8.2.1. Staff Report re: FDI 2020 Year-End Review and 2021 Strategy

Recommendation

- 8.2.2. Staff Report re: COVID-19 Relief Fund for Artist and Arts Organizations Update

Recommendation

- 8.2.3. Staff Report re: 2021 Sport Tourism Hosting Funding

Recommendation

- *8.2.4. Staff Report re: 2021 Marquee Festivals and Events Funding

Recommendation

Published on the City's website on December 1, 2020

- 8.3. Other/New Business

- 8.4. Correspondence

- 8.5. Councillors Question Period

- 8.6. Public Question Period

5 Minute Limit (regarding any decision made under this section)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

9. **Corporate Services Section**

(City Councillor H. Singh, Chair; Regional Councillor R. Santos, Vice-Chair)

- 9.1. Staff Presentations

- 9.2. Reports

- 9.2.1. Staff Report re: Annual Public Sector Network (PSN) Update

Recommendation

- 9.2.2. Staff Report re: Revenue Generating Bridge Messaging Opportunities - CN Rail Bridge Digital Message Boards (RM 41/2020)

Recommendation

- 9.2.3. ^ Staff Report re: Property Tax Collection Update (RM 62/2020)

Recommendation

- 9.2.4. Staff Report re: KPMG Capital Project Management Review

(See Item 7.3)

To be received

- 9.2.5. Staff Report re: Purchasing Activity Quarterly Report – 3rd Quarter 2020

To be received

- 9.2.6. Staff Report re: Request to Begin Procurement – Assetworks FleetFocus Fleet Management Solution for Transit, Fire & Emergency Services, and Public Works & Engineering Fleet Management

Recommendation

- 9.2.7. Staff Report re: Business Licensing Fees – Information Update

To be received

- 9.2.8. Staff Report re: Amendment to Business Licensing By-law 332-2013 to License Payday Loans Businesses – Additional Existing Location

Recommendation

- *9.2.9. Staff Report re: Update on Bill 108, More Homes, More Choice Act, 2019 and Planning and Development Charges Matters relating to Bill 197, COVID-19 Economic Recovery Act, 2020

To be deleted from the agenda

Note: Staff have advised this report will not be presented at this meeting

- 9.3. Other/New Business

- 9.4. Correspondence

9.5. Councillors Question Period

9.6. Public Question Period

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10. **Public Works and Engineering Section**

(Regional Councillor P. Vicente, Chair; Regional Councillor P. Fortini, Vice-Chair)

10.1. Staff Presentations

10.2. Reports

- 10.2.1. ^ Staff Report re: Initiation of Subdivision Assumption - Carlinds Development Corporation - Registered Plan 43M-1765 – East of Airport Road, South of Mayfield Road - Ward 10 - Planning References C07E17.011 and 21T-05001B

Recommendation

- 10.2.2. ^ Staff Report re: Initiation of Subdivision Assumption - Mattamy (Wanless) Limited - Registered Plan 43M-2012 – East of Creditview Road, North of Wanless Road - Ward 6 - Planning References C03W16.002 and 21T-11008B

Recommendation

- 10.2.3. ^ Staff Report re: Initiation of Subdivision Assumption - Tesch Development Inc. - Registered Plan 43M-1886 – East of Mississauga Road, North of Steeles Avenue - Ward 4 - Planning References C04W01.011 and 21T-07007B

Recommendation

- 10.2.4. ^ Staff Report re: Initiation of Subdivision Assumption - Jasmine Falls Estates Inc. and Branchin Developments Limited - Registered Plan 43M-1944 - South of Queen Street, West of Chinguacousy Road - Ward 4 - Planning References C03W05.013 and 21T-05042B

Recommendation

- 10.2.5. ^ Staff Report re: Initiation of Subdivision Assumption - Rossma Developments Inc. and Sabro Developments Inc. - Registered Plan 43M-1955 - South of Wanless Drive, West of Creditview Road - Ward 6 - Planning References C04W12.002 and 21T-10013B

Recommendation

- 10.2.6. Staff Report re: The Alternate Process for Consideration of All-way Stop Signs – Ward 10

Recommendation

- 10.2.7. Staff Report re: All-way Stop Review: Gentry Way and Wynview Street - Ward 10 (File I.AC)

Recommendation

- 10.2.8. Staff Report re: Parking Related Concerns – Bramwin Court (Ward 8) and Conservation Drive (Ward 2) (File I.AC)

Recommendation

- 10.2.9. ^ Staff Report re: Traffic By-law 93-93 - Administrative Update (File I.AC)

Recommendation

- 10.3. Other/New Business

- 10.4. Correspondence

- 10.5. Councillors Question Period

- 10.6. Public Question Period

5 Minute Limit (regarding any decision made under this section)

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11. Community Services Section

(Regional Councillor R. Santos, Chair; City Councillor C. Williams, Vice-Chair)

11.1. Staff Presentations

11.2. Reports

11.2.1. Staff Report re: Acquisition of Central Public School for Educational and Economic Development Advancement (RM 56/2020)

To be received

11.2.2. ^ Staff Report re: Leash Free Areas in Brampton – People, Dogs and Parks Study

Recommendation

11.2.3. Staff Report re: Request to Begin Procurement - Replacement of On-board Cameras and Video Recorders on Brampton Transit Buses

Recommendation

11.2.4. Staff Report re: Various Street and Park Naming Requests

Recommendation

11.3. Other/New Business

11.3.1. ^ Minutes - Brampton Community Safety Advisory Committee - November 19, 2020

To be approved

11.4. Correspondence

11.5. Councillors Question Period

11.6. Public Question Period

5 Minute Limit (regarding any decision made under this section)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

12. **Referred Matters List**

Note: In accordance with the Procedure By-law and Council Resolution, the Referred Matters List will be published quarterly on a meeting agenda for reference and consideration. A copy of the current Referred Matters List for Council and its committees, including original and updated reporting dates, is publicly available on the City's website.

12.1. Referred Matters List - 4th Quarter 2020

To be received

13. **Public Question Period**

15 Minute Limit (regarding any decision made under this section)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

14. **Closed Session**

Note: A separate package regarding these agenda items are distributed to Members of Council and senior staff only.

14.1. Open Meeting exception under Section 239 (2) (c) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board.

14.2. Open Meeting exception under Section 239 (2) (c) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board.

- 14.3. Open Meeting exception under Section 239 (2) (b) and (d) of the Municipal Act, 2001:

Personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations.

15. Adjournment

Next Regular Meeting: Wednesday, January 20, 2021



Government Relations Matters

**Committee of Council
December 2, 2020**

Regional Council (Select Agenda Items)

Council agenda is available [here](#)

Select Agenda Items	
11.1	Update on Brampton Food Banks Data Project
13.2	2020 Triannual Financial Performance Report – August 31, 2020
13.4	2021 Capital Budget Pre-Approvals

11.1: Update on Brampton Food Banks Data Project (For Information)

Overview

- Following the January 9, 2020 presentation of Who's Hungry report, Regional Council requested that work commence with City of Brampton staff and Brampton food banks, on a plan to obtain data.
- In September 2020, the United Way Greater Toronto announced funding to build the capacity of Brampton food organizations to collect and analyze data
- Brampton food providers represent a diverse mix of formal, informal, faith based, and grassroots organizations committed to feeding Brampton's most vulnerable.

City of Brampton (Comments from Brampton Emergency Management Office)

- City staff sit on the Peel Hunger Relief Network and have been involved in the development of the Brampton food map and the food distribution system.
- Staff support the initiatives listed in the report and will continue to work with the Region and the foodbanks to ensure the programs continue to deliver the much needed supports.
- A primary goal of the City's COVID-19 Social Support Task Force is to support foodbanks and meal programs.

City Staff Recommendation

Receive Report

13.2: 2020 Triannual Financial Performance Report – August 31, 2020 (Recommendation)

Overview

- Regional Council approved the 2020 Operating Budget of \$2.6B to provide funding for the Region to continue delivering services and meet the service needs of the residents.
- 96% of the 2020 Regionally Controlled capital work progressed on schedule
- To help fund COVID-related costs and pressures in the 2021 Budget, any unused funding from Phase 1 of the Safe Restart Agreement (SRA) will be placed in a new reserve.

City of Brampton (Comments from Finance)

- The Region is forecasting a 0.5% deficit, while the City is at 3.7% (after Phase 1 funding through the SRA).
- Subject to the outcome of Phase 2 funding, the City may need to investigate a more equitable distribution of funding through the SRA.

City Staff Recommendation

Support recommendation

November 26, 2020: Regional Council Motion Regarding Council Composition

Overview

- On November 26, 2020, Regional Council passed a resolution with intention to adopt a by-law to change its composition:
 - City of Brampton 9 members (+2* change)
 - City of Mississauga 12 members (unchanged)
 - Town of Caledon 3 members (-2)
- Effective for the municipal election to be held in October 2022.
- * The 2 additional members representing Brampton will be selected by the Brampton City Council from among City Councillors for a full 4 year term
- Steps are required following passing of the resolution:
 - A public meeting to consider the matter of Council's intention
 - Report to Regional Council with the feedback from the Public Meeting and the proposed by-law
 - In order to be valid, the by-law would require a "triple majority"





November 27, 2020: ServiceOntario is now offering appointment booking at 42 of its busiest locations. Brampton locations include:

1. Brampton: Gateway and Summerlea
2. Brampton: Wexford and Hurontario

November 26, 2020: Bill 236, *Supporting Local Restaurants Act, 2020*, would cap fees charged by food delivery companies in areas where indoor dining is prohibited.

November 26, 2020: Launched a new, online application and streamlined process to apply for social assistance to provide critical financial supports to those affected by COVID-19.

November 24, 2020: Deployed new COVID-19 rapid tests for faster results in regions of high transmission and rural and remote areas, to help keep essential workers safe, and to screen staff in long-term care homes and select workplaces.

November 26, 2020: announced \$6.5M funding over 16 months for Peel Public Health to establish a safe, voluntary isolation site.

- The site will have approximately 40 units, with capacity to grow to 80 units if needed.



November 23, 2020: Opened the Canada Emergency Rent Subsidy (CERS) to receive applications from qualifying organizations, which can now apply directly for the subsidy for the period from September 27 to October 24, 2020 through the Canada Revenue Agency

November 23, 2020: Announced the launch of the new call for proposals for the Community Support, Multiculturalism, and Anti-Racism Initiatives (CSMARI) Program.

- Municipalities not eligible, not-for-profit organizations and associations may pursue an application



Request for Delegation

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2
Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: ☐ City Council ☐ Planning & Development Committee
☒ Committee of Council
☐ Other

Meeting Date Requested: November 18, 2020 Agenda Item (if applicable):

Name of Individual(s): Kathy Murphy
Position/Title: Vice President, Public Affairs & Communications
Organization/Person being Represented: Coke Canada
Full Address for Contact:
Telephone No. Email/ Fax No. kmurphy@cokecanada.com

Subject Matter to be Discussed	Coke Canada 2020 Update
Action Requested	

Note: a delegation is limited to not more than five minutes. Attach additional page if required.

I am submitting a formal presentation to accompany my delegation: ☒ Yes ☐ No

I will require the following audio-visual equipment/software for my presentation:

☐ Computer Notebook ☐ DVD Player ☐ PowerPoint
☐ Other - please specify

Note: Delegates are requested to provide to the City Clerk's Office **well in advance of the meeting date**: (i) 25 copies of all background material and/or presentations for publication with the meeting agenda and/or distribution at the meeting, and (ii) for PowerPoint and other visual presentations, an electronic copy of the presentation (e.g., DVD, CD, .ppt file) to ensure compatibility with corporate equipment.
Once the above information is received by the City Clerk's Office, you will be contacted by a Legislative Coordinator **to confirm your placement on the appropriate agenda.**

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable Council/Committee agenda and will be attached to that agenda. Questions about the collection of personal information should be directed to the Deputy City Clerk, Office of the CAO, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.



Coke Canada Bottling: Brampton's Local Bottler

Brampton City Council

Delegation Deck

December 2020



Award Winning Local Bottler

Coke Canada Bottling
Advanced Manufacturer of the Year



We are Coke Canada Bottling

- Proudly independent, Canadian and family-owned
- People are our DNA: more than 5,500 diverse Coke Canada employees coast-to-coast
- Heritage of over 120 years
- We make, distribute, sell, and merchandise the most loved beverages Canadians enjoy
- 50+ Sales & Distribution Centres, 5 Production Facilities
- Safety of our team and those we serve is our priority





OUR DAILY MISSION

The Coke Canada family is a team who will create a better future and deliver optimism by bringing sustainable value to our customers, consumers, and communities.



Our Local Presence in Brampton

- The **largest** and **most integrated** facility in our network
- Locally make and package **over 100 different flavours**
- Warehouse and distribute **over 250 combinations**
- **9 lines** producing **43 million cases/yr**, representing **over \$500 MM in sales**
- Distribution and merchandising territory extends from Port Hope to the east, to just west of Kitchener, from highway 9 to Lake Ontario



Brampton's Local Bottler

Our Economic Contribution

We spend almost \$300 MM in the local economy through our vendors and partners, many of which are based in the Brampton community

In March 2019, we launched Coca-Cola mini bottles, with \$16.1 MM USD investment in capital infrastructure

148 of our suppliers are based locally in Brampton

We paid \$1,759,408 property tax in 2019

We have 5200 customers locally in Brampton

Our People

We employ over 1,300 employees representing a cross section of manufacturing (over 300), distribution and merchandising (close to 650), customer service & call centre (close to 180), sales, marketing, finance, and human resources (remaining 170)

Almost 400 of our employees reside in Brampton

A mix of hourly (manufacturing and distribution/merchandising) and salaried roles (managerial, administrative, call centre, etc.)

Unifor Local 973 is the Union

Sustainability

Over the past three years, we've diverted over 5 million tons of waste material from landfill

We have a Water use Ratio (WUR) of 1.6 for every litre produced. This ratio is close to world-class, an impressive achievement given the size and complexities of our processes

In 2020, we've reduced losses of CO₂ and improved our Biochemical Oxygen Demand discharge, a measure of wastewater strength

We work with E-SMART to innovate operations. In Brampton, we have equipped 20% of our fleet with the fuel technology solution that automatically adjusts to supply only the necessary fuel to a truck's engine based on the weight of the load, reducing our greenhouse gas emissions

We've invested in Greenmile technology which enables real time data of where our trucks are, allowing for our teams to know when they arrive at stores so they can coordinate merchandising. This improves efficiencies, reduce mileage and emissions

In the Community

This year we launched the [#LoveYourLocal campaign](#) in support of local customers

We introduced the [Coca-Cola Rapid Response Resource Canada](#), providing free resources to restaurants and foodservice operators during the COVID-19 crisis

We worked with Coca-Cola Ltd and Sheridan College's Centre for Advanced Manufacturing and Design Technologies to create and distribute [protective countertop shields](#) to small, local businesses in Brampton and the GTA

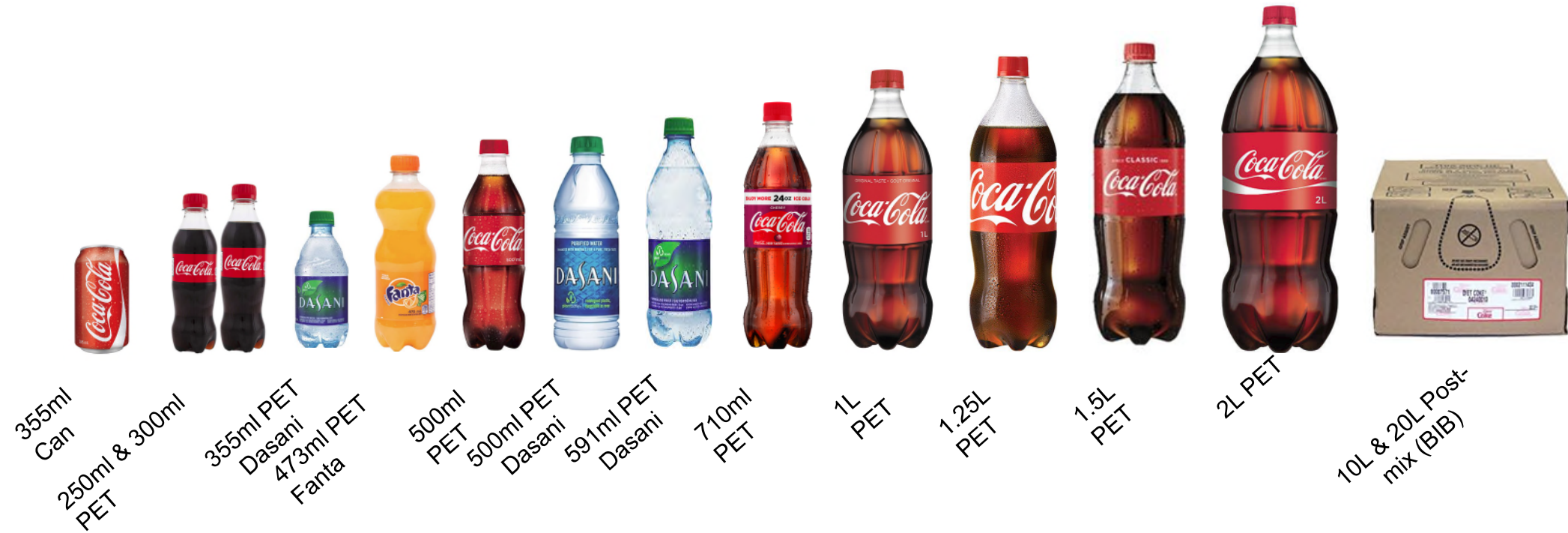
We collaborated with Food Banks Canada and Sheridan to make PET face shields. 100 were delivered to Brampton's [Knight's Table](#) to help ensure the safety of their much-valued volunteers

We continue to support healthcare workers, first responders and residents of economically disadvantaged communities through product donations. Our Brampton team has donated thousands of cases of beverages to Knight's Table this year.

We launched a national partnership with Big Brothers Big Sisters to pilot a career mentorship program. We are partnering with the local affiliate on fundraising initiatives.

We are an active member of the Brampton Board of Trade, and the 2020 recipient of the Excellence Award for Advanced Manufacturing.





**Any Coca-Cola you buy in Brampton is
made in Brampton**



Safety is Our Priority

The safety and quality of our people and our products are our highest priorities. We have stringent processes to ensure that our products meet all applicable safety and quality standards everywhere we operate.

Safety First is one of our core values. We are carefully following guidelines provided by public health authorities and taking precautionary steps to do what we can to help prevent the further spread of the COVID-19.



YOU CAN STOP THE SPREAD OF **COVID-19**

As more businesses and services reopen, we must
all continue our efforts to protect each other



FEELING SICK?

Stay home



ALWAYS PHYSICAL DISTANCE FIRST

Keep 6 feet / 2 meters
apart from others to
help reduce the spread
of COVID-19



WASH/ SANITIZE HANDS

Wash or sanitize hands
for at least 20 seconds and
do not touch your face



WEAR A MASK

Masks are required at ALL times
while indoors at Coke Canada
facilities, customer locations
AND when outside and not alone



GET TESTED

If you are experiencing
flu-like symptoms
or may have been
exposed to COVID-19



CLEAN/DISINFECT

Surfaces before and
after each use



DOWNLOAD THE COVID ALERT APP

Get notified if you may have
been exposed to the virus
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Inside or out, stay safe. Save lives



The trademarks that appear are the property of their respective trademark owners

Safety is Our Priority

We have implemented precautionary measures to protect our employees including but not limited to:

Hand Hygiene:

- Reinforcement of our hygiene protocols (washing hands)
- Placement of additional hand sanitizers in all our warehouses, offices, manufacturing facilities, and vehicles

Cleaning/Disinfecting:

- Focused efforts on the cleaning and disinfection of frequently touched surfaces in the places where our employees work, including our vehicles
- Our frontline employees and our field associates have been provided with supplies to ensure they can keep their vehicles clean

Physical Distancing:

- Limiting unnecessary visits and group meetings
- We have cancelled all business travel and are encouraging our field sales teams to connect with customers using digital tools
- Instituted flexible work from home policies for most of our office staff and only business critical employees are on-site at our facilities
- Implemented shift staggering and physical distancing in our facilities
- Ensure physical distancing (6ft) markations on the floors throughout our facilities
- Instituted self-isolation policies for anyone who has travelled outside of Canada
- Our merchandising team members wear t-shirts with reminders on the back of the importance of physical distancing



Safety is Our Priority

Masks:

- All employees must wear a mask at all times

Stay home if ill:

- Ensuring that anyone who feels unwell is staying at home by using our mandated COVID-19 daily self screening tool
- Conduct an internal “COVID-19 close contact questionnaire” for employees who may have come into contact with someone not feeling well
 - The questionnaire allows Coke Canada Bottling to identify potential close contacts and ensure extra cleaning of appropriate areas, if necessary
- We have also instituted a “return to work” screening questionnaire for employees who have tested positive for COVID-19
- We’ve promoted the federal government’s COVID Alert App with all employees

Reinforcement of COVID-19 protocols are conducted daily through employee crew talks and posted protocol posters throughout facilities

Many of our protocols were implemented prior to becoming mandatory and have been identified as best practices and shared with other companies and industries

We continue to collaborate with local, provincial and federal health officials to ensure we’re following best practices and take all necessary precautions as the situation evolves.



2021: 20 Years of Coke Canada in Brampton



Delegation Request

For Office Use Only:
Meeting Name:
Meeting Date:

Please complete this form for your request to delegate to Council or Committee on a matter where a decision of the Council may be required. Delegations at Council meetings are generally limited to agenda business published with the meeting agenda. Delegations at Committee meetings can relate to new business within the jurisdiction and authority of the City and/or Committee or agenda business published with the meeting agenda. **All delegations are limited to five (5) minutes.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: ☒ City Council ☐ Planning and Development Committee
☐ Committee of Council ☐ Other Committee:

Meeting Date Requested: December 2, 2020 Agenda Item (if applicable): NRFP2020-151

Name of Individual(s): Sukhdeep Kang, Rupinder Hayer, Nelcia Pereira

Position/Title: CEO, President, VP Complex Risk & Commercial Div.

Organization/Person being represented: Armour Insurance Brokers Ltd.

Full Address for Contact: 1-30 Topflight Drive, Mississauga, ON
L5S 0A8

Telephone: 905-4525127

Email: nelcia@armour-insurance.com

Subject Matter to be Discussed: RFP - NRFP2020-151 Insurance & Risk Management

Action Requested: Cancel RFP

A formal presentation will accompany my delegation: ☒ Yes ☐ No

Presentation format: ☒ PowerPoint File (.ppt) ☐ Adobe File or equivalent (.pdf)
☐ Picture File (.jpg) ☐ Video File (.avi, .mpg) ☐ Other:

Additional printed information/materials will be distributed with my delegation: ☐ Yes ☐ No ☐ Attached

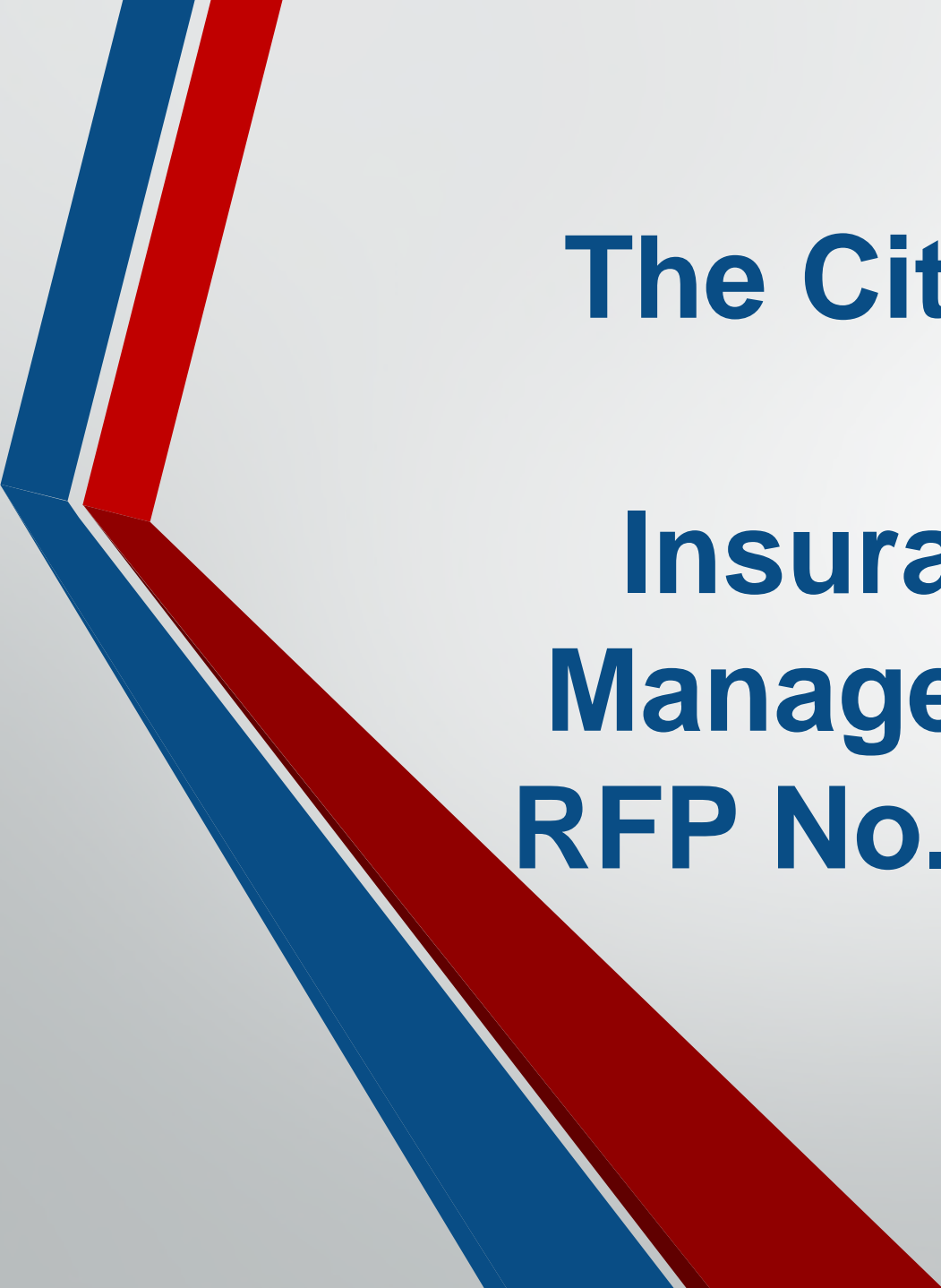
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The City of Brampton

Insurance and Risk Management Services

RFP No. NRFP2020-151

Subject Matters Armour Will Be Discussing

- Who is Armour Insurance Brokers Ltd.?
- Our Concerns with Respect to the Process of RFP No. NRFP2020-151.
- Overlooked Savings with 2014 RFP.
- Action Requested for RFP No. NRFP2020-151

Who is Armour Insurance Brokers Ltd.?

- Armour is the current Insurance Broker for the City's Facility User Program. We were established in April 2010 with a vision to provide unique risk management expertise to its clients. Since opening our first office in Brampton years ago, we have grown to over \$60million in annual premiums. In continuation with our management objectives, we concentrated on developing exceptional expertise in complex risk management to develop municipal insurance programs, with a niche in certain product categories such as cyber, facility user programs, environmental, and infrastructure construction projects, while we offer the entire bouquet of insurance covers through a team of experienced risk managers.
- At Armour Insurance Brokers Ltd., our strength rests in our diversified, knowledgeable, and courteous staff. Our top priority is to be your advocate while protecting your assets with a high degree of professionalism, empathy, and respect.
- We are winners of various top Canadian Insurance Awards including Excellence Award for Best Brokerage in Canada (2020), Top finalist for Best Brokerage (2018 & 2019). CEO, Ms. Sukhdeep Kang, Winner of CEO of the Year (2020), President, Rupinder Hayer, Winner of Broker of the Year Canada Award (2019).

Our Concerns with Respect to the Process of RFP No. NRFP2020-151

- The RFP was published on August 25, 2020 through Bids & Tenders which our office retrieved and sent immediately to the three large Insurers that write Municipality coverages; Travelers, Zurich and Frank Cowan as well as Affiliated FM who insures Property.
- Our office received a response from Travelers stating they have already been approached by another brokerage and another from Zurich informing Marsh who bought JLT (who are the current City's Broker) sent the RFP to their office prior to us. Both Insurers advised they would not work with our office even though Marsh has their own Municipal Insurance Program plus they would not confirm when the date they received Marsh's request. Additionally, Affiliated FM informed our office that Marsh tried to submit a Broker of Record letter so that our office did not have access to this Insurer, too.
- Frank Cowan responded that they will not work with our office due to the Meeting Report prepared by the City's Risk Manager requesting Council to extend the current contract with JLT for an additional three years; stating that there are no other Insurers other than Marsh.
- Our office immediately contacted Purchasing on September 23, 2020 expressing our concerns of a Broker blocking the markets which is preventing our office to respond to the RFP; to which we were informed that our office was the only one complaining.
- Again, we contacted Purchasing on September 25th, September 30th, and October 7th requesting for the City to look into our concerns further as it is an unfair RFP process; plus we were at risk losing the Facility User Program since Armour Insurance is the current Broker for the City's program. We also informed Purchasing that in the RFP it states "It is imperative no Bidder has tied up any insurance markets..." and Marsh is not following this section of the RFP. The only response received from Purchasing was they published the Addendum No. 4 reminding Bidders not to tie up the insurance markets and since there is no proof, they will **not** further investigate.
- As a result, the City only received two responses for this RFP; one from Marsh who are the City's current broker and the other from AON who is the same team that worked at JLT now Marsh.

Overlooked Savings with 2014 RFP

- In 2014, a Brokerage, named Warren Hill, responded to the City's RFP for Risk and Insurance Management Services. The Insurance Cost presented by Warren Hill to the City's RFP Committee was approximately \$ 1,670,000 which included Insurers; such as, Zurich, Affiliated FM, Chubb and Lloyds. Warren Hill was one of the final two Brokerages along with JLT. However, due to a small technicality of not signing one of the RFP documents, Warren Hill was disqualified and the RFP was awarded to JLT with an annual Insurance Cost of \$ 3,000,000 towards the City.
- The City has been overpaying \$ 1,000,000 since 2014 due to a small technicality. Additionally, due to the City's Risk Manager informing the Council that there are no other Insurers/Brokers who provide Municipality Insurance Services. This is not the case as there was another back in 2014's RFP.

Action Requested for RFP No. NRFP2020-151

- Armour Insurance requests Council to rescind the RFP No. NRFP2020-151 and have it reissued.
- By doing this, our office has the opportunity to obtain other quotes for the City to have an opportunity to receive savings instead of staying with your current broker who uses an in-house Municipality Program that is designed for smaller Municipalities.
- The City would also contract with a local Brokerage which has proven record of excellence.



**THANK YOU FOR GIVING US THE
OPPORTUNITY TO PRESENT OUR
CONCERNS**



Delegation Request

For Office Use Only:

Meeting Name:

Meeting Date:

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Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: ☐ City Council ☐ Planning and Development Committee
☒ Committee of Council ☐ Other Committee:

Meeting Date Requested: Dec 2, 2020 Agenda Item (if applicable): CAO's Office-2020-241

Name of Individual(s): Janet Rieksts-Alderman
Sol Guimaraes

Position/Title: Partner,
Sr. Manager

Organization/Person
being represented: KPMG

Full Address for Contact: 333 Bay Street, Suite 4600
Toronto, Ontario M5H 2S5

Telephone: 416 476 2836

Email: solguimaraes@kpmg.ca

Subject Matter
to be Discussed: KPMG Capital Project Management Review - Phase 2

Action
Requested: To receive the presentation for information

A formal presentation will accompany my delegation: ☒ Yes ☐ No

Presentation format: ☐ PowerPoint File (.ppt) ☐ Adobe File or equivalent (.pdf)
☐ Picture File (.jpg) ☐ Video File (.avi, .mpg)

☒ Other: pdf

Additional printed information/materials will be distributed with my delegation: ☐ Yes ☒ No ☐ Attached

Note: Delegates are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

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- (ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

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Date: 2020-12-02

Subject: KPMG Capital Project Management Review Phase 2 - Presentation

Contact: Maciej Jurczyk, Sr. Manager, Business Improvement & Innovation

Report Number: CAO's Office-2020-424

Recommendations:

That the presentation from KPMG respecting Capital Project Management Review Phase 2, dated December 2, 2020 be received.

Report Approval Details

Document Title:	KPMG Capital Project Management Review - Presentation.docx
Attachments:	- Presentation_to_Council_KPMG_Capital_Projects_Review_Phase_2_OCT162020.pdf
Final Approval Date:	Nov 25, 2020

This report and all of its attachments were approved and signed as outlined below:

Mikkel Marr - Nov 20, 2020 - 4:31 PM

David Barrick - Nov 25, 2020 - 1:45 PM



Capital Project Management Procedures Assessment

City of Brampton, October 2020

Our Team

Janet Rieksts-Alderman

Partner
IARCS Major Projects Advisory (MPA)



- 20+ years of experience in Capital Project Risk and Asset intensive organizations
- Served as expert in construction claims and capital project reviews
- Co-Lead at KPMG's Board Leadership Center in Canada
- Major Project Advisory Lead Canada

Sol Guimaraes

Senior Manager
IARCS Major Projects Advisory (MPA)



- 10+ years of experience in managing major projects with focus on project controls
- Leads projects reviews, internal audits, regulatory projects and construction claims
- Project Manager Professional (PMP) and Civil engineer

Recap: Scope and Objectives

In **Phase 1**, KPMG reviewed the City of Brampton's active capital projects, from 2016 and prior, and conducted interviews with the relevant operating divisions to identify activities that can be closed and funds that can be returned to their respective funding sources.

Phase 2 includes (1) the scope initially agreed on for Phase 2, and (2) the additional scope based on the input from Committee of Council meeting held on June 3, 2020 and agreed upon with the City of Brampton following the meeting.

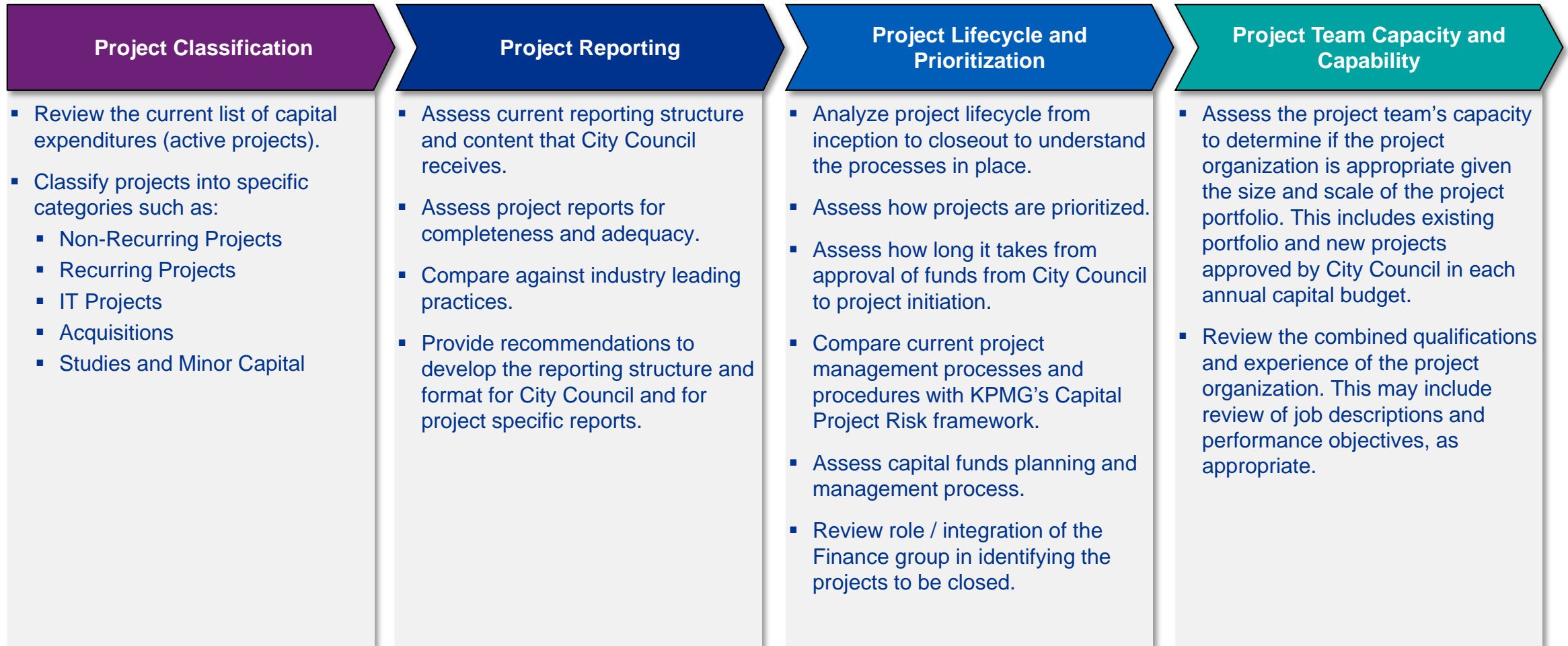
(1) Phase 2 Scope

- Review the City of Brampton's capital project management processes and procedures.
- Assess current state of the capital process.
- Explore benchmarking and alignment with industry best practices.
- Make recommendations to enhance transparency and efficiencies.

(2) Additional Scope

- Capital funds planning and management processes.
- Review role/ integration of the Finance group in identifying projects to be closed.
- Assess project team capacity and capability.

Methodology



Key Observations

Project Classification

1. The City's capital expenditure can be classified into: (i) **Non-recurring projects**; (ii) **Recurring projects**; (iii) **IT Projects**; (iv) Acquisitions; and (v) Studies and Minor Capital.
2. These projects account for 76% of the Total Budget and 82% of the Budget Remaining.

Project Reporting

1. Project reports do not include key performance indicators (**KPIs**).
2. Baseline schedule **milestone** information is **not provided to City Council** as part of the reports.
3. Criteria have not been established to determine which projects get reported to City Council.
4. Timelines are not fixed for **Project Status Reporting or Reports to City Council**.
5. Health and safety statistics are not reported.

Project Lifecycle and Prioritization

1. Lack of consistency in the process used and no written procedures for prioritizing projects for the Budget Year.
2. PM procedures and processes are inconsistent across various divisions.
3. Departments do not share and leverage good practices.

Project Team Capability and Capacity

1. Capital Works and BDC divisions have multiple vacant positions.
2. The job descriptions assessed were inconsistent in their requirements for project management designation.
3. Some of the job descriptions did not have descriptions for software / technology competency requirements or had a vague description.

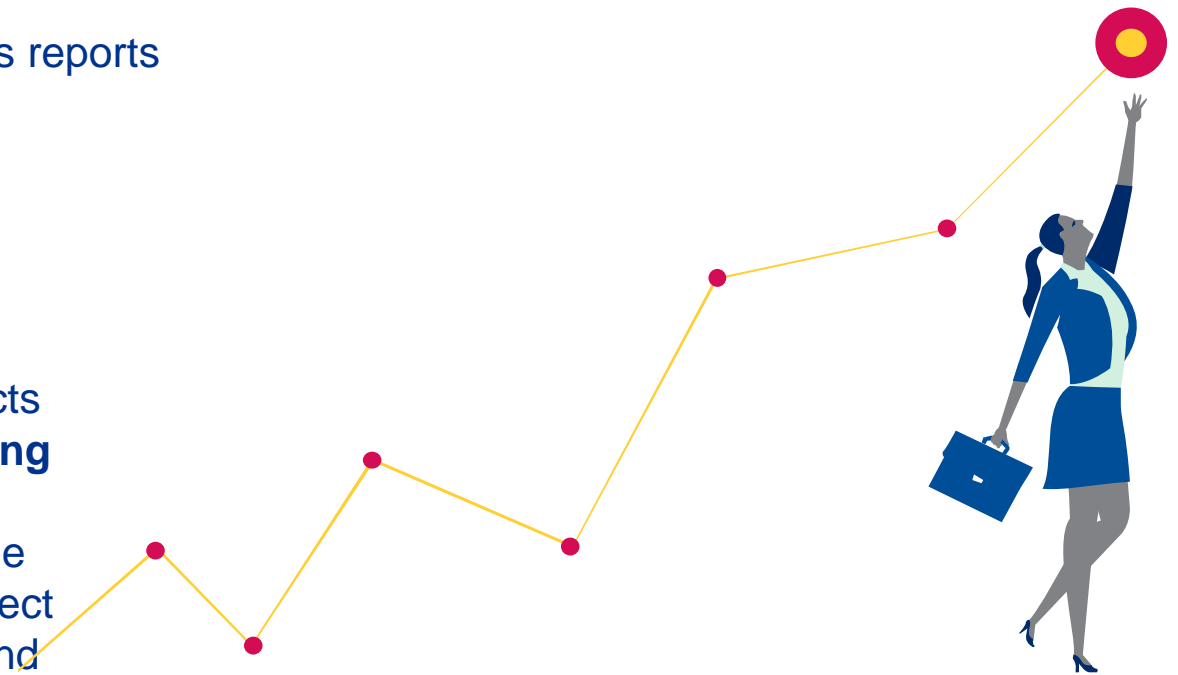
Primary Observation and Recommendation

Based on KPMG's audit of the project management procedures across the various divisions in the City of Brampton, we observed that there are inconsistencies across the various divisions that manage projects. To address this **we recommend implementing a PMO** to help divisions manage their projects.

The PMO will be responsible for the development of written processes and procedures pertaining to project management to be used across the divisions including:

1. Project reporting to City Council and project status reports
2. Project prioritization
3. Project management procedures and processes
4. Project close-out

KPMG recognizes that the City of Brampton manages projects of varying size and complexity. **The purpose of implementing a PMO is to ensure that all projects, regardless of size, follow the same procedures for consistency.** However, the procedures should be flexible and scalable so that each project can follow adequate processes based on its particular risk and size.



Types of PMOs – A Comparison

This section illustrates the characteristics of the three types of PMO and co-relates them with the organization's structure:

Supportive

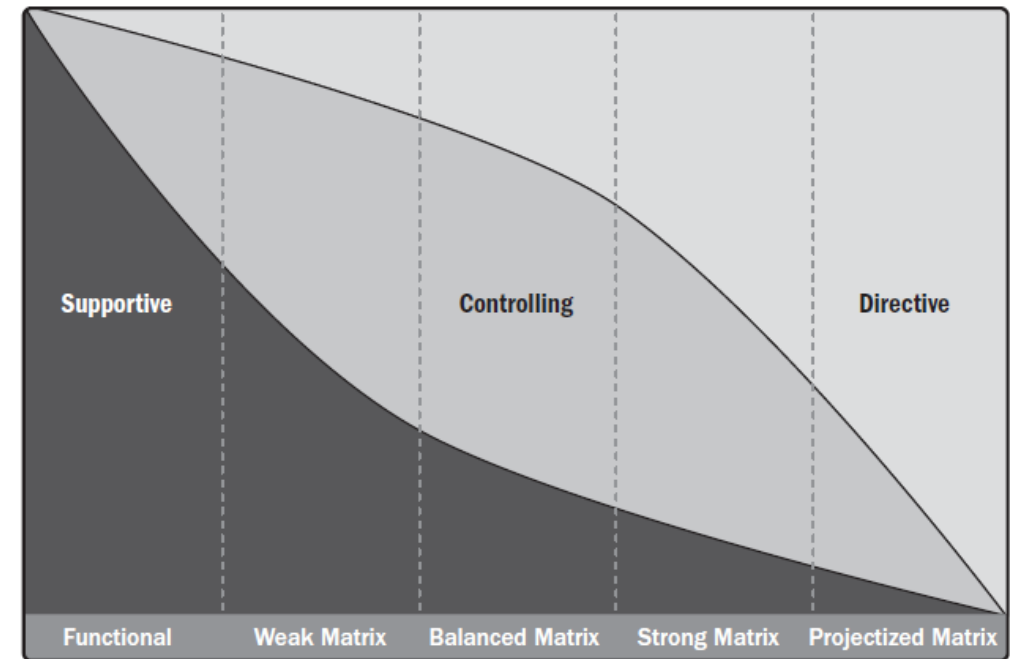
- Recommends common terminology, templates, reporting and procedures to be used on projects throughout the organization to promote consistency and streamline project management

Controlling

- Includes all features of a Supportive PMO
- Requires all projects within the organization to comply with standard PM templates. Does not exercise control over projects
- Performs project prioritization

Directive

- Manages and coordinates all projects throughout the organization
- Appoints the project manager and has control over the projects
- Performs project prioritization



“Correlation Between Organization Structure and Type of PMO”³

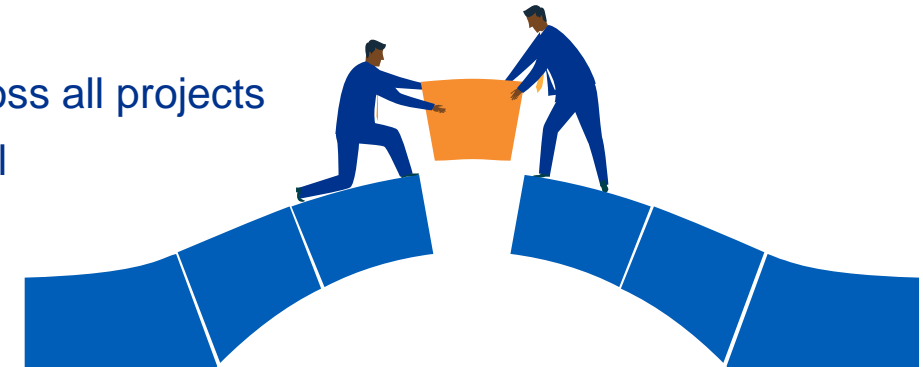
3. “Construction Extension to the PMBOK Guide”, Project Management Institute

PMO Implementation

The PMO will act in a supporting function to the City of Brampton. The PMO's role will be to provide project management support to ensure projects are managed as efficiently as possible.

The benefits of implementing a PMO include:

- Added project oversight and support
- Ensures consistency and uniformity in project management practices across all projects
- Increased communication across divisions, departments, and City Council
- Ensures projects meet the City of Brampton's strategic objectives
- Improve project tracking and reporting



Determining the appropriate type of PMO for an organization is a business decision and should be consulted and agreed on with the Departmental Leads.

Based on our experience with municipalities, government and public entities, we suggest that a Supportive PMO would be an appropriate fit for the City of Brampton.

Thank you



kpmg.ca



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Meeting Date:

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Meeting: ☐ City Council ☐ Planning and Development Committee
☒ Committee of Council ☐ Other Committee:

Meeting Date Requested: December 2, 2020

Agenda Item (if applicable):

Name of Individual(s): Suzy Godefroy

Position/Title:

Executive Director

Organization/Person
being represented:

Downtown Brampton BIA

Full Address for Contact: 7 Queen Street West
Brampton, ON L6Y 1L9

Telephone:

Email:

suzy.godefroy@brampton.ca

Subject Matter
to be Discussed:

Downtown Brampton BIA and City of Brampton Tourism Partnership

Action
Requested:

To support this partnership:
Financial Overview - see the attached proposal from Brampton Tourism

A formal presentation will accompany my delegation: ☒ Yes ☐ No

Presentation format: ☒ PowerPoint File (.ppt) ☐ Adobe File or equivalent (.pdf)
☐ Picture File (.jpg) ☐ Video File (.avi, .mpg)

☐ Other:

Additional printed information/materials will be distributed with my delegation: ☐ Yes ☐ No ☐ Attached

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PROPOSAL

TO: Suzy Godefroy, Downtown Brampton BIA
FROM: Tourism, Film & Special Events Office, City of Brampton
DATE: November 5, 2020
RE: Brampton Accommodations VISA/BIA Bucks Promotional Program

Background & Current Situation

The Brampton Tourism, Film & Special Events Office has a well established relationship with the hotel sector in our City. We are well aware of the impact COVID-19 has had on this sector and how difficult the winter/shoulder season will be with room bookings expected to be less than 10% for extended periods of time.

The City of Brampton is exploring the services of DCR Strategies to offer the TruCash Wallet program as a local hotel incentive. DCR Strategies focuses on delivering intelligent digital transactions and corporate incentives.

A similar program has been implemented in Mississauga. Visit Mississauga is currently partnered with DCR Strategies to offer their hotel incentive program "[It Pays to Stay](#)". The program offers visitors a \$100 prepaid VISA gift card for bookings of two room nights at participating hotels. Card data confirms that 75% of the VISA gift cards awarded to visitors to date have been used in Mississauga.

The Brampton program would also feature the addition of BIA Bucks along with a welcome package highlighting downtown activities, shops and restaurants. A map of downtown and a listing of parking lots will also be included.

The program is intended to have positive impacts for hoteliers and downtown Brampton. The Tourism, Film & Special Events Office proposes a collaborative approach with the Downtown Brampton BIA to offer this program.

City of Brampton Responsibilities:

1. Develop terms and conditions for visitor participation that will be approved by both participating parties.
2. Provide funding to the Downtown Brampton BIA to purchase, distribute, track and activate the VISA gift cards.
3. Purchase BIA Bucks for the program.
4. Promote the program through Tourism's Experience Brampton channels.

Downtown Brampton BIA Responsibilities:

1. Purchase VISA gift cards for distribution to participating hoteliers.
2. Add program information to the Downtown Brampton BIA website to promote the program including a full list of participating accommodation providers – list to be provided by Tourism staff.
3. Activate and track VISA gift cards.

Project Timeline

*We anticipate Council approval for this project and anticipate obtaining that approval on December 9, 2020.

November 13	Complete agreement between City of Brampton and Downtown Brampton BIA
November 16	Confirm program participation with DCR Strategies and order cards
December 10	Program launch

Program Budget

Item	Cost
Custom Production of Cards 125 Cards @ \$2.50 each	\$312.50
Funds for Cards 125 Cards @ \$50.00 each	\$6,250.00
DCR Administration Fee	\$500.00
TOTAL:	\$7,062.50

Next Steps

The Tourism, Film & Special Events Office proposes an administrative fee for the Downtown Brampton BIA at 20% of the value of the program or \$1,412.50.

Marketing and promotion of the program to be discussed with the Downtown Brampton BIA and the Brampton Accommodation Group.

Pending acceptance of this proposal, Tourism staff will have an agreement drawn up for signature.



DOWNTOWN BRAMPTON & BRAMPTON TOURISM PARTNERSHIP

DECEMBER 2, 2020

SUZY GODEFROY, EXECUTIVE DIRECTOR



DOWNTOWN BRAMPTON BIA

VISION: Downtown Brampton is a respected and welcoming destination dedicated to bringing people together for quality shopping, services and entertainment.

