



Revised Agenda
City Council

The Corporation of the City of Brampton

Date: Wednesday, October 16, 2024
Time: 9:30 a.m.
Location: Hybrid Meeting - Virtual Option & In-Person in Council Chambers – 4th Floor – City Hall
Members: Mayor Patrick Brown
Regional Councillor R. Santos
Regional Councillor P. Vicente
Regional Councillor N. Kaur Brar
Regional Councillor M. Palleschi
Regional Councillor D. Keenan
Regional Councillor M. Medeiros
Regional Councillor P. Fortini
Regional Councillor G. Toor
City Councillor R. Power
Deputy Mayor H. Singh

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:
Terri Brenton, Legislative Coordinator, Telephone 905.874.2106, TTY 905.874.2130
cityclerksoffice@brampton.ca

Note: Meeting information is also available in alternate formats upon request.

1. Call to Order

2. Approval of Agenda

3. Declarations of Interest under the Municipal Conflict of Interest Act

4. Adoption of the Minutes

4.1 Minutes – City Council – Regular Meeting – September 25, 2024

*4.2 Minutes – City Council – Special Meeting – October 9, 2024

Published on the City's website on October 15, 2024.

5. Consent Motion

The Meeting Chair will review the relevant agenda items during this section of the meeting to allow Members to identify agenda items for debate and consideration, with the balance to be approved as part of the Consent Motion given the items are generally deemed to be routine and non-controversial.

6. Announcements (2 minutes maximum)

6.1 Announcement – Dress Purple Day – October 25, 2024

Council Sponsor: Regional Councillor Santos

Mary Beth Moellenkamp, CEO, and Carol Kotacka, Board President, Peel Children's Aid Society, will make the announcement.

*6.2 Proclamations:

a) Turkish Republic Day – October 29, 2024

b) National Respiratory Therapy Week – October 20-26, 2024

Proclamation b) was added to the agenda and published on the City's website on October 15, 2024.

- 6.3 Announcement – I Am No Queen: A Film Based on the Struggles of International Students
- Council Sponsor: Deputy Mayor Singh
- Minu Basi and Deep Basi, Film Producers and Shadab Khan, Director, will make the announcement.
- 6.4 Announcement – Brampton Plan Wins Ontario Professional Planning Institute (OPPI) PlanOn Vision Award of Excellence
- Council Sponsor: Regional Councillor Palleschi
- Steve Ganesh, Commissioner, Planning, Building and Growth Management, will make the announcement.
7. **Public Delegations and Staff Presentations (5 minutes maximum)**
8. **Government Relations Matters**
- *8.1 Staff Update re. Government Relations Matters
- Published on the City's website on October 15, 2024.*
9. **Reports from the Head of Council**
10. **Reports from Corporate Officials**
- 10.1 Office of the Chief Administrative Officer
- 10.2 Legislative Services Operating
- *10.2.1 Staff Report re. Suspension and Revocation of Short-Term Rental Licenses (RM59/2024)
- To be received*
- Published on the City's website on October 15, 2024.*
- 10.3 Corporate Support Services

10.4 Planning and Economic Development

10.4.1 Staff Report re. Request for Relief of Fees and Charges Associated with the Construction of the New St. Patrick's Church

To be received (unless Council decides to take action as outlined in the report)

See Committee of Council Recommendation CW325-2024 – September 18, 2024, approved by Council on September 25, 2024 pursuant to Resolution C183-2024

10.4.2 Verbal Update re. Heart Lake Turtle Troopers Delegation and Heart Lake Road Ecology Measures

Karley Cianchino, Supervisor Wetlands and Environmental Projects, and Pam Cooper, Manager, Environmental Planning, Planning, Building and Growth Management, will provide the verbal update.

See Item 12.2 – Committee of Council Minutes – October 2, 2024 (Item 6.2)

*10.4.3 Staff Report re. City Comments on ERO 019-9210 Amendment to Ontario Regulation 299/19 Additional Residential Units, under the Planning Act

See Item 12.2 – Committee of Council Minutes – October 2, 2024 (Item 7.1)

Recommendation

Published on the City's website on October 15, 2024. Note updated title.

10.5 Community Services

10.6 Public Works

10.7 Brampton Transit

10.8 Fire and Emergency Services

11. **Reports from Accountability Officers**

11.1 Staff Report re: Purchasing Card Audit 2024 – Issues and Recommendations

To be received

Note: Referred from the Audit Committee Meeting of October 7, 2024

12. Committee Reports

12.1 Minutes – Planning and Development Committee – September 23, 2024

To be received (the recommendations outlined in the Minutes were approved by Council on September 25, 2024 pursuant to Resolution C183-2024.

12.2 Minutes – Committee of Council – October 2, 2024

Meeting Chairs:

Regional Councillor Brar, Corporate Services Section

Regional Councillor Vicente, Public Works and Engineering Section

Regional Councillor Santos, Community Services Section

Regional Councillor Santos, Legislative Services Section

Regional Councillor Santos, Economic Development Section

To be approved

12.3 Minutes – Audit Committee – October 7, 2024

Meeting Chair: Regional Councillor Keenan

To be approved

13. Unfinished Business

14. Correspondence

15. Notices of Motion

16. Other Business/New Business

16.1 Referred Matters List

Note: In accordance with the Procedure By-law and Council Resolution, the Referred Matters List will be published quarterly on a meeting agenda for reference and consideration. A copy of the current Referred Matters List for Council and its committees, including original and updated reporting dates, is publicly available on the City's website.

17. Public Question Period

15 Minute Limit (regarding any decision made at this meeting)

During the meeting, the public may submit questions regarding decisions made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

18. By-laws

- 18.1 By-law 154-2024 – To amend the Traffic By-law 93-93, as amended – schedules relating to rate of speed, fire routes and Community Safety Zones

See Item 12.2 – Committee of Council Recommendation CW358-2024 – October 2, 2024

- 18.2 By-law 155-2024 – To designate the Rosalea Tennis Facility located at 59 Church Street East as a Municipal Capital Facility

See Item 12.2 – Committee of Council Recommendation CW367-2024 – October 2, 2024

- 18.3 By-law 156-2024 – To amend User Fee By-Law 380-2003, as amended – to establish fees under Schedule D Legislative Services for routine disclosure

See Committee of Council Recommendation CW318-2024 – September 4, 2024, approved by Council on September 11, 2024 pursuant to Resolution C172-2024

- 18.4 By-law 157-2024 – To amend Zoning By-law 270-2004, as amended – Glen Schnarr and Associates Inc. – 10307 Clarkway Developments Limited – 10307 Clarkway Drive – Ward 10 (File: OZS-2021-0057)

See Planning and Development Committee Recommendation PDC124-2024 – June 17, 2024, approved by Council on June 26, 2024 pursuant to Resolution C130-2024

- 18.5 By-law 158-2024 – To establish certain lands as part of the public highway system (Kennedy Road) – Ward 3

- 18.6 By-law 159-2024 – To establish lands as public highway (Rutherford Road South) – Ward 3

- 18.7 By-law 160-2024 – To establish certain lands as part of the public highway system (Eamont Street) – Ward 6
- 18.8 By-law 161-2024 – To establish certain lands as part of the public highway system (North Park Drive) – Ward 8
- 18.9 By-law 162-2024 – To establish certain lands as part of the public highway system (Russell Creek Drive) – Ward 9
- *18.10 By-law 163-2024 – To amend the Audit Committee Terms of Reference and Internal Audit Charter to align with the 2024 Global Internal Audit Standards

See 12.3 – Audit Committee Recommendation AU029-2024 – October 7, 2024

Published on the City's website on October 15, 2024

19. Closed Session

Note: A separate package regarding this agenda item is provided to Members of Council and senior staff only.

- 19.1 Closed Session Minutes - City Council - September 25, 2024
- 19.2 Closed Session Minutes - Committee of Council - October 2, 2024
- 19.3 Closed Session Minutes - Audit Committee - October 7, 2024
- 19.4 Purchasing Card Audit 2024 - Supplemental Information

Open Meeting exception under Section 239 (2) (a) and (b) of the Municipal Act, 2001:

The security of the property of the municipality or local board; and, personal matters about an identifiable individual, including municipal or local board employees.

Note: This item was referred from October 7, 2024 Audit Committee.

- 19.5 Update on Derelict Properties - Ward 1

Open Meeting exception under Section 239 (2) (c) and (f) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board; and, advice that is subject to solicitor-client privilege, including

communications necessary for that purpose.

20. Confirming By-law

- 20.1 By-law ____-2024 – To confirm the proceedings of Council at its regular meeting held on October 16, 2024

21. Adjournment

Next Meetings:

Wednesday, October 30, 2024 – 9:30 a.m.

Wednesday, November 20, 2024 – 9:30 a.m.

Wednesday, December 11, 2024 – 9:30 a.m.



Minutes

City Council

The Corporation of the City of Brampton

Wednesday, September 25, 2024

Members Present: Mayor P. Brown
Regional Councillor R. Santos
Regional Councillor P. Vicente
Regional Councillor N. Kaur Brar
Regional Councillor M. Palleschi
Regional Councillor D. Keenan
Regional Councillor Medeiros (arrived at 10:00 a.m. – personal)
Regional Councillor P. Fortini
Regional Councillor G. Singh Toor
City Councillor R. Power
Deputy Mayor H. Singh (left at 10:15 a.m. – personal)

Members Absent: Nil

Staff Present: M. Kallideen, Chief Administrative Officer
B. Boyes, Commissioner, Community Services
S. Ganesh, Commissioner, Planning, Building and Growth Management
L. Johnston, Commissioner, Legislative Services
A. Milojevic, Commissioner, Corporate Support Services
P. Pilateris, Commissioner, Public Works and Engineering
S. Akhtar, City Solicitor, Legislative Services
H. Dempster, General Manager, Transit Services
G. Scharback, City Clerk
S. Pacheco, Legislative Coordinator
T. Jackson, Legislative Coordinator
T. Brenton, Legislative Coordinator

The meeting was called to order at 9:31 a.m. and recessed at 10:12 a.m. Council moved into Closed Session at 10:26 a.m. and recessed at 10:45 a.m. Council reconvened in Open Session at 10:53 a.m. and adjourned at 10:55 a.m.

1. Call to Order

Mayor Brown and Genevieve Scharback confirmed that all Members were present in the meeting.

2. Approval of Agenda

Genevieve Scharback, City Clerk, outlined the items that were included on the revised agenda.

Council discussion took place with respect to proposed amendments to the agenda.

The following motion was considered.

C181-2024

Moved by City Councillor Power

Seconded by Regional Councillor Keenan

That the agenda for the Council Meeting of September 25, 2024 be approved as amended, as follows:

To add:

7.1. Delegation re. 2024 ARISE Business Conference – Saturday, September 28, 2024 – 1:00 p.m.

19.8. Verbal Discussion Related to a Property Acquisition

Open Meeting exception under Section 239 (2) (c) and (f) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. Adoption of the Minutes

4.1 Minutes – City Council – Regular Meeting – September 11, 2024

The following motion was considered.

C182-2024

Moved by Regional Councillor Kaur Brar

Seconded by Regional Councillor Medeiros

That the **Minutes of the Regular City Council Meeting of September 11, 2024**, to the Council Meeting of September 25, 2024, be adopted as published and circulated.

Carried

5. Consent Motion

In keeping with Council Resolution C019-2021, Mayor Brown reviewed the relevant agenda items during this section of the meeting and allowed Members to identify agenda items for debate and consideration, with the balance to be approved as part of the Consent Motion given the items are generally deemed to be routine and non-controversial.

The following items marked with a caret (^) were considered to be routine and non-controversial by Council and were approved as part of the Consent Motion below: **10.2.1, 10.2.2, 12.1, 12.2, 12.3, 14.1, 14.2, 16.1, 19.1, 19.2, 19.4, 19.5, 19.7**

The following motion was considered.

C183-2024

Moved by Regional Councillor Santos

Seconded by Regional Councillor Palleschi

That Council hereby approves the following items and that the various Officials of the Corporation are hereby authorized and directed to take such action as may be necessary to give effect of the recommendations as contained therein:

10.2.1

1. That the report from Allyson Sander, Strategic Leader, Project Management, Legislative Services to the City Council Meeting of September 25, 2024, re: **Increasing Fines for Public Nuisances Related to Motor Vehicles**, be received;
2. That City Council amend By-law 136-2018 to create prohibitions specific to public nuisances and nuisance parties related to the operation and gathering of motor vehicles; and,
3. That City Council amend By-law 218-2019 to create administrative penalties for public nuisances and nuisance parties caused by to the operation and gathering of motor vehicles.

10.2.2

1. That the report from Charlotte Gravlev, Deputy City Clerk, Legislative Services to the Council Meeting of September 25, 2024, re: **Council and Committee Meeting Schedule**, be received;
2. That the 2025 Brampton Council and Committee Meeting Schedule, as outlined in Appendix 1 of the report, be approved; and,
3. That at the discretion of the City Clerk, the time and weekday upon which various committee, board and tribunal meetings are convened be adjusted, as deemed appropriate, to facilitate upmost participation of members and the public.

12.1

That the **Minutes of the Planning and Development Committee Meeting of September 9, 2024**, to the Council Meeting of September 25, 2024, be received.

12.2

1. That the **Minutes of the Committee of Council Meeting of September 18, 2024**, to the Council Meeting of September 25, 2024, be received; and,
2. That Recommendations CW323-2024 to CW346-2024 be approved as outlined in the minutes.

12.3

1. That the **Summary of Recommendations from the Planning and Development Committee Meeting of September 23, 2024**, to the Council Meeting of September 25, 2024, be received, and,

2. That Recommendations PDC171-2024 to PDC179-2024 be approved as outlined in the summary.

14.1

That the correspondence from the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, dated September 13, 2024, re. **Minister's Zoning Order: Ontario Regulation 357/24 – City of Brampton (545 Steeles Avenue West)**, to the Council Meeting of September 25, 2024, be received.

14.2

That the correspondence from Tamara Chipperfield, Corporate Secretariat, Credit Valley Conservation, dated September 16, 2024, re. **Green Municipal Fund for Growing Canada's Municipal Canopies – Request for Council Resolution**, to the Council Meeting of September 25, 2024, be received.

16.1

That the **Referred Matters List**, to the Council Meeting of September 25, 2024, be acknowledged.

19.1 and 19.2

That the following Closed Session note to file and minutes be acknowledged and the directions therein be deemed given:

19.1. Note to File - City Council - September 11, 2024

19.2. Closed Session Minutes - Committee of Council - September 18, 2024

19.4

That the following Closed Session items be acknowledged and the directions therein be deemed given:

19.4. Report 1 – OLT Appeal

Open Meeting exception under Section 239 (2) (e) and (f) of the Municipal Act, 2001:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Consent Resolution was reopened and items 19.5 and 19.7 were removed from consent.

6. Announcements (2 minutes maximum)

6.1 Proclamations:

- a) Orange Shirt Day – September 30, 2024
- b) National Day for Truth and Reconciliation – September 30, 2024
- c) Seniors for Climate Action Day – October 1, 2024
- d) Wrongful Conviction Day – October 2, 2024
- e) Pregnancy & Infant Loss Awareness Day – October 15, 2024
- f) Small Business Month – October 2024
- g) Green Sports Day – October 6, 2024
- h) Fire Prevention Week – October 6-12, 2024
- i) Islamic History Month – October 2024

Mayor Brown acknowledged and read the proclamations for Orange Shirt Day, National Day for Truth and Reconciliation, Wrongful Conviction Day, Small Business Month, Fire Prevention Week, and Islamic History Month.

Regional Councillor Santos acknowledged and read the proclamation for Seniors for Climate Action.

Regional Councillor Brar acknowledged and read the proclamation for Pregnancy and Infant Loss Awareness Day.

City Councillor Power acknowledged and read the proclamation for Green Sports Day.

Representatives from the Islamic Community, Brampton Fire and Emergency Services, and the Small Business Enterprise Centre responded to the proclamations for Islamic History Month, Fire Prevention Week and Small Business Month.

Mayor Brown and Members of Council presented the proclamations to representatives in attendance.

7. Public Delegations and Staff Presentations (5 minutes maximum)

- 7.1 Delegation re. 2024 ARISE Business Conference – Saturday, September 28, 2024 – 1:00 p.m.

Achilike Johnson, Rise of Community Champions, provided details on the 2024 ARISE Business Conference taking place on Saturday, September 28, 2024, noting this year's theme is "Building and Sustaining Businesses that Empower the Black Community". The conference begins at 1:00 p.m. and will take place at Brampton City Hall (Conservatory).

Mr. Johnson recognized City Councillor Power for his continued support of the organization, and acknowledged support from Mayor Brown, Members of Council and Garnett Manning, Senior Advisor, Special Projects, Office of the Mayor.

Councillor Power encouraged his Council colleagues to join him at the conference.

The following motion was considered.

C184-2024

Moved by Regional Councillor Medeiros

Seconded by City Councillor Power

That the delegation from Achilike Johnson, Rise of Community Champions, re. **2024 ARISE Business Conference – Saturday, September 28, 2024 – 1:00 p.m.**, to the Council Meeting of September 25, 2024, be received.

Carried

8. Government Relations Matters

- 8.1 Staff Update re. Government Relations Matters

In response to questions from Council, Andrzej Hoffmann, Acting Manager, Government Relations and Public Liaison, Office of the CAO, provided details on the Federal Government's recent funding announcement to address homelessness, and confirmed that staff would provide additional information on how the City and Region could access this funding and proposed additional advocacy efforts by the City.

The following motion was considered.

C185-2024

Moved by Regional Councillor Santos

Seconded by Regional Councillor Kaur Brar

That the staff update re. **Government Relations Matters**, to the Council Meeting of September 25, 2024, be received.

Carried

9. Reports from the Head of Council

Nil

10. Reports from Corporate Officials

10.1 Office of the Chief Administrative Officer

Nil

10.2 Legislative Services Operating

10.2.1 ^ Staff Report re. Increasing Fines for Public Nuisances Related to Motor Vehicles

Dealt with under Consent Resolution C183-2024

10.2.2 ^ Staff Report re. 2025 Council and Committee Meeting Schedule

Dealt with under Consent Resolution C183-2024

10.3 Corporate Support Services

Nil

10.4 Planning and Economic Development

Nil

10.5 Community Services

Nil

10.6 Public Works

Nil

10.7 Brampton Transit

Nil

10.8 Fire and Emergency Services

Nil

11. Reports from Accountability Officers

Nil

12. Committee Reports

12.1 ^ Minutes – Planning and Development Committee – September 9, 2024

Dealt with under Consent Resolution C183-2024

Note: The recommendations outlined in the minutes were approved by Council on September 11, 2024, pursuant to Resolution C168-2024.

12.2 ^ Minutes – Committee of Council – September 18, 2024

Dealt with under Consent Resolution C183-2024

The recommendations approved under Consent are as follows.

CW323-2024

That the agenda for the Committee of Council Meeting of September 18, 2024, be approved, as amended, as follows:

To vary the order to deal with Item 12.3.2 (Notice of Motion re: Addressing Unsafe Overcrowding and Subletting of Additional Residential Units (ARUs)), in conjunction with Item 12.2.1 (Staff Report re: Residential Rental Licensing (RRL) Pilot Program Implementation Update - Wards 1, 3, 4, 5 and 7)

To add:

6.6 Delegation from Jotvinder Sodhi, Vales of Humber Resident, re: Use of Airbnb/Short-term Rental Homes as Wedding Venues

CW324-2024

That the following items to the Committee of Council Meeting of September 18, 2024 be approved as part of Consent: **7.1, 9.2.1, 9.2.2, 9.2.3, 10.2.1, 10.2.3, 10.3.1, 13.1.**

CW325-2024

That the delegation from Monsignor Owen Keenan, Parish Priest, St. Patrick's Church, to the Committee of Council Meeting of September 18, 2024, re:

Request for Relief of Fees and Charges Associated with the Construction of the New St. Patrick's Church, be **referred** to staff for investigation and a report back on options for waiving fees or providing support by other means.

CW326-2024

That the delegation from Mohit Sharma, President and CEO, Zochem ULC, to the Committee of Council Meeting of September 18, 2024, re: **Zochem ULC 50-Year Celebration in Brampton**, be **referred** to staff (Economic Development) to investigate further means of support.

CW327-2024

That the delegation from Pavan Ubhi and Vijai Singh, Co-Founders, Third Space Music, to the Committee of Council Meeting of September 18, 2024, re: **Moksha by Third Space - The Rose Theatre - October 4, 2024**, be received.

CW328-2024

That the delegation from Hemmy Bhandari, Brampton Resident, to the Committee of Council Meeting of September 18, 2024, re: **Proposed Acquisition of a Cul-de-sac on the North Corner of Castlemore Road and Clarkway Drive - Ward 10**, be received.

CW329-2024

That the delegation from Emmanuel Adebola, Executive Director, ANE Global, to the Committee of Council Meeting of September 18, 2024, re: **ANE Global and Black Empowerment Summit and Gala - October 19, 2024**, be **referred** to staff for a report back on options for support.

CW330-2024

That the delegation from Jotvinder Sodhi, Vales of Humber Resident, to the Committee of Council Meeting of September 18, 2024, re: **Use of Airbnb/Short-term Rental Homes as Wedding Venues**, be **referred** to staff for review in the context of short-term rentals consideration.

CW331-2024

That the presentation by Andrzej Hoffmann, Manager, Government Relations and Public Liaison, Office of the CAO, to the Committee of Council Meeting of September 18, 2024, re: **Government Relations Matters**, be received.

CW332-2024

That the presentation from Denise McClure, Acting Director, Economic Development and International Relations, Office of the CAO, to the Committee of Council Meeting of September 18, 2024, re: **City-Wide Hackathon Update**, be received.

CW333-2024

1. That the report from Jennifer Anderson, Property Tax Account Analyst, Finance, Corporate Support Services, to the Committee of Council Meeting of September 18, 2024, re: **Tax Adjustments, Cancellations and Reductions Pursuant to the *Municipal Act, 2001***, be received;

2. That the tax account adjustments as listed on Appendix A of this report be approved.

CW334-2024

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, Corporate Support Services, to the Committee of Council Meeting of September 18, 2024, re: **Purchasing Activity Quarterly Report – 2nd Quarter 2024**, be received.

CW335-2024

That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, Corporate Support Services, to the Committee of Council Meeting of September 18, 2024, re: **Active Consulting Service Contracts – 2nd Quarter 2024**, be received.

CW336-2024

1. That the report from Doug Rieger, Director, Transit Development, Transit, to the Committee of Council Meeting of September 18, 2024, re: **Budget Amendment - Operator Washroom and Lunchroom at Mount Pleasant GO Station – Ward 6**, be received;
2. That Council approve the return of surplus capital funds from project #124800 – Züm BRT, in the amount of \$959,469, with the funding returned to its original sources;
3. That Council approve the return of capital funds from project #164840-001 – Terminal Improvements, totaling \$993,029, with funding to be returned to Reserve #91 – Canada Community Building Fund; and
4. That Council approve a new capital project, #244840-001 – Terminal Improvements, in the amount of \$1,900,000, with \$1,000,000 to be funded through Reserve #91 – Canada Community Building Fund and \$900,000 to be funded through Reserve #95 – Accele Ride Reserve.

CW337-2024

1. That the report from Peter Gabor, Manager, Building Design and Construction, Public Works and Engineering, to the Committee of Council Meeting on September 18, 2024, re: **Budget Amendment Request - Environmental Education Centre, Animal Shelter, Centre for Community Energy Transformation and Post Traumatic Growth Association - Ward 6**, be received;
2. That Council approve a funding swap to replace the initially approved funding of \$3,500,000 for the Design phase from Reserve #4 Asset Repair & Replacement with Reserve #136 - Development Charges PW Building & Fleet for project #235180-002 – Environmental Education Centre, Animal Shelter, Centre for Community Energy Transformation and Post Traumatic Growth Association;
3. That a budget amendment be approved in the amount of \$2,000,000 to expand the scope of project #235180-002 – Environmental Education Centre, Animal Shelter, Centre for Community Energy Transformation and Post Traumatic Growth Association, with funding to be transferred from Reserve #136 - Development Charges PW Building & Fleet; and
4. That a budget amendment be approved to substitute funding of \$3,500,000 in capital project #235180-002 - Environmental Education Centre, Animal Shelter, Centre for Community Energy Transformation and Post Traumatic Growth

Association, from Reserve #4 Asset to Repair to Reserve #136 - Development Charges PW Building and Fleet.

CW338-2024

1. That the report from Amanullah Memon, Traffic Operations Technologist, Roads Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of September 18, 2024 re: **Special Event Road Closures - Wards 4 and 10**, be received;
2. That the special event road closures for Country Ridge Court (Ward 10) occurring from October 3 to October 12 be approved provided the applicant fulfills all standard permit requirements; and
3. That the special event road closures for Dalkeith Court (Ward 4) occurring from October 11, 12 and 13 be approved provided the applicant fulfills all standard permit requirements.

CW339-2024

That the **Minutes of the Brampton School Traffic Safety Council Meeting of September 5, 2024, Recommendations SC041-2024 to SC048-2024**, to the Committee of Council Meeting of September 18 2024, be approved.

SC041-2024

That the agenda for the Brampton School Traffic Safety Council meeting of September 5, 2024, be approved as amended to add the following item:

7.3 Correspondence from Violet Skirten, Crossing Guard Supervisor, on behalf of Lakeshia Mullings, resident, re: Request for a Crossing Guard at Black Forest Drive and Willow Park Drive, Fernforest Public School, 275 Fernforest Drive - Ward 9

SC042-2024

1. That the correspondence from Violet Skirten, Supervisor, Crossing Guards, to the Brampton School Traffic Safety Council meeting of September 5, 2024, re: **Review of New School Operations, Malala Yousafzai Public School, 565 Remembrance Road - Ward 6**, be received; and,
2. That a site inspection be undertaken.

SC043-2024

1. That the correspondence from Violet Skirten, Supervisor, Crossing Guards, on behalf of Jennifer Rouso, resident, to the Brampton School Traffic Safety Council

meeting on September 2024, re: **Request for a Crossing Guard at the intersection of Ironshield Drive and Franktown Drive - Ward 10**, be received; and,

2. That a site inspection be undertaken.

SC044-2024

1. That the correspondence from Violet Skirten, Crossing Guard Supervisor, on behalf of Lakeshia Mullings, resident, to the Brampton School Traffic Safety Council meeting of September 5, 2024, re: **Request for a Crossing Guard at Black Forest Drive and Willow Park Drive, Fernforest Public School, 275 Fernforest Drive - Ward 9** be received; and

2. That a site inspection be undertaken.

SC045-2024

That the update by Enforcement and By-law Services, to the Brampton School Traffic Safety Council meeting of September 5, 2024, re: **School Patrol Statistics - June 2024**, be received.

SC046-2024

1. That the Site Inspection report for **Carberry Public School** be received;

2. That in an effort to encourage Active Transportation to and from school, the principal contact their designated Peel Health Nurse to participate in the School Travel Plan Program in Peel; and;

3. That a Crossing Guard is warranted at the intersection of Fernforest Drive and Abitibi Lake Road.

SC047-2024

1. That the Site Inspection report for **Ridgeview Public School** be received;

2. That in an effort to encourage Active Transportation to and from school, the principal contact their designated Peel Health Nurse to participate in the School Travel Plan Program in Peel;

3. That Peel Regional Police be requested to enforce the “No U-Turn” driving restrictions on Brenda Avenue; and,

4. That the Manager of Enforcement and By-law Services be requested to arrange for the enforcement of parking restrictions on Brenda Avenue during school arrival and dismissal times.

SC048-2024

That Brampton School Traffic Council do now adjourn to meet again on

CW340-2024

That the report from Allyson Sander, Strategic Leader, Project Management, Legislative Services, to the Committee of Council Meeting of September 18, 2024, re: **Residential Rental Licensing (RRL) Pilot Program Implementation Update - Wards 1, 3, 4, 5 and 7**, be received; and

Whereas the City of Brampton has and continues to do our part to embrace growth and provincial and federal direction to support ARUs, the city is now feeling the unintended consequences associated with this unprecedented growth and needs our fair share of funding to support proactive enforcement and RRL programs;

That the City advocate to the provincial government to help fund programs like Brampton's RRL whereby its costs are directly related to growth by helping to track, regulate and prioritize the safe development of ARUs to address the housing crisis; and that a consolidated package be prepared including advocacy and actions undertaken by the City in other related areas; and

That a framework (including community engagement and public consultation) be constructed for the integration of Wards 2 & 6 and Ward 8 to be taken into the RRL program, commencing with Pillar 1, and that the Ward Councillors be consulted prior to further activation.

CW341-2024

1. That the report from Farhad Habibi, Chief Building Official and Director of Building, Planning, Building and Growth Management, to the Committee of Council Meeting of September 18, 2024 re: **Addressing Unqualified Contractors and Repeat Inspections (RM 27/2024)**, be received;

2. That staff be directed to implement the surcharge fee as prescribed in the City's Building By-law for any recall of the same inspection process after the second failed inspection;

3. That the Education and Awareness provisions described in this report be implemented by Q1 2025;

4. That staff be directed to continue to advocate and collaborate with the Ontario Contractors Association to address concerns about unqualified contractors to enforce the Business Licensing By-law for contractors in ARU construction; and,

5. That staff be directed to report back on the efficacy of these recommendations in Q3 2025.

CW342-2024

That the report from Peter Bryson, Manager, Enforcement and Bylaw Services, Legislative Services, to the Committee of Council Meeting of September 18, 2024, re: **Review of Public Nuisance By-Law 136-2018 in Respect to Car Rallies (RM 49/2024)**, be **referred** back to staff to report back to the September 25, 2024 meeting of Council with increased fines related to car rallies which are similar to the City of Vaughan. (Note: Brampton's fines related to noise, et cetera, at car rallies are currently lower than those in Vaughan).

