

Revised Agenda City Council The Corporation of the City of Brampton

Date: Wednesday, May 14, 2025 Time: 9:30 a.m. Location: Hybrid Meeting - Virtual Option & In-Person in Council Chambers - 4th Floor -City Hall Members: Mayor Patrick Brown Regional Councillor R. Santos Regional Councillor P. Vicente Regional Councillor N. Kaur Brar Regional Councillor M. Palleschi Regional Councillor D. Keenan Regional Councillor M. Medeiros Regional Councillor P. Fortini Regional Councillor G. Toor City Councillor R. Power Deputy Mayor H. Singh

Accessibility of Documents: Documents are available in alternate formats upon request. If you require an accessible format or communication support contact the Clerk's Department by email at city.clerksoffice@brampton.ca or 905-874-2100, TTY 905.874.2130 to discuss how we can meet your needs.

Note: This meeting will be live-streamed and archived on the City's website for future public access.

1. Call to Order

2. Approval of Agenda

3. Declarations of Interest under the Municipal Conflict of Interest Act

4. Adoption of the Minutes

4.1 Minutes – City Council – Regular Meeting – April 30, 2025

5. Consent Motion

The Meeting Chair will review the relevant agenda items during this section of the meeting to allow Members to identify agenda items for debate and consideration, with the balance to be approved as part of the Consent Motion given the items are generally deemed to be routine and non-controversial.

6. Announcements (2 minutes maximum)

6.1 Proclamations:

- a) The African Union Renaissance Week May 25 31, 2025
- b) Business Continuity and Resilience Week May 19 23, 2025
- c) International Boys Day May 16, 2025 (See Item 7.2)
- d) National AccessAbility Week May 25 31, 2025
- 6.2 Announcement Rotary Rib 'n' Roll May 23-25, 2025 Gage Park

Council Sponsor: Regional Councillor Medeiros

Vanora Spreen, Rotary Rib 'n' Roll Chairperson, Rotary Club of Brampton, will make the announcement.

*6.3 Announcement - Passing of Former Alderman/City Councillor Bob Hunter

Council Sponsor: Mayor Brown

Added and published on the City's website on May 14, 2025

7. Public Delegations and Staff Presentations (5 minutes maximum)

- *7.1 Delegations re: Item 10.4.1 Staff Report re: Information Report Response to Delegations on Committee of Adjustment Fees
 - 1. Wilson Christian, Brampton Resident
 - 2. Kathleen McDermott, Brampton Resident

Note: Deferred from the City Council Meeting of April 30, 2025, pursuant to Resolution C095-2025.

Note: Delegation 2 was added and published on the City's website on May 13, 2025.

To be received

(See Items 10.4.1 and *14.2)

7.2 Delegation from Owolabi Williams, Director, Boys Lead Network re: International Boys Day - May 16, 2025

To be received

(See Item 6.1 c)

8. Government Relations Matters

8.1 Staff Update re: Government Relations Matters

To be distributed prior to the meeting

- 9. Reports from the Head of Council
- 10. Reports from Corporate Officials
- 10.1 Office of the Chief Administrative Officer
- 10.2 Legislative Services Operating
- 10.2.1 Staff Report re: Accountability and Transparency Policy

Recommendations

10.2.2 Staff Report re: Closed Session Meeting Protocol Updates

Recommendations

*10.2.3 Staff Update re: Update on Consultations re. New Mobile Licensing By-law

Rob Higgs, Director, Enforcement & By-Law Services, will make a presentation. Note: The report considered at the May 7, 2025, Committee of Council meeting is attached.

Published on the City's website on May 13, 2025.

- 10.3 Corporate Support Services
- 10.3.1 Staff Report re: Capital Project Financial Status Report Q4 2024

Recommendations

10.3.2 Staff Report re: 2024 Year-End Investment Report

To be received

10.3.3 Staff Report re: Building Code Act - Annual Report for the Fiscal Year 2024

To be received

10.3.4 Staff Report re: 2024 Year-End Operating Budget Report

Recommendations

*10.3.5 Staff Report re: 2024 Year End Reserve Report

To be received

Revised and published on the City's website on May 12, 2025 to make a correction to line 4 of the chart on page 3.

10.3.6 Staff Report re: DC, CIL of Parkland and Community Benefit Charge Annual Report: Summary of Activity in 2024

To be received

- 10.4 Planning and Economic Development
- 10.4.1 Staff Report re: Information Report Response to Delegations on Committee of Adjustment Fees

Note: Deferred from the City Council Meeting of April 30, 2025, pursuant to Resolution C096-2025.

To be received

(See Items 7.1 and *14.2)

*10.4.2 Staff Report re: Development Approvals Process Technology Assessment -Expression of Interest Responses and Next Steps

(See Item 19.4)

Published on the City's website on May 13, 2025.

*10.4.3 Staff Report re: Niwaas Bramalea Application for Funding - Capital Grant Application under the City-Wide CIP for Affordable Housing – 11556 Bramalea Road

Added pursuant to Strong Mayor Powers.

Published on the City's website on May 13, 2025.

- 10.5 Community Services
- 10.6 Public Works
- 10.7 Brampton Transit
- 10.8 Fire and Emergency Services
- 11. Reports from Accountability Officers
- 12. Committee Reports
- 12.1 Minutes Committee of Council April 23, 2025

To be received (the recommendations outlined in the minutes were approved by Council on April 30, 2025 pursuant to Resolution C094-2025).

12.2 Minutes - Citizen Appointments Committee - April 30, 2025

Recommendations

12.3 Minutes - Governance and Council Operations Committee - May 5, 2025

To be approved

12.4 Summary of Recommendations - Committee of Council - May 7, 2025

Meeting Chair: Regional Councillor Santos

To be approved (the minutes will be provided for receipt at the Council Meeting of May 28, 2025).

*12.5 Summary of Recommendations - Planning and Development Committee - May 12, 2025

To be approved (the minutes will be provided for receipt at the Council Meeting of May 28, 2025)

(See Item 14.1)

Published on the City's website on May 13, 2025.

13. Unfinished Business

14. Correspondence

*14.1 Correspondence from Marc De Nardis, Gagnon Walker Domes re: Item 12.5 -Planning and Development Committee - Summary of Recommendations - May 12, 2025 - Item 6.1 - Recommendation PDC050-2025

(See Item 12.5)

To be received

Added and published on the City's website on May 13, 2025

*14.2 Correspondence re: Information Report – Response to Delegations on Committee of Adjustment Fees

1. Jim McKay, Brampton Resident, dated May 13, 2025

2. Cynthia Kilfeather, Brampton Resident, dated May 13, 2025

3. Alison Duncan, Brampton Resident, dated May 13, 2025

4. Dannielle Rosart, Brampton Resident, dated May 13, 2025

(See Items 7.1 and 10.4.1)

Added and published on the City's website on May 13, 2025

15. Notices of Motion

16. Other Business/New Business

16.1 Referred Matters List

Note: In accordance with the Procedure By-law and Council Resolution, the Referred Matters List will be published quarterly on a meeting agenda for reference and consideration. A copy of the current <u>Referred Matters List</u> for Council and its committees, including original and updated reporting dates, is publicly available on the City's website.

17. Public Question Period

15 Minute Limit (regarding any decision made at this meeting)

During the meeting, the public may submit questions regarding decisions made at the meeting via email to the City Clerk at <u>cityclerksoffice@brampton.ca</u>, to be introduced during the Public Question Period section of the meeting.

18. By-laws

*18.1 By-law 81-2025 - To amend By-law 270-2004, as amended - The Biglieri Group Ltd, on behalf of 1000469464 Ontario Inc. - 0 Rollingwood Drive - Ward 4 (File: OZS-2024-0028)

> See Planning and Development Committee Recommendation PDC025-2025 -February 24, 2025, approved by Council on February 26, 2025 pursuant to Resolution C048-2025.

Published on the City's website on May 13, 2025.

*18.2 By-law 82-2025 - To adopt Amendment Number OP2023-270 to the Official Plan of the City of Brampton Planning Area - Candevcon Group Inc. - Siva Rama Kirshna

Prasad Ari - 11038 The Gore Road - Ward 10

File: OZS-2024-0004

See Planning and Development Committee Recommendation PDC040-2025 - April 7, 2025, approved by Council on April 9, 2025, pursuant to Resolution C077-2025

OPA reference noted May 13, 2025.

18.3 By-law 83-2025 - To amend Comprehensive Zoning By-law 270-2004, as amended -Candevcon Group Inc. - Siva Rama Kirshna Prasad Ari - 11038 The Gore Road, North of Countryside Drive and west of The Gore Road - Ward 10

File: OZS-2024-0004

See Planning and Development Committee Recommendation PDC040-2025 - April 7, 2025, approved by Council on April 9, 2025, pursuant to Resolution C077-2025

*18.4 By-law 84-2025 - To adopt Amendment Number OP2023-271 to the Official Plan of the City of Brampton Planning Area - 69 Bramalea Holdings Limited, Glenn Schnarr & Associates Inc. - 69 Bramalea Road - Ward 7

File: OZS-2023-0020

See Planning and Development Committee Recommendation PDC041-2025 - April 7, 2025, approved by Council on April 9, 2025, pursuant to Resolution C077-2025

OPA reference noted May 13, 2025.

By-law 85-2025 - To amend Comprehensive Zoning By-law 270-2004, as amended 69 Bramalea Holdings Limited, Glenn Schnarr & Associates Inc. - 69 Bramalea
 Road - Ward 7

File: OZS-2023-0020

See Planning and Development Committee Recommendation PDC041-2025 - April 7, 2025, approved by Council on April 9, 2025, pursuant to Resolution C077-2025

18.6 By-law 86-2025 - To amend By-law 104-2018, the Unauthorized Parking By-law, as amended

See Item 12.3 - Committee of Council Recommendation CW169-2025 – May 7, 2025

18.7 By-law 87-2025 - To amend the Administrative Penalty By-Law 333-2013 – Parking,

as amended

See Item 12.3 - Committee of Council Recommendation CW169-2025 – May 7, 2025

- 18.8 By-law 88-2025 To prevent the application of part lot control to part of Registered Plan 43M-2176
- 18.9 By-Law 89-2025 To accept and assume works in Registered Plan 43M-2110
- 18.10 By-law 90-2025 To accept and assume works in Registered Plan 43M-2043
- 18.11 By-law 91-2025 To accept and assume works in Registered Plan 43M-1936
- 18.12 By-law 92-2025 To accept and assume works in Registered Plan 43M-2033
- *18.13 By-law 93-2025 To Adopt Amendment Number OP 2023-072 2391057 Ontario Inc. – Gagnon Walker Domes Ltd. - 0 Father Tobin, 10819 and 10833 Bramalea Road - Ward 9

See Item 7.2 - Planning and Development Committee Summary of Recommendation PDC061-2025 – May 12, 2025

Added and published on the City's website on May 13, 2025.

*18.14 By-law 94-2025 - To Amend Comprehensive Zoning By-law 270-2004 -2391057 Ontario Inc. – Gagnon Walker Domes Ltd. - 0 Father Tobin, 10819 and 10833 Bramalea Road - Ward 9

See Item 7.2 - Planning and Development Committee Summary of Recommendation PDC061-2025 – May 12, 2025

Added and published on the City's website on May 13, 2025.

19. Closed Session

Note: A separate package regarding this agenda item is provided to Members of Council and senior staff only.

- 19.1 Note to File City Council April 30, 2025
- 19.2 Closed Session Minutes Citizen Appointments Committee April 30, 2025

- 19.3 Closed Session Minutes Committee of Council May 7, 2025
- 19.4 Recommendation Report 3 Year Information Technology Roadmap and 311 Technology Modernization

Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

20. Confirming By-law

20.1 By-law _____-2025 – To confirm the proceedings of Council at its regular meeting held on May 14, 2025

21. Adjournment

Next Meetings:

Wednesday, May 28, 2025 - 9:30 a.m.

Wednesday, June 11, 2025 – 9:30 a.m.