MISSION: The Downtown Brampton BIA promotes and enhances downtown Brampton through marketing, events and beautification to build confidence and engagement with its members and the community.



STAY...SHOP, EAT & PLAY... EXPERIENCE & DISCOVER BRAMPTON

My DOWNTOWN
BRAMPTON



- The program is intended to have positive impacts for hoteliers and downtown Brampton businesses. The Downtown Brampton BIA & City of Brampton Tourism, Film & Special Events Office proposes a collaborative approach with this program
- The Brampton Tourism, Film & Special Events Office has a well established relationship with the hotel sector in our City. And are aware of the impact COVID-19 has had on the hospitality sector and how difficult the winter/shoulder season will be with room bookings expected to be less than 10% for extended periods of time.
- The City of Brampton is exploring the services of DCR Strategies to offer the TruCash Wallet program as a local hotel incentive. DCR Strategies focuses on delivering intelligent digital transactions and corporate incentives. A similar program has been implemented in Mississauga. Visit Mississauga is currently partnered with DCR Strategies to offer their hotel incentive program “It Pays to Stay”.
- The program offers visitors a \$100 prepaid VISA gift card for bookings of two room nights at participating hotels. Card data confirms that 75% of the VISA gift cards awarded to visitors to date have been used in Mississauga.
- The Brampton program would also feature the addition of Downtown Brampton BIA Dollars with a welcome package highlighting downtown activities, shops and restaurants. A map of downtown and a listing of parking lots will also be included.
- The program is intended to have positive impacts for hoteliers and downtown Brampton businesses. The Downtown Brampton BIA & City of Brampton Tourism, Film & Special Events Office proposes a collaborative approach with this program.

EXPERIENCE & DISCOVER BRAMPTON PROGRAM

Program Budget

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Funds for Cards 125 Cards @ \$50.00 each	\$6,250.00
DCR Administration Fee	\$500.00
TOTAL:	\$7,062.50

My DOWNTOWN
BRAMPTON

PARTNER RESPONSIBILITIES

City of Brampton

- Develop terms and conditions for visitor participation that will be approved by both participating parties.
- Provide funding to the Downtown Brampton BIA to purchase, distribute, track and activate the VISA gift cards.
- Purchase BIA Bucks for the program
- Promote the program through Tourism's Experience Brampton channels.
- Total $\$7062.50 + \$3150 = \$10,187.50$

Downtown Brampton BIA

- Purchase VISA gift cards for distribution to participating hoteliers.
- Add program information to the Downtown Brampton BIA website to promote the program including a full list of participating accommodation providers – list to be provided by Tourism staff.
- Activate and track VISA gift cards & Downtown Dollars

PARTNER RESPONSIBILITIES

Next Steps:

- The Tourism, Film & Special Events Office proposes an administrative fee for the Downtown Brampton BIA at 20% of the value of the program or \$1,412.50.
- Marketing and promotion of the program to be discussed with the Downtown Brampton BIA and the Brampton Accommodation Group.
- Pending acceptance of this proposal, Tourism staff will have an agreement drawn up for signature.
- Launch date likely in Q1 of 2021

Financial Implications:

- Program Cost: = \$10,187.50
- Marketing Program to be administered by both the City of Brampton Tourism and the Downtown Brampton BIA
- Brampton Tourism to build brand campaign

STAY...SHOP, EAT & PLAY

— *My* —
DOWNTOWN
BRAMPTON




**SUPPORT
LOCAL**
BRAMPTON

QUESTIONS



Date: 2020-11-26

Subject: Update on Virtual FDI Mission to Japan

Contact: Mayor Patrick Brown, Regional Councillor Rowena Santos

Report Number: Planning, Building and Economic Development-2020-447

Recommendations:

1. **THAT** the presentation from Mayor Patrick Brown and Regional Councillor Rowena Santos, dated November 26, 2020, to the Committee of Council meeting of December 2, 2020 entitled “**Update on Virtual FDI Mission to Japan**” (2020-447, File CE.x), be received.



BRAMPTON MEANS BUSINESS *NOW*

VIRTUAL FDI MISSION

JAPAN

NOV 22 – 26, 2020

MISSION *OVERVIEW*



- First virtual Mayor led investment Mission to Japan from a Canadian municipality.
- Initiative from the City's Economic Recovery Strategy.
- Focused on Business Retention and Expansion, new Foreign Direct Investment attraction, Start Up pitches and government connections.

BUSINESS RETENTION & EXPANSION MEETINGS



CONNECTING WITH GOVERNMENT



- Met with recently appointed Consul General of Japan in Toronto.
- Held briefing on Japan with Consulate General of Japan in Toronto and the Japan External Trade Organization (JETRO) in Canada.
- Opportunity with JETRO to facilitate a connection to the Innovation District.

CONNECTING WITH GOVERNMENT



- Meeting with the Canadian Embassy in Japan

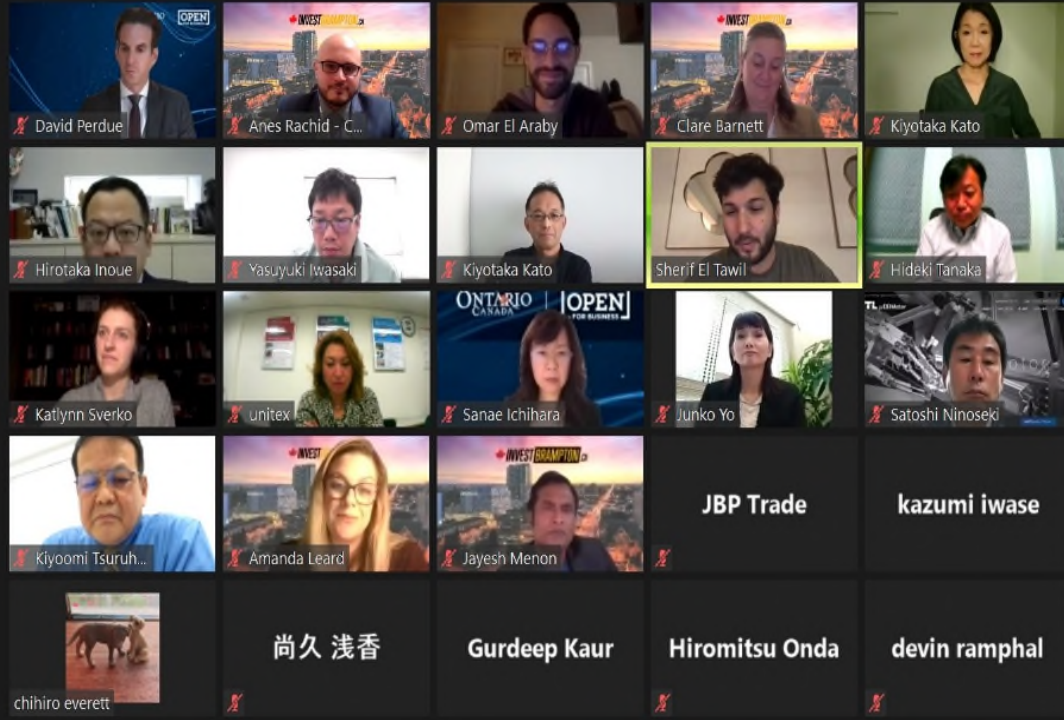
Highlights:

- Japanese companies currently hold 6.5 Trillion dollars in cash ready for investment.
- Japan has an ageing/declining population. Japanese firms are looking for talent and labour.

Opportunities:

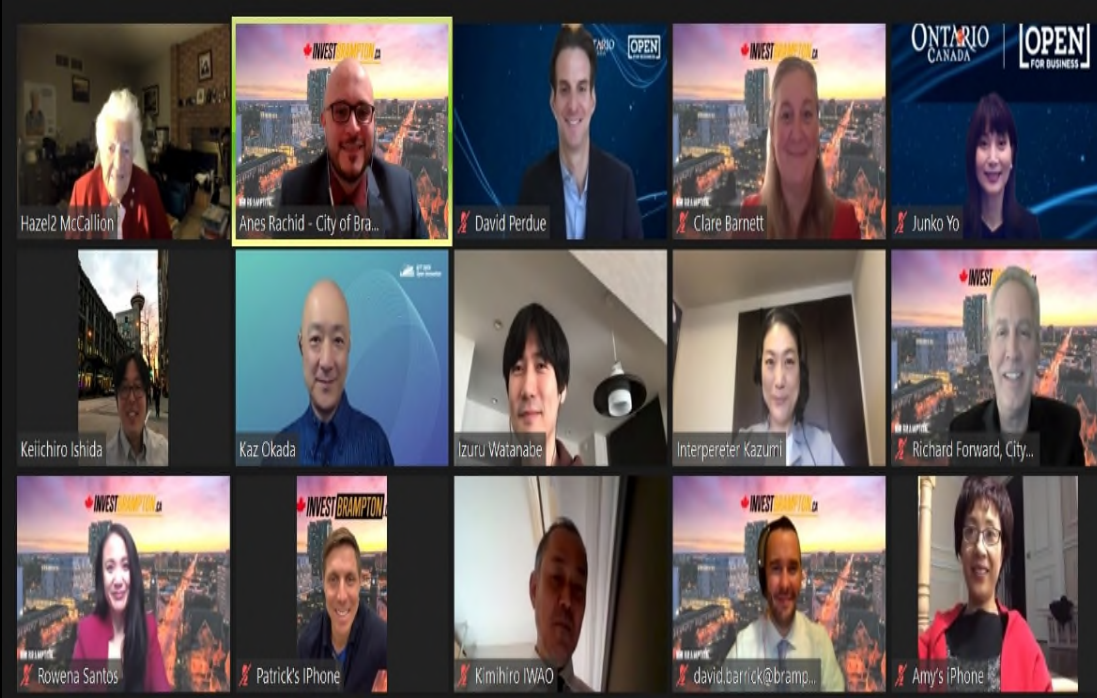
1. Tech Scouting – Japanese firms have periodic Tech scouting missions.
2. Helping Start-ups pitch technology to Japanese firms directly.

CONNECTING WITH INDUSTRY & INCUBATORS



- Roundtable Discussion on Innovation Collaboration between Landing Pad Tokyo (Japanese Incubator) & Ryerson's DMZ on innovation in Brampton & Tokyo.
- Invitation to visit Innovation District virtually and in person.

CORPORATE CALL WITH KEY JAPANESE COMPANIES



- The Objective of these meetings was to have discussions with Japanese companies that have potential expansion plans.
- Opportunity to host a Japanese company's Open Innovation Challenge with Brampton's Innovation District partners.

CORPORATE CALL WITH KEY JAPANESE ORGANIZATION



- Meeting with The Japan Electronics and Information Technology Industries Association (JEITA), a Japanese trade organization for the electronics and IT industries.
- The City of Brampton participants in the meeting included the City's Smart Cities Team.

NEXT STEPS



BRAMPTON MEANS BUSINESS **NOW**

Thank you

Date: 2020-11-02

Subject: **FDI 2020 Year-End Review and 2021 Strategy**

Contact: Clare Barnett, Director, Economic Development, 905-874-3926,
clare.barnett@brampton.ca

Report Number: Planning, Building and Economic Development-2020-315

Recommendations:

1. That the report titled: **FDI 2020 Year-End Review and 2021 Strategy (2020-315, CE.x)**, to the Committee of Council Meeting of December 2, 2020, be received; and
2. THAT Council approve the planned 2021 Missions, as outlined in this report; and
3. THAT the CAO, in consultation with the Commissioner of Planning, Building and Economic Development and Director of Economic Development, be authorized to approve investment missions which are not currently on the list of 2021 Mayor-led Investment Missions as such opportunities arise, subject to alignment with the overall FDI strategy, 2021 budget, existing assets, current activities and focus on priority sectors including, but not limited to: Advanced Manufacturing, Food and Beverage, Health and Life Sciences and Innovation and Technology, generating international awareness of Brampton's competitive advantages and value proposition, in order to support and encourage local economic growth; and
4. THAT staff be authorized to pivot virtual plans to in-person travel, should borders re-open and it is safe to travel internationally.

Overview:

- **On February 6, 2019, under Resolution #CW057-2019, Council directed staff to begin work on establishing a Foreign Direct Investment (FDI) Strategy to drive new foreign investments and jobs in the City, and to promote economic growth.**

- **Economic Development has successfully pivoted the City's FDI Strategy to respond to the suspension of global travel as a result of the COVID-19 pandemic.**
- **This report provides Council with an overview of 2020 FDI Missions (in-person and virtual) and lead generation initiatives which focused on the following priority sectors: Advanced Manufacturing, Food and Beverage, Innovation and Technology, and Health and Life Sciences.**
- **The COVID-19 pandemic has had a negative impact on Foreign Direct Investment (FDI). Investors may not be making final investment decisions until the world pandemic situation improves; however, they are actively doing research into potential investment activities so now is the time to share Brampton's value proposition.**
- **Staff is providing recommendations for the 2021 FDI Investment Missions.**

Background:

On June 5, 2019, Council approved the implementation of a Branding, Marketing and Foreign Direct Investment (FDI) Strategy to drive new foreign direct investment and jobs in the City and to promote economic growth.

In the second year of this strategy, staff raised the City's profile as a competitive place to do business. By executing lead generation and place branding activities on one outbound, in-person FDI mission before travel restrictions were imposed due to the COVID-19 pandemic, and four virtual FDI missions, the City established a unique value proposition with global investors.

Current Situation:

2020 Mission Activity Report

With the support of Mayor Brown and Councillors, one outbound, in-person, international Foreign Direct Investment (FDI) mission, and four virtual FDI missions were completed by the Brampton Economic Development team, as follows:

1. India Mission (January 2020)

Brampton's FDI mission to India, with stops in Hyderabad, Mumbai and Delhi, included meetings with dozens of businesses to discuss their interest in locating in Canada and delivered presentations on Brampton's unique value proposition. The mission also included attendance at the Indus Food Fair.

Throughout the mission, the Mayor discussed Brampton's value proposition as an optimal location for business and investment, and facilitated an important first step in bringing business and jobs to Brampton. In partnership with the Toronto Business Development Centre (TBDC), the Mayor spoke with dozens of start-ups who are interested in coming to Brampton, and Canada, through the Start-Up Visa program.

A representative from Brampton's Rogers Cybersecure Catalyst joined Mayor Brown and Brampton's Director of Economic Development on the mission to India. Together, they spoke with companies in the cybersecurity industry in India about the strides being made in establishing Brampton as a Centre of Excellence for Cybersecurity Talent and Start-Ups. The concept and interest level of a Start-Up Incubator for Foreign Entrepreneurs was discussed with a receptive audience. Adding a soft landing space to the Innovation District was determined to be a unique way of attracting new small businesses to Brampton.

Highlights of the FDI mission to India include:

- Conversations with over 50 India-based start-up companies who are interested in coming to Brampton, and Canada, under the Start-Up Visa program. Many were interested in the concept of a soft landing space. Staff are following up with each company.
- Meeting with Yuvraj Singh from the GT20 to discuss welcoming the GT20 Cricket Tournament to Brampton once again (next steps TBD in light of COVID-19).
- Meeting with Annu Kapoor, Indian film actor and television presenter, to discuss a visit to perform in Brampton in March (will be rescheduled for post COVID-19).
- A tour of T-Hub, India's largest incubator for startups and Pitch Session
- Attendance at the Indus Food Fair (the largest food export promotion event in India), where Mayor Brown joined a number of Brampton food processing companies to visit their booths and witness the signing of an MOU.
- Meetings with Indian companies about setting up operations in Brampton
- A visit to the Cybersecurity Centre of Excellence for India.

2. Collision from Home (June 22 – 25, 2020)

Collision is the fastest-growing tech conference in North America. Originally scheduled to take place in Toronto from June 22 to the 25th, 2020, the event moved to a virtual format due to the COVID-19 pandemic. This provided a unique opportunity to showcase Brampton to more than 30,000 participants online, 1,600 of those being CEOs.

The City of Brampton Economic Development Office sponsored Collision from Home 2020 as part of the wider Economic Recovery Strategy. With the aim of bringing resiliency and competitive advantage to Brampton's economy, this event presented an opportunity to generate qualified leads, strengthen existing corporate relationships, and further the City's brand in the cornerstones of Innovation, Technology, Entrepreneurship, and Investment. This was fulfilled by utilizing the international conference as a platform to

launch Brampton's Downtown Innovation District, and convening a number of investment meetings with potential prospects.

Highlights of Collision from Home include:

- The City of Brampton had a promotional video play ahead of key sessions including a session led by Shaquille O'Neal.
- Taking place within Collision from Home, City Summit was an invite-only session for the mayors and representatives of forward-thinking cities from around the world, and the CEOs of tech companies. Through the high-level roundtable, Mayor Patrick Brown engaged with other GTA mayors and discussed recovery by building mutually beneficial public-private partnerships and smart city technology.
- In collaboration with the Collision from Home conference, the Province hosted virtual tours and pitch presentations for Ontario cities. The Economic Development Office participated and highlighted the investment opportunities for start-ups and tech companies.
- The Brampton presentation included a promotional video, a pre-recorded message from Mayor Brown, a 15-minute pitch session and a 5-minute live Q&A. A confirmed list of participants was shared with the City and the investment attraction team followed up with the attendees to book meetings.
- The investment attraction team worked on initiating chat sessions with potential leads and qualified some for investment meetings during the virtual summit. The virtual platform used for the Collision from Home conference offered user-friendly options to create and manage calls, allowing participants to meet directly within the platform. The meetings aimed to share more information about relocating to Brampton with leads who expressed an interest in doing so.
- Through the organizing team at Collision, the City attended meetings with prominent C-level executives from large technology corporations.

Mission Results

- **32,000** attendees from around the world
- **140** countries represented
- **634** speakers presented across five presentation channels
- **45.2%** Females in Tech in attendance
- **1,008** start-up companies involved, representing 25 industries
- **850** investors tuned-in
- **1,143** journalists covered the summit
- **4,500** impressions from the #BramptonIsNow video advertisement playing ahead of key Collision sessions (including a session led by Shaquille O'Neal)
- **485** messages, and received **391** chat responses
- **294** contacts made
- **24** meetings with investment and business prospects looking to expand to Brampton
- **3** virtual networking events hosted

3. Virtual Mission to Intelligent Health AI Summit (September 9 - 10, 2020)

As part of the City of Brampton's Economic Development Office international outreach efforts toward investment promotion activities, staff collaborated with Invest Canada and the Canadian Embassy in Bern, Switzerland to have a virtual presence at the Intelligent Health AI Virtual Summit. The exhibition is normally held physically in Basel and is the only large-scale, CPD accredited, global summit series focused purely on AI and technology in healthcare. It aims to connect 54,000 clinicians, technologists and C-suite executives to create a future where technology will revolutionize health.

Presenters and attendees of the Summit included Google Health, Novartis, Alpha Health, and Mayo Clinic. The Summit was also an opportunity for up and coming start-ups to showcase innovative technology. Cyber networking formed a major part of the conference with industry having a real opportunity to connect.

Highlights of the Virtual Mission to Intelligent Health AI include:

- The City of Brampton Economic Development Office hosted a 30-minute promotional presentation as part of the Invest Canada booth at the Summit. This presentation featured welcoming remarks from Mayor Brown, an overview of Brampton's Health and Life Sciences ecosystem, and highlights from one of Brampton's largest health and life sciences companies, Medtronic. Medtronic spoke to the benefits of being located in Brampton and how they are leveraging AI in their medical technology business. More than 30 people attended Brampton's virtual presentation.

Mission Results:

- **4,000** attendees from around the world
- **72** countries represented
- **200+** speakers presented across five presentation channels
- **170+** sessions
- **22%** attendees from the UK, **15%** attendees from Switzerland
- **150** contacts made
- **24** chat connections
- **24** meetings with investment and business prospects looking to expand to Brampton
- **15** potential leads identified
- held one-on-one introductory meetings with attendees

4. Virtual Mission to Japan (November 22 – 26, 2020)¹

Staff have pivoted from the original planned mission to China, and have organized a virtual FDI mission to Japan in order to meet its commitment to deliver a mission geared at connecting Innovation and Technology Hubs in Brampton and Japan.

Canada and Japan are strategic partners and share many cultural and business ties, including being members of the Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP) that allows for duty-free access for trade in goods between Japan and Canada. Japan is also the largest source of bilateral foreign direct investment (FDI), for Canada, in Asia. All of this makes Japan a natural counterpart for Brampton, in the efforts to grow cooperation and business ties.

Mayor Patrick Brown led the mission, and was joined by her Worship Hazel McCallion, a recipient of the Order of the Rising Sun, Gold Rays with Rosette, for her contributions to Japan-Canada relations through her welcoming support of Japanese businesses in Canada. Also joining this mission was Councillor Rowena Santos, City of Brampton Regional Councillor for Wards 1 and 5.

Highlights of the Virtual Mission to Japan include:

- The City of Brampton Economic Development Office, in collaboration with the Ontario Trade and Investment Office in Japan, curated a mission to engage with government, business, industry, start-ups and technology incubators in Japan.
- Brampton is proud to host the Canadian Headquarters of many important Japanese companies including Canon Canada, IT Weapons (Konica Minolta subsidiary), MURO International, Yusen logistics, and more. As part of the virtual mission, the Brampton team aimed to engage with existing and new Japanese Innovation and Technology sector companies, bringing the Brampton story to Japan and helping Japanese business grow and expand in Brampton.

Mission Results:

Staff have strived to provide the following deliverables from the mission:

- Engagement with the Canadian Ambassador to Japan
 - A formal meeting with the Canadian Ambassador for a briefing on the City's virtual mission to Japan, opportunities and potential for the City of Brampton, and discussion on topics of mutual interest.
- Roundtable Discussion on Innovation Collaboration

¹ The Virtual FDI Mission to Japan is scheduled to take place after this report is due. The results listed are projections only.

- Discussion with Landing Pad Tokyo (a partner incubator of Ryerson DMZ) and Ryerson DMZ to engage on innovation in Brampton and Tokyo.
- Meeting with Japanese Organizations
 - Special briefing event for Brampton delegates with details on key sector areas of interest, followed by a networking event.
- Corporate and Business calls with key Japanese Companies
 - Discussion with Japanese companies to strengthen relationships and provide a supporting case for businesses to either expand their new or existing presence in Brampton.

5. Virtual FDI Mission to WebSummit (December 2 – 4, 2020)

Staff are leveraging the success of the Collision from Home conference by attending the parent conference, WebSummit. WebSummit is one of the world's leading technology industry events, typically held in Lisbon, Portugal. This year, as a result of the COVID-19 pandemic, the conference will be held in a virtual environment.

Staff are looking forward to participating by coordinating targeted investment meetings, and attending virtual networking opportunities to highlight and share Brampton's value proposition.

The WebSummit conference is scheduled to take place after the submission of this report, therefore the results and highlights are not yet available.

2020 Virtual FDI Event Activity Report

1. MedTech by Advamed Conference (October 5 – 7, 2020)

As a follow up to the City's in-person mission to the MedTech Conference in Boston in 2019, staff attended the annual MedTech Conference again in 2020, virtually. MedTech is the foremost medical technology conference representing, 80 percent of US and many Canadian medical technology firms. The conference attracts global leaders from the medical technology sector and offers key networking and collaborating opportunities that are typically unavailable to most Ontario medical technology SMEs and stakeholders.

The Virtual MedTech Conference featured a mix of live and on-demand content available to all registrants, making it easier for MedTech professionals, health care providers, regulators, investors and other stakeholders to participate.

Highlights of the event include:

- The conference brought together the world's top MedTech executives and innovators to network, conduct business, gain access to capital and share insights in an engaging digital environment.

- Economic Development staff attended virtual sessions, held on-line meetings with potential partners, and continued to promote the City's emerging MedTech sector through social media, as well as through promotional videos about Brampton on the virtual conference platform and ahead of key sessions.
- After the MedTech Conference live stream, the Government of Ontario organized an independent and unique program for international and inter-provincial delegates who wanted to learn about Ontario's vibrant MedTech cluster.
- This program featured different streams, which highlighted Ontario as a premier destination for doing business. These included a Foreign Direct Investment (FDI) session, a high-level panel discussion on Ontario's response to the COVID-19 pandemic, and an online community showcase, highlighting medical technology innovation across various Ontario municipalities. The City of Brampton attended all sessions and approached the Ministry of Economic Development, Job Creation and Trade (MEDJCT) with information on the MedTech Eco-System in Brampton, which was shared with all attendees of the Ontario programming.

Event Results:

- **60%** of Attendees were executive leaders
- Over **40** countries represented
- **2,250** scheduled partnering meetings
- **1,000+** companies in the system
- **2,300+** delegates in the system
- Reached out to **100** attendees
- Held **20** one-on-one meetings
- Several leads being added to our pipeline as a result of participation

2. India Virtual Business Seminar (October 27, 2020)

In partnership with the Ontario Trade and Investment Office at the Canadian High Commission in New Delhi, India, this virtual seminar offered a simple, safe, and cost-effective way to present Brampton's potential to start-ups and businesses looking to expand to Brampton.

Highlights of the event include:

- The Virtual Business Seminar featured a roundtable discussion, aimed at providing a practical guide to businesses on expansion to Brampton.
- The Seminar was an opportunity for the Economic Development Office to position Brampton as an alternative to the USA for companies looking to expand to North America.
- The ease of access to Brampton through the Start-Up Visa Program, and the expertise of Brampton based-service providers, help to guide businesses through the process of establishing their presence in Brampton.
- The Seminar included a roundtable discussion with the following panelists:

- Patrick Brown, Mayor of the City of Brampton
- Clare Barnett, Director of Economic Development
- Anes Rachid, FDI Coordinator
- Vikram Khurana, Chair of Toronto Business Development Centre (TBDC)
- Louis Vouloukos, Business Lawyer, Law Firm of Lawrence, Lawrence, Stevenson, LLP
- Kanwar Dhanjal, Just Instruments

Event Results:

- Over **40** businesses from India tuned in for the seminar
- Staff has begun to follow-up with all attendees of the session
- Meetings were conducted with interested and suitable potential leads

3. Virtual Canada Week Roadshow in India (November 2 – 6, 2020)

In coordination with Global Affairs Canada (GAC), the City of Brampton's Economic Development Investment Attraction Team participated in a virtual presentation for the Virtual Canada Week Roadshow in India. GAC worked with NASSCOM - the leading trade association of the Indian IT industry, to attract premier, technology intensive Indian companies that were seeking opportunities to grow and scale in Canada. Staff took advantage of the virtual launch pad to position Brampton as a prime location for Indian company investments by taking the virtual centre stage and delivering a 30-minute promotional presentation.

Highlights of the event include:

- The presentation featured an overview of Brampton's Innovation and Technology ecosystem, with special focus on the Innovation District. Rogers Communication, Brampton's largest employer, presented highlights of their presence in Brampton, speaking to the benefits of being located in the city, and how they are leveraging Innovation and Technology at their Brampton office. They also spoke to the importance of their joint collaborative ventures with the City of Brampton, such as the Rogers Cybersecure Catalyst.

Event Results:

- Almost **200** attendees tuned in for the presentation.
- Staff received feedback from some Indian companies who realize there is a need to diversify risk, to better manage uncertainty, and are considering Brampton as a prime destination for their North American expansion.
- Exclusive B2B follow-up investor meetings were scheduled with Indian companies and partners for the week of November 9, 2020.

2020 FDI Budget and Expenditures

In February 2020, Council endorsed the 2020 FDI Work Plan, which allocated \$900,000 of the FDI Capital project (#181256) toward its execution.

Below is a summary of the anticipated **2020 FDI Expenses**:

- **Travel costs** (Total: \$35,959)
 - India - \$35,959
- **BHive (Start-Up Visa Incubator Program)** (Total \$600,000)
- **Research/Lead Generation/Project Management and Consulting**
(Total \$216, 109)
- **Other costs** Marketing and Events (Total \$50,607)

The total anticipated spend for 2020 from this FDI capital account is \$902,311.

2021 FDI Strategy

In 2021, the Economic Development Office will focus on two main streams to drive FDI:

1. Mayor and Council-led Missions:

- Focused on FDI and business retention and expansion (BR&E) targeting Brampton's priority sectors; Advanced Manufacturing, Food and Beverage, Innovation and Technology, and Health and Life Sciences in key international markets.
- This will include four virtual investment missions in 2021
 - India
 - Europe (Germany)
 - USA
 - UK/Ireland

2. Staff-led Investment Activities²

- Economic Development has identified countries of interest to focus on in terms of outreach and participation in investment activities including:
 1. USA
 2. India
 3. Japan

²On October 21, 2020, Council provided direction to staff to begin the implementation of a plan to include African and Caribbean markets as areas of focus for inward investment to Brampton in 2021.

4. West Africa
5. Caribbean

- Economic Development staff plan to attend the following virtual international events in 2021:
 - Collision (June 2021)
 - Web Summit (Dec 2021)
 - World Business Forum (June 2021)
 - Other opportunities as identified in key markets and target sectors
- Staff will work with the Black African and Caribbean Social, Cultural and Economic Empowerment & Anti-Black Racism Unit to assist in the development of our key messaging and outreach to specific demographic areas, and how we can enhance Brampton's cultural value proposition to global markets.
- The Economic Development team will work with Brampton-based companies that have foreign affiliations to promote the increase of foreign investments in Brampton. This business retention and expansion work will have a primary focus on the US market.
- Staff will actively engage with our Planning colleagues on an outreach program to the Site Selector and the Industrial Commercial Investment (ICI) communities to continue to build relationships with these key groups and provide superior client service.
- Staff will work with the Strategic Communications Division to build marketing campaigns that convey Brampton's value proposition to the international investment community to support lead generation.
- Staff continue to work in partnership with Toronto Global, and will consider other partnerships and memberships that support investment attraction activities.

2021 FDI Budget

In 2021, staff are executing a virtual FDI plan and anticipate spending approximately \$600,000 to facilitate the 2021 FDI Strategy.

The estimated breakdown of the **2021 FDI Expenses** is as follows:

- **Travel Costs** (total \$300,000)
 - This includes outbound international FDI investment missions.

- **Research/Lead Generation/Project Management and Consulting** (total \$200,000)
- **Other costs** Marketing and Events (total \$100,000)

All of these efforts, combined, are intended to share Brampton's value proposition with potential investors, and retain and expand existing businesses. Prospects will be invited to visit either in-person (when travel is permitted), or virtually to Brampton for follow-up meetings.

Corporate Implications:

Financial Implications:

Staff estimate that the costs to facilitate the virtual FDI plan for the 2021 FDI strategy will be \$600,000. Sufficient funding is available in the following project:

Project #	Project	Budget Available	2020 Expenditures*	Balance Available
181256 – 001	Branding-Marketing-Foreign Direct Investment	\$1,384,768	742,997	641,771

*Expenditures to be processed

Funding is available in the event international travel can continue, and staff will pivot planned virtual FDI missions to outbound, in-person missions.

Term of Council Priorities:

This report supports the Term of Council Priority that Brampton is a “City of Opportunities” and that Brampton will continue to implement the Foreign Direct Investment (FDI) and lead generation program to attract new business to Brampton.

Conclusion:

As one of the cornerstones of the City's Economic Recovery Strategy, Investment Attraction initiatives like Foreign Direct Investment (FDI) are vital to economic recovery efforts in response to the COVID-19 global pandemic. The Economic Development Office will continue to develop plans, projects and activities that focus on the implementation of the FDI strategy, even if virtually, in key markets to bring jobs and investment to Brampton.

Authored by:

Amanda Leard, Manager, Investment
Attraction

Reviewed by:

Clare Barnett, Director, Economic
Development

Approved by:

Richard Forward, Commissioner,
Planning, Building and Economic
Development

Submitted by:

David Barrick, Chief Administrative Officer

Date: 2020-11-20

Subject: **COVID-19 Relief Fund for Artist and Arts Organizations Update**

Contact: Jason Tamming, Director
Strategic Communications, Culture and Events
Jason.Tamming@brampton.ca

Report Number: Corporate Support Services-2020-436

Recommendations:

1. That the report titled **COVID-19 Relief Fund for Artist and Arts Organizations Update** to the Committee of Council meeting of December 2, 2020, be received; and
2. That Council approve the additional disbursement of \$165,990 to the 21 arts organizations named in Appendix A, effectively depleting the one-time budget for the COVID-19 Relief Fund for Artists and Arts Organizations.

Overview:

- On June 24, 2020, Council approved an innovative new funding program, the COVID-19 Relief Fund for Artists and Arts Organizations, which was created to help offset a portion of losses and expenses related to COVID-19 (CW149-2020).
- Of the \$500,000 program budget:
 - \$289,998 has been disbursed to 21 approval arts organizations
 - \$29,012 has been disbursed to 30 approved individual artists
 - \$180,990 remains in available relief funds
- It is imperative that these remaining funds, earmarked for arts sector support, are invested in 2020. Relief funding will not be available past 2020, as the Arts, Culture and Creative Industry Development Agency is set to launch in Q1 2021 and will require the full scope of its proposed 2021 operating budget.

- It is recommended that \$165,990 of the remaining relief funds be issued as a second disbursement to the 21 approved arts organizations (approximately \$7,900 each). While the first disbursement contributed to immediate organizational stabilization, a second disbursement would support ongoing recovery and transition into 2021.
- The other \$15,000 of the remaining relief funds will be reserved for applications from individual artists, which are ongoing to program close on December 4, 2020.
- Pending Council approval of this report's recommendation, staff will proceed with the disbursement of remaining funds as outlined. Staff will return to Council in 2021 with a fulsome report on the outputs, outcomes, and overall impact of this timely and responsive one-time program.

Background:

On June 24, 2020, Council approved a one-time funding program, the COVID-19 Relief Fund for Artists and Arts Organizations, to help offset a portion of losses and expenses related to COVID-19 and assist Brampton's arts sector in stabilizing, strengthening, and contributing to the city's economic recovery from the pandemic. Brampton-based non-profit arts organizations could apply for up to \$15,000 in relief funds, and Brampton-based individual artists could apply for up to \$1,000 in relief funds. Applications for relief funding were approved under the authority of the Director, Strategic Communications, Culture and Events (CW149-2020).

The program was funded through a one-time re-allocation of \$260,000 from the 2020 operating budget approved for the Arts, Culture and Creative Industry Development Agency, and a one-time re-allocation of \$240,000 from the 2020 Cultural Services operating budget, for a total 2020 program budget of \$500,000. These funds were already earmarked for artist engagement and are appropriately re-prioritized during this significant time of need.

Current Situation:

In an information report received by the October 7, 2020 Committee of Council, staff reported that 21 Brampton-based non-profit arts organizations had met the eligibility criteria and been approved for relief funding in the total amount of \$289,998.

At the time of authoring this report, 30 Brampton-based individual artists have been approved for relief funding in the total amount of \$29,012.

Disbursements to date yield the following remaining program budget:

Description	Value
COVID-19 Relief Fund Budget Approved	\$500,000
Disbursed to 21 Approved Arts Organizations	-\$289,998
Disbursed to 30 Approved Individual Artists	-\$29,012
Total Remaining:	\$180,990

Given that these funds were earmarked for artist engagement and subsequently re-prioritized for artist support, it is imperative that the remaining funds be invested in Brampton's arts sector this budget year. It is important to note that relief funding will not be available past 2020, as the Arts, Culture and Creative Industry Development Agency is set to launch in Q1 2021 and will require the full scope of its proposed 2021 operating budget.

The following chart recommends how the remaining funds can be fully invested by year-end 2020, effectively depleting the program budget.

Description	Value
Total Remaining Funds	\$180,990
Reserve for Individual Artist Applications to Program End on December 4, 2020 (maintain value of maximum \$1,000 each)	-\$15,000
Additional Disbursement to 21 Approved Arts Organizations (approximately \$7,900 each)	-\$165,990
Total Remaining:	\$0.00

The initial disbursement to the 21 approved arts organizations contributed directly to their immediate stabilization during the pandemic, and the positive impact was significant, as demonstrated by these sample excerpts from recipient testimonials:

- "You do not know how much relief [our organization] feel[s] at the moment. Please let [the City] know that we are eternally grateful and will be delighted to let you know how we are doing in a few months' time as we adapt to the new safety measures..."
- "The COVID-19 Relief Fund for Artists and Arts Organizations was a wonderful initiative taken by the City of Brampton and it helped our organization get through these testing times. The arts industry was one of the hardest hit during this pandemic with almost all of our work getting cancelled and we quickly had to think of alternate ways to engage with our audiences. The fund provided us the necessary cushion to keep going without having to shut down completely. We were able to utilize the funding to support a scaled-down version of our programs and keep going in a virtual environment."
- "[Our organization] has survived COVID-19 thanks to the relief fund."

An additional recommended disbursement of \$165,990 (approximately \$7,900 each) to the 21 approved arts organizations would compound these positive effects and support their ongoing recovery and transition into 2021. For several organizations, this second disbursement would exceed the \$15,000 relief funding maximum outlined in the program guidelines, which is why Council approval for this staff recommendation is being sought.

Please refer to Appendix A for the list of 21 approved arts organizations, with the details of the initial approved disbursements and the additional recommended disbursements.

Next Steps:

Pending Council approval of this report's recommendation, staff will proceed with the disbursement of remaining funds as outlined. Staff will return to Council in 2021 with a report on the outputs, outcomes, and overall impact of this timely and responsive one-time program.

Corporate Implications:

Financial Implications:

Sufficient funding is available within Strategic Communications, Culture and Events 2020 Operating Budget to address the additional disbursement of \$165,990 to the 21 arts organizations, pending Council approval.

Other Implications:

There are no other implications associated with this report.

Term of Council Priorities:

This report supports the Term of Council Priorities of Brampton is a Well-Run City, Brampton is a City of Opportunities, and Brampton is a Mosaic by effectively managing municipal resources, improving livability and prosperity, and supporting the sustainability of the arts, culture and creative sector.

Culture Master Plan:

This report aligns with the vision and definition of culture in Brampton and the strategic themes of Supporting Success, Developing a Creative Community of Practice, and Building Brampton's Identity.

Conclusion:

This report recommends a responsive approach to supporting the arts sector during the COVID-19 pandemic. Pending Council approval of the recommendations in this report, staff will proceed with disbursing the remaining funds as outlined, by year end 2020.

Authored by:

Kelly Stahl, Senior Manager, Cultural Services and Victoria Mountain, Manager, Culture

Reviewed by:

Jason Tamming, Director, Strategic Communications, Culture and Events

Approved by:

Michael Davidson, Commissioner, Corporate Support Services

Submitted by:

David Barrick, Chief Administrative Office

Attachments:

Appendix A: COVID-19 Relief Fund for Artists and Arts Organizations - List of Approved Arts Organization Recipients

Appendix A**COVID-19 Relief Fund for Artists and Arts Organizations
List of Approved Arts Organization Recipients**

ORGANIZATION NAME	FUNDING DISBURSED AS OF OCTOBER 7, 2020	RECOMMENDED ADDITIONAL DISBURSEMENT	TOTAL RELIEF FUNDING
Music at the Towers (MATT)	\$4,816	\$7,900	\$12,716
10126306 Canada Foundation (Laal Button)	\$6,768	\$7,900	\$14,668
Artists and Artisans Development and Network (AADN)	\$11,000	\$7,900	\$18,900
City of Brampton Concert Band / Jazz Mechanics	\$12,598	\$7,900	\$20,498
Freeze Kid's Foundation	\$14,816	\$7,900	\$22,716
Arts & Culture Initiative of South Asia	\$15,000	\$7,900	\$22,900
Beaux Arts Brampton	\$15,000	\$7,900	\$22,900
12316528 Canada Foundation (Brampton Fashion Week)	\$15,000	\$7,900	\$22,900
Brampton Festival Singers	\$15,000	\$7,900	\$22,900
Brampton Music Theatre	\$15,000	\$7,900	\$22,900
Canadian Indo-Caribbean Festival (CICF)	\$15,000	\$7,900	\$22,900
Carabram, Brampton's Multicultural Festival	\$15,000	\$7,900	\$22,900
Heritage Jazz Society (Peel)	\$15,000	\$7,900	\$22,900
KUUMBA Cultural Association of Toronto	\$15,000	\$7,900	\$22,900
Peel Choral Society	\$15,000	\$7,900	\$22,900
Rise Again Society	\$15,000	\$7,900	\$22,900
Swar Sadhana Music Lovers Club	\$15,000	\$7,900	\$22,900
The FOLD Foundation	\$15,000	\$7,900	\$22,900
The Hive Performing Arts	\$15,000	\$7,900	\$22,900
The Rose Orchestra	\$15,000	\$7,900	\$22,900
Visual Arts Brampton	\$15,000	\$7,900	\$22,900
21 Approved Arts Organizations	\$289,998	\$165,990	\$455,988

Date: 2020-11-10

Subject: **2021 Sport Tourism Hosting Funding**

Contact: Jason Tamming, Director Strategic Communications, Culture and Events, 905.874.2889, jason.tamming@brampton.ca

Report Number: Corporate Support Services-2020-406

Recommendations:

That the report from Jason Tamming, Director Strategic Communications, Culture and Events, dated November 10, 2020 to the Committee of Council meeting of December 2, 2020, titled, **2021 Sport Tourism Hosting Funding**, be received;

1. That approval be given to draw down a maximum of \$50,000 per individual Sport Tourism event and up to a cumulative total for any given calendar year of \$225,000 from Reserve #16 – Community Grant Program, to support the Sport Tourism Hosting Program in 2021;
2. That only those applicants and events for the 2020 Sport Tourism Hosting Program be eligible for the 2021 program and that only updated budgets and event plans need be submitted by January 15, 2021;
3. That Council enact a by-law pursuant to the foregoing resolutions as amended to provide for the following:
 - a. That authority be delegated to the Director of Strategic Communications, Culture and Events to approve the City's funding of individual sport tourism events of \$50,000 or less each and up to a maximum cumulative total in of \$225,000, and to execute on behalf of the City of Brampton Sport Tourism Hosting Program agreements with incorporated non-profit organizations for such approved funding on such terms and conditions acceptable to the Director of Strategic Communications, Culture and Events and in a form satisfactory to the City Solicitor or designate; and
 - b. That Administrative Authority By-law 216-2017 be amended to provide that authority be delegated to the Director of Strategic Communications, Culture and Events to approve the City's funding of individual sport tourism

events of \$50,000 or less each and up to a maximum cumulative total for any calendar year of \$225,000, and to execute on behalf of the City of Brampton Sport Tourism Hosting Program agreements with incorporated non-profit organizations for such approved funding on such terms and conditions acceptable to the Director of Strategic Communications, Culture and Events and in a form satisfactory to the City Solicitor or designate; and,

5. That Council approves measures permitting the cancellation or a revision to the terms of the approved grant or agreement in the event that government orders, public health directives or the applicant determine it not feasible for the live event to proceed due to the pandemic and that the applicant be responsible for any expenses resulting from any cancellation or revision.

Overview:

- The Sport Tourism Hosting Program demonstrates Council's commitment to supporting sporting events that have a positive impact on the community and increase tourism visitation.
- The Sport Tourism Hosting Program was created to support well-established community sport events until a Tourism Strategy is developed. It is anticipated that the strategy will provide recommendations for a sports event funding model that, pending Council approval, will be implemented for the 2022 granting year.
- Applications are reviewed for eligibility and evaluated against a program criteria. Additionally, the required governance documentation to confirm a Brampton address and not-for-profit incorporation status as well as up-to-date required liability insurance coverage are confirmed as part of the application process.
- Six (6) Sport Tourism Hosting Program applicants were approved under the Director of Economic Development and Culture's delegated authority for a cumulative total of \$225,000 in funding in 2020.
- Due to Public Health Restrictions mandated as a result of COVID-19, zero (0) of six (6) approved applicants were able to execute their sport events in 2020.
- Funds approved for draw down from Reserve #16 were not required and the draw down for 2020 has been cancelled. Due to the cancellation, \$225,000 is available for draw down for the 2021 Sport Tourism Hosting Program.

- At present, all six (6) of the approved applicants from the 2020 Sport Tourism Hosting Program are planning to host their sporting event in Brampton in 2021, pending and subject to COVID-19 guidelines in place at the time of the event.
- Applicants will not be required to submit a new application but rather an updated budget and event plan.

Background:

City Council, at its October 16, 2019 meeting, approved Committee of Council Resolution CW389-2019 (Council Resolution 376-2019) to implement a new funding framework outside of the Community Grant Program, the Sport Tourism Hosting Program, developed specifically for sport tourism events beginning in 2020.

Council's resolution included approval to draw down a maximum of \$50,000 per individual sport tourism event and up to a cumulative total of \$229,810 from Reserve #16 – Community Grant Program, to support the Sport Tourism Hosting Program in 2020. Also as part of the Resolution, Council approved the enactment of a by-law providing delegated authority to the Director of Economic Development and Culture to approve City's funding of individual sport tourism events of \$50,000 or less each and up to cumulative total of \$225,000.

Under the Director of Economic Development and Culture's delegated authority, six (6) of the highest scoring 2020 applicants were approved for 50% of their eligible expenses for a total value of \$225,000. The \$225,000 initially approved for the top six (6) applicants is within the cumulative total approved by Council to execute as part of the Sport Tourism Hosting Program.

Though the six (6) approved events were not able to be executed, City Council, at its June 17, 2020 meeting, approved Committee of Council Resolution CW150-2020 (Council Resolution 156-2020) to allow staff to notify all applicants of the Sport Tourism Hosting Program that they are required to postpone, modify or cancel their events. Events that were required to cancel their event but endured unrecoverable expenses were provided the opportunity for reimbursement on lost costs. Three (3) events notified staff that they were either able to execute their event or cancel with expenses. These three (3) events were provided a total of \$76,317.58 out of the Community Events operating budget. No funds were required to be drawn down from Reserve Fund #16 during 2020.

Current Situation:

The impact of COVID-19 and associated Public Health restrictions resulted in zero (0) of six (6) approved 2020 Sport Tourism Events being successfully executed. The cancellation of the six (6) events resulted in \$76,317.58 of the approved \$229,810 being

spent to provide COVID support. The required funds were paid out of the annual budget that supports funding of events. The Council approved draw down was cancelled for 2020.

All six (6) of the events that were cancelled are scheduled to take place in Brampton in 2021, subject to public health and COVID restrictions specific to team sport activities and travel. The Tourism & Film Office recommends allocating \$225,000 from Reserve #16 to the Sport Tourism Hosting Program in 2021 with a commitment to support the approved 2020 events.

Brampton Tourism Strategy

The Brampton Tourism & Film Office is currently working with Bannikin Travel and Tourism to produce a five-year tourism strategy to guide the development of the City as an emerging destination and cultural hotspot. The strategy is scheduled to be released in 2021 and will build recommendations for short and long-term tourism growth, including an anticipated new funding model for sport tourism events in Brampton, to be administered in 2022.

Next Steps

Pending Council approval, staff will notify the six (6) event applicants of the decision regarding support of sport tourism events in 2021. Event organizers will not be required to complete the full application but rather, will be asked to confirm budget and event details for 2021. All applicants must be required to meet grant criteria.

Corporate Implications:

Financial Implications:

Sufficient funding available through Reserve #16 – Community Grant to support the \$225,000 draw down request for Sports Tourism.

Reserve #16 - Community Grant	
Balance as of September 30th, 2020	\$ 643,000
2021 Potential Commitments	
Sports Tourism	\$ 225,000
Rib n Roll*	\$ 40,000
Carabram*	\$ 30,000
Reserve #16 Balance**	\$ 348,000

*Identified in separate report to Council

**The calculated balance of Reserve #16 may change, due to cancellation of events in 2020 as a result of Covid-19.

Term of Council Priorities:

This report aligns with the vision that in 2040, Brampton will be a mosaic of artistic expression and production, cultures and lifestyles, complete neighbourhoods and vibrant centres.

Conclusion:

Sports events are a stimulus to sport development as well as an economic and community development tool. With a draw down of \$225,000 from Reserve #16 – Community Grant Program, the six (6) sports events will generate an estimated economic impact of \$3,679,353. The events will provide opportunities for Brampton to raise its identity as a sports destination and generate new tourism business. These efforts are important in supporting the recovery of the tourism and hospitality industry in Brampton. Staff is therefore recommending the use of the available funds from Reserve Fund #16 for the 2021 Sport Tourism Hosting Program, an increase to the annual cumulative limit for the delegated authority to approve the City's funding of sport tourism events and agreements and corresponding amendments to the by-law which staff previously recommended be enacted to delegate such authority.

Authored by:

Gage Board
Coordinator, Sport Tourism

Approved by:

Michael Davidson
Commissioner, Corporate Support
Services

Reviewed by:

Jason Tamming
Director, Strategic Communications, Culture
& Events

Submitted by:

David Barrick
Chief Executive Officer, Office of the CAO

Attachments:

Date: 2020-11-10

Subject: **2021 Marquee Festivals & Events Funding**

Contact: Jason Tamming, Director Strategic Communications, Culture and Events
jason.tamming@brampton.ca | 905.874.2889

Report Number: Corporate Support Services-2020-405

Recommendations:

1. That the report from Jason Tamming, Director Strategic Communications, Culture and Events, dated November 10, 2020 to the Committee of Council meeting of December 2, 2020 titled **2021 Marquee Festivals and Events Funding** be received;
2. That Council approve that only the six applications approved by Council for funding in 2020 be eligible for funding for 2021;
3. That Council approve the six eligible applications for funding in 2021 (detailed in Appendix A), and the requirement for submission of an updated budget and event plan;
4. That Council approve funding for each Marquee festival or event at a maximum of \$60,000 - a decrease of 8% from 2020. The total budget for Marquee Festivals and Events will not exceed \$350,000 in 2021;
5. That the Chief Administrative Officer (or designate) be authorized to execute the necessary Funding Agreements to effect the recommendations in this report, subject to the content of such agreements being satisfactory to the Director, Strategic Communications, Culture and Events (or designate) and the form of such agreements being satisfactory to the City Solicitor (or designate);

That the Director, Strategic Communications, Culture and Events (or designate) be authorized on behalf of the City to exercise the City's rights and to execute any necessary documentation under any Funding Agreement executed pursuant to the Marquee Festivals and Events Fund, including, without limitation, those relating to the cancellation, suspension or reduction of funds granted and/or termination of a Funding Agreement; and,

6. That Council approves measures permitting the cancellation or a revision to the terms of the approved grant or agreement in the event that government orders, public health directives or the applicant determine it not feasible for the live event to proceed due to the pandemic and that the applicant be responsible for any expenses resulting from any cancellation or revision.