CW343-2024

Whereas:

1. The RRL is in place to address non-compliant property, parking, and health and safety standards of registered and unregistered ARU properties which are negatively impacting quality of life and overall safety of residents; and
2. The City ongoingly receives thousands of complaints and evidence of overcrowding and excessive subletting of rental units within registered and unregistered ARUs which may or may not be licensed through RRL; and
3. The City currently does not have by-laws in place to control overcrowding and excessive subletting; and
4. The Residential Tenancies Act allows landlords to reasonably deny tenants from subletting based on property capacity and local legislation; and
5. Through ARU registration and RRL, it is possible to track the total number of units per ARU household, and respectively determine safe occupancy numbers for each RRL license held; and
6. The City's comments to the Province on "Bill 185, Cutting Red Tape to Build More Homes Act, 2024" highlighted the need for the Province to consult with municipalities on safety, environmental and community impacts related to the enforcement of ARUs; and
7. The provision of ARUs to address the national housing crisis should be more than simply providing a roof over heads, and needs to focus on the integration of ARUs as part of complete communities; and

8. The province and federal government needs to consider municipal funding programs to help municipalities enforce the proper construction, maintenance and licensing of ARUs; and

9. Currently, the City of Brampton's Official Plan and Zoning By-law 270-2004 only allow Lodging Houses in detached dwelling units within the downtown core and it is illegal to operate an unregistered lodging or group home without a licence or outside this area; and

10. Staff have been directed by resolution CW113-2023 (cl.5) to "Develop a workplan to update Lodging Houses for city-wide Application"; and

11. Supportive Housing (previously known as "Group Homes") are regulated by Supportive Housing Registration By-law 254-2021 and Supportive Housing Residences Type 1 and Type 2 shall not operate in the City unless they are registered as per By-law 254-2021.

Therefore be it resolved that:

1. Staff report back (in Q4), with by-law recommendations that outline occupancy limits within the existing process for ARU registration and Residential Rental Licensing (RRL); and

2. Staff report back with recommendations on how overcrowding and excessive subletting will be identified and tracked, and how occupancy limits will be enforced through the RRL process; and

3. Staff report back on a process to identify and enforce existing legislation regarding illegal lodging and group homes; and

4. The City advocate to the provincial and federal government (with copies to FCM and AMO) for municipal funding programs to help municipalities enforce the proper and safe construction, maintenance and licensing of ARUs that prioritizes safety of residents; and

5. As part of the above advocacy to appropriate provincial and federal Ministers, local MPPs and MPs, this motion be included as an attachment.

CW344-2024

That the **Referred Matters List - 2024 Third Quarter Update**, to the Committee of Council Meeting of September 18, 2024, be received.

CW345-2024

That Committee proceed into Closed Session to discuss matters pertaining to the following:

15.1 Report – New Brampton Transit Facility – Ward 10

Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.2 Report - Legal Advice re: Development Agreements

Open Meeting exception under Section 239 (2) (f) and (k) of the Municipal Act, 2001:

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose and,

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.3 Report - Construction Services to Accommodate Office Space Reorganization

Open Meeting exception under Section 239 (2) (a) and (k) of the Municipal Act, 2001:

The security of the property of the municipality or local board and,

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CW346-2024

That the Committee of Council do now adjourn to meet again on Wednesday, October 2, 2024, or at the call of the Chair.

12.3 ^ Summary of Recommendations – Planning and Development Committee – September 23, 2024

Dealt with under Consent Resolution C183-2024

The recommendations approved under Consent are as follows.

PDC171-2024

That the agenda for the Planning and Development Committee Meeting of September 23, 2024, be approved as published and circulated.

PDC172-2024

1. That the presentation from Arjun Singh, Planner, Development Services, to the Planning and Development Committee Meeting of September 23, 2024, re:

Application to Temporarily Amend the Zoning By-law, KLM Planning, on behalf of 2538948 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054, be received;

2. That the report from Arjun Singh, Planner, Development Services, to the Planning and Development Committee of September 23, 2024, re: Application to Temporarily Amend the Zoning By-law, KLM Planning, on behalf of 2538948 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054, be received;

3. That the application for an Amendment to the Zoning By-law submitted by KLM Planning, on behalf of 2538948 Ontario Inc. and 2835755 Ontario Inc. (File: OZS-2024-0054) be approved, on the basis that it represents good planning, including that it is consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe, the Region of Peel Official Plan, and the City's Official Plan, and for the reasons set out in this Recommendation Report;

4. That in accordance with the Planning Act, Council supports the proposed temporary use for a period of up to 3 years from the date of adoption of the By-law included as Attachment 11 to this report. Should the Ministry of Transportation (MTO) confirm that the temporary use may continue to a date after September 2025, an amending by-law to reflect the new expiry date shall be advanced for Council adoption, and no further public meeting shall be required pursuant to Section 34(17) of the Planning Act;

5. That prior to staff forwarding the by-law to Council for enactment, written confirmation is to be received from the Ministry of Transportation confirming that they have no objection to the temporary use by-law;

6. That the amendment to the Zoning By-law, generally in accordance with the attached Attachment 10 to this report be adopted;

7. That no further notice or public meeting be required for the attached Zoning By-law Amendment pursuant to Section 34 (10.4) of the Planning Act, R.S.O., as amended; and

8. That the following delegations re: Application to Temporarily Amend the Zoning By-law, KLM Planning, on behalf of 2538948 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054 to the Planning and Development Committee Meeting of September 23, 2024, be received:

1. Rick Ainsley, Brampton Resident
2. Marshall Smith, KLM Planning Partners Inc.

PDC173-2024

1. That the presentation from Sadaf Shahid-Hussain, Planner, Development Services, to the Planning and Development Committee Meeting of September 23, 2024, re: **Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004**, be received;

2. That the following delegation re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004 to the Planning and Development Committee Meeting of September 23, 2024, be received; and

1. Jatin Chopra, Brampton Resident
2. Ronit Bhavsar, Brampton Resident
3. Trisha Bhavsar, Brampton Resident
4. Satyendra Bhavsar, Brampton Resident
5. Rupinder Bhatia, Brampton Resident

3. That the following correspondence re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004 to the Planning and Development Committee Meeting of September 23, 2024, be received:

1. Harpreet Gill, Brampton Resident, dated September 2, 2024
2. Japji Mangat, Brampton Resident, dated September 16, 2024
3. Binpreet Josan, Brampton Resident, dated September 16, 2024.

PDC174-2024

That the presentation from Ellis Lewis, Planner, Development Services, to the Planning and Development Committee Meeting of September 23, 2024, re:

Application to Temporarily Amend the Zoning By-law, First Gulf Corporation, on behalf of Highway 50 Holding, 10120 Highway 50 (11 Highway 50), Ward 10, File: OZS-2024-0029, be received.

PDC175-2024

1. That the presentation from Harjot Sra, Planner, Development Services, to the Planning and Development Committee Meeting of September 23, 2024, re:

Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Laiky Chattha Associates Inc., 10484 Clarkway Drive, Ward 10, File: OZS-2024-0035, be received; and

2. That the following correspondence re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Laiky Chattha Associates Inc., 10484 Clarkway Drive, Ward 10, File: OZS-2024-0035 to the Planning and Development Committee Meeting of September 23, 2024, be received:

1. Vijay Baghi, Brampton Resident, dated September 15, 2024.

PDC176-2024

1. That the report from Jessica Yadav, Planner, Integrated City Planning, to the Planning & Development Committee Meeting of September 23, 2024, re:

Provincial Planning Statement, 2024, be received;

2. That the City Clerk forward this report to the Ministry of Municipal Affairs and Housing; Brampton's Members of Provincial Parliament; the Association of Municipalities of Ontario; City of Mississauga, Town of Caledon and the Region of Peel; and

3. That the presentation from Jessica Yadav, Planner, Integrated City Planning, to the Planning & Development Committee Meeting of September 23, 2024, re: Provincial Planning Statement, 2024, be received.

PDC177-2024

1. That the report from Angelo Ambrico, Manager, Development Services, to the Planning and Development Committee of September 23, 2024, re: **Application for Temporary Zoning By-law Amendment, Countryside Real Estate Holdings Inc. (Pearl Builders), SGL Planning and Design Inc., 0 Countryside Drive, Ward 10, File: OZS-2024-0045**, be received;

2. That the application for a Temporary Zoning By-law Amendment submitted by SGL Planning and Design Inc. on behalf of Countryside Real Estate Holdings Inc. (Pearl Builders) be approved on the basis that it is consistent with the Provincial Policy Statement, and conforms to A Place to Grow: Growth Plan for the Greater Golden Horseshoe, and the City's Official Plan, and for the reasons set out in this Recommendation Report;
3. That in accordance with the Planning Act, Council supports the proposed temporary use for a period of up to three (3) years from the date of adoption of the By-law included as Attachment 12 to this report. Should the Ministry of Transportation (MTO) confirm that the temporary use may continue to a date after September 2025, an amending by-law to reflect the new expiry date shall be advanced for Council adoption, and no further public meeting shall be required pursuant to Section 34(17) of the Planning Act;
4. That prior to staff forwarding the by-law for Council enactment, written confirmation is to be received from the Ministry of Transportation confirming that they have no objection to the temporary use by-law;
5. That the amendments to the Zoning By-law generally in accordance with the attached Attachment 12 to this report be adopted; and
6. That no further notice of public meeting be required for the attached Zoning By-law Amendment as per Section 34(10.4) of the Planning Act, R.S.O. c.P. 13, as amended.

PDC178-2024

1. That the report from Tristan Costa, Planner, Integrated City Planning, to the Planning and Development Committee Meeting of September 23, 2024, re: **City-Initiated Official Plan Amendment to the Vales of Castlemore North Secondary Plan Area 49, Ward 10**, be received;
2. That the Official Plan Amendment be approved, on the basis that it represents good planning, including that it is consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe, the Region of Peel Official Plan and, the City's Official Plan for the reasons set out in this report;
3. That the amendment to the Official Plan, attached as Attachment 7 to this report, be adopted; and
4. That the following correspondence re: City-Initiated Official Plan Amendment to the Vales of Castlemore North Secondary Plan Area 49, Ward 10 to the Planning and Development Committee Meeting of September 23, 2024, be received:

1. Keith MacKinnon, KLM Planning Partners Inc., on behalf of Sandringham Place Inc. co DG Group, dated October 20, 2023
2. Keith MacKinnon, KLM Planning Partners Inc., on behalf of Sandringham Place Inc. co DG Group, dated September 20, 2024.

PDC179-2024

That the Planning and Development Committee do now adjourn to meet again for a Regular Meeting on Monday, October 21, 2024, at 1:00 p.m. or at the call of the Chair.

13. Unfinished Business

Nil

14. Correspondence

- 14.1 ^ Correspondence from the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, dated September 13, 2024, re. Minister's Zoning Order: Ontario Regulation 357/24 – City of Brampton (545 Steeles Avenue West)

Dealt with under Consent Resolution C183-2024

- 14.2 ^ Correspondence from Tamara Chipperfield, Corporate Secretariat, Credit Valley Conservation, dated September 16, 2024, re. Green Municipal Fund for Growing Canada's Municipal Canopies – Request for Council Resolution

Dealt with under Consent Resolution C183-2024

15. Notices of Motion

Nil

16. Other Business/New Business

- 16.1 ^ Referred Matters List

Dealt with under Consent Resolution C183-2024

17. Public Question Period

The public was given the opportunity to submit questions via e-mail to the City Clerk's Office or in person regarding any decisions made during the meeting.

Genevieve Scharback, City Clerk, confirmed that there were no questions from members of the public.

18. By-laws

The following motion was considered.

C186-2024

Moved by Regional Councillor Keenan

Seconded by Regional Councillor Kaur Brar

That By-laws 146-2024 to 151-2024 before Council at its Regular Meeting of September 25, 2024 be given the required number of readings, taken as read, and signed by the Mayor and City Clerk, and the Corporate Seal affixed thereto.

Carried

The by-laws were passed as follows.

By-law 146-2024 – To amend the Public Nuisance By-law 136-2018, as amended, related to the operation and gathering of motor vehicles

See Item 10.2.1

By-law 147-2024 – To amend Administrative Penalties (Non-Parking) By-law 218-2019, as amended – to increase fines specific to public nuisances related to motor vehicles

See Item 10.2.1

By-law 148-2024 – To amend the Main Street North Development Permit System (DPS) By-law, 230-2012, as amended

See Planning and Development Committee Recommendation PDC147-2024, approved by Council on August 12, 2024 pursuant to Resolution C161-2024.

By-law 149-2024 – To amend Zoning By-law 270-2004, as amended – Golden Gate Castlemore Plaza Limited – Glen Schnarr and Associates Inc. – 4538 Castlemore Road – Ward 10 (File: OZS-2022-0045)

See Planning and Development Committee Recommendation PDC102-2024, approved by Council on May 29, 2024 pursuant to Resolution C096-2024

By-law 150-2024 – To establish certain lands as part of the public highway system (Rivermont Road) – Ward 6

By-law 151-2024 – To prevent the application of part lot control to part of Registered Plan 43M-2148 – multiple lots along Dolomite Drive and Literacy Drive near The Gore Road and Castlemore Road – Ward 10 (PLC-2024-0008)

19. Closed Session

Note: Items 19.1, 19.2 and 19.4 were dealt with under Consent Resolution C183-2024.

The following motion was considered.

C187-2024

Moved by Regional Councillor Kaur Brar

Seconded by Regional Councillor Medeiros

That Council proceed into Closed Session to discuss matters pertaining to the following:

19.3. Report – New Brampton Transit Facility – Ward 10

Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Note this item was referred from Committee of Council meeting September 18, 2024

19.5. Report 2 – OLT Appeal

Open Meeting exception under Section 239 (2) (e) and (f) of the Municipal Act, 2001:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

19.6. Report 3 – OLT Appeals

Open Meeting exception under Section 239 (2) (e) and (f) of the Municipal Act, 2001:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

19.7. Report 4 – OLT Appeal

Open Meeting exception under Section 239 (2) (e) and (f) of the Municipal Act, 2001:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

19.8. Verbal Discussion Related to a Property Acquisition

Open Meeting exception under Section 239 (2) (c) and (f) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

Note: In Open Session, Mayor Brown reported on matters considered in Closed Session, as follows.

19.3 – This item was considered in closed session and direction was given, including consideration of a public motion (see Resolution C188-2024 below)

19.5 – This item was considered in closed session and direction was given

19.6 – This item was considered in closed session and direction was given

19.7 – This item was considered in closed session and direction was given

19.8 - This item was considered in closed session and direction was given

The following motion was considered with respect to Item 19.3.

C188-2024

Moved by Mayor Patrick Brown

Seconded by Regional Councillor Toor

That a budget amendment be approved for project # 194880-002 – Design by \$4,000,000 and project # 194880-003 – Construction by \$104,220,000 for a total project increase of \$108,220,000 to complete the design and construction

phases of the new Brampton Transit facility, with funding to be transferred from Reserve # 135-Development Charges-Transit.

Carried

20. Confirming By-law

- 20.1 By-law 152-2024 – To confirm the proceedings of Council at its regular meeting held on September 25, 2024

The following motion was considered.

C189-2024

Moved by Regional Councillor Kaur Brar

Seconded by Regional Councillor Keenan

That the following by-law before Council at its Regular Meeting of September 25, 2024, be given the required number of readings, taken as read, and signed by the Mayor and the City Clerk, and the Corporate Seal affixed thereto:

By-law 152-2024 – To confirm the proceedings of Council at its Regular Meeting held on September 25, 2024.

Carried

21. Adjournment

The following motion was considered.

C190-2024

Moved by Regional Councillor Medeiros

Seconded by City Councillor Power

That Council do now adjourn to meet again for a Regular Meeting of Council on Wednesday, October 16, 2024 at 9:30 a.m. or at the call of the Mayor.

Carried

P. Brown, Mayor

G. Scharback, City Clerk



Minutes

City Council - Special Meeting

The Corporation of the City of Brampton

Wednesday, October 9, 2024

Members Present: Mayor P. Brown
Regional Councillor R. Santos
Regional Councillor P. Vicente
Regional Councillor N. Kaur Brar
Regional Councillor M. Palleschi
Regional Councillor D. Keenan
Regional Councillor Medeiros
Regional Councillor G. Singh Toor
City Councillor R. Power
Deputy Mayor H. Singh

Members Absent: Regional Councillor P. Fortini (personal)

Staff Present: M. Kallideen, Chief Administrative Officer
B. Boyes, Commissioner, Community Services
S. Ganesh, Commissioner, Planning, Building and Growth Management
L. Johnston, Commissioner, Legislative Services
A. Milojevic, Commissioner, Corporate Support Services
P. Pilateris, Commissioner, Public Works and Engineering
S. Akhtar, City Solicitor, Legislative Services
H. Dempster, General Manager, Transit Services
G. Scharback, City Clerk
S. Pacheco, Legislative Coordinator
T. Jackson, Legislative Coordinator
T. Brenton, Legislative Coordinator

The meeting was called to order at 1:07 p.m. and adjourned at 1:47 p.m.

1. Call to Order

Mayor Brown and Genevieve Scharback, City Clerk, confirmed that all Members were present in the meeting, with the exception of Regional Councillor Fortini (absent for personal reasons).

2. Approval of Agenda

Mayor Brown outlined the purpose for the special meeting and noted that, in accordance with Council's meeting rules, no new business could be considered at this meeting.

The following motion was considered.

C191-2024

Moved by Regional Councillor Santos

Seconded by Regional Councillor Kaur Brar

That the agenda for the Special Council Meeting of October 9, 2024 be approved as published and circulated.

Carried

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. Delegations/Correspondence

4.1 Delegation from John Versluis, Manager, Community Safety and Well-Being Services, re. Item 5.1 – Discussion – Compassionate Intervention Programs

Council agreed to vary the order of business and deal with Item 5.1 before Items 4.1 and 4.2.

A motion, moved by Regional Councillor Santos and seconded by Regional Councillor Vicente, was introduced, with the operative clauses as follows.

Therefore be it resolved:

1. That the City of Brampton Mayor, on behalf of Brampton Council, write to the Minister of Health and the Associate Minister of Mental Health and Addictions, to request that the provincial government establish and fund an involuntary mental health and addictions treatment pilot project to stem the rising tide of preventable overdoses and alleviate unsustainable use of frontline police resources;
2. That this pilot project be based on the British Columbia model of compassionate treatment for those in crisis threatening their own life and include stakeholders such as Peel Paramedics, and other first responders and medical professionals;
3. That the City of Brampton agrees that treatment should be the ultimate goal for anyone who finds themselves addicted to opioids, but that while waiting treatment, users of opioids need to have ready access to naloxone in case they overdose. Addictions treatment is not available to someone who has succumbed to an overdose. Additionally, individuals leaving treatment programs should be provided with nasal naloxone in case of relapse;
4. That, in addition to urging greater access to treatment, The City of Brampton will collaborate with the Province to enhance access to nasal naloxone in the community, including through Peel Paramedics and Peel Public Health and any other channels that improves access to nasal naloxone better supporting those at risk of opioid overdose;
5. That the Medical Officer of Health and Commissioner of Health be asked to work under the direction of the Chairs of the Community Safety and Well-Being Committee to host a roundtable with The Minister of Health, Hon., Sylvia Jones, the Minister of Mental Health and Addictions, Michael Tibollo and representatives from neighbouring regions and experts assembled from the community to build action plans to address the addictions crisis based on nationally identified best practices. This work would be in alignment with the mandate of our community safety and well-being plans and that the findings from the roundtable are to be presented to Council within four months for further consideration and implementation;
6. That this resolution be immediately forwarded to the Region of Peel, including the Correspondence from Peel Paramedics and Delegation from Peel Regional Police; and

7. That advocacy efforts continue to support compassionate intervention programs, the completion of Peel Memorial Hospital, and support of other medical facilities throughout the Region of Peel.

The motion was displayed for Council's reference.

Members of Council cited examples of the impact on persons in distress and the community at large as a result of municipalities not having the required tools to address these incidents.

Council consideration of the motion included a number of proposed amendments, which were accepted and incorporated into the displayed motion.

The motion, as amended, was considered as outlined in Resolution C193-2024 below.

John Versluis, Manager, Community Safety and Well-Being Services, Peel Regional Police (PRP), provided information to Council on PRP's response to mental health and addiction incidents, statistics on the number of related incidents since 2020, impact of these incidents on Police resources, and outlined support for legislation in Ontario to provide for compassionate intervention programs as an additional tool to ensure the safety of individuals and communities.

At the request of Council, Mr. Versluis provided a copy of his remarks for the record and to be shared with Peel Region Council.

Regional Councillor Santos read the correspondence from the Peel Paramedic Union (Item 4.2), which was displayed for Council's reference.

A motion was considered to receive the correspondence and delegation as outlined in Resolution C192-2024 below.

C192-2024

Moved by Deputy Mayor Singh

Seconded by Regional Councillor Vicente

That the correspondence received from Dave Wakely, President, Peel Paramedic Union, dated October 8, 2024, and the delegation by John Versluis, Manager, Community Safety and Well-Being, Peel Regional Police, re. **Compassionate Intervention Programs**, to the Special Council Meeting of October 9, 2024, be received.

Carried

C193-2024

Moved by Regional Councillor Santos

Seconded by Regional Councillor Vicente

Whereas overdoses represent another area where a relatively small population represents a significant risk to their well-being and impact on Peel Regional Police (PRP) resources. Between January 2022 and June 2024, there were a total of 1,851 police attended overdoses involving approximately 1,500 unique individuals, 328 of which were fatal; and

Whereas those who were the subject of fatal overdoses often had many prior overdose occurrences, highlighting the importance of early intervention and intensive treatment; And whereas, it is important to note that police only attend a fraction of non-fatal overdoses in the region; and

Whereas additional data from Public Health and hospital authorities can be obtained to provide a more fulsome overview of the scope and scale of overdose events; and

Whereas much like apprehensions, individuals who were the subject of overdose occurrences had multiple additional involvements with police. Specifically, the 1,500 individuals in this data set had a combined total of more than 7,000 occurrences during the reference period, equating to more than 67,100 frontline service hours; and

Whereas there were approximately 12,000 mental health apprehensions by PRP among nearly 8,000 unique individuals January 2022 and June 30, 2024, average of about 5,185 per year or 14 per day. In many cases, those who are the subject of an apprehension are often apprehended multiple times; and

Whereas from January 2022-June 2024, a total of 1,754 individuals in Peel were apprehended on more than one occasion with 57 people being the subject of more than 10 apprehensions and 10 individuals apprehended nearly 300 times in total; and

Whereas the frequent and repeat nature of these apprehensions suggests that community-based interventions may be ineffective for some of these individuals; and

Whereas in the most extreme case, one individual was apprehended on 53 occasions, accounting for nearly 400 service hours; and

Whereas in total 153,970 frontline officer hours were spent on these serious mental health occurrences over the past two-and-a-half years, equivalent to 12,830 officer shifts and over \$12 million in officer time equivalency. This includes

more than 30,000 hours of time spent waiting in hospital during the two-and-a-half-year timeframe; and

Whereas outside of direct apprehension occurrences, individuals who are the subject of apprehensions had a disproportionate rate of other occurrence types with police; and

Whereas among the 106 individuals in Peel with the most apprehensions over the past 30 months (seven apprehensions or greater), there were an additional 916 occurrences associated with these individuals unrelated to an apprehension; and

Whereas among the 7,960 unique individuals apprehended at least once during the reference period, there were nearly 9,900 additional police occurrences not related to an apprehension;

Therefore, be it resolved:

1. That the City of Brampton Mayor, on behalf of Brampton Council, write to the Minister of Health and the Associate Minister of Mental Health and Addictions, to request that the provincial government establish and fund an involuntary mental health and addictions treatment pilot project to stem the rising tide of preventable overdoses and alleviate unsustainable use of frontline police resources;
2. That this pilot project be based on the British Columbia model of compassionate treatment for those in crisis threatening their own life and include stakeholders such as Peel Paramedics, and other first responders and medical professionals;
3. That the City of Brampton agrees that treatment should be the ultimate goal for anyone who finds themselves addicted to opioids, but that while waiting treatment, users of opioids need to have ready access to naloxone in case they overdose. Addictions treatment is not available to someone who has succumbed to an overdose. Additionally, individuals leaving treatment programs should be provided with nasal naloxone in case of relapse;
4. That, in addition to urging greater access to treatment, The City of Brampton will collaborate with the Province to enhance access to nasal naloxone in the community, including through Peel Paramedics and Peel Public Health and any other channels that improves access to nasal naloxone better supporting those at risk of opioid overdose;
5. That the Medical Officer of Health and Commissioner of Health be asked to work under the direction of the Chairs of the Community Safety and Well-Being Committee to host a roundtable with The Minister of Health, Hon., Sylvia Jones,

the Minister of Mental Health and Addictions, Michael Tibollo and representatives from neighbouring regions and experts assembled from the community to build action plans to address the addictions crisis based on nationally identified best practices. This work would be in alignment with the mandate of our community safety and well-being plans and that the findings from the roundtable are to be presented to Council within four months for further consideration and implementation;

6. That this resolution be immediately forwarded to the Region of Peel, including the Correspondence from Peel Paramedics and Delegation from Peel Regional Police; and

7. That advocacy efforts continue to support compassionate intervention programs, the completion of Peel Memorial Hospital, and support of other medical facilities throughout the Region of Peel.

Carried

- 4.2 Correspondence from Dave Wakely, President, Peel Paramedic Union, dated October 8, 2024, re. Item 5.1 – Discussion – Compassionate Intervention Programs

Dealt with under Item 4.1 – Resolution C192-2024

5. Business Matters

- 5.1 Discussion Item – Compassionate Intervention Programs

Dealt with under Item 4.1 – Resolution C193-2024

6. Public Question Period

The public was given the opportunity to submit questions via e-mail to the City Clerk's Office or in person regarding any decisions made during the meeting.

Genevieve Scharback, City Clerk, confirmed that there were no questions from the public.

7. Confirming By-law

- 7.1 By-law 153-2024 – To confirm the proceedings of Council at its special meeting held on October 9, 2024

The following motion was considered.

C194-2024

Moved by Regional Councillor Santos

Seconded by Regional Councillor Vicente

That the following by-law before Council at its Special Meeting of October 9, 2024, be given the required number of readings, taken as read, and signed by the Mayor and the City Clerk, and the Corporate Seal affixed thereto:

By-law 153-2024 – To confirm the proceedings of Council at its Special Meeting held on October 9, 2024.

Carried

8. Adjournment

The following motion was considered.

C195-2024

Moved by Deputy Mayor Singh

Seconded by Regional Councillor Vicente

That Council do now adjourn to meet again for a Regular Meeting of Council on Wednesday, October 16, 2024 at 9:30 a.m. or at the call of the Mayor.

Carried

P. Brown, Mayor

G. Scharback, City Clerk



Announcement Request

For Office Use Only:

Meeting Name:

Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: ☒ City Council ☐ Planning and Development Committee
☐ Committee of Council ☐ Other Committee:

Attendance: ☒ In-person ☐ Remote

Meeting Date Requested: Wednesday, October 16, 2024

Name of Individual(s): Mary Beth Moellenkamp and Carol Kotacka

Position/Title:

CEO and Board President

Organization/Person
being represented:

Peel Children's Aid Society (Peel CAS)

Full Address for Contact: 25 Capston Dr. Mississauga, ON, L3W 0H3

Telephone: 905-302-3481

Email: mantonello@peelcas.org

Event or Subject Name/Title/ Date/Time/Location:	<u>Dress Purple Day support - wear purple on Oct 25 to show vulnerable children, youth and families that you are here to help. Will also outline the pillars of Peel CAS' new 5 Year Strategic Plan.</u>
Additional Information:	<u>peelcas.org/DressPurple</u>
Name of Member of Council Sponsoring this Announcement:	<u>TBC</u>

A formal presentation will accompany my Announcement: ☐ Yes ☒ No

Presentation format: ☐ PowerPoint File (.ppt) ☐ Adobe File or equivalent (.pdf)
☐ Picture File (.jpg) ☐ Video File (.mp4)

☐ Other:

Additional printed information/materials will be distributed with my Announcement: ☒ Yes ☐ No ☐ Attached

Note: Persons are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

- (i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
- (ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Announcement Request

For Office Use Only:
Meeting Name:
Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: ☒ City Council ☐ Planning and Development Committee
☐ Committee of Council ☐ Other Committee:

Attendance: ☒ In-person ☐ Remote

Meeting Date Requested:

Name of Individual(s): *Minu Basi, Deep Basi, Shadab Khan*

Position/Title:

Film Producers & Director

Organization/Person
being represented:

Moon Production Films-

Full Address for Contact:

Telephone:

Email:

Event or Subject
Name/Title/
Date/Time/Location:

(I am NO Queen) A Film based on struggles of International Student.

Additional
Information:

Oct 19th, AMC16 Courtney Park. Mississauga, ONT
- Selected at TIFF for screening.
- Official Selection IFFSA (Oct 19) AMC 16.
- Official Selection New York Film Festival.

Name of Member of
Council Sponsoring
this Announcement:

Harkirat Singh

A formal presentation will accompany my Announcement: ☐ Yes ☒ No

Presentation format: ☐ PowerPoint File (.ppt) ☐ Adobe File or equivalent (.pdf)
☐ Picture File (.jpg) ☐ Video File (.mp4)

☐ Other:

Additional printed information/materials will be distributed with my Announcement: ☐ Yes ☒ No ☐ Attached

Note: Persons are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

- (i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
- (ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the City Clerk's Office, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2100, email: cityclerksoffice@brampton.ca.