Wednesday, June 25, 2025 – 9:30 a.m.

Minutes



City Council

The Corporation of the City of Brampton

Wednesday, April 30, 2025

Members Present:	Mayor Patrick Brown Regional Councillor R. Santos Regional Councillor P. Vicente Regional Councillor N. Kaur Brar Regional Councillor M. Palleschi Regional Councillor D. Keenan Regional Councillor M. Medeiros Regional Councillor P. Fortini Regional Councillor G. Toor City Councillor R. Power
Members Absent:	Deputy Mayor H. Singh (Other Municipal Business)
Staff Present:	Marlon Kallideen, Chief Administrative Officer Sameer Akhtar, Acting Commissioner, Legislative Services Steve Ganesh, Commissioner, Planning, Building and Growth Management Heidi Dempster, General Manager, Brampton Transit Jason Tamming, Acting Commissioner, Corporate Services Laura Johnston, Commissioner, Legislative Services Bill Boyes, Commissioner, Community Services Peter Pilateris, Commissioner, Public Works and Engineering Genevieve Scharback, City Clerk Charlotte Gravlev, Deputy City Clerk Tammi Jackson, Legislative Coordinator

1. <u>Call to Order</u>

The meeting was called to order at 9:31 a.m. and adjourned at 10:30 a.m.

Mayor Brown and Genevieve Scharback, City Clerk, confirmed all Members were present in the meeting, with the exception of Deputy Mayor Singh, due to other municipal business.

2. <u>Approval of Agenda</u>

Council discussion took place with respect to proposed amendments to the agenda.

The following motion was considered.

C091-2025

Moved by Regional Councillor Santos Seconded by City Councillor Power

That the agenda for the Council Meeting of April 30, 2025 be approved as amended, as follows:

To add:

6.4 Announcement - Recent Tragic Event in Vancouver

To refer the following item to the Committee of Council meeting of May 7, 2025:

8.2 Discussion Item at the Request of Regional Councillor Santos re: Funding Related to Encampment Response and Encampment Protocol/Policy Development

Carried

3. <u>Declarations of Interest under the Municipal Conflict of Interest Act</u>

Nil

4. Adoption of the Minutes

4.1 Minutes – City Council – Regular Meeting – April 9, 2025

The following motion was considered.

C092-2025

Moved by Regional Councillor Palleschi Seconded by Regional Councillor Kaur Brar

That the **Minutes of the Regular Council Meeting of April 9, 2025**, to the Council Meeting of April 30, 2025, be adopted as published and circulated.

4.2 Minutes – City Council – Special Meeting – April 17, 2025

The following motion was considered.

C093-2025 Moved by Regional Councillor Fortini Seconded by City Councillor Power

That the **Minutes of the Special Council Meeting of April 17, 2025**, to the Council Meeting of April 30, 2025, be adopted as published and circulated.

Carried

5. <u>Consent Motion</u>

In keeping with Council Resolution C019-2021, Mayor Brown reviewed the relevant agenda items during this section of the meeting and allowed Members to identify agenda items for debate and consideration, with the balance to be approved as part of the Consent Motion given the items are generally deemed to be routine and non-controversial.

The following items marked with a caret (^) were considered to be routine and non-controversial by Council and were approved as part of the Consent Motion below:

8.1, 10.2.1, 10.2.2, 11.1, 12.1, 12.2, 16.1, 19.1, 19.2

The following motion was considered.

C094-2025

Moved by Regional Councillor Vicente Seconded by Regional Councillor Keenan

That Council hereby approves the following items and that the various Officials of the Corporation are hereby authorized and directed to take such action as may be necessary to give effect of the recommendations as contained therein:

8.1, 10.2.1, 10.2.2, 11.1, 12.1, 12.2, 16.1, 19.1, 19.2:

8.1

That the staff update re: **Government Relations Matters**, to the Council Meeting of April 30, 2025, be received.

10.2.1

1. That the report from Laurie Robinson, Supervisor, Vital Statistics and Licensing, City Clerk's Office, Legislative Services, to the City Council Meeting of April 30, 2025, re: **Civil Marriage Officiant Designates - Update**, be received;

2. That persons listed in this report be appointed as civil marriage officiants on behalf of the City of Brampton, as designates of the City Clerk, and that the Ontario Registrar General (ORG) be notified of the appointments and of specific designates to be removed as civil marriage officiants; and

3. That By-law 241-2019 be amended to appoint the persons identified in this report as civil marriage officiants on behalf of the City of Brampton.

10.2.2

1. That the report from Genevieve Scharback, City Clerk, Legislative Services, to the City Council Meeting of April 30, 2025, re: **Designated Enhanced Voting Member During Certain Vacancies on Regional Council**, be received;

2. That the Council of the City of Brampton hereby consents to Region of Peel By-law 18-2025, to designate members entitled to cast additional votes during certain vacancies on Regional Council; and

3. That a copy of this resolution be sent to the Region of Peel.

11.1

That the report from Muneeza Sheikh, Integrity Commissioner, City of Brampton, to the Council Meeting of April 30, 2025, re: **Integrity and Ethics Commissioner Annual Report**, be received.

12.1

That the **Minutes of the Committee of Council Meeting of April 2, 2025**, to the Council Meeting of April 30, 2025, be received.

12.2

That the **Minutes of the Planning and Development Committee Meeting of April 7, 2025**, to the Council Meeting of April 30, 2025, be received.

16.1

That the **Referred Matters List**, to the Council Meeting of April 30, 2025, be acknowledged.

19.1 and 19.2

That the following Closed Session minutes and note to file be acknowledged and the directions therein be deemed given:

- 19.1. Closed Session Minutes City Council April 9, 2025
- 19.2. Closed Session Note to File Special City Council April 17, 2025

Carried

6. <u>Announcements (2 minutes maximum)</u>

- 6.1 Proclamations:
 - a) Gujarat and Maharashtra Day May 1, 2025
 - *b) Mental Health Awareness Month May 2025 (withdrawn)
 - c) National Youth Week May 1-7, 2025 *(See Item 6.3)
 - d) Emergency Preparedness Week May 4-10, 2025
 - e) MS Awareness Month May 2025
 - f) Community Living Month May 2025
 - *g) National Public Works Week May 18-24, 2025 (See Item 6.2)
 - *h) Red Dress Day May 5, 2025
 - *i) Economic Development Week May 12-16, 2025

Proclamation g) was added to the agenda and published on the City's website on April 28, 2025.

Proclamation b) Mental Health Awareness Month – May 2025, was withdrawn on April 28, 2025.

Proclamations h) and i) were added to the agenda and published on the City's website on April 30, 2025.

Regional Councillor Medeiros acknowledged and read the proclamation for Gujarat and Maharashtra Day.

Regional Councillor Toor acknowledged and read the proclamation for National Youth Day.

Regional Councillor Palleschi acknowledged and read the proclamation for Emergency Preparedness Week. Kathryn Trojan Stelmaszynski, Advisory, Emergency Management Office, Fire and Emergency Services, provided remarks in response to the proclamation for Emergency Preparedness Week.

Regional Councillor Brar acknowledged and read the proclamation for MS Awareness Month.

Regional Councillor Keenan acknowledged and read the proclamation for Community Living Month.

Community Living staff and a resident of Community Living provided remarks in response to the proclamation for Community Living Month.

Regional Councillor Vicente acknowledged and read the proclamation for National Public Works Week.

Regional Councillor Santos acknowledged and read the proclamation for Red Dress Day.

Regional Councillor Toor acknowledged and read the proclamation for Economic Development Week.

6.2 Announcement - National Public Works Week - May 18-24, 2025

Regional Councillor Vicente, announcement sponsor, acknowledged and read the proclamation for National Public Works Week.

Britta Meier, Project Manager, Building, Design and Construction, Public Works and Engineering, provided details about National Public Works Week and noted events taking place at various locations throughout the City from May 18 to 24, 2025 and extended an invitation to members of Council.

6.3 Announcement - Community Recognition for KidsPlay Volunteers

A Colleague from the KidsPlay Foundation, outlined the foundations mandate and mentorship that has engage hundreds of youth across the Greater Toronto Area building stronger communities.

Regional Councillor Toor, announcement sponsor, acknowledged it was started in Vancouver B.C., by a Police Officer who now works in the Guns and Gangs division. The Foundation expanded to the east in Ontario working with Toronto Police and Peel Regional Police. Various summer camps, sports camps and events such as park cleanups will be offered throughout the summer. Councillor Toor expressed his gratitude for the involvement of the Foundation within the Community.

6.4 Announcement - Tragedy in Vancouver

Mayor Brown expressed his sorrow with respect to the tragedy experienced and acknowledged the mourning of the Filipino Community. Mayor Brown advised a candlelight vigil will be held on Sunday, May 4, 2025 at City Hall.

Regional Councillor Santos, announcement sponsor, made remarks regarding the tragedy in Vancouver, B.C. and outlined that the Filipino community have expressed their concerns. Councillor Santos expressed her gratitude for all the thoughts and prayers received from the community. Councillor Santos encouraged the community to attend and show support at the candlelight vigil at 7:30 p.m. Sunday, May 4, 2025 at City Hall.

7. Public Delegations and Staff Presentations (5 minutes maximum)

7.1 Delegation from Wilson Christian, Brampton Resident, re: Item 10.4.1 - Staff Report re: Information Report – Response to Delegations on Committee of Adjustment Fees

C095-2025

Moved by Regional Councillor Toor

That the delegation from Wilson Christian, Brampton Resident, to the Council Meeting of April 30, 2025, re: **Item 10.4.1 - Staff Report re: Information Report – Response to Delegations on Committee of Adjustment Fees**, be **deferred** to the May 14, 2025 meeting of City Council.

Carried

8. <u>Government Relations Matters</u>

8.1 ^ Staff Update re: Government Relations Matters

Dealt with under Consent Resolution C094-2025

8.2 Discussion Item at the Request of Regional Councillor Santos re: Funding Related to Encampment Response and Encampment Protocol/Policy Development

Dealt with under Item 2, Approval of the Agenda - Council Resolution C091-2025.

9. <u>Reports from the Head of Council</u>

Nil

10. <u>Reports from Corporate Officials</u>

10.1 Office of the Chief Administrative Officer

Nil

- 10.2 Legislative Services Operating
- 10.2.1 ^ Staff Report re: Civil Marriage Officiant Designates Updates

Dealt with under Consent Resolution C094-2025

10.2.2 ^ Staff Report re: Designated Enhanced Voting Member During Certain Vacancies on Regional Council

Dealt with under Consent Resolution C094-2025

10.3 Corporate Support Services

Nil

- 10.4 Planning and Economic Development
- 10.4.1 Staff Report re: Information Report Response to Delegations on Committee of Adjustment Fees

The following motion was considered.

C096-2025

Moved by Regional Councillor Toor

That the report from Carolyn Crozier, Strategic Leader, Office of the Commissioner, Planning, Building and Growth Management, to the Council Meeting of April 30, 2025, re: **Information Report – Response to Delegations on Committee of Adjustment Fees**, be **deferred** to the May 14, 2025 meeting of City Council.

Carried

10.5 Community Services

Nil

10.6 Public Works

Nil

10.7 Brampton Transit

Nil

10.8 Fire and Emergency Services

Nil

11. <u>Reports from Accountability Officers</u>

11.1 ^ Integrity and Ethics Commissioner Annual Report - 2024

Dealt with under Consent Resolution C094-2025

12. <u>Committee Reports</u>

12.1 ^ Minutes - Committee of Council - April 2, 2025

Dealt with under Consent Resolution C094-2025

Note: The recommendations outlined in the minutes were approved by Council on April 9, 2025, pursuant to Resolution C077-2025.

12.2 ^ Minutes - Planning and Development Committee - April 7, 2025

Dealt with under Consent Resolution C094-2025

Note: The recommendations outlined in the minutes were approved by Council on April 9, 2025 pursuant to Resolution C077-2025.