Overview:

- A community funding program plays a foundational role in building a city that residents can be proud of and that is attractive to employers seeking quality of life for their workers.
- The City of Brampton's Community Grant Program was reviewed in 2019, as per a Culture Master Plan recommendation, and resulted in a revised Council endorsed framework and updated program criteria for the Advance Brampton Fund and Marquee Festivals and Events Fund approved for the 2020 granting year.
- The Marquee Festivals and Events Fund was created to support well-established community festivals and events while a Tourism Strategy is developed. It is anticipated that the strategy will provide recommendations for an event funding model that, pending Council approval, will be implemented for the 2022 granting year.
- Proposals are reviewed for eligibility and evaluated against an updated program criteria. Additionally, the required governance documentation to confirm a Brampton address and not-for-profit incorporation status as well as up-to-date required liability insurance coverage are confirmed as part of the application process.
- Four of six approved events pivoted in 2020 because of the impacts of COVID-19 to offer a virtual program and in one case, a hybrid of live and virtual components.
- Considering this funding model will tentatively be replaced in one year based on Council approval of the Tourism Strategy, it makes sense to engage the six approved organizations from 2020 for 2021. Organizers will not be required to complete a full application form but, will be required to provide an updated budget and event plan and must also continue to meet the program criteria.
- Funding for 2021 Marquee festivals and events to be decreased by approximately 8% changing the maximum funding level per event to \$60,000 rather than \$65,000 as it is anticipated that COVID-19 may have an impact on crowd sizes or the ability to offer an in-person event in 2021.

- This funding provides organizers support to achieve their festival or event objectives, contribute to community building, the cultural fabric of Brampton and the City's economy.
- Tourism and Community Events staff provide additional support to recipients in this stream, including marketing support to increase tourist attraction to these key festival and events.
- Pending Council approval of the recommendations in this report, staff will follow-up with all applicants regarding the status of their application for 2021.

Background:

Established in 2015 (ED093-2015), the Community Grant Program demonstrates Council's commitment to the development of Brampton-based, non-profit organizations which advance the City's vision and goals and contribute to Brampton's quality of life. The program has provided municipal funds within budgetary limits to eligible applicants in multiple grant-making streams: Festivals and Sports Events, Arts and Culture, Recreation, and Neighbourhood Initiatives.

The City's Culture Master Plan recommended a review of the Community Grant Program and it was completed for the 2020 granting period. A new framework was developed resulting in the Advance Brampton Fund and the Marquee Festivals and Events Fund. The latter, because of the impacts of COVID-19 will be implemented for 2021 only as it is anticipated that the tourism strategy which is currently in development will provide recommendations for the funding of community events that will be implemented for 2022 subject to Council approval. Marquee funded organizations will receive additional support from Tourism & Community Events staff, including marketing to increase tourist attraction to these key festival and events.

Organizations meeting the following Marquee funding criteria were eligible to apply:

- Brampton-based non-profit incorporated organizations and registered charities in existence for at least three (3) years
- Three (3) consecutive years of funding from the City of Brampton for same festival or event
- Minimum festival/event budget of \$100,000
- One full day to a maximum three consecutive days of programming
- Minimum of two additional and confirmed sources of funding

Current Situation:

Pending Council approval of this report, the required governance documentation and general corporate liability insurance will be confirmed for each applicant. An updated budget and event plan will be required from the funding recipient before grant agreements are executed. The six organizations approved for funding in 2020 will be required to meet the minimum criteria noted above for Marquee Festivals and Events. Funding per event will not exceed \$60,000 for a total value not to exceed \$350,000.

Additional meetings will be scheduled to sign required contractual documents, to discuss event plans and timelines, and to establish required staff support including marketing initiatives with an outcome of increasing tourist draw and economic impact for the City of Brampton. Staff will also provide pandemic updates throughout the planning period.

Corporate Implications:

Financial Implications:

The 2021 Budget submission for Strategic Communications, Culture, and Events includes the funding requirement of \$325,000 for the six marquee events, pending Council approval of the 2021 Budget.

Other Implications:

Legal Services will review and approve as to form the funding agreements to be executed by successful applicants.

Term of Council Priorities:

This recommendation aligns with the Term of Council Priorities. Responsible program administration supports a Well Run City, while funding festivals directly contributes to furthering Brampton as a Mosaic.

Conclusion:

Staff is seeking approval to provide municipal funds within budgetary limits and subject to contractual terms to successful applicants as defined by the Marquee Festivals and Events criteria for approved community-based festivals and events. Staff will continue to work with recipients to measure success outcomes of these festivals and events and to review this funding stream as an element of Tourism Strategy and as a significant contributor to the Term of Council Priority of Brampton as a Mosaic.

Authored by:

Reviewed by:

Laura Lukasik
Manager, Tourism & Special Events

Approved by:

Michael Davidson
Commissioner, Corporate Services

Jason Tamming
Director, Strategic Communications, Culture
& Events

Submitted by:

David Barrick
Chief Administrative Officer, Office of
the CAO

Attachments:

Date: 2020-10-28

Subject: **Annual Public Sector Network (PSN) Update**

Contact: Kumanan Gopalasamy, CIO Digital Innovation and Information
Technology Division, Corporate Services (905) 874-2018

Report Number: Corporate Support Services-2020-279

Recommendations:

That the report entitled Annual Public Sector Network (PSN) Update dated September 30th 2020 be received; and Financial Results for 2019 as outlined in Appendix I and PSN Proposed Budget for 2020 as outlined in Appendix II be approved with no impact to the overall City budget.

Overview:

- Since 1999, the City of Brampton has been in a partnership agreement with the Region of Peel, City of Mississauga and Town of Caledon for the development of a fibre optic network known as the Public Sector Network (PSN).
- The PSN now consists of 828 kilometres of fibre that connects 985 partner and subscriber facilities, to the benefit of each partner municipality, its citizens and businesses.
- Within the PSN Agreement, revenues are to be applied to offset shared costs for the operation and support of the network, and each partner is required to seek Council approval of the annual PSN operating and financial status reports
- The Reserve Fund balance at the end of 2019 stood at \$777,000 and is anticipated to reach \$827,000 by the end of 2020.
- The PSN steering committee will be investigating opportunities to reduce operating costs through Alternate Locate Agreements (ALA) and Shared Structure Agreements (SSA).

Background:

In June 1999, Council endorsed that the City of Brampton enter into a partnership known as the Public Sector Network (PSN) with the Region of Peel, the City of Mississauga and the Town of Caledon for the development of a fibre optic network. The key principle of the partnership is that each partner is responsible for construction of the fibre optic network within its municipal boundaries. However, spare fibre would be made available for use by the other member partners. The City of Brampton has 274 kilometres of fibre connecting 372 connection points to sites, Zum stations and traffic controllers across the city.

PSN Budget:

The Public Sector Network Agreement requires that each partner submits and obtains approval from its Council of an annual operating report update with the previous year's financial statement and the current year's budget forecast. The PSN Steering Committee decided that the report should first go to the Regional Council and then to the local municipalities of Brampton, Mississauga and Caledon. Region of Peel Council approved its annual PSN operating report on September 10th, 2020.

Appendix I of the subject report includes a Revenue and Expenditure statement for the year ending December 31st, 2019 with commentary on budget variances.

Appendix II of the subject report included the PSN Proposed Budget detailing the proposed allocation of revenues in 2020. In accordance with the PSN Partnership Agreement revenues received from PSN Subscribers are used to offset shared costs incurred for operation and support of the network thereby reducing the partners' cost of ownership.

Current Situation:

The following PSN construction and development activity demonstrates the value and success of the partnership that brings benefits to each municipality, citizens and businesses:

- The PSN now consists of 828 kilometres of fibre (almost 50,000 strand-kilometres), connecting 985 partner subscriber facilities.
- PSN activity during 2019 was focused on other activities, responding to externally imposed pressure as well as:
 - Added 2 new sites to the network, as well as a connection for Fire Dispatch backup site at Mississauga fire station 101.
 - Added 2 new traffic controllers as well as 2 Zum bus stations to the network.
 - 55 hand well/pole attachments defects completed
 - Zum Bovaird redundancy completed.

- Designing and building bypasses (alternate routes) for key sites along the Hurontario corridor, to minimize the risk of service disruptions resulting from the planned Hurontario LRT construction, to begin in 2020;
 - Working with Metrolinx and other affected utilities to plan alternatives to existing overhead GO Rail crossings, which will need to be replaced as part of the planned GO Rail electrification;
 - Working with Alectra to relocate PSN fibre from Alectra poles scheduled for replacement.
- Current partner connections include (969):
 - City of Brampton (372)
 - Region of Peel (188)
 - Peel Regional Police (22)
 - City of Mississauga (368)
 - Town of Caledon (19)
- Subscriber connections within the Region (16)

PSN provides highly reliable service. During 2019, there were 14 incidents where fibre was damaged resulting from traffic incidents affecting overhead cable, damage caused by contractors digging (despite locate services) or animals chewing through the fibre. Incidents are generally repaired within a few hours. However, since most critical facilities have redundant connections, no loss of service was experienced in many cases.

The PSN continues to grow based on the additional needs of the Corporation, other partners and requests from existing or new subscribers. Staff from the Digital Innovation and Information Technology Division meet with counter parts in the Public Works Division regularly to ensure PSN development activities are aligned with the capital budget process, including new facility construction projects and infrastructure redundancy to limit exposure to communications failures resulting from network outages.

Alternate Locate Agreements

As indicated in the proposed budget and financial report, a significant and growing portion of the operating costs for the PSN network relate to the cost of locating underground PSN infrastructure. Since 2012, contractors and residents have been required to contact Ontario One Call (ON1Call), to obtain the location of underground infrastructure before initiating any excavation. Similarly, owners of underground infrastructure, such as PSN, are required to file maps showing the location of their infrastructure with ON1Call. When a contractor notifies ON1Call of their plans to dig, ON1Call notifies owners of infrastructure in the location of the planned work. Where necessary, infrastructure (facility) owners will request a field locate (paint marking on

the ground) showing the actual location of their infrastructure. Cost for these locates are the responsibility of the facility owner.

An Alternate Locate Agreement (ALA) is an agreement between a contractor and facility owner, outlining the terms and conditions under which the contractor can safely proceed without a field locate, when using a specific method of excavation. PSN has been approached by several contractors wishing to enter into ALA's with PSN. ALAs may be appropriate for excavation work that is deemed low risk to the infrastructure (i.e. hand digging, vacuum excavation, etc.). When the excavator contacts ON1Call using a special Contractor ID, the notification system will advise the excavator that traditional field locates will not be required pursuant to their ALA. As a legal agreement, an ALA includes a start date, term limit, expiration date, as well as clauses for termination, insurance and legal liability.

A template ALA is provided by ON1Call and should serve as the basis for any such agreement entered into by PSN. An ALA does not relieve the contractor of liability for any damage caused to PSN infrastructure. For PSN, the benefit of an ALA is avoiding the cost of unnecessary locates. For the contractor, it avoids delays in waiting for required locates to be completed. Since there are potential cost savings from entering into ALA's with certain contractors, it is recommended that the City of Brampton enter into such agreements, provided that they are in a form satisfactory to Legal Services. Since PSN is a partnership, it is understood that each PSN owner (or each owner with infrastructure in the area covered by the ALA) must execute each ALA on behalf of PSN, before the ALA can take effect.

Shared Structures Agreements

Given the limited number of positions available for telecommunications infrastructure on hydro poles or limited space within the roadway allowance, PSN has been approached, from time to time, with requests by other telecommunications carriers to be able to access PSN infrastructure. Such requests have typically been to allow the other carrier to attach (overlash) their fibre to existing steel messenger cable owned by PSN or to install their fibre in ducts or conduit owned by PSN. In a small number of situations, PSN has made similar requests of other carriers, where it may have been difficult or impossible for us to install our own fibre using our own infrastructure. Such situations, in which one carrier uses infrastructure owned by another, are not unusual in the industry. To address such situations, including the respective roles and responsibilities (i.e. if the shared infrastructure is damaged or needs to be replaced/moved), carriers have developed various forms of Shared Structures Agreements (SSA's).

Such agreements are typically balanced in responsibilities and liability between the infrastructure owner and the other party that is sharing it, since each party (e.g. PSN) may be the "owner" in one situation and the "user" in another. Although PSN has a number of such situations of shared infrastructure (both as owner and user), no formal agreements are yet in place. Since it would be in the interests of all parties for such situations to be documented within formal agreements, it is recommended that City of

Brampton enter in to such agreements, provided that they are in a form satisfactory to Legal Services. As with ALA's, it is understood that each PSN owner (or each owner with infrastructure covered by the SSA) must execute each SSA on behalf of PSN, before the SSA can take effect.

Corporate Implications:

Financial Implications: The recommendations in this report have no direct financial impact on the City of Brampton. Revenues received from PSN subscribers will be used to offset PSN shared operating costs, which would otherwise be borne by PSN partners. Surplus funds in the existing PSN Reserve Fund will be applied as determined by the PSN Steering Committee in accordance with the established agreement. In 2020 the network is estimated to increase the reserve fund by \$50,000 and end the year with a reserve fund balance of \$827,000.

Other Implications:

Risks associated with Alternate Locate Agreements appear to be minimal. With legal review, PSN will ensure that any such agreements do not relieve the contractor of liability, should PSN or other infrastructure be damaged during the work. On the other hand, failure to enter into such agreements means that PSN will not be able to take advantage of any cost savings that they might provide.

Risks associated with Shared Structures Agreements are that the roles and responsibilities will be clearly defined for situations where PSN is sharing infrastructure with another telecom carrier. For instance, the responsibility of the owner of the shared infrastructure (PSN or the carrier) will be clearly laid out in such agreements. Without such agreements in place, mutual responsibilities remain undefined, which presents an even greater risk. Without such agreements, PSN should avoid sharing infrastructure with other carriers, passing on any cost savings or other benefits that such sharing might provide.

Term of Council Priorities:

This report achieves the Strategic Plan priorities by building sufficient infrastructure to support growth

Conclusion:

The PSN remains an outstanding example of technological innovation and of the benefits derived by City residents through co-operation and partnership among municipalities within the Region of Peel and with the broader public sector in Peel. Access fees from subscribers to the network are now funding a substantial portion of the shared costs associated with network operations while providing a small surplus for future network operations. City staff continues to participate in this

partnership and the continued development of fibre infrastructure to meet the business requirements of the Corporation.

Appendices

Appendix I - Public Sector Network, Revenue and Expenditure Statement for 2019

Appendix II - Public Sector Network, Proposed 2020 Operating Budget

Authored by: Marc Flores

Reviewed by: Austin Sagala

[Author/Principal Writer]

[Manager/Director]

Approved by:

Submitted by:

[Commissioner/Department Head]

[Chief Administrative Officer]

Appendices:

1. PSN, Revenue and Expenditure Statement, Statement for 2019
2. PSN, Proposed 2020 Operating Budget

Appendix I

Public Sector Network (PSN) Update and Budget

Public Sector Network, Revenue and Expenditure Statement for 2019

Public Sector Network Revenue and Expenditure Statement For the Month Ended December 31, 2019			
	2019 Budget	2019 Actual	Variance Inc / (Dec)
Revenues from Operations			
Sheridan College	102,204	102,204	-
Trillium Health Centre	243,044	243,780	736
William Osler Health Centre	72,339	72,339	-
Total	417,587	418,323	736
Investment Income	20,000	24,518	4,518
Common Expenses			
Cable locate services	285,000	239,891	(45,110) (1)
One Call Services	18,000	15,064	(2,936) (2)
Maintenance	5,000	63,551	58,551 (3)
Operational Costs	55,000	59,793	4,793
Contribution to Reserve Fund	50,000	36,304	(13,696)
Other	4,587	3,721	(866)
Total Expenses	417,587	418,323	736
Surplus / <Deficit>	-	-	-
Reserve Fund			
Opening balance, Jan 1, 2019	\$ 716,021	\$ 716,021	0
Contribution from Operating account	\$ 50,000	\$ 36,304	(13,696)
Investment Income	\$ 20,000	\$ 24,518	4,518
Closing balance - Dec 31, 2019	\$ 786,021	\$ 776,843	\$ (9,178)
Notes:			
1. Locate volumes down 7% in 2019 after steady increases in preceding years			
2. More maintenance costs, resulting from regular PSN inspections, were able to be funded from shared revenues in 2019 (due to lower than budgeted locate costs).			
3. Funding a greater portion of maintenance costs reduced funds available for reserve contribution.			

Appendix II

Public Sector Network (PSN) Update and Budget

Public Sector Network, Proposed 2020 Operating Budget

Public Sector Network Proposed 2020 Budget					
	2020 Budget	2019 Budget	2019 Actual	Variance to 2019 Budget	
				\$	%
Revenues from Operations					
Sheridan College	102,204	102,204	102,204	-	0%
Trillium Health Centre	241,479	243,044	243,780	(1,565)	-1%
William Osler Health Centre	78,527	72,339	72,339	6,188	9%
Total	422,210	417,587	418,323	4,623	1%
Investment Income	20,000	20,000	24,518	-	0%
Common Expenses					
Cable locate services	285,000	285,000	239,891	-	0%
One Call Services	15,000	18,000	15,064	(3,000)	-17%
Maintenance	24,000	5,000	63,551	19,000	380%
Operational Costs	62,000	55,000	59,793	7,000	13%
Contribution to Reserve Fund	30,210	50,000	36,304	(19,790)	-40%
Other	6,000	4,587	3,721	1,413	31%
Total Expenses	422,210	417,587	418,323	4,623	1%
Surplus / <Deficit>	-	-	-		
Reserve Fund					
Opening balance, January 1st	\$ 776,843	\$ 716,021	\$ 716,021		
Contribution from Operating account	\$ 30,210	\$ 50,000	\$ 36,304		
Investment Income	\$ 20,000	\$ 20,000	\$ 24,518		
Closing balance - December 31st	\$ 827,053	\$ 786,021	\$ 776,843		
Notes:					
1 Deletion of one link to 71 King Street in 2019					
2. New Link to 135 McLaughlin, scheduled for implementation in June 2020					
3. Locate costs down 7% in 2019, but up 48% in 2020 year-to-date; 2019 may have been an anomaly					
4. Provision for some additional coverage of maintenance costs, subject to available funds					
5. Additional Legal Support may be required to review Alternate Locate and Shared Structures Agreements					

Date: 2020-10-26

Subject: RM 41-2020 Revenue Generating Bridge Messaging Opportunities

Secondary Title: CN Rail Bridge Digital Message Boards

Contact: Tara Hunter, Manager Sponsorship and Corporate Development,
905-874-5270 tara.hunter@brampton.ca

Report Number: CAO's Office-2020-418

Recommendations:

1. That the report titled: RM 41-2020 Revenue Generating Bridge Messaging Opportunities R2020-418 to the Committee of Council Meeting of December 2, 2020 be received; and
2. That Staff proceed with negotiating terms with RCC Media – who have the exclusive advertising rights to CN Rail bridge overpasses in Brampton – for entering into a revenue generating agreement based on the installation of digital signs on CN Rail bridge overpasses for the purposes of commercial messaging; and
3. That a terms of reference for digital signs be completed by Staff and that a safety analysis be completed for each of the proposed CN Rail bridge overpass locations before entering into a revenue generating agreement with RCC Media for the proposed digital signs.

Overview:

- **RCC Media has exclusive advertising rights granted by CN to the CN Rail bridge overpasses in Brampton.**
- **RCC Media delegated to the Committee of Council meeting of June 17, 2020 with a cost savings and revenue generating proposal for the City through the installation of digital signs for commercial messaging (advertising) on the CN Rail bridge overpasses throughout the City, including downtown.**
- **The proposal requires an exemption to the Sign by-law, digital signs are not permitted for commercial messaging.**

- **By-law and Traffic Services Staff have identified the need for broader consideration towards digital signs for commercial messaging that address safety concerns. Staff are working on a terms of reference for digital signs to be able to assess traffic safety concerns. Anticipated completion is end of Q1 2021.**
- **RCC Media will be submitting a proposed application for a site specific amendment to the Sign by-law that is recommended not be approved by Staff until the terms of reference for digital signs and safety analysis for each location is complete and has been evaluated.**
- **The RCC Media proposal is supported by Staff and will advance the development of the City's advertising strategy and commitment to finding non-tax revenue generating sources, in addition to increasing City messaging to residents and providing new advertising channels for businesses.**

Background:

RCC Media is a third-party advertising company that has a license with CN Rail for the rights to sell advertising on their rail bridges in Brampton and across Canada. Refer to Appendix A for the authorization letter.

The City of Brampton has had an advertising agreement in place with RCC Media since May 31, 2007 for exclusive rights to both sides of the CN Rail bridges on Queen and Main Streets to produce, install and maintain vinyl advertising banners on the Bridges. The vinyl banners mark an entrance to the downtown and promote community City messaging.

The existing agreement costs the City \$108,000 plus HST per year and ends December 31, 2022 – total cost \$540,000 plus HST.

An exemption to the Sign By-law is in effect for the agreement, it expires December 31, 2022. The exemption, Section 9 (10), allows for a sign on a bridge which is otherwise prohibited. The permitted signage under the exemption is for the limited purpose of community messaging communicating service of the City.

The Proposal presented by RCC Media to Committee of Council meeting on June 17, 2020 will terminate the annual fee owed to RCC Media and provide the City with annual guaranteed revenue (\$210,000 per year proposed), in return RCC requires an exemption to the Sign By-law to allow for digital signs for the purpose of commercial messaging. Refer to Appendix B to view the proposal.

By-law and Traffic Services Staff have identified the need for broader consideration towards digital signs for commercial messaging that address safety concerns and adopt learnings from other municipalities that permit digital signs.

RCC Media has installed digital signs on the CN Rail bridge overpasses in Pickering and Vaughan and is in progress in Markham and London. Mississauga has similar signs on the CP Rail bridge overpasses through a different third-party advertising company.

Current Situation:

The City of Brampton Sign by-law does not permit any form of third-party digital signage for advertising.

RCC Media submitted a proposed amendment application to Sign by-law for each of the nine (9) proposed locations for the digital message boards. The application proposals were reviewed by City staff and have not been approved.

1. Main Street N/O Queen Street – existing vinyl banners
2. Queen Street E/O Main Street – existing vinyl banners
3. Rutherford Rd. N/O Steeles Ave.
4. McLaughlin Rd. N/O Queen St.
5. Finch Ave. S/O Steeles Ave. – Regional road
6. Airport Rd. N/O Williams Pkwy. – Regional road
7. Steeles Ave. W/O Goreway Dr. – Regional road
8. Dixie Rd. N/O Steeles Ave. – Regional road
9. Kennedy Rd. S/O Queen St. – Regional road

Staff are currently working to develop a terms of reference that will allow the City to properly assess all proposed digital sign locations from a traffic safety perspective to ensure the installation does not create safety concerns for road users. The anticipated completion date for the terms of reference is the end of Q1 2021.

RCC Media will be required to submit a traffic safety analysis that will adhere to the terms of reference.

The above requirement aligns with Term of Council Priority – Healthy and Safe City, specifically Streets for People, that incorporates the Vision Zero framework into transportation planning, design and operations to prevent fatal and serious injury from motor vehicle collisions within the City Right of Way.

The majority of the proposed locations are over Regional roads. Staff followed-up with the Region to understand the process with the digital rail bridge signs that are in Mississauga. The Mississauga digital rail bridge signs are on the Crown Lands of CP Rail and involve a different media company. The Region had little to no say in the project due to the belief at the time, that signs on CP Rail land had the same immunity provided to crown corporations. Based on a recent legal opinion that these signs are not exempt, they will review each application internally and provide comments accordingly.

Corporate Implications:

Financial Implications:

There are no financial implications directly associated with this report. Any future financial implications will be discussed in a forthcoming recommendation report to Council, pending Council approval.

Strategic Communications Implications:

City messaging will continue on the vinyl banners located on the CN Rail bridge overpasses in the downtown until December 31, 2022 or until a new agreement with RCC Media is reached for digital signs.

Digital signs on the nine (9) CN Rail bridge overpasses will benefit the City by increasing the channels available to communicate City messages to residents and by providing additional exposure for the City brand.

Economic Development Implications:

The business community will not benefit until a new agreement for digital signs on the CN Rail bridge overpasses with RCC Media is reached.

Digital signs on the nine (9) CN Rail bridge overpasses will benefit the business community by increasing the channels available to advertise to residents, which is key to increasing sales and growth.

Term of Council Priorities:

The pursuit of a new revenue generating agreement with RCC Media based on digital signs on the CN Rail bridge overpasses is aligned with the Term of Council Priority “Well Run”.

The recommendation that a terms of reference and a safety analysis be completed for each proposed digital sign location before entering into an agreement, aligns with Term of Council Priority “Healthy and Safe City”. Specifically, the Streets for People priority that incorporates the Vision Zero framework into transportation planning, design and operations to prevent fatal and serious injury from motor vehicle collisions within the City Right of Way.

Conclusion:

It is recommended by Staff to proceed with negotiations based on the proposal presented by RCC Media, which will terminate the annual fee owed to RCC Media (\$108,000 + HST), provide the City with annual guaranteed revenue (\$210,000 per year proposed), and increase the opportunity for promoting City messaging to residents. In

return RCC requires an exemption to the Sign By-law to allow for digital signs for the purpose of commercial messaging. It is also the recommendation of Staff that a terms of reference for digital signs be completed by Staff and that a safety analysis be completed for each of the proposed CN Rail bridge overpass locations before entering into a revenue generating agreement with RCC Media for the proposed digital signs.

Authored by:

Reviewed by:

Tara Hunter

Gurdeep Kaur

Approved by:

Submitted by:

[Commissioner/Department Head]

[Chief Administrative Officer]

Attachments: Appendix A



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Courriel: ernie.longo@cn.ca

September 2, 2020

VIA ELECTRONIC MAIL

Mr. Tony Romanelli
RCC Media Inc.
4101 Steeles Ave. W. Suite 201
Toronto, ON
M3N 1V7

To whom it may concern,

RE: CN Bridge Beautification Project — Proposed Digital Conversion

The purpose and intent of this letter is to notify all concerned parties that RCC Media Inc. has the authority to manage and negotiate terms and conditions, for all CN Rail bridges and abutments across Canada — as it pertains to the Bridge Beautification Project and the proposed conversion from static vinyl to digital messaging panels. Please be further advised that CN has no objections to the digital conversion.

Should you have any questions regarding this project or the authorization granted to RCC Media, please do not hesitate to contact the undersigned.

Yours truly,

Ernie Longo
Real Estate Manager



CN RAIL BRIDGE OVERPASS ELECTRONIC MESSAGING PROPOSAL

Prepared For:

Tara Hunter | Manager of Sponsorship & Corporate Development
Economic Development & Culture | City of Brampton
2 Wellington Street West, Brampton, ON L6Y 4R2
T: 905.874.5270 | tara.hunter@brampton.ca

CC:

City of Brampton - City Council

Date: April 2020

BACKGROUND

- ✓ RCC Media, on behalf of CN Rail, have initiated both static and digital bridge overpass messaging opportunities for cities such as: Brampton, Vaughan, Markham, London, Toronto and Pickering
- ✓ For 13 years, RCC Media has managed static vinyl bridge installs for City of Brampton (c/o Communications Department) at:
 - Main Street N/O Queen Street - CN Rail Bridge Overpass - Facing North and South
 - Queen Street E/O Main Street - CN Rail Bridge Overpass - Facing East and West
- ✓ As per static bridge overpass advertising agreement dated May 31, 2007 (PO# 0000801535)
 - annual City of Brampton investment of \$100,000
- ✓ Current 2020 Program Cost to City of Brampton = \$122,000





PROPOSAL

REVENUE SHARE / MESSAGING SCREEN TIME DOWNTOWN LOCATIONS

- ✓ Conversion of TWO (2) EXISTING CN RAIL BRIDGE OVERPASSES from static vinyl to a static / digital non-video combination
 - DOWNTOWN CORE LOCATIONS:
 - Main Street N/O Queen Street - Facing North and South & Queen Street E/O Main Street -Facing East and West
- ✓ Conversion of SEVEN (7) NEW CN RAIL BRIDGE OVERPASSES to a static / digital non-video combination
 - Finch Ave. S/O Steeles Ave. (TBC) - Airport Rd. N/O Williams Pkwy. (TBC) - Steeles Ave. W/O Goreway Dr. (TBC)
 - Dixie Rd. N/O Steeles Ave. (TBC) - Rutherford Rd. N/O Steeles Ave. (TBC) - McLaughlin Rd. N/O Queen St. (TBC)
 - Kennedy Rd. S/O Queen St. (TBC)
- ✓ **City of Brampton to receive:**
 - (2) Existing Downtown Core Locations - 5 x 6 second time slots per minute per screen - 30 seconds total - 4 screens
 - (7) NEW Locations - \$15K guaranteed per annum per screen - \$15K x 14 screens = \$210,000
 - All (9) locations - static vinyl portion allocated to City of Brampton for branding purposes.
- ✓ TERM: Minimum 20 year term required
- ✓ EMERGENCY ALERTS - unlimited override on ALL digital screens for emergency alerts, amber alerts, extreme weather, etc
- ✓ Mock-up for reference. See Appendix A.



BENEFITS TO CITY OF BRAMPTON AND RESIDENTS

- ✓ All capital expenditures and media space messaging opportunities provided at **NO COST** to the city
- ✓ Cancellation of existing static vinyl program with the city - **SAVINGS OF \$122,000 PER ANNUM TO THE CITY**
- ✓ **REVENUE SHARING:** New Locations: \$15K guaranteed per annum per screen - \$15K x 14 screens = **\$210,000 PER ANNUM**
- ✓ **DOWNTOWN CORE MESSAGING:** 5 x 6 second time slots per minute per screen - 30 seconds total - 4 screens
- ✓ **AMBER ALERTS** - unlimited override on ALL digital screens for emergency alerts, extreme weather, etc
- ✓ **COMMUNITY MESSAGING** can be updated instantly - (ie. traffic related problems, etc.)

Communicate to residents with timely and relevant information (ie. community events, recycling and garbage, etc.)

See Attached APPENDIX B (Samples of City of Vaughan messaging slides)

- ✓ Digital network allows for greater reach and frequency for messaging to city residents - helps reduce amount of temporary mobile signage required - if not all
- ✓ Digital technology allows for positive environmental outcomes due to no waste and no costly printing fees
- ✓ small and medium sized businesses benefit from this messaging/advertising opportunity. Local businesses and/or charities will now have a more affordable and effective advertising method available to them in the market today. Reducing the amount of illegal “temporary” signs - lawn signs, pole signs, mobile signs, etc.
- ✓ **SUMMARY TOTAL (TO THE CITY OF BRAMPTON):**

= \$122,000 SAVINGS FROM EXISTING CONTRACT SPEND + \$210,000 REVENUE SHARING

= **\$332,000 ANNUALLY + DOWNTOWN MESSAGING (4 SCREENS) + ABOVE MENTIONED BENEFITS**



COMMON QUESTIONS / FACTS

Q: These new digital billboards will increase driver distraction?

A: A number of studies have been conducted where digital LED outdoor billboards have been in operation for a period of time. There is no evidence that digital outdoor billboards contribute to increased driver distraction. **Digital sign impact studies - provided to city staff for full and comprehensive review.**

Q: Do LED outdoor messaging boards work like televisions?

A: LED digital technology is specifically designed to provide a clear precise reproduction of still pictures or advertising artwork. They will not display live video or animation. Simply put, the messages do not move, jump or flash.

Q: How often does the message change?

A: Confirming to industry standards, commercial messages are 6 or 10 seconds - with less than 1 second transition time between slides. The signs can be updated remotely, are monitored and can be used by the City or local emergency services to communicate messages including Amber alerts.

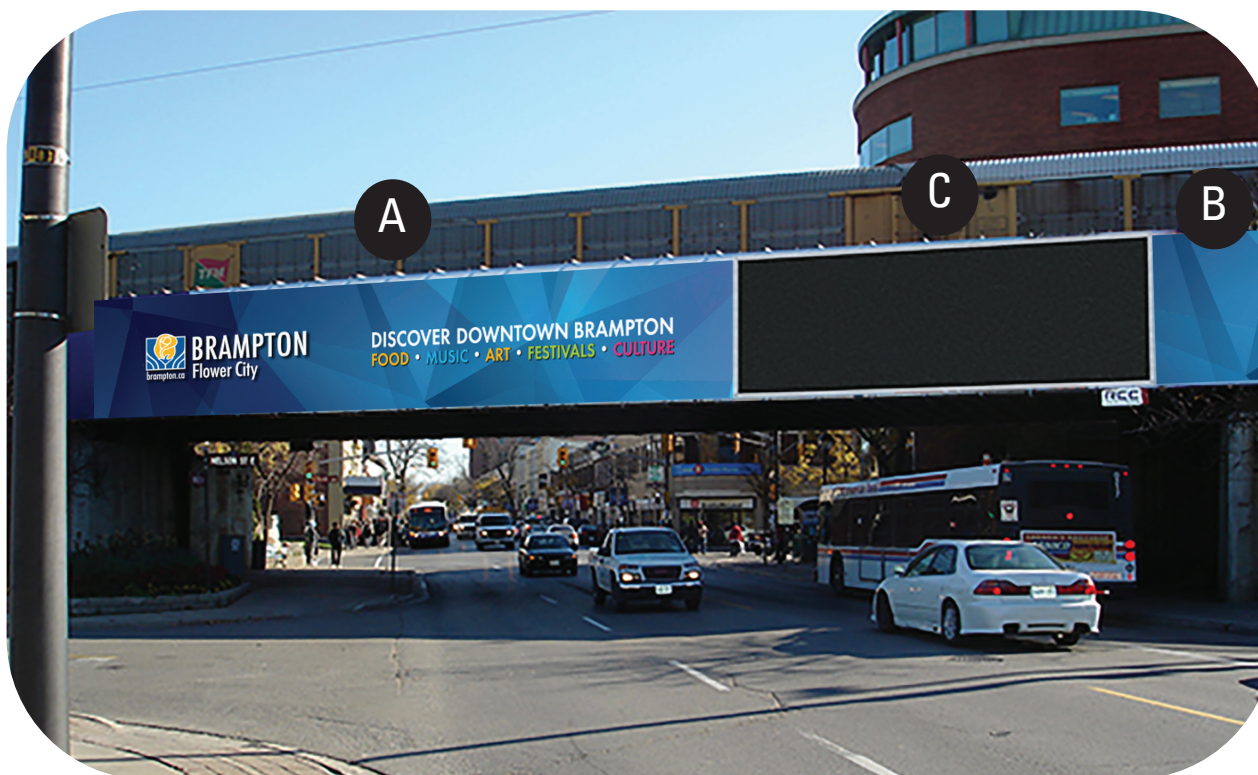
FACT: LED digital outdoor screens do not include any transition with effects such as blinking, flashing or any other movement

FACT: Conforming to industry standards, LED digital outdoor screens will not increase the ambient level of light within 10m of all points of the sign more than 3.0 lux.

FACT: ad messages to conform to regulations placed by Canadian Advertising Standards, CN Rail and RCC Media

FACT: LED digital outdoor screen technology allow for full control of light level outputs - all within regulation of safety and regulatory standards

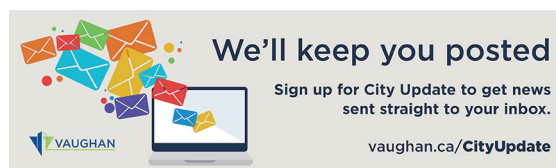
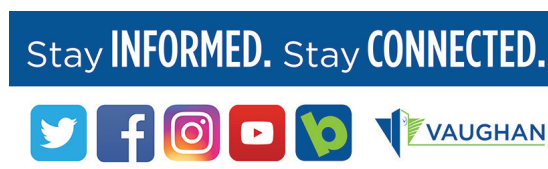
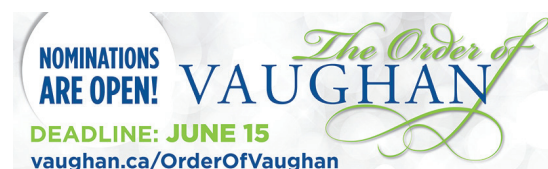
APPENDIX A BRIDGE OVERPASS MOCK-UP



MOCK UP FOR REFERENCE - both sides of bridge overpass:

- A. Static vinyl showcasing Brampton generic/branding messaging.
NOTE: more permanent (non-vinyl) can be engineered as well
- B. Static vinyl for generic/branding messaging
- C. Digital panels - 8'H x 28'W situated over the right of way - for both sides of the bridge

APPENDIX B SAMPLES OF CITY MESSAGING



Date: 2020-11-02

Subject: **Property Tax Collection Update**

Contact: Mark Medeiros, Treasurer (Interim) mark.medeiros@brampton.ca

Report Number: Corporate Support Services-2020-423

Recommendations:

1. That the report titled: **Property Tax Collection Update** to the Committee of Council meeting December 2, 2020, be received.
2. That the 2021 property tax billing, penalties and interest and collection activities be administered without exceptions at this time; and
3. That staff continue to closely monitor property tax collections and tax arrears activity throughout the 2021 fiscal year; and
4. That staff report back to Council to inform and provide options, if any indicators suggest deviations from historical trends for property tax collections or tax arrears.

Overview:

- **At the onset of this pandemic, Council immediately recognized the serious economic impact that COVID-19 was having in our community and took action to provide temporary financial relief.**
- **Council suspended penalties and interest and collection activities on overdue property tax accounts until December 31, 2020 to provide assistance to taxpayers during the COVID-19 pandemic. This decision provided financial relief of approximately \$10.3 million to many in our community that were most impacted by this pandemic.**
- **Throughout the year, staff have monitored property tax collection activities against previous year trends to immediately identify any**

significant changes in property tax revenue received. To date, property tax collections continue to be received in a similar trend to prior years.

- **It is recommended that the 2021 property tax billing, penalties and interest and collection activities be administered without exceptions. Staff are in close contact with municipal counterparts throughout the GTA and can confirm that this approach is consistent with our peers.**
- **Staff will continue to closely monitor property tax payments and/or levels of tax arrears and should any changes in previous trends or activity occur, staff will report back to Council to inform and provide options, as required.**

Background:

At the onset of this pandemic, Council immediately recognized the serious economic impact that COVID-19 was having in our community and took action to provide temporary financial relief.

Council suspended penalty and interest charges from April 1 to December 31, 2020 to provide additional flexibility in the timing of tax payments. This decision provided financial relief of approximately \$10.3 million to many in our community that were most impacted by this pandemic.

The temporary financial relief provided during this pandemic will expire on December 31, 2020, leading to penalty and interest charges being accrued on property tax accounts that are overdue effective January 1, 2021. The instalment due dates for interim taxes have now passed and any 2020 interim taxes not paid are outstanding. The due dates for final taxes were September 23, October 21 and November 18.

The Tax Billing and Collection Policy # 13.10.0 provides the framework for the administration of the City's property taxes receivable including the processes to be followed when accounts fall into arrears.

Current Situation:

Throughout the year, staff have monitored property tax collection activities against previous year trends to immediately identify any significant changes in property tax revenue received and/or tax arrears.

The table below by property type shows the total taxes billed in 2020 compared to the arrears as of the end of October:

Total Billed 2020			October 30, 2020		
Property Type	Property Count	Taxes	Property Count	2020 Tax Arrears	Percentage of Total Billed
Vacant Land	4,000	29,975,271.69	794	2,015,717.60	6.7%
Residential	157,316	830,308,386.58	28,129	58,735,950.57	7.1%
Commercial	3,439	122,386,439.37	1,213	5,062,908.82	4.1%
Industrial	2,749	203,609,438.47	806	6,350,051.99	3.1%
Other	2,620	10,182,640.38	193	637,240.71	6.3%
Total	170,124	1,196,462,176.49	31,135	72,801,869.69	6.1%

To date, property tax collections continue to be received in a similar trend to prior years. Therefore, at this time, it is recommended that for 2021 property tax billing, penalties/interest and collection activities be administered as per normal practice. The table below details the taxes billed and total tax collections received from January to October in 2018, 2019 and 2020. The total collected includes amounts for prior tax years as well as payments made for any tax related fees and charges.

	2020	2019	2018
Property Tax (\$Million)	Jan-Oct	Jan-Oct	Jan-Oct
Billed amount	961.9	1,117.0	1,074.5
Total collected at Bank	973.3	1,124.3	1,084.2
Index	101%	101%	101%

The City's status on tax receivables for 2020 will not be known until Q1 in 2021 when all payments and adjustments have been applied to accounts. It is difficult to compare current tax arrears given that the due dates in 2020 are different than in previous years. At time of writing, there is still an outstanding instalment due date on November 18th with over \$165 Million in taxes coming due. Staff will be in position to report with greater certainty on the status of tax receivables early in 2021.

Staff are in close contact with our municipal counterparts throughout the GTA and can confirm that the approach to administer property tax collection activities without

exceptions is consistent with our peers. However, some municipalities are contemplating application-based deferral programs.

Application-based deferral programs are intended to better focus financial relief to those in need, while encouraging those taxpayers that have the means to continue to pay by the scheduled installment due dates. Staff are working closely with municipalities considering this type of program to determine if such a program would be beneficial to the City, including potential eligibility criteria, legislative, legal and fairness implications, along with administrative resource requirements.

In addition to the above, staff will continue to closely monitor property tax payments and/or levels of tax arrears and should any changes in previous trends or activity occur, staff will report back to Council to inform and provide options, as required.

Corporate Implications:

Financial Implications:

There are no direct financial implications related to the recommendations in this report.

Strategic Plan:

This report achieves the Strategic Plan priority of Good Government by practicing proactive effective management of finances, policies and service delivery.

Term of Council Priorities:

This report fulfils the Council Priority of a Well-Run City through strict adherence to effective financial management policies and supports Brampton's 2040 Vision by ensuring sustainable financial revenues.

Conclusion:

Property tax collections are in-line with historical trends. Hence, staff recommend that the 2021 property tax billing, penalties and interest and collection activities be administered as per normal practice beginning January 1, 2021. Staff are in close contact with municipal counterparts throughout the GTA and can confirm that this approach is consistent with our peers.

Staff will continue to closely monitor property tax payments and/or levels of tax arrears and should any changes in previous trends or activity occur, staff will report back to Council to inform and provide options, as required.

Authored by:

Yvonne Kwiecien, Manager, Taxation and
Assessment

Reviewed by:

Mark Medeiros, Treasurer (Acting)

Approved by:

Michael Davidson, Commissioner,
Corporate Support Services

Submitted by:

David Barrick, Chief Administrative Officer

Date: 2020-12-02

Subject: KPMG Capital Project Management Review

Contact: Maciej Jurczyk, Sr. Manager, Business Improvement & Innovation; maciej.jurczyk@brampton.ca; 905-874-2042

Report Number: CAO's Office-2020-241

Recommendations:

That the report dated December 2, 2020 to Committee of Council re: KPMG Capital Project Management Review be received;

Overview:

- **City Council passed Resolution CW364-2019 on Sept 25, 2019 to retain KPMG to review the Corporation's project management processes.**
- **KPMG completed Phase 1 and reported to Committee of Council on June 3, 2020 identifying \$9.2M of pre-2016 projects to be closed.**
- **KPMG completed Phase 2 of the Review which identified multiple recommendations to improve the corporations' project management practices.**
- **Staff from the Office of the CAO have created an action plan which includes the creation of a Project Management Office (PMO) to address KPMG's recommendations.**

Background:

City Council passed Resolution CW364-2019 at its September 25th, 2019 meeting: *That staff be directed to develop a draft Terms of Reference to retain an external auditor reporting to Mayor and Council, in order to analyze the project management of the systemic capital project processes (including project planning and budgeting), with particular reference to those projects initiated pre 2016, and report back for Council's review and deliberation.* Council received and approved those Terms of Reference on Oct 16, 2019 with motion CW426-2019.

KPMG had completed Phase 1 of their Review which focussed on pre-2016 capital projects and reported their findings to Committee of Council on June 3, 2020. Their presentation and report identified \$9.2M of unspent and uncommitted capital budget from these pre-2016 open capital projects and activities, which were subsequently closed as a result of that engagement and the funds returned to source funding. This achieved the objective of freeing up capital budget dollars that were not immediately required, and therefore allocated to other Council priorities.

Current Situation:

KPMG initiated and completed Phase 2 of the review during the third quarter, which is the principle subject of this report. The objectives of Phase 2 were to review the corporations' project management processes for project classification, reporting to Council and senior staff, project prioritization and staff capacity and capability. Staff from the Office of the CAO supported KPMG during their review.

KPMG's findings and recommendations are identified in their corresponding presentation. Their overall findings are that the City of Brampton does not have a project management procedure (or set of procedures) to govern how projects are managed across all the departments/divisions. KPMG's principle recommendation is to implement an enterprise-wide Project Management Office (PMO) to support the operating departments/divisions responsible for managing the projects and standardize the project management procedures and processes across the corporation.

Staff have addressed KPMG's recommendations and will be moving ahead with the implementation of an enterprise-wide PMO in 2021. Staff is in alignment with KPMG's recommendation to establish a 'Supportive' PMO which will provide consultation to front-line project managers across the corporation with templates, best practices, training/education and lessons learned from other projects. Per KPMG's recommendation, the PMO should reside in a centralized department that has an 'arms-length' relationship to front line project managers who deliver capital projects. Therefore, the PMO will be implemented in the Office of the CAO, reporting to the Director of Organizational Performance & Strategy.

Project Management Steering Committee:

Upon implementation, a Project Management Steering Committee should be created with staff representatives from operating divisions that deliver capital projects including:

- Capital Works;
- Building, Design & Construction;
- Road Operations, Maintenance & Fleet;
- Digital Innovation & Information Technology¹;
- Transit;
- Finance;

¹ Note: the Digital Innovation & Information Technology division has a Project Management Office whose mandate is to support and deliver IT projects on behalf of the corporation.

- Parks Maintenance & Forestry;
- Other staff groups as required

The role of the PM Steering Committee will be to work collaboratively with the PMO Manager and Coordinator to advise the design, delivery and periodic updating of the PMO workplan. Staff representatives on the PM Steering Committee from the various operating departments should themselves be front-line project managers or leaders to front-line project managers with detailed knowledge of their division's respective project management practices. These PM Steering Committee members should bring forward best practices from their respective divisions, and advocate amongst their peers for best-in-class project management training, education, practices and procedures.

PMO Sponsor:

The PMO in conjunction with the PM Steering Committee will work under the executive leadership of a PMO Sponsor to be identified by the CAO. The PMO Sponsor will be responsible for approving the PMO workplan. The PMO Sponsor should act as a champion and advocate for the PMO and project managers at large across the organization. The PMO Sponsor should also keep the PMO staff accountable for executing the PMO workplan and escalate issues to the Corporate Leadership Team (CLT) as required. Regular check-in meetings between the PMO staff, PMO Sponsor and PM Steering Committee should occur to ensure that the PMO is successful.

PMO Multi-Year Workplan (see Appendix 1):

The PMO in conjunction with the PM Steering Committee should develop a multi-year workplan which directly addresses the recommendations in KPMG's report including:

- Project classification;
- Develop and implement a project reporting procedure including:
 - Standard reporting formats;
 - Consistent timelines and criteria;
 - Milestones within project reports;
 - KPI's;
 - Health & safety statistics
- Develop and implement a single procedure to be used by all divisions that details the steps required for project prioritization;
- Share and leverage good practices within a department or across different departments;
- Design and implement a written procedure for closing out capital projects including a set schedule for meeting with Finance division to review project status;
- Develop and implement a set of consistent requirements for project management designations and software/technology competency requirements including:
 - Certified Associate in Project Management (CAPM) certification for junior staff
 - Project Management Professional (PMP) certification for intermediate and senior project managers
 - Reviewing and updating job descriptions for project management staff

It is anticipated that this workplan will take 18-24 months to complete; thereafter the PMO will be responsible for working with the PM Steering Committee to refresh the policies and procedures related to project management on an annual basis, provide project management related training and consultation/advice to front-line project managers. Once the PMO achieves a degree of maturity in 2022 or beyond, the PMO in conjunction with the PM Steering Committee and executive leadership should perform a corporate evaluation and consider transitioning from a 'Supportive' PMO to a 'Controlling' PMO.

Corporate Implications:

Financial Implications:

The PMO will be implemented in 2021 subject to Council's support and approval of the 2021 operating budget (in the amount of \$390,000). The PMO will include a Manager, Centre of Excellence & Capital Compliance and two Coordinators. If additional financial resources are required (i.e. for project management training/education), a budget submission will be proposed for Council's consideration in 2022 and beyond.

Other Implications:

A PMO is a corporate-wide initiative that affects all front-line project managers, and therefore collaboration and staff time with departments that deliver capital projects will be critical to its success.

Term of Council Priorities:

This report has been prepared in full consideration of the Term of Council Priority of "Brampton is a Well-Run City", with the principle objective of improving project management procedures and practices ('Stewardship of Assets and Services').

Conclusion:

The project management review performed by KPMG revealed recommendations to improve the corporation's project management procedures and to implement a 'Supportive' Project Management Office (PMO). The action plans in this report will address and achieve those recommendations. Ultimately, an enterprise-wide PMO will develop and implement project management standards, guidelines and a streamlined approach for efficiently managing capital projects.