ANNOUNCEMENT REQUEST

Please complete this form for your request to make an Announcement at a future Council Meeting. An Announcement must relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Announcements are limited to two (2) minutes at the meeting. Once this completed form is received by the City Clerk's Office, you will be contacted **to confirm your placement on the appropriate agenda.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

Email: cityclerksoffice@brampton.ca

Telephone: (905) 874-2100 Fax: (905) 874-2119

Council Meeting Date:

October 16, 2024

Name of Individual(s)

Steve Ganesh

Position/Title

Commissioner, PBGM

Organization/Person
being represented

City of Brampton

Full address for Contact

**2 Wellington St W,
Brampton ON
L6Y 4R2**

Telephone No:

Email/Fax #:

REQUIRED – Name of Member of Council to sponsor this Announcement:

Councillor Palleschi

Event or Subject/Name/Title/Date
Time/Location:

The agenda will list the name of the individual making the announcement and the subject matter.

Brampton Plan wins OPPI PlanOn Vision Award of Excellence

Additional
Information:

The City's new Official Plan, Brampton Plan, has won the Ontario Professional Planning Institute's (OPPI's) PlanOn Vision Award of Excellence. The award will be presented at this years OPPI Conference in Hamilton on September 25th.

I am submitting a formal presentation to accompany my Announcement ☐ Yes ☒ No

I will require the following audio-visual equipment/software for my Announcement:

☐ PowerPoint(.ppt.x) ☐ Adobe or equivalent (pdf) ☐ Picture Files (jpg)
☐ video Files (mpg;avi) ☐ Other:
Overhead Projector

I am submitting additional printed information/ materials for distribution with my Announcement. e.g. letter, brochure:

☐ Yes ☒ No

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable Council/Committee agenda and will be attached to the agenda. Questions about the collection of personal information should be directed to the Deputy City Clerk, Council and Administrative Services, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.

Government Relations Matters

City Council
October 16, 2024



Health and System Integration Committee

Thursday, October 17, 2024 @ 9:30 AM | Meeting agenda is available [here.](#)

Government Relations Committee

Thursday, October 17, 2024 @ 11:00 AM | Meeting agenda is available [here.](#)

Audit and Risk Committee

Thursday, October 17, 2024 @ 1:30 PM | Meeting agenda is available [here.](#)

6.1 Update on Region of Peel Advocacy Priorities (For Information)

Summary:

- This staff report provides an update on advocacy activities since the last committee meeting, including the 2024 AMO Conference summary. The report also highlights the upcoming advocacy opportunities on key issues such as response to Asylum Claimants challenges and infrastructure funding.

City Staff Comments (Government Relations):

- City staff work closely with the Regional staff on a coordinated approach to advocacy and engagement with other levels of government, including joint advocacy, where possible.
- City staff have begun drafting Brampton's formal pre-budget submissions for the federal and provincial governments, a key part on the City's engagement and input in the budget process. Documents will be presented to Council prior to submission.

City Staff Recommendation:

- Receive the report

October 2, 2024

Ontario Helping Kids Stay Active and Healthy



- The Ontario Government announced **\$15.3M** for 111 organizations that provide safe and supervised activities for children and youth across the province through inclusive team sports and active recreation programs.
- This investment is intended to help more than 13,000 children and youth, from kindergarten to Grade 12, in more than 80 communities enjoy supervised sport and recreation activities.
- This year the provincial government is providing:
 - **\$14.6M** through Ontario's After School Program (ASP) to help children and youth be active.
 - **\$550,000** to Special Olympics Ontario to expand the Unified Sport Program to more schools across the province. This program strengthens student engagement and well-being through inclusive team sport activities for students with and without intellectual disabilities.
 - **\$100,000** to Jays Care to help more girls benefit from sports programming, while training educators and coaches on how to promote inclusion in sport.
 - **\$59,000** to Canadian Women & Sport to research the underrepresentation of girls, young women and marginalized youth in sport/physical activity and share findings with school boards. The funding will also be used to help boards identify and address gender equity challenges in their schools.

Ontario's After School Program was launched in 2009 and is currently delivered by 111 organizations across Ontario including the *City of Brampton*, *Boys and Girls Club of Peel* and *Rapport Youth and Family Services*.

October 7, 2024

Ontario Expanding Access to Mental Health Services

- The Ontario government is partnering with the Centre for Addiction and Mental Health (CAMH) to expand access to the provincial Early Psychosis Intervention (EPI) program. The expanded EPI program will connect more people aged 14 to 35 who are experiencing early phase psychosis to the care they need.
- The EPI program helps diagnose psychosis early and provides timely access to individually tailored and age-appropriate mental health services that can help people live functional lives, such as returning to school, work and building social relationships.
- The program, in partnership with the Slaight Family Centre for Youth in Transition at CAMH, will develop supports and resources to deliver evidence-based, standardized care.



The Province is creating 10 new Youth Wellness Hubs, including a new Youth Wellness Hub in Brampton to serve Peel Region. This adds to the network of 22 hubs the government has already opened since 2020, bringing the total number of Youth Wellness Hubs to 32 across the province.

New Support to Help Small Business Owners



- The federal government announced the payment amounts for the new **Canada Carbon Rebate for Small Businesses**, which will deliver over **\$2.5B** to about 600,000 Canadian businesses before the end of this year. This refundable tax credit will return a portion of the fuel charge proceeds from 2019-20 through 2023-24 to small businesses, in jurisdictions where the federal fuel charge applies.
- In Ontario, the Canada Carbon Rebate for Small Businesses will deliver \$401 per employee. This means the rebate will deliver up to \$4,010 to a business with 10 employees, \$20,050 to a business with 50 employees, and \$200,099 to a business with 499 employees.
- The federal government also announced a revised **Code of Conduct for the Payment Card Industry in Canada** to protect over 1 million businesses that accept credit card and debit card payments from customers. Starting on October 30, 2024, the revised Code will help businesses compare prices and offers from different payment processors and shorten the complaint handling response time by nearly 80 per cent to just 20 business days.
- Additionally, **reduced credit card transaction fees for small businesses** will take effect on October 19, 2024. More than 90 per cent of small- and medium-sized businesses that accept credit cards will receive lower rates and see interchange fees reduced by up to 27 per cent.

The 2024 Federal Budget included several measures to support small businesses and growth by reducing the costs of running a business.

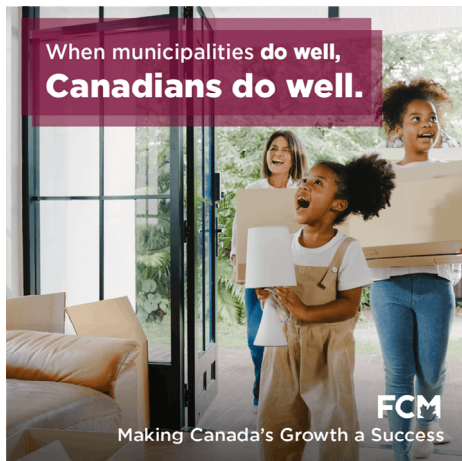
October 11, 2024

FCM's 2024 Advocacy Days

Location: Ottawa, Parliament Hill

Date: December 3 - 5, 2025

- The Canadian Federation of Municipalities will engage with Federal decision makers and senior staff during the FCM's 2024 Advocacy Days and Board Meeting in Ottawa.
- In June, FCM released, *Making Canada's Growth a Success*, calling on federal, provincial and territorial governments to commit to a new Municipal Growth Framework to modernize municipal funding.



The annual FCM Advocacy Days provide an opportunity for the municipal sector, including the City of Brampton, to directly engage and advocate with Federal government and decision makers on key initiatives and priority issues.

The background image is a photograph of a city street scene, likely in Brampton, Ontario. It features a large, multi-story brick building with a prominent clock tower on the right side. The building has a curved facade with large windows. In the foreground, there is a bus stop shelter with a red and black frame. The word "Wellington" is visible on the top of the shelter. A person is standing inside the bus stop. To the right of the bus stop, there is a large Canadian flag. The overall scene is captured in a slightly desaturated, teal-toned style.

THANK YOU!





Report
Staff Report
 The Corporation of the City of Brampton
 10/16/2024

Date: 2024-10-16

Subject: **Suspension and Revocation of Short-Term Rental Licenses (RM 59/2024)**

Contact: Genevieve Scharback, City Clerk

Report number: Legislative Services-2024-841

RECOMMENDATIONS:

1. That the report from Genevieve Scharback, City Clerk and Allyson Sander, Strategic Leader, Project Management to the City Council Meeting of October 16, 2024, re: **Suspension and Revocation of Short-Term Rental Licenses (RM 59/2024)** be received.

OVERVIEW:

- On September 11, 2024, staff were directed to provide a report outlining the procedure for revoking short-term rental business licenses in cases where such revocation is deemed to be in the public interest based on the health and safety of residents.
- The Short-Term Rental By-law 165-2021 delegates the power to revoke or suspend licenses to the City Clerk, or their designate.
- A license may be suspended or revoked under the By-law based on violations of license terms, non-compliance with laws, and threats to public safety.
- The City Clerk reviews requests to suspend or revoke a licensed using a severity matrix to determine if it is in the public's interest to do so.
- Licensees can appeal decisions made to revoke or suspend a license to the Brampton Appeal tribunal.

BACKGROUND:

In the City of Brampton, all short-term rental hosts must obtain a licence issued in accordance with the provisions of the [Short-Term Rental By-law 165-2021](#). Under the By-law, the licence issuer (City Clerk, or designate) has the power to refuse, cancel, revoke, suspend or impose conditions on a licence. In accordance with resolution C175-2024, this report provides a comprehensive overview of the procedures and conditions governing the revocation or suspension of licenses issued under the By-law (RM 59/2024)

CURRENT SITUATION:

A process for revocation and suspension of short-term rental licenses has been established, with a focus to ensure that a fair, equitable and consistent approach is taken when reviewing requests.

Complaints

All short-term rental hosts are responsible for ensuring that all short-term rental guests comply with applicable laws. Where Enforcement and By-law Services receives a complaint about a nuisance at a licensed short-term rental, staff will attempt to contact the host, applicant or property owner to inform them of the conduct using the name and telephone number of the host or the 24-hour emergency contact person listed on the license application.

The procedure respecting licence suspension or revocation provides that where a complainant has information that warrants a review of a license, they are required to provide the information on a form approved by the City Clerk prior to commencing a review.

The City Clerk will then undertake a review of the evidence and contact all parties necessary, such as Peel Regional Police, Peel Public Health, Fire and Emergency Services, Enforcement and By-law Services, and/or any other party. Based on the evidence and information gathered, the City Clerk will decide if it is in the public's interest to suspend or revoke the license.

Grounds for License Revocation or Suspension

The City Clerk may revoke or suspend a licence for any one or more of the grounds listed in subsections 25 to 29 of the By-law including, but not limited to:

- **Contrary to Public Interest:** In respect of the health and safety of any person, nuisance affecting any land or person or the protection of the consumer.
- **Violation of License Terms:** The licensee has failed to comply with the terms and conditions of the license.
- **Non-Compliance:** The Licensee has violated the By-law or other applicable laws or regulations.

Temporary Suspension for Immediate Danger

Where the City Clerk is satisfied that the continuation of a short-term rental poses immediate danger to the health or safety of any person or property, the City Clerk may suspend a licence for a up to 14 days while the matter is investigated.

Review and Decision

Where the matter does not post immediate danger, the City Clerk will first undertake an investigation into the complaint. Where an investigations results do not warrant the revocation or suspension, the City Clerk will reinstate the license if it was suspended. Where the review and investigation prompt further action, the action (notice/warning, order, penalty or revocation) will be based on the severity of the violations, the licensee's history, and the potential impact on the public interest.

Once the decision is made to revoke or suspend a license, written notice is provided to the licensee within 10 days that sets out the grounds for the decision.

A licensee whose licence has been revoked is not entitled to make a new application for the same or similar type of licence for a period of at least 12 months from the date of the refusal or revocation. The licence issuer must reinstate any licence that has been suspended upon satisfactory proof that the administrative requirements have been met.

Appeal to the Brampton Appeal Tribunal

The licensee may write to the City Clerk requesting a hearing by the tribunal within 15 days of receiving written notice or the suspension or revocation. The tribunal may confirm the decision to revoke, suspend the license or order that the license be reinstated and may change any conditions imposed. The decisions made by the tribunal become final and binding.

CORPORATE IMPLICATIONS:

Financial Implications:

There is no financial impact resulting from the adoption of the recommendations in this report.

STRATEGIC FOCUS AREA: The process outlined in this report aligns with the City's Strategic Focus on Healthy and Well-being by protecting the health and safety of communities.

CONCLUSION:

By-law 165-2021 provides the authority to suspend and revoke short term rental business licenses. The process to do so has been formalized internally through the drafting of a new standard operating procedure that will ensure requests and complaints are reviewed and investigated systematically, consistently and impartially.

Authored by:

Genevieve Scharback
City Clerk
and
Allyson Sander
Strategic Leader, Project Management,
Legislative Services

Reviewed by:

Approved by:

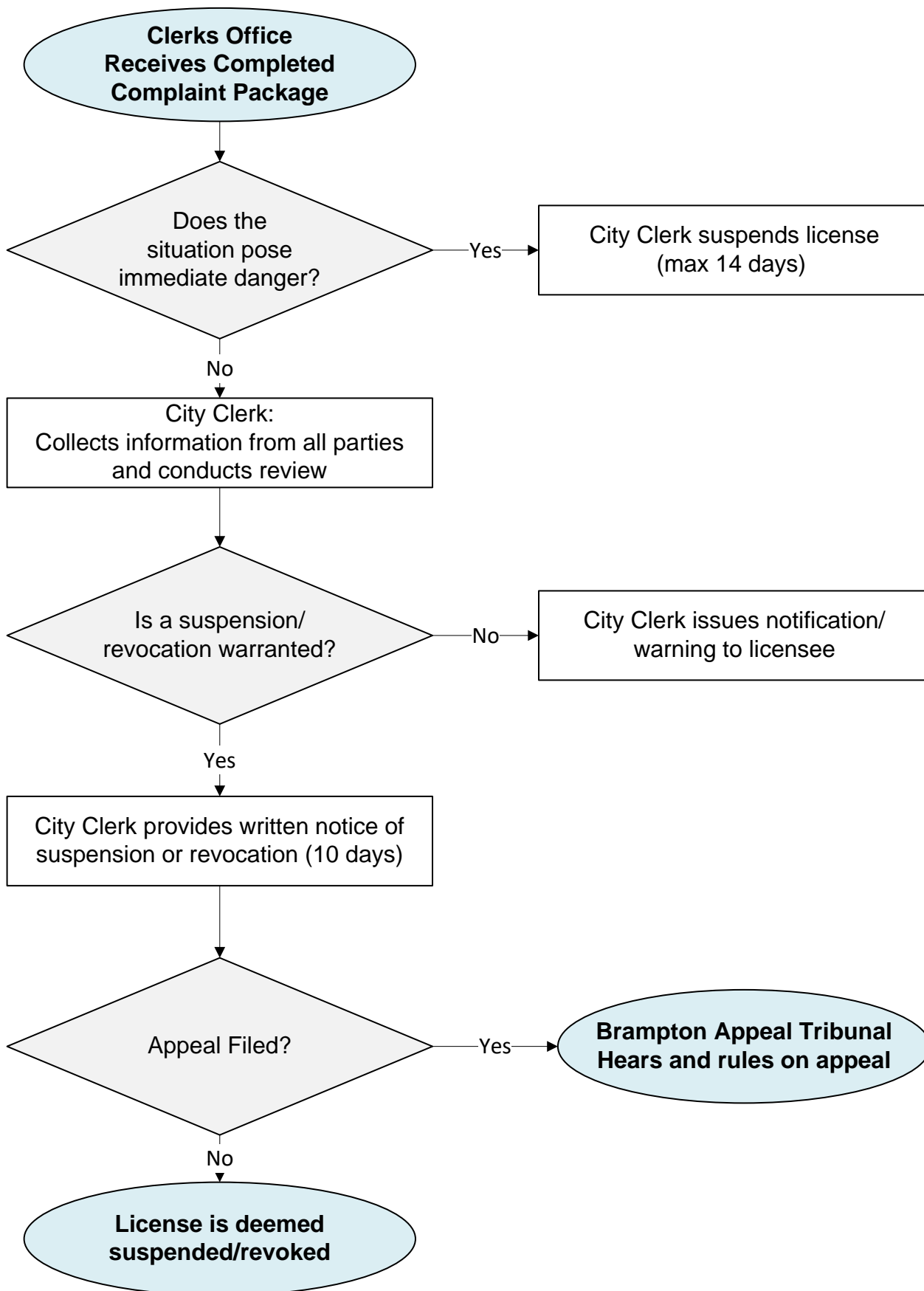
Laura Johnston
Commissioner
Legislative Services

Marlon Kallideen
Chief Administrative Officer

Attachments

Appendix 1 – Revocation and Suspension Process Map

Appendix 1 – Revocation and Suspension Process Map





Report
Staff Report
 The Corporation of the City of Brampton
 10/16/2024

Date: 2024-10-07

Subject: **Information Report – Request for Relief of Fees and Charges Associated with the Construction of the New St. Patrick’s Church**

Contact: Haider Hayat, Advisor, Office of the Commissioner, Planning Building & Growth Management

Report number: Planning, Bld & Growth Mgt-2024-817

RECOMMENDATIONS:

1. That the report from Haider Hayat, Advisor, Office of the Commissioner, Planning Building & Growth Management to the Council Meeting of October 16, 2024, re: **Information Report - Response to Delegation to September 18, 2024, Committee of Council meeting – Information Report – Request for Relief of Fees and Charges Associated with the Construction of the new St. Patrick’s Church**, be received for information.

OVERVIEW:

- A delegation was made by Monsignor Owen Keenan, Parish Priest, St. Patrick’s Church at the September 18, 2024, Committee of Council meeting.
- The delegation requested relief of fees and charges associated with the construction of the new St. Patrick's Church, which is located at 11873 The Gore Road, Brampton.
- Council referred this matter back to staff for investigation and a report back on options for waiving fees or providing support by other means.
- This information report contains additional information to guide Council’s decision and direction on the delegate’s request.

- **Should Council decide to waive Site Plan Application fees and Building Permit fees, this will result in reduced revenue collected by \$127,475 and could put additional pressure on the operating department.**
- **With respect to the Development Charge exemption, the City's practice is to replenish discretionary exemptions through an internal loan over a 10-year period. At the current estimated amount of \$398,898, this would translate to an annual repayment amount of \$51,282 to be collected through an increase in the property tax base. The final DC charge will be determined at the time of submission of the Building Permit Application. Once that has been determined, staff will report back to Council with the final terms of the internal loan.**

BACKGROUND:

St. Patrick's Parish is a place of worship that offers services and support to the vulnerable in the wider community and is a registered charity. St. Patrick's Parish is currently located at 11873 The Gore Road, Brampton, Ontario. The Parish is seeking to construct a new, larger facility to meet current and future community needs.

Monsignor Owen Keenan, Parish Priest, delegated to Committee of Council on September 18, 2024, to seek relief of the fees and charges related to the construction of this facility.

Committee of Council, through motion CW325-2024, referred this request to staff for investigation and directed staff to report back on options for waiving fees or providing support by other means.

CURRENT SITUATION:

Development Application Fees:

To facilitate the development of the new facility, the Parish has submitted a Site Plan Application. Based on the square footage of the proposed development, the Site Plan Application fees have been calculated to be \$81,828.72.

Section 69(2) of the Planning Act gives Council the authority to reduce the amount of or waive the requirement for the payment of this fee where Council is satisfied that it would be unreasonable to require payment in accordance with the City's fee by-law.

Building Permit Fees:

The Building Permit Fees to facilitate the construction of the proposed building, based on the submitted Site Plan have been calculated to be \$45,646.53.

Development Charges:

The estimated Development Charges (DCs) for this facility, based on the Gross Floor Area (GFA) of 2,338.50 square metres amount to \$398,898.11 at current rates. These DCs reflect the City's portion of the charges for the entire proposed GFA, without any allowance for legislatively mandated deductible spaces, or any spaces identified as being used for commercial purposes (e.g. banquet hall, private school, day care facilities etc.) which will be established only upon submission of the building permit application.

Being a discretionary exemption, the amount of forgone DC's must be recouped from the tax base.

Fee Waivers and Other Options:

Council may consider providing direction to staff to waive the entirety of the fees associated with this development proposal.

Alternatively, Council may also consider a partial reduction or deferral of part or all of the required fees.

CORPORATE IMPLICATIONS:

Financial Implications:

Should Council decide to waive Site Plan Application fees and Building Permit fees, this will result in reduced revenue collected by \$127,475 and could put additional pressure on the operating department.

With respect to the Development Charge exemption, the City's practice is to replenish discretionary exemptions through an internal loan over a 10-year period. At the current estimated amount of \$398,898, this would translate to an annual repayment amount of \$51,282. The final DC charge will be determined at the time of submission of the Building Permit Application. Once that has been determined, staff will report back to Council with the final terms of the internal loan.

STRATEGIC FOCUS AREA:

This report is consistent with the Strategic Focus Area of *Government and Leadership*. Providing information on fee waivers can support Council in making Brampton a more accessible municipality and contributes to service excellence.

CONCLUSION:

Following consideration of this information, Council would need to pass a motion advising staff on any direction to reduce or waive any of the required fees associated with this proposed development.

Authored by:

Reviewed by:

Haider Hayat, MPA, PMP, BASc
Advisor, Office of the Commissioner,
Planning, Building & Growth
Management

Carolyn Crozier, MSc.PI., MCIP, RPP
Strategic Leader, Office of the
Commissioner,
Planning, Building & Growth Management

Approved by:

Approved by:

Steve Ganesh, MCIP, RPP
Commissioner
Planning, Building & Growth
Management

Marlon Kallideen
Chief Administrative Officer



Report
Staff Report
 The Corporation of the City of Brampton
 10/16/2024

Date: 2024-10-10

Subject: **Recommendation Report - City Comments on ERO 019-9210 Amendment to Ontario Regulation 299/19 ADDITIONAL RESIDENTIAL UNITS, under the Planning Act**

Contact: Steve Ganesh, Commissioner, Planning, Building & Growth Mgmt.
 Henrik Zbogor, Director, Integrated City Planning

Report number: Planning, Bld & Growth Mgt-2024-803

RECOMMENDATIONS:

1. That the report from Connor Cowan, Planner I, Integrated City Planning to the City Council Meeting of October 16, 2024, re: **Recommendation Report - City Comments on ERO 019-9210 Amendment to Ontario Regulation 299/19 ADDITIONAL RESIDENTIAL UNITS, under the Planning Act**, be received;
2. That the City's comments and proposed recommendations to the Province contained and appended to the report be endorsed;
3. That the City Clerk forward this report to the Ministry of Municipal Affairs and Housing;
4. That Council not endorse the proposed changes prescribed in ERO 019-9210 in their current iteration for the reasons summarized below, and as further articulated in this report and the appended comment letter:
 - i. Increasing the maximum lot coverage to 45% for lots containing ARUs will facilitate and encourage inappropriate development patterns in existing and sensitive neighbourhoods. This includes downstream negative effects on municipal stormwater systems and other services (i.e. property standards).
 - ii. Removal of angular plane requirements will lead to privacy concerns and increased strain on the City's building and enforcement teams.
 - iii. Removal of FSI requirements will undermine community character and will lead to broader enforcement issues related to property standards. This could undermine the City's outcome(s) associated with the Residential Rental License (RRL) pilot program.

- iv. Language within the ERO is unclear and does not provide City staff with direction on how similar zoning provisions (i.e. building height, gross floor area requirements) may be applied.
- 5. That Council request the Province to continue further dialogue with municipal partners including the City of Brampton prior to final approval of the proposed legislative changes given the potential enforcement and development impacts precipitated by ERO 019-9210. This will result in a more balanced approach to align with Brampton's objectives rather than a universal approach as per the proposed legislation.

OVERVIEW:

- **On September 23, 2024, the provincial government introduced ERO 019-9210: Proposed amendment to Ontario Regulation 299/19 ADDITIONAL RESIDENTIAL UNITS, made under the Planning Act.**
- **The proposed changes through ERO 019-9210 significantly reduce the City's ability to regulate the size and configuration of Additional Residential Units, which will result in undesirable built forms and growth in established neighborhoods.**
- **The provincial government is currently soliciting input on the proposed legislative changes on ERO 019-9210 prior to October 23rd, 2024.**

BACKGROUND:

On September 23, 2024, the provincial government introduced ERO 019-9210: Proposed amendment to Ontario Regulation 299/19 ADDITIONAL RESIDENTIAL UNITS, made under the Planning Act (hereinafter referred to as "the ERO"). This is part of an ongoing effort by the Province to encourage the development of ARUs to help achieve the Province's goal of constructing 1.5 million new homes in Ontario by 2031. The ERO seeks to relax zoning regulations for ARU's pertaining to lot coverage, angular plane, lot area requirements, and floor space index.

The Province of Ontario is currently soliciting comments on the proposed legislative changes through the Environmental Registry of Ontario. The commenting deadline is October 23rd, 2024.

CURRENT SITUATION:

The proposed regulation under the *Planning Act* amends municipalities' authority to regulate a number of zoning provisions. The proposed amendments to O.Reg 299/19 under the *Planning Act* are as follows:

- **Angular plane requirements:** Override all angular plane requirements in zoning by-laws for buildings with ARUs.
- **Maximum lot coverage:** Allow at least 45% lot coverage for all buildings and structures on parcels with ARUs.
- **Floor Space Index (FSI):** Override all FSI requirements in zoning by-laws that apply to parcels with ARUs.
- **Minimum Lot Size:** Override all minimum lot size/lot area requirements that are specific to parcels with ARUs.
- **Building Distance Separation:** Restrict building distance separation requirements associated with any building containing ARUs to a maximum of 4 metres.

As of September 2024, the City has over 22,200 registered ARUs and 47 active garden suite applications. The City's overall housing target is 113,000 new residential units by 2031. In 2023, 58% of our housing starts were ARUs. For the first half of 2024 (Jan-June), 93% of our housing starts were ARUs. While the City aims to provide a range of housing types, the sole reliance on ARUs to support housing targets can have unintended consequences if they are not accompanied with necessary funding for support programs and legislative tools to maintain community character (i.e. property standards, building inspections, etc.). Of note, the City has approximately 43,858 unbuilt residential units (i.e. housing units in the pipeline) with planning approvals issued, but no building permits.

The proposed regulation as prescribed in the ERO would hamper the City's ability to maintain the standards. Specifically, there are several existing zoning designations within the city that permit 25-35% lot coverage, including sensitive mature neighbourhoods that permit 30% lot coverage. Allowing greater coverage, as proposed by the Province, would encourage undesirable development patterns and adversely affect the character of these stable neighbourhoods. Similarly, there are many areas with shallow or narrow lots that could not feasibly accommodate the additional coverage without effectively removing any green/amenity space in the rear yards. This is also true for parcels containing semi-detached or townhome type dwellings (see Appendix 1 – Urban Design Lot Coverage Visualization). The reduction in greenspace will also negatively impact the already overworked stormwater system as there will be less permeable landscaping to divert runoff.

Staff are concerned with the removal of angular plane and FSI requirements. Although the City does not explicitly regulate these provisions, there are adjacent or similar regulations in place such as height restrictions (including tiered setbacks), as well as gross floor area (GFA) requirements. Staff request the Province to clarify whether these provisions will be “overridden” as stated in the ERO. The removal of these regulations will lead to privacy concerns and increased building enforcement issues and may undermine the City’s current successful Residential Rental Licensing (RRL) program, which requires landlords to maintain safe rental units that do not exceed the occupant load as prescribe in the Ontario Building Code.

Outlined below is a summary of the most significant changes to the Ontario Regulation 299/19 ADDITIONAL RESIDENTIAL UNITS, proposed through the ERO as well as corresponding staff comments.

Proposed Changes		City Staff Comment
Angular Plane	Override all angular plane requirements in the zoning by-law for building ARUs	<p>Staff foresee privacy concerns for ARUs greater than one storey, in particular where an ARU is located above a garage. This will lead to an increase in complaints and add additional strain on our enforcement and building teams.</p> <p>There are also daylight and visibility concerns on shallow and/or narrow lots. The City staff also notes that other jurisdictions such as Toronto and Vancouver have successfully implemented angular plane requirements for these reasons.</p> <p>City staff request clarification from the Province on whether the current height restrictions and tiered setbacks would be overridden by the proposed changes in the ERO.</p>
Maximum Lot Coverage	Allow at least 45% lot coverage for all buildings and structures on parcels with ARUs	<p>The zoning by-law currently regulates lot coverage in <i>mature neighbourhoods</i>, imposing a maximum lot coverage of 30% in these sensitive areas. The proposed changes would drastically inhibit the City’s ability to help maintain the character of Mature Neighbourhoods.</p> <p>Many other zoning designations (in particular R1’s) currently have maximum lot coverages ranging from 25% - 35%. An increase to 45% would negatively affect</p>

		<p>development patterns and create inconsistencies that run contrary to the Brampton Plan's complete community goals.</p> <p>City staff note that many homes in the Peel Village neighbourhood have deep front yard setbacks and the additional lot coverage would effectively eliminate any amenity space in the rear yard for both the ARU and the principal dwelling. This type of development would be undesirable and inconsistent with the neighbourhood (see Attachment 1 – Urban Design Lot Coverage Visualization).</p> <p>Moreover, the parcel fabric of other sensitive neighbourhoods with wider lot frontages and shallow lots (such as Fletcher's Meadow), and lots containing semi-detached and townhome dwellings could not feasibly increase coverages without causing undesirable development patterns that would negatively affect the vernacular and character of the neighbourhood (see Attachment 1 – Urban Design Lot Coverage Visualization).</p> <p>The increased lot coverage will cause additional strain on the already overworked municipal stormwater system as there will be less greenspace to intercept runoff.</p> <p>Finally, City staff also foresee additional complaints and strain on administrative processes related thereto.</p>
Floor Space Index	Override all FSI requirements in zoning by-law that apply to parcels with ARUs	<p>The current zoning by-law does not regulate floor space index (FSI). However, gross floor area (GFA) maximums are in place through the City's Zoning By-law. The City seeks clarification from the Province on whether these provisions will be overridden by the proposed changes within the ERO.</p> <p>City staff foresee issues with illegal lodging houses, driveway widening and additional strains on municipal services by allowing for</p>

		larger detached ARUs. The City is concerned the proposed changes will also undermine the successful Residential Rental License (RRL) pilot program and may encourage unsafe building conditions and practices.
Minimum Lot Size	Override all minimum lot size/lot area requirements that are specific to parcels with ARUs	City staff do not foresee any significant impacts from this change, as the City does not currently regulate minimum lot sizes for parcels containing ARUs.
Building Distance Separation	Restrict building distance separation requirements associated with any building containing ARUs to a maximum of 4 metres	City staff has no objections to this change. The current zoning by-law requires a minimum separation of 3 metres from an ARU to the principal building.