12.3 Summary of Recommendations - Committee of Council - April 23, 2025

Regional Councillor Medeiros, requested the item related to the Columbian Independence Day festival be referred to staff to work with the organization as the festival is scheduled for July 12, 2025 at Gage Park. Councillor Medeiros advised they missed the deadline for grants and are looking to have staff assist where possible.

Mayor Brown suggested that rather than a referral given the tight timeline, that Columbian Independence Day Festival could be added to the of corporate events list, which receive, support as heritage events.

The following motion was considered.

C097-2025

Moved by Regional Councillor Medeiros Seconded by Regional Councillor Keenan

1. That the **Summary of Recommendations from the Committee of Council Meeting of April 23, 2025**, to the Council Meeting of April 30, 2025, be received; and,

2. That Recommendations CW136-2025 to CW162-2025 be approved as outlined in the summary; and,

3. That the Colombian Independence Day Festival be added to the Corporate Events Listing of supported heritage events.

The recommendations were approved as follows.

CW136-2025

That the agenda for the Committee of Council Meeting of April 23, 2025 be approved, as published and circulated.

CW137-2025

That the following items to the Committee of Council Meeting of April 23, 2025 be approved as part of Consent:

7.1, 8.2.1, 8.3.1, 8.3.2, 9.2.1, 10.2.1, 11.2.1, 11.2.2,

12.2.2, 12.2.3, 12.3.1, 12.3.2, 13

CW138-2025

That the delegation from Mankarn Grewal, Senior Clinical Research Assistant, IQVIA, to the Committee of Council Meeting of April 23, 2025, re: **Bitcoin as a Reserve Asset for the City**, be **referred** to staff for consideration.

CW139-2025

That the delegation from Matt Brunette, Program Manager, Partners in Project Green, to the Committee of Council Meeting of April 23, 2025, re: Launching the Brampton Business Climate Partnership Program, be received.

CW140-2025

That the delegation from Sylvia Roberts, Brampton Resident, to the Committee of Council Meeting of April 23, 2025, re: **Queen Street BRT and Other Rapid Transit Projects**, be received.

CW141-2025

That the delegation from Sylvia Roberts, Brampton Resident, to the Committee of Council Meeting of April 23, 2025, re: **Downloading of Waste Management Responsibilities**, be received.

CW142-2025

That the following delegations to the Committee of Council Meeting of April 23, 2025, re: **Committee of Adjustment Minor Variance Application Fees**, be **referred** to staff for a report to the April 30, 2025 meeting of Council:

1. Dhamotharan Deiveegan, Brampton Resident

- 2. Haroon Malik, Architectural Designer
- 3. Salman Ellahi, Architectural Designer
- 4. Maefson Martins Costa, Brampton resident

CW143-2025

That the delegation from Ana Gonzalez, Festival Organizer, to the Committee of Council Meeting of April 23, 2025, re: **Colombian Independence Day Festival**, be received.

CW144-2025

That the presentation from Christopher Ethier, Director, Municipal Transition and Integration, Office of the CAO, to the Committee of Council Meeting of April 23, 2025, re: **Government Relations Matters**, be received.

CW145-2025

That the correspondence from Aretha A. Adams, Regional Clerk and Director of Clerks, Region of Peel, dated April 14, 2025, to the Committee of Council Meeting of April 23, 2025, re: **Requesting Consent to By-law 18-2025 - A bylaw to designate members entitled to cast additional votes during certain vacancies on Regional Council**, be **referred** to staff for a report to the April 30, 2025 meeting of Council.

CW146-2025

- That the report from Ed Fagan, Director, Parks Maintenance and Forestry, Community Services, to the Committee of Council Meeting of April 23, 2025, re: Budget Amendment – Developer Reimbursement for the Development of Trails and Parks – Wards 6 and 9, be received; and
- That a budget amendment be approved for Project #255860 (3) Park Blocks and (2) NHS Trail Blocks in the amount of \$4,456,875 with full funding to be transferred from Reserve #134 – DC: Recreation.

CW147-2025

 That the report from Cheryl Duke, Supervisor, Parks Central Operations, Parks Maintenance and Forestry, Community Services, to the Committee of Council Meeting of April 23, 2025, re: Request to Begin Procurement – Supply, Installation, Removal and Maintenance of Winter Lights at Various Locations Citywide for a Three (3) Year Period, be received; and 2. That the Purchasing Agent be authorized to commence the procurement for the supply, installation, removal and maintenance of winter lights at various locations citywide for a three (3) year period.

CW148-2025

That the **Minutes of the Brampton Sports Hall of Fame Committee Meeting of April 3, 2025**, Recommendations SHF001-2025 to SHF004-2025, to the Committee of Council Meeting of April 23, 2025, be approved.

The recommendations were approved as follows:

SHF001-2025

That the agenda for the Brampton Sports Hall of Fame Committee meeting of April 3, 2025, be approved as published and circulated.

SHF002-2025

That the update by Teri Bommer, Coordinator, Sport Liaison, Recreation, to the Brampton Sports Hall of Fame Committee meeting of April 3, 2025, re: **Annual Induction Ceremony Update** be received.

SHF003-2025

That the update by Teri Bommer, Coordinator, Sport Liaison, Recreation, to the Brampton Sports Hall of Fame Committee meeting of April 3, 2025, re: Sports Hall of Fame Space - Victoria Park Arena be received.

SHF004-2025

That Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, May 8, 2025, at 6:30 p.m.

CW149-2025

That the **Minutes of the Brampton Community Safety Advisory Committee Meeting of April 10, 2025**, Recommendations BCS001-2025 to BCS007-2025, to the Committee of Council Meeting of April 23, 2025, be approved.

The recommendations were approved as follows:

BCS001-2025

That the agenda for the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be amended:

To add:

7.1 - Verbal Update re: Resignation of Jennifer Miles, Citizen Member from the Brampton Community Safety Advisory Committee.

BCS002-2025

That the presentation from Razmin Said, Senior Manager, Community Safety and Well-Being Office, re: **Update from the City of Brampton's Community Safety and Well-Being Office**, to the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be received.

BCS003-2025

That the presentation from Constable Jana Marchese, Community Liaison Officer, Peel Regional Police, re:

- Road Safety Highlights & Road Watch
- Auto Theft and Break and Enter Highlights
- Intimate Partner Violence
- Guns,

to the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be received.

BCS004-2025

That the presentation from Inga Pedra, Manager, Strategic Initiatives, Health Services Region of Peel, re: **Update on Peel's Community Safety Well-Being Plan**, to the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be received.

BCS005-2025

- 1. That the delegations from Saliha Mian, Kuldip Boparai and Leo O'Brien, Brampton Residents, to the Brampton Community Safety Advisory
- 2. Committee meeting of April 10, 2025, re:
- Update from the City of Brampton's Community Safety and Well-Being Office
- Road Safety Highlights & Road Watch, Auto Theft and Break and Enter Highlights, Intimate Partner Violence and Guns
- Update on Peel's Community Safety Well-Being Plan,

be received.

BCS006-2025

That the verbal update from Councillor Palleschi re: Resignation of Jennifer

Miles, Citizen Member from the Brampton Community Safety Advisory Committee, to the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be received.

BCS007-2025

That the Brampton Community Safety Advisory Committee do now adjourn to meet again on Thursday, June 19, 2025, at 7:00 p.m. at Save Max Sports Centre - 1495 Sandalwood Parkway E. or at the call of the Chair.

CW150-2025

- That the report from Shawnica Hans, Deputy Clerk, Elections, Accessibility and Lottery Licensing, City Clerk's Office, Legislative Services, to the Committee of Council Meeting of April 23, 2025, re: 2026 Municipal Election – Translation of Voter Information, be received; and,
- 2. That a by-law attached as Appendix 1, be passed to provide that election information to voters may be translated into the following additional languages for the 2026 City of Brampton Municipal Election:
- 3. Frenchb. Punjabic. Urdud. Gujaratie. Tamilf. Hindig. Spanishh. Portuguesei. Tagalog (Pilipino, Filipino)j. Vietnamesek. Italian

CW151-2025

That the report from Peter Bryson, Manager, Enforcement and By-law Services, Legislative Services, to the Committee of Council Meeting of April 23, 2025, re: **By-law To Amend Sign By-law 399-2002, To Allow Stand for Canada Lawn Signs**, be received.

CW152-2025

 That the report from David Vanderberg, Manager, Development Services, Planning, Building and Growth Management, and Allyson Sander, Strategic Leader, Legislative Services, to the Committee of Council Meeting of April 23,

2025, re: Future State Options for Food Trucks in the City of Brampton (RM 11/2025), be received;

- 2. That Council approve staff's recommendation on the areas within the City of Brampton where Class C Refreshment Vehicles will be permitted to operate, i.e.: permitting them in Commercial and Industrial Zones, except within MTSAs and subject to minimum separation distances from brick-and-mortar restaurant establishments and other refreshment vehicles;
- 3. That Council direct staff to report back to City Council with amending bylaws, as necessary, to implement Recommendation 2;
- That Council direct staff to report back to City Council with the necessary amending by-laws to repeal the Downtown Brampton Business Improvement Area's (BIA) authority to authorize refreshment vehicles within its boundaries,

in accordance with the motion passed at the BIA Board Meeting on March 27, 2025;

5. That Council approve the adoption of a 45-day transition period for licensed food trucks that become non-compliant as a result of any by-law amendments.

A recorded vote was requested and the motion carried as follows:

Carried (9 to 1)

CW153-2025

- That the report from Paul Aldunate, Senior Manager, Economic Development and International Relations, Office of the CAO, to the Committee of Council Meeting of April 23, 2025, re: Brampton's Economic Resilience: Tariff Action Plan, be received;
- 2. That Council endorse Brampton's Tariff Action Plan; and
- 3. That staff continue to monitor the trade relationship with the United States and provide updates as required regarding Brampton's Tariff Action Plan.

CW154-2025

- That the report from Jennifer Anderson, Property Tax Account Analyst, Finance, Corporate Support Services, to the Committee of Council Meeting of April 23, 2025, re: Tax Adjustments, Cancellations and Reductions Pursuant to the Municipal Act, 2001, be received; and
- 2. That the tax account adjustments as listed on Appendix A of this report be approved.

CW155-2025

- 1. That the report from Shanika Johnson, Manager, Equity Office, Corporate Support Services, to the Committee of Council Meeting of April 23, 2025, re: **Anti-Racism and Inclusion Policy RM 8/2023**, be received; and
- 2. That the Draft Anti-Racism and Inclusion Policy (Appendix 1) be approved.

CW156-2025

That the presentation by Shane Loftus, Director, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 23, 2025, re: **Expansion of the Leaf Vacuum Program (RM 83/2024)**, be received.

CW157-2025

That the report from Sam Mattina, Manager, Contracts, Program Planning and Projects, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 23, 2025 re: **Expansion of the Leaf Vacuum Program (RM 83/2024)**, be **referred** back to staff for a street-by-street review of the needs, and additional consideration with respect to the age of the trees present.

CW158-2025

 That the report from Kevin Minaker, Manager, Traffic Operations and Parking, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 23, 2025, re: Special Event Road

Closure – Farmers' Market 2025 and Rotary Rib and Roll 2025 – Wards 1 and 3, be received;

- That the closure of Wellington Street West between George Street South and Main Street South from 9:00 a.m. on Friday, May 23, 2025 to 11:59 p.m. on Sunday, May 25, 2025 for the Rotary Rib and Roll event be approved;
- That the closure of Main Street North between Theatre Lane/Nelson Street West and Queen Street on consecutive Saturdays from June 14, 2025 to October 11, 2025, 6:00 a.m. to 2:00 p.m., for the Brampton Farmers' Market, be approved; and

4. That the closure of Main Street South between Queen Street and Wellington Street on consecutive Saturdays from June 14, 2025 to October 11, 2025, 6:00 a.m. to 2:00 p.m., for the Brampton Farmers' Market, be approved.

CW159-2025

- That the report from Binita Poudyal, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 23, 2025, re: Traffic By-law 93-93

 Administrative Update, be received; and
- 2. That a by-law be passed to amend Traffic By-law 93-93, as amended, as outlined in the subject report.