Authored by:

Maciej Jurczyk, Sr. Manager, Business Improvement & Innovation

Reviewed by:

Mikkel Marr, Director, Organizational Performance & Strategy

Approved by:

David Barrick, Chief Administrative Officer

Submitted by:

David Barrick, Chief Administrative Officer**Attachments:**

Appendix 1 – PMO Implementation Plan

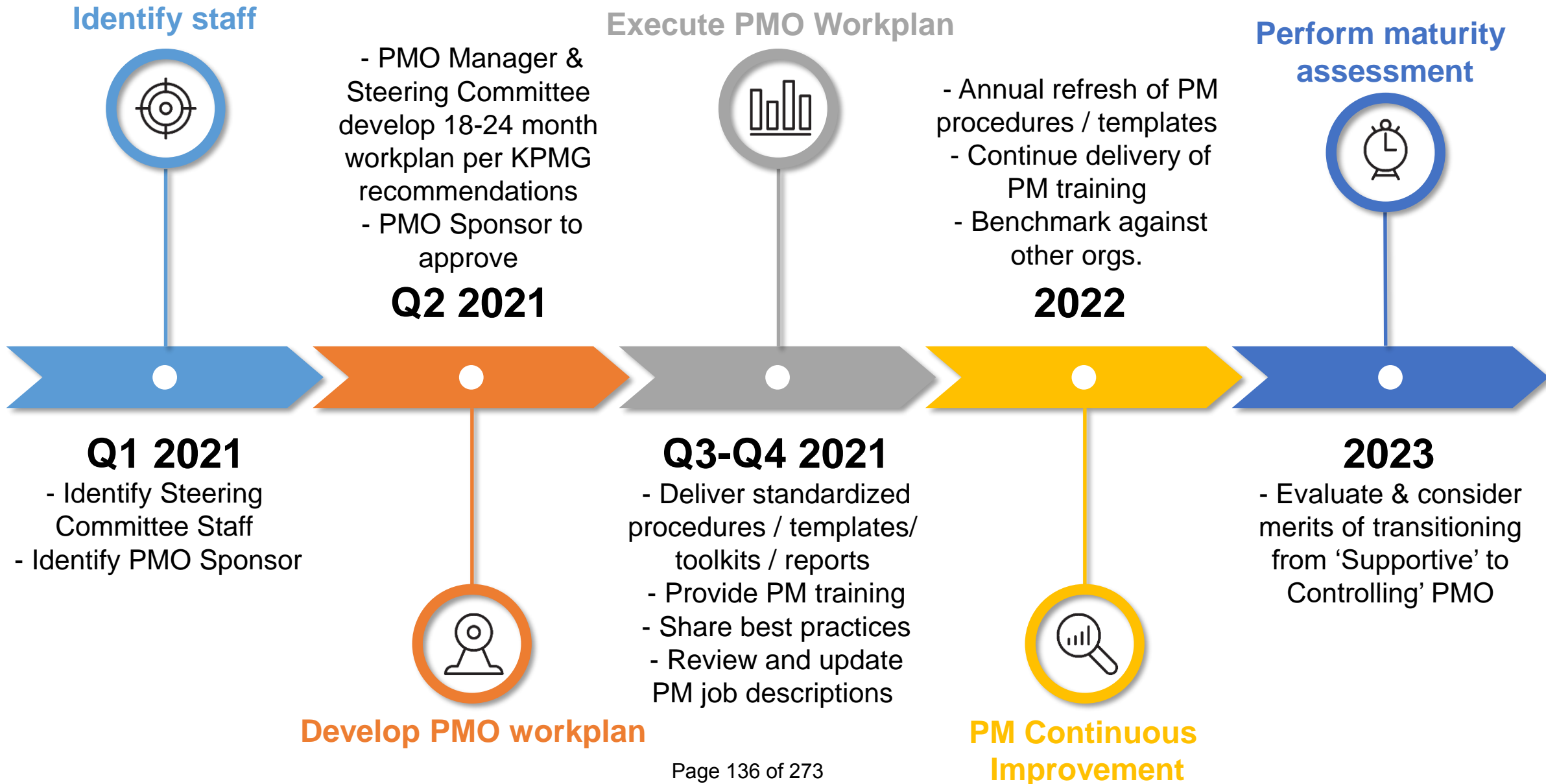
Report Approval Details

Document Title:	KPMG Capital Project Management Review.docx
Attachments:	- Appendix 1 - PMO Implementation Roadmap - FINAL - Oct 2020.pdf
Final Approval Date:	Nov 25, 2020

This report and all of its attachments were approved and signed as outlined below:

Mikkel Marr - Nov 20, 2020 - 4:33 PM

David Barrick - Nov 25, 2020 - 1:50 PM



Date: 2020-11-10

Subject: **Purchasing Activity Quarterly Report – 3rd Quarter 2020**

Contact: Gina Rebancos, Director, Purchasing, Corporate Support Services
(905) 874-3435

Report Number: Corporate Support Services-2020-398

Recommendations:

That the report titled: **Purchasing Activity Quarterly Report – 3rd Quarter 2020**, (2020-398) to the Committee of Council Meeting of December 2, 2020, be received.

Overview:

- **The City's Purchasing By-law 19-2018, prescribes reporting requirements with respect to the City's Purchasing activities.**
- **This report provides a summary of the City's purchasing activities with a total value of \$50,244,586 during the 3rd quarter of 2020. Specific procurement details are provided in Appendix 2.**

Background:

In accordance with the Purchasing By-law, the Director of Purchasing is providing the Q3 report to Council summarizing the City's purchasing activity as follows:

- New Contracts with a value of \$100,000 and over;
- Contract Extensions and Renewals with a value of \$100,000 and over;
- Exceptions;
- Emergency Purchases; and
- Disposal of assets.

Definitions are noted in Appendix 1.

Current Situation:

The following table provides a synopsis of the purchasing activities during the 3rd quarter ending September 30, 2020.

	3rd Quarter 2020
New Contracts	\$ 16,823,549
Limited Tendering	\$ 3,416,468
Emergency Purchases	\$ 375,590
Exceptions	\$ 71,366
Consulting Services	\$ 800,000
Contract Extensions	\$ 24,079,551
Contract Renewals	\$ 4,678,062
Total Purchasing Activity	\$ 50,244,586
Proceeds from the disposal of assets	\$ 107,237

A detailed listing for each category is provided in Appendix 2.

Corporate Implications:

Funds required for procurement are verified through the City's Corporate Financial System to confirm budget availability. Purchase orders are issued after confirmation of budgeted funds in order to commit and allocate the funds to the specific procurements.

Strategic Plan:

This report achieves the Strategic Plan goals in Good Government by achieving effective management of the City's finances through the City's procurement goals of encouraging competition, openness and transparency, fairness, objectivity, accountability, efficiency and effectiveness.

Terms of Council Priority:

This report has been prepared in full consideration of the Term of Council Priority of “Brampton is a Well-Run City”, demonstrating value for money of City Programs and services through open, fair and transparent procurement processes.

Conclusion:

This report provides a summary of the City of Brampton’s purchasing activities as required by the Purchasing By-law for the 3rd quarter, July 1 to September 30, 2020 in accordance with the reporting requirements set out in the Purchasing By-law 19-2018.

Authored By:

Claudia Santeramo
Manager, Procurement Performance,
Purchasing

Reviewed and Recommended By:

Gina Rebancos
Director, Purchasing

Approved By:

Michael Davidson,
Commissioner, Corporate Support Services

Submitted By:

David Barrick,
Chief Administrative Officer

Attachments:

Appendix 1: Definition of terms referenced in this report.

Appendix 2: Specific procurement details.

Appendix 1

Purchasing terms referenced in this report are:

Competitive means a Public Procurement Process.

Consulting Services means a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

Contract Amount is the original contract value and any previously approved contract extensions and renewals.

Contract Extension means an amendment increasing the value, changing the scope of work or extending the term, where the terms of the Contract do not include the option for such amendment.

Contract Renewal means an amendment extending the term and increasing the value, where the terms of the Contract include the option for such amendment, including pre-approved contingency funds.

Disposal means the sale, exchange, transfer, destruction or donation of assets.

Emergency Purchases means a Procurement Process where the usual competitive process is suspended due to the prevailing Emergency Circumstances.

Exceptions means exclusion from a competitive Procurement Process in the circumstances as set out in Section 2.3 of the Purchasing By-law.

Limited Tendering means a Procurement Process where negotiations are entered into with one or more Vendors based on the conditions as set out in Schedule C of the Purchasing By-law and includes Direct Negotiations where there is no competitive process.

Appendix 2
Q3 2020

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
1	Community Services	4	RFP2020-102 DESIGN, SUPPLY AND INSTALLATION OF AN OBSTACLE COURSE AND ROCK CLIMBING WALL ADDITION AT KEN GILES RECREATION CENTRE	Competitive	IMPACT CLIMBING INC.	\$ 253,789		
2	Community Services	2,4,7,8	T2020-122 BRAMPTON VALLEYS AND PARKS RE-NATURALIZATION PLANTING PROGRAM PHASE 16	Competitive	GOBRO CON INC	\$ 794,211		
3	Community Services	7	T2020-137 TRACK AND FIELD RENOVATION AT DONALD M GORDON CHINGUACOUSY PARK	Competitive	GOBRO CON INC	\$ 564,380		
4	Corporate Support Services	ALL	NRFP2020-028 IMPLEMENTATION AND PROFESSIONAL SERVICES FOR ITSM / ITIL SERVICE MANAGEMENT SOLUTION	Competitive	KIFINTI SOLUTIONS INC	\$ 859,784		
5	Corporate Support Services	ALL	NT2020-142 SUPPLY OF VMWARE SOFTWARE LICENSING AND MAINTENANCE AND SUPPORT FOR A THREE YEAR PERIOD	Competitive	CDW CANADA CORPORATION	\$ 474,636		
6	Corporate Support Services	ALL	RFP2020-071 SUPPLY OF IT PROJECT RESOURCES	Competitive	1854484 ONTARIO INC. O/A BAY STREET IT GROUP	\$ 649,250		
7	Corporate Support Services	ALL	T2020-183 SUPPLY, INSTALLATION AND CONFIGURATION OF IBM STORAGE AND DISK SYSTEMS WITH MAINTENANCE AND SUPPORT FOR A FOUR YEAR PERIOD	Competitive	MID-RANGE COMPUTER GROUP INC	\$ 174,809		
8	Public Works & Engineering	1	RFP2020-022 ARCHITECTURAL SERVICES FOR DESIGN AND CONTRACT ADMINISTRATION FOR FIRE STATION 201	Competitive	SALTER PILON ARCHITECTURE INC	\$ 535,600		

Appendix 2
Q3 2020

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
9	Public Works & Engineering	2	RFP2020-082 ENVIRONMENTAL ASSESSMENT STUDY FOR HEART LAKE ROAD AND COUNTRYSIDE DRIVE INTERSECTION	Competitive	MTE CONSULTANTS INC.	\$ 183,810		
10	Public Works & Engineering	3	RFP2020-085 SECURITY OFFICE RELOCATION AND CASHIER DESK MODIFICATION AT CITY HALL	Competitive	FOX CONTRACTING LTD.	\$ 575,320		
11	Public Works & Engineering	2	ROOF AND BUILDING ENVELOPE REPAIRS AT CYRIL CLARK LIBRARY	Competitive	K.I.B. BUILDING RESTORATION INC	\$ 100,806		
12	Public Works & Engineering	ALL	SUPPLY, DELIVER, INSTALL AND DISPOSE OF 1500 UNITS OF APC SMART-UPS	Competitive	WORLD WIDE ELECTRIC INC.	\$ 101,987		
13	Public Works & Engineering	10	T2020-062 RENOVATION OF DOHERTY FITZPATRICK HERITAGE HOUSE	Competitive	HERITAGE RESTORATION INC	\$ 1,765,500		
14	Public Works & Engineering	1,2,3	T2020-081* REPLACEMENT OF MAKE-UP AIR UNITS, BAS AND GAS DETECTION UPGRADES AT CLARK TRANSIT FACILITY, CENTURY GARDENS COMMUNITY CENTRE AND SANDALWOOD TRANSIT FACILITY	Competitive	COMBINED AIR MECHANICAL SERVICES	\$ 1,005,233		
15	Public Works & Engineering	8	T2020-096 STORMWATER MANAGEMENT POND CLEANOUT OF TWO PONDS	Competitive	GREENSPACE CONSTRUCTION INC.	\$ 890,193		
16	Public Works & Engineering	3	T2020-109 RECONSTRUCTION OF ELIZABETH STREET AND ELLIOT STREET	Competitive	BLACKSTONE PAVING & CONSTRUCTION LIMITED	\$ 816,716		

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
17	Public Works & Engineering	1	T2020-111 FIRE ALARM SYSTEM REPLACEMENT AT CITY HALL	Competitive	STEVENS & BLACK ELECTRICAL CONTRACTORS LTD.	\$ 446,400		
18	Public Works & Engineering	ALL	T2020-118 INSTALLATION OF NEW TRAFFIC SIGNALS AT VARIOUS INTERSECTIONS	Competitive	GUILD ELECTRIC LIMITED	\$ 618,900		
19	Public Works & Engineering	ALL	T2020-128 PREVENTATIVE AND DEMAND MAINTENANCE TO FOOD SERVICE EQUIPMENT AT VARIOUS FACILITIES FOR A THREE YEAR PERIOD	Competitive	FRANCIS RESTAURANT INDUSTRY EQUIPMENT SERVICES INC.	\$ 126,925		
20	Public Works & Engineering	1,2,3,4,10	T2020-129 REPAIRS OF VARIOUS PARKING LOTS	Competitive	ASHLAND CONSTRUCTION GROUP LTD	\$ 542,991		
21	Public Works & Engineering	ALL	T2020-146 SUPPLY AND DELIVERY OF THREE, 19500 SERIES DUMP TRUCKS AND ONE- PART A	Competitive	BLUE MOUNTAIN CHRYSLER LTD.	\$ 241,236		
22	Public Works & Engineering	ALL	T2020-146 SUPPLY AND DELIVERY OF ONE, 22500 SERIES CREW CAB CHIPPER BODY TRUCK - PART B	Competitive	RUSH TRUCK CENTRES OF CANADA LIMITED	\$ 123,497		
23	Public Works & Engineering	6	T2020-147 ELECTRICAL REPAIRS AT CASSIE CAMPBELL COMMUNITY CENTRE	Competitive	1320376 ONTARIO LTD O/A GEN-PRO	\$ 127,100		
24	Public Works & Engineering	3	T2020-152 SOIL REPLACEMENT AT 25 RUTHERFORD ROAD SOUTH	Competitive	887183 ONTARIO INC O/A RAFAT GENERAL CONTRACTOR INC.	\$ 357,600		

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
25	Transit	ALL	RFP2020-003 TRANSIT BUS SAFETY INSPECTION, PREVENTATIVE MAINTENANCE AND ON-DEMAND REPAIR SERVICES FOR A THREE YEAR PERIOD - PRIMARY	Competitive	MISSISSAUGA BUS, COACH & TRUCK REPAIRS INC.	\$ 2,800,000		
26	Transit	ALL	RFP2020-003 TRANSIT BUS SAFETY INSPECTION, PREVENTATIVE MAINTENANCE AND ON-DEMAND REPAIR SERVICES FOR A THREE YEAR PERIOD - SECONDARY	Competitive	MTB TRANSIT SOLUTIONS INC	\$ 1,200,000		
27	Transit	ALL	T2020-092 SUPPLY AND DELIVERY OF TRANSYND FLUID FOR USE IN ALLISON TRANSMISSIONS FOR TRANSIT	Competitive	INTEGRATED DISTRIBUTION SYSTEMS LIMITED	\$ 292,500		
28	Transit	ALL	T2020-097 SUPPLY AND DELIVERY OF HARDWARE VARIOUS TRANSIT AND FLEET LOCATIONS	Competitive	COLVILLE FASTENERS LIMITED	\$ 200,376		
29	Corporate Support Services	ALL	RFP2019-089 PROFESSIONAL SERVICES TO UPGRADE ORACLE/PEOPLESFT ENTERPRISE FINANCIALS 9.2	Competitive (Consulting Services)	SPYRE SOLUTIONS INC	\$ 750,000		
30	Corporate Support Services	ALL	LT2020-094 TELECOMMUNICATIONS HARDWARE/SOFTWARE UPGRADE WITH MAINTENANCE AND SUPPORT FOR A THREE YEAR PERIOD	Limited Tendering	AVAYA CANADA CORP	\$ 2,054,000		
31	Public Works & Engineering	ALL	LT2020-155 SUPPLY AND DELIVERY OF 178 INTELIGHT TRAFFIC CONTROLLERS	Limited Tendering	TACEL LTD.	\$ 978,644		
32	Public Works & Engineering	1,4,8	LT2020-159 SUPPLY AND INSTALLATION OF A NEW CIMCO SMART HUB CONTROLLER TO UPGRADE THE ICE RINK REFRIGERATION CONTROLLERS AT THE CENTURY GARDENS,AND EARNCLEFFE RECREATION CENTRES AND THE BRAMPTON CURLING CLUB	Limited Tendering	CIMCO REFRIGERATION, DIVISION OF TOROMONT INDUSTRIES LTD.	\$ 168,190		

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
33	Public Works & Engineering	2,4,6,7	LT2020-185 DESIGN AND CONTRACT ADMINISTRATION SERVICES FOR THE INSTALLATION OF NEW LED PYLON SIGNS AT CHINGUACOUSY PARK, ARCHDEKIN RECREATION CENTRE, CYRIL CLARK LIBRARY, FIRE STATIONS 202, 206 & 210	Limited Tendering	LEEN CONSULTING INC.	\$ 108,350		
34	Public Works & Engineering	ALL	SUPPLY AND INSTALLATION OF ANIMAL TRANSPORT RANGER BODIES	Limited Tendering	WILCOX BODIES LTD	\$ 107,284		
35	Public Works & Engineering	7	BOILER REPLACEMENT AT EARNSCLIFFE RECREATION CENTRE	Emergency Purchase	CARMICHAEL ENGINEERING LTD.	\$ 116,540		
36	Public Works & Engineering	1	HAND SANITIZER, MEDICAL MASKS AND DISINFECTANT WIPES	Emergency Purchase	8796564 CANADA LTD. O/A D2B SUPPLIES	\$ 136,576		
37	Fire & Emergency Services	All	PURCHASE OF FLOOR DECALS AND SIGNAGE FOR ALL FACILITIES - COVID-19	Emergency Purchase	THE DRAFTING CLINIC CA	\$ 72,474		
38	Corporate Support Services	ALL	CYBERSECURITY INCIDENT RESPONSE SERVICES - PHISHING EMAIL ATTACK	Emergency Purchase (Consulting Services)	THE HERJAVEC GROUP INC.	\$ 50,000		
39	Public Works & Engineering	3	DOWNTOWN FLUSHING AND SWEEPING	Exception	A & G THE ROAD CLEANERS LTD.	\$ 71,366		
40	Corporate Support Services	ALL	ANNUAL MAINTENANCE FOR THE PEOPLESOFT SUITE OF PRODUCTS	Contract Extension	ORACLE CANADA ULC	\$ 7,417,711		\$ 1,433,728

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
41	Corporate Support Services	ALL	LT2019-007 ADVERTISING SPACE FOR NEWSPAPER AND DIGITAL ADS IN THE BRAMPTON GUARDIAN	Contract Extension	METROLAND MEDIA GROUP LTD.	\$ 350,000		\$ 125,000
42	Corporate Support Services	ALL	LT2020-121 COVID19 WEEKLY TELE TOWN HALLS, TASK FORCE TELE TOWN HALLS AND WEEKLY PRESS CONFERENCES	Contract Extension	7514433 CANADA CORP O/A BELLWETHER TECHNOLOGIES	\$ 175,170		\$ 250,000
43	Corporate Support Services	ALL	RFP2016-081 RECRUITMENT SERVICES FOR EXECUTIVE SEARCHES	Contract Extension	FELDMAN DAXON PARTNERS INC.	\$ 175,000		\$ 300,000
44	Corporate Support Services	ALL	RFP2019-019 AUDIO VISUAL MAINTENANCE, SUPPORT AND INSTALLATION SERVICES	Contract Extension	ONE DIVERSIFIED AUDIO VISUAL CANADA LTD	\$ 349,488		\$ 200,000
45	Corporate Support Services	ALL	RFP2019-019 AUDIO VISUAL MAINTENANCE, SUPPORT AND INSTALLATION SERVICES	Contract Extension	AATEL COMMUNICATIONS INC	\$ 350,000		\$ 200,000
46	Corporate Support Services	ALL	T2017-121 SUBSCRIPTION OF ADOBE PRODUCTS SUITE FOR DESKTOP AND CLOUD	Contract Extension	CDW CANADA CORPORATION	\$ 119,553		\$ 80,000
47	Corporate Support Services	ALL	TELESTAFF ATTENDANCE MANAGEMENT APPLICATION SOFTWARE SUPPORT SERVICES	Contract Extension	KRONOS INCORPORATED	\$ 296,281		\$ 26,176
48	Fire & Emergency Services	ALL	NON MEDICAL MASKS - 3 PLY DISPOSABLE	Contract Extension	2072870 ONTARIO INC.	\$ 82,000		\$ 895,920

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
49	Office of the CAO	ALL	RFP2019-079 CONSULTING SERVICES FOR A STAKEHOLDER ENGAGEMENT FOR A BRAMPTON UNIVERSITY	Contract Extension	STAKEHOLDER RESEARCH ASSOCIATES CANADA INC.	\$ 170,000		\$ 240,000
50	Planning, Building & Economic Development Services	6	PROFESSIONAL TRANSPORTATION PLANNING SERVICES FOR HERITAGE HEIGHTS	Contract Extension	TOOLE DESIGN GROUP CANADA INC.	\$ 82,785		\$ 100,000
51	Public Works & Engineering	8	RFP2009-064 DETAILED ENGINEERING DESIGN FOR THE IMPROVEMENTS TO GOREWAY DRIVE (STEELES AVENUE TO BRANDON GATE DRIVE)	Contract Extension	STANTEC CONSULTING LTD	\$ 915,503		\$ 116,222
52	Public Works & Engineering	8,10	RFP2015-016 ENVIRONMENTAL ASSESSMENT STUDY FOR THE ARTERIAL ROAD NETWORK THE HIGHWAY 427 INDUSTRY SECONDARY PLAN AREA 47	Contract Extension	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, A DIVISION OF WOOD CANADA LIMITED	\$ 1,453,563		\$ 132,289
53	Public Works & Engineering	ALL	RFP2016-006 STORMWATER MANAGEMENT FINANCING STUDY	Contract Extension	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, A DIVISION OF WOOD CANADA LIMITED	\$ 374,074		\$ 32,707
54	Public Works & Engineering	ALL	RFP2016-019 HIRING OF A CONSULTANT TO PROVIDE PEER REVIEW AND DESIGN SERVICES FOR STREET LIGHTING	Contract Extension	AECOM CANADA LTD.	\$ 461,300		\$ 15,250
55	Public Works & Engineering	ALL	RFP2016-041 SUPPLY AND DELIVERY OF TRAFFIC CONTROLLER CABINETS	Contract Extension	TACEL LTD.	\$ 807,574		\$ 53,568
56	Public Works & Engineering	ALL	RFP2016-063 FIRE LIFE SAFETY INSPECTION, CERTIFICATION AND DEMAND MAINTENANCE - (RECREATION FACILITIES)	Contract Extension	COM-PLEX SYSTEMS LTD.	\$ 693,345		\$ 181,000

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
57	Public Works & Engineering	ALL	RFP2016-083 HAZARDOUS MATERIALS AND DESIGNATED SUBSTANCE ABATEMENT SERVICES	Contract Extension	ENVIRONMENTAL RESPONSE TEAM INC.	\$ 950,000		\$ 51,000
58	Public Works & Engineering	ALL	RFP2017-040 JANITORIAL SERVICES AT VARIOUS TRANSIT LOCATIONS	Contract Extension	KLEENZONE LTD	\$ 1,167,891		\$ 853,000
59	Public Works & Engineering	ALL	RFP2018-004 SUPPLY AND DELIVERY OF VARIOUS HARDWARE, SAFETY, INDUSTRIAL SUPPLIES AND PERSONAL PROTECTIVE EQUIPMENT (PPE) VIA BUSINESS TO BUSINESS ELECTRONIC ORDERING	Contract Extension	CORPORATE EXPRESS CANADA, INC.	\$ 3,109,091		\$ 3,300,000
60	Public Works & Engineering	2	RFP2018-028 ARCHITECTURAL SERVICES FOR DESIGN AND CONTRACT ADMINISTRATION FOR THE ADDITION AND RENOVATION OF LOAFER'S LAKE RECREATION CENTRE	Contract Extension	BILL LOBB ARCHITECT	\$ 518,580		\$ 44,000
61	Public Works & Engineering	8	RFP2018-040 WILLIAMS PARKWAY FIRE CAMPUS CONSTRUCTION MANAGER SERVICES	Contract Extension	STUART OLSON CONSTRUCTION LTD.	\$ 41,766,959		\$ 7,376,034
62	Public Works & Engineering	ALL	RFP2019-034 SUPPLY, INSTALLATION, OPERATION, MAINTENANCE AND DECOMMISSIONING OF AUTOMATED SPEED ENFORCEMENT SYSTEMS	Contract Extension	REDFLEX TRAFFIC SYSTEMS (CANADA) LIMITED	\$ 1,411,753		\$ 5,124,027
63	Public Works & Engineering	ALL	T2015-020 ELEVATOR MAINTENANCE SERVICES AT VARIOUS LOCATIONS	Contract Extension	THYSSENKRUPP ELEVATOR (CANADA) LIMITED	\$ 725,430		\$ 160,000
64	Public Works & Engineering	10	T2017-016 RECONSTRUCTION OF COUNTRYSIDE DRIVE FROM GOREWAY DRIVE TO GORE ROAD	Contract Extension	614128 ONTARIO LTD. O/A TRISAN CONSTRUCTION	\$ 14,598,187		\$ 1,746,700

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
65	Public Works & Engineering	ALL	T2017-120 INSTALLATION OF LED LUMINAIRES THROUGHOUT THE CITY	Contract Extension	TM3 INC.	\$ 987,971		\$ 10,000
66	Public Works & Engineering	1,2,3,4,5,6	T2018-010 PUBLIC WORKS REPAIRS - WEST SIDE	Contract Extension	PAVE-TAR CONSTRUCTION LTD	\$ 7,456,168		\$ 55,000
67	Public Works & Engineering	4	T2018-012 ROOF REPLACEMENT AND MASONRY REPAIRS AT SOUTH FLETCHER'S SPORTSPLEX	Contract Extension	EILEEN ROOFING INC	\$ 1,950,276		\$ 29,702
68	Public Works & Engineering	3	T2018-091 RENOVATIONS TO GROUND FLOOR SUITES OF CITY HALL AND WEST TOWER	Contract Extension	2231836 ONTARIO LIMITED O/A BB BUILDING SOLUTIONS	\$ 1,052,184		\$ 2,514
69	Public Works & Engineering	ALL	T2019-010 MATERIAL TESTING AND GEOTECHNICAL INVESTIGATION SERVICES	Contract Extension	SIRATI & PARTNERS CONSULTANTS LTD.	\$ 350,000		\$ 100,000
70	Public Works & Engineering	2,6	T2019-019 RECONSTRUCTION AND WIDENING OF MCLAUGHLIN ROAD FROM WANLESS DRIVE TO MAYFIELD ROAD	Contract Extension	PRIMROSE CONTRACTING (ONTARIO) INC	\$ 7,428,400		\$ 445,523
71	Public Works & Engineering	1	T2019-045 BUILDING ENVELOPE REPAIRS, ELECTRICAL AND MECHANICAL SERVICE UPGRADES AT MCMURCHY RECREATION CENTRE	Contract Extension	STRUCT-CON CONSTRUCTION	\$ 1,426,382		\$ 3,625
72	Public Works & Engineering	2	T2019-046 BUILDING ADDITION AND RENOVATION AT LOAFTER'S LAKE RECREATION CENTRE	Contract Extension	STEELCORE CONSTRUCTION LTD	\$ 6,837,000		\$ 350,382

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
73	Transit	ALL	RFP2015-009 SUPPLY AND DELIVERY OF URBAN TRANSIT BUS AFTERMARKET REPLACEMENT PARTS	Contract Extension	NATSCO - NORTH AMERICAN TRANSIT SUPPLY CORPORATION	\$ 1,082,250		\$ 24,382
74	Transit	ALL	RFP2015-009 SUPPLY AND DELIVERY OF URBAN TRANSIT BUS AFTERMARKET REPLACEMENT PARTS	Contract Extension	BAKER TRANSIT PARTS INC.	\$ 1,125,000		\$ 21,801
75	Community Services	ALL	LT2018-010 SUPPLY AND DELIVERY OF AQUATIC SUPPLIES AND LIFESAVING SOCIETY LEADERSHIP CERTIFICAION	Contract Renewal	THE ROYAL LIFE SAVING SOCIETY CANADA O/A LIFESAVING SOCIETY	\$ 600,000	\$ 175,000	
76	Community Services	ALL	T2019-012 SUPPLY AND PLANTING OF TREES FOR PARKS AND STREETS	Contract Renewal	THE GORDON COMPANY INC.	\$ 962,500	\$ 225,000	
77	Corporate Support Services	ALL	RFP2016-025 TRANSLATION SERVICES	Contract Renewal	GREAT TRANSLATIONS 24-7	\$ 450,000	\$ 200,000	
78	Corporate Support Services	ALL	RFP2016-081 RECRUITMENT SERVICES FOR EXECUTIVE SEARCHES	Contract Renewal	FELDMAN DAXON PARTNERS INC.	\$ 175,000	\$ 200,000	
79	Corporate Support Services	ALL	RFP2019-035 VARIOUS IT PROFESSIONAL SERVICE ROLES	Contract Renewal	TEKSYSTEMS CANADA CORP./SOCIETE TEKSYSTEMS CANADA	\$ 100,801	\$ 15,187	
80	Fire & Emergency Services	ALL	RFP2018-009 SUPPLY AND DELIVERY OF STRUCTURAL FIREFIGHTING BUNKER GEAR (ENSEMBLES) AND FIREFIGHTER STATION / WORKWEAR UNIFORMS	Contract Renewal	STARFIELD-LION COMPANY	\$ 1,044,711	\$ 250,000	

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
81	Fire & Emergency Services, Public Works & Engineering, Transit	ALL	T2016-076 PICKUP AND DISPOSAL OF SANDY / WASTE PRODUCTS	Contract Renewal	SAFETY-KLEEN CANADA INC	\$ 365,503	\$ 135,000	
82	Public Works & Engineering	ALL	LT2018-019 FIRE ALARM AND INTRUSION SERVICES FOR VARIOUS FACILITIES	Contract Renewal	FIRE MONITORING OF CANADA INC	\$ 182,782	\$ 101,000	
83	Public Works & Engineering	ALL	RFP2016-046 OVERHEAD ELECTRICAL AND LIGHTING DEMAND SERVICES AT VARIOUS PARKS AND FACILITIES	Contract Renewal	HOLLEY ELECTRIC LIMITED	\$ 648,110	\$ 190,000	
84	Public Works & Engineering	ALL	RFP2016-063 FIRE LIFE SAFETY INSPECTION, CERTIFICATION AND DEMAND MAINTENANCE	Contract Renewal	M-L FIRE & BURGLARY ALARMS LTD.	\$ 708,895	\$ 200,000	
85	Public Works & Engineering	ALL	RFP2017-042 MOVING AND INSTALLATION SERVICES OF OFFICE FURNITURE FOR VARIOUS FACILITIES	Contract Renewal	PARAGON OFFICE INSTALLATION SERVICES LTD	\$ 250,000	\$ 100,000	
86	Public Works & Engineering	ALL	RFP2017-077 PLUMBING SERVICE AT VARIOUS LOCATIONS	Contract Renewal	VIC'S PLUMBING & HEATING CO., DIVISION OF VIC'S GROUP INC.	\$ 783,320	\$ 284,000	
87	Public Works & Engineering	ALL	RFP2017-077 PLUMBING SERVICES AT VARIOUS LOCATIONS	Contract Renewal	PRICE PLUMBING & HEATING LTD	\$ 906,800	\$ 398,000	
88	Public Works & Engineering	3,7	T2017-084 ICE MAKING SERVICES AND SUPPLIES AT BRAMPTON CURLING CLUB AND CHINGUACOUSY CURLING CLUB	Contract Renewal	ROY'S CURLING ICE SERVICES	\$ 473,245	\$ 165,861	

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#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
89	Public Works & Engineering	ALL	T2018-051 SUPPLY AND DELIVERY OF JANITORIAL PAPER AND DISPENSERS	Contract Renewal	MISTER CHEMICAL LTD	\$ 335,088	\$ 150,000	
90	Public Works & Engineering	ALL	UTILITY RELOCATION, CONNECTION AND REPAIR - WILLIAMS PARKWAY FROM MCLAUGHLIN TO NORTH PARK	Contract Renewal	ALECTRA UTILITIES CORPORATION	\$ 2,223,517	\$ 1,445,315	
91	Public Works & Engineering, Fire & Emergency Services	ALL	T2016-075 SUPPLY AND DELIVERY OF TIRES AND RELATED SERVICES	Contract Renewal	566345 ONTARIO LTD./APPLEWOOD TIRE SALES & SERVICE	\$ 1,075,030	\$ 230,000	
92	Public Works & Engineering, Transit	ALL	T2016-059 RENTAL OF FOUR ARTICULATED LOADERS WITH BUCKET AND SNOW PLOW (UNOPERATED)	Contract Renewal	STRONGCO LIMITED PARTNERSHIP	\$ 246,450	\$ 78,700	
93	Transit	2	LT2019-034 SUPPLY, DELIVERY AND INSTALLATION OF ONE SIEMENS OVERHEAD ELECTRIC BUS CHARGING STATION	Contract Renewal	SIEMENS CANADA LIMITED	\$ 1,492,904	\$ 135,000	

Date: 2020-10-29

Subject: Request to Begin Procurement – Fleet Management Solution

Secondary Title: **Request to Begin Procurement – Assetworks FleetFocus Fleet Management Solution for Transit, Fire & Emergency Services, and Public Works & Engineering Fleet Management**

Contact: Vincent Rodo, Director, Transit, Brampton Transit (905) 874-2750
Kimberley Kane, Deputy Fire Chief, Fire & Emergency Services (905) 874-2723
Michael Parks, Director, Road Maintenance, Operations & Fleet, Public Works & Engineering (905) 874-2572
Kumanan Gopalasamy, CIO, Digital Innovation & Information Technology, Corporate Support Services (905) 874-2018

Report Number: Corporate Support Services-2020-351

Recommendations:

1. That the report titled: **Request to Begin Procurement – Assetworks FleetFocus Fleet Management Solution for Transit, Fire & Emergency Services, and Public Works & Engineering Fleet Management, all wards,** to the Committee Meeting of December 2nd, 2020, be received; and,
2. That the Purchasing Agent be authorized to begin procurement for Assetworks FleetFocus Fleet Management Solution for Transit, Fire & Emergency Services, and Public Works & Engineering Fleet Management; and,
3. That the Purchasing Agent be authorized to directly engage Assetworks LLC for the Assetworks FleetFocus Solution, including maintenance and support, through a limited tendering procurement process.

Overview:

- **This report is to obtain Council authority to begin procurement of Assetworks FleetFocus Fleet Management Solution for Transit, Fire & Emergency Services, and Public Works & Engineering Fleet Management for a Five (5) Year Period, With Two (2) optional Three (3) Year renewal Periods.**

Background:

The City of Brampton owns and operates a portfolio of over 1,700 vehicles (Transit - 458 buses, 23 service vehicles, Fire – 155 Fire Apparatus, Corporate Fleet – 469 licensed vehicles, 600 unlicensed apparatus), at a replacement value of approximately \$442,142,000 (replacement value based on the 2019 State of Local Infrastructure (SOLI) report).

In addition, these divisions manage over 18,570 work orders, managed by over 306 personnel (mechanics and associated roles), 207,000 parts valued at over \$10M in 2019. The City is also one of the first municipalities to manage all of our approximately 2,300 drivers and their license credentials in a fully automated fashion directly integrated with the MTO.

The City has used the Assetworks FleetFocus Fleet Management Solution (Assetworks FleetFocus) to modernize and digitize fleet asset management business processes to align with both industry best practices and leading municipalities. The Assetworks FleetFocus solution was selected via a competitive RFP process.

This solution has been in use since 2007 and is a core enterprise solution that Brampton Transit, Fire & Emergency Services (BFES) and Public Works & Engineering, Road Operations, Maintenance and Fleet (PWE Fleet) are generally satisfied with, have confirmed the system meets their business needs and recommend continuing on with the use of this solution.

Throughout late 2019 and early 2020, Brampton Transit, BFES and PWE Fleet, in collaboration with Digital Innovation & Information Technology (DIIT) developed a phased and prioritized list of initiatives that drive forward business unit goals that align with corporate strategic goals.

Current Situation:

Currently all City owned fleet asset management, operations and maintenance activities are carried out using the Assetworks FleetFocus solution. The current maintenance and support contract is valid until June 30, 2021.

Scope of prioritized initiatives include:

- Tracking of all vehicle incidents (including accidents),
- Having the solution go fully mobile for in-field work,
- Inventory management of all Fire on-vehicle & in-station items,
- Fully automated lifecycle management of all vehicles, from purchasing to depreciation analysis to disposal,

- Fuel management proof of concept to potentially better manage fuel distribution, and consolidate to a single fleet and fuel management system,
- PoolCar / KeyValet services as part of the Sustainable Fleet Strategy,
- If agreed with the City of Ottawa – Parts Management enhancements (working in collaboration with Ottawa, based on similar business requirements and the opportunity to split or reduce costs)
- Other related initiatives and activities.

Based on collaborating amongst Brampton Transit, BFES, PWE Fleet and DIIT the above plan is based on a phased, prioritized approach. This is also a commonly used system by other municipalities and staff will continue to seek out opportunities to cost share projects when our business requirements are similar to others.

The Assetworks FleetFocus model is based on modules for specific functionality built around the core system. For example, the fully automated lifecycle management is delivered via a specific “asset management” module providing industry standard analytics engine that the City can leverage, and then configure to our particular needs.

To maintain maintenance and support for the solution, Assetworks LLC must provide certain services when developing or implementing solutions. This contract will include some of those professional services.

Brampton Transit, Fire & Emergency Services, Public Works & Engineering Road Operations, Maintenance and Fleet Comments:

Brampton Transit, BFES and PWE Fleet all support the ongoing usage of the FleetFocus software from Assetworks LLC for the following reasons:

1. All business units have invested extensive capital on FleetFocus software and associated IT infrastructure since its initial deployment in 2007. It is currently used to manage all aspects of fleet, operations, inventory and maintenance of 1,700 vehicles, over 300 mechanics, 2,300 drivers, and 207,000 parts. The system manages approximately \$450,000,000 of fleet vehicles and parts.
2. Operational staff have become fluent in FleetFocus and switching to a new product would be disruptive and require extensive costs and training.
3. Several FleetFocus modules have been customized to meet the unique business requirements of the City.
4. Support from the vendor (Assetworks) is superior and business needs are addressed in a timely and professional manner.

Corporate Implications:

Financial Implications:

Sufficient funding available for this initiative within Digital Innovation and Information Technology's capital budget. Should the results of the RFP require additional funding either in the operating or capital budget, these will be brought forward

through the 2022 budget process, or, report back to Council.

Purchasing Comments:

An invitation to Bid will be sent to the Bidder to provide a submission in accordance with the bid document. The Bid submission will start a negotiation process. Upon successful conclusion, purchase approval will be obtained in accordance with the Purchasing By-law.

All communication with the Bidder involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Term of Council Priorities:

Assetworks FleetFocus Solution, and the City's Fleet Management practices align with 2018-2022 Term of Council Priority Brampton is a Well-Run City:

“Continuously improving the day-to-day operations of the corporation by streamlining service delivery, effectively managing municipal assets, and leveraging partnerships for collaboration and advocacy.”

Solution(s) specifically supports the following objectives:

- Demonstrate value for money of City programs and services.
- Develop an Asset Management Plan

Conclusion:

In conclusion, this report recommends the Purchasing Agent be authorized to directly engage Assetworks LLC for the Assetworks FleetFocus Solution, including maintenance and support, through a limited tendering procurement process.

Authored by:

Reviewed by:

Bill Latchford, Program Manager, Digital
Innovation & Information Technology

Kumanan Gopalasamy, Chief Information Officer,
Corporate Support Services

Reviewed by:

Vincent Rodo, Director, Transit,
Brampton Transit

Reviewed by:

Kimberley Kane, Deputy Fire Chief, Fire
& Emergency Services

Approved by:

Jayne Holmes, Acting Commissioner,
Public Works & Engineering

Approved by:

Alex Milojevic, General Manager, Transit

Reviewed by:

Michael Parks, Director, Road Maintenance,
Operations & Fleet, Public Works &
Engineering

Approved by:

Michael Davidson, Commissioner, Corporate
Support Services

Approved by:

Bill Boyes, Fire Chief, Fire & Emergency Services

Submitted by:

David Barrick, Chief Administrative Officer

Date: 2020-11-16

Subject: **Business Licensing Fees – Information Update**

Contact: **Teresa Olsen, Deputy Clerk, Administrative Services and Elections**

Report Number: Legislative Services-2020-421

Recommendations:

1. That the report titled **Business Licensing Fee Increase Information**, to the Committee of Council meeting of December 2, 2020, be received;

Overview:

- This report outlines the business licence fee increases that were approved for Business Licensing By-law 332-2013, as amended, at the February 26, 2020 Budget Meeting.
- Staff recommended business licence fees generally be increased in 2020 by either two (2) percent or to the 75 percentile of the average fee of surveyed municipalities, rounded up to the nearest dollar.
- As the fee increase was approved in late February 2020, all January 30 annual renewal business categories were not be subject to the fee increase until 2021, as their renewals had already been processed at the 2019 fees.
- This report provides information to Council about the scheduled business licence fee increases currently planned for 2021, in light of the ongoing COVID-19 pandemic and impact of City businesses.

Background:

Business licence fees have been adjusted every other year to keep them consistent with City costs with the last fee increase occurring in 2018. Council approved fee increases to all stationary business licences in Business Licensing By-law 332-2013, as

amended, during Budget deliberations in February 2020. Many of the fees were increased by the 2% corporate-wide inflation rate however some of the fees were increased significantly to align with the 75 percentile of the average business licensing fees of other Ontario municipalities.

The following reflect the annual January 30 renewal business licence categories that were increased beyond the 2% CPI fee increase (there were eight (8) business licence categories in other renewal periods that were also subject to the higher fee increase in 2020):

Type of Business Licence	# of licences issued in 2019	# of licences issued in 2020	2019 Fee applied to 2020 licence renewals issued before February 26,2020	2020 Fee approved as of February 26, 2020	2021 Fee scheduled for licence renewals to be issued in late December 2020	Average 2019 fee of municipal survey	% increase from 2019-2020
Billiard/ Bowl	4	3	\$212	\$235	\$235	\$313	11%
Fixed Food Premises	1495	1499	\$152	\$209	\$209	\$278	37%
Pawn Broker	6	5	\$228	\$245	\$245	\$326	7%
Places of Amusement	12	11	\$212	\$272	\$272	\$363	28%
Places of Public Assembly	33	33	\$212	\$280	\$280	\$373	32%
Tobacco Shop	241	234	\$228	\$321	\$321	\$428	41%

* Fees rounded to the nearest dollar

Although the fee increases became effective February 26, 2020, all existing stationary businesses with January 31 annual renewal deadlines were not subject to the fee increase as their renewals had already been processed at the 2019 fee; the new fee schedule would be applied to the January 30 renewal group in January 2021. New applications for licence categories with the January 30 renewal date that were processed in 2020 were subject to the fee increase set in February 2020.

In the report presented during the 2020 Budget Meeting, it was estimated that the total fee increase for the business licences would result in \$128,000 in revenue; however as the January 30 renewal categories were not subject to the fee increase, an increase of approximately \$13,000.00 was incorporated into the 2020 budget submission recognizing the January 30 renewal group account for approximately \$115,000 in revenue. The full \$115,000 in revenue has been incorporated into the 2021 budget submission.

All business categories whose licence renewal dates occurred after February 25, 2020 were notified of and subject to the fee increase as their renewals occurred throughout 2020.

Current Situation:

Staff are preparing to send the renewal notifications to the January 30th business licence group and the notification will include the information related to the 2020 fee increase that was approved in February 2020.

Due to the COVID-19 Pandemic and subsequent Provincial and Municipal Orders that may have closed and/or significantly impacted the operation of a number of businesses throughout 2020, staff recognize that this fee increase notification may come as a surprise to many businesses and wanted to inform Council in advance. It should be noted that the 2020 fee increase was consistently applied to all business categories with renewal dates after January 30 throughout 2020.

Communications:

- Existing license holders will be notified upon renewal letters sent out in advance of their renewal period. For the January 30 renewal period those letters will be sent out in late December 2020.

Corporate Implications:Financial Implications:

There are no financial implications from this report.

Other Implications:**Term of Council Priorities:**

This report is consistent with the 2018-2022 Term of Council Priorities as it supports Direction 5: Brampton is a Well-Run City by demonstrating proactive and responsible management of business licence fee increases.

Conclusion:

This report updates Council on business license fee increases that were approved during Budget 2020. A small number of business licence fees were recommended for a larger increase, based on existing fees being significantly lower than comparable other municipalities. The annual January 30 licensing categories were not subject to this fee increase in 2020 due to the timing of the budget approval and will receive notice of the increase in their upcoming January renewal notices.

Authored by:

Reviewed by:

Teresa Olsen,
Deputy Clerk, Administrative Services
and Elections

Peter Fay,
City Clerk

Approved and Submitted by:

David Barrick,
Chief Administrative Officer

Date: 2020-11-05

Subject: **Amendment to Business Licensing By-law 332-2013 to License Payday Loans Businesses – Additional Existing Location**

Contact: **Teresa Olsen, Deputy Clerk, City Clerk's Office**

Report Number: Legislative Services-2020-371

Recommendations:

1. That the report titled **Amendment to Business Licensing By-law 332-2013 to License Payday Loan Businesses – Additional Existing Location (Legislative Services-2020-371, BJX)**, to the Committee of Council Meeting of December 2, 2020, be received;
2. That Appendix 1 to Schedule 16 of Business Licensing By-law 332-2013 be amended to include the existing payday loan business located at 225 Queen Street E, Unit 2A, Brampton;
3. That Appendix 1 to Schedule 16 of Business Licensing By-law 332-2013 be amended to:
 - a. include only the pre-existing provincially licensed locations that have obtained municipal licences prior to the November 5, 2020 deadline; and
 - b. remove locations that are no longer operating or did not obtain their municipal licence prior to the November 5, 2020 deadline;
4. That the existing Payday Loan business located at 225 Queen Street E, Unit 2A, be provided an extension to December 22, 2020 to obtain the municipal payday loan business licence; and
5. That a by-law (generally set out as Appendix C to this report) be passed to amend Appendix 1 to Schedule 16 of Business Licensing By-law 332-2013.

Overview:

- At the July 8, 2020 Council meeting, Council passed an amendment to Business Licensing By-law 332-2013 to include a schedule to allow for the licensing of payday loan businesses.
- The new schedule allowed for any pre-existing provincially licensed payday loan businesses, as of July 8, 2020, to remain in their current locations without being subject to the separation distances outlined in the by-law, as long as they obtained their municipal business licence by November 5, 2020. The by-law amendment included an appendix to the schedule, which listed the addresses of the pre-existing provincially licensed payday loan businesses.
- An existing payday loan business that has been operating since 2014 and previously held a provincial licence experienced some administrative issues with renewing their provincial licence in late 2019, and as a result did not receive their renewal with the Province until August 2020 resulting in the address of the business not being included in the appendix to the schedule.
- The business has since been granted a renewed provincial licence effective August, 2020.
- Since the business has been operating at the existing location for 6 years and the provincial licence renewal was delayed due to administrative matters, staff is recommending that the business be included in the list of provincially licensed businesses set out in Appendix 1 to Schedule 16 of Business Licensing By-law 332-2013, as amended.
- Staff are further recommending amending Appendix 1 to Schedule 16 to remove any payday loan businesses that are no longer operating or businesses that did not obtain their municipal licence prior to the November 5, 2020 deadline.

Background:

In July 2020, City Council approved By-law 121-2020 to amend the Business Licensing By-law 332-2013, as amended, to regulate payday loan businesses in the City of Brampton through the addition of Schedule 16, Payday Loan Businesses (attached for reference as Appendix A to this report).

The new schedule provided regulations related to licensing requirements, including proof of a valid provincial payday loan licence, a limit on the number of locations allowed within the city (total of 49) and separation distances from other payday loan locations, and gaming, liquor and cannabis establishments. An appendix to Schedule 16 provided a listing of pre-existing provincially licensed locations, as of July 8, 2020, to remain in their current location without being subject to the separation distances outlined in the by-law. Staff obtained a printout of the provincially licensed locations on July 8, 2020 and included the pre-existing locations in the appendix that was approved as part of the by-law.

Staff contacted all pre-existing provincially licensed locations in July 2020 to advise of the new municipal licensing requirement and application period.

Current Situation:

Adding an Additional Pre-existing Payday Loan Business to Schedule 16, Appendix 1

On October 7, 2020, Loan 4 Payday, located at 225 Queen Street E, Unit 2A, contacted the City Clerk's Office to obtain the municipal payday loan business licence. As the location was not listed in Appendix 1 to Schedule 16 of Business Licensing By-law 332-2013, as amended, staff could not issue a licence to the business. In discussions with the business owner, it was noted that Loan 4 Payday had previously held a provincial payday loan licence and has been in business since 2014 at the existing location. The business owner noted that they had submitted the renewal application to the Province in 2019 however the application was received after the renewal deadline resulting in a more formal application process that caused a delay in the owner receiving their licence. Staff contacted the Province to discuss this matter and they indicated that due to the nature of the process for late applications and the subsequent impact that the COVID-19 Pandemic office closures created, the licence was not extended for its renewal period until August 2020. The owner has since submitted the renewal application to the Province for the next annual period and a copy of the provincial licence, effective November 13, 2020, has been provided to the City Clerk's Office for confirmation.

Staff can confirm that during the initial review process related to the implementation of regulating payday loan businesses in Brampton, this location was listed as a provincially licensed location in October 2019.

As the Province has renewed the provincial licence for Loan 4 Payday, located at 225 Queen Street E, Unit 2A, staff is recommending that the business be added to the list of pre-existing provincially licensed locations in Appendix 1 to Schedule 16 of the Business Licensing By-law 332-2013, as amended. Further, staff recommends that the business be permitted to obtain a municipal business licence and remain in its existing location based on the following:

- the business has been in operation at the existing location since 2004;
- the business was previously listed on the Province's payday loan listing of licensed locations in October 2019;
- the business has been granted a provincial licence effective November 13, 2020; and
- the maximum limit for the number of payday loan licences for the city has not been reached (see below).

Pre-existing provincially licensed businesses were required to obtain a municipal licence in order to remain in their existing location notwithstanding the separation distance

requirements outlined in the by-law. The deadline to obtain this licence was November 5, 2020.

As of the November 5, 2020 deadline, 43 businesses have obtained municipal licences. Section 7 of Schedule 16 of the by-law establishes a limit of 49 business licences for payday loan businesses in Brampton. With the current 43 issued business licences, an opportunity exists for up to seven (7) new payday loan businesses to obtain a business licence within Brampton, subject to the requirements of the by-law.

As the current number of municipally licenced payday loan businesses is below the limit of 49, staff does not recommend increasing the limit to account for the addition of Loan 4 Payday as it would simply fill one of the seven (7) available licences.

Given that the provincial licence of the business became effective on November 13, 2020, staff is also recommending that the deadline to obtain a municipal business licence be extended to December 22, 2020, for this business only. Future renewal periods must be adhered to as per the by-law, with no extensions permitted.