Other Implications:

Should the proposed legislation in ERO 019-9210 be ratified as-is, staff anticipate significant negative impacts on service delivery for our enforcement and building teams, including services such as inspections and permit delivery. City staff foresee an increase in complaints, which will put a strain on resources, resulting in poor customer service. The City's Building Division will need to allocate additional resources to address complaints and concerns from residents and those affected by the changes.

CONCLUSION:

While the Province's ambition in permitting more options for ARUs is aspirational, Brampton has already been a leader in allowing and encouraging development of ARUs. However, staff see the need for smart and measured growth that considers a diversity of housing options, and that does not rely only on the development of ARUs. In this regard, the ERO's approach of forced growth is seen to be contrary to the City's currently successful pragmatic approach to growth management at large.

Staff request that the Province explore the proposed changes as an optional tool rather than a requirement. This would allow municipalities to better tailor these provisions to more appropriate areas and facilitate desirable development patterns. Should ARU built forms be so widely permitted as mandated in the ERO, the City is at risk of losing the character that makes Brampton neighbourhoods a desirable place to live, work and play.

Authored by:

Reviewed by:

Connor Cowan, Policy Planner I
Integrated City Planning, Building
and Growth Management

Henrik Zbogar, Director
Integrated City Planning

Approved by:

Approved by:

Steve Ganesh, MCIP, RPP
Commissioner
Planning, Building & Growth
Management

Marlon Kallideen
Chief Administrative Officer

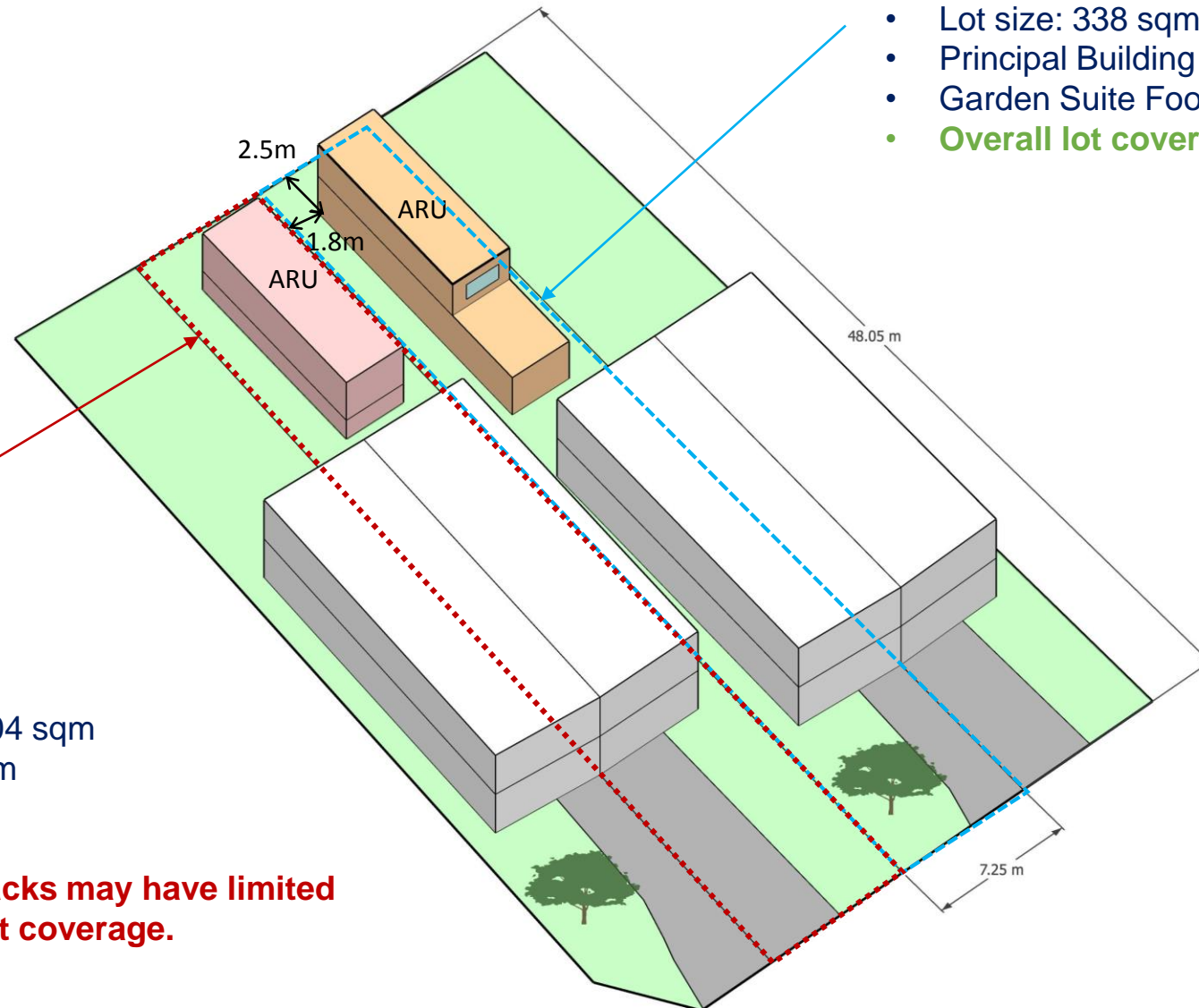
Attachments:

- Attachment 1 – Urban Design Lot Coverage Visualization
- Attachment 2 – ERO 019-9210 Comment Letter
- Attachment 3 – Presentation: City Comments on Proposed Amendments to O.Reg 299/19

Semi-Detached

Deep lot – Typ.

- Lot size: 338 sqm
- Principal Building Footprint: 104 sqm
- Garden Suite Footprint: 49 sqm
- **Overall lot coverage : 45%**

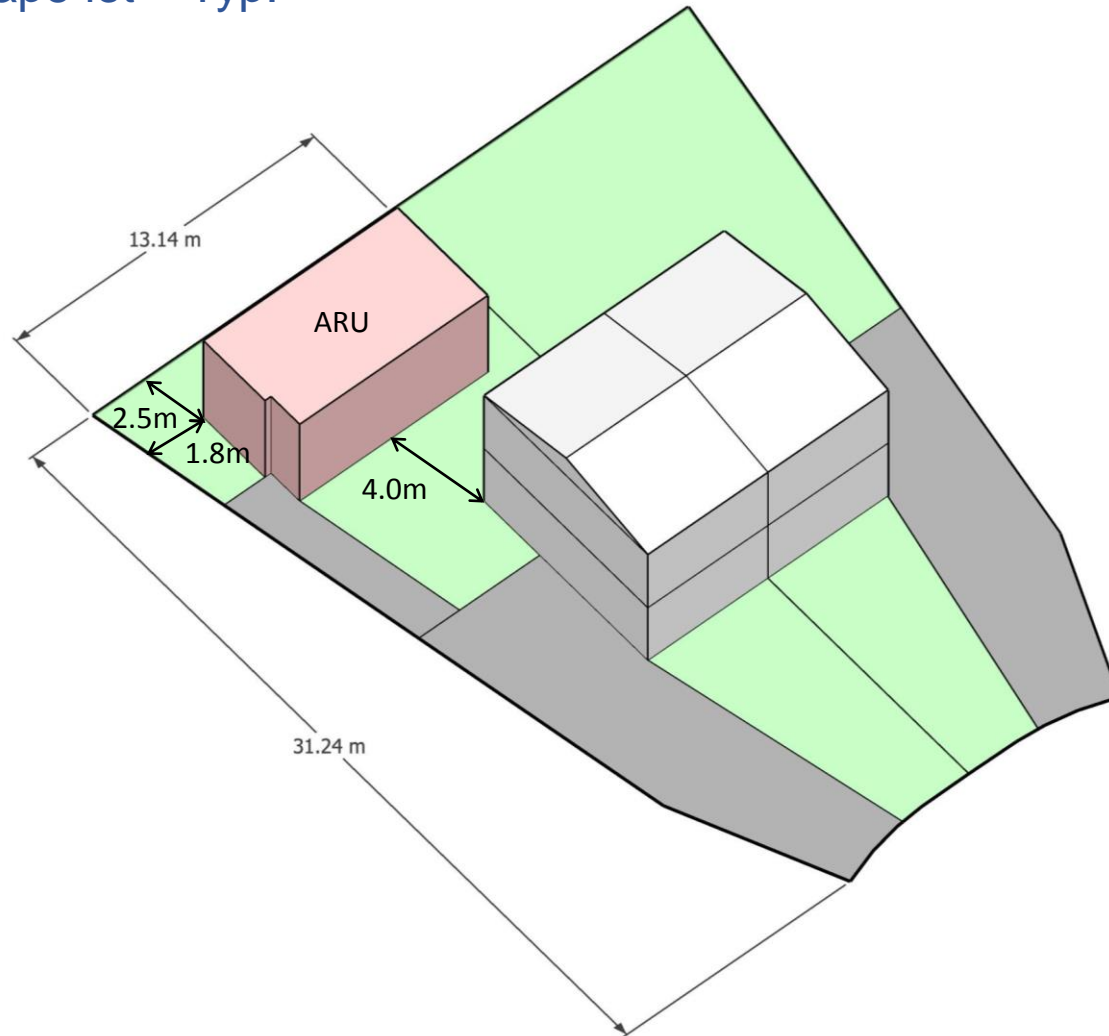


- Lot size: 338 sqm
- Principal Building Footprint: 104 sqm
- Garden Suite Footprint: 35 sqm
- **Overall lot coverage : 41%**

Sites with deep front yard setbacks may have limited rear yard space to reach 45% lot coverage.

Semi-Detached

Pie shape lot – Typ.

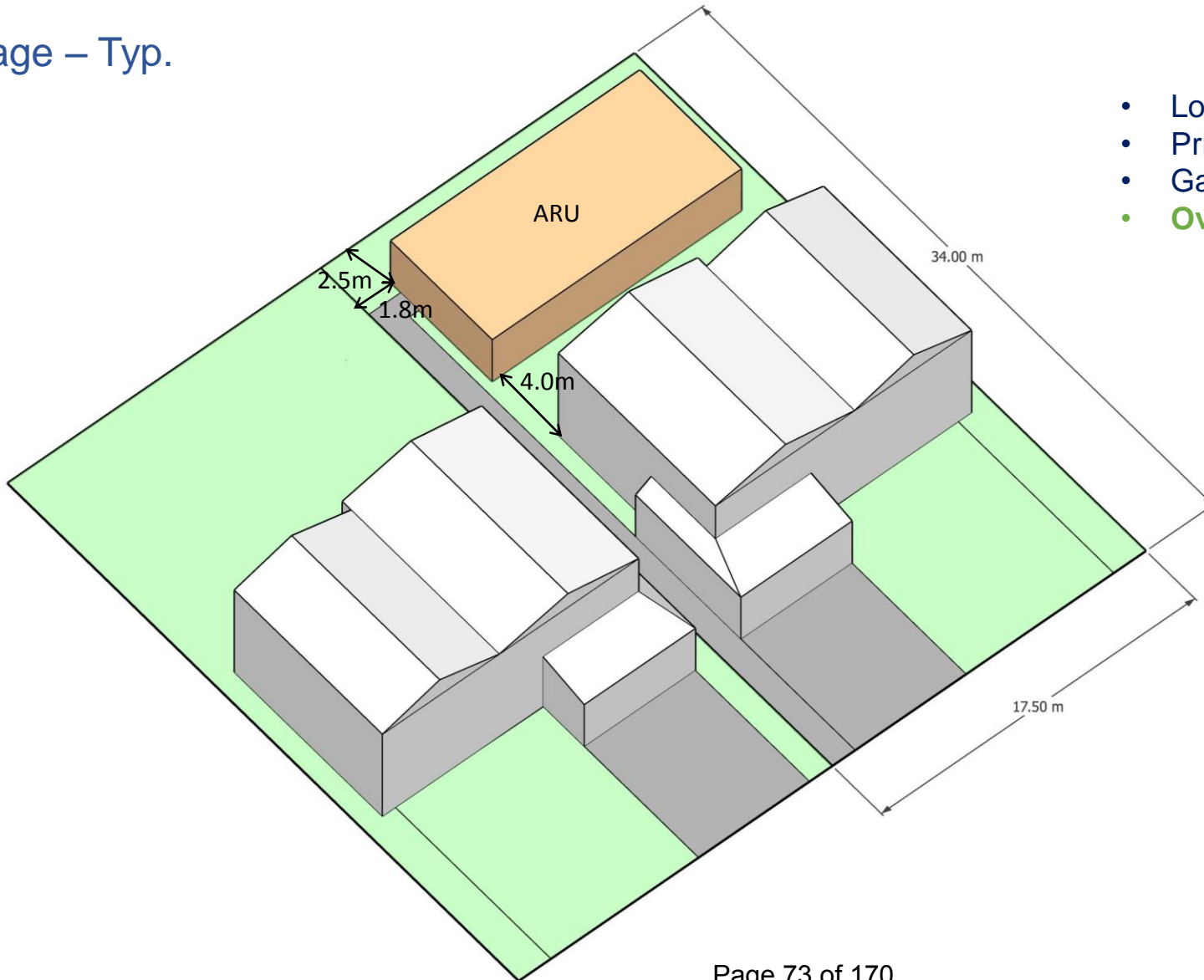


- Lot size: 315 sqm
- Principal Building Footprint: 45 sqm
- Garden Suite Footprint: 40 sqm
- **Overall lot coverage : 35%**

Limited rear yard space to accommodate garden suite and reach 45% lot coverage.

Single Detached

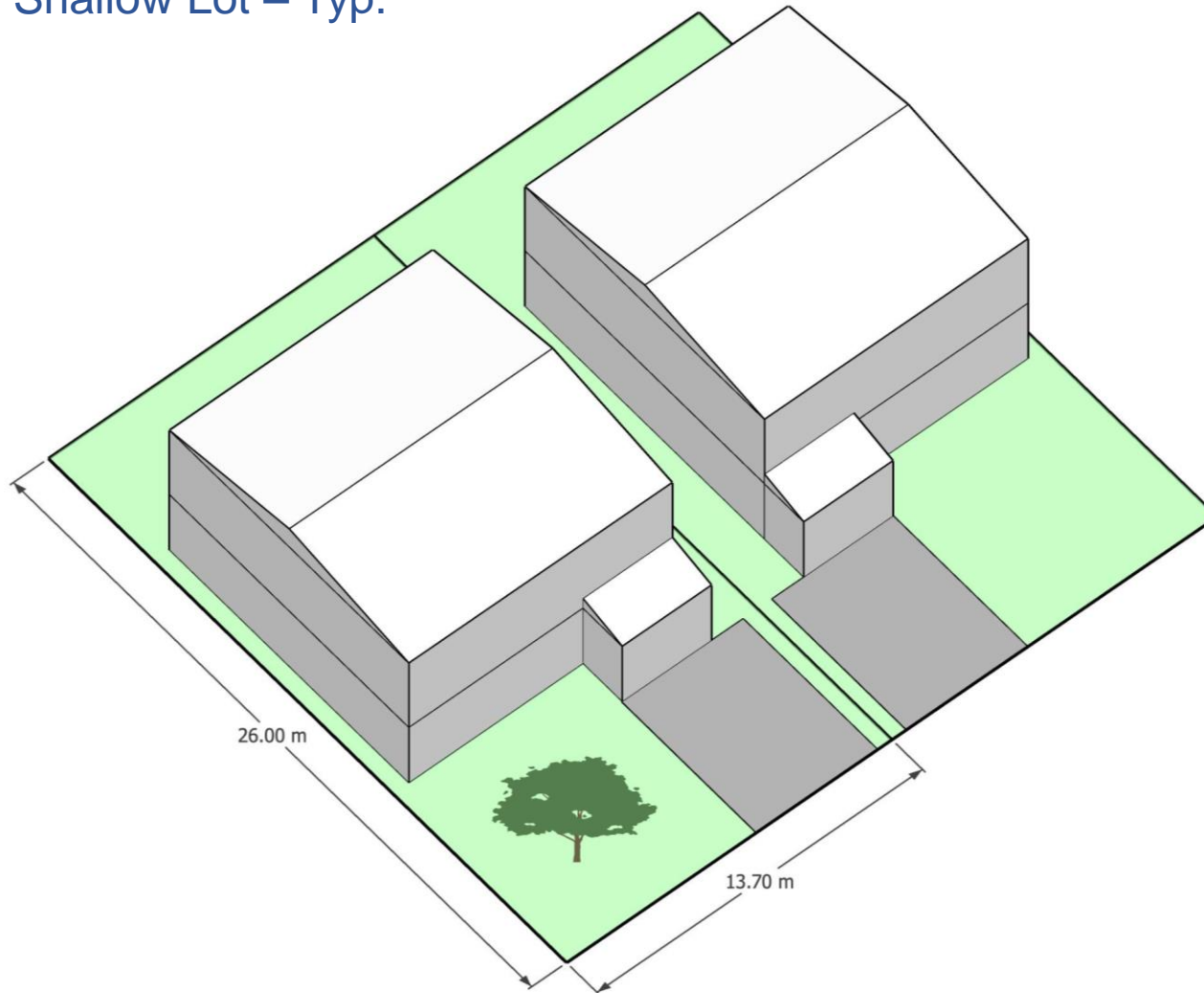
Peel Village – Typ.



- Lot size: 595 sqm
- Principal Building Footprint: 165 sqm
- Garden Suite Footprint: 103 sqm
- **Overall lot coverage : 45%**

Single Detached

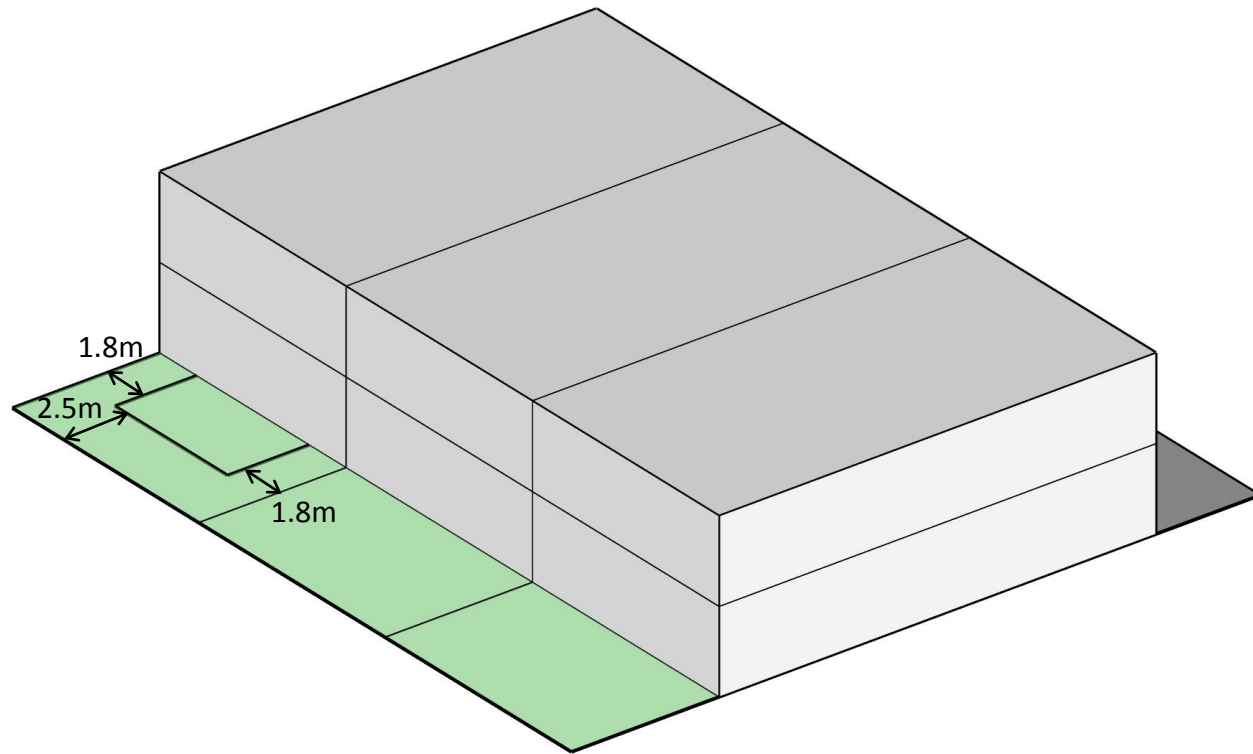
Wide Shallow Lot – Typ.



- Lot size: 356 sqm
- Principal Building Footprint: 160 sqm
- Garden Suite Footprint: 00 sqm
- **Overall lot coverage : 45% (with no ARU)**

Wide Shallow lots have limited rear yard space to meet Garden Suite setback requirements.

Townhouse



Townhouses are hard to meet Garden Suite setbacks.

RE: Environmental Registry of Ontario Posting 019-1920 – Proposed amendment to Ontario Regulation 299/19 ADDITIONAL RESIDENTIAL UNITS, under the *Planning Act*

From: Steve Ganesh, Commissioner – Planning, Building and Growth Management Department, City of Brampton

To Whom It May Concern,

The City of Brampton (hereinafter referred to as ‘the City’) appreciates the opportunity to provide comments on the proposed changes outlined in the Environmental Registry of Ontario posting 019-1920 – Proposed amendment to Ontario Regulation 299/19 ADDITIONAL RESIDENTIAL UNITS, made under the Planning Act.

The City is supportive of efforts by the Province to address housing supply and development challenges, and remain committed to working with the Province towards their ambitious goal of delivering more housing. However, the City provides a number of recommendations below in response to the proposed changes.

Overall, the City is concerned about the impact of a “one-size-fits-all” approach for regulating ARU’s across the province. This approach does not take into account the individual context of each municipality. Within Brampton, the proposed changes are expected to impact the character of neighborhoods by permitting a greater density of ARUs in sensitive areas, such as Mature Neighborhoods, than is intended through current municipal standards.

The City requests that the Province provide clarification on the proposed changes, as detailed in the specific comments below. The City also requests that the Province clarify what kind of financial support will be allocated for municipalities to implement the proposed changes and address the inevitable increase in enforcement and property standards complaints that will be received.

Please see below specific comments on individual aspects of the proposed legislative changes:

1. Override all angular plane requirements in zoning by-laws for buildings with ARUs

City comment: The City foresees privacy concerns for ARUs greater than one-storey, and in particular, where an ARU is located above a garage. This will lead to an increase in complaints and will add additional strain on our enforcement and building teams.

There are also daylight and visibility concerns on shallow and/or narrow lots. The City also notes that other jurisdictions such as Toronto and Vancouver have successfully implemented angular plane requirements for these reasons.

The City requests clarification on whether the currently imposed height restrictions and tiered setbacks would be overridden by the proposed changes in the ERO.

2. Allow at least 45% lot coverage for all buildings and structures on parcels with ARUs

City comment: The City currently regulates lot coverage in *Mature Neighbourhoods*, imposing a maximum lot coverage of 30% in these sensitive areas. The proposed changes would drastically inhibit the City's ability to maintain the character of *Mature Neighbourhoods*.

Many other zoning designations (in particular R1's) currently have maximum lot coverages ranging from 25% - 35%. An increase to 45% would negatively affect development patterns and create inconsistencies that run contrary to the Brampton Plan's complete community goals.

The City notes that many homes in the Peel Village neighbourhood have deep front yard setbacks and the additional lot coverage would effectively eliminate any amenity space in the rear yard for both the ARU and the principal dwelling. This type of development would be undesirable and inconsistent with the neighbourhood.

Moreover, the parcel fabric of other sensitive neighbourhoods with wider lot frontages and shallow lots (such as Fletcher's Meadow), and lots containing semi-detached and townhome dwellings could not feasibly increase coverages without causing undesirable development patterns that would negatively affect the vernacular and character of the neighbourhood.

In addition, the increased lot coverage will cause additional strain on the already overworked municipal stormwater system as there will be less greenspace to intercept runoff.

Finally, City staff also foresee additional complaints and strain on the administrative processes related thereto.

3. Override all FSI requirements in zoning by-laws that apply to parcels with ARUs

City comment: The City's current zoning by-law does not regulate floor space index (FSI). However, gross floor area (GFA) maximums are in place. The City requests clarification on whether these provisions will be overridden by the proposed changes within the ERO.

Further, the City foresees issues with illegal lodging houses, driveway widening and additional strains on municipal services by allowing for larger detached ARUs. The City is concerned that the proposed changes will also undermine the successful Residential Rental Licensing (RRL) pilot program and may encourage unsafe building conditions and practices.

4. Override all minimum lot size/lot area requirements that are specific to parcels with ARUs

City comment: The City acknowledges the proposed change and has no comments at this time.

5. Restrict building distance separation requirements associated with any building containing ARUs to a maximum of 4 metres

City comment: The City acknowledges the proposed change and has no comments at this time.

The City of Brampton would like to thank the Province for the opportunity to provide feedback and comments on the proposed changes. The City requests that it be consulted further on the proposed changes and in particular be given an opportunity to engage on the specific language for the proposed legislative changes.

Sincerely,

Steve Ganesh, MCIP, RPP
Commissioner
Planning, Building & Growth Management

City Comments on Proposed Amendments to O. Reg 299/19 ARU's

City Council
October 16, 2024

**Planning, Building and Growth
Management**



BACKGROUND

- On September 23, 2024 the provincial government introduced **ERO 019-9210: Proposed amendment to Ontario Regulation 299/19 ADDITIONAL RESIDENTIAL UNITS**, under the *Planning Act*
- The proposed amendments intend to relax zoning regulations for detached Additional Residential Units, also known as Garden Suites, through the following proposed changes:
 - **Angular plan requirements:** Override all angular plane requirements in zoning by-laws for buildings with ARUs
 - **Maximum lot coverage:** Allow at least 45% lot coverage for all buildings and structures on parcels with ARUs
 - **Floor Space Index (FSI):** Override all FSI requirements in zoning by-laws that apply to parcels with ARUs
 - **Minimum Lot Size:** Override all minimum lot size/lot area requirements that are specific to parcels with ARUs
 - **Building Distance Separation:** Restrict building distance separation requirements associated with any building containing ARUs to a maximum of 4 metres

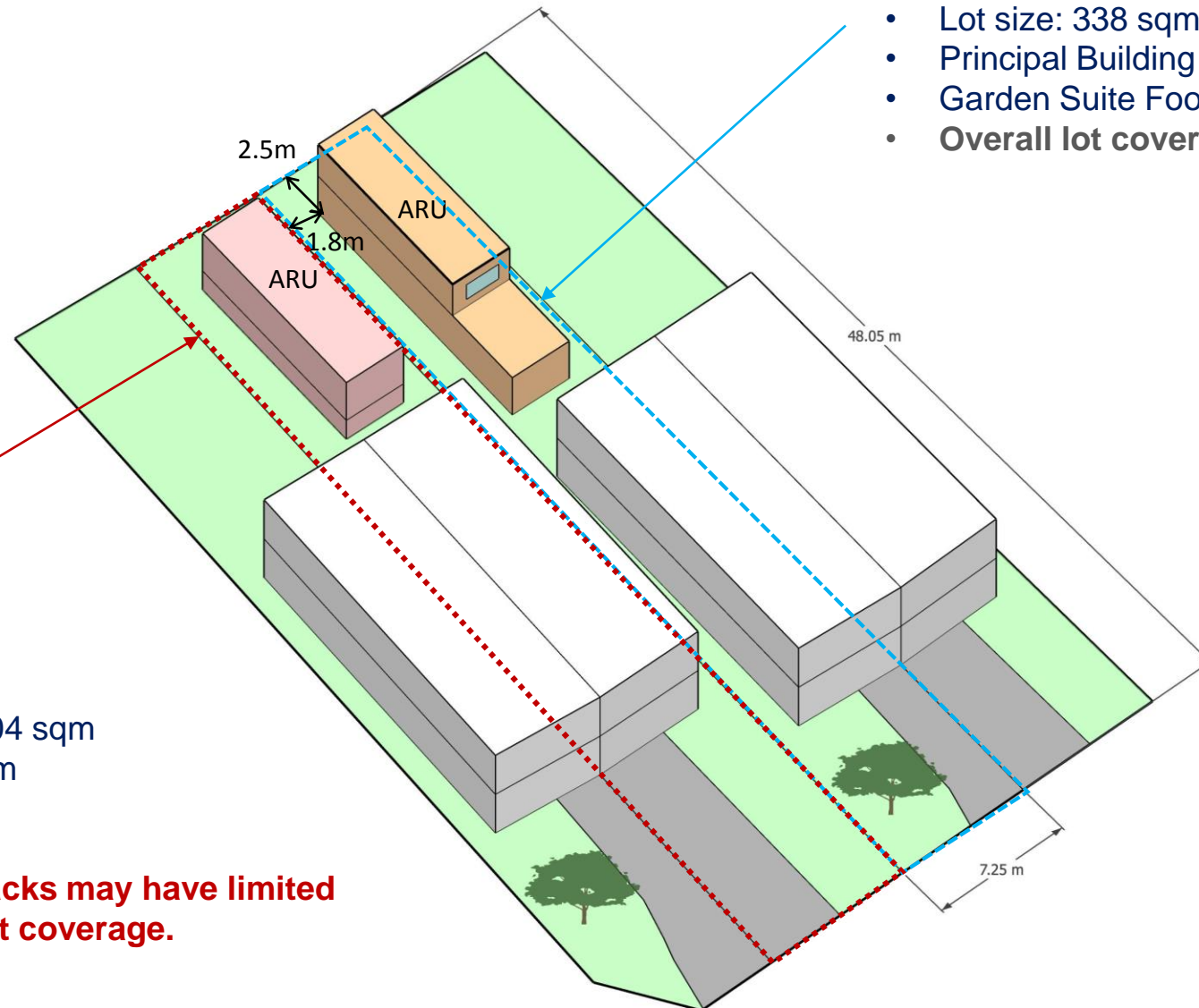
KEY IMPLICATIONS

Key Changes	Implications to the City
<p>Angular Plane Override all angular plane requirements in the zoning by-law for building ARUs</p>	<ul style="list-style-type: none"> • Privacy concerns for ARUs greater than one-storey and particularly where an ARU is located above a garage. • Daylight and visibility concerns on shallow and/or narrow lots. • Staff request clarification from the Province on whether currently imposed height restrictions and tiered setbacks would be overridden by proposed amendments in the ERO.
<p>Maximum Lot Coverage Allow at least 45% lot coverage for all buildings and structures on parcels with ARUs</p>	<ul style="list-style-type: none"> • The proposed lot coverage is an increase from the 25-30% lot coverage permitted in different areas of the city. • This will impact the character of many neighborhoods across the city. • Increased lot coverage will cause additional strain on already overworked municipal stormwater system due to less greenspace to intercept runoff.