CW160-2025

That the **Minutes of the Environment Advisory Committee Meeting of April 1, 2025**, Recommendations EAC005-2025 to EAC012-2025, to the Committee of Council Meeting of April 23, 2025, be approved.

Carried

The recommendations were approved as follows:

EAC005-2025

That the agenda for the Environment Advisory Committee Meeting of April 1, 2025, be approved, as amended, as follows:

To vary the order to deal with Item 6.2 before 5.1

EAC006-2025

That the presentation from Kristina Dokoska, Environmental Planner, Planning, Building and Growth Management, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Climate Ready Brampton**, be received.

EAC007-2025

That the verbal update from Tooba Shakeel, Policy Planner - Environment, Planning, Building and Growth Management, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Grow Green Festival**, be received.

EAC008-2025

That the verbal update from Karley Cianchino, Supervisor, Wetlands and Environmental Projects, Planning, Building and Growth Management, to the

Environment Advisory Committee Meeting of April 1, 2025, re: **Donnelly Ponds**, be received.

EAC009-2025

That the verbal update from Pam Cooper, Manager, Environmental Planning, Planning, Building and Growth Management, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Ground Cover Maintenance and Prohibited Plants By-law**, be received.

EAC010-2025

That the verbal advisory from the City Clerk's Office, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Resignation of Committee Member Neil Fairhead**, be received.

EAC011-2025

That Charles Coimbra and Sherry-Ann Ram be appointed as Co-Chairs of the Environment Advisory Committee for the remainder of the term of Council ending November 14, 2026, or until a successor is appointed.

EAC012-2025

That the Environment Advisory Committee do now adjourn to meet again for a regular meeting on Tuesday, June 3, 2025 at 6:00 p.m. or at the call of the Chair.

CW161-2025

That the **Minutes of the Brampton School Traffic Safety Council Meeting of April 3, 2025**, Recommendations SC009-2025 to SC015-2025, to the Committee of Council Meeting of April 23, 2025, be approved.

The recommendations were approved as follows:

SC009-2025

That the agenda for the Brampton School Traffic Safety Council meeting of April 3, 2025, be approved as published and circulated.

SC010-2025

 That the correspondence from Rebecca Rosario, Student Transportation of Peel Region, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: Request to Review Safety at Wanless Drive and Thornbush Boulevard and Wanless Drive and Brisdale Drive, St. Aidan Catholic School, 34 Buick Boulevard, Ward 6 be received; and, 2. That a site inspection be undertaken.

SC011-2025

- That the correspondence from Rebecca Rosario, Student Transportation of Peel Region, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: Request to Review Safety at Wanless Drive and Queen Mary Drive, and Wanless Drive and Edenbrook Hill Drive, Rowntree Public School, 254 Queen Mary Drive, Ward 6 be received; and,
- 2. That a site inspection be undertaken in September 2025.

SC012-2025

- That the correspondence from Rebecca Rosario, Student Transportation of Peel Region, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: Request to Review Safety at Wanless Drive and Robert Parkinson Drive and Wanless Drive and Leadenhall Road, New Catholic School Opening, 320 Robert Parkinson Drive, Ward 6 be received; and,
- 2. That a site inspection be undertaken.

SC013-2025

- That the update by Enforcement and By-law Services, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: School Patrol Statistics - January 21 - February 21, 2025 be received; and,
- That the update by Enforcement and By-law Services, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: School Patrol Statistics - February 21 - March 24, 2025 be received.

SC014-2025

- 1. That the site inspection report for **Sir Isaac Brock Public School** be received;
- That an adult crossing guard is not warranted at the intersection of Riseborough Drive and Oshawa Street as there is an existing crossing guard at the intersection of Riseborough Drive and Meltwater Crescent / Drummondville Drive;
- 3. That the principal be requested to:

- Educate the school population on the correct way to utilize a "Kiss and Ride"
- Arrange for the installation of "Kiss and Ride" signage at the entrance to the Kiss and Ride area
- Consider allowing access only on Riseborough Drive at the westerly end if gates are to be opened to allow access. This gate is 60 m from an All-Way Stop and the crossing guard is positioned at Riseborough Drive and Meltwater Crescent / Drummondville Drive intersection
- Consider sending information to the school population on safety measures and reminding them to obey the "No Stopping/No Parking" signage in the vicinity of the school
- 4. That the Manager of Parking Enforcement arrange for the enforcement of "No Stopping / No Parking" signage on Riseborough Drive at the rear of the school, if and when the westerly gate is opened; and,
- 5. That the Manager of Traffic Operations and Parking arrange for the installation of "No Stopping" signage on either side of the school crossing at Meltwater Crescent and Longbranch Trail.

SC015-2025

That Brampton School Traffic Safety Council do now adjourn to meet again on Thursday, May 8, 2025 at 9:30 a.m.

CW162-2025

That the Committee of Council do now adjourn to meet again on Wednesday, May 7, 2025, or at the call of the Chair.

13. <u>Unfinished Business</u>

Nil

14. Correspondence

Nil

15. <u>Notices of Motion</u>

Nil

16. Other Business/New Business

16.1 ^ Referred Matters List

Dealt with under Consent Resolution C094-2025

17. <u>Public Question Period</u>

The public was given the opportunity to submit questions via e-mail to the City Clerk's Office or in person regarding any decisions made during the meeting.

No questions were put forward from members of the public.

18. <u>By-laws</u>

The following motion was considered.

C098-2025

Moved by Regional Councillor Palleschi Seconded by Regional Councillor Vicente

That By-laws 69-2025 to 79-2025 inclusive, before Council at its Regular Meeting of April 30, 2025, be given the required number of readings, taken as read, and signed by the Mayor and City Clerk, and the Corporate Seal affixed thereto.

Carried

The by-laws were passed as follows.

By-law 69-2025 - To amend Property Standards By-law 165-2022, as amended

See Item 12.1 – Committee of Council Recommendation CW120-2025 – April 2, 2025

By-law 70-2025 - To amend Refuse and Dumping By-law 381-2005, as amended

See Item 12.1 – Committee of Council Recommendation CW120-2025 – April 2, 2025

By-law 71-2025 - To amend Administrative Penalties (Non-Parking) By-law 218-2019, as amended

See Item 12.1 – Committee of Council Recommendation CW120-2025 – April 2, 2025

By-law 72-2025 - To provide for voter information to be translated into other languages for the 2026 City of Brampton Municipal Election

See Item 12.3 – Committee of Council Recommendation CW150-2025 – April 23, 2025

By-law 73-2025 - To amend Traffic By-law 93-93, as amended - administrative updates to schedules relating to prohibited turns, rate of speed, heavy trucks, fire routes and community safety zones

See Item 12.3 – Committee of Council Recommendation CW159-2025 – April 23, 2025

By-law 74-2025 - To amend By-law 241-2019 - A By-law to authorize Civil Marriage Solemnization Services and to appoint Civil Marriage Officiants

See Item 10.2.1

By-law 75-2025 - To repeal and replace By-law 61-2025 and to amend By-law 107-2020 to establish Bank and Investment Management Signing Authority, general banking and investment banking controls

By-law 76-2025 - To establish certain lands as part of the public highway system (Williams Parkway and Spar Drive) - Ward 8

By-law 77-2025 - To establish certain lands as part of the public highway system (Church Street East) - Ward 1

By-law 78-2025 - To establish certain lands as part of the public highway system (Creditview Road) - Ward 6

By-law 79-2025 - To amend By-law 21-2025, a By-law to establish certain lands as part of the public highway system (Circleview Crescent) - Ward 6

- 18.1 By-law 69-2025 To amend Property Standards By-law 165-2022, as amended
- 18.2 By-law 70-2025 To amend Refuse and Dumping By-law 381-2005, as amended
- 18.3 By-law 71-2025 To amend Administrative Penalties (Non-Parking) By-law 218-2019, as amended
- 18.4 By-law 72-2025 To provide for voter information to be translated into other languages for the 2026 City of Brampton Municipal Election
- 18.5 By-law 73-2025 To amend Traffic By-law 93-93, as amended administrative updates to schedules relating to prohibited turns, rate of speed, heavy trucks, fire routes and community safety zones
- 18.6 By-law 74-2025 To amend By-law 241-2019 A By-law to authorize Civil Marriage Solemnization Services and to appoint Civil Marriage Officiants
- 18.7 By-law 75-2025 To repeal and replace By-law 61-2025 and to amend By-law 107-2020 to establish Bank and Investment Management Signing Authority, general banking and investment banking controls

- 18.8 By-law 76-2025 To establish certain lands as part of the public highway system (Williams Parkway and Spar Drive) Ward 8
- 18.9 By-law 77-2025 To establish certain lands as part of the public highway system (Church Street East) - Ward 1
- 18.10 By-law 78-2025 To establish certain lands as part of the public highway system (Creditview Road) Ward 6
- 18.11 By-law 79-2025 To amend By-law 21-2025, a By-law to establish certain lands as part of the public highway system (Circleview Crescent) Ward 6

19. <u>Closed Session</u>

Items 19.1 and 19.2 were dealt with under Consent Resolution C094-2025

Note: All items were approved on consent, and therefore a Closed Session of Council was not convened at this meeting.

- 19.1 ^ Closed Session Minutes City Council April 9, 2025
- 19.2 ^ Note to File Special City Council April 17, 2025

20. Confirming By-law

20.1 By-law 80-2025 – To confirm the proceedings of Council at its regular meeting held on April 30, 2025

The following motion was considered.

C099-2025

Moved by Regional Councillor Keenan Seconded by Regional Councillor Medeiros

That the following by-law before Council at its Regular Meeting of April 30, 2025, be given the required number of readings, taken as read, and signed by the Mayor and the City Clerk, and the Corporate Seal affixed thereto:

By-law 80-2025 – To confirm the proceedings of Council at its Regular Meeting held on April 30, 2025.

Carried

21. Adjournment

The following motion was considered.

C100-2025

Moved by Regional Councillor Vicente Seconded by Regional Councillor Fortini

That Council do now adjourn to meet again for a Regular Meeting of Council on Wednesday, May 14, 2025 at 9:30 a.m. or at the call of the Mayor.

Carried

P. Brown, Mayor

G. Scharback, City Clerk



Legislative Services City Clerk

Announcement Request

For Office Use Only: Meeting Name: Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. Announcements are limited two (2) minutes at the meeting.					
	erk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2				
Meeting: 🗹 C	coffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119 Sity Council Planning and Development Committee committee of Council Other Committee:				
Attendance: V In-person Remote					
Meeting Date Requested	d: May 14, 2025				
Name of Individual(s):	Vanora Spreen				
Position/Title:	Rotary Rib 'n' Roll Chairperson				
Organization/Person being represented:	Rotary Club of Brampton				
Full Address for Contac	t: Telephone:				
	Email:				
Event or Subject Name/Title/ Date/Time/Location:	Rotary Rib 'n' Roll May 23-25, 2025 Gage Park, Friday 5-11, Saturday noon-11, Sunday noon-7pm				
Additional Information:	would like to tell council about our entertainment line-up, vendors, and ribbers. Also I want to invite Mayor Brown and Council members to speak to the audience during the weekend.				
Name of Member of Council Sponsoring this Announcement:					
A formal presentation will accompany my Announcement: Yes V No					
Presentation format: PowerPoint File (.ppt) Picture File (.jpg) Site (.ipd) Video File (.mp4) Other: In person					
Additional printed information/materials will be distributed with my Announcement: Yes Vo Attached					
Note: Persons are requested to provide to the City Clerk's Office well in advance of the meeting date:					
(i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting,					
(ii) the electronic file of the presentation to ensure compatibility with corporate equipment.					
Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.					
Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the City Clerk's Office, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2100, email:cityclerksoffice@brambagea35 of 570					



