



Regular Meeting Agenda  
Cycling Advisory Committee  
The Corporation of the City of Brampton

**Date:** Tuesday, December 15, 2020  
**Time:** 5:00 p.m.  
**Location:** Council Chambers - 4th Floor, City Hall - Webex Electronic Meeting

**Members:**

Rani Gill (Co-Chair)  
Pauline Thornham (Co-Chair)  
Leslie Benfield  
Laura Bowman  
Alina Grzejszczak  
Stephen Laidlaw  
Dayle Laing  
Barry Lavallee  
Eric Lister  
Patrick McLeavey  
Kevin Montgomery  
Lisa Stokes  
Regional Councillor Rowena Santos

NOTICE: In consideration of the current COVID-19 public health orders prohibiting large public gatherings and requiring physical distancing, in-person attendance at Council and Committee meetings will be limited to Members of Council and essential City staff.

As of September 16, 2020, limited public attendance at meetings will be permitted by pre-registration only (subject to occupancy limits). It is strongly recommended that all persons continue to observe meetings online or participate remotely. To register to attend a meeting in-person, please [complete this form](#)

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:  
Sonya Pacheco, Legislative Coordinator, Telephone 905.874.2178, TTY 905.874.2130  
[cityclerksoffice@brampton.ca](mailto:cityclerksoffice@brampton.ca)

Note: Meeting information is also available in alternate formats upon request.

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1. **Call to Order**

2. **Approval of Agenda**

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

4. **Previous Minutes**

The minutes were considered by Planning and Development Committee on November 16 , 2020, and were approved by Council on November 25, 2020. The minutes are provided for Committee's information.

5. **Presentations / Delegations**

5.1. Presentation by Stephen Laidlaw, Member, re: City of Brampton Snow Clearing Policy To Encourage Winter Cycling

5.2. Presentation by Nelson Cadete, Project Manager, Active Transportation, Transportation Planning, Planning and Development Services, re: Implementation of the Active Transportation Master Plan – Annual Report 2020/2021

*To be distributed prior to the meeting.*

6. **Reports / Updates**

7. **Other/New Business / Information Items**

7.1. Cycling Advisory Committee 2021 Schedule of Meetings

*Information only.*

7.2. Discussion at the request of Kevin Montgomery, Member, re: Williams Parkway Project Status

This item was deferred from the October 20, 2020 meeting.

- 7.3. Discussion at the request of Kevin Montgomery, Member, re: Community Energy and Emissions Reduction Plan

This item was deferred from the October 20, 2020 meeting.

- 7.4. Discussion at the request of Kevin Montgomery, Member, re: Voddan Street Report and Clarification of Bike Lanes

This item was deferred from the October 20, 2020 meeting.

- 7.5. Discussion at the request of Kevin Montgomery, Member, re: Seasonal Summary of Subcommittee Meetings During Pandemic Period

This item was deferred from the October 20, 2020 meeting.

8. Correspondence

9. Question Period

10. Public Question Period

**15 Minute Limit (regarding any decision made at this meeting)**

11. Adjournment

**Next Meeting:** Tuesday, February 16, 2021 at 5:00 p.m.



## Minutes

### Cycling Advisory Committee

### The Corporation of the City of Brampton

**Tuesday, October 20, 2020**

Members Present: Stephen Laidlaw (Co-Chair)  
Leslie Benfield  
Laura Bowman  
Rani Gill  
Alina Grzejszczak  
Dayle Laing  
Barry Lavallee  
Eric Lister  
Pauline Thornham  
Regional Councillor Rowena Santos

Members Absent: Kevin Montgomery (Co-Chair)  
Patrick McLeavey  
Lisa Stokes

Staff Present: Peter Fay, City Clerk  
Tammi Jackson, Legislative Coordinator

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1. **Call to Order**

The meeting was called to order at 5:01 p.m. and adjourned at 6:28 p.m.

2. **Approval of Agenda**

**CYC006-2020**

The following motion was considered.

That the agenda for the Cycling Advisory Committee Meeting of October 20, 2020, be approved, as amended to add the following item:

**Add:**

7.6. Verbal Update by Stephen Laidlaw, Co-chair, re: Kevin Montgomery's Resignation from the Transit Advisory Committee as the representative for the Cycling Advisory Committee.

Carried

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

None

4. **Previous Minutes**

4.1 Minutes - Cycling Advisory Committee - February 18, 2020

The minutes were considered by Planning and Development Committee on February 24, 2020, and were approved by Council on February 26, 2020. The minutes were provided for Committee's information.

5. **Presentations/Delegations**

5.1 Delegation by Richard Williams, Brampton Resident, re: "Tour de Bramp" Cycling Event

Richard Williams, Brampton Resident, provided an overview of the "Tour de Bramp" Cycling event, and responded to questions of clarification from Committee.

## **CYC007-2020**

The following motion was considered.