Semi-Detached

Deep lot – Typ.

- Lot size: 338 sqm
- Principal Building Footprint: 104 sqm
- Garden Suite Footprint: 49 sqm
- **Overall lot coverage : 45%**

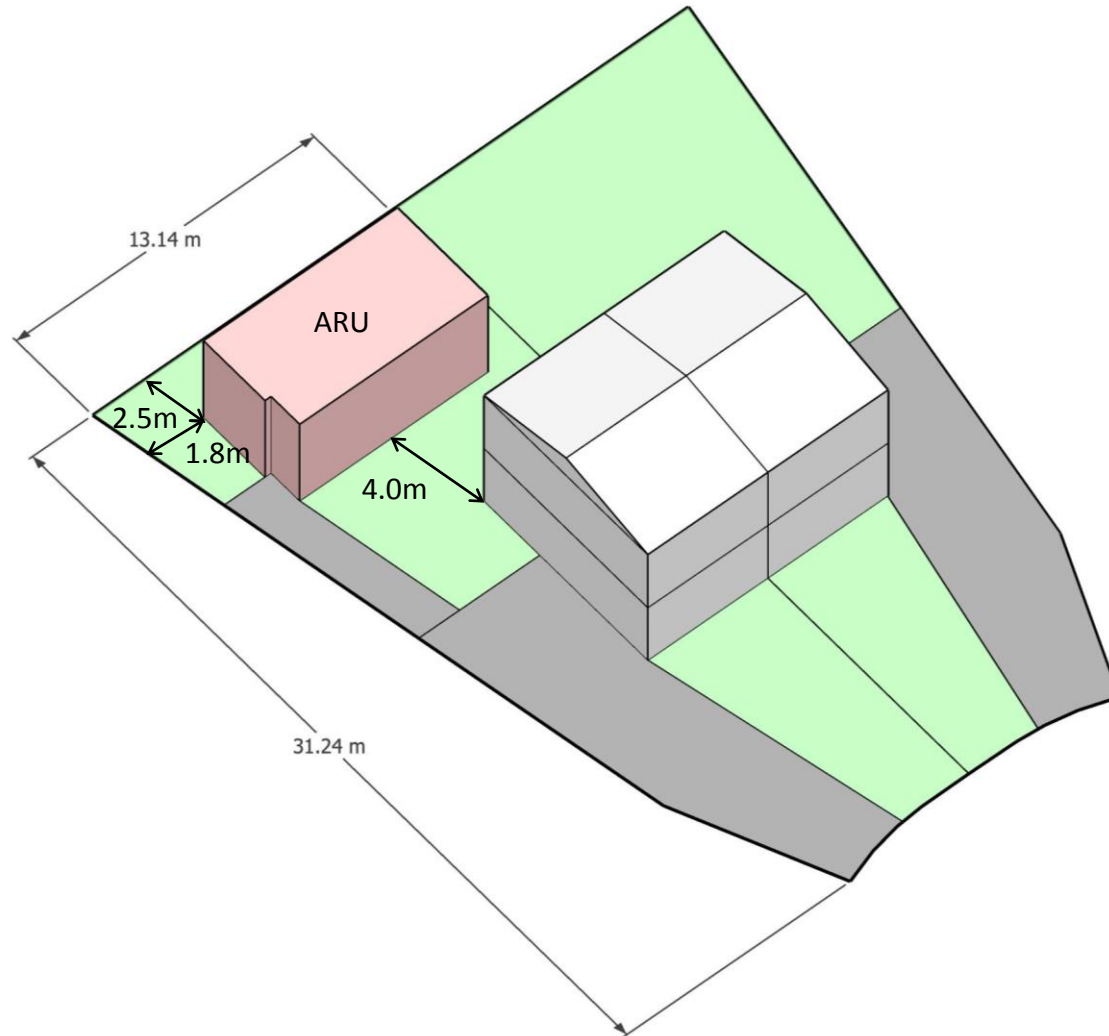


- Lot size: 338 sqm
- Principal Building Footprint: 104 sqm
- Garden Suite Footprint: 35 sqm
- **Overall lot coverage : 41%**

Sites with deep front yard setbacks may have limited rear yard space to reach 45% lot coverage.

Semi-Detached

Pie shape lot – Typ.

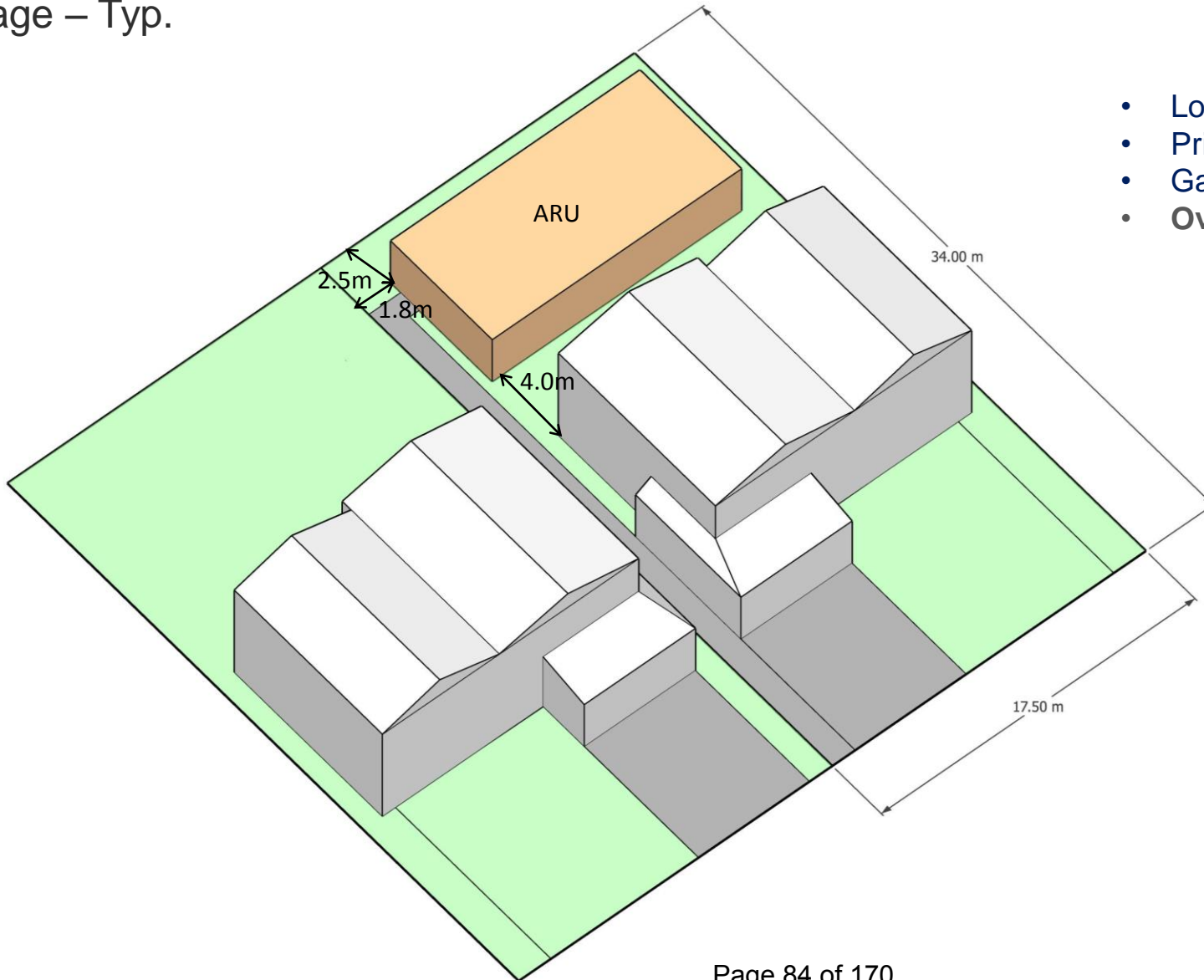


- Lot size: 315 sqm
- Principal Building Footprint: 45 sqm
- Garden Suite Footprint: 40 sqm
- **Overall lot coverage : 35%**

Limited rear yard space to accommodate garden suite and reach 45% lot coverage.

Single Detached

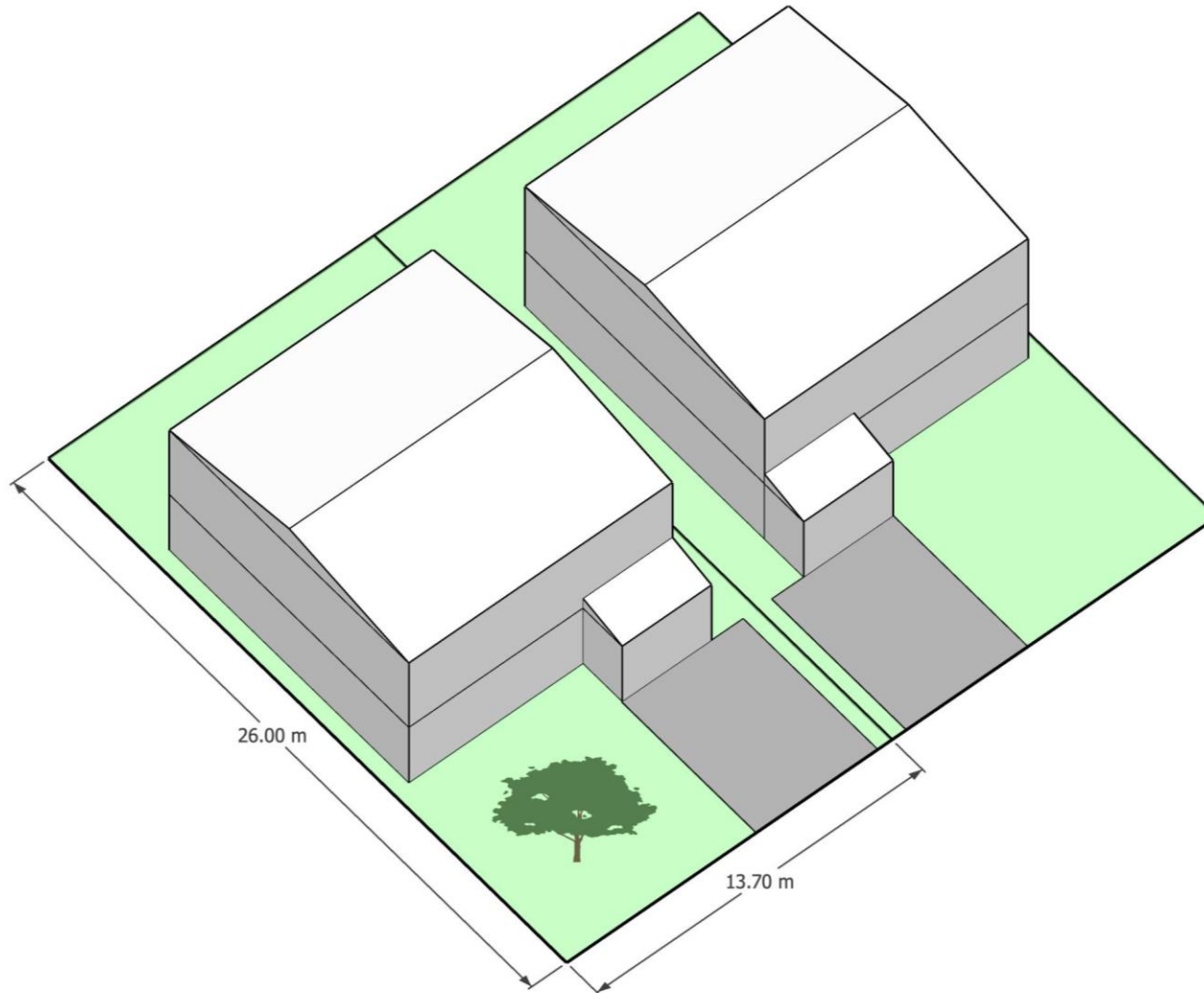
Peel Village – Typ.



- Lot size: 595 sqm
- Principal Building Footprint: 165 sqm
- Garden Suite Footprint: 103 sqm
- **Overall lot coverage : 45%**

Single Detached

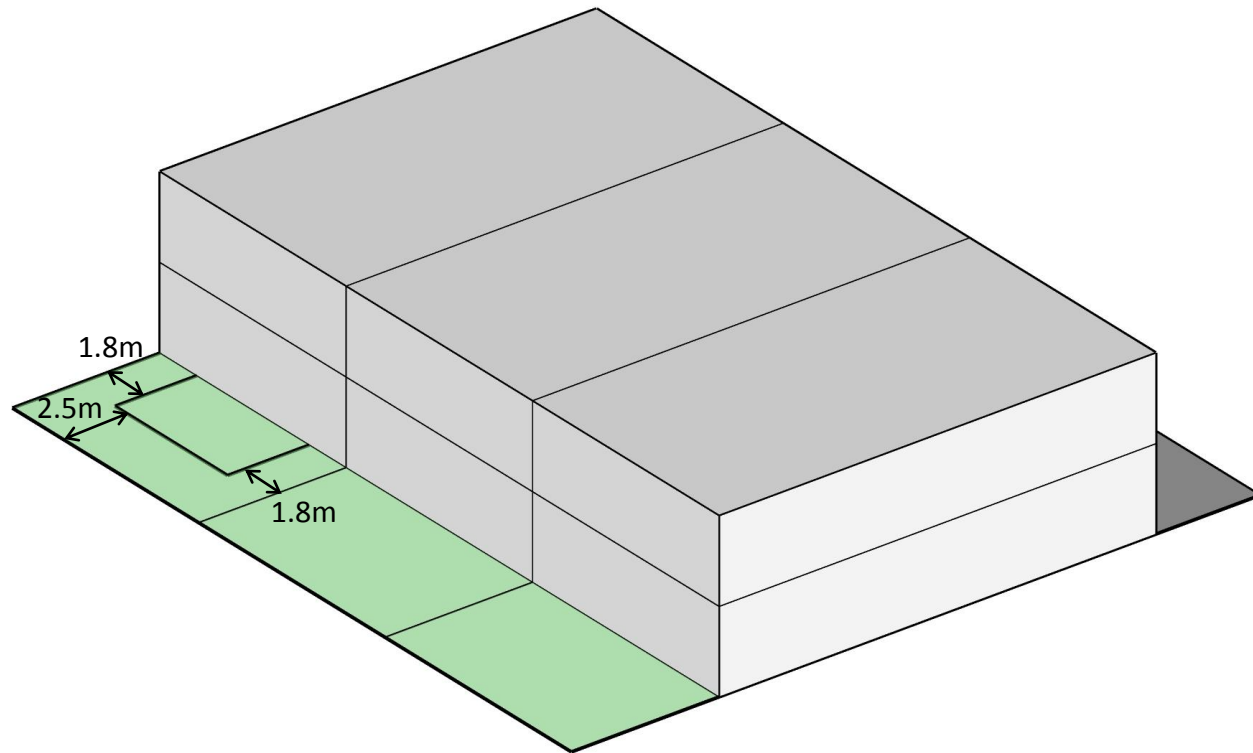
Wide Shallow Lot – Typ.



- Lot size: 356 sqm
- Principal Building Footprint: 160 sqm
- Garden Suite Footprint: 00 sqm
- **Overall lot coverage : 45% (with no ARU)**

Wide Shallow lots have limited rear yard space to meet Garden Suite setback requirements.

Townhouse



Townhouses are hard to meet Garden Suite setbacks.

KEY IMPLICATIONS

Key Changes	Implications to the City
Floor Space Index Override all FSI requirements in zoning by-law that apply to parcels with ARUs	<ul style="list-style-type: none">• Staff request clarification from the Province on whether related standards like GFA would also be overridden by the proposed amendments in the ERO.• Staff are concerned about increases in illegal lodging houses, driveway widenings, and additional strains on municipal services due to larger detached ARUs• The proposed changes may undermine the successful Residential Rental Licensing (RRL) Pilot Program

SUMMARY OF IMPLICATIONS

- Staff recognize and support the Province's efforts to deliver more housing across the Province by removing barriers to the creation of ARU's and associated funding.
- Staff advocate for more diverse housing options, smart growth, and complete communities as opposed to forced growth and disregard for neighbourhood context when regulating and permitting ARU's.
- Staff request the Province to explore the proposed changes as an optional planning tool rather than a requirement to allow municipalities to better tailor these provisions to appropriate areas.
- Staff recommend the Province continue to consult with the City of Brampton on the proposed legislative changes prior to ratification.

Thank you!





Report
Staff Report
 The Corporation of the City of Brampton
 10/7/2024

Date: 2024-09-29

Subject: **Purchasing Card Audit 2024 – Issues and Recommendations**

Contact: Claire Fang Mu, Director, Internal Audit

Report number: CAO's Office-2024-808





RECOMMENDATIONS:

1. That the report titled: **Purchasing Card Audit 2024 – Issues and Recommendations**, to the Audit Committee Meeting of October 7, 2024, be received.

OVERVIEW:

- The report highlights audit issues related to the Purchasing Card (P-Card) Program management.
- The overall issues identified in the audit was rated as **“Immediate Action Required.”**
- See **Appendix 1** and **Appendix 2** for the criteria for rating findings and audit report rating.

Process	Finding	Rating
A. P-Card transactions lack adequate supporting documentation, approval and effective monitoring	1. We reviewed a sample of 120 transactions and noted issues such as missing itemized receipts and attendee lists for food-related expenses. This lack of documentation weakens the ability to review and approve transactions according to City directives. 2. Additionally, post-transaction monitoring was ineffective.	P1
B. Food and gift policies lack clarity	The audit identified gaps in the policies regarding food and gift-related expenses. The	P1

and specific guidelines	absence of specific guidelines and clarity has resulted in inconsistent application and justification of P-Card use for business purposes, leading to unclear or potentially improper spending practices.	
C. Traffic fines inappropriately charged to City P-Cards	Traffic fines were charged to the City's P-Cards and recovery were not pursued since the violations were issued against the Vehicle Registered Owner (the City). Charging traffic tickets to City P-Cards poses financial and reputational risks but also fails to address the underlying safety concerns related to City vehicles violating traffic laws.	
D. Lack of policy for tracking charitable promotional expenses and remittance	P-Cards were used for United Way promotional expenses without ensuring these costs were refunded to City specific accounts due to a policy gap.	
E. Delayed cancellation of P-Cards after employee termination or extended leave	P-Cards were not promptly canceled following employee terminations or extended leaves.	
F. IT equipment purchased bypassing IT approval	P-Cards were used to purchase IT equipment without the knowledge or approval of the IT department.	
These issues are rated as per the criteria described in Appendix 1 .		

Conclusion:

The City's management of the P-Card program requires immediate attention. We recommended that the City:

- a) Strengthen current documentation and compliance,
- b) Improve monitoring practices,
- c) Clarify food and gift policies,
- d) Implement a consistent approach for managing traffic tickets,
- e) Prohibit the use of P-Cards for traffic fines,

- f) Implement a policy for tracking charitable expenses and remittance of net proceeds,
- g) Deactivate P-Cards promptly for employees who no longer require P-Cards,
- h) Monitor IT technology purchases via P-Card.

Implementing the recommendations will strengthen the P-Card program and provide guidelines for food-related and gift purchases.

The overall report rating is determined per the audit report rating criteria explained in **Appendix 2**.

Authored by:

Reviewed by:

Mia Cui, Manager
Internal Audit

Claire Fang Mu, Director
Internal Audit

Attachments:

- Appendix 1 – Criteria for Evaluating Audit Findings
- Appendix 2 – Criteria for Audit Report Rating

City of Brampton
 Private & Confidential

Appendix 2 – Criteria for Evaluating Audit Findings

Priority Rating	Description
Priority 1 (P1)	<p>One or more of the following conditions exist that require immediate attention of the Senior Leadership Team. Corrective actions by senior Management must be implemented.</p> <ul style="list-style-type: none"> • Financial impact of both actual and potential losses is material • Management's actions, or lack thereof, have resulted in the compromise of a key process or control, which requires immediate significant efforts and/or resources (including time, financial commitments, etc.) to mitigate associated risks. Failure by Management to remedy such deficiencies on a timely basis will result in the City being exposed to immediate risk and/or financial loss • One more of the following conditions is true: i) management failed to identify key risks, ii) management failed to implement process and controls to mitigate key risks • Management's actions, or lack thereof, have resulted in a key initiative to be significantly impacted or delayed, and the financial support for such initiative will likely be compromised • Management failed to implement effective control environment or provide adequate oversight, resulting in a negative pervasive impact on the City or potential fraudulent acts by City staff • Fraud by Management or staff, as defined by the Corporate Fraud Prevention Policy (Policy 2.14)

Priority 2 (P2)	<p>One or more of the following conditions exist that require attention by senior Management. Corrective actions by Management should be implemented.</p> <ul style="list-style-type: none"> • Financial impact of both actual and potential losses is significant • Management's actions, or lack thereof, may result in a key process or control to be compromised, which requires considerable efforts and/or resources (including time, financial commitments etc.) to mitigate associated risks • Management correctly identified key risks and have implemented processes and controls to mitigate such risks, however, one or more of the following is true: i) the processes and controls are not appropriate or adequate in design, ii) the processes and controls are not operating effectively on a consistent basis • Management's actions, or lack thereof, have impacted or delayed a key initiative, and the funding for such initiative may be compromised • Management failed to provide effective control environment or oversight on a consistent basis, resulting in a negative impact on the respective division, or other departments • Management failed to comply with Council-approved policies, by-laws, regulatory requirements, etc., which may result in penalties • Management failed to identify or remedy key control deficiencies that may impact the effectiveness of anti-fraud programs
Priority 3 (P3)	<p>One or more of the following conditions exist that require attention by Management. Corrective actions by Management should be implemented.</p> <ul style="list-style-type: none"> • Financial impact of both actual and potential losses is insignificant • A non-key process or control, if compromised, may require some efforts and/or resources (including time, financial commitments, etc.) to mitigate associated risks • Processes and controls to mitigate risks are in place; however, opportunities exist to further enhance the effectiveness or efficiency of such processes and controls. Management oversight exists to ensure key processes and controls are operating effectively • Minimal risk of non-compliance to Council-approved policies, by-laws, regulatory requirements, etc. • Low impact to the City's strategic or key initiative • Low impact to the City's operations

City of Brampton
 Private & Confidential

Appendix 3 – Criteria for Audit Report Rating

Rating	Description
Effective	<ul style="list-style-type: none"> • Key controls are adequately and appropriately designed, and are operating effectively to support objectives and manage risks • Audit recommendations resulted in only minor enhancements to the effectiveness or efficiency of controls and processes • One or more Priority 3 Findings • Insignificant cumulative financial impact when all audit findings have been considered • Audit findings would not be subject to a follow-up by Internal Audit
Improvement Required	<ul style="list-style-type: none"> • A few control weaknesses were noted that require enhancements to better support objectives and manage risks • One Priority 2 and Priority 3 findings • Priority 3 findings only where the cumulative financial impact is significant • Corrective action and oversight by Management is needed • Audit findings could be subject to a follow-up by Internal Audit
Significant Improvement Required	<ul style="list-style-type: none"> • Numerous key control weaknesses were noted that require significant improvement to support objectives and manage risks • One Priority 1 finding or more than one Priority 2 findings and Priority 3 findings • Priority 2 and 3 findings only where the cumulative financial impact is significant • Corrective action and oversight by senior Management is required • Audit findings will be subject to a follow-up by Internal Audit
Immediate Action Required	<ul style="list-style-type: none"> • Key controls are either not adequately or appropriately designed and are not operating effectively, or there is an absence of appropriate key controls to support objectives and manage risks • More than one Priority 1 finding, combined with Priority 2 or 3 findings • Regardless of the type of findings, the cumulative financial impact is material to the City's financial statements. • Confirmed fraud by Management or staff • Corrective action and oversight by Senior Leadership Team is required immediately • Follow-up of such audit findings by Internal Audit would be of high priority



Planning and Development Committee The Corporation of the City of Brampton

Monday, September 23, 2024

Members Present: Regional Councillor M. Palleschi - Wards 2 and 6
Deputy Mayor H. Singh - Wards 9 and 10
Regional Councillor R. Santos - Wards 1 and 5
Regional Councillor P. Vicente - Wards 1 and 5
Regional Councillor N. Kaur Brar - Wards 2 and 6
Regional Councillor D. Keenan - Wards 3 and 4
Regional Councillor M. Medeiros - Wards 3 and 4
Regional Councillor P. Fortini - Wards 7 and 8
Regional Councillor G. Toor - Wards 9 and 10
City Councillor R. Power - Wards 7 and 8

Staff Present: Steve Ganesh, Commissioner, Planning Building and Growth Management
Allan Parsons, Director, Development Services
Henrik Zbogar, Director, Integrated City Planning
Angelo Ambrico, Manager, Development Services
Ellis Lewis, Planner, Development Services
Arjun Singh, Planner, Development Services
Sadaf Shahid-Hussain, Planner, Development Services
Jessica Yadav, Planner, Integrated City Planning
Harjot Sra, Planner, Development Services
Tristan Costa, Planner, Integrated City Planning
Genevieve Scharback, City Clerk
Tammi Jackson, Legislative Coordinator
Gagandeep Jaswal, Legislative Assistant

1. **Call to Order**

The meeting was called to order at 7:01 p.m. and adjourned at 8:15 p.m.

As this Planning and Development Committee Meeting was conducted with electronic and in-person participation by Members of Council, the meeting started with calling the roll for attendance at the meeting, as follows:

Members present during roll call: Regional Councillor Palleschi (Chair), Deputy Mayor Singh, Regional Councillor Santos, Regional Councillor Vicente, Regional Councillor Brar, Regional Councillor Keenan, Regional Councillor Medeiros, Regional Councillor Fortini, Regional Councillor Toor, and City Councillor Power.

Members absent during roll call: Mayor Brown (ex officio).

2. Approval of Agenda

PDC171-2024

That the agenda for the Planning and Development Committee Meeting of September 23, 2024, be approved as published and circulated.

Carried

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. Consent Motion

Nil

5. Statutory Public Meeting Reports

- 5.1 Staff Presentation re: Application to Temporarily Amend the Zoning By-law, KLM Planning, on behalf of 2538948 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054

Items 6.1 and 7.1 were brought forward and dealt with at this time.

Arjun Singh, Planner, Development Services, presented an overview of the application that included location overview, area context, site photos, development proposal, planning framework summary, official plan designation, Brampton plan designation, secondary plan designation, zoning by-law, zoning by-law amendment, key issues and considerations, and next steps.

Marshall Smith, KLM Planning Partners Inc., presented an overview of the application that included location context, existing and future policies in regards to the Brampton official plan, existing and future policies in regards to the zoning by-law, development proposal, and example photos.

The following delegation addressed Committee and expressed their concerns and comments with respect to the subject application:

- Rick Ainsley, Brampton Resident

Committee consideration of the matter included concerns and comments from the delegates with respect to the following:

- safety concerns as a result of the increased number of accidents at the subject location
- water drainage issues and flooding concerns
- illegal truck parking at the subject site due to non-compliance with enforcement rules and regulations
- increased traffic congestion
- environmental concerns
- decreased property value of neighbouring properties

Staff noted that the applicant had previously submitted a temporary amendment application at the subject location.