Legislative Services City Clerk

Announcement Request

For Office Use Only: Meeting Name: Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. Announcements are limited two (2) minutes at the meeting.					
	rk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2				
	office@brampton.ca Telephone: (905) 874-				
	City Council Planning and Development Committee Committee of Council Other Committee:				
Attendance: v In-persor	Remote				
Meeting Date Requested	May 14, 2025				
Name of Individual(s):	Patrick Brown				
Position/Title:	Mayor				
Organization/Person being represented:	City of Brampton				
Full Address for Contact	:	Telephone:			
		Email:			
Event or Subject Name/Title/ Date/Time/Location:	me/Title/				
Additional Information:					
Council Sponsoring	Mayor Brown				
A formal presentation will a	accompany my Announcement:	✓ No			
Presentation format: PowerPoint File (.ppt) Adobe File or equivalent (.pdf) Picture File (.jpg) Video File (.mp4) Other:					
Additional printed information/materials will be distributed with my Announcement: Yes Announcement: Yes					
Note: Persons are requested to provide to the City Clerk's Office well in advance of the meeting date:					
(i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting					
(ii) the electronic file of the presentation to ensure compatibility with corporate equipment.					
Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.					
Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the City Clerk's Office, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2100, email:cityclerksoffice@bramea36 of 570					

BRAMPTON	Legislative Services City Clerk
Delegation Request	For Office Use Only: Meeting Name: Meeting Date:
Please complete this form for your request to delegate to Council or Committee on Council may be required. Delegations at Council meetings are generally limited to meeting agenda. Delegations at Committee meetings can relate to new business v the City and/or Committee or agenda business published with the meeting agenda (5) minutes.	agenda business published with the vithin the jurisdiction and authority of
Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Br Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100	
	and Development Committee
Meeting Date Requested: APRIL 30, 2025 Agenda Item (if applicat	ble): 10, 닉, I
Name of Individual(s):	
Position/Title: BRAMPTON RESIDENT	
Organization/Person being represented:	
Full Address for Contact: Telephone Email:	ne:
Subject Matter to be Discussed: MINIOR VARIANCE FEE	
Request to Council/Committee:	
Attendance: Imperson Remote A formal presentation will accompany my delegation: Yes No Presentation format: PowerPoint File (.ppt) Adobe File or equival Picture File (.jpg) Video File (.mp4)	lent (.pdf)
Additional information/materials will be distributed with my delegation: Yes	No [] Attached
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Once this completed form is received by the City Clerk's Office, you will be contact appropriate meeting agenda.	
Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/o used in the preparation of the applicable council/committee agenda and will be attached to the agenda City's website. Questions about the collection of personal information should be directed to the City Cle Ontario, L6Y 4R2, tel. 905-874-2100, email:cityclerksoffice@brampton.ca. Page 37 of 570	and publicly available at the meeting and on the

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		Deleg	gation Req	uest	For Office Use O Meeting Name Meeting Date:	
Council may b meeting agen	da. Delegati	for your request to delega Delegations at Council me ons at Committee meeting or agenda business publ	eetings are generally as can relate to new	limited to ag business with	enda busine hin the jurisd	ss published with the iction and authority of
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Email: Meeting:	C	office@brampton.ca To ity Council ommittee of Council	elephone: (905) 874		d Developm	ent Committee
Meeting Date	Requested	May 14, 2025	Agenda Item (if applicable):	
Name of Indiv	vidual(s):	Kathleen McDermott				
Position/Title		City of Brampton Reside	nt			
Organization being represe						
Full Address	for Contact			Telephone:		
				Email:		
Subject Mat to be Discus	ter	ort to keep \$12,000 fee in	place for driveway e	extensions		
Request to Council/Comm	nittee:					
Attendance: A formal prese Presentation f	entation will a	Remote accompany my delegation PowerPoint File (.ppt) Picture File (.jpg)		No or equivalen (.mp4)	t (.pdf)	Other:
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		Delegat	tion Requ	uest	For Office Use Only: Meeting Name: Meeting Date:	
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-		s Office, City of Brampton, 2	-		•	
Email: <u>cityc</u> Meeting:	Cit	office@brampton.ca Telep ty Council ommittee of Council	hone: (905) 874-		d Development Committee	
Meeting Date Reque	sted:	14-05-2025	Agenda Item (i	f applicable)):	
Name of Individual(s	s):	Owolabi Williams				
Position/Title:		Director				
Organization/Persor being represented:	ו	Boys Lead Network				
Full Address for Cor	ntact:	Brampton		Telephone:		
				Email:		
Subject Matter to be Discussed:	nterna	ational Boys Day				
Request to		IPresentation of Proclamatior ationalBoysDay	n			

Allendance. 🖌 In-person			
A formal presentation will	accompany my delegation:	🗹 Yes 🗌 No	
Presentation format:	PowerPoint File (.ppt)	Adobe File or equivalent (.pdf)	
] Picture File (.jpg)	Video File (.mp4)	Other:
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		compatibility with corporate equipment.	Submit by Email
Once this completed form appropriate meeting agend		s Office, you will be contacted to confirm	our placement on the

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the City Clerk's Office, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2100, email:cityclerksoffice@brampton.ca.

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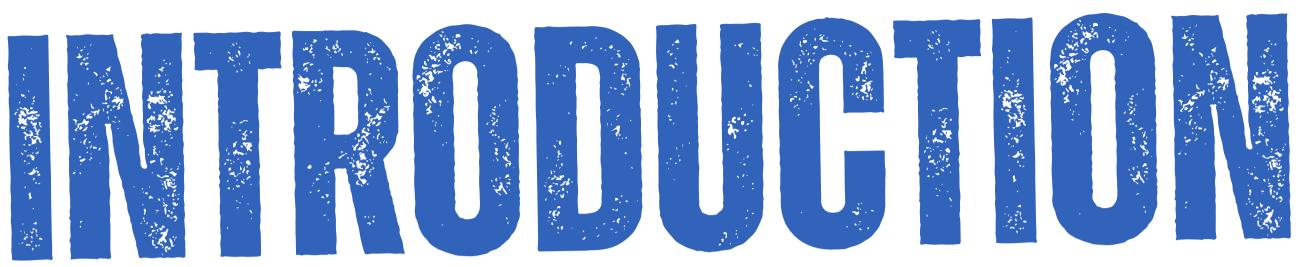








PRESEN BY ED LEAD Y S B 0 ETWORK Ν



Good morning Your Worship, Members of Council, My name is Owolabi Williams, founder of Boys Lead Network. On behalf of our Canadian, global team, Boys and Young men across Canada and beyond, I extend our heartfelt thanks to the City of Brampton for recognizing May 16 as International Boys Day.







- Rising dropout rates
- Increasing mental health challenges
- A growing need for mentorship and positive role models
- In Canada, boys are 3x more likely to die by suicide than girls (Stats Canada, 2023)
- Nationally, over 35% of boys report not having a strong male role model (Boys Lead Survey, 2024)

This day is not just a celebration - it's a call to action. When we invest in boys, we strengthen families, reduce future societal strain, and build safer, more resilient communities – all of which benefit our city directly.

MAN THIS DAY MADERS BOYS TODAY FACE SILENT STRUGGLES









Through our programs in schools, faith communities, and mentoring networks, Boys Lead Foundation has reached Boys and Young men in over 6 countries. In Canada, we've hosted summits, adopted public spaces, and worked closely with communities like Brampton to build safer, more supportive environments for boys.





Local activations + Global visibility

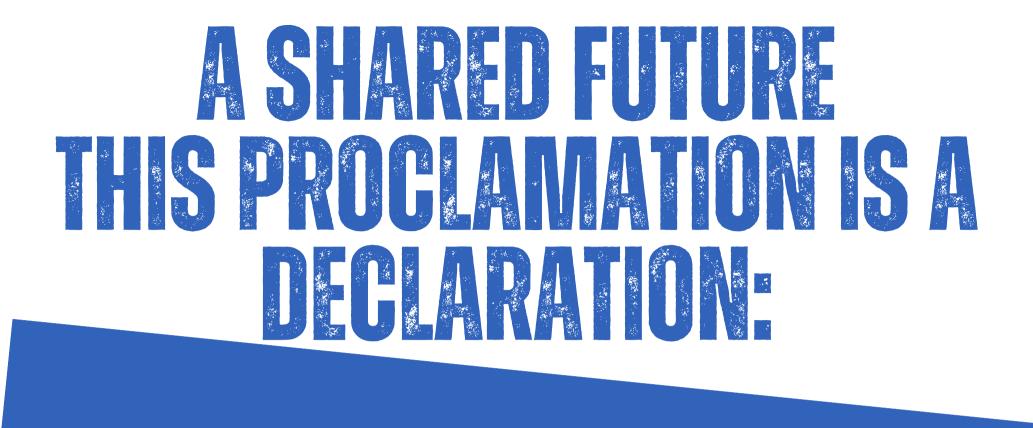






- Schools to integrate boys-focused mentorship and awareness
- Communities to host local conversations and campaigns
- Policymakers to consider boys in mental health and youth development plans
- We also invite the City to explore future partnership opportunities that highlight Brampton as a champion for Boys and Young Men well-being and





I That boys matter. That boys deserve support. That Brampton is investing in a new generation of leaders.

Let's work together — not just for today, but all year round — to see, support, and celebrate our boys. As cities like Brampton lead, the world pays attention.





Thank you again to Mayor Patrick Brown and every member of the Council for your leadership.

Together, we're building a future that believes in boys. Contact: info@internationalboysday.ca www.internationalboysday.ca



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-05-06

Subject: Accountability and Transparency Policy Update

Contact: Genevieve Scharback, City Clerk

Report number: Legislative Services-2025-372

RECOMMENDATIONS:

- 1. That the report from Genevieve Scharback, City Clerk to the City Council Meeting of May 14, 2025, re: Accountability and Transparency Policy be received;
- 2. That the Accountability and Transparency Policy identified as Attachment 1, attached hereto, be approved;
- 3. That staff be authorized to implement and administer the updated policy; and
- 4. That Accountability and Transparency Policy 14.15.0, dated November 28, 2007, be rescinded.

OVERVIEW:

- The Accountability and Transparency Policy, 14.15.0, was first approved on November 28, 2007.
- The policy was developed in accordance with the *Municipal Act 2001,* to comply with section 270. This policy demonstrates the City's committment to adopting policies and establishing processes that are open and accountable, which will guide the municipality throughout the course of carrying out its duties and responsibilities.
- There is no financial impact resulting from the adoption of the recommendations in this report.

BACKGROUND:

The Accountability and Transparency Policy, 14.15.0 was approved on November 28, 2007.

This policy underscores the City's commitment to fostering transparency and accountability by establishing clear processes that will guide the municipality in the effective execution of its duties and responsibilities.

In accordance with the Governing Policy for Corporate Policy Program, Council policies and administrative directives shall be reviewed and updated a minimum of every three (3) years or more frequently if required by legislation or business practices to ensure they continue to meet the needs of the City.

CURRENT SITUATION:

This policy has been reviewed and updated with more concise language to enhance clarity. It has also been reformatted using the new corporate template to support organization-wide consistency. The updated format includes the addition of key sections such as Outcomes, Principles, Rules and Responsibilities, Monitoring and Compliance, Definitions, and Resources.

Due to organizational changes and subject matter expertise, this policy now belongs to, and shall be administered by, the City Clerk's Office.

CORPORATE IMPLICATIONS:

Financial Implications:

There is no financial impact resulting from the adoption of the recommendations in this report.

STRATEGIC FOCUS AREA:

This report supports the strategic focus area of Government & Leadership by promoting service excellence through the establishment of open, transparent, and accountable processes that strengthen public trust.

CONCLUSION:

This report seeks Council approval to rescind the Accountability and Transparency Policy 14.15.0, dated November 28, 2007, and replace it with the updated Accountability and Transparency Policy attached hereto, identified as Attachment 1.