That the delegation from Richard Williams, Brampton Resident, to the Cycling Advisory Committee Meeting of October 20, 2020, re: "Tour de Bramp" Cycling Event be received.

Carried

## **6. Reports / Updates**

- 6.1 Verbal Update from Nelson Cadete, Project Manager, Active Transportation, re: Implementation of Active Transportation Infrastructure within the City Road Allowance - All Wards (File HF.x)

Mr. Nelson Cadete, Project Manager, Active Transportation, Planning and Development Services, provided an overview of the Implementation of Active Transportation Infrastructure within the City Road Allowance and responded to questions of clarification from Committee.

## **CYC008-2020**

The following motion was considered.

That the verbal update from Nelson Cadete, Project Manager, Active Transportation, to the Cycling Advisory Committee Meeting of October 20, 2020, re: Implementation of Active Transportation Infrastructure within the City Road Allowance be received.

Carried

## **7. Other/New Business / Information Items**

- 7.1 Discussion at the request of Kevin Montgomery, Citizen Member, re: Election of New Brampton Cycling Advisory Committee Chairs/Co-chairs

Mr. Fay opened the nominations for Co-Chairs.

Barry Lavallee nominated Stephen Laidlaw; Mr. Laidlaw declined the nomination.

Councillor Santos nominated Rani Gill; Ms. Gill accepted the nomination.

Councillor Santos nominated Alina Grzejszczak; Ms. Grzejszczak declined the nomination.

Barry Lavallee nominated Pauline Thornham; Ms. Thornham accepted the nomination

Rani Gill nominated Leslie Benfield; Mr. Benfield declined the nomination.

There were no further nominations. Mr. Fay announced that nominations were closed.

Based on the results of the votes, Mr. Fay declared Rani Gill and Pauline Thornham as Co-Chairs of the Committee.

### **CYC009-2020**

The following motion was considered.

That Rani Gill and Pauline Thornham be appointed Co-Chairs of the Cycling Advisory Committee to commence at the next Cycling Advisory Committee meeting on December 15, 2020.

Carried

#### **7.2 Discussion at the request of Kevin Montgomery, Member, re: Williams Parkway Project Status**

Mr. Montgomery was not present at the meeting. There was committee consensus to defer the matter to the next scheduled meeting of December 15, 2020 meeting.

The following motion was considered.

### **CYC010-2020**

That the discussion item listed on the agenda for the Cycling Advisory Committee Meeting of October 20, 2020, re: **Williams Parkway Project Status**, be deferred for discussion to the December 15, 2020 Cycling Advisory Committee meeting.

Carried

#### **7.3 Discussion at the request of Kevin Montgomery, Citizen Member, re: Community Energy and Emissions Reduction Plan**

Mr. Montgomery was not present at the meeting. There was committee consensus to defer the matter to the next scheduled meeting of December 15, 2020 meeting.

The following motion was considered.

**CYC011-2020**

That the discussion item listed on the agenda for the Cycling Advisory Committee Meeting of October 20, 2020, re: **Community Energy and Emissions Reduction Plan**, be deferred for discussion to the December 15, 2020 Cycling Advisory Committee meeting.

Carried

- 7.4 Discussion at the request of Kevin Montgomery, Citizen Member, re: Vodden Street Report and Clarification of Bike Lanes

Mr. Montgomery was not present at the meeting. There was committee consensus to defer the matter to the next scheduled meeting of December 15, 2020 meeting.

**CYC012-2020**

The following motion was considered.

That the discussion item listed on the agenda for the Cycling Advisory Committee Meeting of October 20, 2020, re: **Vodden Street Report and Clarification of Bike Lanes**, be deferred for discussion to the December 15, 2020 Cycling Advisory Committee meeting.

Carried

- 7.5 Discussion at the request of Kevin Montgomery, Citizen Member, re: Seasonal Summary of Subcommittee Meetings During Pandemic Period

Mr. Montgomery was not present at the meeting. There was committee consensus to defer the matter to the next scheduled meeting of December 15, 2020 meeting.

**CYC013-2020**

The following motion was considered.

That the discussion item listed on the agenda for the Cycling Advisory Committee Meeting of October 20, 2020, re: Seasonal Summary of Subcommittee Meetings During Pandemic Period, be deferred for discussion to the December 15, 2020 Cycling Advisory Committee meeting.

Carried



7.6 Verbal Update by Stephen Laidlaw, Co-chair, re: Kevin Montgomery's Resignation from the Transit Advisory Committee as the representative for the Cycling Advisory Committee

Stephen Laidlaw, Co-Chair, advised the Committee that Mr. Montgomery was stepping down from the Transit Advisory Committee as the representative for the Cycling Advisory Committee. Mr. Laidlaw asked if any members were interested in undertaking the role in place of Mr. Montgomery.

Alina Grzejszczak, Committee member, advised she would was interested in taking on the role as the committee's representative.