In response to questions of clarification from Committee, staff explained the holding provisions placed on the application, noting that the applicant is required to submit a satisfactory traffic study, detailed engineering study, and a site plan. Staff also noted that the site plan is required to be inclusive of the proposed recreational facility.

Committee noted the importance of ensuring developments maintain compliance with regulations.

The following motion was considered:

PDC172-2024

1. That the presentation from Arjun Singh, Planner, Development Services, to the Planning and Development Committee Meeting of September 23, 2024, re: **Application to Temporarily Amend the Zoning By-law, KLM Planning, on behalf of 2538948 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054**, be received;
2. That the report from Arjun Singh, Planner, Development Services, to the Planning and Development Committee of September 23, 2024, re: **Application to Temporarily Amend the Zoning By-law, KLM Planning,**

on behalf of 2538948 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054, be received;

3. That the application for an Amendment to the Zoning By-law submitted by KLM Planning, on behalf of 2538948 Ontario Inc. and 2835755 Ontario Inc. (File: OZS-2024-0054) be approved, on the basis that it represents good planning, including that it is consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe, the Region of Peel Official Plan, and the City's Official Plan, and for the reasons set out in this Recommendation Report;
4. That in accordance with the Planning Act, Council supports the proposed temporary use for a period of up to 3 years from the date of adoption of the By-law included as Attachment 11 to this report. Should the Ministry of Transportation (MTO) confirm that the temporary use may continue to a date after September 2025, an amending by-law to reflect the new expiry date shall be advanced for Council adoption, and no further public meeting shall be required pursuant to Section 34(17) of the Planning Act;
5. That prior to staff forwarding the by-law to Council for enactment, written confirmation is to be received from the Ministry of Transportation confirming that they have no objection to the temporary use by-law;
6. That the amendment to the Zoning By-law, generally in accordance with the attached Attachment 10 to this report be adopted;
7. That no further notice or public meeting be required for the attached Zoning By-law Amendment pursuant to Section 34 (10.4) of the Planning Act, R.S.O., as amended; and
8. That the following delegations re: Application to Temporarily Amend the Zoning By-law, KLM Planning, on behalf of 2538948 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054 to the Planning and Development Committee Meeting of September 23, 2024, be received:
 1. Rick Ainsley, Brampton Resident
 2. Marshall Smith, KLM Planning Partners Inc.

Carried

- 5.2 Staff Presentation re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004

Items 6.2 and 11.1 were brought forward and dealt with at this time.

Sadaf Shahid-Hussain, Planner, Development Services, presented an overview of the application that included location overview, area context, site photos, development proposal, planning framework summary, official plan designation, Brampton plan designation, secondary plan designation, block plan designation, zoning by-law, official plan amendment, zoning by-law amendment, key issues and considerations, and current status.

The following delegations addressed Committee and expressed their concerns and comments with respect to the subject application:

- Jatin Chopra, Brampton Resident
- Ronit Bhavsar, Brampton Resident
- Trisha Bhavsar, Brampton Resident
- Satyendra Bhavsar, Brampton Resident
- Rupinder Bhatia, Brampton Resident

Committee consideration of the matter included concerns and comments from the delegates with respect to the following:

- misalignment with the existing characteristics of the neighbourhood
- concerns regarding the effect on the aesthetics of the neighbourhood
- potential negative effect on property value
- incongruent with City's existing plans for the neighbourhood
- insufficient space for proposed entry/exit access point
- detrimental impact to the ecosystem/green space

Registered delegate, Japji Mangat, was not in attendance, therefore their delegation was withdrawn.

The following motion was considered:

PDC173-2024

1. That the presentation from Sadaf Shahid-Hussain, Planner, Development Services, to the Planning and Development Committee Meeting of September 23, 2024, re: **Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd.,**

on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004, be received;

2. That the following delegation re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004 to the Planning and Development Committee Meeting of September 23, 2024, be received; and

1. Jatin Chopra, Brampton Resident
2. Ronit Bhavsar, Brampton Resident
3. Trisha Bhavsar, Brampton Resident
4. Satyendra Bhavsar, Brampton Resident
5. Rupinder Bhatia, Brampton Resident

3. That the following correspondence re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004 to the Planning and Development Committee Meeting of September 23, 2024, be received:

1. Harpreet Gill, Brampton Resident, dated September 2, 2024
2. Japji Mangat, Brampton Resident, dated September 16, 2024
3. Binpreet Josan, Brampton Resident, dated September 16, 2024.

Carried

- 5.3 Staff Presentation re: Application to Temporarily Amend the Zoning By-law, First Gulf Corporation, on behalf of Highway 50 Holding, 10120 Highway 50 (11 Highway 50), Ward 10, File: OZS-2024-0029

In response to the Chair's query if anyone present would like to see a presentation, or delegate to this item, no one responded. Therefore, the Chair proceeded to adjourn this public meeting item.

The following motion was considered:

PDC174-2024

That the presentation from Ellis Lewis, Planner, Development Services, to the Planning and Development Committee Meeting of September 23, 2024, re:

Application to Temporarily Amend the Zoning By-law, First Gulf Corporation, on behalf of Highway 50 Holding, 10120 Highway 50 (11 Highway 50), Ward 10, File: OZS-2024-0029, be received.

Carried

- 5.4 Staff Presentation re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Laiky Chattha Associates Inc., 10484 Clarkway Drive, Ward 10, File: OZS-2024-0035

Item 11.2 was brought forward and dealt with at this time.

In response to the Chair's query if anyone present would like to see a presentation, or delegate to this item, no one responded. Therefore, the Chair proceeded to adjourn this public meeting item.

The following motion was considered:

PDC175-2024

1. That the presentation from Harjot Sra, Planner, Development Services, to the Planning and Development Committee Meeting of September 23, 2024, re: **Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Laiky Chattha Associates Inc., 10484 Clarkway Drive, Ward 10, File: OZS-2024-0035**, be received; and
2. That the following correspondence re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Laiky Chattha Associates Inc., 10484 Clarkway Drive, Ward 10, File: OZS-2024-0035 to the Planning and Development Committee Meeting of September 23, 2024, be received:
 1. Vijay Baghi, Brampton Resident, dated September 15, 2024.

Carried

6. Public Delegations (5 minutes maximum)

- 6.1 Delegation re: Application to Temporarily Amend the Zoning By-law, KLM Planning, on behalf of 2538948 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054

Dealt with under Item 5.1 - Recommendation PDC172-2024

- 6.2 Delegation re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004

Dealt with under Item 5.2 - Recommendation PDC173-2024

7. Staff Presentations and Planning Reports

- 7.1 Staff Report re: Application to Temporarily Amend the Zoning By-law, KLM Planning, 2538948 Ontario Inc. and 2835755 Ontario Inc., 0 Mayfield Road, Ward 10, File: OZS-2024-0054

Dealt with under Item 5.1 - Recommendation PDC172-2024

- 7.2 Staff Report re: Provincial Planning Statement, 2024

Jessica Yadav, Planner, Integrated City Planning, presented an overview of the report that included background information, key implications, summary of implications, and next steps.

Committee expressed concerns regarding employment policies.

Staff responded to questions of clarification from Committee, noting that the City is responsible for conducting tests with respect to employment conversions, as required by the municipality. Staff also clarified the extent and nature of the protected appeal rights.

Additionally, staff responded to a question of clarification regarding the types of employment recognized by the province, noting that the new definition includes manufacturing and warehousing uses as employment, but excludes retail, office, and institutional. Staff noted the importance of building complete communities while working towards meeting housing goals.

Staff commented that they will address all the questions put forward by Committee in a future report, including further information on current practices, key performance indicators, and potential impacts to employment levels.

The following motion was considered:

PDC176-2024

1. That the report from Jessica Yadav, Planner, Integrated City Planning, to the Planning & Development Committee Meeting of September 23, 2024, re: **Provincial Planning Statement, 2024**, be received;
2. That the City Clerk forward this report to the Ministry of Municipal Affairs and Housing; Brampton's Members of Provincial Parliament; the

Association of Municipalities of Ontario; City of Mississauga, Town of Caledon and the Region of Peel; and

3. That the presentation from Jessica Yadav, Planner, Integrated City Planning, to the Planning & Development Committee Meeting of September 23, 2024, re: **Provincial Planning Statement, 2024**, be received.

Carried

- 7.3 Staff Report re: Application for Temporary Zoning By-law Amendment, Countryside Real Estate Holdings Inc. (Pearl Builders), SGL Planning and Design Inc., 0 Countryside Drive, Ward 10, File: OZS-2024-0045

The following motion was considered:

PDC177-2024

1. That the report from Angelo Ambrico, Manager, Development Services, to the Planning and Development Committee of September 23, 2024, re: **Application for Temporary Zoning By-law Amendment, Countryside Real Estate Holdings Inc. (Pearl Builders), SGL Planning and Design Inc., 0 Countryside Drive, Ward 10, File: OZS-2024-0045**, be received;
2. That the application for a Temporary Zoning By-law Amendment submitted by SGL Planning and Design Inc. on behalf of Countryside Real Estate Holdings Inc. (Pearl Builders) be approved on the basis that it is consistent with the Provincial Policy Statement, and conforms to A Place to Grow: Growth Plan for the Greater Golden Horseshoe, and the City's Official Plan, and for the reasons set out in this Recommendation Report;
3. That in accordance with the Planning Act, Council supports the proposed temporary use for a period of up to three (3) years from the date of adoption of the By-law included as Attachment 12 to this report. Should the Ministry of Transportation (MTO) confirm that the temporary use may continue to a date after September 2025, an amending by-law to reflect the new expiry date shall be advanced for Council adoption, and no further public meeting shall be required pursuant to Section 34(17) of the Planning Act;
4. That prior to staff forwarding the by-law for Council enactment, written confirmation is to be received from the Ministry of Transportation confirming that they have no objection to the temporary use by-law;

5. That the amendments to the Zoning By-law generally in accordance with the attached Attachment 12 to this report be adopted; and
6. That no further notice of public meeting be required for the attached Zoning By-law Amendment as per Section 34(10.4) of the Planning Act, R.S.O. c.P. 13, as amended.

Carried

7.4 Staff Report re: City-Initiated Official Plan Amendment to the Vales of Castlemore North Secondary Plan Area 49, Ward 10

Item 11.3 was brought forward and dealt with at this time.

The following motion was considered:

PDC178-2024

1. That the report from Tristan Costa, Planner, Integrated City Planning, to the Planning and Development Committee Meeting of September 23, 2024, re: **City-Initiated Official Plan Amendment to the Vales of Castlemore North Secondary Plan Area 49, Ward 10**, be received;
2. That the Official Plan Amendment be approved, on the basis that it represents good planning, including that it is consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe, the Region of Peel Official Plan and, the City's Official Plan for the reasons set out in this report;
3. That the amendment to the Official Plan, attached as Attachment 7 to this report, be adopted; and
4. That the following correspondence re: City-Initiated Official Plan Amendment to the Vales of Castlemore North Secondary Plan Area 49, Ward 10 to the Planning and Development Committee Meeting of September 23, 2024, be received:
 1. Keith MacKinnon, KLM Planning Partners Inc., on behalf of Sandringham Place Inc. co DG Group, dated October 20, 2023
 2. Keith MacKinnon, KLM Planning Partners Inc., on behalf of Sandringham Place Inc. co DG Group, dated September 20, 2024.

Carried

8. Committee Minutes

Nil

9. Other Business/New Business

Nil

10. Referred/Deferred Matters

Nil

11. Correspondence

- 11.1 Correspondence re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Siva Rama Krishna Prasad Ari, 11038 The Gore Road, Ward 10, File: OZS-2024-0004

Dealt with under Item 5.2 - Recommendation PDC173-2024

- 11.2 Correspondence re: Application to Amend the Official Plan and Zoning By-law and for a Draft Plan of Subdivision, Candevcon Ltd., on behalf of Laiky Chattha Associates Inc., 10484 Clarkway Drive, Ward 10, File: OZS-2024-0035

Dealt with under Item 5.4 - Recommendation PDC175-2024

- 11.3 Correspondence re: City-Initiated Official Plan Amendment to the Vales of Castlemore North Secondary Plan Area 49, Ward 10

Dealt with under Item 7.4 - Recommendation PDC178-2024

12. Councillor Question Period

Nil

13. Public Question Period

Nil

14. Closed Session

Nil

15. Adjournment

PDC179-2024

That the Planning and Development Committee do now adjourn to meet again for a Regular Meeting on Monday, October 21, 2024, at 1:00 p.m. or at the call of the Chair.

Carried

Regional Councillor M. Palleschi, Chair

Wednesday, October 2, 2024

Members Present:

Mayor Patrick Brown (ex officio)
Regional Councillor R. Santos
Regional Councillor P. Vicente
Regional Councillor N. Brar
Regional Councillor M. Palleschi
Regional Councillor D. Keenan
Regional Councillor M. Medeiros
Regional Councillor P. Fortini
City Councillor R. Power
Regional Councillor G. Toor
Deputy Mayor H. Singh

Staff Present:

Marlon Kallideen, Chief Administrative Officer
Bill Boyes, Commissioner, Community Services
Steve Ganesh, Commissioner, Planning, Building and Growth
Management
Laura Johnston, Commissioner, Legislative Services
Alex Milojevic, Commissioner, Corporate Support Services
Peter Pilateris, Commissioner, Public Works and Engineering
Heidi Dempster, General Manager, Brampton Transit
Sameer Akhtar, City Solicitor
Genevieve Scharback, City Clerk
Charlotte Gravlev, Deputy City Clerk
Sonya Pacheco, Legislative Coordinator

1. Call to Order

The meeting was called to order at 9:37 a.m. and recessed at 12:01 p.m.
Committee reconvened in Closed Session at 12:45 p.m., recessed at 1:00 p.m.,
reconvened in Open Session at 1:15 p.m. and adjourned at 1:18 p.m.

2. Approval of Agenda

Committee discussion took place with respect to proposed amendments to the agenda.

The following motion was considered.

CW347-2024

That the agenda for the Committee of Council Meeting of October 2, 2024 be approved, as amended, as follows:

To add:

5.1 Announcement – International Day of the Girl – Friday, October 11, 2024

Council Sponsor: Regional Councillor Santos

5.2 Announcement – Nigerian Independence Day Flag Raising – Wednesday, October 2, 2024

Council Sponsor: Mayor Brown

9.3.2 Discussion Item at the request of Regional Councillor Keenan, re: Digging and Locates

15.4 Re. Item 9.2.1 - Staff Report re: Request for Budget Amendment – Victoria Park Arena and Brampton Sports Hall of Fame – Ward 7

Open Meeting exception under Section 239 (2)(k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

To withdraw:

6.4 Delegation from Divy Nayyar, CEO, Nexa, re: Transforming Workforce Development in Brampton with Nexa

Carried

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 15.4 was added to the agenda.

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. Consent

The following items listed with a caret (^) were considered to be routine and non-controversial by the Committee and were approved at one time.

(8.2.1, 8.2.2, 9.2.2, 9.2.3, 10.2.1, 10.2.2, 10.3.1, 11.2.2, 13, 15.1)

The following motion was considered.

CW348-2024

That the following items to the Committee of Council Meeting of October 2, 2024 be approved as part of Consent:

8.2.1, 8.2.2, 9.2.2, 9.2.3, 10.2.1, 10.2.2, 10.3.1, 11.2.2, 13, 15.1

Carried

5. Announcements

5.1 Announcement – International Day of the Girl – Friday, October 11, 2024

Ena Chadha, Executive Producer of the Oscar nominated film “To Kill A Tiger”, announced that Friday, October 11, 2024 is International Day of the Girl and highlighted the importance of this day and the impact of the documentary “To Kill A Tiger”, which highlights the realities of gender-based violence and injustice. Ena provided an overview of the documentary and provided information regarding sexual harassment of young girls in Ontario and the "Stand With Her" global justice campaign. In addition, Ena urged the City to take action to protect young girls in Brampton and encouraged Members of Council and the public to watch the documentary and commit to creating a safer more equitable world for all girls.

Regional Councillor Brar, Chair, and Regional Councillor Santos thanked Ena Chadha for the announcement, highlighted the impact of the award-winning documentary, announced the theme for the 2024 International Day of the Girl, and expressed support for Ena's next documentary project.

5.2 Announcement – Nigerian Independence Day Flag Raising – October 2, 2024

A representative of Nigerian Associations extended an invitation to Members of Council to attend Nigeria's 64th Independence Day flag raising ceremony and celebration taking place on October 2, 2024, at Ken Whillans Square. The representative provided an overview of the event to celebrate the rich cultural heritage and resilience of Nigerians and highlighted the contributions of the Nigerian community in Brampton. In addition, the delegations presented Mayor Brown with traditional Nigerian attire, and a video was played highlighting Nigerian Independence Day.

Regional Councillor Brar thanked the representatives of Nigerian Associations for the announcement.

6. **Public Delegations**

6.1 Delegation from Ravi Sohal, Director, Brampton Housing Providers Association (BHPA), re: Advocacy for Utility Bill Transfer to Tenants

Note: This delegation was withdrawn on October 1, 2024.

6.2 Delegation from Ruth Takayesu, Executive Team Member, Heart Lake Turtle Troopers, re: Turtle Protection in Brampton

Ruth Takayesu, Executive Team Member, Heart Lake Turtle Troopers, provided a presentation to Committee titled "Heart Lake Turtle Troopers - Our Brampton Turtles", which included information regarding snapping turtle survival rates, reproduction timeline, environmental impact, and nest protection. In addition, the delegation outlined the Heart Lake Turtle Troopers 2025 plans, provided an overview of the Urban Heat Islands Project, and sought the City's support for the protection of snapping turtles in Brampton.

Committee Members thanked the delegation for their presentation, and discussion took place with respect to the following:

- Funding shortfall for incubation facilities
- Role of the Environmental Education Centre to support groups like the Heart Lake Turtle Troopers
- Efforts of the Heart Lake Turtle Troopers to protect and increase the turtle population in Brampton

- Financial support and road mitigation strategies (e.g. tunneling, fencing) by the City, and a request that an update be provided at the October 16, 2024 Council meeting

CW349-2024

That the delegation from Ruth Takayesu, Executive Team Member, Heart Lake Turtle Troopers, to the Committee of Council Meeting of October 2, 2024, re: **Turtle Protection in Brampton**, be received.

Carried

- 6.3 Delegation from Michael Vickers, Executive Director, Brampton Arts Organization, re: Brampton Poetry Project Update

Note: This delegation was withdrawn on October 1, 2024.

- 6.4 Delegation from Divy Nayyar, CEO, Nexa, re: Transforming Workforce Development in Brampton with Nexa

Note: This delegation was withdrawn on October 2, 2024.

- 6.5 Delegation from Gael Miles and Jesse Mcrae, Brampton residents, on behalf of the Alexander and Union Street Neighbourhood, re: Regeneration and Demolition of 164 and 166 Main Street North - Ward 1

Item 11.3.1 was brought forward and dealt with at this time.

Gael Miles, Brampton resident, addressed Committee on behalf of Downtown residents, with concerns regarding the poor condition of 164/166 Main Street North, and the negative impact of this property on local residents over a number of years. Pictures depicting the condition of this property were displayed, and the delegation outlined concerns regarding security and public safety at this property, particularly for vulnerable residents, and the impact on emergency services. The delegation requested that the City issue a demolition order for the subject property.

Committee discussion took place with respect to the following:

- Indication that the City has been dealing with issue at the subject property for a number of years with no improvement
- Indication that this property has been removed from the heritage listing

- Lack of response from the property owner and the need to review options to demolish this property
- Relocation of the Regeneration Outreach Community
- Downtown revitalization

Committee thanked Gael Miles for her service to the Brampton community.

The following motion was considered.

CW350-2024

That the delegation from Gael Miles and Jesse Mcrae, Brampton residents, on behalf of the Alexander and Union Street Neighbourhood, to the Committee of Council Meeting of October 2, 2024, re: **Regeneration and Demolition of 164 and 166 Main Street North - Ward 1**, be **referred** to staff for a report back to the October 16, 2024 Council meeting, with respect to potential demolition.

Carried

6.6 Delegation from Jermaine Spence and Marlene Spence, Hope Endoors Community Services/The Chance Centre, re: 'I Can' Learning Disabilities Awareness Campaign

Marlene Spence, Hope Endoors Community Services/The Chance Centre, advised Committee that October is Learning Disabilities Awareness Month and provided information regarding the 'I Can' Learning Disabilities Awareness Campaign. The delegation provided additional information regarding the programs and services provided by Hope Endoors Community Services and The Chance Centre, and highlighted the need to raise awareness of learning disabilities and increase support for this community. The delegation requested Committee's support by endorsing the 'I Can' Learning Disabilities Awareness Campaign and promoting the sale of learning disabilities awareness apparel, designed by program participants, to raise awareness and essential funding to help participants grow and succeed.

Committee Members thanked the delegation for their work in the community, expressed support for the 'I Can' Learning Disabilities Awareness Campaign, and requested that the delegation share their social media tiles with Members of Council to assist in promoting this campaign.

The following motion was considered.

CW351-2024

That the delegation from Jermaine Spence and Marlene Spence, Hope Endoors Community Services/The Chance Centre, to the Committee of Council Meeting of October 2, 2024, re: **'I Can' Learning Disabilities Awareness Campaign**, be received.

Carried

7. Government Relations Matters

7.1 Staff Update re: Government Relations Matters

Andrzej Hoffmann, Manager, Government Relations and Public Liaison, Office of the CAO, provided a presentation, which included information and updates on matters relating to the Regional, Provincial and Federal Governments, and the Federation of Canadian Municipalities (FCM).

Committee discussion took place with respect to the impact of Peel's asylum claimants on homelessness and encampments in Brampton, including associated costs to the City, and the need for funding support from the Federal Government.

The following motion was considered.

CW352-2024

Whereas the growing number of homeless encampments in the City of Brampton is a complex problem that requires collaborative efforts from all levels of government and community partners; and

Whereas encampments and homelessness are on the rise across the country due to a lack of and access to deeply affordable housing options, underfunding of supports for equity seeking populations, and the rising cost of living; and

Whereas the Federation of Canadian Municipalities is calling on all orders of government to develop a comprehensive plan to end chronic homelessness, which clearly lays out roles and responsibilities, presents a timeline with clear milestones, and includes:

- Coordinated investment and policy measures to increase the supply of non-market housing (housing for low- and moderate-income households, often through public or co-op operators) and prevent individuals from becoming homeless.

- New investments in supportive housing to be funded through a Housing First-approach, with cost-sharing between federal, provincial, and territorial governments; and

Whereas the Ontario Big City Mayors Caucus launched the “Solve the Crisis” campaign calling on the Governments of Ontario and Canada to take immediate action to solve the homelessness and mental health crisis gripping our communities; and

Whereas as of October 1st, 2024, the City has had to address approximately 50 (and counting) known active encampment sites throughout Brampton, including those within flood zones, beside playgrounds and splashpads, near schools, and directly adjacent to residential backyards; and

Whereas the City has been working closely with the Region of Peel to support its work in developing an Encampment Policy Framework and Joint Protocols for Peel Region and its Local Municipalities that will be implemented in 2025; and

Whereas a May 2024 report entitled, The Provincial Funding for Social Services in Peel Region, commissioned by the Metamorphosis Network ranked Peel Region as the lowest amongst all of these municipalities when looking at Provincial Support per Capita and General Assistance and Community Support by per Capita of Provincial Support; and

Whereas this funding shortfall impacts services like housing, childcare, schools, seniors’ care, mental health programs and youth programs; and

Whereas the lack of suitable alternative shelter spaces for the encampment residents with Peel Region lacking low barrier shelters for individuals with addictions and other challenges; and

Whereas connecting encampment residents to wraparound services that in turn connect them to the appropriate social service or program is essential to address an individual’s needs; and

Whereas effectively addressing the issue of encampments requires coordination across all levels of government and service providers, there is a need for constant coordination and communication; and

Whereas this year, City of Brampton has increased financial expenditures (approximately \$450,000 and increasing) in response to encampments including staffing costs from Security Services, the Community Safety and Well-Being Office (CSWO), Parks Maintenance and Forestry, Fire and Emergency Services, Animal Services and Legal Services and costs related to park signage, collection of over 44 – twenty cubic yard bins of debris and counting, other materials needed for the response and an external contractor to clean up abandoned and

potentially hazardous sites, while also providing added security during the clean-up events; and

Whereas on September 22, 2024 the Federal Government announced next steps to address homelessness by allocating \$250M, as outlined in Budget 2024, to address the urgent issue of encampments and unsheltered homelessness;

Therefore Be It Resolved That:

1. The Council of the City of Brampton urges the Government of Canada to work with the Province of Ontario and the Region of Peel to allocate adequate funding for the Region, and specifically for Brampton to ensure the City has the necessary resources to continue the work and efforts to address encampments and homelessness locally in our community; and
2. That the Mayor, on behalf of the City Council, will advocate for a fair allocation of the aforementioned federal funding and any matching Provincial contribution for the City of Brampton.

Carried

Further Committee discussion took place with respect to the proposed amendment to Ontario Regulation 299/19 Additional Residential Units, made under the *Planning Act*, and included the following:

- Concerns regarding the impact of the proposed amendment on the City's planning processes and ability to maintain the character of Brampton's mature neighbourhoods
- The need to raise awareness and inform the public of the implications of the proposed legislation
- Lack of consultation by the Province with the City regarding ARUs
- Provincial housing targets
- Number of ARUs in Brampton compared to other municipalities, and the need to advocate for provincial support to manage the impact
- Indication that staff will provide a report to the October 16, 2024 Council meeting regarding the proposed legislation, which will include data relating to ARUs in Brampton

The following motion was considered.

CW353-2024

That the presentation by Andrzej Hoffmann, Manager, Government Relations and Public Liaison, Office of the CAO, to the Committee of Council Meeting of October 2, 2024, re: **Government Relations Matters**, be received.

Carried

8. Corporate Services Section

8.1 Staff Presentations

Nil

8.2 Reports

8.2.1 ^ Staff Report re: Annual Public Sector Network (PSN) Update

CW354-2024

1. That the report from Douglas Elsmore, Director, Technology and Cybersecurity, Information Technology, Corporate Support Services, to the Committee of Council Meeting of October 2, 2024, re: **Annual Public Sector Network (PSN) Update**, be received; and
2. That the PSN Revenue and Expenditure Statement for 2023 as outlined in Appendix I and 2024 PSN Proposed Budget as outlined in Appendix II reported by the Region of Peel be received.

Carried

8.2.2 ^ Staff Report re: Modernizing the City of Brampton's Human Resources Policies – Obsolete Report

CW355-2024

1. That the report from Cynthia Ogbarmey-Tetteh, Director, Human Resources, Corporate Support Services, to the Committee of Council Meeting of October 2, 2024, re: **Modernizing the City of Brampton's Human Resources Policies – Obsolete Report**, be received; and
2. That the following 2002 Council Policies be declared obsolete and rescinded from the Corporate Policy Library:
 - a. Short-term Disability (9.1.0), 2002
 - b. Long-term Disability (9.2.0), 2002

8.3 Other/New Business

Nil

8.4 Correspondence

Nil

8.5 Councillors Question Period

Nil

8.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

9. Public Works and Engineering Section

9.1 Staff Presentations

Nil

9.2 Reports

9.2.1 Staff Report re: Request for Budget Amendment – Victoria Park Arena and Brampton Sports Hall of Fame – Ward 7

Committee discussion on this matter included the following:

- Significant escalation of construction costs for this project due to market conditions/inflationary pressures
- Possibility of adding a daycare at the Victoria Park facility, and the implications of changing the project scope
- Improvements to the budget process for construction projects

At this time in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 15.4 was added to the agenda.

15.4 Re. Item 9.2.1 - Staff Report re: Request for Budget Amendment – Victoria Park Arena and Brampton Sports Hall of Fame – Ward 7

Open Meeting exception under Section 239 (2)(k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Item 9.2.1 was held for closed session discussion. After closed session, the following motion was considered.

CW356-2024

1. That the report from Sonika Soor, Manager, Building Design and Construction, Public Works and Engineering, to the Committee of Council Meeting of October 2, 2024, re: **Request for Budget Amendment – Victoria Park Arena and Brampton Sports Hall of Fame – Ward 7**, be received;
2. That Council approve the return of surplus capital funds totaling \$2,216,000 from project #222830 - Bramalea Transit Terminal; with funding to be returned to Reserve #4 - Asset Repair & Replacement; and
3. That a budget amendment be approved for project #195740-001 - Victoria Park Arena and Brampton Sports Hall of Fame, to increase the project budget by the amount of \$14,650,000, with the funding to be transferred from Reserve #4 - Asset R&R \$2,216,000 and Reserve #134 - Development Charges Recreation \$12,434,000.

Carried

9.2.2 ^ Staff Report re: Special Event Road Closure – Natronia Trail - Ward 10

CW357-2024

1. That the report from Amanullah Memon, Traffic Operations Technologist, Roads Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of October 2, 2024 re: **Special Event Road Closure - Natronia Trail - Ward 10**, be received; and
2. That the special event road closures for Natronia Trail (Ward 10) occurring from October 11 to October 13, 2024 be approved provided the applicant fulfills all standard permit requirements.

Carried

9.2.3 ^ Staff Report re: Traffic By-law 93-93 – Administrative Update

CW358-2024

1. That the report from Binita Poudyal, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of October 2, 2024, re: **Traffic By-law 93-93 – Administrative Update**, be received; and
2. That a by-law be passed to amend Traffic By-law 93-93, as amended, as outlined in the subject report.