Authored by:

Reviewed by:

Genevieve Scharback City Clerk Legislative Services

Laura Johnston Commissioner Legislative Services

Approved by:

Marlon Kallideen Chief Administrative Officer

Attachment 1 – Accountability and Transparency Protocol



Category: Governance

Accountability and Transparency

proved by: ninistered by:	[Policy Number (assigned by CAO's Office, after approval)] Choose an item. [Council Resolution #] – [Date] City Clerk's Office, Legislative Services [Date]	
Background		2
Purpose		2
Application ar	nd Scope	2
Outcomes		2
Principles		3
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Roles and Re	sponsibilities	4
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	Purpose Application ar Outcomes Principles Policy Statem Roles and Re Monitoring an Definitions References ar	proved by: Choose an item. [Council Resolution #] – [Date] ninistered by: City Clerk's Office, Legislative Services

1. Background

Accountability, transparency and openness are standards of good government that enhance public trust. They are achieved through the municipality adopting policies and establishing processes that are open and accountable, which will guide the municipality throughout the course of carrying out its duties and responsibilities.

The Municipal Act, 2001 (the Act) requires that all municipalities adopt and maintain a policy with respect to the manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public. The purpose of this policy is to provide guidance for the delivery of the municipality's activities and services in accordance with the principles as outlined herein. This policy has been developed in accordance with the Act to comply with section 270.

The conduct of Council and Committee meetings is governed by the City of Brampton's ('the City') Procedure By-law, which complies with the relevant provisions of the Act. The Procedure By-law ensures that meetings are open to the public, except where it is appropriate and permitted under s. 239 of the Act to consider a matter in a closed meeting and provides for notice of public meetings.

The principles of accountability and transparency are already reflected in many City policies and practices.

2. Purpose

The purpose of this Council Policy is for Council to acknowledge that it is responsible to provide good government in an accountable and transparent manner by:

- Encouraging public access and participation to ensure that decision making is responsive to the needs of its constituents and receptive to their opinions;
- Delivering high quality services to our citizens;
- Promoting the efficient use of public resources.

3. Application and Scope

This Council Policy applies to political process as well as decision-making and to the administrative management of 'The City'.

4. Outcomes

- 4.1 Public engagement in open, visible and transparent City decision-making process; and
- 4.2 Efficient and effective City decision making process

5. Principles

- 5.1 **Good Government** Achieve service excellence through an accessible and transparent municipal government
- 5.2 **Community Engagement** Ensure members of the public have full, reasonable access to participate in the City decision-making process.

6. Policy Statements

- 6.1 The City of Brampton has in place the following mandates, processes, and procedures to ensure accountability and transparency in carrying out the business of the Corporation:
 - 6.1.1 Annual budget
 - 6.1.2 Financial Information Return
 - 6.1.3 Financial Statements
 - 6.1.4 Open council meetings
 - 6.1.5 Procedure bylaw outlining how meetings are to be conducted
 - 6.1.6 Accountability and Transparency policy
 - 6.1.7 Hiring of employees policy
 - 6.1.8 Multilingual Services Policy
 - 6.1.9 Sale and Disposition of Land policy
 - 6.1.10 Procurement policy, bids and tenders
 - 6.1.11 Notice policy
 - 6.1.12 Delegation of powers and duties policy
 - 6.1.13 Freedom of Information request process
 - 6.1.14 Record Retention processes, policy
 - 6.1.15 Conflict of Interest Registry available to the public
 - 6.1.16 Personal Information Bank Index (PIB) available to the public
 - 6.1.17 Assessment Roll containing property ownership available to the public
 - 6.1.18 Annual statement on development charge reserve funds

- 6.1.19 Complaint mechanism
- 6.1.20 Annual statement of pay and expenses of council members
- 6.1.21 Code of Conduct Bill 68 requires all municipalities to develop codes of conduct.
- 6.1.22 Integrity Commissioner
- 6.2 The City makes use of various tools to further enhance accountability and transparency including livestreaming all Council and Standing Committee meetings and carrying out audits through the Internal Audit Division. More details can be found in the applicable policies and procedures referenced in this policy.
- 6.3 The City will maintain a web page for gift and lobbyist registries for individuals or groups doing business with the City.
- 6.4 The City shall be committed to continuous improvement in developing approaches to promote accountability and transparency.

7. Roles and Responsibilities

- 7.1 City Council
 - 7.1.1 Acting as an Approval Authority by approving and amending this policy,
- 7.2 Managers/Supervisors
 - 7.2.1 Maintain awareness of this policy and circulate with team members.
- 7.3 City employees
 - 7.3.1 Ensure adherence to the provisions of this policy in which they conduct their business activities at the City.
- 7.4 City Clerk's Office
 - 7.4.1 Administer this policy throughout the City and review as well as maintain the policy every three years or sooner depending on business needs or legislative requirements.
 - 7.4.2 Facilitate implementation of policies, processes and procedures that support accountability and transparency at the City.

8. Monitoring and Compliance

8.1 This Council Policy should be reviewed every three years by the City Clerk's Office in compliance with the Corporate Policy Program.

- 8.2 Consequences of non-compliance
 - 8.2.1 Failure to follow this Council Policy may result in an inefficient and ineffective City decision-making process and a lack of public engagement.

9. Definitions

- 9.1 **Accountable** subject to giving an account: "answerable" and "capable" of being accounted for: "explainable", and identify the synonym "responsible"
- 9.2 Accountability the quality or state of being accountable; especially an obligation or willingness to accept responsibility or to account for one's actions. In the municipal setting, this is meant to include how Members of Council and staff are held to account to the public for their actions and inactions, decisions made, and policies implemented, how actions are explained, and the level of details that is provided in justification of certain actions of Members of Council and staff.
- 9.3 **Transparent** free from pretense or deceit: frank; easily detected or seen through obvious; readily understood; characterized by visibility or accessibility of information especially concerning business.
- 9.4 **Transparency** the quality or state of being transparent. In the municipal setting, this relates to the ability of members of the public to observe how decisions are made and implemented. Additionally, it actively encourages and fosters public participation and openness in its decision-making processes. This process is open and clear to the public.

10. References and Resources

This Council Policy should be read and applied in conjunction with the following references and resources as updated from time to time. Please note that some of the following documents may not be publicly available.

- 10.1 External references
 - <u>Municipal Act, 2001, S.O. 2001, c. 25</u>
 - <u>Municipal Ombudsman</u>
- 10.2 References to related bylaws, Council policies, and administrative directives
 - Procedure By-Law 160-2004
 - Donations and Gifts Received Administrative Directive FIN-130
 - Purchasing By-law 19-2018
 - Fair Wage Policy PUR-130
 - <u>Community Benefits Policy PUR-140</u>
 - Vendor Suspension PUR-110

- Employee Code of Conduct HRM-100
- Purchasing Card PUR-120
- Information Management Administrative Directive GOV-210
- Privacy Administrative Directive GOV-130
- Employee Business Expenses FIN-160
- Information and Data Governance Policy GOV-220
- Information and Data Privacy and Protection GOV-230
- <u>Recruiting and Retaining Top Talent HRM-160</u>
- Budget Policy FIN-140
- Financial Spending Approval Authority FIN-100
- Mayor and Councillors' Expense Policy FIN-110
- <u>Administrative Authority By-law 216-2017</u>
- Administrative Authority Policy 14.16.0
- Delegation of Department Head Purchasing Authority PUR-100
- Property Tax Billing and Collection Policy FIN-170
- <u>Strategic Asset Management Policy ASM-100</u>
- Lobbyist Registry By-law 149-2015
- <u>Records Retention By-law 272-2014</u>
- Code of Conduct for Members of Council
- 10.3 References to related corporate-wide procedures, forms, and resources
 - <u>Complaint Intake and Investigation Process</u>
 - Closed Meeting Investigator process
 - Public Complaint Procedure Regarding Staff
 - Complaint Protocol
 - Gift Registry
 - Lobbyist Registry
 - Freedom of Information Request Process
 - PUBLIC COMPLAINTS RESOLUTION GUIDELINE

11. Revision History

Date	Description
2007/11/28	Approved by CW493-2007 on November 28, 2007.



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-05-06

Subject: Closed Session Meeting Protocol Updates

Contact: Genevieve Scharback, City Clerk

Report number: Legislative Services-2025-373

RECOMMENDATIONS:

- 1. That the report from Genevieve Scharback, City Clerk to the City Council Meeting of May 14, 2025, re: Closed Session Meeting Protocol Updates, be received;
- **2.** That the Closed Session Meeting Protocol, identified as Attachment 1, attached hereto be approved;
- 3. That staff be authorized to implement and administer the updated protocol; and
- 4. That the Closed Session Meeting Protocol dated March 24, 2021, be rescinded.

OVERVIEW:

- The Closed Session Meeting Protocol was approved on March 24, 2021.
- This protocol provides guidance on the preparation, publication, and distribution of closed meeting materials in accordance with the Municipal Act, 2001, Council's Procedure By-law 160-2004, as amended, and applicable City policies, directives, and Council resolutions.
- There is no financial impact resulting from the adoption of the recommendations in this report.

BACKGROUND:

Closed Session Meeting Protocol establishes a clear and consistent framework for the preparation and publication of closed session meeting materials, ensuring full compliance with the Municipal Act, 2001, Council's Procedure By-law 160-2004, as amended, and all relevant City policies, directives, and Council resolutions. This protocol not only supports the effective and proper execution of closed meeting procedures, but also reinforces the City's commitment to good governance, safeguards its reputation, and sustains a high level of public trust.

In accordance with the Governing Policy for Corporate Policy Program, Council Policies and Administrative Directives shall be reviewed and updated a minimum of every three (3) years or more frequently if required by legislation or business practices to ensure they continue to meet the needs of the City.

CURRENT SITUATION:

The protocol has been reviewed and updated with more concise language to enhance clarity. It has also been reformatted using the new corporate template to support organization-wide consistency. The updated format includes the addition of key sections such as Outcomes, Roles and Responsibilities, Monitoring and Compliance, Definitions, and References and Resources.

CORPORATE IMPLICATIONS:

Financial Implications:

There is no financial impact resulting from the adoption of the recommendations in this report.

STRATEGIC FOCUS AREA:

This report supports the strategic focus area of Government & Leadership by promoting service excellence through the implementation of open and accountable closed session procedures that strengthen public trust, ensure compliance, and enhance the integrity of Council's decision-making process.

CONCLUSION:

This report seeks Council approval of the updated Closed Session Meeting Protocol, reaffirming the City's unwavering commitment to transparent governance, accountable and effective decision-making and the prudent management of confidential matters, aligned with legislative requirements, best practices, and the preservation of public trust.

Authored by:

Reviewed by:

Genevieve Scharback City Clerk Legislative Services Laura Johnston Commissioner Legislative Services

Approved by:

Marlon Kallideen Chief Administrative Officer

Attachments:

• Attachment 1 - Closed Session Meeting Protocol



PROTOCOL

Category: Governance

Closed Session Meeting Protocol

Policy Number: **GOV-190** Approved by: Choose an item. [Council Resolution #] – [Date] Administered by: City Clerk's Office, Legislative Services Effective Date: [Date] Purpose2 1. 2. Outcomes2 3. 4. 5. 6. 7. 8. 9. Revision History......7

1. Purpose

The purpose of this Protocol is established to guide preparation, publication and distribution of closed meeting materials, in accordance with the *Municipal Act, 2001*, Council's Procedure By- law 160-2004, as amended, and applicable City policy, directives and Council resolutions.

2. Application and Scope

This Protocol applies to:

- 2.1 City Council
- 2.2 Chief Administrative Officer
- 2.3 City Solicitor
- 2.4 Corporate Leadership Team
- 2.5 City employees

3. Outcomes

- 3.1 Preparation of closed session agenda items to satisfy requirements of the Municipal Act, 2001;
- 3.2 Effective and proper implementation of closed session regulations; and
- 3.3 Support the City's reputational brand as well as maintain high levels of public trust

4. Mandatory Requirements

4.1 No item may be added to an agenda for a closed session without the prior approval of the City Solicitor or designate pursuant to the current Procedure By-law.