**CYC014-2020**

The following motion was considered.

1. That the verbal advisory from Stephen Laidlaw, Co-Chair, to the Cycling Advisory Committee Meeting of October 20, 2020, re: Resignation of Kevin Montgomery, from the Transit Advisory Committee as the Cycling Advisory Committee Representative be received; and,
2. That the resignations of Kevin Montgomery, Co-Chair, from the Transit Advisory Committee as the Cycling Advisory Committee Representative be accepted.
3. That Alina Grzejszczak, Committee Member, be selected to be the representative on the Transit Advisory Committee.

Carried

**8. Correspondence**

8.1 Correspondence from Alex Taranu, Senior Advisor, Design, Environment and Development Engineering, Public Works, dated September 10, 2020, re: Riverwalk Urban Design Master Plan - Community Liaison Request For Interest

Mr. Nelson Cadete, Project Manager, Active Transportation, Planning and Development Services, provided an overview of the correspondence titled "Riverwalk urban Design Master Plan - Community Liaison Committee - Request for Interest" and advised that they were looking for a member from the Cycling Advisory Committee to participate on the Community Liaison Committee. Mr. Taranu, Senior Advisor, Design, Environment and Development Engineering directly reached out to Rani to participate on the Committee. Mr. Cadete advised the item was placed on the agenda as it was the proper process to be

transparent and provide the opportunity to other members who may be interested.

Ms. Gill advised that she would be happy to be a representative on the Community Liaison Committee, however if there were other members interested she would back out.

There was consensus amongst the Committee to appoint Ms. Gill as the representative.

### **CYC015-2020**

The following motion was considered.

1. That the correspondence from Alex Taranu, Senior Advisor, Design, Environment and Development Engineering, Public Works, to the Cycling Advisory Committee Meeting of October 20, 2020, re: Riverwalk Urban Design Master Plan - Community Liaison Request For Interest be received; and,
2. That Rani Gill, Committee Member, be selected to be the representative on the Community Liaison Committee.

Carried

### **9. Question Period**

None

### **10. Public Question Period**

None

### **11. Adjournment**

### **CYC016-2020**

That the Brampton Cycling Advisory Committee do now adjourn to meet again on Tuesday, December 15, 2020 at 5:00 p.m., or at the call of the Chair.

Carried

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Stephen Laidlaw (Co-Chair)

# CITY OF BRAMPTON SNOW CLEARING POLICY TO ENCOURAGE WINTER CYCLING

# Introduction

Consistent messaging is essential when trying to reform attitudes of the citizens of Brampton. When we say we want to encourage active transportation, all our policies should be on board with this end. That being said, if we are encouraging people to cycle year round, for transportation, we should make sure there is a welcome spot for their bikes at municipal destinations. This means bike racks should be cleared of snow, in a consistent basis, across the city.

# Background

- In early December of 2019, while I was talking to a Brampton 311 staff person about an unrelated matter, I asked if 311 would be an appropriate place to request snow clearing around the bike racks of my local recreation centre. She put me on hold while she consulted with her supervisor about the matter. When we resumed our conversation, she informed me that her supervisor said that bike racks are considered to be not maintained during winter months.
- A few weeks later, I followed up on this with a written request on the 311 web page asking for this policy in writing as well as the name and contact information of the Brampton City manager who would be in charge of facilities maintenance.
- Within one week I received a phone call from a City of Brampton staff person who informed me she could arrange to have the bike rack area cleared of snow at Earnscliffe Recreation Centre, which was the recreation centre I patronize. I explained that I appreciated that but my original request still needed to be followed up.
- The same staff member contacted me in January of 2020, by phone, to confirm that the snow was being cleared satisfactorily from the bike rack at Earnscliffe Recreation Centre. I confirmed that it was, but that I was requesting that all municipal facilities be given the same consideration. She asked me for specific facilities. I told her I could not say specifically since I had not visited many of them after a snow fall. I reiterated my request for her to provide the contact information of the person who would be in charge of such things. She insinuated that it would be hard to do but she would try.
- On February 10<sup>th</sup>, 2020, I attended a meeting at Chris Gibson Recreation Centre. I noticed that the bike racks closest to the main door were socked in with snow. At this point I decided to follow this up with the Brampton Cycling Advisory Committee.

## **Cycling Advisory Committee**

### **2021 Schedule of Meetings**

All meetings commence at **5:00 p.m.** and will be held virtually or in the Council Committee Room (Bdrm CH-4A) – 4 the Floor, City Hall  
*(Location and format of the meeting will be noted on the agenda)*

Meeting Dates
February 16, 2021
April 20, 2021
June 15, 2021
August 17, 2021
October 19, 2021
December 14, 2021

**Members:** If you are unable to attend a meeting, please contact Tammi Jackson, Legislative Coordinator, via email at [tammi.jackson@brampton.ca](mailto:tammi.jackson@brampton.ca) at your earliest possible convenience.