Amending Schedule 16, Appendix 1 to Reflect Current Licensed Businesses

Staff is recommending that payday loan businesses that are no longer operating, or have not obtained their municipal business licence, be removed from Appendix 1 to Schedule 16 of the Business Licensing By-law 332-2013, as amended.

As mentioned earlier, there are currently 43 pre-existing provincially licensed payday loan business locations that have also obtained a municipal business licence, as per Section 8 of Schedule 16. Any locations that have not obtained a municipal licence prior to the November 5, 2020 deadline should be removed from the list in the current Appendix 1 to Schedule 16. The proposed updates are attached as Appendix B to this report.

Further, staff recommends that a by-law be passed to amend Business Licensing By-law 332-2013, as amended, Schedule 16, Appendix 1. The proposed amending by-law is attached as Appendix C to this report.

Any future applications for payday loan businesses in Brampton will be subject to the requirements as set out in Schedule 16 of the Business Licensing By-law 332-2013, as amended.

Corporate Implications:

Financial Implications:

There are no financial implications resulting from this report.

Other Implications:

There are no other implications resulting from this report.

Term of Council Priorities:

This report is consistent with the 2018-2022 Term of Council Priorities as it supports Direction 5: Brampton is a Well-Run City by demonstrating proactive and responsible management of business licence administration.

Conclusion:

This report has identified that an administrative error appears to have occurred in relation to an existing business renewing their 2020 provincial payday loan licence prior to the City passing the amending by-law to regulate payday loan businesses within the City of Brampton. In consideration that the business has been operating in Brampton for many years in the existing location, had been in compliance with the provincial regulations in 2019 and has been granted a new provincial licence as of November 13, 2020, it is recommended that this location be added to the Appendix of the Schedule that regulates payday loan businesses.

It is further recommended that Appendix 1 of Schedule 16 of Business Licensing By-law 332-2013, as amended, be amended to reflect the current operating business locations that have been designated to remain in their existing locations as per Section 8 of the Schedule.

Authored by:

Teresa Olsen,
Deputy Clerk, Administrative Services
and Elections

Reviewed by:

Peter Fay,
City Clerk

Approved and Submitted by:

David Barrick,
Chief Administrative Officer

Attachments:

Appendix A – Schedule 16 – Payday Loan Business

Appendix B – Proposed Appendix 1 to schedule 16

Appendix C – Amending By-law for Payday Loan Establishments

SCHEDULE 16 TO BY-LAW # 332-2013

RELATING TO

PAYDAY LOAN BUSINESSES

1. In addition to the definitions in section 4 of this By-law 332-2013 for the purpose of this Schedule the followings words have the following meaning:

“Cannabis Sales Retail Establishment” means a provincially regulated cannabis retail business that is licensed and authorized by the Alcohol and Gaming Commission of Ontario (AGCO).

“Gaming Establishment” means an establishment with a primary purpose of accommodating the wagering of money and includes, but is not limited to, casinos, off-track betting and bingo halls.

“Liquor Retail Establishment” means a provincially regulated liquor retail business including but not limited to LCBO’s, The Beer Stores and grocery retail stores that sell beer and wine.

“*Payday Loans Act, 2008*”, means the *Payday Loans Act, 2008*, S.O. 2008, C.O. as amended, and includes any Regulations passed under it.

“Payday Loan Business” means any Premises where payday loans as defined under the *Payday Loans Act, 2008* are offered or made or where assistance is offered in obtaining a payday loan as defined under the *Payday Loans Act, 2008*.

“Provincial Payday Loan Licence” means a lender or loan broker licence issued under the *Payday Loans Act, 2008*.

General Conditions

2. No Person shall act as a lender or loan broker as defined under the *Payday Loans Act, 2008*, without a valid Provincial Payday Loan Licence and Licence issued under this Schedule.
3. No Person shall own or operate a Payday Loan Business without a valid Provincial Payday Loan Licence and Licence issued under this Schedule.

Application Requirements

4. Before a Licence under this Schedule may be issued, every Applicant for such Licence shall submit the following for the approval of the Licence Issuer:
 - a) The name of the Owner;
 - b) The address of the proposed location where the Owner is seeking to operate a business for which a licence is being sought under this Schedule;
 - c) Proof that the Applicant has a current and valid Provincial Payday Loan Licence;
 - d) The credit counselling information that will be given in accordance with section 14 of this Schedule; and

- e) Such other information as may be required by the Licence Issuer.

Location and Number of Licences Restricted

5. No Licence shall be issued under this Schedule if the proposed location of the business is:
 - a) within 300 metres of another Payday Loan Business licensed under this Schedule or the *Payday Loans Act, 2008*;
 - b) within 500 metres of a Gaming Establishment;
 - c) within 500 metres of a Liquor Retail Establishment; or
 - d) within 500 metres of a Cannabis Sales Retail Establishment.
6. Subject to compliance with this By-law, a Licence issued under this Schedule permits the operation of a Payday Loan Business only at the location authorized by the Licence.
7. The total number of Licences which may be granted by the City under this Schedule shall be limited to 49 representing the total number of Provincial Payday Loan Licences issued to businesses operating within the City as of the date this Schedule comes into effect.
8. Despite Section 5 of this Schedule, any business operating in the City with an existing Provincial Payday Loan Licence on the date this Schedule comes into effect, as listed in Appendix 1 to this Schedule, may continue to operate in the same location provided that:
 - a) The Owner obtains a Licence issued under this Schedule by November 5, 2020;
 - b) The Business is operated continuously as a business licensed under the *Payday Loans Act, 2008*;
 - c) The Business is, at all times, operated in compliance with this By-law and all applicable municipal, provincial and federal laws; and
 - d) The Licence issued under this Schedule is renewed annually as required by this By-law.
9. Despite section 7 of this Schedule, no Licence shall be issued under this Schedule before November 6, 2020, except to a business described in section 8 of this Schedule.

Operator Requirements

10. An Owner or Operator shall:
 - a) Inform the Licence Issuer immediately if the Licensee's Provincial Payday Loans Licence under the *Payday Loans Act, 2008* is suspended, ceases to be valid, is revoked or expires;
 - b) Operate only at the location authorized by a Licence issued under this Schedule; and

- c) Cease operating at a location authorized by a Licence issued under this By-law if the Operator's Provincial Payday Loans Licence or Licence issued under this Schedule has been suspended, ceases to be valid, is revoked or expires.

Transfer or Change of Location

- 11. A Licence issued under this Schedule may not be transferred to another Person.
- 12. Any change of location shall constitute a new Application for a Licence under this Schedule, and shall be subject to the provisions of this Schedule and sections 5 and 7 of this Schedule shall apply to the new Application.
- 13. A Payday Loan Business operating under a Licence issued under this Schedule shall not change its location, unless and until it first applies for and obtains a new Licence issued under this Schedule for the new location and pays any applicable Fees and Charges.

Borrower Protection

- 14. Every business operating under a Licence issued under this Schedule shall:
 - a) Prominently display a poster in a location that is visible to a person immediately upon entering the premises that provides credit counselling agencies and contact information in the form and containing the content prescribed by the License Issuer; and
 - b) Ensure that each person who attends at the premises is given, immediately upon expressing an interest in a loan, credit counselling information that has been approved in advance by the License Issuer.
- 15. This Schedule shall come into force and effect on July 8, 2020.

APPENDIX 1 TO SCHEDULE 16
PRE-EXISTING PROVINCIAL LICENCES
PAYDAY LOAN BUSINESSES

The Payday Loan Businesses licenced under the *Payday Loans Act, 2008*, existing on July 8, 2020, are at the following locations:

Ward 1

367 Main Street North
425 Main Street North
244 Queen Street East
212A Queen Street East
372 Queen Street East
148 Queen Street East, Unit 4
370 Main Street North, Unit 25
188 Queen Street East
320 Main Street North
425 Main Street North, Unit 1

Ward 2

164 Sandalwood Parkway East, Unit 221
10015 Hurontario Street, Unit 3
10906 Hurontario Street

Ward 3

279 Queen Street East, Unit 2
83 Kennedy Road South, Unit 27
149 Clarence Street, Unit C
269 Queen Street, Unit 5
1 Steeles Avenue East, Unit 3
83 Kennedy Road South, Unit 13
279 Queen Street East, Unit 3
196 Main Street, Unit 2A
85 Kennedy Road South, Unit 32
263 Queen Street East, Unit 21
400 Steeles Avenue East, Unit 6
2-30 Rambler Drive, Unit 1
495 Main Street South
1 Kennedy Road
267 Queen Street East, Unit C
279 Queen Street East, Unit 3

Ward 4

7900 Hurontario Street, Unit 13
7700 Hurontario Street, Unit 108B
17 Ray Lawson Boulevard, Unit 6
7686 Hurontario Street
499 Ray Lawson Boulevard, Unit 11

Ward 5

110 McLaughlin Road, Unit 1
10 Gillingham Drive, Unit 103

Ward 6

5 Montpelier Street, Unit A-105
20 Brisdale Drive

Ward 7

24 Bramalea Road
25 Peel Centre Drive

Ward 8

9025 Torbram Road, Unit 15
15 Gateway Boulevard, Unit 104
9899 Airport Road, Unit 2
9185 Torbram Road, Unit 2
2456 Queen Street East, Unit 1
2880 Queen Street East, Unit 6
1771 Queen Street East
2200 Queen Street East, Unit 6
2956 Queen Street East
1785 Queen Street East

Ward 10

3955 Cottrelle Boulevard

APPENDIX 1 TO SCHEDULE 16

**PRE-EXISTING PROVINCIAL LICENCES
PAYDAY LOAN BUSINESSES**

The existing Payday Loan Businesses, that are licensed under the *Payday Loans Act, 2008* as of July 8, 2020, and have obtained a municipal business licence as of November 5, 2020 as per Clause 8 of this Schedule, are at the following locations:

Ward 1

367 Main Street North
425 Main Street North
244 Queen Street East
212A Queen Street East
372 Queen Street East
320 Main Street North

Ward 2

164 Sandalwood Parkway East, Unit 221
10015 Hurontario Street, Unit 3
10906 Hurontario Street

Ward 3

279 Queen Street East, Unit 2
83 Kennedy Road South, Unit 27
149 Clarence Street, Unit C
269 Queen Street, Unit 5
1 Steeles Avenue East, Unit 3
83 Kennedy Road South, Unit 13
196 Main Street, Unit 2A
85 Kennedy Road South, Unit 32
263 Queen Street East, Unit 21
400 Steeles Avenue East, Unit 6
2-30 Rambler Drive, Unit 1
495 Main Street South
1 Kennedy Road
267 Queen Street East, Unit C
279 Queen Street East, Unit 3
225 Queen Street E, Unit 2A

Ward 4

7900 Hurontario Street, Unit 13
7700 Hurontario Street, Unit 108B
17 Ray Lawson Boulevard, Unit 6
7686 Hurontario Street

Ward 5

110 McLaughlin Road, Unit 1
10 Gillingham Drive, Unit 103

Ward 6

20 Brisdale Drive

Ward 7

25 Peel Centre Drive

Ward 8

9025 Torbram Road, Unit 15
15 Gateway Boulevard, Unit 104
9899 Airport Road, Unit 2
9185 Torbram Road, Unit 2
2456 Queen Street East, Unit 1
2880 Queen Street East, Unit 6
1771 Queen Street East
2200 Queen Street East, Unit 6
2956 Queen Street East
1785 Queen Street East

Ward 10

3955 Cottrelle Boulevard



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2020

A By-law to amend Business Licensing By-law 332-2013, as amended, to modify Appendix 1 to Schedule 16 regarding licensing of Payday Loan businesses to reflect the current listing of provincially licensed payday loan business locations that are authorized to remain in their existing locations notwithstanding the separation distances in Clause 5 of Schedule 16.

WHEREAS By-law 332-2013 provides a system for licensing for Stationary Businesses in the City of Brampton;

AND WHEREAS Schedule 16 of By-law 332-2013 regulates the licensing of Payday Loans businesses;

AND WHEREAS Appendix 1 to Schedule 16 provides for a listing of pre-existing locations that were provincially licensed as of July 8, 2020 when this Schedule came into effect;

AND WHEREAS Clause 8 of Schedule 16 allows for any pre-existing provincially licensed locations, as of July 8, 2020, to obtain a municipal licence under this by-law by November 5, 2020 notwithstanding Clause 5 of the Schedule which provides for a requirement of separation distances from other payday loan locations, gaming establishments, liquor retail establishments and cannabis sales retail establishments;

AND WHEREAS the November 5, 2020 deadline to obtain the required municipal licence under Schedule 16 has passed;

NOW THEREFORE the Council of The Corporation of the City of Brampton **ENACTS** as follows:

1. That Schedule 16 of Business Licensing By-law 332-2013, as amended, be further amended by replacing Appendix 1 with a revised Appendix, as attached **Schedule “1”**, to identify the Payday Loan businesses that are provincially licensed and have obtained a municipal licence under this by-law by November 5, 2020 which provides for authorization for the business to remain in its existing location notwithstanding Clause 5 of Schedule 16.
2. This By-law comes into force and effect on November 25, 2020.

ENACTED and **PASSED** this 25th day of November, 2020.

Approved as to
form.

____/____/____

[Type Name]

Approved as to
content.

____/____/____

[Type Name]

Patrick Brown, Mayor

Peter Fay, City Clerk

APPENDIX 1 TO SCHEDULE 16
PRE-EXISTING PROVINCIAL LICENCES
PAYDAY LOAN BUSINESSES

The existing Payday Loan Businesses, that are licensed under the *Payday Loans Act, 2008* as of July 8, 2020, and have obtained a municipal business licence as of November 5, 2020 as per Clause 8 of this Schedule, are at the following locations:

Ward 1

367 Main Street North
425 Main Street North
244 Queen Street East
212A Queen Street East
372 Queen Street East
320 Main Street North

Ward 2

164 Sandalwood Parkway East, Unit 221
10015 Hurontario Street, Unit 3
10906 Hurontario Street

Ward 3

279 Queen Street East, Unit 2
83 Kennedy Road South, Unit 27
149 Clarence Street, Unit C
269 Queen Street, Unit 5
1 Steeles Avenue East, Unit 3
83 Kennedy Road South, Unit 13
196 Main Street, Unit 2A
85 Kennedy Road South, Unit 32
263 Queen Street East, Unit 21
400 Steeles Avenue East, Unit 6
2-30 Rambler Drive, Unit 1
495 Main Street South
1 Kennedy Road
267 Queen Street East, Unit C
279 Queen Street East, Unit 3
225 Queen Street E, Unit 2A

Ward 4

7900 Hurontario Street, Unit 13
7700 Hurontario Street, Unit 108B
17 Ray Lawson Boulevard, Unit 6
7686 Hurontario Street

Ward 5

110 McLaughlin Road, Unit 1
10 Gillingham Drive, Unit 103

Ward 6

20 Brisdale Drive

Ward 7

25 Peel Centre Drive

Ward 8

9025 Torbram Road, Unit 15
15 Gateway Boulevard, Unit 104
9899 Airport Road, Unit 2
9185 Torbram Road, Unit 2
2456 Queen Street East, Unit 1
2880 Queen Street East, Unit 6
1771 Queen Street East
2200 Queen Street East, Unit 6
2956 Queen Street East
1785 Queen Street East

Ward 10

3955 Cottrelle Boulevard

Date: 2020-11-02

Subject: Initiation of Subdivision Assumption

Secondary Title: **Carlinds Development Corporation, Registered Plan 43M-1765 – East of Airport Road, South of Mayfield Road, Ward 10 - Planning References – C07E17.011 and 21T-05001B**

Contact: John Edwin, Manager, Development Construction, Environment & Development Engineering Division – 905-874-2538

Report Number: Public Works & Engineering-2020-360

Recommendations:

1. That the report titled: **Initiation of Subdivision Assumption, Carlinds Development Corporation, Registered Plan 43M-1765 – East of Airport Road, South of Mayfield Road, Ward 10, Planning References – C07E17.011 and 21T-05001B** to the Committee of Council Meeting of December 2, 2020 be received;
2. That the City initiate the Subdivision Assumption of **Carlinds Development Corporation, Registered Plan 43M-1765**; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of **Carlinds Development Corporation, Registered Plan 43M-1765** once all departments have provided their clearance for assumption.

Overview:

- The maintenance period has expired and all works with respect to the subject subdivision have been completed to the satisfaction of the Environment & Development Engineering Division. It is now appropriate to initiate the subdivision assumption process in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Background:

The following development has been completed and the terms of the Subdivision Agreement have been satisfied insofar as the Environment & Development Engineering Division of the Public Works and Engineering Department is concerned. Prior to final release for assumption, all City departments will be circulated to ensure all requirements and conditions have been fulfilled.

Subdivision Name	Legal Description	Street Name
Carlinds Development Corporation	43M-1765	Royal Links Circle

Current Situation:

The Environment & Development Engineering Division is satisfied that the services completed within this development may be initiated for assumption.

Corporate Implications:

Upon assumption of this development, approximately 0.6 lane kilometers of roadway and associated municipal infrastructure will be added to the City of Brampton's system. There will be future costs associated with the operation and long-term maintenance of the additional inventory of lands and public highways that include infrastructure such as roads, sewers, streetlighting, streetscaping, stormwater management pond, etc.

Strategic Plan:

This report accomplishes the Strategic Plan priorities by supporting the benefits of sustainable growth to build a pre-eminent city with vibrant and connected communities.

Living the Mosaic – 2040 Vision

This report directly aligns with the vision that Brampton will be a mosaic of complete neighbourhoods and sustainable urban places.

Conclusion:

It is now appropriate that the municipal services within Registered Plan 43M-1765 be initiated for their assumption in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Respectfully submitted,

Authored by:

John Edwin, EIT, C.E.T.
Manager, Development Construction
Environment & Development Engineering
Public Works and Engineering

Reviewed and Recommended by:

Michael Won, P. Eng., Director
Environment & Development Engineering
Public Works and Engineering

Approved by:

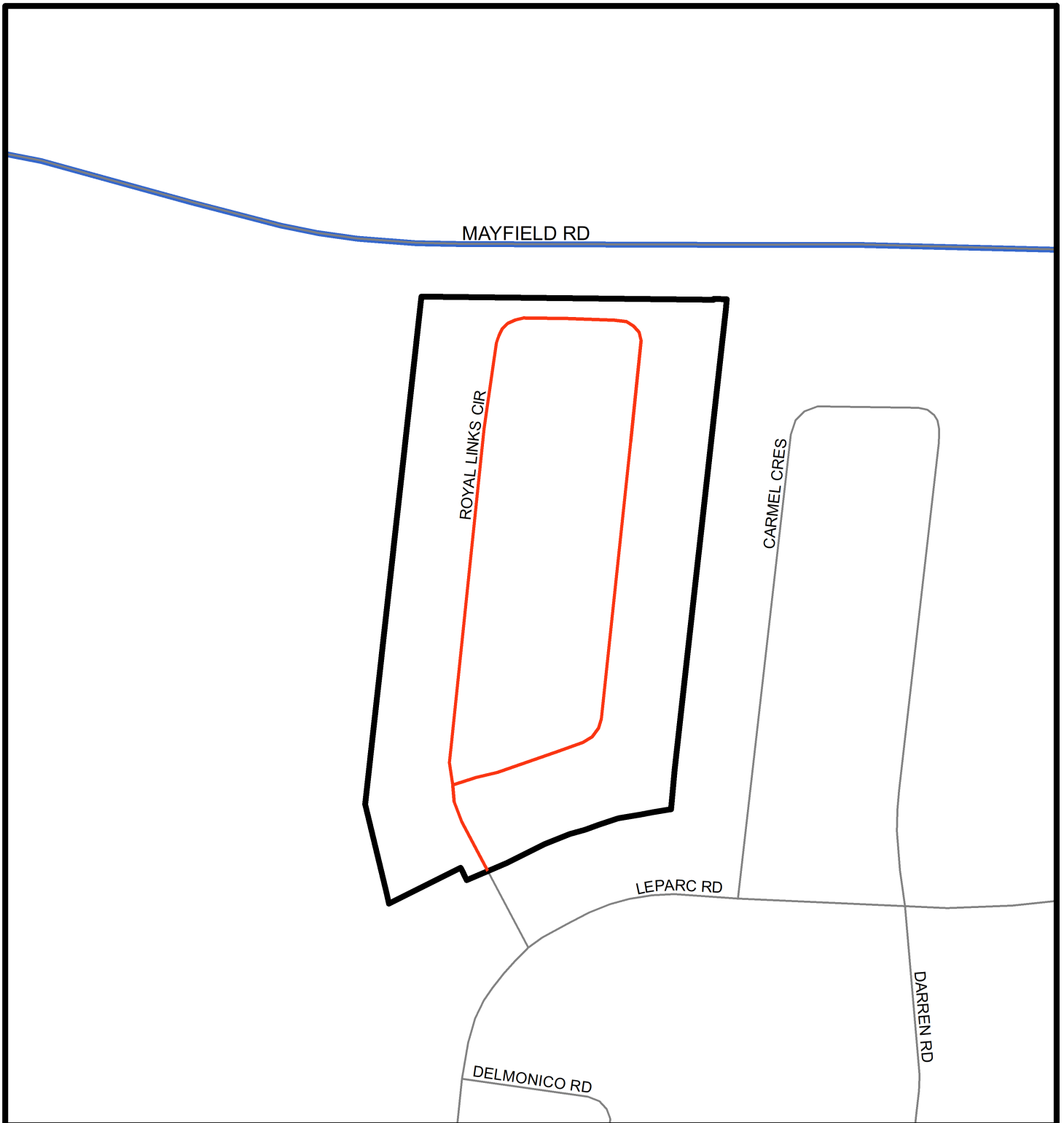
Jayne Holmes, P. Eng.
Acting Commissioner
Public Works & Engineering

Submitted by:

David Barrick
Chief Administrative Officer

Appendices:

Attachment 1: Subdivision Map
Attachment 2: Registered Plan 43M-1765



SUBJECT LANDS TO BE ASSUMED

ROAD DISTANCE (0.57 KM)

CITY LIMIT



METRIC: DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

AREA OF BLOCKS	
BLOCK No.	AREA (m²)
54	2094.6
55	157.8
56	482.9

CURVE TABLE			
NUM	ARC	RADIUS	BEARING
C1	7.870	7.250	N45°10'30"W
C2	19.678	50.000	N22°42'20"E
C3	10.666	7.250	N3°32'0"W
C4	12.8	7.250	N85°27'45"E
C5	9.87	5.000	N45°40'35"E
C6	28.447	50.000	N65°58'55"W
C7	28.607	50.300	N65°58'55"W
C8	3.373	18.500	N40°27'10"W
C9	2.234	18.500	N16°18'30"W
C10	4.489	18.500	N9°32'25"E
C11	5.965	107.000	N65°09'00"E
C12	4.232	107.000	N65°41'58"E
C13	9.288	5.000	N20°14'0"W
C14	22.787	40.000	N65°58'55"W

ATTACHMENT 2

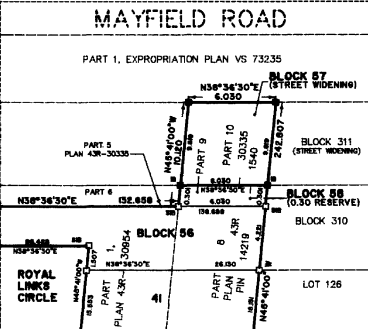
PLAN 43M-1765

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF PEEL No. 43 AT 10:02 O'CLOCK ON THE 27 DAY OF February, 2008 AND ENTERED IN THE PARCEL REGISTER FOR PROPERTY IDENTIFIER NO. 19219-1537, 1538, 1540, 1603, AND THE REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT NO. 981430755

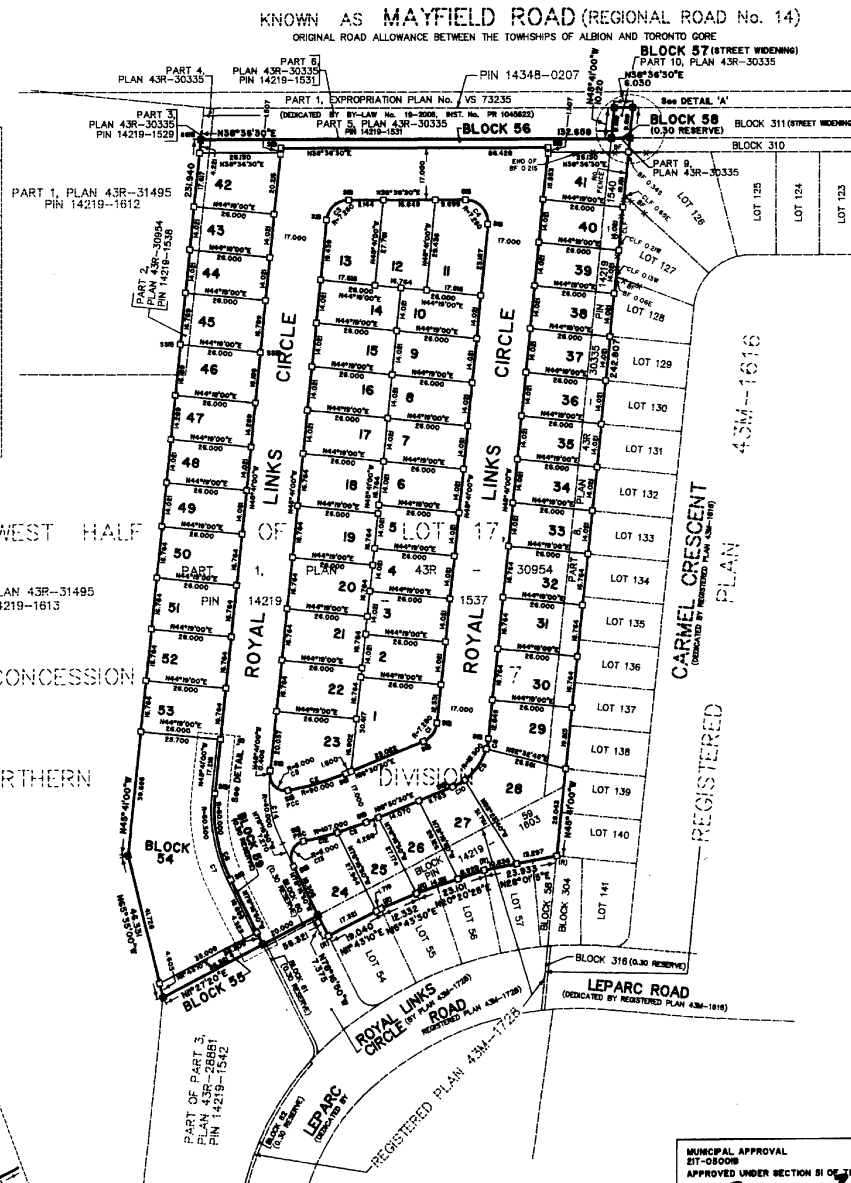
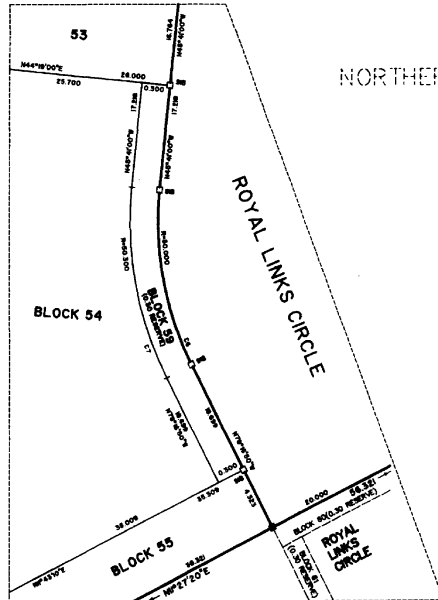
L. Lalor
Asst. Dep. Land Registrar

THIS PLAN COMPRISES ALL OF PINS 14219-1537, 14219-1538, 14219-1540 AND 14219-1603.

DETAIL 'A'
NOT TO SCALE



DETAIL 'B'
NOT TO SCALE



PLAN OF SUBDIVISION OF
BLOCK 59
REGISTERED PLAN 43M-1728 AND
PART OF THE WEST HALF OF
LOT 17, CONCESSION 7,
NORTHERN DIVISION
(GEOGRAPHIC TOWNSHIP OF TORONTO GORE)
NOW IN THE
CITY OF BRAMPTON
REGIONAL MUNICIPALITY OF PEEL
SCALE 1:1000

SCHAEFFER & DZALDOV LIMITED

NOTES

- DENOTES PLANTED STANDARD IRON BAR
 - PLANTED IRON BAR
 - FOUND MONUMENT
 - STANDARD IRON BAR
 - SHORT STANDARD IRON BAR
 - IRON BAR
 - MEASURED
 - SCHAEFFER & DZALDOV LIMITED, O.L.R.
 - NORTHERN DIVISION
 - POINT OF REVERSE CURVE
 - POINT OF COMPOUND CURVE
 - FOUND W. (922), REPLACED WITH SSB
 - CHAIN LINK FENCE
 - BOARD FENCE
- ALL FOUND MONUMENTS ARE SSB'S UNLESS NOTED OTHERWISE.
ALL FOUND MONUMENTS ARE NUMBERED SEE UNLESS NOTED OTHERWISE.
NOTE: 0.30 RESERVES HAVE BEEN EXEMPERATED FOR CLARITY.
- BEARINGS SHOWN HEREON ARE GRID BEARINGS DERIVED FROM THE
4th UTM COORDINATE SYSTEM HAD 83, ZONE 17, CENTRAL MERIDIAN 8th WEST
LONGITUDE USING HORIZONTAL CONTROL MONUMENTS HAVING PUBLISHED
VALUES AS FOLLOWS:
- HCM 042820178 NORTHING 4849648.346, EASTING 60125.440
HCM 042820178 NORTHING 4850461.182, EASTING 600445.922.
- DISTANCES SHOWN ON THIS PLAN ARE GROUND DISTANCES.
TOTAL AREA OF SUBDIVISION = 3.4800 ha.

OWNER'S CERTIFICATE

- THIS IS TO CERTIFY THAT:
- LOTS 1 TO 53, BOTH INCLUSIVE, BLOCKS 54, 55 AND 56, THE STREET, NAMELY ROYAL LINKS CIRCLE, STREET WIDENING, NAMELY BLOCK 57 AND 0.30 RESERVES, NAMELY BLOCKS 58 AND 59, HAVE BEEN LAID OUT IN ACCORDANCE WITH OUR INSTRUCTIONS.
 - THE STREET IS HEREBY DEDICATED TO THE CORPORATION OF THE CITY OF BRAMPTON AS A PUBLIC HIGHWAY.
 - THE STREET WIDENING IS HEREBY DEDICATED TO THE REGIONAL MUNICIPALITY OF PEEL AS A PUBLIC HIGHWAY.

DATED THE 27th DAY OF OCTOBER, 2007.

CARLINDS DEVELOPMENT CORPORATION

David Brand
DAVID BRAND - A.R.O.
I HAVE THE AUTHORITY TO BIND THE CORPORATION

SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 - THE SURVEY WAS COMPLETED ON THE 27th DAY OF OCTOBER, 2007.

DATE OCTOBER 19, 2007.

David Brand
DAVID BRAND - A.R.O.
I HAVE THE AUTHORITY TO BIND THE CORPORATION

MUNICIPAL APPROVAL
27-08008
APPROVED UNDER SECTION 51 OF THE
PLANNING ACT, 1990 THIS 25th DAY
OF OCTOBER, 2008.
ARCA
CITY OF BRAMPTON
DEVELOPMENT DEPARTMENT OF THE
CITY OF BRAMPTON

SCHAEFFER & DZALDOV LIMITED
ONTARIO LAND SURVEYORS
64 JARDIN DRIVE CONCORD, ONTARIO L4K 3P3 TEL (416) 987-0101
DRAWN: ACAD/LW CHECKED: WMF SCALE 1:1000 JOB NO. 02-108-06-030
PHASE 2

Date: 2020-11-03

Subject: Initiation of Subdivision Assumption

Secondary Title: **Mattamy (Wanless) Limited, Registered Plan 43M-2012 – East of Creditview Road, North of Wanless Road, Ward 6 - Planning References – C03W16.002 and 21T-11008B**

Contact: John Edwin, Manager, Development Construction, Environment & Development Engineering Division – 905-874-2538

Report Number: Public Works & Engineering-2020-365

Recommendations:

1. That the report titled: **Initiation of Subdivision Assumption Mattamy (Wanless) Limited, Registered Plan 43M-2012 – East of Creditview Road, North of Wanless Road, Ward 6 - Planning References – C03W16.002 and 21T-11008B** to the Committee of Council Meeting of December 2, 2020 be received;
2. That the City initiate the Subdivision Assumption of **Mattamy (Wanless) Limited, Registered Plan 43M-2012**; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of **Mattamy (Wanless) Limited, Registered Plan 43M-2012** once all departments have provided their clearance for assumption.

Overview:

- **The maintenance period has expired and all works with respect to the subject subdivision have been completed to the satisfaction of the Environment & Development Engineering Division. It is now appropriate to initiate the subdivision assumption process in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.**

Background:

The following development has been completed and the terms of the Subdivision Agreement have been satisfied insofar as the Environment & Development Engineering Division of the Public Works and Engineering Department is concerned. Prior to final release for assumption, all City departments will be circulated to ensure all requirements and conditions have been fulfilled.

Subdivision Name	Legal Description	Street Name
Mattamy (Wanless) Limited	43M-2012	Volner Road

Current Situation:

The Environment & Development Engineering Division is satisfied that the services completed within this development may be initiated for assumption.

Corporate Implications:

Upon assumption of this development, approximately 0.07 lane kilometers of roadway and associated municipal infrastructure will be added to the City of Brampton's system. There will be future costs associated with the operation and long-term maintenance of the additional inventory of lands and public highways that include infrastructure such as roads, sewers, streetlighting, streetscaping, stormwater management pond, etc.

Strategic Plan:

This report accomplishes the Strategic Plan priorities by supporting the benefits of sustainable growth to build a pre-eminent city with vibrant and connected communities.

Living the Mosaic – 2040 Vision

This report directly aligns with the vision that Brampton will be a mosaic of complete neighbourhoods and sustainable urban places.

Conclusion:

It is now appropriate that the municipal services within Registered Plan 43M-2012 be initiated for their assumption in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Respectfully submitted,

Authored by:

John Edwin, EIT, C.E.T.
Manager, Development Construction
Environment & Development Engineering
Public Works and Engineering

Reviewed and Recommended by:

Michael Won, P. Eng., Director
Environment & Development Engineering
Public Works and Engineering

Approved by:

Jayne Holmes, P. Eng.
Acting Commissioner
Public Works & Engineering

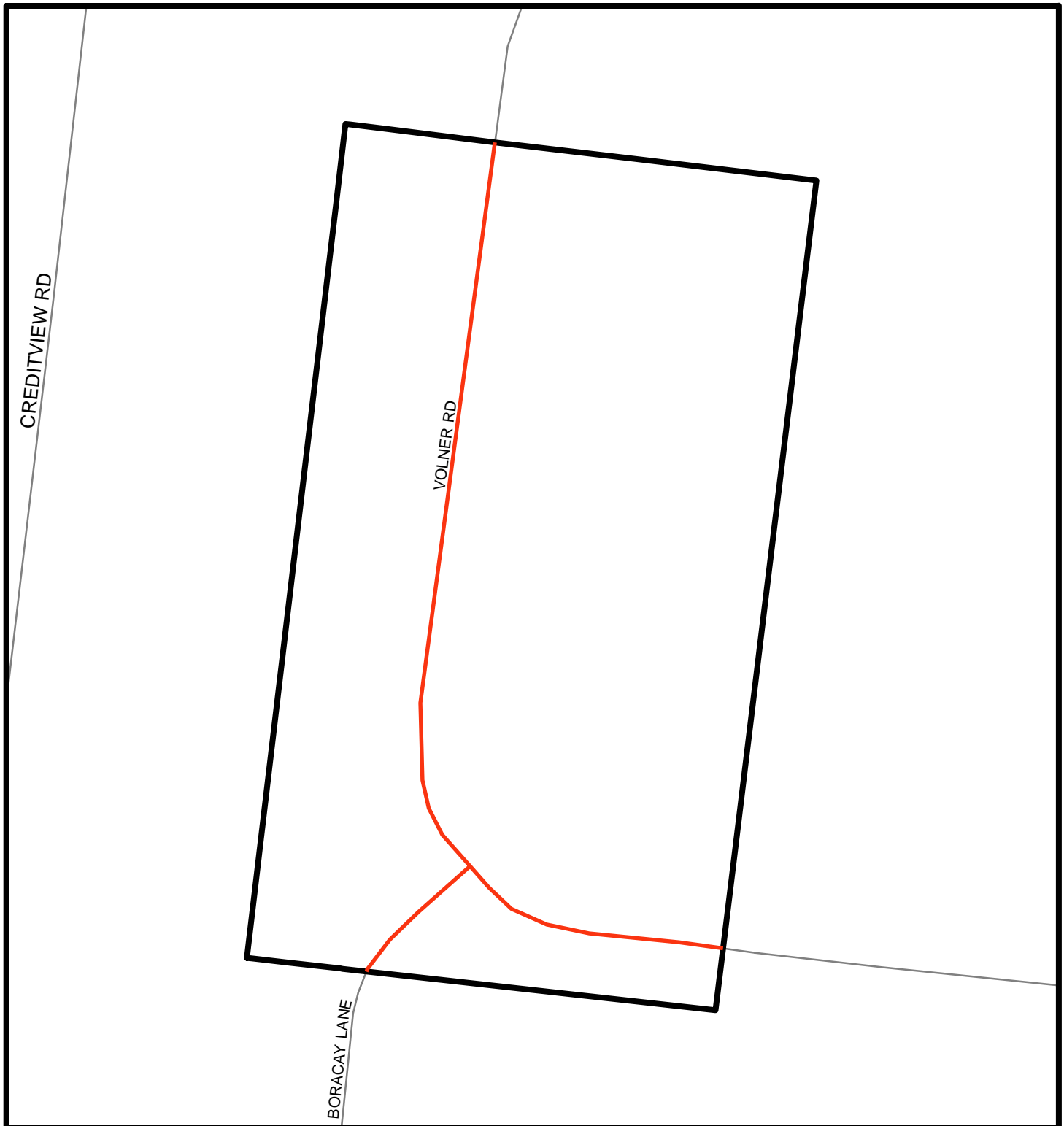
Submitted by:

David Barrick
Chief Administrative Officer

Appendices:

Attachment 1: Subdivision Map

Attachment 2: Registered Plan 43M-2012



 SUBJECT LANDS TO BE ASSUMED

 APPROXIMATE ROAD DISTANCE (0.074 KM)



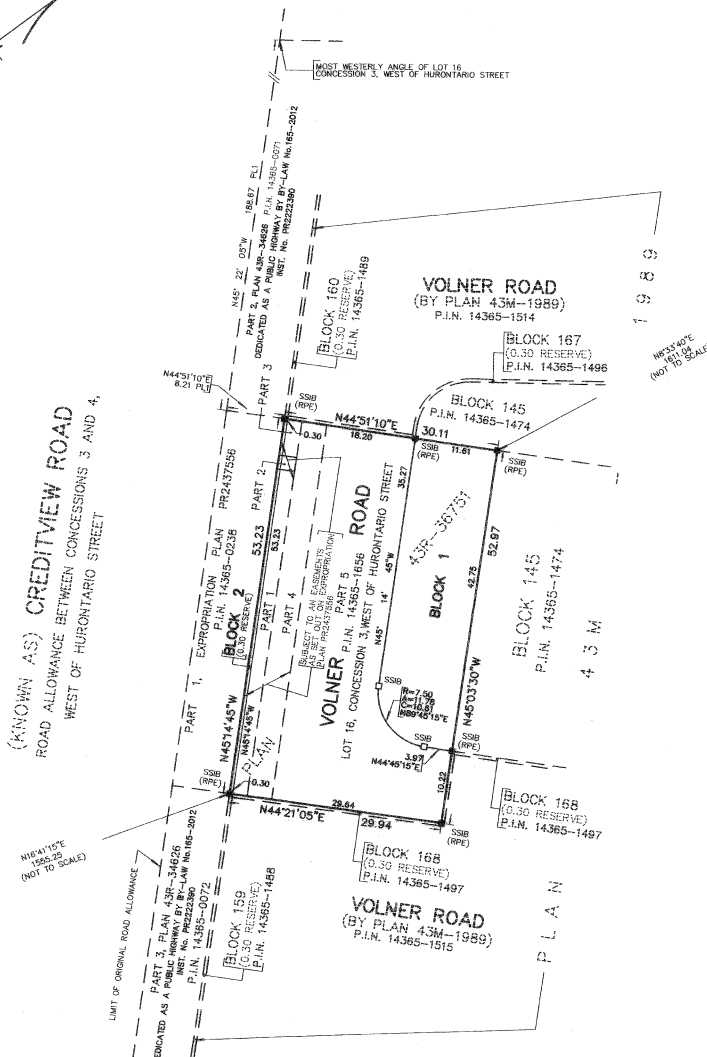
ATTACHMENT 2

PLAN 43M-2012

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF PEEL (No.43) AT 4:32 O'CLOCK ON THE 20 DAY OF April, 2016 AND ENTERED IN PARCEL REGISTER(S) FOR PROPERTY IDENTIFIER(S) 14365-1636 AND THE REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT No. R296053d

FRANCIS CACCIAPRINI
REPRESENTATIVE FOR LAND REGISTRAR

THIS PLAN COMPRISES ALL OF P.I.N. 14365-1656 SUBJECT TO EASEMENT AS SET OUT ON EXPROPRIATION PLAN PR2437556 (AFFECTS ALL OF BLOCK 2 (0.30 RESERVE) AND PART OF VOLNER ROAD.) SUBJECT TO A TEMPORARY EASEMENT AS SET OUT ON EXPROPRIATION PLAN PR2437556 (AFFECTS ALL OF BLOCK 2 (0.30 RESERVE) AND PART OF VOLNER ROAD.)



PLAN OF SUBDIVISION OF PART OF LOT 16, CONCESSION 3, WEST OF HURONTARIO STREET (GEOGRAPHIC TOWNSHIP OF CHINGUACOUSY) CITY OF BRAMPTON REGIONAL MUNICIPALITY OF PEEL

SCALE 1:500

RADY-PENK & EDWARD SURVEYING LTD., O.L.S.
METRIC

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTES

- DENOTES MONUMENT SET
- DENOTES MONUMENT FOUND
- IB DENOTES IRON BAR
- SSB DENOTES SHORT STANDARD IRON BAR
- (RPE) DENOTES RADY-PENK & EDWARD SURVEYING LTD., O.L.S.
- P.I.N. DENOTES PROPERTY IDENTIFIER NUMBER
- SCP DENOTES SPECIFIED CONTROL MONUMENT

BEARINGS ARE GRID, UTM ZONE 17, NAD83 (ORIGINAL), DERIVED FROM:
SCP 04219910097 NORTH 4837605.494 EAST 592283.556
SCP 01019840167 NORTH 4840746.143 EAST 592953.203

COORDINATES ARE UTM ZONE 17, NAD83 (ORIGINAL), TO URBAN ACCURACY PER SEC. 14 (2) OF O.REG. 216/10, AND CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9996759.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON THE 7th DAY OF Nov 2015.

DATE Nov 24 2015.

R. DEMBROEDER
ONTARIO LAND SURVEYOR

MUNICIPAL APPROVAL

APPROVED UNDER SECTION 51 OF THE PLANNING ACT, R.S.O. 1990
THIS 14th DAY OF APRIL 2016

MARILYN BALL, CHIEF PLANNING AND INFRASTRUCTURE SERVICES OFFICER
PLANNING AND INFRASTRUCTURE SERVICES DEPARTMENT
CORPORATION OF THE CITY OF BRAMPTON

OWNER'S CERTIFICATE

THIS IS TO CERTIFY THAT:

1. BLOCK 1 AND BLOCK 2 (0.30 RESERVE) AND STREET NAMED VOLNER ROAD HAVE BEEN LAID OUT IN ACCORDANCE WITH OUR INSTRUCTIONS.
2. THE STREET IS HEREBY DEDICATED AS PUBLIC HIGHWAYS TO THE CORPORATION OF THE CITY OF BRAMPTON.

MATTAMY (WANLESS) LIMITED

DATED THE 18th DAY OF February 2016.

FRANK BON
I HAVE THE AUTHORITY TO BIND THE CORPORATION

TOTAL AREA OF SUBDIVISION = 1594.32 sq.m

RPE RADY-PENK & EDWARD SURVEYING LTD.
ONTARIO LAND SURVEYORS
643 Chrislea Road, Suite 7
Woodbridge, Ontario L4L 8A3
Tel. (416) 635-5000 Fax (416) 635-5001
Tel. (905) 264-0881 Fax (905) 264-2099
Website: www.r-pe.ca
DRAWN: D.F./C.D.S
JOB No. 15-072
CHECKED: CAD FILE No. 15072s1

Sept 30, 2015 - 07:37:30

D.F. File No 13-052x

Date: 2020-11-03

Subject: Initiation of Subdivision Assumption

Secondary Title: **Tesch Development Inc., Registered Plan 43M-1886 – East of Mississauga Road, North of Steeles Avenue, Ward 4 - Planning References – C04W01.011 and 21T-07007B**

Contact: John Edwin, Manager, Development Construction, Environment & Development Engineering Division – 905-874-2538

Report Number: Public Works & Engineering-2020-366

Recommendations:

1. That the report titled: **Initiation of Subdivision Assumption; Tesch Development Inc., Registered Plan 43M-1886 – East of Mississauga Road, North of Steeles Avenue, Ward 4, - Planning References – C04W01.011 and 21T-07007B** to the Committee of Council Meeting of December 2, 2020 be received;
2. That the City initiate the Subdivision Assumption **Tesch Development Inc., Registered Plan 43M-1886**; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of **Tesch Development Inc., Registered Plan 43M-1886** once all departments have provided their clearance for assumption.

Overview:

The maintenance period has expired and all works with respect to the subject subdivision have been completed to the satisfaction of the Environment & Development Engineering Division. It is now appropriate to initiate the subdivision assumption process in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Background:

The following development has been completed and the terms of the Subdivision Agreement have been satisfied insofar as the Environment & Development Engineering Division of the Public Works and Engineering Department is concerned. Prior to final release for assumption, all City departments will be circulated to ensure all requirements and conditions have been fulfilled.

Subdivision Name	Legal Description	Street Name
Tesch Development Inc.	43M-1886	Alameda Street Alamosa Court Attraction Drive Crown Forest Court Hespeler Street Noble Oaks Road Port Hope Hollow Sacramento Road Sky Harbour Drive Stonecrop Road Tammy Drive Tilsonburg Avenue Villanova Road

Current Situation:

The Environment & Development Engineering Division is satisfied that the services completed within this development may be initiated for assumption.

Corporate Implications:

Upon assumption of this development, approximately 2.6 lane kilometers of roadway and associated municipal infrastructure will be added to the City of Brampton's system. There will be future costs associated with the operation and long-term maintenance of the additional inventory of lands and public highways that include infrastructure such as roads, sewers, streetlighting, streetscaping, stormwater management pond, etc.

Strategic Plan:

This report accomplishes the Strategic Plan priorities by supporting the benefits of sustainable growth to build a pre-eminent city with vibrant and connected communities.

Living the Mosaic – 2040 Vision

This report directly aligns with the vision that Brampton will be a mosaic of complete neighbourhoods and sustainable urban places.

Conclusion:

It is now appropriate that the municipal services within Registered Plan 43M-1886 be initiated for their assumption in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Respectfully submitted,

Authored by:

John Edwin, EIT, C.E.T.
Manager, Development Construction
Environment & Development Engineering
Public Works and Engineering

Reviewed and Recommended by:

Michael Won, P. Eng., Director
Environment & Development Engineering
Public Works and Engineering

Approved by:

Jayne Holmes, P. Eng.
Acting Commissioner
Public Works & Engineering

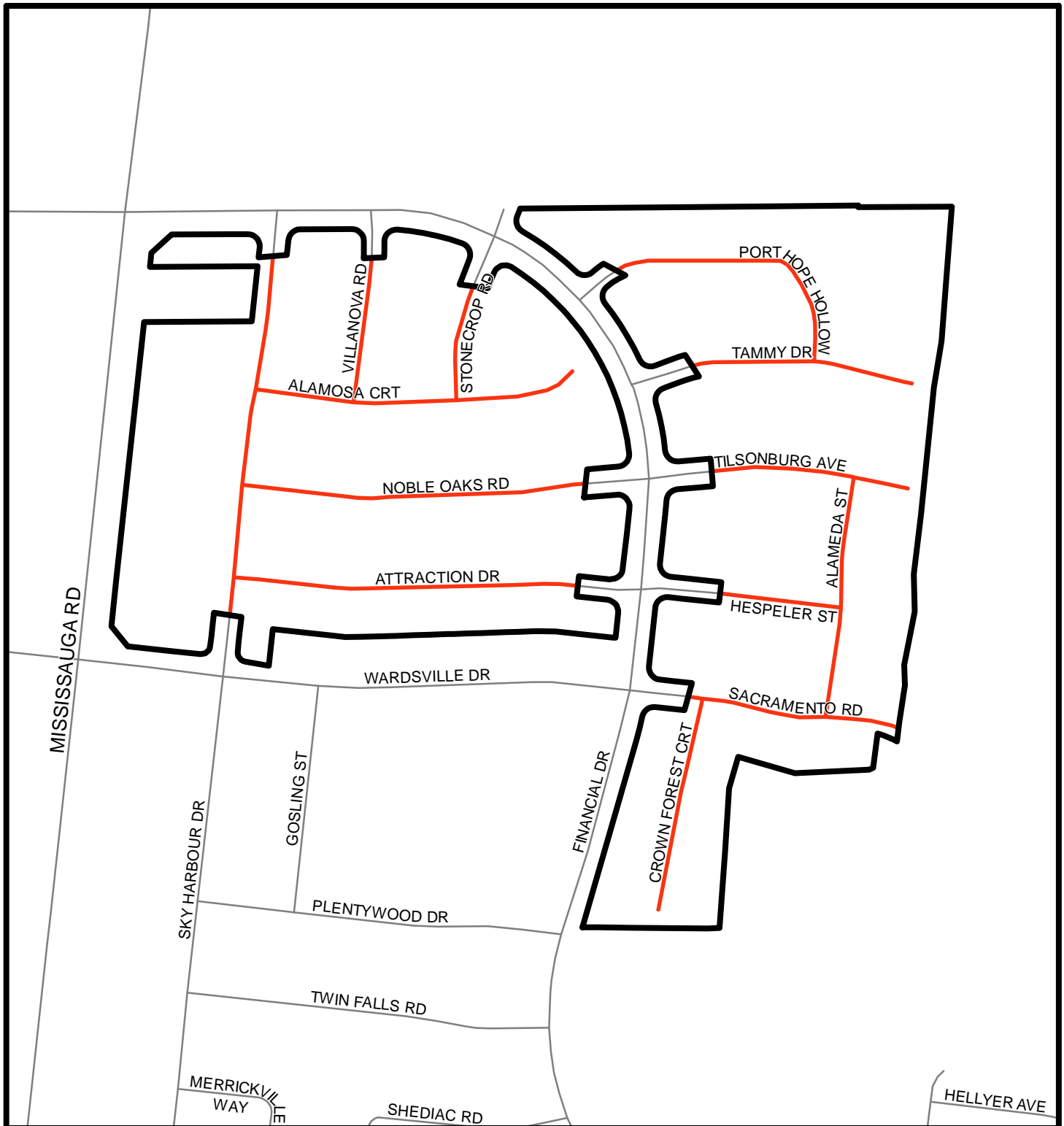
Submitted by:

David Barrick
Chief Administrative Officer

Appendices:

Attachment 1: Subdivision Map

Attachment 2: Registered Plan 43M-1886



 SUBJECT LANDS TO BE ASSUMED

 APPROXIMATE ROAD DISTANCE (2.60 KM)



Date: 2020-11-04

Subject: Initiation of Subdivision Assumption

Secondary Title: **Jasmine Falls Estates Inc. and Bramchin Developments Limited, Registered Plan 43M-1944 – (South of Queen Street, West of Chinguacousy Road), Ward 4 - Planning References – C03W05.013 and 21T-05042B**

Contact: John Edwin, Manager, Development Construction, Environment & Development Engineering Division – 905-874-2538

Report Number: Public Works & Engineering-2020-374

Recommendations:

1. That the report titled: **Initiation of Subdivision Assumption Jasmine Falls Estates Inc. and Bramchin Developments Limited, Registered Plan 43M-1944 – (South of Queen Street, West of Chinguacousy Road), Ward 4 - Planning References – C03W05.013 and 21T-05042B**, to the Committee of Council Meeting of December 2, 2020 be received;
2. That the City initiate the Subdivision Assumption of **Jasmine Falls Estates Inc. and Bramchin Developments Limited, Registered Plan 43M-1944**; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of **Jasmine Falls Estates Inc. and Bramchin Developments Limited, Registered Plan 43M-1944** once all departments have provided their clearance for assumption.