4.2 Closed Session Meeting

- 4.2.1 Closed session meetings shall be limited to the Members of Council/committee, CAO, City Solicitor, Department Heads, Clerk and/or their designates. The Mayor's Chief of Staff (Council Resolution C038-2019, February 6, 2019) shall be permitted to attend closed session meetings. The only other members of staff permitted to attend a closed session meeting must be specifically authorized by Council resolution, or otherwise directed by Council/committee
- 4.2.2 The CAO, or appropriate Commissioner, shall provide to the City Clerk, or designate, in writing the name and title of any other staff

member attending a closed session in whole or in part, for the purpose of meeting minutes.

- 4.2.3 Subject matter staff or external experts (e.g., external legal counsel, consultants retained by the City) may be asked to attend by the CAO, City Solicitor or Department Head. Staff are to remain outside the closed session meeting area until called to speak to their specific agenda item. Staff will leave the meeting once the matter has been dealt with by Council/committee.
- 4.2.4 The Chief Administrative Officer shall designate which staff members may be present, in accordance with the Procedure By-law for closed session business regarding personal matters about an identifiable individual. The Chief Administrative Officer may, if appropriate, or such other person, serve as the designate of the City Clerk for that portion of closed session, subject to a public resolution of Council.
- 4.3 Before a meeting is closed, a motion shall be carried as to:
 - 4.3.1 the fact of the holding the closed meeting; and
 - 4.3.2 the subsection(s) of the *Municipal Act*, which authorizes each item to be considered at the closed session, and the general nature of business to be considered
- 4.4 Once in a closed session, no item may be added to the agenda for that closed session. Closed session meetings shall be audio recorded.
- 4.5 Member and staff phone use, for limited communications only, within Closed Session is permitted (*Recommendation GC025-2019*).
- 4.6 A meeting shall not be closed to the public during the taking of a vote; however, during a closed session, a vote may be taken for a procedural matter or for giving directions or instructions to the officers, employees or agents of the City or persons retained by or under contract with the City.
- 4.7 Minutes shall be kept of all closed sessions, identifying the Members present and absent, and the senior staff present, in the same fashion as those kept for open sessions and shall correspond directly to the prepared closed session agenda and shall identify any added items and shall note any direction given.
- 4.8 The Council or a committee, rather than moving into a closed session, may simply acknowledge the items, without full discussion, on a closed session agenda, and may give direction in accordance with a recommendation included in a report on a closed session agenda, without moving into closed session. In this case, the minutes will include a "Note to File" that will indicate the steps taken.

- 4.9 Written reports shall be required any time a decision is required in closed session or as a part of the open session report out from the closed session. Verbal updates may only be provided if no decision is required.
- 4.10 The City Clerk shall require that all closed session agendas and copies of any reports or documents circulated at a closed session regarding confidential matters be returned by Members and staff at the end of the closed session to be reconciled by the City Clerk before being securely shredded. Digital access to Closed Session materials distributed before the meeting will be removed at the end of the business day for that meeting, or other such time as determined by the City Clerk.
- 4.11 Any request from a person for an investigation, under the *Municipal Act, 2001*, of whether a Council or committee meeting or part of a meeting, that was closed to the public, has complied with the relevant provisions of the Act, shall be referred by the Clerk to the Closed Meeting Investigator appointed by Council for that purpose.

4.12 Closed Session Records

- 4.12.1 Electronic copies of closed session agendas, materials, audio recordings and minutes are securely stored in a City electronic records management system accessible by the Clerk and his/her delegates only.
- 4.12.2 Hard copy documentation for all closed session meetings is stored in the Clerk's Office, for the current term and one previous Council term. Archived files/terms of Council are securely stored in the Records section of the West Tower. Both areas are accessible by the Clerk and his/her delegates only. Requests by Members or appropriate staff to review closed session information from previous meetings shall be accommodated by the City Clerk.

5. Roles and Responsibilities

- 5.1 Mayor
 - 5.1.1 May determine if attendance for a closed session shall be in person only in accordance with the Procedure bylaw.
- 5.2 City Council
 - 5.2.1 Direct and authorize any other members of staff with permission to attend a closed session meeting.
- 5.3 Chief Administrative Officer

- 5.3.1 Designate which staff members may be present, in accordance with the Procedure By-law for closed session business regarding personal matters about an identifiable individual.
- 5.3.2 Serve as the designate of the City Clerk for that portion of closed session in their absence, subject to a public resolution of Council.
- 5.3.3 Provide to the City Clerk, or designate, in writing the name and title of any other staff member attending a closed session in whole or in part, for the purpose of meeting minutes.
- 5.4 City Clerk
 - 5.4.1 Prepare an agenda for the closed session which shall include a list of items to be considered and shall identify the subsection of the Municipal Act, 2001, or other applicable legislation, which authorizes each item to be considered at the closed session;
 - 5.4.2 Require that all closed session agendas and copies of any reports or documents circulated at a closed session regarding confidential matters be returned by Members and staff at the end of the closed session;
 - 5.4.3 Securely shred any documents and reports circulated at a closed session regarding confidential matters at the end of the meeting;
 - 5.4.4 Remove digital access to Closed Session materials distributed before the meeting at the end of the business day for that meeting, or based on discretion; and
 - 5.4.5 Distribute the closed session agenda to all Members of the Council and to such staff as directed by the Chief Administrative Officer.
- 5.5 City Solicitor
 - 5.5.1 Approves closed session reports to be included on a closed session agenda; and
 - 5.5.2 May determine if attendance for a closed session shall be in person only in accordance with the Procedure bylaw.
- 5.6 Corporate Leadership Team/Department Head
 - 5.6.1 Provide to the City Clerk, or designate, in writing the name and title of any other staff member attending a closed session in whole or in part, for the purpose of meeting minutes.
- 5.7 City employees

- 5.7.1 Maintain awareness and comply with this protocol.
- 5.8 Closed Meeting Investigator
 - 5.8.1 Investigate any complaints at a closed session; and
 - 5.8.2 Provide a report to Council if necessary.

6. Monitoring and Compliance

- 6.1 This Protocol is to be reviewed every three years in compliance with the Corporate Policy Program or sooner based on the *Municipal Act, 2001.*
- 6.2 Consequences of non-compliance
 - 6.2.1 Failure to follow this Protocol may result in
 - a) Contravention of Municipal Act, 2001 requirements;
 - b) Unauthorized access to confidential City information; and
 - c) Reputational damage to City.

7. Definitions

7.1 Closed Session – A meeting or part of a meeting may be closed to the public if the subject matter being considered complies with an open meeting exemption set out in the Municipal Act, 2001, as amended.

8. References and Resources

This Protocol should be read and applied in conjunction with the following references and resources as updated from time to time. Please note that some of the following documents may not be publicly available.

- 8.1 External references
 - <u>Municipal Act, 2001</u>
- 8.2 References to related bylaws, Council policies, and administrative directives
 - <u>Recommendation GC025-2019</u>
 - <u>Council Resolution C038-2019</u>
 - Procedure By-law 160-2004
 - <u>Council Code of Conduct</u>
 - <u>Council Resolution: CW451-2023</u>

9. Revision History

Date	Description
2019/02/06	Amended.
2019/04/08	Amended.
2021/01/27	Approved – Council Office Management Framework was approved through resolution number C017-2021 / GC003-2021 on January 27, 2021.
2021/03/24	Approved – Closed Session Meeting Protocol was approved through resolution number C081-2021 on March 24, 2021.
2023/12/06	Amended.
2024/03/24	Next Scheduled Review.



Presentation The Corporation of the City of Brampton 5/14/2025

Date: 2025-05-12

Subject: Mobile Licensing By-Law Public Consultation

Contact: Rob Higgs, Director, Enforcement & By-Law Services

Report number: Legislative Services-2025-423

RECOMMENDATIONS:

1. That the presentation from Rob Higgs, Director, Enforcement & By-Law Services to the City Council Meeting of May 14, 2025, re: Mobile Licensing By-Law Public Consultation be received.

Mobile Licensing By-Law Public Consultation

City Council May 14, 2025

Presenter: Rob Higgs, Director, Enforcement & By-Law

Leading Division Contacts:

David Vanderberg, Manager, Development Services Ross Campbell, Manager, Zoning & Sign By-Law Allyson Sander, Strategic Leader, Project Management Kevin Lindegaard, Manager, Licensing Enforcement



Public Consultation Proposed Changes Mobile Licensing By-Law Session 1

Attendees: Thirty-eight food truck owner/operators

KEY POINTS:

Primary Major Transit Station Areas (MTSAs)

- ✓ Current Limitation: 50 meters between food trucks
- Legal Implications: Numerous trucks are already operating in designated Primary MTSAs with existing lease agreements
- ✓ Financial Implications: Significant financial investments thus far, impact on these businesses
- ✓ Grandfather existing food truck operators (new by-law to apply to new business operators only)

Distance Limitation (currently 50m)

- ✓ Food Destination Hub Create a food destination for patrons that offers a variety of options, ensuring public safety
- ✓ Why impose limitations if the food provided differs from other establishments in the area

Implementation Period

✓ Request to extend the implementation period (from 45 days) to align with existing leasing and financial agreements

Clarification on Food Trucks vs. Food Trailers

- Request for clear guidelines on food trucks versus food trailers and outdoor storage restrictions (if not in active operation)
- ✓ Current Practice: the trucks are inspected, and licensed for the purpose of food sales (not storage)



Public Consultation Proposed Changes Mobile Licensing By-Law Session 2

Attendees: Seven property owners (representing three large hubs with a number of food trucks on the property)

KEY POINTS:

Primary Major Transit Station Areas (MTSAs)

- ✓ Current Limitation: 50 meters between food truck
- Legal Implications: Numerous trucks are already operating in designated Primary MTSAs with existing lease agreements
- ✓ Financial Implications: Significant financial investments thus far, impact on these businesses (including the cost of site plans)
- ✓ Grandfather existing food truck operators (new by-law to apply to new business operators only)

Distance Limitation (currently 50m)

- ✓ Food Destination Hub Create a food destination for patrons that offers a variety of options, ensuring public safety
- ✓ Why impose limitations if the food provided differs from other establishments in the area
- ✓ Signification impact to local businesses that have contributed to Brampton's local economy

Implementation Period

✓ Request to extend the implementation period (from 45 days) to align with existing leasing and financial agreements

Clarification on Food Trucks vs. Food Trailers

- Request for clear guidelines on food trucks versus food trailers and outdoor storage restrictions (if not in active operation)
- ✓ Current Practice: the trucks are inspected, and licensed for the purpose of food sales (not storage)

Thank you!



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Report Staff Report The Corporation of the City of Brampton 5/7/2025

Date: 2025-04-30

Subject: New Mobile Licensing By-law

Contact: Kevin Lindegaard, Licensing Manager, Enforcement & By-law Services, Legislative Services

Report number: Legislative Services-2025-326

RECOMMENDATIONS:

- 1. That the report from Kevin Lindegaard, Licensing Manager, Enforcement & By-law Services, Legislative Services to the Committee of Council meeting of May 7, 2025, re: New Mobile Licensing By-law, be received;
- **2.** That Council enact the proposed Mobile Licensing By-law and repeal the City of Brampton Licensing By-law 67-2014 in accordance with Attachment 1.

OVERVIEW:

- City of Brampton Licensing By-law 67-2014 last received a major review in 2014.
- Staff has undertaken a major review of licensing enforcement, best practices and requirements for mobile businesses.
- Internal and external stakeholders have been engaged in drafting the new Mobile Licensing By-law.
- Schedules from the draft by-law have been circulated to current internal partners and potential licensees for feedback and comment.
- Public Notice that a revocation of current Licensing By-law 67-2014 and implementation of a new Mobile Licensing Bylaw is being considered, will be published in accordance with the Procedure By-law.
- Pending Council approval and based on 2024 volumes, maximum potential revenues generated through the implementation of the amended licensing by-law are \$19,008 based on a total of 209 abandoned licence applications. There is also potential for additional revenue to be collected as a result of the new Peddler Licence application fee.