Carried

9.3 Other/New Business

9.3.1 Notice of Motion re: Traffic Signal at the Intersection of McLaughlin Road and Gurdwara Gate - Ward 4

Regional Councillor Keenan outlined concerns regarding the subject intersection, specifically in relation to left turn delays for south-bound traffic.

The following motion was considered.

CW359-2024

That staff be directed to install a protected left turn signal for south-bound traffic at the intersection of McLaughlin Road and Gurdwara Gate.

Carried

9.3.2 Discussion Item at the request of Regional Councillor Keenan re: Digging and Locates

Committee discussion took place regarding issues and concerns surrounding the construction of ARUs, and an incident whereby locates were not done and resulted in a gas leak, which posed a significant safety risk to the community. Discussion on this matter included the following:

- Safety risks when locates are not performed prior to digging
- Media reporting regarding the subject incident and staff follow up with the property owner
- The need to establish a process in which proof of locates is required prior to the issuance of a building permit, and fines, orders to comply and/or cease-work orders can be issued for non-compliance

- Concerns and requests from residents for the City to ensure proper building processes/practices are followed
- Impact of unqualified contractors on community safety and how to address this issue
- Process for locate services

The following motion was considered.

CW360-2024

That staff be requested to report back on a potential process and new by-laws and/or amendments to existing by-laws regarding the establishment of set fines in relation to a requirement for locates prior to issuance of building permits or undertaking of excavation, and potential tools available for greater process ownership by the City, by the October 30, 2024 meeting of Council.

Carried

9.4 Correspondence

Nil

9.5 Councillors Question Period

Nil

9.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

10. Community Services Section

10.1 Staff Presentations

Nil

10.2 Reports

10.2.1 ^ Staff Report re: Request for Budget Amendment - Developer Reimbursement for the Development of One Neighbourhood Park (Park Block 61 and 185, Northwest Brampton Developments Inc.) – Ward 6

CW361-2024

1. That the report from Mitchell Wiskel, Manager, Parks Planning, Development and Capital Delivery, Parks Maintenance and Forestry, Community Services, to the Committee of Council Meeting of October 2, 2024 re: **Request for Budget Amendment - Developer Reimbursement for the Development of One Neighbourhood Park (Park Block 61 and 185, Northwest Brampton Developments Inc.) – Ward 6**, be received; and
2. That a budget amendment be approved and capital project 245860-005 be increased by the amount of \$846,190 for the reimbursement for the development of one neighborhood park (Park Block 61 and 185) with full funding to be transferred from Reserve #134 – DC: Recreation.

Carried

10.2.2 ^ Staff Report re: Request for Budget Amendment - Construction of Monkton Park (0 Beechmont Drive) - Ward 4

CW362-2024

1. That the report from John Allison, Interim Supervisor, Parks Capital Delivery, Parks Maintenance and Forestry, Community Services, to the Committee of Council Meeting of October 2, 2024, re: **Request for Budget Amendment – Construction of Monkton Park (0 Beechmont Drive) – Ward 4**, be received; and
2. That a budget amendment be approved for project #235927-001 – New Amenities in Ward 4 Park to increase the project budget by the amount of \$1,175,000 with funding to be transferred from Reserve #134 – DC: Recreation.

Carried

10.3 Other/New Business

10.3.1 ^ Minutes - Brampton Sports Hall of Fame Committee - September 5, 2024

CW363-2024

That the **Minutes of the Brampton Sports Hall of Fame Committee Meeting of September 5, 2024, Recommendations SHF010-2024 to SHF015-2024**, to the Committee of Council Meeting of October 2, 2024, be approved.

Carried

The recommendations were approved as follows:

SHF010-2024

That the agenda for the Brampton Sports Hall of Fame Committee be approved as published and circulated.

SHF011-2024

That the **Minutes of the Building Sub-Committee** meeting of June 6, 2024, to the Brampton Sport Hall of Fame Committee meeting of September 5, 2024 be received.

SHF012-2024

That the verbal update by Teri Bommer, Coordinator, Sport Liaison, Recreation, to the Brampton Sports Hall of Fame Committee meeting of September 5, 2024, re: **Nomination Packages and Circulation** be received.

SHF013-2024

1. That the verbal update by City Clerk's Office staff, to the Brampton Sports Hall of Fame Committee meeting of September 5, 2024, re: **Termination of Appointment of Member** be received; and,
2. That the termination of member, Parvez Chowdhury, be accepted.

SHF014-2024

That the verbal update by Teri Bommer, Coordinator, Sport Liaison, Recreation, to the Brampton Sports Hall of Fame Committee meeting of September 5, 2024, re: **Victoria Park Arena** be received.

SHF015-2024

That Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, October 10, 2024 at 6:30 p.m.

10.4 Correspondence

Nil

10.5 Councillors Question Period

Nil

10.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

11. **Legislative Services Section**

11.1 Staff Presentations

11.1.1 Staff Presentation re: Ward Boundary Review – Boundary Realignment Options

Shawnica Hans, Program Manager, Elections, City Clerk's Office, provided a presentation entitled "Ward Boundary Review - Update and Boundary Realignment Options", and advised that staff are seeking Council's direction on preferred ward boundary options to put forward for public comment.

Committee Members expressed thanks to staff for their efforts, and discussion took place with respect to the following:

- Request that a Council Workshop be convened to review the results of the public consultation and boundary realignment options
- Regional representation and the impact of potential future changes to Council's composition
- Support to bring Options #1 and #2 forward for public comment
- The possibility of providing additional ward boundary options for consideration
- Considerations relating to the ward boundaries at the 'four corners' of downtown Brampton

The following motion was considered.

CW364-2024

1. That the presentation from Shawnica Hans, Program Manager, Elections, City Clerk's Office, Legislative Services, to the Committee of Council Meeting of October 2, 2024, re: **Ward Boundary Review – Boundary Realignment Options**, be received;

2. That the report from Shawnica Hans, Program Manager, Elections, City Clerk's Office, Legislative Services, to the Committee of Council Meeting of October 2, 2024, re: **Ward Boundary Review – Update and Boundary Realignment Options**, be received;
3. That Options 1 and 2 be identified as the preferred ward boundary options to put forward for public comment;
4. That staff be directed to conduct public consultation on the identified ward boundary options, together with a recommended ward boundary distribution to be implemented in time for the 2026 Municipal Election;
5. That a Council Workshop be convened to review the results of the public consultation and the boundary realignment options; and
6. That staff report back thereafter with a recommended ward boundary distribution, to be implemented in time for the 2026 Municipal Election.

Carried

11.2 Reports

11.2.1 Staff Report re: Ward Boundary Review – Update and Boundary Realignment Options

Dealt with under Item 11.1.1 - Recommendation CW364-2024

11.2.2 ^ Staff Report re: Transfer of Provincial Offences Act Part III and Part IX Matters **CW365-2024**

1. That the report from Colleen Grant, Deputy City Solicitor, Legal Services, Legislative Services, to the Committee of Council Meeting of October 2, 2024, re: **Transfer of Provincial Offences Act Part III and Part IX Matters**, be received; and
2. That the City Solicitor and their designate be authorized to execute this, and all future Amending Agreements between The Corporation of the City of Brampton and His Majesty The King in Right of the Province of Ontario as represented by the Attorney General, extending the Interim Transfer Agreement dated December 2022, in a form satisfactory to Legal Services, for the prosecution of offences commenced under Parts III and IX of the Provincial Offences Act to the City of Brampton.

Carried

11.3 Other/New Business

11.3.1 Discussion Item at the request of Regional Councillor Santos, re: Unsafe Structures Located at 164 and 166 Main Street North - Ward 1

Dealt with under Item 6.5 - Recommendation CW350-2024

11.4 Correspondence

Nil

11.5 Councillors Question Period

Nil

11.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

12. **Economic Development Section**

12.1 Staff Presentations

Nil

12.2 Reports

Nil

12.3 Other/New Business

Nil

12.4 Correspondence

Nil

12.5 Councillors Question Period

Nil

12.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

13. **^ Referred Matters List**

14. **Public Question Period**

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made during this meeting. G. Scharback, City Clerk, confirmed that no questions were submitted.

15. **Closed Session**

^15.1 Municipal Capital Facility Designation - Wards 1 & 5

Open Meeting exception under Section 239 (2) (c) and (k) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.2 Potential Disposition of Land

Open Meeting exception under Section 239 (2) (c) and (k) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.3 Friends of Bovaird House MOU - Verbal Update

Open Meeting exception under Section 239 (2) (f) and (k) of the Municipal Act, 2001:

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.4 Re. Item 9.2.1 - Staff Report re: Request for Budget Amendment – Victoria Park Arena and Brampton Sports Hall of Fame – Ward 7

Open Meeting exception under Section 239 (2)(k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Note: Earlier in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 15.4 was added to the agenda.

The following motion was considered.

CW366-2024

That Committee proceed into Closed Session to discuss matters pertaining to the following:

15.2 Potential Disposition of Land

Open Meeting exception under Section 239 (2) (c) and (k) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.3 Friends of Bovaird House MOU - Verbal Update

Open Meeting exception under Section 239 (2) (f) and (k) of the Municipal Act, 2001:

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.4 Re. Item 9.2.1 - Staff Report re: Request for Budget Amendment – Victoria Park Arena and Brampton Sports Hall of Fame – Ward 7

Open Meeting exception under Section 239 (2)(k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

In Open Session, G. Scharback, City Clerk, reported on the status of matters considered in Closed Session, as follows:

15.1 – This item was approved on consent, was not considered in closed session, and direction was deemed given, including that a motion be considered in open session (See Recommendation CW367-2024).

15.2 – This item was considered in closed session and direction was given, including that a motion be considered in open session (See Recommendation CW368-2024).

15.3 – This item was considered in closed session and no direction was given.

15.4 – This item was considered in closed session and no direction was given.

The following motion was considered pursuant to Item 15.1:

CW367-2024

1. That Council pass a By-Law to declare the Rosalea Tennis Facility a Municipal Capital Facility; and
2. That the Clerk be directed to notify the Minister of Education, Minister of Finance, the Municipal Property Assessment Corporation, the Regional Municipality of Peel and the secretary of any school board which includes the land exempted, of the enactment of the By-law.

Carried

The following motion was considered pursuant to Item 15.2:

CW368-2024

1. That Council delegate authority to the Commissioner of Community Services or designate to execute the necessary agreements and other documents required to implement the direction set out in this report, on terms and conditions acceptable to the Senior Manager, Realty Services, and in a form acceptable to the City Solicitor or designate; and
2. That a new capital project be established where the proceeds from the disposition will be deposited to offset any costs incurred by the City, with any remaining balance to be returned to an appropriate reserve as determined by the Treasurer.

Carried

16. Adjournment

The following motion was considered.

CW369-2024

That the Committee of Council do now adjourn to meet again on Wednesday, October 23, 2024, or at the call of the Chair.

Carried

Regional Councillor Brar, Chair
Corporate Services Section

Regional Councillor Vicente, Chair
Public Works & Engineering Section

Regional Councillor Santos, Chair
Community Services Section

Regional Councillor Santos, Chair
Legislative Services Section

Regional Councillor Santos, Chair
Economic Development Section



Minutes

Audit Committee

The Corporation of the City of Brampton

Monday, October 7, 2024

- Members Present: Regional Councillor D. Keenan, Chair
Regional Councillor P. Vicente, Vice-Chair
Regional Councillor N. Brar
Regional Councillor M. Palleschi
Regional Councillor G. Toor (arrived at 9:40 a.m. - personal)
Nicole Russell, Citizen Member
- Staff Present: Marlon Kallideen, Chief Administrative Officer
Bill Boyes, Commissioner, Community Services
Steve Ganesh, Commissioner, Planning, Building and Growth Management
Laura Johnston, Commissioner, Legislative Services
Alex Milojevic, Commissioner, Corporate Support Services
Peter Pilateris, Commissioner, Public Works and Engineering
Sameer Akhtar, City Solicitor
Fang (Claire) Mu, Director, Internal Audit
Cynthia Kenth, Senior Advisor, Audit Communications, Internal Audit
Genevieve Scharback, City Clerk
Sonya Pacheco, Legislative Coordinator

1. **Call to Order**

The meeting was called to order at 9:30 a.m. and recessed at 10:55 a.m. At 11:10 a.m., Committee moved into Closed Session, recessed at 12:07 p.m., reconvened in open session at 12:23 p.m. and adjourned at 12:24 p.m.

2. **Approval of Agenda**

Committee discussion took place with respect to proposed amendments to the agenda.

The following motion was considered.

AU021-2024

That the agenda for the Audit Committee Meeting of October 7, 2024, be approved, as amended, as follows:

To vary the order to deal with Item 6.2 (Purchasing Card Audit 2024 – Issues and Recommendations) after closed session; and

To add under Item 11.1 (Purchasing Card Audit 2024 – Supplemental Information) the following Open Meeting exception under Section 239 (2) (b) of the *Municipal Act, 2001*:

(b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

Nil

4. **Consent**

The following items listed with a caret (^) were considered to be routine and non-controversial by the Committee and were approved at one time.

(6.3, 6.4, 6.5, 6.6)

The following motion was considered.

AU022-2024

That the following items to the Audit Committee Meeting of October 7, 2024 be approved as part of Consent:

(6.5)

Carried

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, Consent was reopened and Items 6.3, 6.4 and 6.6 were removed from Consent.

5. Presentations\Delegations

Nil

6. Reports - Internal Audit

6.1 Staff Report re: Overview of IIA's Gap Assessment and Approval of Action Plan

Claire Mu, Director, Internal Audit, provided a presentation titled "2024 IIA Gap Assessment Review" and thanked the Chair and Vice Chair of Audit Committee, Corporate Leadership Team, and the Internal Audit team for their cooperation and efforts.

Keltie Donohue, IIA Quality Assessor, provided a presentation titled "Summary of GAP Assessment Results" and thanked Internal Audit for their assistance and cooperation.

Committee discussion took place and included the following:

- Threshold and process to determine the overall risk ranking for conformance with the Global Internal Audit Standards
- Clarification regarding Standard 11.5 - Communicating the Acceptance of Risks
- Acceptable timelines for staff to remediate issues

The following motion was considered.

AU023-2024

1. That the report from Claire Mu, Director, Internal Audit, to the Audit Committee Meeting of October 7, 2024, re: **Overview of IIA's Gap Assessment and Approval of Action Plan**, be received; and

2. That the action plan contained in Appendix 3 – Gap Assessment Final Report including Management Action Plan be approved.

Carried

6.2 Staff Report re: Purchasing Card Audit 2024 – Issues and Recommendations

The following motion was considered after closed session discussions.

AU024-2024

That the report from Claire Mu, Director, Internal Audit, to the Audit Committee Meeting of October 7, 2024, re: **Purchasing Card Audit 2024 – Issues and Recommendations**, be **referred** to the City Council Meeting of October 16, 2024.

Carried

6.3 Staff Report re: IT Asset Management Audit Report

Claire Mu, Director, Internal Audit, responded to questions from Committee and provided clarification regarding the financial implications and risks associated with the findings of the subject audit.

The following motion was considered.

AU025-2024

That the report from Claire Mu, Director, Internal Audit, to the Audit Committee Meeting of October 7, 2024, re: **IT Asset Management Audit Report**, be received.

Carried

6.4 Staff Report re: Status of Management Action Plans – Q3 2024

The following motion was considered.

AU026-2024

That the report from Claire Mu, Director, Internal Audit, to the Audit Committee Meeting of October 7, 2024, re: **Status of Management Action Plans – Q3 2024**, be received.

Carried

6.5 ^ Staff Report re: Internal Audit Work Plan Status Update - Q3 2024

AU027-2024

That the report from Claire Mu, Director, Internal Audit, to the Audit Committee Meeting of October 7, 2024, re: **Internal Audit Work Plan Status Update - Q3 2024**, be received.

Carried

6.6 Staff Report re: Corporate Ethics Hotline Quarterly Report – Q3 2024

Committee discussion took place, and staff responded to questions, regarding a report received through the Ethics Hotline relating to embezzlement and fraud.

Claire Mu, Director, Internal Audit, advised this case was not investigated by Internal Audit, as it falls outside their jurisdiction, and was referred to the Integrity Commissioner.

Further Committee discussion on this matter included the following:

- Role of the Integrity Commissioner to investigate matters relating to the Council Code of Conduct
- Reporting structure and independence of the Integrity Commissioner
- Internal Audit process of forwarding reports regarding Members of Council to the Integrity Commissioner and a request that this process be reviewed
- Importance of ensuring anonymity and confidentiality in the Ethics Hotline

The following motion was considered.

AU028-2024

That the report from Claire Mu, Director, Internal Audit, to the Audit Committee Meeting of October 7, 2024, re: **Corporate Ethics Hotline Quarterly Report – Q3 2024**, be received.

Carried

6.7 Staff Report re: Internal Audit Charter to Align with the 2024 Global Internal Audit Standards

Claire Mu, Director, Internal Audit, provided a presentation titled “Key Updates to the Audit Committee Terms of Reference and Internal Audit Charter”.

The following motion was considered.

AU029-2024

1. That the report from Claire Mu, Director, Internal Audit, to the Audit Committee Meeting of October 7, 2024, re: **Internal Audit Charter to Align with the 2024 Global Internal Audit Standards**, be received;
2. That the changes outlined in the updated Audit Committee Terms of Reference and Internal Audit Charter as set out in Appendix 2: Proposed new Audit Committee Terms of Reference and Internal Audit Charter, be approved; and,
3. That a by-law be passed to amend By-law 108-2023 to update the Audit Committee Terms of Reference and Internal Audit Charter, as set out in Appendix 2 of the subject report.

Carried

6.8 Staff Report re: 2025 Internal Audit Budget

Claire Mu, Director, Internal Audit, provided a presentation titled "Internal Audit 2025 Budget Request".

The following motion was considered.

AU030-2024

1. That the report from Claire Mu, Director, Internal Audit, to the Audit Committee Meeting of October 7, 2024, re: **2025 Internal Audit Budget**, be received; and
2. That the proposed 2025 Internal Audit Budget, as outlined in this report, and the appendices be approved and forwarded to the Mayor's Budget for consideration.

Carried

7. Reports - Finance

Nil

8. Other/New Business

Nil

9. Question Period

Nil

10. Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made during this meeting. G. Scharback, City Clerk, confirmed that no questions were submitted.

11. Closed Session

11.1 Purchasing Card Audit 2024 – Supplemental Information

Open Meeting exception under Section 239 (2) (a) and (b) of the Municipal Act, 2001:

The security of the property of the municipality or local board and personal matters about an identifiable individual, including municipal or local board employees.

11.2 CAE Qualifications

Open Meeting exception under Section 239 (2) (b) of the Municipal Act, 2001:

A personal matter about an identifiable individual, including municipal or local board employees.

The following motion was considered.

AU031-2024

That Committee proceed into Closed Session to discuss matters pertaining to the following:

11.1 Purchasing Card Audit 2024 – Supplemental Information

Open Meeting exception under Section 239 (2) (a) and (b) of the Municipal Act, 2001:

The security of the property of the municipality or local board and personal matters about an identifiable individual, including municipal or local board employees.

11.2 CAE Qualifications

Open Meeting exception under Section 239 (2) (b) of the Municipal Act, 2001:

A personal matter about an identifiable individual, including municipal or local board employees.

Carried

In Open Session, Regional Councillor Keenan, Chair, reported on the status of matters considered in Closed Session, as follows:

11.1 – This item was considered in closed session and procedural direction was given to refer the item to the October 16, 2024 meeting of Council, in closed session.

11.2 – This item was considered in closed session and direction was given, including that a motion be considered in open session (See Recommendation AU032-2024).

The following motion was considered pursuant to Item 11.2:

AU032-2024

That the Audit Committee hereby re-affirms the appointment of Claire Mu to the position of Internal Auditor for the City of Brampton.

Carried

12. Adjournment

The following motion was considered.

AU033-2024

That the Audit Committee do now adjourn to meet again on Tuesday, December 3, 2024, or at the call of the Chair.

Carried

Regional Councillor D. Keenan, Chair

Regional Councillor P. Vicente, Vice-Chair



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To amend the Schedules of Traffic By-law 93-93, relating to RATE OF SPEED (Schedule X), Fire Routes (Schedule XXII) and COMMUNITY SAFETY ZONES (Schedule XXIV)

WHEREAS the Council for The Corporation of the City of Brampton has adopted and the Traffic and Parking By-law No. 93-93, (“By-law 93-93”) as amended to regulate the use of highways and parking in the City of Brampton;

AND WHEREAS pursuant to subsection 11 (3) 1 of the *Municipal Act, 2001*, a by-law may be passed by a council of a municipality relating to the regulation of highways and parking within the municipality;

AND WHEREAS the Council of The Corporation of the City of Brampton is desirous of adopting a by-law to further amend By-law 93-93 by amending RATE OF SPEED (Schedule X), FIRE ROUTES (Schedule XXII), and COMMUNITY SAFETY ZONES (Schedule XXIV);

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. By-law 93-93 as amended, is hereby further amended by DELETING the following items from Schedule X:

RATE OF SPEED

COLUMN 1 HIGHWAY	COLUMN 2 RATE OF SPEED	COLUMN 2 BETWEEN	COLUMN 4 TIMES OR DAYS
Charolais Boulevard	40	Pearson Road and Torrance Woods (easterly intersection)	7:00 am – 5:00 pm on first 9 school days of academic year, 8:15 am – 9:20 am 11:25 am – 1:25 pm 2:35 pm – 3:50 pm On all other school days
North Park Drive	40	A point 108 metres west of Massey Street/Manorcrest Street and a point 121 metres west of MacKay Street North/MacKay Street South	7:00 am – 5:00 pm on first 9 school days of academic year, 8:15 am – 9:20 am 11:25 am – 1:25 pm 2:35 pm – 3:50 pm On all other school days

2. By-law 93-93 as amended, is hereby further amended by ADDING the following items to Schedule X:

RATE OF SPEED

COLUMN 1 HIGHWAY	COLUMN 2 RATE OF SPEED	COLUMN 2 BETWEEN	COLUMN 4 TIMES OR DAYS
Charolais Boulevard	40	Pearson Road and Torrance Woods (easterly intersection)	Anytime
North Park Drive	40	A point 108 metres west of Massey Street/Manorcrest Street and a point 121 metres west of MacKay Street North/MacKay Street South	Anytime

3. By-law 93-93 as amended, is hereby further amended by ADDING the following item to Schedule XXII:

FIRE ROUTES

COLUMN 1 LOCATION CODE	COLUMN 2 LOCATION
M-103 (F3)	100 Manett Crescent

4. By-law 93-93 as amended, is hereby further amended by DELETING the following items from Schedule XXIV:

COMMUNITY SAFETY ZONES

COLUMN 1 HIGHWAY	COLUMN 2 BETWEEN	COLUMN 4 TIMES OR DAYS
Lorenville Drive	Elbern Markell Drive and a point 22 metres east of Lavallee Crescent (easterly intersection)	Anytime
Vodden Street East	Main Street North and a point 330 metres east of Archdekin Drive	Anytime

5. By-law 93-93 as amended, is hereby further amended by ADDING the following items to Schedule XXIV:

COMMUNITY SAFETY ZONES

COLUMN 1 HIGHWAY	COLUMN 2 BETWEEN	COLUMN 4 TIMES OR DAYS
Embleton Road	A point 270 metres east of Heritage Road and Cliffside Drive	Anytime
Lorenville Drive	Creditview Road and Elbern Markell Drive	Anytime
North Park Drive	A point 108 metres west of Massey Street/Manorcrest Street and a point 121 metres west of MacKay Street North/MacKay Street South	Anytime

North Park Drive	A point 60 metres east of Jefferson Road and a point 110 metres west of Jordan Boulevard	Anytime
Vodden Street East	Main Street North and Howden Boulevard	Anytime

ENACTED and PASSED this 16th day of October, 2024.

Approved as to
form.

2024/10/02

Colleen Grant

Patrick Brown, Mayor

Approved as to
content.

2024/09/26

Kevin Minaker

Genevieve Scharback, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To designate the Rosalea Tennis Facility located at 59 Church Street East as a
Municipal Capital Facility

WHEREAS Section 110 of the *Municipal Act, 2001*, as amended (the “Municipal Act”), provides that a municipality may enter into agreements for the provision of the municipal capital facilities by any person;

AND WHEREAS Section 110(6) of the Municipal Act provides that, despite any Act, the Council of the City may exempt from taxation for municipal and school purposes land or a portion of it on which municipal capital facilities are or will be located that is the subject of an agreement under Section 110 of the Municipal Act;

AND WHEREAS Subsection 2(1) of Ontario Regulation 603/06 (the “Regulation”) provides that municipal facilities used for recreational purposes constitute a class of the municipal capital facilities for which the municipality may enter into an agreement under Section 110 of the Municipal Act;

AND WHEREAS the Council of the City has passed Resolution Number _____ to authorize the City to enter into a Lease Agreement with Premier Raquet Clubs Corp. (the “Lease”) for a portion of the property located at the municipal address of 59 Church Street East (tax roll number Tax Roll No. 2110 010 003 09600, Part of Roll No. 2110 010 001 19500, Part of Roll No. 2110 010 001 19610)

(the portion of the property subject to the Lease shall be referred to as the “Lands”);

AND WHEREAS the City is constructing three (3) tennis courts covered by an air-supported structure, and ancillary supporting pathways and parking, to be located on the Lands, which together with all ancillary improvements shall be referred to as the “Facility”;

AND WHEREAS the City deems it appropriate to exempt the Lands and the Facility from taxation for municipal and school purposes;

NOW THEREFORE the Council of The Corporation of the City of Brampton enacts as follows:

1. The City hereby designates the Lands and the Facility to be erected on the Lands as municipal capital facilities for recreational purposes.
2. The Lands and the Facility to be erected on the Lands are for the purposes of the City and for public use.
3. The Lands and the Facility to be erected on the Lands are hereby exempt from taxation for municipal and school purposes to be effective on the commencement date of the Lease.

ENACTED and PASSED this 16th day of October, 2024.

Approved as to
form.

2024/10/03

Colleen Grant

Patrick Brown, Mayor

Approved as to
content.

2024/10/02

Anand Patel

Genevieve Scharback, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To User Fee By-Law 380-2003 Amendment

Whereas The Corporation of the City of Brampton has enacted User Fee By-law 380-2003 including Schedule D thereto, which sets out fees related to the Legislative Services Department; and

Whereas the Council of the Corporation of the City of Brampton, through by By-law No.102-90, subsequently included in Administrative Authority By-law 216-2017 designated the powers and duties of the Head to the City Clerk;

Now therefore the Council of The Corporation of the City of Brampton enacts as follows:

1. That User Fee By-Law 380-2003, as amended, is hereby amended by adding to Schedule D (Legislative Services Division User Fees & Charges), the following:

Goods and/or Services	Fee Unit	Tax Applicable	Current	Fee Applicable as of Effective Date	Effective Date
Routine Disclosure					
By-Law and Enforcement Records	Per Document	No	N/A	\$75.00	October 16, 2024
CCTV Video Footage	Per 15 minutes (or part thereof)	No	N/A	\$125.00	October 16, 2024

Approved as to form.
2024/10/08
C. Grant

Patrick Brown, Mayor

Approved as to content.
2024/10/08
G. Scharback

Genevieve Scharback, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To amend Comprehensive Zoning By-law 270-2004, as amended

The Council of the Corporation of the City of Brampton, in accordance with the provisions of the *Planning Act*, R.S.O. 1990, c.P. 13, hereby ENACTS as follows:

1. By-law 270-2004, as amended, is hereby further amended:
- (1) By changing Schedule A thereto, the zoning designation of the lands as shown outlined on Schedule A to this by-law:

From:	To:
"AGRICULTURAL – 1520 (A-1520)"	RESIDENTIAL SINGLE DETACHED F – 11.0 – SECTION 3737 (R1F – 11.0 – 3737) RESIDENTIAL TOWNHOUSE E – 6.7 – SECTION 3762 (R3E – 6.7 – 3762) RESIDENTIAL SINGLE DETACHED F – 9.4 – SECTION 3796 (R1F – 9.4 – 3796) INSTUTIONAL ONE – SECTION 3797 (I1-3797) OPEN SPACE ZONE (OS)

- (2) By adding the following Sections:
- “3796 The lands designated R1F – 9.4 – 3796 on Schedule A to this by-law:
- 3796.1 Shall only be used for the purposes permitted in an R1F – 9.4 zone.
- 3796.2 Shall be subject to the following requirements and restrictions:

(1) Minimum Lot Area	a) Interior Lot – 240 square metres; b) Corner Lot – 300.0 square metres;
(2) Minimum Lot Width	a) Interior Lot – 9.4 metres; b) Corner Lot – 12.4 metres;
(3) Minimum Front Yard	a) 3.0 metres; b) a porch and/or balcony with or without foundation or cold cellar may encroach 2.0 metres into the

	<p>minimum front yard with an additional 0.25 metre encroachment for steps;</p> <p>c) a bay window, bow window, box window with or without foundation may encroach 1.0 metres into the minimum front yard;</p>
(4) Minimum Exterior Side Yard	<p>a) 3.0 metres;</p> <p>b) 1.2 metres where the exterior side yard abuts a public or private lane;</p> <p>c) the main wall of a dwelling may encroach into the exterior side yard to within 1.0 metres of a daylight rounding or triangle;</p> <p>d) a porch and/or balcony with or without foundation or cold cellar and chimney may encroach 2.0 metres into the minimum exterior side yard with an additional 0.25 metre encroachment for steps;</p> <p>e) a bay window, bow window or box window with or without foundation may encroach 1 .0 metres into the minimum exterior side yard and within 0.0 metres of a daylight rounding or triangle;</p>
(5) Minimum Rear Yard Depth	<p>a) 3.0 metres to the dwelling</p> <p>b) 6.0 metres to the garage door opening</p>
(6) Minimum Interior Side Yard	<p>a) 1.2 metres on one side and 0.6 metres on the other side provided that the combined total for each interior lot is 1.8 metres;</p> <p>b) interior side yards between two lots can be paired at 0.6 metres per paired lots, and or 1.2 metres and 0.6 metres per paired lots and or at 1.2 metres and 1.2 metres per paired lots;</p> <p>c) 0.6 metres for a corner lot abutting another interior lot with a side yard of 0.6 metres, for a total of 1.2 metres between buildings;</p>
(7) For corner lots, either the exterior side yard or interior side yard shall maintain a minimum 1.2 metres regardless of permitted encroachments.	
(8) Maximum Building Height	13 metres;
(9) The following provisions shall apply to garages:	<p>a) No garage may project more than 1.5 metres beyond the porch or rear wall of a dwelling;</p> <p>b) minimum interior garage dimension shall measure 6.0 metre interior length by 3.1 metre interior width;</p> <p>c) No encroachment shall be permitted into a required parking space within a garage, except for one step (2 risers) into the minimum garage length;</p>

	d) Maximum cumulative garage door width for lots with a lot width less than 10.4 shall be 5.0 metres
(10) The Following shall apply to a bay, bow or box window:	a) notwithstanding Section 6.13 Table 6.13.A the maximum width of a bay, bow or box window with or without foundation shall be 4.5 metres; b) notwithstanding Section 6.13 Table 6.13.A the maximum depth of a bay, bow or box window with or without foundation shall be 1.0 metres; c) a bay, bow or box window with a maximum depth of 0.6 metres does not need to contain side windows; and d) a bay, bow or box window with a depth greater than 0.6 metres up to a maximum depth of 1.0 metres does need to contain side windows;
(11) Maximum Lot Coverage	No requirements.
12) Maximum fence height within the front yard is 1.2 metres;	
13) For zoning purposes, the front lot line is deemed to be the lot line abutting Clarkway Drive or, for lots that do not have frontage on Clarkway Drive, the front lot line shall be Purple Crest Street”	

(3) “3797 The lands designated I1 – Section 3797 on Schedule A to this by-law:

3797.1 Shall only be used for the purposes permitted by either 3797.1(1), or the purposes permitted by 3797.1(2) but not both:

(1) Either:

- a) A public school;
- b) A day nursery;
- c) A park, playground or recreation facility operated by a public authority.