Overview:

- The maintenance period has expired and all works with respect to the subject subdivision have been completed to the satisfaction of the Environment & Development Engineering Division. It is now appropriate to initiate the subdivision assumption process in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Background:

The following development has been completed and the terms of the Subdivision Agreement have been satisfied insofar as the Environment & Development Engineering Division of the Public Works and Engineering Department is concerned. Prior to final release for assumption, all City departments will be circulated to ensure all requirements and conditions have been fulfilled.

Subdivision Name	Legal Description	Street Name
Jasmine Falls Estates Inc. and Bramchin Developments Limited	43M-1944	Aries Street Bandera Drive Elmcrest Drive Zanetta Crescent Ashfield Place

Current Situation:

The Environment & Development Engineering Division is satisfied that the services completed within this development may be initiated for assumption.

Corporate Implications:

Upon assumption of this development, approximately 1.23 lane kilometers of roadway and associated municipal infrastructure will be added to the City of Brampton's system. There will be future costs associated with the operation and long-term maintenance of the additional inventory of lands and public highways that include infrastructure such as roads, sewers, streetlighting, streetscaping, stormwater management pond, etc.

Strategic Plan:

This report accomplishes the Strategic Plan priorities by supporting the benefits of sustainable growth to build a pre-eminent city with vibrant and connected communities.

Living the Mosaic – 2040 Vision

This report directly aligns with the vision that Brampton will be a mosaic of complete neighbourhoods and sustainable urban places.

Conclusion:

It is now appropriate that the municipal services within Registered Plan 43M-1944 be initiated for their assumption in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Respectfully submitted,

Authored by:

John Edwin, EIT, C.E.T.
Manager, Development Construction
Environment & Development
Engineering
Public Works and Engineering

Reviewed and Recommended by:

Michael Won, P. Eng.,
Director,
Environment & Development
Engineering
Public Works and Engineering

Approved by:

Jayne Holmes, P. Eng.
Acting Commissioner
Public Works & Engineering

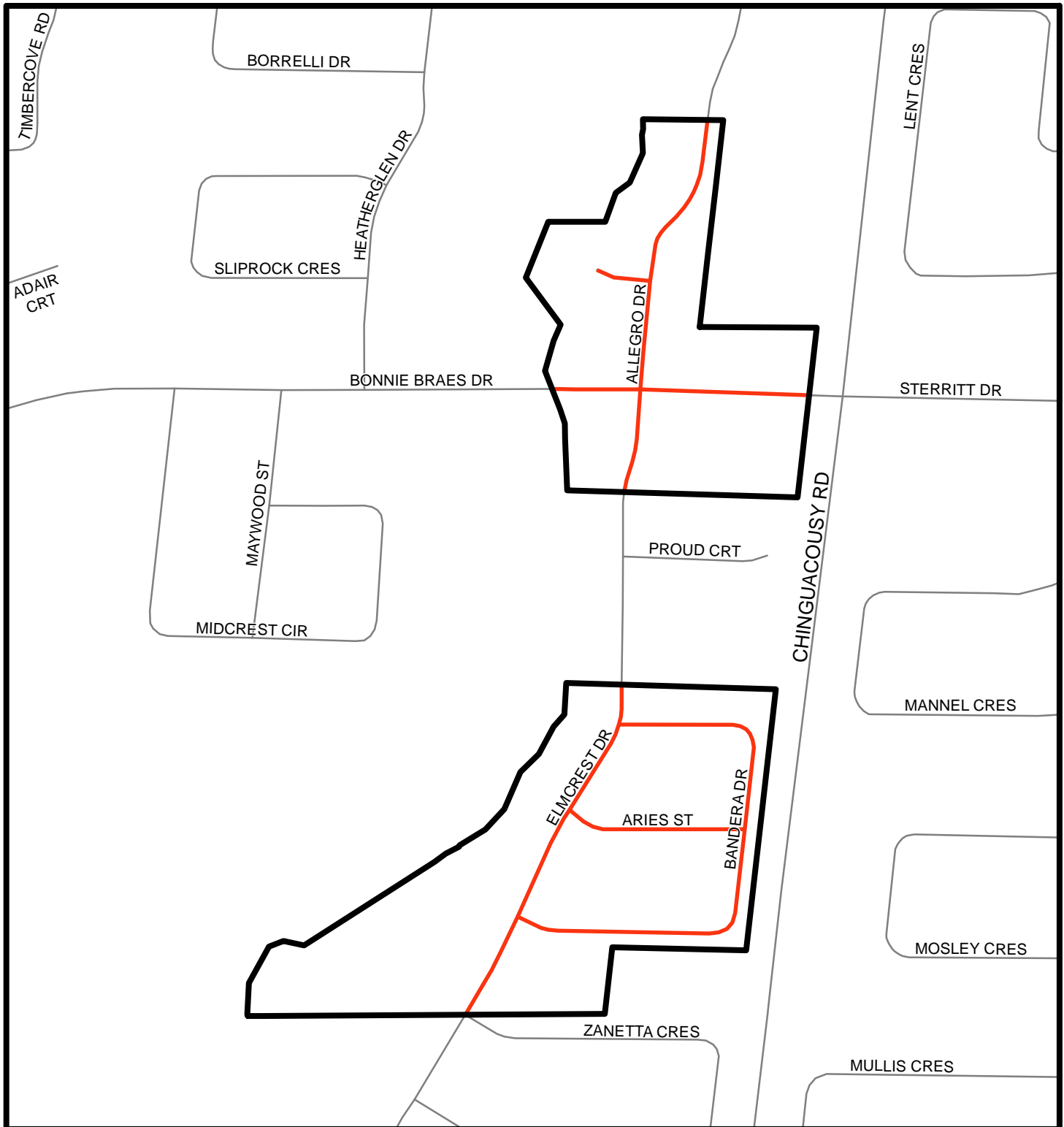
Submitted by:

David Barrick
Chief Administrative Officer

Appendices:

Attachment 1: Subdivision Map

Attachment 2: Registered Plan 43M-1944



SUBJECT LANDS TO BE ASSUMED

APPROXIMATE ROAD DISTANCE (1.23 KM)



Date: 2020-10-29

Subject: Initiation of Subdivision Assumption

Secondary Title: **Rossmma Developments Inc. and Sabro Developments Inc., Registered Plan 43M-1955 – (South of Wanless Drive, West of Creditview Road), Ward 6 - Planning References – C04W12.002 and 21T-10013B**

Contact: John Edwin, Manager, Development Construction, Environment & Development Engineering Division – 905-874-2538

Report Number: Public Works & Engineering-2020-350

Recommendations:

1. That the report titled: **Initiation of Subdivision Assumption Rossmma Developments Inc. and Sabro Developments Inc., Registered Plan 43M-1955 – (South of Wanless Drive, West of Creditview Road), Ward 6 - Planning References – C04W12.002 and 21T-10013B**, to the Committee of Council Meeting of December 2, 2020 be received;
2. That the City initiate the Subdivision Assumption of **Rossmma Developments Inc. and Sabro Developments Inc., Registered Plan 43M-1955**; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of **Rossmma Developments Inc. and Sabro Developments Inc., Registered Plan 43M-1955** once all departments have provided their clearance for assumption.

Overview:

The maintenance period has expired and all works with respect to the subject subdivision have been completed to the satisfaction of the Environment & Development Engineering Division. It is now appropriate to initiate the subdivision assumption process in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Background:

The following development has been completed and the terms of the Subdivision Agreement have been satisfied insofar as the Environment & Development Engineering Division of the Public Works and Engineering Department is concerned. Prior to final release for assumption, all City departments will be circulated to ensure all requirements and conditions have been fulfilled.

Subdivision Name	Legal Description	Street Name
Rossmo Developments Inc. and Sabro Developments Inc.	43M-1955	Allium Road Bannister Crescent Billiter Road Eckford Lane Fenchurch Drive Leadenhall Road Leblanc Crescent Lothbury Drive Polstar Road Robert Parkinson Drive Toledo Lane

Current Situation:

The Environment & Development Engineering Division is satisfied that the services completed within this development may be initiated for assumption.

Corporate Implications:

Upon assumption of this development, approximately 3.6 lane kilometers of roadway and associated municipal infrastructure will be added to the City of Brampton's system. There will be future costs associated with the operation and long-term maintenance of the additional inventory of lands and public highways that include infrastructure such as roads, sewers, streetlighting, streetscaping, stormwater management pond, etc.

Strategic Plan:

This report accomplishes the Strategic Plan priorities by supporting the benefits of sustainable growth to build a pre-eminent city with vibrant and connected communities.

Living the Mosaic – 2040 Vision

This report directly aligns with the vision that Brampton will be a mosaic of complete neighbourhoods and sustainable urban places.

Conclusion:

It is now appropriate that the municipal services within Registered Plan 43M-1955 be initiated for their assumption in accordance with Council's procedures and policies. Other departments must provide clearance prior to a by-law being passed assuming the subdivision.

Respectfully submitted,

Authored by:

John Edwin, EIT, C.E.T.
Manager, Development Construction
Environment & Development Engineering
Public Works and Engineering

Reviewed and Recommended by:

Michael Won, P. Eng., Director
Environment & Development
Engineering
Public Works and Engineering

Approved by:

Jayne Holmes, P. Eng.
Acting Commissioner
Public Works & Engineering

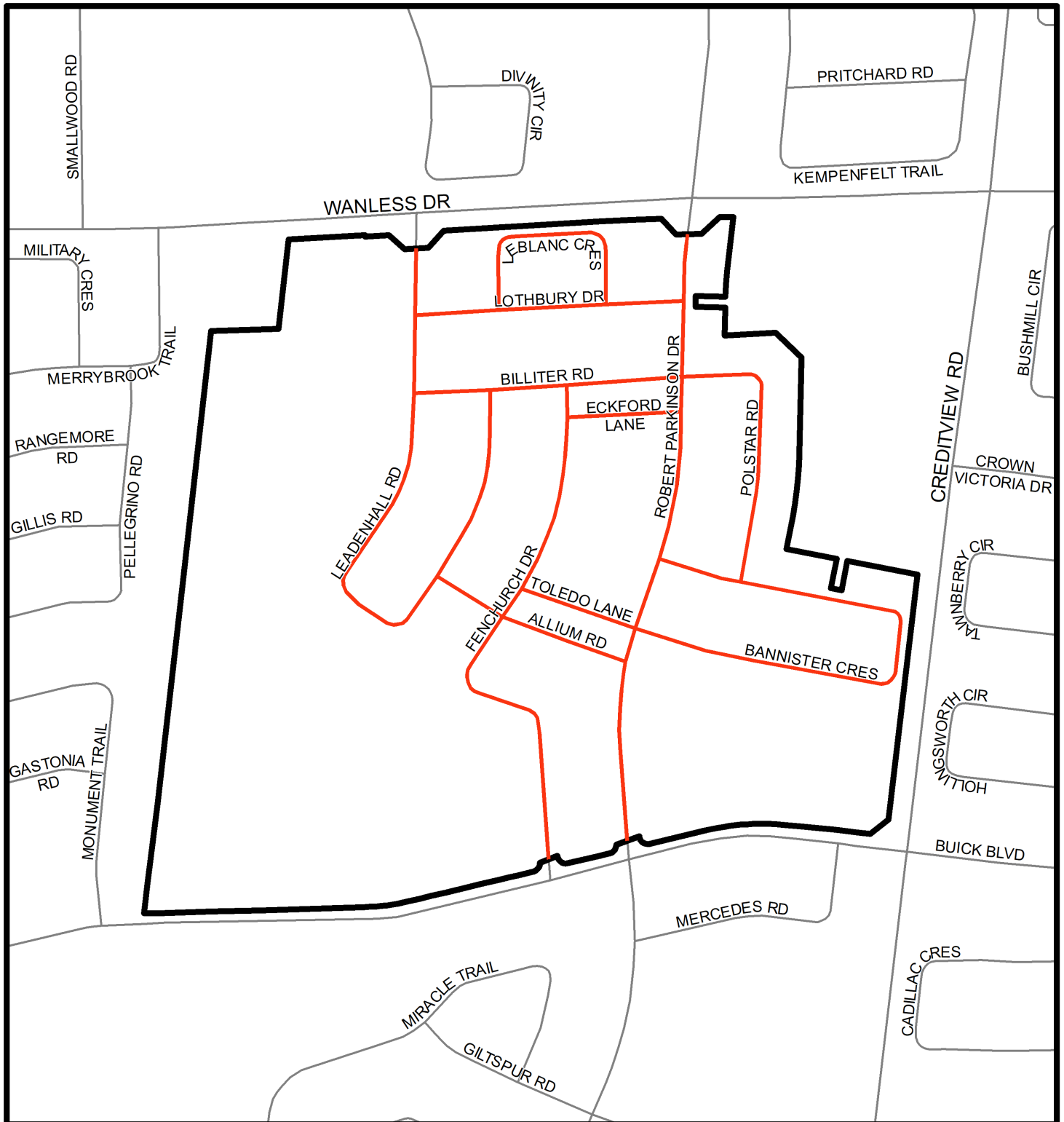
Submitted by:

David Barrick
Chief Administrative Officer

Appendices:

Attachment 1: Subdivision Map

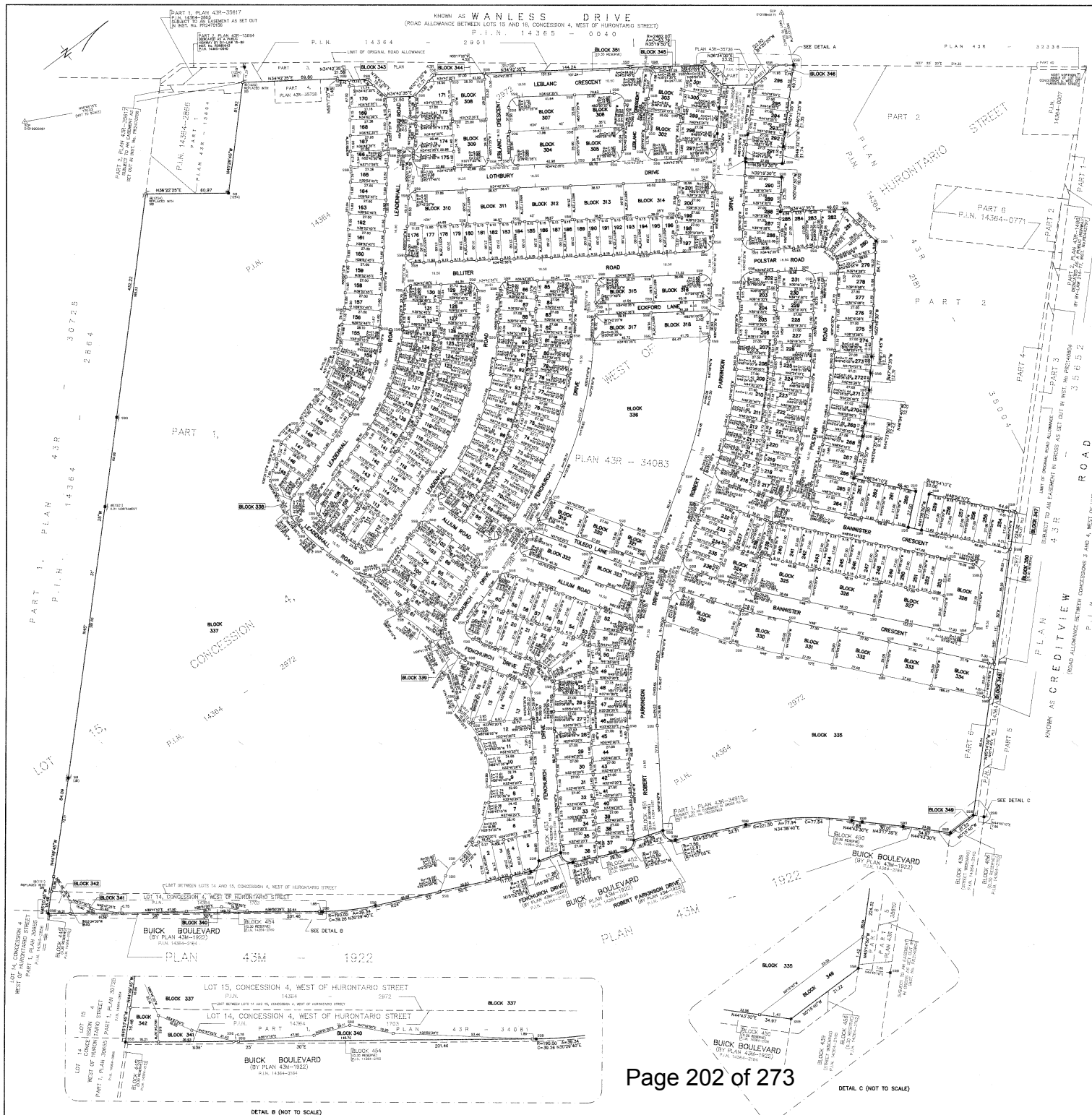
Attachment 2: Registered Plan 43M-1955



 SUBJECT LANDS TO BE ASSUMED

 APPROXIMATE ROAD DISTANCE (3.57 KM)



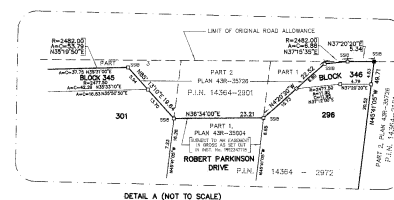


ATTACHMENT 2

PLAN 43M-1955

I CERTIFY THAT THIS PLAN IS REGISTERED
IN THE LAND REGISTRY OFFICE FOR THE
LAND TITLES DIVISION OF PEEL (No.43)
AT 11:45 O'CLOCK ON THE 5
DAY OF May 2014 AND ENTERED IN
PARCEL REGISTER(S) FOR PROPERTY
IDENTIFIER(S) 14364-1703
14364-2972 AND THE
REQUIRED CONSENTS ARE REGISTERED AS
PLAN DOCUMENT No. PR2533756

THIS PLAN COMPRISES ALL OF P.N. 14364-1703
AND ALL OF P.N. 14364-2972.
SUBJECT TO AN EASEMENT IN GROSS OVER PART 1,
PLAN 43R-35904 EXCEPT PART 2, PLAN 43R-35726
AS SET OUT IN INST. NO. J612347118
(AFFECTS PART OF ROBERT PATRIMON DRIVE,
SUBJECT TO AN EASEMENT IN GROSS OVER PART 1,
PLAN 43R-34615 AS SET OUT IN INST. NO. P6233782)



PLAN OF SUBDIVISION OF
PART OF LOTS 14 AND 15,
CONCESSION 4,
WEST OF HURONTARIO STREET
(GEOGRAPHIC TOWNSHIP OF CHINGUACOUSY)
CITY OF BRAMPTON
REGIONAL MUNICIPALITY OF PEEL
SCALE 1"=100'

RADY-PENTEK & EDWARD SURVEYING LTD., O.L.S.
METRIC
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES
AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SURVEYOR'S CERTIFICATE

1. THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYOR'S ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THE SURVEY WAS COMPLETED ON THE 4TH DAY OF NOVEMBER, 2013.

DATE: FEBRUARY 12, 2014

C. P. ELLIOTT
C. P. EDWARD
ONTARIO LAND SURVEYOR

OWNER'S CERTIFICATE

THIS IS TO CERTIFY THAT:

1. LOTS 1 TO 301, BOTH INCLUSIVE, BLOCKS 262 TO 348, BOTH INCLUSIVE, 0.30 RESERVES NAMELY BLOCKS 350 AND 303 AND THE NAMELY RESERVE LOT 304 (BOTH PORTS) BANNISTER CRESCENT MILLER ROAD, ECKFORD LANE, FENHOUGH DRIVE, LEADENHALL ROAD, LEBLANC RESERVE, LOTHBURY DRIVE, POLSTAR ROAD, RESERVE PARKENSON DRIVE AND TOLEDO LANE HAVE BEEN SET OUT IN ACCORDANCE WITH OUR INSTRUCTIONS.

2. THE STREETS ARE HEREBY DEDICATED AS PUBLIC HIGHWAYS TO THE CORPORATION OF THE CITY OF BRAMPTON.

ROSSMA DEVELOPMENTS INC.

(ALL OF P.I.N. 14384-2072)
AFFECTS ALL OF LOTS 1 TO 301, BOTH INCLUSIVE, ALL OF BLOCKS 302 TO
BOTH INCLUSIVE, PART OF BLOCK 337, ALL OF BLOCKS 338, 339,
PART OF BLOCK 342, ALL OF BLOCKS 343 TO 349 BOTH INCLUSIVE,
0.30 PERCENTS NAMELY BLOCKS 350 AND 360 AND
STREETS NAMELY ALLUM ROAD, (BOTH PORTIONS), BANISTER CRESCENT,
BELLIER ROAD, ECKFORD LANE, FENCHURCH DRIVE,
LEACHENHALL ROAD, LESBANE CRESCENT, LOTHBURY DRIVE,
POLSTAR ROAD, ROBERT PATTERSON DRIVE AND TOLEDO LANE.

DATE FEBRUARY 12 2014

FRANK DORACIN
AUTHORIZED SIGNING OFFICER
I HAVE THE AUTHORITY TO BIND THE CORPORATION

SABRO DEVELOPMENTS INC

DATE: FEBRUARY 12, 2014

FRANK DORACIN
AUTHORIZED SIGNING
I HAVE THE AUTHORITY TO BIND

NOTES

■ DENOTES MONUMENT FOUND
■ DENOTES MONUMENT SET
 2388 DENOTES STAFF STANDARD IRON BAR
 2389 DENOTES STANDARD IRON BAR
 2390 DENOTES IRON BAR
 2391 DENOTES PROPERTY IDENTIFIER NUMBER
 PL1 DENOTES PLAIN 438-34083
 2392 DENOTES PLAIN 438-34082
 (48) DENOTES J. SEATON C.L.S.
 (M7) DENOTES M75
 (K50) DENOTES E. M. PETZOLD, O.L.S.
 (1111) DENOTES E. GOULD, O.L.S.
 (1254) DENOTES E. CLURMAN, O.L.S.
 (1225) DENOTES DAVID B. SEARLES SURVEYING LTD., O.L.S.
 2393 DENOTES SPCF CODE

ALL SET MONUMENTS ARE IRON BARS UNLESS OTHERWISE NOTED.
ALL FOUND MONUMENTS BY RAY-FENTER & EDWARD SURVEYING LTD., O.L.S.
UNLESS OTHERWISE NOTED.

BEARING NOTE

BEARING NOTE
 BEARINGS ARE GRID, UTM ZONE 17, NAD83 (ORIGINAL), DERIVED FROM
 SCP 04219900017 NORTH 48368.366 480 EAST 593261.220
 SCP 04219900097 NORTH 483765.984 EAST 592283.556

COORDINATES ARE UTM ZONE 17, NAD83 (ORIGINAL), TO URBAN
 ACCURACY PER SEC. 14 (2) OF ORIG. 215/70, AND CANNOT, IN
 THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY
 MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999715.

MUNICIPAL APPROVAL

APPROVED UNDER SECTION 50 OF THE
PLANNING ACT, R.S.O. 1990
THIS 23 DAY OF May 2014

M. Ball
MARILYN BALL, CHIEF, PLANNING AND INFRASTRUCTURE SERVICES OFFICE
PLANNING AND INFRASTRUCTURE SERVICES DEPARTMENT
CITY OF BRAMPTON

rpe RADY-PENTEK & EDWARD SURVEYING LTD.
ONTARIO LAND SURVEYORS
643 Christie Road, Suite 7
Woodbridge, Ontario L4L 8A3
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Website: www.rpe.ca
DRAWN: P.W./C.D.S./E.R. CHECKED: C.P.E.
JOB NO. 12-196 CAD FILE NO. 12196a3

Date: 2020-11-03

Subject: **The Alternate Process for Consideration of All-way Stop Signs – Ward 10**

Secondary Title: All-way Stop Review – Ward 10

Contact: Binita Poudyal, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering Department, 905 874 2878

Report Number: Public Works & Engineering-2020-372

Recommendations:

1. That the report titled: **The Alternate Process for Consideration of All-way Stop Signs – Ward 10, (R372/2020 - File I.AC TRAF)** to the Committee of Council Meeting of December 02, 2020 be received; and,
2. That an all-way stop control be implemented at the intersection of Apple Valley Way and Altura Way.

Overview:

- **An alternate streamlined process for the consideration of all-way stop requests that includes a review of an all-way stop location from a safety perspective and a public consultative process can be considered if an intersection does not meet technical warrants.**
- **The intersection of Apple Valley Way and Altura Way has been identified for review in accordance with the alternate process for consideration of all-way stop signs.**
- **The subject intersection can safely accommodate an all-way stop control.**

Background:

The consideration of stop signs require City Council to balance technical traffic engineering input versus the desire of local residents who believe that the introduction of an all-way stop control will improve livability within their respective communities.

As a result, an alternate streamlined process for the consideration of all-way stop request was developed that includes a review of an all-way stop location from a safety perspective and a public consultative process if an intersection does not meet technical warrants.

Current Situation:

The following intersection has been identified for review in accordance with the alternate process for consideration of all-way stop signs:

- Apple Valley Way and Altura Way.

Safety Review

A safety review of the subject intersection was conducted using the following criteria and the results of the review revealed that the location does not meet any of these criteria, thus, can safely accommodate an all-way stop control:

- Posted speed is greater than 50 km/h;
- Multilane roadways;
- Offset intersections;
- Where traffic is required to stop on a grade;
- Driver sightlines; and
- Other traffic safety related concerns

Public Consultation

In accordance with the approved methodology to solicit public feedback, questionnaires were sent to all homes that front onto the intersecting roadways within 250 metres of the subject intersection. Based on the feedback received, an all-way stop is not to be considered if responses received do not support the all-way stop total of more than 51%. Input received in response to the information panels weigh lower (half) than comments received from residents immediately affected by the all-way stop (received questionnaire). The results of the public consultation are summarized in the table below.

Table 1: Summary of the Public Consultation

Location	Questionnaires Sent Out	Questionnaires Received		Total in Favour *	Total Opposed *
		Within 250 Metres	Not Within 250 Metres		
Apple Valley Way and Altura Way	106	56	28	83 (99%)	1 (1%)

*Note: Input received from residents not within 250 metres have been factored lower (half)

The results of the public consultation process revealed that the response rate from residents not in favour of an all-way stop at the subject intersection does not exceed the approved criteria of 51%. Therefore, in accordance with the Council approved alternate process, all-way stop signs can be considered at the following intersection. Attached Figure 1, illustrates the recommended all-way Stop control.

- Apple Valley Way and Altura Way.

Corporate Implications:

Financial Implications:

The costs associated with the installation of the traffic signs and pavement marking changes required to support this initiative are estimated to be \$312. There is sufficient funding available within the Public Works and Engineering operating budget to proceed with the recommendation in this report.

Term of Council Priorities:

This report achieves the “Move & Connect” Priority of the Strategic Plan by supporting the “active transportation and cycling strategy” initiative of the plan.

Council Priority – Streets for People

This report incorporates the Vision Zero framework into transportation planning, design and operations to prevent fatal and serious injury from motor vehicle collisions within the City right-of-way.

Conclusion:

Using the City Council approved alternate process, the subject intersection can safely accommodate an all-way stop control, and the results of the public consultation reveal that the respondents are in favour of implementation of an all-way stop control at the subject intersection. This requires an amendment to the “Stop Signs” and “Through Highways” schedules of Traffic By-law 93.93.

Authored by:

Binita Poudyal
Traffic Operations Technologist
Road Maintenance, Operations and Fleet
Public Works and Engineering

Reviewed by:

Michael Parks, C.E.T.
Director
Road Maintenance, Operations and Fleet
Public Works and Engineering

Approved by:

Jayne Holmes
Acting Commissioner
Public Works and Engineering

Submitted by:

David Barrick
Chief Administrative Officer

Attachments:

Figure 1: All-way Stop Apple Valley Way and Altura Way



CITY OF BRAMPTON



Date: November 02, 2020
Drawn By: M. Imran



Figure 1
All-way Stop
Apple Valley Way at Altura Way

Date: 2020-11-03

Subject: **All-way Stop Review: Gentry Way and Wynview Street - Ward 10 File I.AC (TRAF)**

Contact: Mushtaq Tunio, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering Department, 905-874-3581

Report Number: Public Works & Engineering-2020-367

Recommendations:

1. That the report titled: **All-way Stop Review: Gentry Way and Wynview Street - Ward 10 (R367/2020 – File I.AC TRAF)**, to the Committee of Council meeting of December 2, 2020 be received; and
2. That an all-way stop control be implemented at the intersection of Gentry Way and Wynview Street.

Overview:

- **Staff reviewed the intersection of Gentry Way and Wynview Street to determine if the minimum safe crossing sight distance is sufficient for stopped vehicles at the intersection.**
- **The results of the sightline review analysis revealed that the minimum safe crossing sightline distance is insufficient for stopped vehicles at the intersection.**
- **Based on the review, an all-way stop control is recommended at the intersection of Gentry Way and Wynview Street.**

Background:

Staff reviewed the intersection of Gentry Way and Wynview Street for possible sightline obstructions. Figure 1 attached depicts the location of the subject intersection.

Current Situation:

The current posted speed limit on both Gentry Way and on Wynview Street is 50 km/hr. The current traffic control at the intersection of Gentry Way and Wynview Street includes a stop sign facing westbound traffic on Gentry Way. Traffic by-law 93-93 Section XVI provides the minimum measurements of the line of sight required for safe crossing distance for vehicles stopped at a stop sign. The required sight distance for a 50 km/hr roadway is 90 metres.

Staff reviewed the intersection to identify whether the minimum safe crossing sight distance for stopped vehicles was met. Staff conducted a sightline measurement from the east leg of the intersection in the southerly direction, and were unable to achieve 90 meters of clear sight.

Based on these findings, the installation of an all-way stop control is recommended at the intersection of Gentry Way and Wynview Street.

Corporate Implications:Financial Implications:

The costs associated with the installation of the traffic signs and pavement-marking changes required to support this initiative are estimated to be \$270. There is sufficient funding available within the Public Works and Engineering operating budget to proceed with the recommendation in this report.

Strategic Plan:

This report achieves the “Move & Connect” Priority of the Strategic Plan by supporting the “active transportation and cycling strategy” initiative of the plan.

Council Priority – Streets for People:

This report incorporates the Vision Zero framework into transportation planning design and operations to prevent fatal and serious injury from motor vehicle collisions within the City right-of-way.

Conclusion:

Based on the insufficient sightlines, staff recommends the installation of an all-way stop control at the intersection of Gentry Way and Wynview Street.

Authored by:

Reviewed and Recommended by:

Mushtaq Tunio
Traffic Operations Technologist,
Road Maintenance, Operations
and Fleet
Public Works and Engineering
Department

Michael Parks, C.E.T.
Director,
Road Maintenance, Operations and
Fleet
Public Works and Engineering
Department

Approved by:

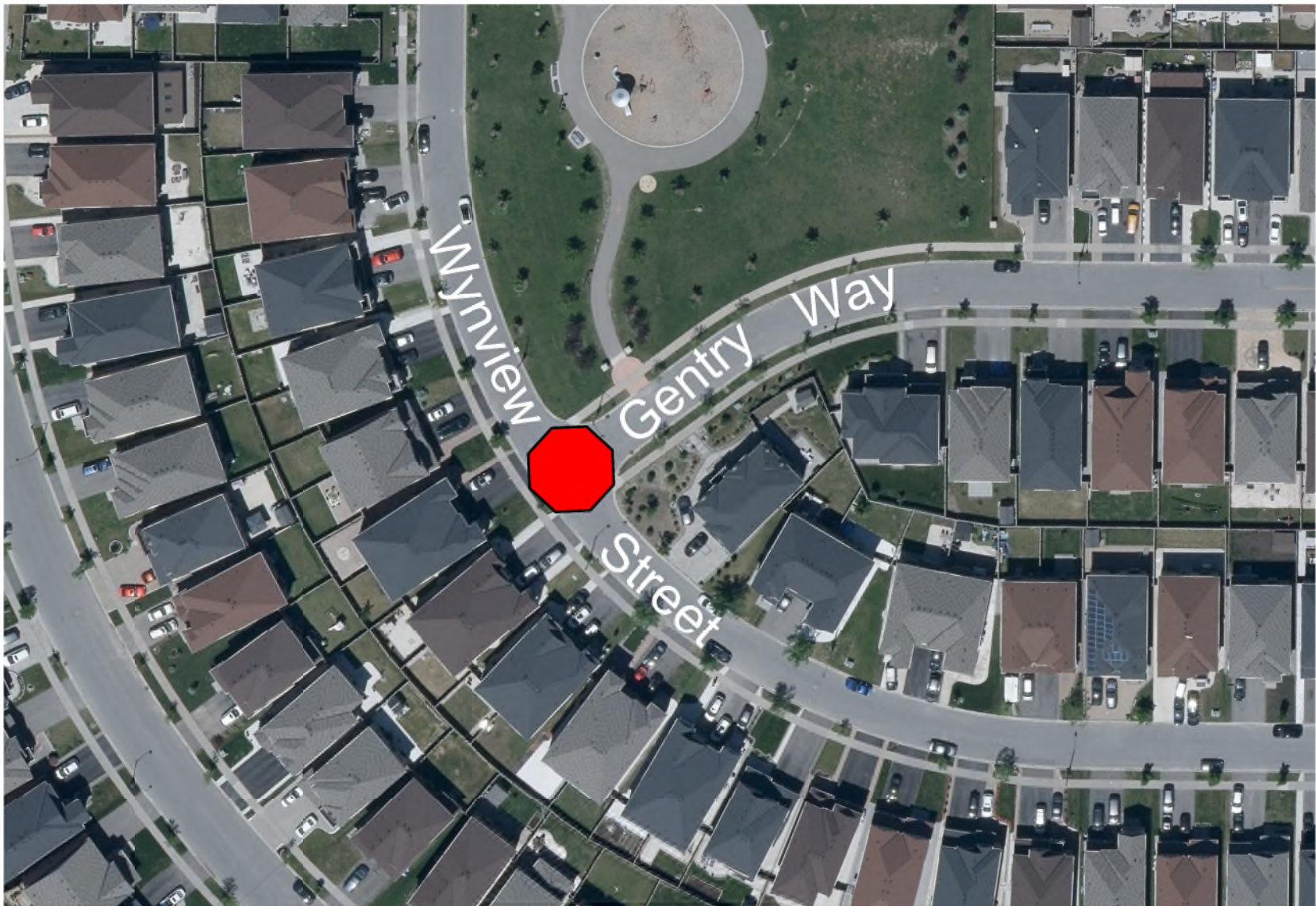
Submitted by:

Jayne Holmes
Acting Commissioner
Public Works and Engineering

David Barrick
Chief Administrative Officer

Attachments:

Figure 1: Proposed all-way stop at the intersection of Gentry Way and Wynview Street



CITY OF BRAMPTON



Date: November 2020
Drawn By: M. Tunio



Figure 1
All-way Stop Review
Gentry Way and Wynview Street



Recommended All-way Stop location

Date: 2020-11-02

Subject: **Parking Related Concerns – Bramwin Court (Ward 8) and Conservation Drive (Ward 2) - File I.AC (TRAF)**

Contact: Binita Poudyal, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering Department, 905-874-2878

Report Number: Public Works & Engineering-2020-361

Recommendations:

1. That the report titled: **Parking Related Concerns – Bramwin Court (Ward 8) and Conservation Drive (Ward 2) (R361/2020 - File I.AC TRAF)** to the Committee of Council meeting of December 02, 2020 be received; and,
2. That Traffic By-law 93-93, as amended, be further amended to implement “No Parking, Anytime” restrictions on both sides of Bramwin Court between Bramhurst Avenue and the southerly limit of the roadway (including cul-de-sac) and on the east side of Conservation Drive between a point 625 metres east of Kennedy Road and the northerly limit of the roadway (including cul-de-sac).

Overview:

- **Staff received concerns related to parked vehicles on both sides of Bramwin Court and Conservation Drive.**
- **On-street parking is currently not permitted for a period longer than three hours unless otherwise posted.**
- **The Public Works and Engineering Department reviews the need for on-street parking/stopping restrictions on City streets taking into consideration public safety, emergency/maintenance vehicle access and the needs of the area residents.**

Background:

The Public Works and Engineering Department reviewed on-street parking on Bramwin Court and Conservation Drive to address potential safety issues created by parked and stopped vehicles.

The need to implement parking and stopping restrictions is evaluated by taking into account public safety, access requirements of emergency services and maintenance vehicles and the site-specific characteristics of the roadway.

Current Situation:**Bramwin Court**

Bramwin Court is an industrial roadway where on-street parking has been observed to be used primarily by the staff and visitors of the area businesses. Observations undertaken by staff revealed that parking was evident on both sides of Bramwin Court, causing egress problems for staff/visitors and, at times, resulted in limited access for through traffic (including emergency service and maintenance vehicles). Additionally, large trucks and their trailers parked on both sides of the road creates safety concerns when the travel portion of the road can only accommodate one vehicle. Staff also observed that large trucks frequently park on the roadway causing sightline issues for motorists attempting to exit the driveways or pedestrians attempting to cross the road.

Staff spoke with local businesses and it was confirmed that the majority of on-street parking on Bramwin Court was either due to parking capacity issues at their workplace parking lots or out of convenience. Observations also concluded that the majority of vehicles remained parked on the street for the entire day, which violates the three-hour maximum parking restrictions.

In order to alleviate the above-noted concerns, staff recommends implementing “No Parking, Anytime” restrictions on both sides of Bramwin Court between Bramhurst Avenue and the southerly limit of the roadway (including cul-de-sac). Figure 1, attached, illustrates the recommended restriction.

Conservation Drive

Conservation Drive east of Kennedy Road is a local residential roadway providing pedestrian access to a conservation area. Observations undertaken by staff revealed that the area residents and patrons visiting the conservation area are utilizing the street for on-street parking.

Because the on-street parking observed was not considered a safety concern, a questionnaire was sent out to the area residents to determine their desire for additional

parking restrictions. The result of the questionnaire revealed that the majority of the residents that responded between the cul-de-sac and the curve in the road were in favour of restricting parking on the east side of Conservation Drive between the curve in the road and the northerly limit of the roadway (including cul-de-sac). Figure 2, attached, illustrates the recommended restriction.

Corporate Implications:

Financial Implications:

The costs associated with the installation of the traffic signs required to support this initiative are estimated to be \$481. There is sufficient funding available within the Public Works and Engineering operating budget to proceed with the recommendations in this report.

Strategic Plan:

This report achieves the “Move & Connect” Priority of the Strategic Plan by supporting the “active transportation and cycling strategy” initiative of the plan.

Council Priority – Streets for People

This report incorporates the Vision Zero framework into transportation planning, design and operations to prevent fatal and serious injury from motor vehicle collisions within the City right-of-way.

Conclusion:

Based on the parking review of the subject roadways, staff recommends implementing “No Parking, Anytime” restrictions on both sides of Bramwin Court between Bramhurst Avenue and the southerly limit of the roadway (including cul-de-sac) and on the east side of Conservation Drive between a point 625 metres east of Kennedy Road and the northerly limit of the roadway (including cul-de-sac).

Authored by:

Reviewed and Recommended by:

Binita Poudyal, Traffic Operations
Technologist, Road Maintenance,
Operations and Fleet,
Public Works and Engineering
Department

Michael Parks, C.E.T.
Director,
Road Maintenance, Operations and Fleet
Public Works and Engineering

Approved by:

Jayne Holmes
Acting Commissioner
Public Works and Engineering

Submitted by:

David Barrick, Chief Administrative Officer

Attachments:

Figure 1: Recommended No-Parking Restrictions on Bramwin Court

Figure 2: Recommended No-Parking Restrictions on Conservation Drive



CITY OF BRAMPTON



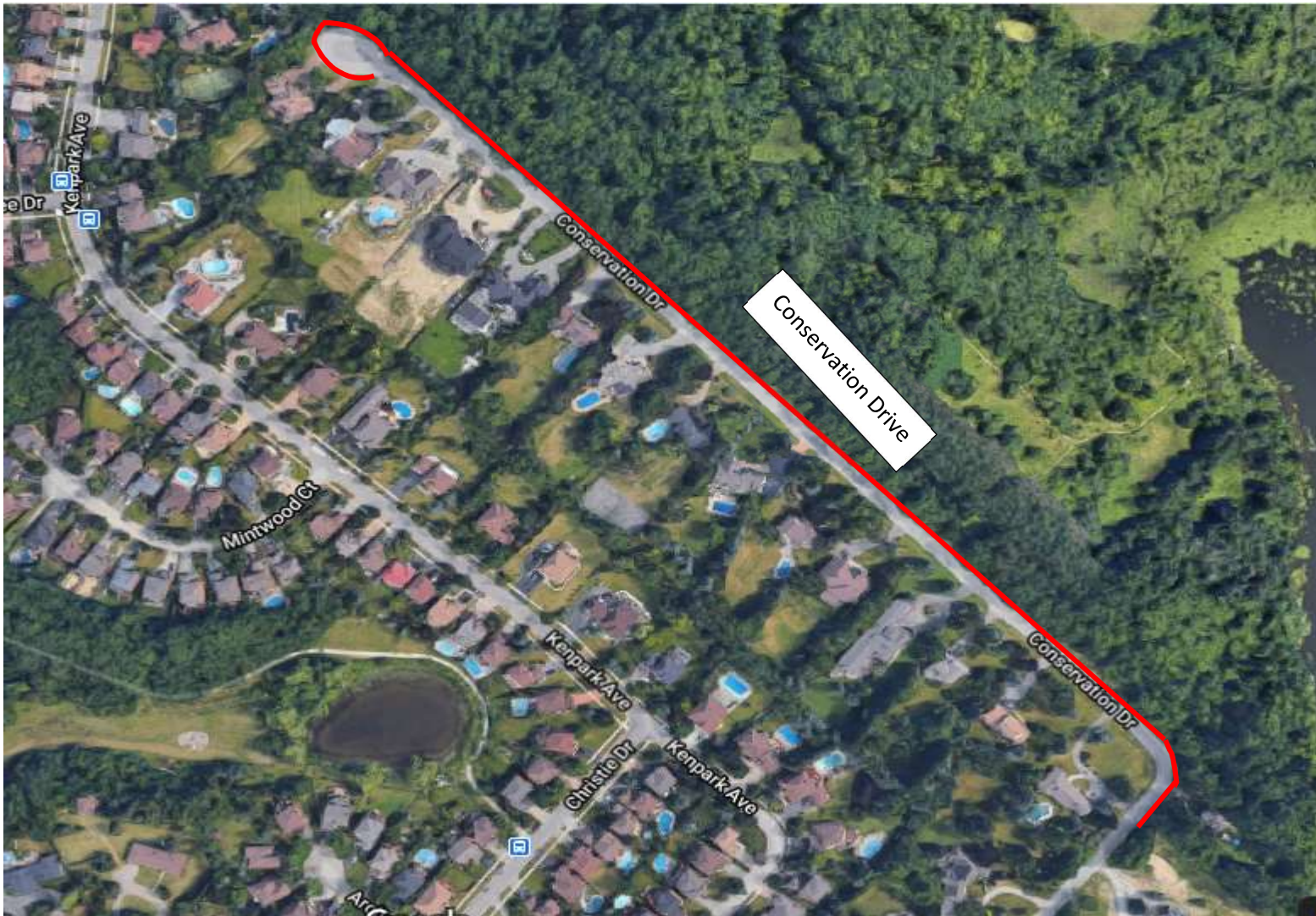
Date: November 2020
 Drawn by: B. Poudyal



NTS

Figure 1:
 Proposed:

————— Recommended No Parking Restrictions on Bramwin Court



CITY OF BRAMPTON



Date: November 2020
 Drawn by: B. Poudyal



NTS

Figure 2:
 Proposed:

——— Recommended No Parking Restrictions on Conservation Drive

Date: 2020-11-03

Subject: **Traffic By-law 93-93 - Administrative Update - File I.AC (TRAF)**

Contact: Binita Poudyal, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering Department, 905-874-2878

Report Number: Public Works & Engineering-2020-368

Recommendations:

1. That the report titled: **Traffic By-law 93-93 - Administrative Update – (R368/2020 - File I.AC TRAF)**, to the Committee of Council meeting of December 02, 2020, be received; and,
2. That Traffic By-law 93-93, as amended, be further amended.

Overview:

- **Administrative changes are required to update and/or add new by-law information to the appropriate schedules and consolidated text of the General Traffic By-law 93-93.**
- **The by-law schedules relating to “Through Highways”, “Prohibited Turns”, “Heavy Trucks”, “Fire Routes” and “Community Safety Zones” are impacted by this administrative update.**

Background:

Administrative changes to Traffic By-law 93-93 are necessary on a regular basis as staff identifies, adds and modifies by-law information to the appropriate schedules of the by-law. This allows By-law 93-93 to properly support changes to the City’s road network and subsequent traffic and parking regulations.

Current Situation:

The following amendments to the schedules of Traffic By-law 93-93 are recommended:

Through Highways (Schedule III):

A housekeeping amendment is required to the “Through Highways” schedule to correct the through highway limits on John Carroll Drive.

Prohibited Turns (Schedule VII):

The signalized intersection of Goreway Drive at Cottrelle Boulevard will be constructed in the upcoming years as part of Goreway Drive widening/re-surfacing project. A sightline obstruction is identified at the intersection for westbound right-turning vehicles from Cottrelle Boulevard onto Goreway Drive due to the vertical configuration of the landscaping at southeast corner of the intersection. In the interim, an amendment is required to the “Prohibited Turns” schedule to restrict vehicles from turning right on the red light to mitigate these potential sightline obstruction concerns and enhance safety for road users.

Heavy Trucks (Schedule XI):

A housekeeping amendment is required to the “Heavy Trucks” schedule to extend the current heavy truck restriction on Sandalwood Parkway East between Hurontario Street and Heart Lake Road to Great Lakes Drive.

Fire Routes (Schedule XXII):

The following fire route location has been provided by Brampton Fire and Emergency Services and is recommended for approval as part of this amending by-law:

- S-54 (M3) 10 Sun Pac Boulevard

Community Safety Zones (Schedule XXIV):

Based on the report to the July 8, 2020 Council meeting titled “Timetable for Automated Speed Enforcement Implementation”, the following roadway sections are recommended to be designated as Community Safety Zones to meet the provincial requirements for implementing Automated Speed Enforcement.

Street	Between	Ward
Elgin Drive	McMurphy Avenue South and McLaughlin Road South	3
Meadowland Drive	Clarence Street and Eldomar Avenue	3

Corporate Implications:

Financial Implications:

There is no financial impact resulting from the recommendations in this report.

Strategic Plan:

This report achieves the “Move & Connect” Priority of the Strategic Plan by supporting the “active transportation and cycling strategy” initiative of the plan.

Council Priority – Streets for People

This report incorporates the Vision Zero framework into transportation planning, design and operations to prevent fatal and serious injury from motor vehicle collisions within the City right-of-way.

Conclusion:

The aforementioned administrative updates to Traffic By-law 93-93 are required to properly support changes to the City’s road network and subsequent traffic and parking regulations.

Authored by:

Binita Poudyal
Traffic Operations Technologist,
Road Maintenance, Operations and Fleet,
Public Works and Engineering Department

Reviewed and Recommended by:

Michael Parks, C.E.T.
Director,
Road Maintenance, Operations and Fleet
Public Works and Engineering

Approved by:

Jayne Holmes
Acting Commissioner
Public Works and Engineering

Submitted by:

David Barrick, Chief Administrative Officer

Date: 2020-12-02

Subject: **RM 56/2020: Acquisition of Central Public School for Educational and Economic Development Advancement**

Contact: Anand Patel, Director, Recreation, anand.patel@brampton.ca,
905-874-5150

Report Number: Community Services-2020-403

Recommendations:

1. That the report titled: **“Acquisition of Central Public School for Educational and Economic Development Advancement”** to the Committee of Council Meeting of TBD, be received for information.

Overview:

- **Central Public School provides a number of general program offerings, rental rooms for external organizations and a drop-in senior’s centre to the community.**
- **Yvonne Clarke of STEM Montessori and Christian Clarke Montessori Academy delegated to Committee of Council on Sept 23, 2020 to request that Council consider the possibility of selling Central Public School to STEM Montessori.**
- **Central Public School is not currently deemed a surplus building. Economic Development and Culture have identified Central Public School as a possible location for Community Arts Hub, in future years.**
- **Upon completion of the redevelopment of Chris Gibson Recreation Centre, current Recreation program offerings could be relocated.**
- **Since 2017, Christian Clarke Academy has been renting space at Central Public School. For the interim, the school may be offered an exclusive leasing opportunity for a portion of the building.**

Background:

Central Public School was constructed in 1916, with major renovation work being done back in 2008. The building design consists of a two-storey, irregularly shaped block segment with open floor corridors, flanked by studios on the ground and upper level, along with a basement level consisting of additional rooms.

The building provides a number of general program offerings, as well as rental rooms for external organizations.

Clarke Christian Montessori Academy

The Clarke Christian Montessori Academy (Clarke Academy), is a not-for-profit Christian Montessori school, run by Yvonne Clarke. As of September 2017, the Clarke Academy has been renting Studio's E, and at times Studio F, at Central Public School. The Academy is currently on a month by month rental contract at Central Public School.

Current Situation:

Yvonne Clarke delegated to Committee of Council on Sept 23, 2020 to request that Council consider the possibility of selling Central Public School to STEM Montessori for educational and economic advancement of their STEM (Science, Technology, Engineering & Math) program.

A variety of programs are available at Central Public School for the residents with the majority of programs being Camps and Dance programs. This dance program offers residents a low cost opportunity to participate in competitive dance and is an alternative to private dance studios. The average annual participation is 3,600 over the last four years with approximate revenue being \$462,682.

Currently the Central Public School building is not identified as surplus in the City's inventory. The current programs and camps that are being offered at this location cannot be accommodated at any other facility, at this time. Programs may be relocated upon the completion of the renovation of Chris Gibson Recreation Centre, which is anticipated to be Fall 2023. City Staff have worked with Yvonne Clarke and have provided her with the opportunity of an exclusive partial lease agreement of upper floor studio space, at fair market value. Alternatively, the school may continue to rent (rental contract) the space they currently use at the current Council approved hourly rate.

Future Considerations:

Economic Development and Culture have identified Central Public School as the potential for a Community Arts Hub or Incubator in future years.

Term of Council Priorities:

This report supports the Term of Council Priorities and the 2040 Vision.

Conclusion:

At this time, the City is unable to deem Central Public School as surplus. With the completion of Chris Gibson Recreation Centre and the relocation of Recreation programs, it would be prudent for the City, at that time, to review the opportunity for future uses of Central Public School. This may include repurposing the school into a Community Arts Hub or Incubator or any other strategic City purpose, prior to deeming the building as surplus.

Authored by:

*Erin Hashani,
Manager, Recreation Planning*

Approved by:

*Derek Boyce,
Commissioner, Community Services*

Reviewed by:

*Anand Patel,
Director, Recreation*

Submitted by:

*David Barrick,
Chief Administrative Office*

Report Approval Details

Document Title:	Acquisition of Central Public School for Educational and Economic Development Advancement.docx
Attachments:	
Final Approval Date:	Nov 25, 2020

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Anand Patel was completed by assistant Jasmine Danial

Anand Patel - Nov 13, 2020 - 1:40 PM

Derek Boyce - Nov 13, 2020 - 2:32 PM

David Barrick - Nov 25, 2020 - 12:58 PM

Date: 2020-11-06

Subject: **Leash Free Areas in Brampton – People, Dogs and Parks Study**

Contact: Steve Bodrug, Sr. Manager, Park Planning & Development
Parks Maintenance & Forestry Division, Community Services
(905) 874-2363

Report Number: Community Services-2020-386

Recommendations:

1. That the report titled: **Leash Free Areas in Brampton – People, Dogs and Parks Study** to the Committee of Council Meeting of December 2, 2020, be received; and
2. That Council endorse the Leash Free Areas in Brampton (LFAs) guidelines referenced in Appendix A of the report.

Overview:

- This report provides an update to the November 2011, Committee of Council report (C236-2011) regarding Leash Free Areas in Brampton.
- A team from Park Planning, Animal Services, and Parks Operations have revisited the 2011 report, investigated current trends in the City regarding dog ownership and the demand for leash free areas in the City and have bench marked with other municipalities.
- Appendix A to the report, Leash Free Areas in Brampton - People, Dogs and Parks Study (2020), analyzes current supply and future opportunities for new Leash Free Areas, including amenity siting criteria and recommended design guidelines. Staff are requesting Council endorse the Study as a resource that should be referenced in future decision making regarding Leash Free Areas.

Background:

In November of 2011, Committee of Council received a report from Animal Services after Council requested staff to consider additional Leash Free Areas (LFAs) in Brampton. The report contained criteria to be applied when evaluating the suitability of potential future sites and included recommendations for possible locations, design, amenities, and governing standards.

The following Committee of Council recommendation was approved by Council on November 9, 2011 pursuant to **Resolution C236-2011**:

- 1. That the report from K. Duncan, Manager of Animal Services, Community Services, dated July 7, 2011, to the Committee of Council Meeting of November 2, 2011, re: Off Leash Parks (File S00) be received; and,*
- 2. That the new Off Leash Parks for the North East, South West, North West and Central Areas of Brampton be approved, and include Duggan Park for Central Brampton, Sesquicentennial Park, and Bram East in the North East, and the Siemens Property in the North West; and,*
- 3. That staff work with the community and organizations/agencies with respect to the proposed parks in order to establish Off Leash centric community groups; and,*
- 4. That the design criteria, as outlined in the subject report, be approved for implementation.*

Brampton's most recently established LFA opened in 2013, at Duggan Park (Ward 1) totaling four Areas in the City of Brampton, including Chris Gibson Park, White Spruce Park, and Bramalea Ltd. Community Park.

Since 2013, the total number of LFAs has remained unchanged, meanwhile the number of residents and dogs have increased. While still pursuing opportunities for the three additional LFA sites identified in the 2011 report, and based on a growing number of requests from residents; staff have revisited and are proposing new criteria and recommendations for future LFAs across the City.

As staff were developing the revised criteria and recommendations for future LFAs in Brampton, the opportunity arose to create an additional LFA. In 2019, the standalone cricket facility at Camden Park in Ward 2 (Sandalwood Pkwy E / Hurontario St.) was relocated to a more suitable location, leaving a sizeable parcel of open valleyland within the well-established community. Located near Jim Archdekin Recreation Centre, it was determined that the vacated valleyland at Camden would be best suited for a passive recreation opportunity, considering that it is in the Etobicoke Creek valley and its proximity to other active facilities and residents.

Current Situation:

It is estimated that there are over 94,700 dogs owned in the City of Brampton. Since reporting in 2011, Park Planning and Animal Services have received numerous resident requests for additional LFAs and have continuously sought to evaluate opportunities. Each of the three remaining unconstructed sites identified in the 2011 report are still identified as potential candidates, held for future consideration. Staff acknowledge it has been difficult to allocate land and budget for new LFAs given the competing interests and needs for active recreation facilities. This is particularly evident in rapidly developing areas where play facilities and sport fields are of a high demand and priority.

Appendix A (*People, Dogs and Parks Study – Leash Free Areas in Brampton*) serves as an internal guiding document, outlining supply deficits, areas for future prioritization, and best practices in evaluating potential sites, including recommended design elements, and implementation strategies. The conclusions identified within Appendix A identify clear deficits within the City. **Figures 2 – 6** show considerations based on information such as dog licensing density, locations of 3-1-1 calls related to dogs, population density, recorded LFA requests, and geographic distribution. This information will aid in guiding staff in assessing needs, determining future LFA locations, and rationale to support decisions of replacement or removal of existing amenities.

Appendix B shows a rendering of the LFA at Camden Park which is currently under construction in conjunction with the Valleys and Parks Naturalization Planting program (Phase 16). Through supply analysis described by the *People, Dogs and Parks Study* (Appendix A), staff determined that the addition of a LFA at Camden Park would provide substantial service, and alleviate some of the supply demands for LFAs in the north-central area of the City. The area required for the LFA at Camden Park became available when a former cricket pitch was vacated and moved.

Accessibility is a key component of the LFA at Camden, with several considerations and accessible design at the forefront. This includes accessible parking at Jim Archdekin Recreation Centre, and hardscaping pathways to the LFA, including accessible entry gates and seating opportunities nearby to supervise dogs in the LFA.

Corporate Implications:

Financial Implications:

None.

Term of Council Priorities:

1. Brampton is a Green City

Building on Brampton's commitment to sustainability by improving transit and active transportation opportunities, focusing on energy efficiency, and revitalizing natural spaces and the urban tree canopy.

Implement a Green Framework

- *Implement the Natural Heritage Restoration Program to integrate and enhance natural heritage within our communities.*
- *Coordinate with Regional and Provincial governments on efforts to address climate change.*

LFAs in Brampton provide a natural greenspace accessible to both human and canine community members, including added ecological benefit through additional greenspace securement. As a result of naturalization work completed through the Brampton Valleys and Parks Naturalization Program and funding partnership, the future Camden Park LFA will become a community focal point, with a more diverse tree canopy, providing increased ecological function, with new flora and fauna present amongst a thriving ecosystem.

2. Health and Safe

Focusing on community safety, improving mental health support, and encouraging active and healthy lifestyles.

Local Health Support

- *Continue to support the Healthy Communities Initiative by enhancing recreational programs and facilities for our residents to participate in physical activities*

Healthy Citizens

- *Enhance recreation and sports facilities to increase access to programs for residents.*

LFAs are places where dog owners and their companions may partake in passive recreation in dedicated, safe and controlled environment where human to-human and pet-to-human interaction flourishes. LFAs provide a multi-faceted list of benefits, including; mental health benefit through presence of nature and socialization with other owners, and physical activity benefits for both humans and pets.

3. Brampton is a Mosaic

Celebrating Brampton's diversity by more effectively engaging and communicating with diverse groups, supporting cultural events, and developing a holistic framework to embed diversity across the city.

Inclusive and Flexible Community Spaces

- *Utilize and implement elements of universal design strategies in tandem with the City's Accessibility Technical Standards to ensure all facility renovations and new construction projects identify opportunities to increase accessibility and a sense of belonging for all.*

Creating dedicated amenities to the many dog owners in Brampton ensures that a large cohort of the community have a meaningful opportunity to enjoy Brampton parks with their pet. The accessible design configuration of Camden Park LFA is likely the most significant benefit of the future facility, providing a safe and accessible space within an existing community for pet owners with accessibility needs.

Conclusion:

The People, Dogs and Parks Study provides guidance for future amenities and assists in providing a much-needed resource to the local community in seamless alignment with Term of Council Priorities. This study will provide an easy to use resource, which should be referenced in future decision making regarding LFAs, ensuring that cost versus output is beneficial to the City but most importantly to the communities of Brampton. Staff will continue to evaluate opportunities for future LFA consideration utilizing these guidelines.

Authored by:

Reviewed by:

Matthew Volpintesta
Special Project Coordinator, Park Planning

Ed Fagan
Acting Director, Parks Maintenance & Forestry

Approved by:

Submitted by:

Derek Boyce, M. A.
Acting Commissioner, Community Services

David Barrick
Chief Administrative Officer

Attachments:

Appendix A: People, Dogs and Parks Study – Leash Free Areas in Brampton (2020)
Appendix B: Camden Park Leash Free Area Pilot Design Rendering

APPENDIX A

People, Dogs and Parks Study – Leash Free Areas in Brampton (LFAs)

Update to 2011 Siting Guidelines and Design Elements – 2020

OVERVIEW

In 2020, Leash-free areas (LFAs) are common place in Ontario, driven by rising pet ownership rates, lack of private amenity space, desire for social interaction among pet owners, and a growing number of persons that may be unable to walk their pets a lengthy distance due to age or disability. As a result, there is a growing demand for facilities that meet the needs of these demographics, most notably in urbanized cities with high dog ownership rates¹.

In harmonization with the 2017 Parks and Recreation Master Plan (PRMP) – *Plan. Grow. Play Together* and as per Recommendation #11 identifying the need to develop diverse parks; and identifying that with increasing intensification of development and growth of population in Brampton, opportunities must be sought where people and dogs can coexist in City parks and public open spaces. This Study serves as an update to the Leash Free Parks report to council drafted July 7, 2011 and received November 2, 2011.

There are presently four LFAs in Brampton, with additional dog parks being evaluated on a case-by-case basis. Factors to be considered include; a) approaching a point when usage of existing dog parks exceed their respective capacities, b) where required to service a geographic gap (particularly to serve higher density residential areas), c) where dog-related 3-1-1 calls are the highest, and/or d) whether a qualified community organization expresses an interest in funding and/or operating a leash-free area.²

Park Planning and Development, in coordination with Parks Projects, Central Operations, and Animal Services, has recently undertaken a service level needs assessment, of Brampton's existing four leash-free areas, coupled with an analysis of dog licensing and population density. Staff have also considered any overlap of 3-1-1 inquiries regarding leash-free enforcement and related service requests. As part of the study process, staff conducted a best practice review of North-American municipal policy for siting leash-free areas. The following report describes an update to current service levels, and recommended criteria for future Leash Free Area siting and design principles.

DEFINITIONS

"Leash Free Area" (LFA) means any designated area that has been set aside in a City of Brampton park, or property, for dogs (and people) to socialize and exercise off-leash in a controlled and regulated environment.

BEST PRACTICE REVIEW

¹ THE CANADIAN CITY PARKS REPORT (2019). *Parks People*. P. 3

² PARKS AND RECREATION MASTER PLAN – *Plan, Grow, Play, Together* (2017). P. 38.

The City of Brampton undertook a North American-wide best practice review of LFAs as part of this analysis. The following presents a summary of implementation strategies applied by various municipalities, determined through an analysis of target demographics and siting attributes.

The City of Winnipeg's *Off-Leash Dog Areas Master Plan (2018)* recognized the need for off-leash areas that enhance the health of residents and dogs within the City. The *Master Plan* states that the City operates 11 dog parks, with additional LFAs under construction. LFAs of varying sizes are classified as Regional (larger than 8 ha, 7.5 km service radius), Community (6 ha – 4 ha large, 3.75 km service radius), or Neighbourhood (smaller than 1 ha, 1 km service radius). Figure 8 of the *Master Plan*, which maps catchment areas of existing LFAs, shows most of the City located within the catchment area of a Regional LFA, which are the most popular LFA locations for dog owners. Overall, the distribution and sizing of existing LFAs are adequate for owners, however more Neighbourhood LFAs that are walkable and dispersed through residential neighbourhoods are desired³.

The City of Vancouver, in their *People, Parks & Dogs Strategy (2017)* outlined a 10-year framework designing parks that accommodate park users with and without dogs to minimize conflict. The *Strategy* proposed the implementation of two classification levels for existing and future parks: Neighbourhood (15 minute walking distance), and Destination (35 minute walking distance). There are a total of 36 LFAs in the City, of which only 6 LFAs are fenced. Figure 4 of the *Strategy*, which mapped dog-related 3-1-1 calls in the city, revealed a deficiency of adequate LFAs most notably in Downtown Vancouver. This area showed the highest rate of dog ownership in the City, in addition to the highest number of dog related 3-1-1 calls. As dog ownership rates increase, the *Strategy* recommends a variety of new fenced LFAs must be constructed to mitigate conflicts between dog owners and other park users⁴.

The City of Guelph conducted a *Leash Free Study (2019)* and established a *Leash Free Program Policy (2019)* to address the growing needs of dog owners in the city. The City operates 8 LFAs, sited and designed on a case-by-case basis. The *Study* showed that existing LFAs are not classified by size, are unfenced, and contain no signage indicating leash free versus regular park areas. As such, this lack of delineated space has caused concerns by the public regarding safety of LFAs in parks. As a result, the *Policy* aimed to establish strategies and guidelines in order to facilitate the design and implementation of safe, fenced LFAs⁵.

CURRENT SITUATION IN BRAMPTON

The City of Brampton currently has four LFAs, three of which have been in existence for over 10 years (Chris Gibson Park, White Spruce Park, and Bramalea Ltd Community Park) and one which had been added in the last 7 years (Duggan Park). As the City has grown in resident population, so too has the population of dog owning residents. As a result, staff continue to receive resident requests. With an estimated 94,723 dogs owned in the City, and a generalised idea of the distribution of the dog population we can identify areas as best suited for future LFA consideration through a series of analytic lenses as shown.

³ OFF-LEASH DOG AREAS MASTER PLAN (2018). City of Winnipeg. P. 13

⁴ PEOPLE PARKS & DOGS – A Strategy for Sharing Vancouver Parks (2017). Vancouver Park Board: City of Vancouver. P. 2,

⁵ LEASH FREE STUDY (2019). City of Guelph.

Figure 1 – Existing Leash Free Areas (Service Radii 2/5 km)

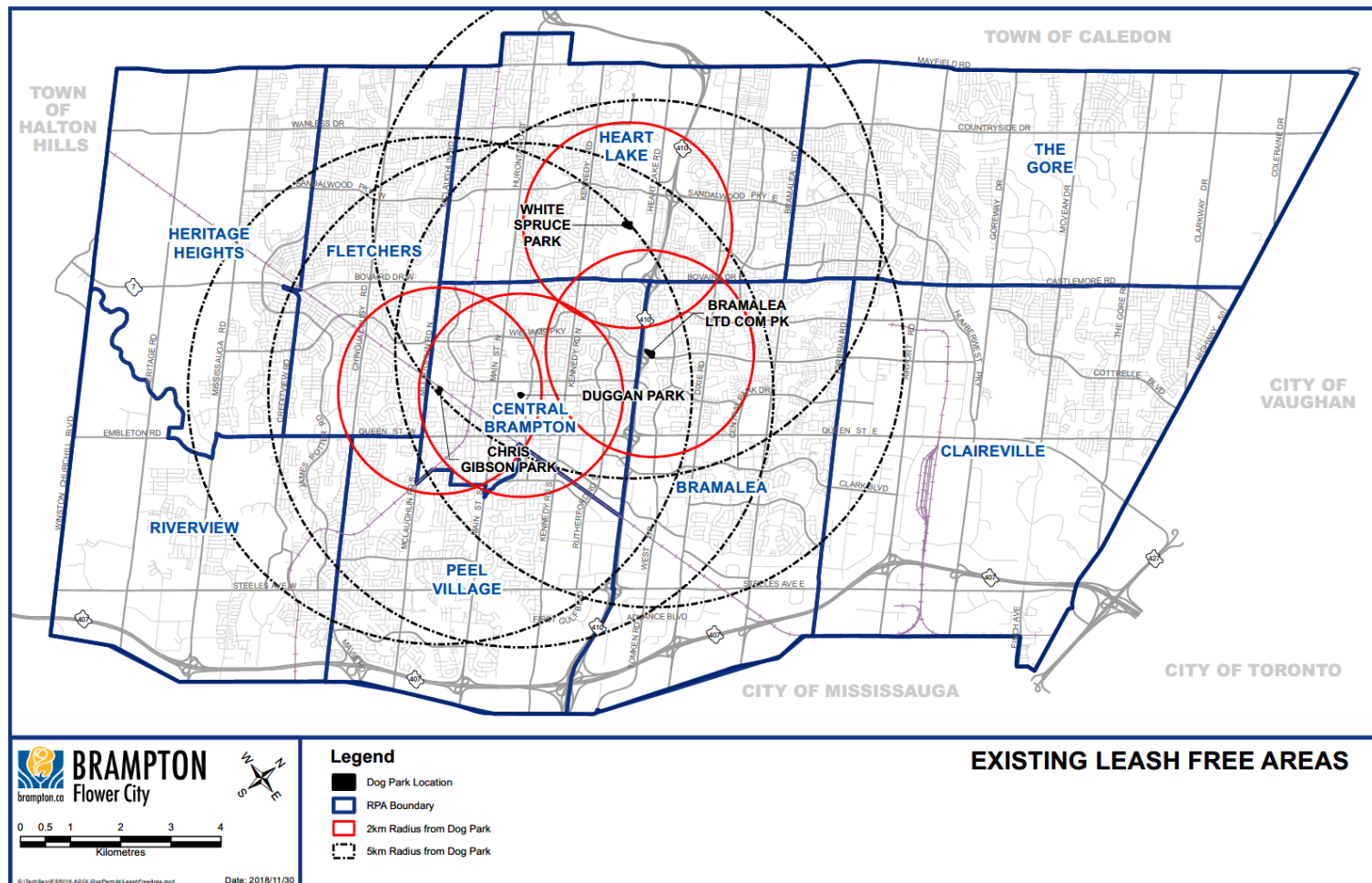


Figure 1 A concentration of LFAs located centrally in the City of Brampton. LFAs are located within 2 km of each other, with LFAs in Chris Gibson Park and Duggan Park located less than 1km from each other. The Gore (RPA “D”) and Claireville (RPA “I”) and have a noticeable lack of LFAs, most likely due to the presence of Employment lands and low population density (see Figure 2).

Figure 2 – Population Density & LFA Service Radii

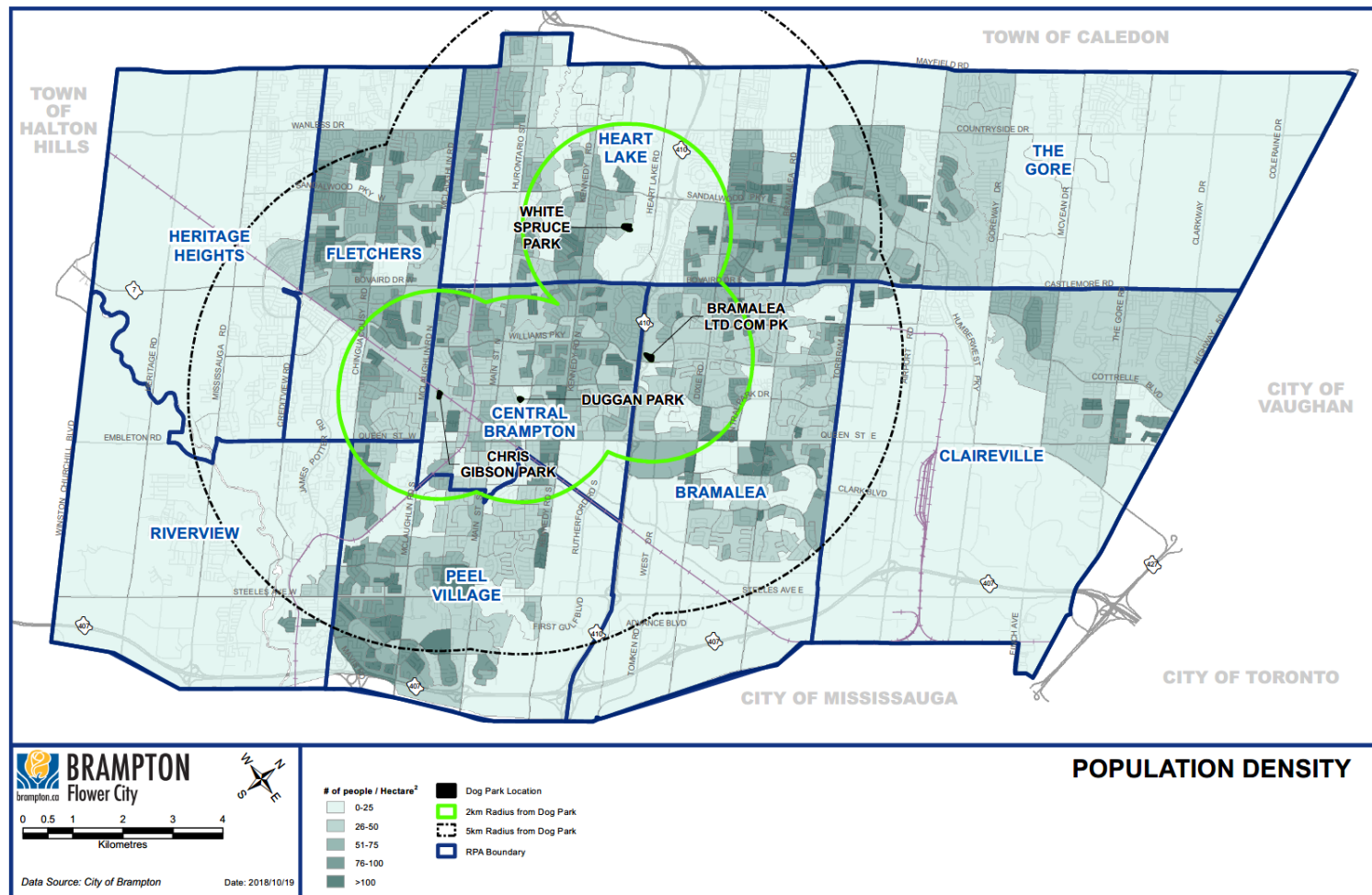


Figure 2 Existing LFAs are predominantly located in those areas with a high population density (>51 people/hectare²). High population density areas with a lack of LFAs include Fletcher's Meadow (RPA "B"), Peel Village ("H"), and between Heart Lake and The Gore (RPAs "C" and "D").

Figure 3 – Dog Licensing Density & LFA Service Radii

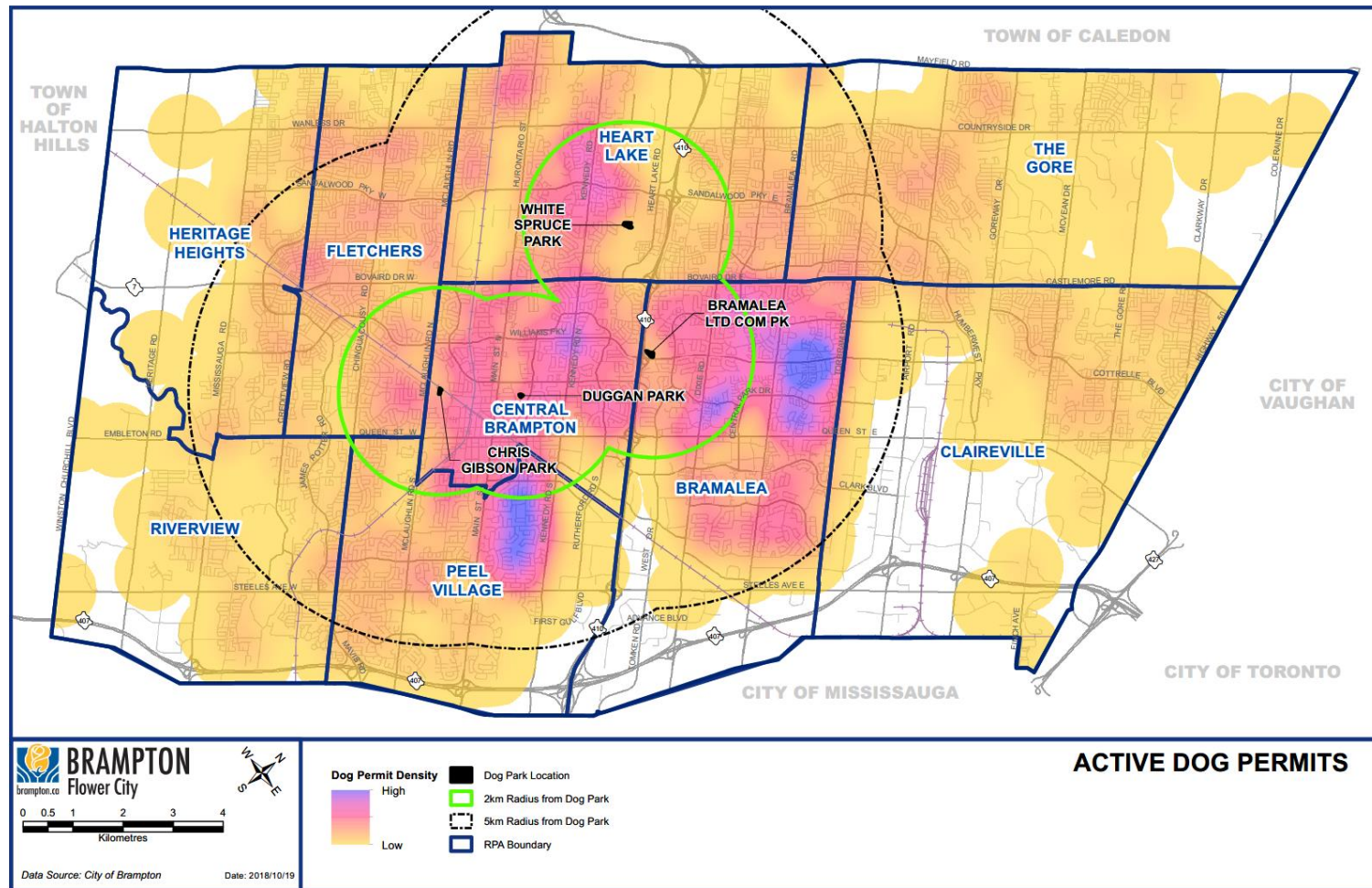


Figure 3 The average number of dog licenses issued, from low to high. A majority of licenses are located more than 2 km away from existing LFAs. In Peel Village (RPA “H”), the highest number of active permits are concentrated around Peel Village Park. In Bramalea (RPA “G”), the highest number of permits are concentrated around Jefferson Park, Jordan Park, and Greenbriar Recreation Centre.

Figure 4 – Dog Related Calls & LFA Service Radii

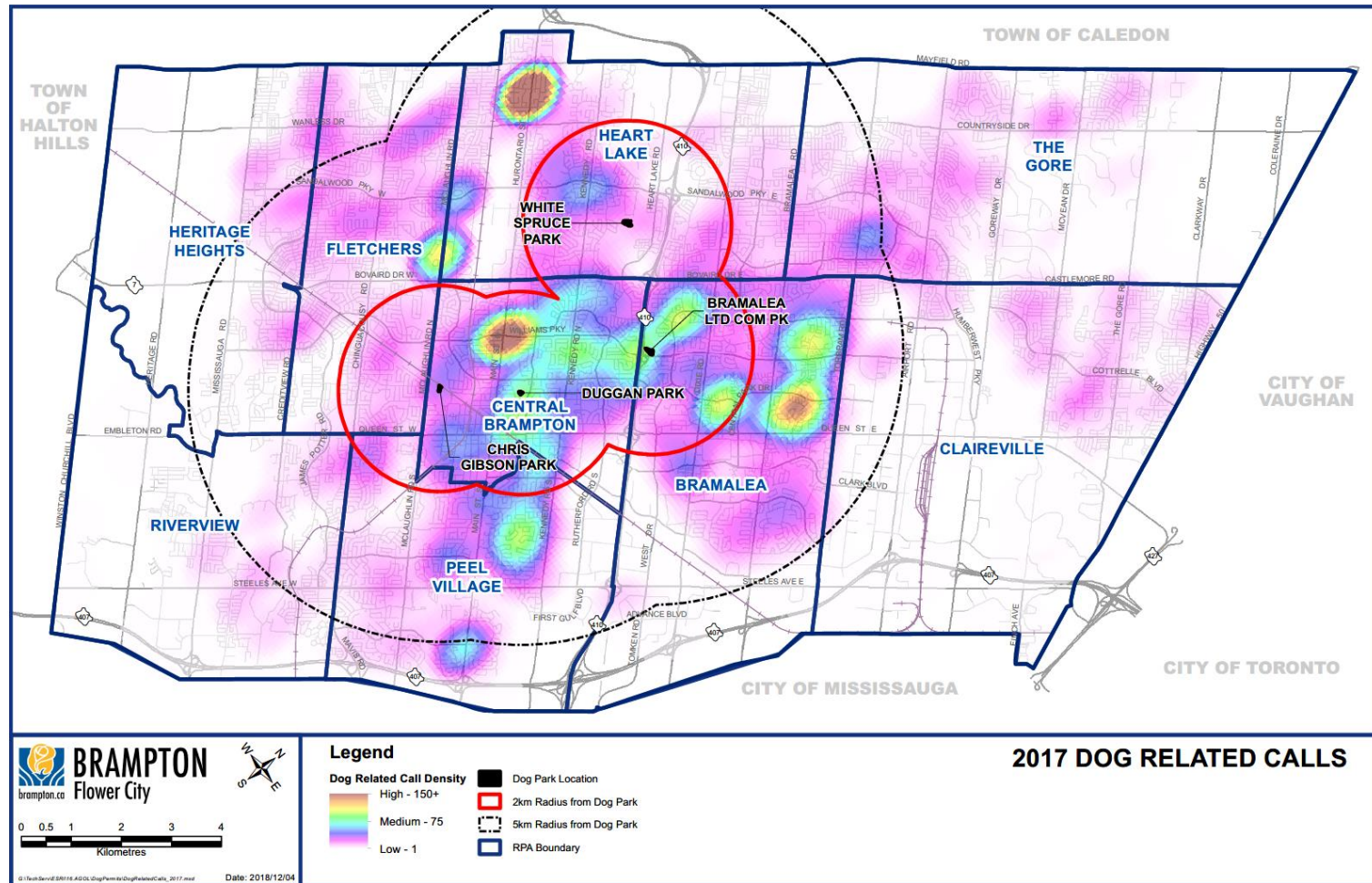


Figure 4 Dog related 3-1-1 calls are somewhat irregularly dispersed throughout Brampton. Areas with the highest call rate are located at Hurontario St. north of Wanless Dr., Main St. and Williams Pkwy., and Bramalea Rd. and Central Park Dr. These calls involve reports of dog-related nuisances such as excess noise, negligent clean-up practices by owners, off-leash dogs, and other related calls.

Figure 5 – Leash Free Area Requests 2015 – 2019

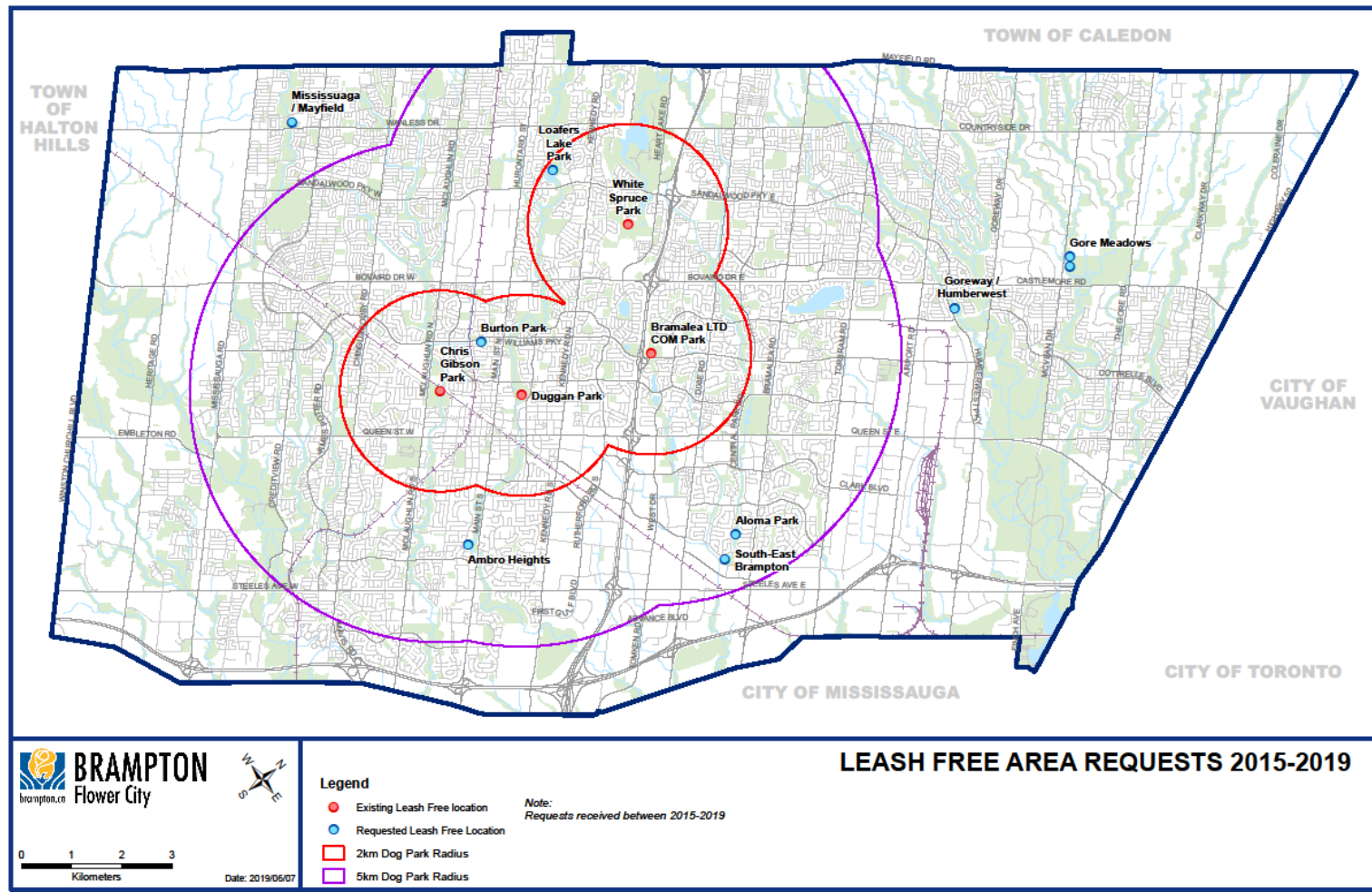


Figure 5 Nine LFA requests were submitted between 2015 and 2019, with a majority located more than 2 km away from an existing LFA. Notable LFA requests include two in The Gore and Bramalea (RPA “D” and RPA “G”) showing a clear deficiency of LFAs in these communities.

Figure 6 – Drive Times to LFA & LFA Service Radii

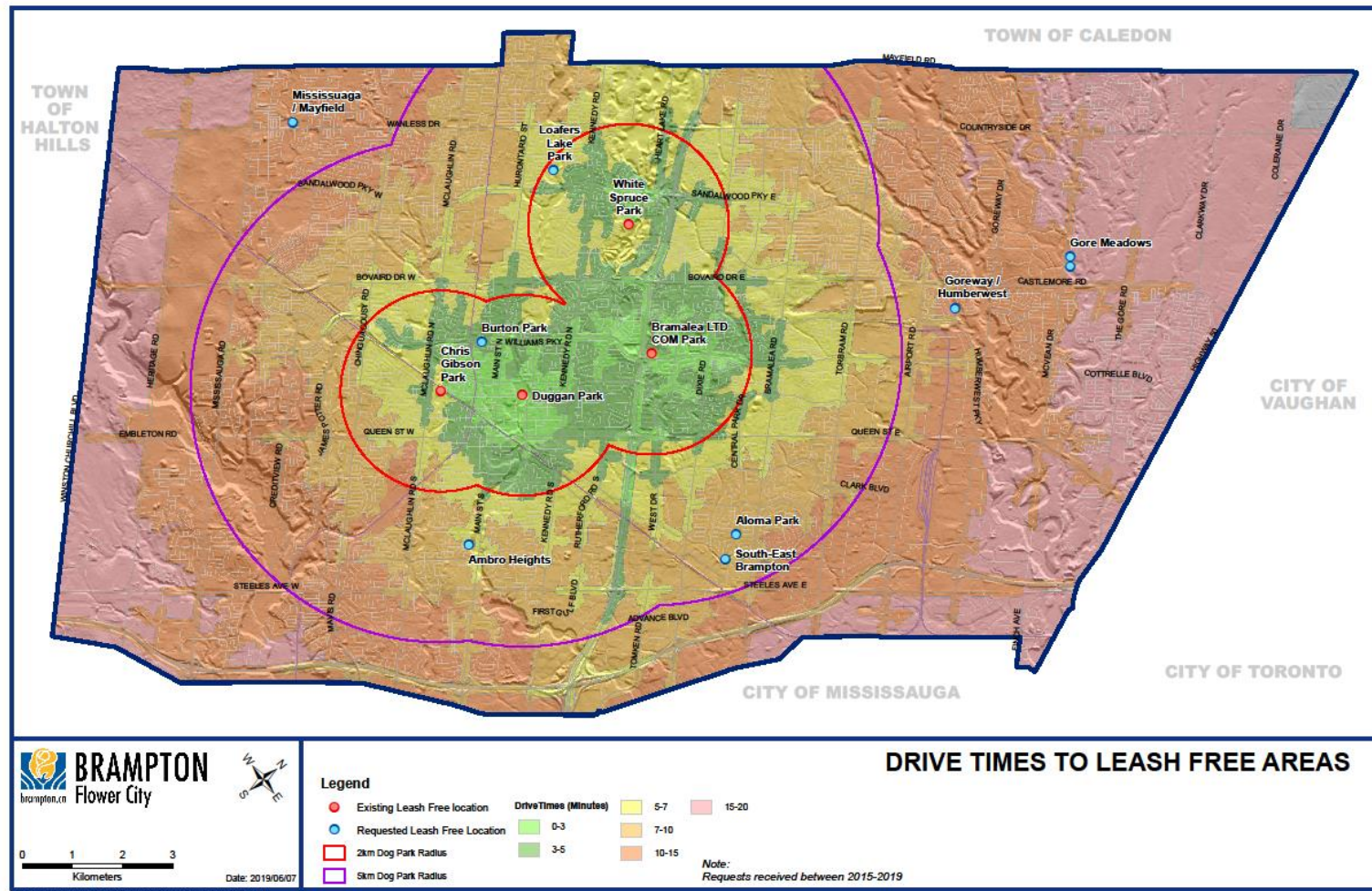


Figure 6 A majority of residents in the City are between a 7 – 15 minute drive, or within a 5 km distance from a LFA. The most underserved sites are located in The Gore (RPA “D”) and Claireville (RPA “I”) requiring a 10 – 20 minute drive to a LFA.

INTERPRETATION OF RESULTS

The results of the analysis present several notable findings. Firstly, that existing dog parks within the city are somewhat centrally distributed in areas with some of the highest population density and moderate to high dog ownership density. Secondly, there is a clear demand for LFAs in Bramalea (RPA “G”) and Peel Village (RPA “H”). Figure 3 shows a majority of registered dogs are located more than 2 km away from existing LFAs. In Peel Village, the highest number of active permits are concentrated around Peel Village Park. In Bramalea, the highest number of permits are concentrated around Jefferson Park, Jordan Park, and Greenbriar Recreation Centre. In addition, areas that contain the highest population of registered dogs also report some of the highest dog related 3-1-1 calls, indicating a clear relationship between dog owners that lack adequate facilities and other residents of the community.

There is a demand for requested LFAs immediately north of Steeles Ave and within The Gore (RPA “D”). Drive times to existing LFAs, confirms a lack of adequate facilities in areas with high dog ownership in Bramalea and Peel Village. Dog owners in these areas are required to drive up to 10 minutes, or walk up to 1 hour to access a LFA. As such, providing future LFAs in Bramalea and Peel Village can help mitigate conflicts that arise from these areas of high dog ownership. As The Gore has a relatively low density of registered dogs and 3-1-1 calls, it is of lower priority for siting future LFAs.

RECOMMENDATION

Based on the interpretation of results, the following general locations are recommended for siting future LFAs:

- **Bovaird Dr. /Bramalea Rd**

This general area is located in proximity to the city-wide Flower City Recreational Trail system, and is located centrally in an area of high residential, and moderate registered dog ownership density. This site is also between the borders of Heart Lake (RPA “C”), The Gore (“D”), and Bramalea (“G”), making it ideal for servicing multiple RPAs which contain a overall high number of registered dogs.

- **Main St. /Steeles Ave**

This general area is well situated to accommodate high dog ownership in Peel Village (RPA “H”) (Peel Village). The site is also well connected to an existing city-wide north-south trail network. Its catchment area will serve the entire population of Peel Village, including the concentration of registered dogs around Peel Village Park.

- **Goreway/Humberwest**

This general area is a requested LFA location. Although existing registered dog ownership populations are relatively low, the site is centrally located in an area of higher residential density within The Gore (RPA “D”). As such, providing an LFA on this site pre-emptively accommodates growing dog ownership trends and provides good access to dog owners in The Gore and Claireville (RPA “I”), particularly with expected population growth in these areas and planning development.

SITING GUIDELINES**Applicability:**

The following recommendations apply to new installations, or replacements. There are LFAs in the City that would not meet this criteria. Exceptions will be considered.

1.0 Location Attributes:

- 1.1. LFAs should only be permitted on City property, unless a qualified and dedicated community organization comes forward and a private partnership is deemed mutually beneficial by the city of Brampton.
- 1.2. Consideration should be given for natural drainage, with preference to tableland that is generally dry in spring and fall.
- 1.3. Consideration of Natural Heritage System (NHS) lands will be determined on a case by case basis.
- 1.4. There is no minimum or maximum size requirement.
- 1.5. Natural shading and tree canopy cover is preferred.

2.0 Proximity limitation zones:

- 2.1. LFAs adjacent to or within 50 meters of the following locations must have natural barriers or partial fencing as a minimum.
 - 2.1.1. Children's playgrounds or splash pads
 - 2.1.2. Athletic Fields/sports fields, including 'playout' buffers
 - 2.1.3. Sports courts
 - 2.1.4. In close proximity to schools
 - 2.1.5. Toboggan hills
 - 2.1.6. Ornamental gardens
- 2.2. LFAs should not be placed within 10 meters of Environmental Protection Areas, or associated buffers.

3.0 Site Design Attributes:

- 3.1. Where fencing is required, fence must be a minimum 4 feet in height, and up to 5 feet where deemed necessary.
- 3.2. When fencing is installed, a self-closing double gate is required.
- 3.3. Consideration should be given to location of required infrastructure for access to electrical, and water use.
- 3.4. Ease of access should be considered for maintenance, and emergency response.
- 3.5. Design should have consideration for accessibility and age-friendly design.
- 3.6. Natural buffers should be sought to serve as a replacement for fencing, where appropriate.
- 3.7. Privacy screening is recommended in locations adjacent to schools.

4.0 Setbacks:

- 4.1. Locating of a new LFA shall respect the following setbacks:
 - 4.1.1. Shall be no closer than 250m from a regional road ROW (without fencing); 50m with fencing.
 - 4.1.2. Shall be no closer than 50m from a local ROW (without fencing); 20m with fencing.
 - 4.1.3. Shall be at least 50m from residential properties unless separated by partial fencing.
 - 4.1.4. Shall be at least 100m from commercial properties.

Exceptions may be considered.

5.0 Amenities:

- 5.1. Compost receptacles for excrement should be provided and maintained.
- 5.2. Lighting should be considered.
- 5.3. Covered and uncovered seating nodes, including picnic tables, shall be considered.
- 5.4. Shade structures and screening for weather element protection shall be considered, including natural shade elements.
- 5.5. Natural turf or wood mulch are recommended surface types.
- 5.6. Water supply and paw-washing stations may be considered.
- 5.7. On-site parking is recommended for Destination LFAs



Site amenities are not standard, and are subject to consideration.

TYPES OF LEASH FREE AREAS

- **Neighbourhood Park Leash Free Area**

Neighbourhood LFAs are those situated within Neighbourhood Parks, with or without parking, and strong emphasis on pedestrian walkability and surrounding neighbourhood connectivity. Minimum standard amenity features expected. Full or partial fencing is recommended.

- **Destination Park Leash Free Area**

Destination Park LFAs are those situated within larger destination parks, with parking, and likelihood of additional amenity features, above the minimum standard. Fencing or natural barriers are recommended where adjacent to active recreation amenities.

- **Natural Heritage System Leash Free Area**

Natural Heritage System LFAs are situated within or abutting valley lands where appropriate to do so, and supported by Conservation Authorities, with minimum standard of amenities. Parking and fencing optional, based on site attributes. May also be incorporated as a designed trail, limiting use to walking, running, not multi-use.

RECOMMENDED DESIGN GUIDELINES

The following represent best practices and guidelines for design elements, planting materials, and general recommended requirements.

Fencing Style & Gate Closures

Fencing style should attempt to be permeable and translucent, with regard to safety and site aesthetics. Squared link fencing is the preferred recommendation as shown in Figure 5. Fencing should be a minimum 5 feet in height. Self locking double gate closures, are required for LFAs where fencing is required.

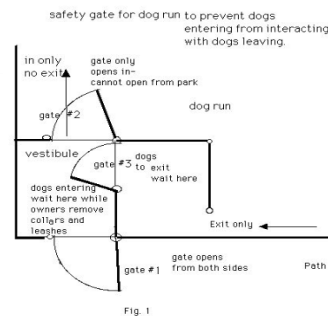
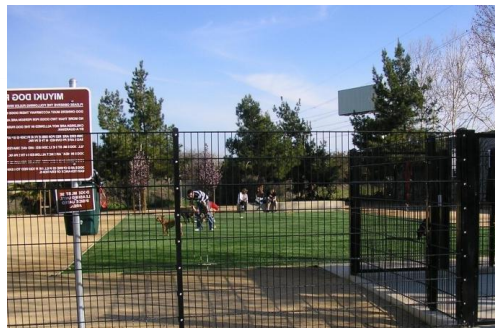


Figure 5 Miyuki Dog Park, San Jose, California (Left). Layout of a double gate enclosure (Right).

Prohibited Planting List



Although beneficial for providing shade and visual interest, certain trees, shrubs, and plants can be severely toxic to dogs if ingested. Staff recommend consulting toxic plant listings for any flora that shall be included in any LFA.

Materials

Material choice installed in LFAs can greatly impact user experience, longevity, and design of the park. The following presents a catalog of material options for ground cover and screening that may be installed in LFAs.

MATERIAL	PROS	CONS	LIFETIME COST
Artificial Turf	Does not discolour due to dog waste	May overheat under direct sunlight, damage paws	\$\$\$
	Can handle repeated traffic	Debris can impact drainage	
	Low maintenance	High maintenance	
Grass	Soft underfoot		\$
	Visually appealing	Drainage issues may cause ponding	
	Low installation cost	Easily damaged by heavy traffic	
Kennel Tiles	May be used as dog run liner or in surrounding areas where surface is overused		\$\$\$
	Interlocking, flexible fit	High cost	
	Soft		
Mulch / Woodchips	Low maintenance and cost	Needs replenishment due to decomposition	\$\$\$
	Allows adequate drainage	Risk of splinters in paws	
	Natural & recycled material	May harbour bacteria from waste	
Decomposed Granite	Sterile		\$\$\$
	Good for paths and areas with heavy foot traffic	Proper drainage required	
	Does not retain waste smell	May migrate downhill	

MATERIAL	PROS	CONS	LIFETIME COST
Shredded Rubber	Soft texture Does not attract weeds or insects	Higher cost Risk of ingestion	\$\$\$
Sand	Natural material Adequate drainage	Difficult to maintain and keep clean Not accessible for mobile devices May overheat under direct sunlight, damage paws	\$\$

FENCING & SCREENING			
MATERIAL	IMAGE	PROS	CONS
Woven wire		Easy to install Inexpensive Concrete ledge may be poured under the frame to prevent dogs from digging	May be fragile
Chain Link Fencing		Easy to install Inexpensive and durable	May be fragile / distorted over time



Minimum Standard Features

- Waste and excrement collection containers, and pick up bag dispensers
- Fencing and double-gate self latching closure, where required
- Signage

Additional Features for Consideration

- Dedicated 'small and shy dog' area
- Paw washing station
- Dog drinking fountain
- Lighting fixtures
- Dedicated parking
- Social seating spaces (Picnic tables, covered or uncovered seating)
- Shaded features, including dog-run area, also used for sudden inclement weather
- Agility training features

Selection of additional features is based on budget availability, Region of Peel water connection permits and appropriateness based on site attributes, and design.