(2) Or:

- a) Those purposes, permitted by the the R1F- 11.0 - 3737 zone.

3797.2 The uses permitted in Section 3797.1(1) shall be subject to the requirements and restrictions of the I1 zone.

3797.3The uses permitted in Section 3797.1(2) shall be subject to the requirements and restrictions of the R1F - 11.0 - 3737 zone, Section 3737.2.”

ENACTED and PASSED this 16th day of October, 2024.

Approved as to
form.

2024/10/10

MR

Patrick Brown, Mayor

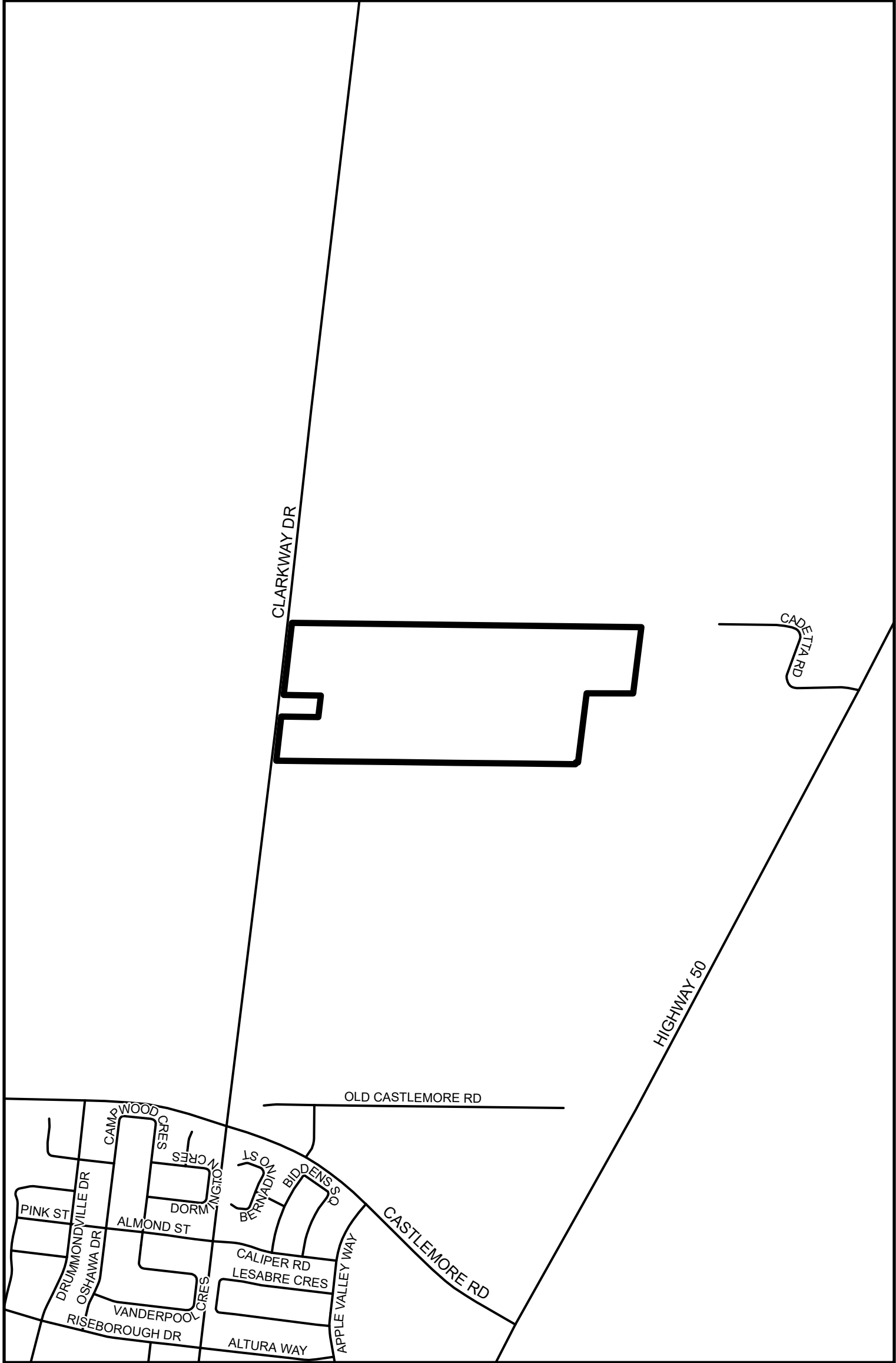
Approved as to
content.


2024/10/09

AAP

Genevieve Scharback, City Clerk

(File: OZS-2021-0057)



 Subject Lands





THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To establish certain lands as part of the public highway system (Kennedy Road)

WHEREAS it is deemed expedient to establish certain lands as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. The lands acquired by The Corporation of the City of Brampton and described as Part of Reserve Block 15 on Plan 43M-947 designated as Part 1 on Plan 43R-41509 is hereby established as part of the public highway system to be part of Kennedy Road.

ENACTED and PASSED this 16th day of October, 2024.

Approved as to
form.

2024/10/08

AMR

Patrick Brown, Mayor

Approved as to
content.

2024/Oct/04

David Monaghan

Genevieve Scharback, City Clerk

SPA-2024-0006 /KD



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To establish lands as public highway (Rutherford Road South) – Ward 3

WHEREAS it is deemed expedient to establish certain lands as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. The lands acquired by The Corporation of the City of Brampton and described as Part of Lot 4, Concession 2 EHS, (Formerly Township of Chinguacousy) designated as Part 2 on Plan 43R-41423 is hereby established as part of the public highway system to be part of Rutherford Road South.

ENACTED and PASSED this 16th day of October, 2024.

Approved as to
form.

2024/Sept./23

AMR

Patrick Brown, Mayor

Approved as to
content.

2024/Sept/19

David Monaghan

Genevieve Scharback, City Clerk

(SPA-2023-0139/BM)



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To establish certain lands as part of the public highway system (Eamont Street)

WHEREAS it is deemed expedient to establish certain lands as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. The lands acquired by The Corporation of the City of Brampton and described as Part of Block 1 on Plan 43M-1927 designated as Parts 7, 8, 10 and 11 on Plan 43R-38813 are hereby established as part of the public highway system to be part of Eamont Street.
2. The lands acquired by The Corporation of the City of Brampton and described as Part of Block 8 on Plan 43M-1927 designated as Parts 17, 18, 19 and 20 on Plan 43R-38813 are hereby established as part of the public highway system to be part of Eamont Street.
3. The lands acquired by The Corporation of the City of Brampton and described as Part of 0.30 Reserve Block 19 on Plan 43M-1927 designated as Parts 25 and 26 on Plan 43R-38813 are hereby established as part of the public highway system to be part of Eamont Street.

ENACTED and PASSED this 16th day of October, 2024.

Approved as to
form.

2024/10/10

SDSR

Patrick Brown, Mayor

Approved as to
content.

2024/10/07

L.Totino

Genevieve Scharback, City Clerk

(SPA-2023-0007/B17-021/BM)



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To establish certain lands as part of the public highway system
(North Park Drive)

WHEREAS it is deemed expedient to establish certain lands as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. The lands acquired by The Corporation of the City of Brampton and described as being Part of Lot 9, Concession 6 East of Hurontario Street, designated as Part 2 on Plan 43R-13769 is hereby established as part of the public highway system to be part of North Park Drive.
2. The lands acquired by The Corporation of the City of Brampton and described as being Part of Lot 9, Concession 6 East of Hurontario Street, designated as Part 2 on Plan 43R-39648 is hereby established as part of the public highway system to be part of North Park Drive.

ENACTED and PASSED this 16th day of October, 2024.

Approved as to
form.
2024/Sept./25
AMR

Patrick Brown, Mayor

Approved as to
content.
2024/Sept/25
David Monaghan

Genevieve Scharback, City Clerk

(SPA-2020-0047/AS)



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To establish certain lands as part of the public highway system
(Russell Creek Drive)

WHEREAS it is deemed expedient to establish certain lands as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton
ENACTS as follows:

1. The lands acquired by The Corporation of the City of Brampton and described as being Reserve Block 119 on Plan 43M-1999, save and except Part 1 on Plan 43R-37412, is hereby established as part of the public highway system to be part of Russell Creek Drive.
2. The lands acquired by The Corporation of the City of Brampton and described as being Reserve Block 172 on Plan 43M-2033 is hereby established as part of the public highway system to be part of Russell Creek Drive.
3. The lands acquired by The Corporation of the City of Brampton and described as being Reserve Blocks 331, 332 and 343 on Plan 43M-2060 are hereby established as part of the public highway system to be part of Russell Creek Drive.

ENACTED and PASSED this 16th day of October, 2024.

Approved as to
form.
2024/09/25
MR

Patrick Brown, Mayor

Approved as to
content.
2024/09/25
L. Totino

Genevieve Scharback, City Clerk

(21T-10008B/BM)



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To Amend the Audit Committee Terms of Reference and Internal Audit Charter to align with the 2024 Global Internal Audit Standards

WHEREAS City Council establishes its governance structure for decision-making at the start of each Council term;

AND WHEREAS the Audit Committee reviewed and approved at its October 7, 2024 meeting a proposed Audit Committee Terms of Reference and Internal Audit Charter that aligns with the 2024 Global Internal Audit Standards;

AND WHEREAS Council adopted Resolution _____ at its October 16, 2024 meeting to amend and update the Audit Committee Terms of Reference and Internal Audit Charter to align with the 2024 Global Internal Audit Standards for the mandate and responsibilities of the Audit Committee, as well as define the role of the Internal Audit Division and relationship with the Audit Committee;

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. That "Schedule 1" of By-Law 108-2023 is hereby replaced by the proposed Audit Committee Terms of Reference and Internal Audit Charter to Align with the 2024 Global Internal Audit Standards attached as "Schedule 1".

ENACTED and PASSED this 16th day of October 2024.

Approved as to
form.

2024/10/10

S. Akhtar

Patrick Brown, Mayor

Approved as to
content.

2024/10/11

F. Mu

Genevieve Scharback, City Clerk

(Report # CAO's Office 2024-791)

Schedule 1

Audit Committee Terms of Reference and Internal Audit Charter to Align with the 2024 Global Internal Audit Standards

Audit Committee Terms of Reference

Composition:

- Minimum of five members of Council
- The Mayor, who is an *ex-officio* member
- Minimum of one to a maximum of three citizen members

Term of Office: Concurrent with the term of Council, ending November 30, 2026, or until successors are appointed

Established by: Council Resolution

Meetings: Quarterly, or as required by the Chair

Reports to: City Council

Supported by: City Clerk's Office

Qualifications:Elected Officials:

- Where feasible, a background in finance, audit, or accounting would provide the Committee with additional expertise.

Citizen Member(s):

- Lives and/or operates a business in Brampton.
- Has a professional accounting designation with a minimum 10 years of experience.
- Demonstrates skill in strategy and innovation.
- Proficient in accounting and auditing.
- Displays exceptional verbal, written, listening, teamwork and collaboration skills.

Objectives of the Audit Committee:

The objective of the Audit Committee is to enhance Council's understanding of financial and control reporting both internally (as provided by the City's Internal Audit Division) and statutorily (as provided by the City's Auditors). The Committee enables Council to

fulfill its oversight and stewardship responsibilities. The Committee also provides a focal point for improved communication between Council, the Internal and Statutory Auditors, and Management. The Committee strengthens the impartial, objective and independent review of management practices through the internal and statutory audit functions. In particular, the Committee's objectives are to:

- Demonstrate a higher level of public accountability.
- Provide additional assurance to the public that City services are administered in an effective, efficient and economical manner.
- Ensure compliance with legislation for public reporting.
- Ensure compliance with Corporate policies and procedures.
- Ensure the safeguarding of City assets.
- Ensure impartial, objective and independent review of processes for City operations.

Responsibilities of the Audit Committee

The Audit Committee is responsible for:

Statutory Audit Function

Making recommendations to City Council regarding the following:

- The selection and dismissal of the City's Statutory Auditor(s) in accordance with the requirements of Section 296 of the Municipal Act, 2001.
- The terms of engagement, fees and scope of the audit services provided.
- The review and approval of the annual Audited Financial Statements.
- The review and receipt of reports.

Financial and Other Reporting

- Reviewing the annual Management Letter prepared by the City's statutorily appointed auditors and the related management responses.

Internal Audit Function

Internal Audit Charter and Function

- Discussing with the Director, Internal Audit and the corporate leadership team the appropriate authority, role, responsibilities, scope, and services (assurance and/or advisory) of the internal audit function.
- Discussing with the Director, Internal Audit and the corporate leadership team other topics that should be included in the internal audit charter.
- Reviewing and approving the Internal Audit Charter, which includes the internal audit mandate and the scope and types of internal audit services.
- Reviewing the internal audit charter periodically with the Director, Internal Audit, to consider changes affecting the organization, such as the employment of a new Director, Internal Audit, or changes in the type, severity, and interdependences of risks to the organization; and approving the internal audit charter periodically (typically annually).
- Participating in discussions with the Director, Internal Audit and corporate leadership team about the “essential conditions,” described in the Global Internal Audit Standards, which establish the foundation that enables an effective internal audit function.
- Ensuring a quality assurance and improvement program has been established and review the results annually.

Audit Planning and Execution

- Reviewing and approving the risk-based internal audit work plan as recommended by the Director of Internal Audit.
- Reviewing Internal Audit reports issued during the year.
- Reviewing the adequacy of management responses to audit concerns in relation to the risks and costs involved.
- Ensuring the Internal Audit recommendations are implemented by reviewing Internal Audit’s follow up reports.
- Receiving communications from the Director, Internal Audit about the internal audit function including its performance relative to its plan.

The Appointment and Termination of the Director of Internal Audit

- Actively participating in discussions about and approving decisions regarding the appointment and removal of the Director, Internal Audit, ensuring adequate competencies and qualifications and conformance with the Global Internal Audit Standards.
- Approving the performance of the Director, Internal Audit, with input from the CAO.
- Approving decisions relating to the remuneration of the Director, Internal Audit.

Budget and Resourcing

- Approving Internal Audit's budget and resource plan.
- Reviewing the internal audit function's expenses.

Internal Audit Function Independence

- Ensuring all Internal Audit activities are free from interference and related implications.
- Making appropriate inquiries of the corporate leadership team and the Director, Internal Audit to determine whether scope or resource limitations are inappropriate.
- Communicating and meeting independently with the Director of Internal Audit as appropriate.
- Any other matters that could come within the scope of the auditors.

Internal Audit Charter for City of Brampton

Purpose

The purpose of the internal audit function is to strengthen City of Brampton's ability to create, protect, and sustain value by providing the Audit Committee and management with independent, risk-based, and objective assurance, advice, insight, and foresight.

The internal audit function enhances City of Brampton's:

- Successful achievement of its objectives.
- Governance, risk management, and control processes.
- Decision-making and oversight.
- Reputation and credibility with its stakeholders.
- Ability to serve the public interest.

City of Brampton's internal audit function is most effective when:

- Internal auditing is performed by competent professionals in conformance with The IIA's Global Internal Audit Standards™, which are set in the public interest.
- The internal audit function is independently positioned with direct accountability to the Audit Committee.
- Internal auditors are free from undue influence and committed to making objective assessments.

Commitment to Adhering to the Global Internal Audit Standards

The City of Brampton's internal audit function will adhere to the mandatory elements of The Institute of Internal Auditors' International Professional Practices Framework, which are the Global Internal Audit Standards and Topical Requirements. The Director, Internal Audit will report annually to the Audit Committee and senior management regarding the internal audit function's conformance with the Standards, which will be assessed through a quality assurance and improvement program.

Mandate

Authority

The internal audit function's authority is created by its direct reporting relationship to the Audit Committee. Such authority allows for unrestricted access to the Audit Committee.

The Audit Committee authorizes the internal audit function to:

- Have full and unrestricted access to all functions, data, records, information, physical property, and personnel pertinent to carrying out internal audit responsibilities. Internal auditors are accountable for confidentiality and safeguarding records and information.

- Allocate resources, set frequencies, select subjects, determine scopes of work, apply techniques, and issue communications to accomplish the function's objectives.
- Obtain assistance from the necessary personnel of City of Brampton and other specialized services from within or outside City of Brampton to complete internal audit services.
- Conduct any engagement of all City departments and special interest groups, 3rd parties (via right to audit clauses where applicable) and City Related Boards.
- Manage the City's Ethics Hotline and coordinate all fraud investigations activities within City Departments and related Boards, and update the Audit Committee quarterly on the activities related to the Ethics Hotline.

It is the duty of any employee of the City or City Related Board having control of records to permit the Director, Internal Audit or his/her designate access and examination when requested subject to applicable law. It is also the duty of any employee of the City or City related Board to fully co-operate with and make full disclosure of all pertinent information to the Director, Internal Audit or his/her authorized designate.

Independence, Organizational Position, and Reporting Relationships

The Director, Internal Audit will be positioned at a level in the organization that enables internal audit services and responsibilities to be performed without interference from management, thereby establishing the independence of the internal audit function. (See "Mandate" section.) The Director, Internal Audit will report functionally to the Audit Committee and administratively (for example, day-to-day operations) to the Chief Administrative Officer. This positioning provides the organizational authority and status to bring matters directly to senior management and escalate matters to the Audit Committee, when necessary, without interference and supports the internal auditors' ability to maintain objectivity.

The administrative reporting responsibilities to the Chief Administrative Officer include:

- Approving the internal audit function's human resources administration, together with input from the Audit Committee.
- Facilitating the approval of internal audit's budgets by Audit Committee.
- Approving the Director, Internal Audit's expenses, with input from the Audit Committee.
- Approving the Director, Internal Audit's vacation plans.
- Providing input to the Chair of the Audit Committee, regarding the performance of the Director, Internal Audit.

The Director, Internal Audit will confirm to the Audit Committee, at least annually, the organizational independence of the internal audit function. If the governance structure does not support organizational independence, the Director, Internal Audit will document the characteristics of the governance structure limiting independence and any safeguards employed

to achieve the principle of independence. The Director, Internal Audit will disclose to the Audit Committee any interference internal auditors encounter related to the scope, performance, or communication of internal audit work and results. The disclosure will include communicating the implications of such interference on the internal audit function's effectiveness and ability to fulfill its mandate.

Changes to the Mandate and Charter

Circumstances may justify a follow-up discussion between the Director, Internal Audit, Audit Committee, and corporate leadership team on the internal audit mandate or other aspects of the internal audit charter. Such circumstances may include but are not limited to:

- A significant change in the Global Internal Audit Standards.
- A significant reorganization within the organization.
- Significant changes in the Director, Internal Audit, Audit Committee, and/or senior management.
- Significant changes to the organization's strategies, objectives, risk profile, or the environment in which the organization operates.
- New laws or regulations that may affect the nature and/or scope of internal audit services.

Director, Internal Audit Roles and Responsibilities

Ethics and Professionalism

The Director, Internal Audit will ensure that internal auditors:

- Conform with the Global Internal Audit Standards, including the principles of Ethics and Professionalism: integrity, objectivity, competency, due professional care, and confidentiality.
- Understand, respect, meet, and contribute to the legitimate and ethical expectations of the organization and be able to recognize conduct that is contrary to those expectations.
- Encourage and promote an ethics-based culture in the organization.
- Report organizational behaviour that is inconsistent with the organization's ethical expectations, as described in applicable policies and procedures.

Objectivity

The Director, Internal Audit will ensure that the internal audit function remains free from all conditions that threaten the ability of internal auditors to carry out their responsibilities in an unbiased manner, including matters of engagement selection, scope, procedures, frequency, timing, and communication. If the Director, Internal Audit determines that objectivity may be

impaired in fact or appearance, the details of the impairment will be disclosed to appropriate parties.

Internal auditors will maintain an unbiased mental attitude that allows them to perform engagements objectively such that they believe in their work product, do not compromise quality, and do not subordinate their judgment on audit matters to others, either in fact or appearance.

Internal auditors will have no direct operational responsibility or authority over any of the activities they review. Accordingly, internal auditors will not implement internal controls, develop procedures, install systems, or engage in other activities that may impair their judgment, including:

- Assessing specific operations for which they had responsibility within the previous year. To this end, Internal Audit staff temporary assignments to other City divisions (including secondments) will be operationally challenging, and therefore, not be permitted.
- Performing operational duties for the City of Brampton or its affiliates.
- Initiating or approving transactions external to the internal audit function.
- Directing the activities of any City of Brampton employee that is not employed by the internal audit function, except to the extent that such employees have been appropriately assigned to internal audit teams or to assist internal auditors.

Internal auditors will:

- Disclose impairments of independence or objectivity, in fact or appearance, to appropriate parties and at least annually, such as the Director, Internal Audit, Audit Committee, management, or others.
- Exhibit professional objectivity in gathering, evaluating, and communicating information.
- Make balanced assessments of all available and relevant facts and circumstances.
- Take necessary precautions to avoid conflicts of interest, bias, and undue influence.

Managing the Internal Audit Function

The Director, Internal Audit has the responsibility to:

- At least annually, develop a risk-based internal audit plan that considers the input of the Audit Committee and senior management. Discuss the plan with the Audit Committee and senior management and submit the plan to the Audit Committee for review and approval.
- Communicate the impact of resource limitations on the internal audit plan to the Audit Committee and senior management.
- Review and adjust the internal audit plan, as necessary, in response to changes in City of Brampton's business, risks, operations, programs, systems, and controls.

- Communicate with the Audit Committee and senior management if there are significant interim changes to the internal audit plan.
- Ensure internal audit engagements are performed, documented, and communicated in accordance with the Global Internal Audit Standards and laws and/or regulations.
- Follow up on engagement findings and confirm the implementation of recommendations or action plans and communicate the results of internal audit services to the Audit Committee.
- Ensure the internal audit function collectively possesses or obtains the knowledge, skills, and other competencies and qualifications needed to meet the requirements of the Global Internal Audit Standards and fulfill the internal audit mandate.
- Identify and consider trends and emerging issues that could impact the City of Brampton and communicate to the Audit Committee and senior management as appropriate.
- Consider emerging trends and successful practices in internal auditing.
- Establish and ensure adherence to methodologies designed to guide the internal audit function.
- Ensure adherence to the City of Brampton's relevant policies and procedures unless such policies and procedures conflict with the internal audit charter or the Global Internal Audit Standards. Any such conflicts will be resolved or documented and communicated to the Audit Committee and senior management.
- Coordinate activities and consider relying upon the work of other internal and external providers of assurance and advisory services. If the Director, Internal Audit cannot achieve an appropriate level of coordination, the issue must be communicated to senior management and if necessary escalated to the Audit Committee.

Communication with the Audit Committee and Senior Management

The Director, Internal Audit will report periodically to the Audit Committee and senior management regarding:

- The internal audit function's mandate.
- The internal audit plan and performance relative to its plan.
- Internal audit budget.
- Significant revisions to the internal audit plan and budget.
- Potential impairments to independence, including relevant disclosures as applicable.
- Results from the quality assurance and improvement program, which include the internal audit function's conformance with The IIA's Global Internal Audit Standards and action plans to address the internal audit function's deficiencies and opportunities for improvement.

- Significant risk exposures and control issues, including fraud risks, governance issues, and other areas of focus for the Audit Committee that could interfere with the achievement of the City of Brampton's strategic objectives.
- Results of assurance and advisory services.
- Resource requirements.
- Management's responses to risk that the internal audit function determines may be unacceptable or acceptance of a risk that is beyond the City of Brampton's risk appetite.

Quality Assurance and Improvement Program

The Director, Internal Audit will develop, implement, and maintain a quality assurance and improvement program that covers all aspects of the internal audit function. The program will include external and internal assessments of the internal audit function's conformance with the Global Internal Audit Standards, as well as performance measurement to assess the internal audit function's progress toward the achievement of its objectives and promotion of continuous improvement. The program also will assess, if applicable, compliance with laws and/or regulations relevant to internal auditing. Also, if applicable, the assessment will include plans to address the internal audit function's deficiencies and opportunities for improvement.

Annually, the Director, Internal Audit will communicate with the Audit Committee and senior management about the internal audit function's quality assurance and improvement program, including the results of internal assessments (ongoing monitoring and periodic self-assessments) and external assessments. External assessments will be conducted at least once every five years by a qualified, independent assessor or assessment team from outside of the City of Brampton; qualifications must include at least one assessor holding an active Certified Internal Auditor® credential.

Scope and Types of Internal Audit Services

The scope of internal audit services covers the entire breadth of the organization, including all of the City of Brampton's activities, assets, and personnel¹. The scope of internal audit activities also encompasses but is not limited to objective examinations of evidence to provide independent assurance services to the Audit Committee and management on the adequacy and effectiveness of governance, risk management, and control processes for the City of Brampton. To maintain independence, due to the small size of the team, Internal Audit will not be providing advisory services, except at the request of the City Council, and /or the Chief Administrative Officer, subject to Internal Audit's evaluation on a case-by-case basis².

The nature and scope of advisory services may be agreed with the party requesting the service, provided the internal audit function does not assume management responsibility. Opportunities for improving the efficiency of governance, risk management, and control processes may be

¹ Internal Audit's scope includes all City departments and special interest groups, 3rd parties (via right to audit clauses where applicable), and City Related Boards, as defined under the "Authority" section.

² Per input from the Corporate Leadership Team on June 13, 2024, Internal Audit will not be carrying out advisory services unless requested by City Council and /or the Chief Administrative Officer.

identified during advisory engagements. These opportunities will be communicated to the appropriate level of management.

Internal audit engagements may include evaluating whether:

- Risks relating to the achievement of the City of Brampton's strategic objectives are appropriately identified and managed.
- The actions of the City of Brampton's officers, directors, management, employees, and contractors or other relevant parties comply with the City of Brampton's policies, procedures, and applicable laws, regulations, and governance standards.
- The results of operations and programs are consistent with established goals and objectives.
- Operations and programs are being carried out effectively, efficiently, ethically, and equitably.
- Established processes and systems enable compliance with the policies, procedures, laws, and regulations that could significantly impact the City of Brampton.
- The integrity of information and the means used to identify, measure, analyze, classify, and report such information is reliable.
- Resources and assets are acquired economically, used efficiently and sustainably, and protected adequately.

Approved by the City Council at its meeting on October 16, 2024.

Acknowledgments/Signatures

Fang (Claire) Mu, Director, Internal Audit

Date

Dennis Keenan, Audit Committee Chair

Date

Patrick Brown, Mayor

Date



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To confirm the proceedings of Council
at its Regular Meeting held on October 16, 2024

The Council of The Corporation of the City of Brampton ENACTS as follows:

1. THAT the action of the Council at its Regular Meeting of October 16, 2024 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and
2. THAT the Mayor and the proper officers of the city are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the City to all such documents. Where the subject matter of any such action is within a sphere or jurisdiction assigned to The Corporation of the City of Brampton pursuant to section 11 of the Municipal Act, 2001, the authority granted by this section includes the use of natural person powers under section 8 of the Municipal Act, 2001; and
3. THAT this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its powers to proceed with, or to provide any money for, any undertaking, work, project, scheme, act, matter or thing which requires an approval in addition to the approval of the Council, shall not take effect until the additional approval has been obtained.

Dated at the City of Brampton this 16th day of October, 2024.

Patrick Brown, Mayor

Genevieve Scharback, City Clerk