Accessibility

The City of Brampton is committed to accessibility. The City's mission is to be a vibrant, safe and attractive city of opportunity where efficient services make it possible for families, individuals and the community to grow, prosper and enjoy a high quality of life. When designing and implementing new LFAs, consideration must be given to provide full access where possible.

Considerations for design criteria may include:

- Accessible parking
- Hard surfacing
- Depressed curbs
- Gradual grading and slope
- Accessible gated entrances and turn around space
- Edge protection (where slope and grade changes present, including railings)
- Rest areas along path of travel to LFA (where not in close proximity to parking)
- Viewing areas (inside and outside of fenced LFAs)
- Accessible transitions from pathways
- Accessible seating



Signage

Design should consider signage having specific regard for:

- Address information, name and hours
- Emergency and City contact information
- Leash Free Area Rules, and Dog Licensing By-Law
- Park Status signs
- Waste bin marker
- Obstruction markers
- Directional signage
- Education signage

LEASH FREE AREA RULES

City of Brampton Dog Licensing By-Law (250-2005)

In any off-leash area of each park listed in Subsection (c), the following provisions shall apply:

Every owner shall clean up after his or her dog.

No owner shall bring to the off-leash area any potentially dangerous dog, dangerous dog, pit bull, or any dog, which has a history of aggressive behaviour to other dogs or human beings.

Each dog must be vaccinated.

Every owner of a dog shall ensure the dog is wearing a collar and current City License at all times.

No puppy under four months of age is permitted.

Each dog shall be spayed or neutered.

No dog shall be left unattended.

Each owner shall carry a leash for each dog at all times.

There shall be a limit of 3 dogs per person per visit.

Children under ten years of age are prohibited.

Each dog shall be leashed when it enters or leaves the park.

Each owner assumes all risks by entering into the park.⁶

LEASH FREE USER GROUPS

LFAs in several municipalities, such as Mississauga, Oakville, Richmond Hill, Milton, and Halton Hills rely on dog advocacy user groups to site, fund, and maintain dog parks (Table 1). Leash-Free Mississauga, for example, is an affiliated volunteer group with the City of Mississauga.

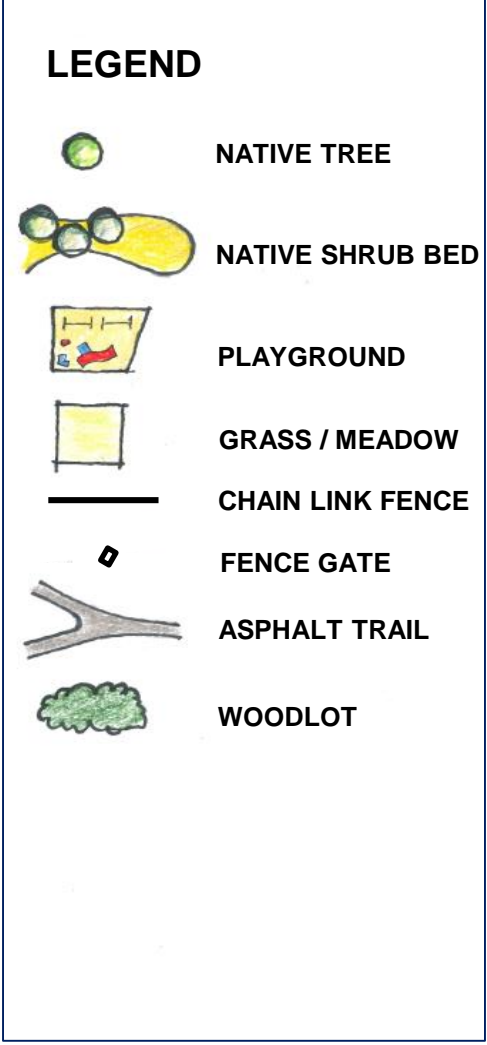
⁶ City of Brampton Dog Licensing By-Law (250-2005)

Table 1. Membership rates for various dog owner groups

DOG OWNER GROUP	MEMBERSHIP COST	USE OF FUNDS
Leash-Free Mississauga	1 dog - \$15/year 2 – 4 dogs - \$20/year	Construction of new LFA, maintenance
W.O.O.F Oakville	\$20/year, plus \$2 for each additional dog (max 3)	Maintain and purchase park amenities (shelters, benches, waste bags, trees)
Richmond Hill K9 Klub	Free	N/A
Leash Free Milton	1 Dog - \$10/year 2 or more dogs - \$15/year	Maintain and purchase park amenities (gazebos, picnic tables, grass seed)
Leash Free Halton Hills	\$20/year \$35/2 years	Park improvements, implementation of new LFAs

No similar dog advocacy group exists in the City of Brampton. Establishing a similar advocacy group ensures not only adequate use and awareness of LFAs, and can help foster a sense of community among this demographic. As such, development of future LFAs should consider establishing LFAs that draw support from dog owner across the region.

APPENDIX B



CAMDEN PARK EAST RE-DESIGN
(LEASH FREE AREA)
CONCEPT

Date: 2020-11-17

Subject: Replacement of On-board Cameras and Video Recorders on Brampton Transit Buses

Secondary Title: Request to Begin Procurement – For the Replacement of On-board Cameras and Video Recorders on Brampton Transit Buses

Contact: Ivana Tomas, Director, Transit Services
Ivana.tomas@brampton.ca 905.874.2750 ext. 62330

Report Number: Brampton Transit-2020-422

Recommendations:

1. That the report titled; **Request to Begin Procurement - For the Replacement of On-board Cameras and Video Recorders on Brampton Transit Buses (EG.x/2020)**, to the Committee of Council meeting of December 2, 2020, be received; and
2. That the Purchasing Agent be authorized to begin procurement for the **Replacement of On-board Cameras and Video Recorders on Brampton Transit Buses.**

Overview:

- To obtain authorization to begin procurement for the Replacement of On-board Cameras and Video Recorders on Brampton Transit Buses for a Six (6) Year Period with the option to renew the Contract for Two (2) Additional Two (2) Year Periods.
- Existing on-board cameras and video recorders on Transit buses are at the end of their useful life, requiring replacement.
- Upgrades to include newer technologies such as digital cameras and new features and functions, such as tamper proof and higher quality of video to continue providing increased safety for our riders and operators.

- **This project is funded through the Investing in Canada Infrastructure Program (ICIP).**
- **Staff is requesting authorization to engage a qualified vendor to provide a turnkey solution to replace the existing on-board security equipment, fleet-wide.**
- **A competitive procurement process will be utilized to ensure that the supplier offering the highest valued solution will be contracted by the City.**

Background:

The existing security cameras and Digital Video Recorders (DVR's) were originally installed on the bus fleet over 10 years ago, as part of the Smartbus Program. This equipment is reaching the end of its useful life.

The security cameras ensured the safety of our riders and operators. Video footage is required for many reasons including safety reviews, collisions and claim investigations. Additionally, video footage captured onboard buses is often relied upon to assist in active Police investigations.

Current Situation:

DVRs over the past 18 months have started to fail and we have been replacing them on a fix-as-fail basis. This new project will replace cameras and DVRs on the entire bus fleet, which includes approximately 133 Brampton Rapid Transit (Züm) vehicles and approximately 327 Conventional route vehicles. Upgrades include newer technologies (digital cameras) and new features and functions (tamper proof, higher quality of video) to continue providing increased safety for our riders and operators.

Corporate Implications:

The new security equipment on-board Transit buses will provide numerous benefits for the City of Brampton. Instances of lost or unavailable video footage currently experienced will be reduced. Having reliable equipment onboard buses will ensure that any traffic collisions or other incidents which may compromise the safety of riders and the public are captured and readily available as resources for impending claims or Police investigations. This will result in improved accuracy of claims being resolved, and greater accountability of any parties responsible.

Overall, the Transit Bus camera system upgrade will result in greater safety for Transit riders, Transit operators and the general public.

Purchasing Comments:

A public Procurement Process will be conducted and the Bid submissions shall be evaluated in accordance with the published evaluation process within the bid document. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Financial Implications

Funding for the replacement of Transit on-board camera's and digital video recorders (DVR's) is available from capital project #194610-001. This project was approved by City Council as part of the 2020 budget process and recently received final (Federal) approval for funding through the Investing in Canada Infrastructure Program (ICIP) in July 2020.

Term of Council Priorities:

This report achieves the Strategic Plan of Move and Connect by keeping people moving efficiently by maintaining Transit's fleet of urban Transit buses in a state of good repair, ensuring seamless delivery of Transit services to the community.

Living the Mosaic – 2040 Vision

This report directly aligns with the vision that Brampton will be a mosaic of safe, integrated transportation.

Conclusion:

It is recommended by staff that Council authorize the Purchasing Agent to commence procurement, as described in this report.

Authored by:

Vedran Stankovic

Contract Administrator, Transit

Reviewed and Recommended by:

Ivana Tomas

Director, Transit Services

Approved by:

Alex Milojevic

General Manager, Transit

Submitted by:

David Barrick

Chief Administrative Officer

Date: 2020-11-19

Subject: Various Street and Park Naming Requests

Contact: Peter Fay, City Clerk, Legislative Services, peter.fay@brampton.ca

Report Number: Legislative Services-2020-337

Recommendations:

1. That the report titled: Various Street and Park Naming Requests, to the Committee of Council meeting of December 2, 2020, be received; and
2. That the following names be approved and available for future use through the commemorative naming process for City streets, in accordance with the Asset Naming Policy:
 - a. Amrik,
 - b. Sindh,
 - c. Irvine,
 - d. Mustafa,
 - e. Metis,
 - f. Fiji; and
3. That the following names be approved and available for future use through the commemorative naming process for City parks, in accordance with the Asset Naming Policy:
 - a. Ciasullo,
 - b. Manitoba or Winnipeg
4. That Committee consider and provide direction regarding the following asset name requests:
 - a. Emilio's Way (partial trail name), and
 - b. Oliveira (new street name).

Overview:

- This report recommends various street and park names for inclusion on the City's respective Master List of Street Names and Master List of Park Names, in accordance with the City's Asset Naming Policy.
- A number of requested street and park names have been submitted this year, both from the public and Members of Council.
- Some requested names are either not recommended for approval in consideration of concerns raised by the Region of Peel Street Naming Committee (in the case of street names) or provided without recommendation for Council's consideration and discretion in asset naming, in accordance with the Asset Naming Policy.
- City Council recently made various park and facility commemorative name and renaming decisions, which included a public commenting period that has now expired, with few if any comments received. These decisions can now proceed to implementation.
- The commemorative renaming of South Fletchers Sportsplex and Flower City Senior Centre removes these facilities from the Council approved *Sponsorship Asset Inventory List for Naming Rights* thereby limiting the ability of these facilities to generate future revenue for the City.
- Staff will continue to report at regular intervals regarding requested street and park names for Council's consideration.

Background:

In March 2019, Council adopted a new [Asset Naming Policy](#) (Resolution C067-2019 and Recommendation CW101-2019), which rescinded the previous 2005 Street Naming Policy and 2017 Parks and Open Space Policy and replaced the Municipal Naming and Corporate Signage Program. The Asset Naming Policy is to be read in conjunction with the [Sponsorship and Naming Right Policy](#).

In June 2020, a new webpage and online form has been designed for centralized intake, information, public review and decision reporting for commemorative naming of assets at: <https://www.brampton.ca/EN/Business/planning-development/Pages/Naming-CityAssets.aspx>

In August 2020, staff reported to Council on the [review process for commemorative street and park naming requests](#).

This report advises Council of received street and parking naming requests and provides staff recommendations. This report also updates Council on previous Council asset naming approvals and the public commenting period.

Current Situation:

Street Name Requests:

Appendix 1 lists recent street names submitted to the City for approval and the recommendation of the Peel Street Names Committee, along with the City staff comment and recommendation including review with the City's Asset Naming Coordinator for street names.

The following street names are identified for approval and refusal, through the commemorative naming process for City streets, in accordance with the Asset Naming Policy:

Street Names Identified for Approval	Street Names Not Approved	Street Names for Council Direction	Street Names Under Review
Amrik Sindh Irvine Mustafa Metis Fiji	Cara Monahan Duncan Wells Bhangal	Oliveira	Deshpande Spina Diamond Zubeda Ghani Brown

Any proposed street name or renaming requires consideration and approval by the Peel Street Names Committee before it can be authorized by the City for use. The Committee reviews all street names proposed for new development and the renaming of existing streets, regardless of jurisdiction, to ensure there is no duplication, whether it sounds similar to existing or approved street names, is difficult to spell, or is difficult to pronounce in an emergency situation.

A number of other street name requests received from the public are currently under review by the Peel Street Names Committee and City staff and will be reported to Council in a future report.

Park Name Requests:

Appendix 2 lists the recent park names submitted to the City for approval and the City staff comment and recommendation.

The following park names are identified for approval or Council direction, in accordance with the Asset Naming Policy:

Park Names Identified for Approval	Park Names for Council Direction
Ciasullo Manitoba or Winnipeg	Emilio's Way (Deo) Duncan

Some street name requests also requested consideration as park name requests, if not approved as street names. Any of those name requests not approved as street names will be reviewed by City staff and reported to Council in a future report.

Recent Council Naming Decisions:

City Council recently approved various park and facility commemorative names and renaming, which included a public commenting period that has now expired.

Asset Naming and Re-Naming Decision	Commenting Period End Date	Public Comments Received
Renaming South Fletcher's Sportsplex to Susan Fennell Sportsplex	October 30, 2020	One comment received in opposition.
Naming future basketball court at Bruce Beer Park after Marc Eversley	October 30, 2020	No comments received.
Naming park to be located at Goreway Drive and Humberwest Parkway after former Councillor John Sprovieri	October 30, 2020	No comments received.
Renaming Flower City Seniors Centre to Bob Callahan Flower City Seniors Centre	October 30, 2020	No comments received.
Naming Shahbaz Bhatti Park	October 30, 2020	One comment received.

The Council decisions can now proceed to implementation.

Corporate Implications:

Financial Implications:

There are no direct financial implications from this report. Naming requests and Council decisions on asset naming and re-naming will be accommodated within approved department budgets.

Other Implications:

Sponsorship:

Both South Fletchers Sportsplex and Flower City Seniors Centre were on the Council approved *Sponsorship Asset Inventory List for Naming Rights*. The commemorative renaming of these two assets removes the ability to sell them for exterior naming rights and generate future revenue for the City.

Council Resolution 364-2020 approved the renaming of the South Fletchers Sportsplex to "The Susan Fennell Sportsplex" unless there is a potential sponsorship agreement negotiation currently underway. There was not a potential sponsorship agreement negotiation underway at that time, however, the Sponsorship team has received interest in the naming rights to the South Fletchers Sportsplex since the announcement of the renaming of Brampton Soccer Centre to Save Max Sports Centre. The estimated lost

revenue to the City is significant as a result of the commemorative renaming of the South Fletchers Sportsplex.

Term of Council Priorities:

This report supports the Term of Council priorities of a Well-Run City and celebrating our Mosaic by facilitating community engagement in building our City that is reflective of its diverse communities and history.

Conclusion:

This report provides information to Council regarding current street and park naming requests with staff recommendations for approval for certain requests.

Authored by:

Peter Fay, City Clerk
Legislative Services

Reviewed and Approved by:

Derek Boyce, Acting Commissioner,
Community Services

Approved and Approved by:

Richard Forward, Commissioner,
Planning, Building and Economic
Development

Submitted by:

David Barrick,
Chief Administrative Officer

Appendix 1
Current Street Name Requests (November 2020)

Street Name Request	Peel Street Names Committee Decision	City Staff Recommendation
<p>Cara Alessia Cara – Brampton born singer and songwriter.</p> <p>Request for use of name in new development in Ward 10 at a southwest corner of Mayfield Road and McVean drive (File no.21T-18003B; C08E17.011)</p>	<p>“Cara” and “Alessia Car” assessed.</p> <p>“Cara” not approved based on the “Too Many” policy (in the operation of the emergency services addressing response system, the first three letters of a street name are entered with a maximum of 30 street names viewable at one time; any over 30 street names starting with the same first three letters no longer approved).</p> <p>“Alessia Cara” not approved based on the “Spelling” policy (proposed street name that causes confusion with respect to its spelling or which may be spelled in two or more different ways.)</p>	<p>Do not add to Master Street Name List.</p> <p>Consideration for a ceremonial street name or other City asset naming consideration at some future point.</p> <p>“Alessia Cara” name to be reviewed in entirety. <i>(Peel Guidelines say – “Two-name streets, where possible will be changed into one-name streets.”)</i></p>
<p>Amrik Amrik Sandhu – Brampton resident for last 20 years; recently passed away in May 2020; former President of the Vales of Humber Seniors Welfare Club.</p> <p>Request for use of name in new development in Ward 10 at a southwest corner of Mayfield Road and McVean drive (File no.21T-18003B; C08E17.011)</p>	<p>Only “Amrik” assessed.</p> <p>No issue.</p> <p>Approved.</p>	<p>Add to Master Street Name List – intended use by developer for proposed subdivision in Ward 10.</p>
<p>Oliveira Jack Oliveira - Brampton resident of Portuguese heritage, leads North America’s single largest construction union (LiUNA Local 183); awarded the Portuguese Order of Entrepreneurial Merit.</p>	<p>Only “Oliveira” assessed.</p> <p>Committee did not refuse name, but questioned whether name request is suitable for street naming consideration given prevailing municipal naming policy.</p>	<p>No staff recommendation - for Council consideration and decision as discretion is available to Council in determining “significance” of individual contribution to municipality.</p> <p>The street name request does not appear to align with Section 5.3 of the Asset Naming Policy (Use of People’s Names).</p>
<p>Monahan</p>	<p>Only “Monahan” assessed.</p>	<p>Do not add to Master Street Name List.</p>

Street Name Request	Peel Street Names Committee Decision	City Staff Recommendation
Sean Monahan - Brampton resident, NHL hockey player	Not approved based on the “Too Many” policy (in the operation of the emergency services addressing response system, the first three letters of a street name are entered with a maximum of 30 street names viewable at one time; any over 30 street names starting with the same first three letters no longer approved).	Consideration for other City asset naming consideration at some future point.
Duncan Historical context - The Duncan family settled in Toronto Gore Township in approximately 1881; originally settled on the 7th Line East (now Goreway Drive), Lots 6-10, Concession 8. From their initial settlement until the current time, a total of 23 Duncans have been property owners in the area, with one still residing on the road. Given vast family history in the area and a pioneering farming family, request for street name in Goreway Drive area between Highway 7 and Castlemore Road. Street name request made for Ward 8 or park name request if street name not approved.	Not approved based on the “Too Many” policy (in the operation of the emergency services addressing response system, the first three letters of a street name are entered with a maximum of 30 street names viewable at one time; any over 30 street names starting with the same first three letters no longer approved).	Do not add to Master Street Name List. Consideration for other City asset naming consideration at some future point.
Wells William Wells – Brampton resident since 1958; passed away in 2013; Canadian Forces veteran, Warrent Officer William Wells is featured on a City street light mast arm banner for Remembrance Day ceremonies.	Not approved based on the “Too Many” policy (in the operation of the emergency services addressing response system, the first three letters of a street name are entered with a maximum of 30 street names viewable at one time; any over 30 street names starting with the same first three letters no longer approved).	Do not add to Master Street Name List. Consideration for other ceremonial street name or City asset naming consideration at some future point.
Sindh Sindhi Association of North America (SANA), is a cultural organization of Sindhis from the Sindh Province of Pakistan. Sindhi community is spread all across GTA with majority residing in Brampton, specifically in the west part of City. Sindh is a region where one of the earliest, world-renowned, Indus Valley civilization (2300 BC - 1760 BC) flourished, the oldest civilization on earth. Sindh is home to two UNESCO World Heritage Sites –	No issue. Approved.	Add to Master Street Name List

Street Name Request	Peel Street Names Committee Decision	City Staff Recommendation
the Historical Monuments at Makli , and the Archaeological Ruins at Moenjodaro .		
Bhangal Honour contributions made to Brampton by Bhangal family through business and philanthropy over the years, including “In-n-Out” Car Wash. Park name request made if street name not approved.	Not approved based on “Too Similar” policy (proposed street name that sounds similar to an existing street name – Bengel Road).	Do not add to Master Street Name List. Consideration for other City asset naming consideration at some future point.
Irvine Emily Irvine - Living in the Victorian era where women were almost exclusively housewives, and the limited occupations available to them were seen as temporary measures to abandon after marriage, Emily Irvine pushed against the glass ceiling. Emily attended the medical school at Trinity College, University of Toronto, graduating in 1890. She was conferred a special degree by Trinity College in 1891, in recognition of her outstanding work in biology and pathology. Irvine is of local note as the first female physician to practice in Peel County, setting up in Brampton. She would later move to Toronto, where she was noted to be particularly successful in the treatment of children's diseases.	No issue. Approved.	Add to Master Street Name List
Mustafa Sophia Mustafa (1922-2005) moved to Canada in 1989, living in Brampton until her death. During this time, she wrote two novels, the second of which was published posthumously. Of Kashmiri descent, she grew up in Kenya. After marrying she moved to Tanganyika, and was involved in its independence movement, which created Tanzania. As a member of the nation's Legislative Council and later its Parliament, Mustafa was among the earliest non-white female legislators in Africa.	No issue. Approved.	Add to Master Street Name List
Metis This is the 150th anniversary of the province of Manitoba, created by the Manitoba Act. Key to the province's story are the Metis. The 2016 census reported that 1,255 Bramptonians self-identify as Metis. The Metis Nation of Ontario operates a Brampton-Métis	No issue. Approved.	Add to Master Street Name List

Street Name Request	Peel Street Names Committee Decision	City Staff Recommendation
Family Wellbeing Program at 350 Rutherford Road South. The offices also serve as the headquarters of the Metis Nation of Ontario Credit River Métis Council.		
<p>Fiji Fiji Multicultural Society of Ontario request to name a street in honour of Fiji's 50th Independence Anniversary.</p> <p>Approved for consideration by Council Resolution C386-2020:</p> <p style="padding-left: 40px;">That the correspondence from Sam Basra, Patron, Fiji Multicultural Society of Ontario, dated October 6, 2020, to the Council Meeting of October 14, 2020, re: Request to Name a Street in Honour of Fiji's 50th Independence Anniversary, be received; and</p> <p style="padding-left: 40px;">That the request for a street name be referred to the Peel Street Naming Committee for consideration.</p>	<p>No issue.</p> <p>Approved.</p>	<p>Add to Master Street Name List</p>
<p>Deshpande Gangdhar "George" Deshpande is a 50-year resident of Brampton, a long-time library staff member, and one of the first South Asian residents of note.</p> <p>Deshpande began his career as a librarian at academic and special libraries in India, then at the Sudbury Public Library. Fifteen years into his career, he joined the Township of Chinguacousy library system in 1969, as a reference librarian.</p> <p>The Township of Chinguacousy and Town of Brampton libraries merged in 1974 as the Brampton Public Library. Deshpande would eventually become the head of reference, and the branch manager.</p> <p>During this time, he helped found the Region of Peel's archival record program in the 1970s, which later became part of what is now PAMA. (He also served as the chair of the Peel Heritage Complex around 2000)</p> <p>In 1996, around two years after his retirement, the reference collection at the Chinguacousy branch of the Brampton Public</p>	<p>Currently under review</p>	<p>Recommendation to be provided to Council at future date</p>

Street Name Request	Peel Street Names Committee Decision	City Staff Recommendation
<p>Library was named in his honour. This naming gradually faded away, as the library diminished its reference collection, and later mixed the remaining volumes with the circulating collection.</p> <p>Park name request made if street name not approved.</p>		
<p>Spina Honour the Spina family which immigrated from Boiano, Italy in the late 1950s and settled in Brampton in 1970s. The family established Spina's Steel Workers Company Limited in 1976, known for their quality and supplying the City of Brampton and neighbouring regions with steel structures, highway lighting poles and traffic systems to help with Brampton's ever growing city. The Company is set to celebrate 45 years of service within the City of Brampton in 2021, with two generations of family members currently living in Brampton. Request is to remember the family's hard work (and original immigrants, now grandparents) and recognize their success in Brampton.</p> <p>Request is for street name in Wards 2 or 6, within Heart Lake area is preferred. Park name request made if street name not approved.</p>	Currently under review	Recommendation to be provided to Council at future date.
<p>Diamond Kirk Diamond – Brampton resident and Juno Award Winner Kirk Diamond is singer, songwriter, producer and social activist. As a member of The Movement of Ahryel, the band has opened for international reggae musicians. The two-time Juno Nominee was awarded his first Juno Award in 2018 for Reggae Recording of the Year. This request is made to celebrate diverse local talent. http://www.kirkdiamondmusic.com/about.html</p> <p>Rename Jewel Crescent or Kalahari Road or surrounding streets in Ward 9. If not possible, then elsewhere in the City or a new street name. Park name request made if street name not approved.</p>	Currently under review	Recommendation to be provided to Council at future date.
<p>Zubeda One of the names of the founders of the company – Digram Developments. The importance of these names bring significant impact to the community and of the work that we do.</p>	Currently under review	Recommendation to be provided to Council at future date.

Street Name Request	Peel Street Names Committee Decision	City Staff Recommendation
Request for use of name in new development in Ward 9 (File: C05E16.004 & 21T-17006B)		
Ghani One of the names of the founders of the company – Digram Developments. The importance of these names bring significant impact to the community and of the work that we do. Request for use of name in new development in Ward 9 (File: C05E16.004 & 21T-17006B)	Currently under review	Recommendation to be provided to Council at future date.
Brown One of the names of the founders of the company – Digram Developments. The importance of these names bring significant impact to the community and of the work that we do. Request for use of name in new development in Ward 10	Currently under review	Recommendation to be provided to Council at future date.

Appendix 2
Current Park Name Requests (November 2020)

Park Name Request	City Staff Recommendation
<p>Ciasullo Request to name a new park as part of proposed subdivision development at Mayfield and Airport area after the Ciasullo Family, in memory of the tragic loss of Mother Karolina and daughters Klara, Lilianna and Mila in June 2020 at the intersection of Torbram Road and Countryside Drive.</p>	<p>The name be added to the Master List of Park Names for future use, and that staff work with the family and developer to identify a potential park location and contemplative area.</p> <p>The Asset Naming Policy is not intended to commemorate an individual's death (i.e., a Memorial). Memorializing an individual's passing should occur through the City's Memorial Bench and Tree Program, or other appropriate method of family memorialization.</p> <p>However, Council precedent is established with renaming of Weybridge Park to Neville-Lake Park in 2019, based on family consultation and nearby school the children attended. The project included a path to a contemplative seating area surrounded by stone work, decorative fencing, a commemorative plaque and plantings.</p> <p>Similar contemplative elements may be considered for an appropriate park to commemorate the family.</p>
<p>Deo Request to name a pathway in the Castlemore area as "Emilio's Way" in honour of Emilio Deo to commemorate his significant and everlasting contributions to that pathway itself, to the City of Brampton, and to various municipalities in Ontario in his role a land use planner.</p> <p>The requested pathway to be named is a paved pathway with bridge on North side of Ryckman Lane, which connects Ryckman Lane to Fenton Way.</p> <p>Emilio Deo, who passed away at the young age of 29 years old, in June 2020, lived in Brampton his entire life. Emilio was a pioneer of various trails in the Forestbrook/Ryckman neighbourhood, and was dedicated to creating and maintaining</p>	<p>No staff recommendation - for Council consideration and decision as discretion is available to Council in determining "significance" of individual contribution to municipality.</p> <p>The Policy does not contemplate partial asset naming (e.g., a portion of a trail system) as it creates problems with naming, wayfinding, maintenance, etc. The Policy does allow for naming of "Major Network Recreational Trails or Pathways." The subject trail section is not considered a "Major" component of the</p>

Park Name Request	City Staff Recommendation
<p>scenic pathways for the entire neighbourhood to enjoy. He would often ride his bike through the surrounding forests, with gardening sheers, forging breath-taking pathways through the forested areas. Emilio often maintained those pathways by riding his bike through them, and by removing any debris or fallen trees. In fact, the pathway described in the attached naming request form was initially pioneered by Emilio to travel to Fenton Way where his best friend lived.</p> <p>Over time, and based on Emilio's efforts, he created a scenic trail which connected Ryckman Lane to Fenton Way. Eventually, that trail was paved, perfected and bridged by the City of Brampton.</p> <p>Emilio always used to say that it was one of the most beautiful trails in the City, and that is where he formed some of his most cherished memories as a child, as a teenager and as an adult.</p> <p>As a professional land use planner working in the GTA, Emilio, became involved in the City's Toronto Gore redevelopment process, as it related to the Forestbrook/Ryckman neighbourhood. Emilio frequently met with neighbouring homeowners and representatives from the City to obtain their input and feedback on these proposed developments. Emilio was vigorously committed to ensuring that the character, natural greenery, and overall façade of the Forestbrook/Ryckman neighbourhood was properly maintained throughout the redevelopment process. Emilio was the leader of this initiative on behalf of the neighbourhood, and received consummate support for this initiative by all of the surrounding residents. Emilio demonstrated excellence, courage and exceptional service to the citizens of Brampton through his various initiatives. He promoted Brampton as being one of the best places to live in the world.</p>	<p>pathway system, but the portion between Fenton Way and Ryckman Lane is a defined segment, and would not be part of a future larger north/south trail system that would extend from north of this location all the way to Claireville Conservation Area. At most, this segment may intersect a future larger trail system, and hence, would be appropriate, should Council decide to the defined segment naming in lieu of the family pursuing an application to the Memorial Bench and Tree Program.</p>
<p>Manitoba or Winnipeg Request to name a park after Manitoba or Winnipeg to commemorate the 150th anniversary of the province of Manitoba, created by the Manitoba Act.</p> <p>Many of the most prominent citizens of the province, during the late 19th and early 20th century, were born and raised in the Town of Brampton, or areas of Peel County that have since become part of the City of Brampton.</p> <p>- Brampton Mayor William Edwin Milner moved to Winnipeg for business, working as a grain merchant, and serving as VP of an insurance company, president of the Winnipeg Grain Exchange, secretary of the Winnipeg Board of Trade, and president of a building association.</p>	<p>The name be added to the Master List of Park Names for future use.</p>

Park Name Request	City Staff Recommendation
<ul style="list-style-type: none"> - Albert Edwin Bowles, related to Lester Bowles Pearson's mother, was a lawyer, prominent political organizer, and Winnipeg school board chair. - Bob Gourley ran Beaver Lumber for 46 years. James Scott was the first president of the Winnipeg Real Estate Exchange (now the Winnipeg Real Estate Board). - Alexander W. Shaw ran the water system in Brandon. David Hunter Scott managed the Brandon Times newspaper. - Lawyer and King's Counsel William Egerton Perdue was the President of the Manitoba Law Society. - Anna Meldred Speers was the first woman appointed to the Productivity Council of Canada, and served on various boards. - James Aikins served as Lieutenant-Governor of Manitoba. Tobias Crawford Norris was a farmer and auctioneer, who served as Premier of Manitoba from 1915 to 1922. - In more recent decades, Howard Russell Pawley was the Premier of Manitoba. An Order of Canada winner, his legacy includes adding sexual orientation into the Human Rights Code, appointing the first Aboriginal cabinet minister in the province's history, and reintroducing French language rights. 	
<p>Duncan Historical context - The Duncan family settled in Toronto Gore Township in approximately 1881; originally settled on the 7th Line East (now Goreway Drive), Lots 6-10, Concession 8. From their initial settlement until the current time, a total of 23 Duncans have been property owners in the area, with one still residing on the road. Given vast family history in the area and a pioneering farming family, request for street name in Goreway Drive area between Highway 7 and Castlemore Road.</p> <p>Street name request refused, so alternative park name request considered.</p>	<p>Do not add to Master List of park names.</p> <p>Other similar naming park assets currently exist in the City, including:</p> <ul style="list-style-type: none"> • Duncan Foster Pond South • Duncan Foster Pond West • Duncan Foster Valley South <p>Consideration for other City asset naming consideration at some future point.</p>
<p>Bhangal Honour contributions made to Brampton by Bhangal family through business and philanthropy over the years, including "In-n-Out" Car Wash.</p> <p>Street name request refused, so alternative park name request considered.</p>	<p>Currently under review.</p> <p>Recommendation to be provided to Council at future date.</p>



Minutes

Brampton Community Safety Advisory Committee

The Corporation of the City of Brampton

Thursday, November 19, 2020

Members Present:

- City Councillor C. Williams (Chair)
- Gurpreet Bains (Vice-Chair)
- Regional Councillor P. Vicente
- Regional Councillor P. Fortini
- Rick Evans, Chair, Downtown Brampton BIA Safety Committee
- Sandra Solonik, Region of Peel, Human Services
- Superintendent Navdeep Chhinzer, Peel Regional Police
- Shahbaz Altaf
- David Colp
- Andrew deGroot
- Alana Del Greco
- Jushan Galhan
- Ivan Marco Macri
- Peter Shah
- William Vollmar

Members Absent:

- Regional Councillor M. Palleschi
- Lucy Papaloni, Dufferin-Peel Catholic District School Board
- Mark Haarmann, Peel Region District School Board
- Monica Hau, Region of Peel, Public Health
- Nikki Cedrone, Neighbourhood Watch Brampton
- Marla Krakower, Central West LHIN
- Danielle Dowdy
- Marcia Glasgow
- Paul Hommersen
- Mbengi Julie Lutete
- Lester Milton
- Vickramjeet Aujla

1. **Call to Order**

Note: In consideration of the current COVID-19 public health orders prohibiting large public gatherings of people and requirements for physical distancing between persons, in-person attendance at this Committee of Council meeting was limited and physical distancing was maintained in Council Chambers at all times during the meeting.

The meeting was called to order at 7:08 p.m. and adjourned at 9:25 p.m..

As this meeting of the Brampton Community Safety Advisory Committee was conducted with electronic participation by Members of the Committee, the meeting started with the Legislative Coordinator calling the roll for attendance at the meeting, as follows:

Members present during roll call: Councillor Williams, Councillor Vicente, Councillor Fortini; Gurpreet Bains; Rich Evans, Chair, Downtown Brampton BIA Safety Committee; Sandra Solonik, Region of Peel Human Services; Superintendent Navdeep Chhinzer, Peel Regional Police; Alana DelGreco; Andrew de Groot; Jushan Galhan; William Vollmar; Peter Shah; Ivan Marco Macri; Brian Laundry, Region of Peel Public Health.

Members absent during roll call: Councillor Palleschi; Nikki Cedrone, Neighbourhood Watch Brampton; David Colp; ; Danielle Dowdy; ; Marcia Glasgow; Paul Hommersen; Vickramjeet Aujla; Shahbaz Altaf; Lucy Papaloni, Dufferin-Peel Catholic District School Board; Mark Haarmann, Peel District School Board; Marla Krakower, Central West LHIN; Mbengi Julie Lutete; Lester Milton

2. **Approval of Agenda**

The following motion was considered.

BCS009-2020

1. That the agenda for the Brampton Community Safety Advisory Committee Meeting of November 19, 2020 be approved, as published.

Carried

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

Nil

4. **Previous Minutes**

The minutes were considered by Committee of Council on October 7, 2020, and were approved by Council October 14, 2020. The minutes were provided for Committee's information.

5. **Presentations\Delegations**

Nil

6. **Reports/Updates**

Nil

7. **Other/New Business/Information Items**

7.1 Discussion at the request of Councillor C. Williams, Chair, re: **New Advance Brampton Funding**

Jason Tamming, Director, Strategic Communications, Culture & Events, Corporate Support Services, provided an overview of the Council-approved program, upcoming implementation steps and a detailed overview of the 3 program streams (Emerging, Developing and Amplifying) and funding framework.

Committee discussion on this matter included the following:

- Clarification regarding eligibility criteria
- Advised that the program is not a funding allocation on a running permanent basis
- Question relating to how staff foresees the Committee being of input to either the evaluation of the applications received or with regards to prioritizing the elements.
- Staff advised that they welcomed input from the Committee as the program is to open on the December 10th and advised If the committee has a desire to assess possible focus areas it would be ideal to have it done by December 3rd.

- Clarification provided regarding the difference between an unincorporated non-profit organization and a registered non-profit organization
- Staff clarified that subcommittees are welcomed to meet to discuss and review priority areas and in December the ideas can be put forward to Council for consider at that time
- Clarified the evaluation process
- Questions regarding Provincial and Federal funding.
- Staff clarified there are different streams at the different levels of government. Committee needs to nail down what the main focus or priorities are and then determine where to go from there. There are different efforts at play regarding access to funding for the city or regionally.
- Explained that the evaluation process was not political in nature and that all decisions would be made at the staff level in addition to organization in partnership with the program.
- The report that was approved does not contemplate a specific role for the committee. The entire decision making process is in the hands of the Culture team.
- Staff advised that the framework worksheet that were sent to all sub-committee members on March 11, 2020 would be resent for subcommittees to complete and send back by the end of day December 4, 2020.

BCS010-2020

The following motion was considered.

1. That the presentation by Jason Tamming, Director, Strategic Communications, Culture and Events, Corporate Support Services, to the Brampton Community Safety Advisory Committee Meeting of November 19, 2020, re: **New Advanced Brampton Funding**, be received.

Carried

7.2 Correspondence from Lester Milton, Member, dated November 3, 2020 re: **Resignation from the Brampton Community Safety Advisory Committee**

Committee acknowledged Mr. Milton's resignation.

BCS011-2020

The following motion was considered.

1. That the correspondence from Lester Milton, Member, to the Brampton Community Safety Advisory Committee Meeting of November 19, 2020,

re: **Resignation from the Brampton Community Safety Advisory Committee**, be received.

Carried

7.3 Brampton Community Safety Advisory Committee 2021 Schedule of Meetings

The Brampton Community Safety Advisory Committee 2021 schedule of meetings was provided for Committee's information and was acknowledged by Committee.

7.4 Correspondence from Nicole Cedrone, Former Chair, Neighbourhood Watch Brampton Program, dated November 13, 2020, re: Resignation from the Brampton Community Safety Advisory Committee

Committee acknowledged Ms. Cedrone resignation.

BCS012-2020

The following motion was considered.

1. That the correspondence from Nicole Cedrone, Former Chair, Neighbourhood Watch Brampton Program, to the Brampton Community Safety Advisory Committee Meeting of November 19, 2020, re: **Resignation from the Brampton Community Safety Advisory Committee**, be received.

Carried

7.5 Correspondence from Paul Hommersen, Member, dated November 16, 2020, re: Resignation from the Brampton Community Safety Advisory Committee

Committee acknowledged Mr. Hommersen's resignation.

BCS013-2020

The following motion was considered.

1. That the correspondence from Paul Hommersen, Member, to the Brampton Community Safety Advisory Committee Meeting of November 19, 2020, re: Resignation from the Brampton Community Safety Advisory Committee, be received.

Carried

8. **Correspondence**

Nil

9. **Question Period**

Nil

10. **Public Question Period**

Nil

11. **Adjournment**

BCS014-2020

The following motion was considered.

1. That the Brampton Community Safety Advisory Committee do now adjourn to meet again on December 10, 2020, or at the call of the Chair

Carried

Councillor Charmaine Williams, Chair

Gurdeep Bains, Vice-Chair

Referred Matters List - 2018-2022 Term of Council

RML ID	Origin Meeting			Report to	Report Name (working title only)	Original Deadline/ Target	Revised Target Date	Revision Number	Contact
	Date	Resolution / Recommendation	Council / Committee						
City Council									
RM 12/2019	2019/01/30	CW051-2019	CW	CL	Development of a residential hospice in Brampton	2019/04/17	2020/12/09	6	D. Boyce x42358
RM 134/2019	2020/12/11	C441-2019	CL	CL	Healthcare in Brampton - Confirmation of the City's Local Share Commitment	2020/03/11	2020/12/09	8	L. Rubin-Vaughan x45977
RM 135/2019	2020/12/11	C445-2019	CL	CL	Work Plan for a Municipal Development Corporation	2020/03/11	2020/12/09	8	G. Kaur x43694
RM 45/2020	2020/08/05	C286-2020	CL	CL	e-Scooter Pilot Program	2020/09/16	2020/12/09	4	R. Forward x42052 H. Zbogar x43553
RM 69/2020	2020/10/28	C408-2020	CL	CL	Options with regard to methodology for Consent Motion during City Council and Committee meetings	2021/01/27			P. Fay x42172
RM 70/2020	2020/10/28	C409-2020	CL	CL	Integrated frame and cover maintenance system - potential cost through adopting this new technology	2021/03/03			R. Forward x42052J. Holmes x42554
Committee of Council									
RM 9/2019	2019/01/16	CW028-2019	CW	CW	Update on protecting the City's trademark, logo and wordmark	2019/04/03	2021/01/20	15	J. Tamming x42889
RM 45/2019	2019/04/03	CW150-2019	CW	CW	Housekeeping Amendments to Brampton Appeal Tribunal By-law 48-2008	2019/06/12	2021/01/20	14	P. Fay x42172
RM 48/2019	2019/04/17	CW187-2019	CW	CW	Bovaird House – Robinson Barn	2019/09/04	Q2 2021	8	J. Holmes x42554
RM 54/2019	2019/04/17	CW190-2019	CW	CW	Proposed changes to legislation concerning consumption of alcohol in public spaces	2019/09/04	2022	3	L. Rubin-Vaughan x45977 B. Boyes x2722
RM 62/2019	2019/05/15	CW219-2019	CW	CW	Downtown Mobility Hub and Metrolinx’s transit oriented development strategy	2019/09/04	2021/01/20	9	P. Aldunate x42435
RM 84/2019	2019/06/19	C247-2019	CL	CW	Costs/Benefits related to Banning of Election Signs	2020/01/15	2021/02/03	8	E. Corazzola x42092
RM 106/2019	2019/09/04	CW343-2019	CW	CW	Proposed surplus declaration of 7752 Churchville Road	2019/12/04	2021/01/20	5	D. Boyce x42358
RM 107/2019	2019/09/04	CW343-2019	CW	CW	Proposed demolition of the Siemens Building at 2719 Bovaird Drive West	2019/12/04	2021/01/20	3	D. Boyce x42358
RM 108/2019	2019/09/04	CW343-2019	CW	CW	Proposed demolition of the residential structures at 10981 Torbram Road	2019/12/04	Q2 2021	4	J. Holmes x42554
RM 110/2019	2019/09/11	C338-2019	CL	CW	Safety and Security Measures in all City Facilities and Public Spaces in the Downtown Area	2019/11/13	2021/01/20	4	B. Boyes x 42722 R. Said x42645
RM 117/2019	2019/10/02	CW390-2019	CW	CW	Expansion of entrepreneurial support city-wide	Q2 2020	2021/01/20	2	C. Barnett x43926
RM 131/2019	2019/11/13	CW477-2019	CW	BC	Timeline, plan and costing to improve water quality of water bodies within the City's jurisdiction	2020 Budget	Q1 2021	3	M. Won x42533 M. Hoy x42608
RM 4/2020	2019/12/04	CW498-2019	CW	CW	Review of offers received for City Friendship Agreements with Ahmeda-bad, India, and Riberia Grande, Azores, Portugal	2020/01/29	2021/01/20	8	J. Tamming x42889
RM 6/2020	2019/12/04	CW513-2019	CW	CW	Negotiations for structuring a long-term lease and funding arrangement for the joint development of the Trailhead Eco Park	2020/03/04	2021/01/20	3	D. Boyce x42358
RM 8/2020	2019/01/15	CW004-2020	CW	CW	Potential use of Block 109, 43M-1425 and Block 99, 43M-1378, for park-like purposes - Ward 10	2020/04/08	2021/01/20	3	R. Gasper x46624
RM 9/2020	2019/01/15	CW007-2020	CW	CW	Arm’s Length Organization for Arts, Culture and Creative Industry Development in Brampton - Advisory Panel Appointments	2020/04/08	2021/01/20	4	J. Tamming x42889
RM 17/2020	2020/02/26 2020/03/04	C052-2020 CW080-2020	CL/CW	CW	Implementation of the Driveway Permit Program	2020/06/17	2021/01/20	5	Legislative Services R. Forward x42052
RM 18/2020	2020/02/18-25	BC010-2020	BC	CW	Brampton Sign for Tourism Promotion - Potential Partnerships	2020/04/22	2021/01/20	4	J. Tamming x42889
RM 19/2020	2020/03/04	CW072-2020	CW	CW	Participation of Brampton-resident players with the Brampton Canadettes and with other affiliated local sport organizations	2020/06/03	2021/01/20	7	D. Boyce x42358
RM 20/2020	2020/03/04	CW079-2020	CW	CW	Posting the land acknowledgement on city-owned parks and facilities	2020/06/03	2021/01/20	3	G. Kaur x43694
RM 23/2020	2020/03/11	C081-2020	CL	CW	Youth Internships and Mentoring Programs / Veterans Program	Q2 2020	2021/01/20	4	S. Aujla x42155
RM 27/2020	2020/05/06	CW094-2020	CW	CW	Sustainable Procurement Strategy	2020/09/09	2021/01/20	6	G. Rebancos x3435
RM 32/2020	2020/05/27	C186-2020	CL	CW	Downtown Brampton COVID-19 Sharps Disposal Mitigation Pilot - Quarterly Updates	Q3 2020	2021/01/20	2	M. Marr x45333
RM 36/2020	2020/06/03	CW125-2020	CW	CW	Enhancement and Improvements to Service Delivery	2020/09/09	2021/01/20	4	D. Barrick x42625

RML ID	Origin Meeting			Report to	Report Name (working title only)	Original Deadline/ Target	Revised Target Date	Revision Number	Contact
	Date	Resolution / Recommendation	Council / Committee						
RM 42/2020	2020/06/17	CW142-2020	CW	CW	Scope of potential road closures in the downtown to help downtown restaurants and businesses during the COVID-19 recovery efforts	2020/09/23	2021/01/20	5	J. Holmes x42554
RM 46/2020	2020/08/05	C289-2020	CL	CW	Blue Box Program Transition to Full Producer Responsibility	2020/11/25	Q2 2021	1	D. Boyce x42358 J. Holmes x42554
RM 47/2020	2020/08/05	C318-2020	CL	CW	Extension of Noise Wall at Highway 410 and Brussels Avenue to the Neighbouring Development	2020/11/18	Q1 2021	1	J. Holmes x42554
RM 48/2020	2020/09/09	CW163-2020	CW	CW	Proposal for The City of Brampton-Lorne Scots Military Museum	2020/12/02	Q1 2021	1	J. Holmes x42554
RM 49/2020	2020/09/09	CW164-2020	CW	CW	Road and Public Safety	2020/12/02	2021/01/20	1	B. Boyes x42722
RM 50/2020	2020/09/09	CW166-2020	CW	CW	Excessive Exterior Lighting on Residential Property	2020/12/02	2021/01/20	1	P. Morrison x63201
RM 52/2020	2020/09/09	CW170-2020	CW	CW	Micro-Mobility and the Broader Transportation Paradigm	2020/12/02	2021/01/20	1	H. Zbogor x43553
RM 53/2020	2020/09/09	CW175-2020	CW	CW	Potential granting opportunities for women's support groups and empowerment initiatives, and possible existing gaps	2020/12/02	2021/01/20	1	J. Tamming x2889
RM 57/2020	2020/09/23	CW198-2020	CW	CW	Garbage Bin Storage on Residential Property	2020/12/02	2021/01/20	1	P. Morrison x63201
RM 59/2020	2020/09/23	CW 217-2020	CW	CW	Neighbourhood Watch - Breakdown of the pilot project finances	2020/12/02	2021/01/20	1	B. Boyes x2722
RM 63/2020	2020/09/23	CW213-2020	CW	CW	Progress of establishing the Centre for Community Energy Transformation	2021			M. Won x42533 M. Hoy x42608
RM 64/2020	2020/09/23	CW216-2020	CW	CW	Status of battery-electric bus trial (eBus) Phase I	2022			A. Milojevic x62332
RM 65/2020	2020/10/07	CW228-2020	CW	CW	Proposed Partnership between the City of Brampton and Raising the Roof	2021/01/20			B. Bjerke x42327
RM 66/2020	2020/10/07	CW234-2020	CW	CW	Security of Councillor-account email, electronic files, and corporately-supported platforms for electronic meetings	2021/01/20			K. Gopalasamy x42018
RM 67/2020	2020/10/21	CW248-2020	CW	CW	Corporate Waste Diversion Strategy	2021			J. Holmes x42554
RM 71/2020	2020/11/18	CW281-2020	CW	CW	Payment of Development Charges at 10300 (10302) Heart Lake Road	2021/02/24			R. Forward x42052 M. Medeiros x42520
Planning and Development Committee									
RM 86/2019	2019/06/17	PDC098-2019	PDC	PDC	Student Housing - Policy Review	2019/09/23	Q2 2021	4	B. Bjerke x42327 M. Palermo x42457
RM 86/2019	2019/06/17	PDC098-2019	PDC	PDC	Student Housing - Rental Protection	2020/03/23	Q2 2021	4	B. Bjerke x42327 M. Palermo x42457
RM 40/2020	2020/06/08	PDC042-2020	PDC	PDC	Second Units Update - Mobile Inspect	2020/07/27	2021/01/18	2	R. Conard x42440
RM 43/2020	2020/07/06	PDC082-2020	PDC	PDC	Increasing the minimum sustainability threshold sought and required by new development applications as part of the Sustainability Matrix Scoring System	2020/10/26	2021/01/18	1	A. Parsons x42063 M. Hoy x42608
RM 44/2020	2020/08/05	C284-2020	CL	PDC	Unbanning of Day Nurseries in Residential Areas	2020/11/16	2021/01/18	2	R. Forward x42052
RM 72/2020	2020/11/16	PDC139-2020	PDC	PDC	Investigate opportunity to waive the City's portion of DCs and review of Central Area CIP and Housing Strategy for financial incentives	Q1 2021			R. Forward x42052

Note: Referred Matters for which a specific target date was not requested by Council/Committee have been issued an arbitrary target date approximately three (3) months from the date of the meeting at which the resolution/recommendation was passed.