BACKGROUND:

The Municipal Act, 2001 provides that municipalities may establish a system for licensing businesses. The City of Brampton has had a licensing by-law since its inception in 1974. The most recent licensing by-law, By-law 67-2014, received a comprehensive review and revision in 2014. Since then, a number of amendments have been passed dealing with housekeeping and specific licensing provisions. By-law 67-2014 has been amended on multiple occasions by By-laws 187-2014, 267-2014, 230-2016, 251-2016, 264-2016, 269-2017, 134-2018, 154, 2019, 219-2019, 25-2021, 26-2012, 119-2021, 1-2022, 96-2022, 245-2022, 138-2023 and 219-2024 and as such the proposed new by-law will be consolidated to include these amendments.

Generally, the intent of a business licensing by-law is to protect the health, safety and well-being of persons, protect consumers and control nuisance.

Licensing of mobile businesses is administered by Enforcement and By-law Services Division of the Legislative Services Department. The City currently issues approximately 2660 mobile business licences per year.

This report speaks to the licensing of mobile businesses which include driving schools, limousines, refreshment vehicles, taxicabs, personal transportation companies and peddlers.

CURRENT SITUATION:

The City of Brampton has experienced numerous industry changes and challenges as it continues to license and enforce the current Mobile Licensing By-law 67-2014. Staff identified that numerous changes, additions and amendments were necessary to remain current with the mobile licence industries. In an effort to enhance public safety, City compliance measures and enforcement, staff has undertaken a comprehensive review of By-law 67-2014, to address the following with respect to mobile business licensing:

- Clarity and consistency of language.
- Ensure the needs of internal and external partners and stakeholders are met.
- Provide consistency and fairness among similar businesses
- Provide additional tools and language for enforcement
- Achieve some consistency with like municipalities inside and outside of the GTA.

Staff has consulted extensively with internal stakeholders, including:

- Legal Services
- Zoning
- Finance
- Planning and Building Services

The result of this review is a newly drafted 2025 Mobile Licensing By-law which is being proposed for Council approval. Additional tools have been included in the newly proposed By-law for more effective enforcement and prosecution of those businesses not in compliance with the By-law. There have been multiple definitions added to the new by-law to ensure greater safety for citizens, and clarity and consistency of understanding for applicants, owners and operators under this by-law.

Included in the report are five attachments

- Attachment 1 clean draft of newly proposed Mobile Licensing By-law for 2025
- Attachment 2 previous Mobile Licensing By-law 67-2014, with comments/tracked changes, for Council's comparison
- Attachment 3- Tracked changes list in clean by-law referenced
- Attachment 4- Future State Options for Food Trucks Report 2025-301
- Attachment 5 Major Transit Station Area map

Proposed Bylaw Changes, Outline in brief:

Application Processes/Fee Payments:

Under the Application Process, current licence fees have been reviewed for equity between similar licence types, without the need for any additional changes. Current expiry dates under the by-law are staggered to evenly distribute workload in the Licensing Enforcement section.

Under current practices the application fees for a licence or licence renewal are paid upon completion of the process. Historically, these revenues are often not collected due to applicant 'abandoning' or not completing the application process. The City is not compensated for the work done. As a result, the new by-law will address this by adding a new fee payment schedule. The applicant will be required to pay an initial 50% of the total licence fee to commence the application process. This fee is non-refundable and will then be applied to the final total application fee, upon the issuance of the licence (Part VI section 10(1)(a) of the new by-law. The fees for all annual mobile licence renewals have also been updated to reflect the pre-approved annual CPI increases.

Enforcement:

Under all new schedules additional 'Prohibition sections' have been added. These prohibitions sections will allow for enhanced enforcement and facilitation of potential penalty notices which will enhance and streamline compliance measures and enforcement.

Schedules:

Minor suggested changes only to current by-law schedule for definitions, language and consistency were made under **Schedule 1** – relating to Driving schools' businesses

Minor suggested changes only to current by-law schedule one for definitions, language and consistency were made under **Schedule 2** – relating to Limousine businesses

Numerous changes under **Schedule 3**, referring to refreshment vehicle businesses. Multiple challenges were identified during the by-law review relating to this current schedule. These challenges, from an enforcement perspective, required multiple additional definitions, language, conditions and requirements to be changed and added to the by-law. These additions will enhance enforcement opportunities to achieve compliance, ability to ensure public confidence and safety, as well as provide clarity and consistency for applicants, owners and operators of refreshment vehicles. Further, the changes articulated in the Legislative Services-2025-301 Future State Options for Food Trucks report on the April 23, 2025 Committee of Council meeting agenda are incorporated. This includes the revocation of the Downtown Brampton BIA authority to permit food trucks within their boundaries—where they are otherwise prohibited— in accordance with the Board motion passed on March 27, 2025. These changes do not preclude vendors from making applications for Special Events Licenses (Refreshment Vehicle Licences) in this area.

Minor suggested changes to current **Schedule 4**, referring to taxicab businesses. Under review of **Schedule 4** of the current by-law, the 'Priority List' has become outdated and non-functioning. Due to numerous changes in the taxicab industry, the City will no longer be adding persons to the priority list. Staff have also undertaken and commenced work towards the removal of the priority list in its entirety and the potential move towards City issued and leased 'ambassador taxicab plates'. This pilot will be introduced in Q4 of 2025.

Removal of current **Schedule 5**. On January 1, 2024, the Provincial Government and MTO took over the tow truck industry compliance and licensing aspects of **Schedule 5** – Mobile Licensing By-law. As such, the previous schedule 5 will be removed from the new proposed 2025 by-law in its entirety.

Minor suggested changes to current **Schedule 6** including an administrative change of this schedule to be **changed to** '**Schedule 5**' – relating to the persons who carry on the business of Private Transportation Companies (PTC). A review of the City's enforcement ability to provide safety and compliance amongst merchandise peddlers within the City has resulted in the drafting of a new **Schedule 6** for this 2025 by-law.

Staff have developed and created a new **Schedule 6** for licensing enforcement of Merchandise 'Peddlers'. This schedule aligns with other adjacent municipalities and takes into account the ability to enforce and achieve compliance for persons who carry on the business of running, operating, or carry on the business of peddling goods. This new schedule will create safety and compliance for those who sell items, i.e., flags, shirts, fruit, goods et al, roadside or on or near public or city property. The new Peddler - '**Schedule 6**' will create safety near roadways, parks, and/or bus stops and elsewhere where vehicle traffic and pedestrian traffic may be impeded.

The current Mobile Licensing By-law 67-2014 will be amended to delete reference to licences to be regulated under the new 2025 by-law. By-law 67-2014 will continue to be in effect until all licence types have been reviewed and accounted for under new by-laws.

CORPORATE IMPLICATIONS:

It is anticipated that the enactment of the proposed by-law will provide for more effective administration and enforcement of the by-law. It will provide clarity and safety for staff, businesses and citizens.

Financial Implications:

Pending Council approval and based on 2024 volumes, maximum potential revenues generated through the implementation of the amended licensing bylaw are \$19,008 based on a total of 209 abandoned licence applications. There is also potential for additional revenue to be collected as a result of the new Peddler Licence application fee. Any revenues collected will be deposited into the Enforcement Division. Staff will monitor revenue increases and recommend future budget changes accordingly which will be presented to the Mayor for his consideration.

Legal Implications:

Legal Implications – City Legal staff have been consulted

Communications Implications:

Staff are working with Strategic Communications to plan and release essential information regarding this new by-law and the included amendments to City staff and the public, once endorsed by Council. Information will be shared on the website at www.brampton.ca/mobilelicensing

STRATEGIC FOCUS AREA:

This report advances the City's strategic priority of *Government and Leadership*. Through engagement with internal and external stakeholders, the proposed Mobile Licensing Bylaw strengthens consumer protection, public health and safety, and quality of life. The bylaw modernizes regulatory oversight to better address nuisance-related issues and aligns with the City's commitment to good governance and community well-being.

This report supports Brampton's strategic priorities of Government and Leadership by fostering service excellence that is equitable, innovative, efficient, effective, accountable, and transparent. Through engagement with internal and external stakeholders, the proposed Mobile Licensing By-law strengthens consumer protection, public health, safety and the well-being of persons, protects consumers, and controls nuisance as it relates to all aspects of Mobile Licensing within the City.

Government & Leadership:

- Focusing on service excellence with equity, innovation, efficiency, effectiveness, accountability, and transparency.
- This new by-law supports the strategic focus areas and priorities. The changes and amendments support government leadership, service excellence and health and well-being.

CONCLUSION:

Licensing By-law 67-2014 has not received a substantive update since 2014. Staff have researched, reviewed and rewritten the new by-law for Mobile Licensing, taking into account the requirements of internal and external regulatory stakeholders. By updating and clarifying numerous areas within the new 2025 proposed by-law it will ensure greater safety for citizens, clarity for mobile businesses, and enhanced opportunity for compliance and enforcement for Licensing staff.

Authored by:

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Approved by:

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Approved by:

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Attachments:

- Attachment 1 clean draft of newly proposed Mobile Licensing By-law for 2025
- Attachment 2 previous Mobile Licensing By-law 67-2014, with comments/tracked changes, for Councils comparison
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THE CORPORATION OF THE CITY OF BRAMPTON



To provide for a system of Licensing for Mobile Businesses, to repeal Licensing By-law 67-2014

RECITALS

Subsection 8(1) of the *Municipal Act, 2001,* S.O. 2001, c. 25 as amended, (*"Municipal Act, 2001"*) provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues;

Section 9 of the *Municipal Act, 2001,* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under any Act;

Subsection 11(1) of the *Municipal Act, 2001*, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

Subsection 11(2) of the *Municipal Act, 2001,* provides that a municipality may pass bylaws respecting: in paragraph 5, economic, social and environmental well-being of the municipality; in paragraph 6, health, safety and well-being of persons; in paragraph 7, services and things that the municipality is authorized to provide under subsection (1); and in paragraph 8, protection of persons and property;

Subsection 11(3) of the *Municipal Act, 2001,* provides that a municipality may pass bylaws respecting: in paragraph 11, Business Licensing;

Section 23.2 of the *Municipal Act, 2001,* permits a municipality to delegate certain legislative and quasi-judicial powers where the council of the municipality is of the opinion that the power being deleted is of a minor nature;

Pursuant to the provisions of Part IV – Licences of the *Municipal Act, 2001,* a municipality may pass by–laws for licensing, regulating and governing any business

wholly or partly carried on within a municipality even if the business is being carried on from a location outside the municipality;

Subsection 151(1) of the *Municipal Act, 2001,* provides that a municipality may provide for a system of licences with respect to a business and may prohibit the carrying on or engaging in the business without a licence, refusing, revoking or suspending a licence, imposing conditions on a licence, regulating property used for a business that requires a licence;

Subsection 391(1) of the *Municipal Act, 2001,* provides that a municipality may impose fees and charges on persons for services or activities provided or done by or on behalf of it;

Section 426 of the *Municipal Act, 2001* provides that no person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under a by-law passed under the *Municipal Act, 2001*;

Section 429 of the *Municipal Act, 2001* provides for a municipality to establish a system of fines for offences under a by-law of the municipality passed under the Municipal Act;

Section 434.1 of the *Municipal Act, 2001* provides that a municipality may require a person to pay an Administrative Monetary Penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality passed under the *Municipal Act, 2001*;

AND WHEREAS section 444 of the *Municipal Act, 2001* provides for a municipality that is satisfied that a contravention of a by-law of the municipality passed under the *Municipal Act, 2001* has occurred to make an order requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity;

The Council of the City of Brampton considers it desirable and necessary to license, regulate and govern the mobile businesses listed within this By-law.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS AS FOLLOWS:

PART I – TITLE, INTERPRETATION AND SEVERABILITY

- 1. This By-law may be referred to as the "Mobile Licensing By-law".
- 2. (1) Wherever a word is used in this By-law with its first letter capitalized, the term is being used as it is defined in this By-law. Where any word appears in ordinary case, the commonly applied English language meaning is intended.

(2) Wherever a word defined in this By-law is used in the form of a noun, verb, adverb or adjective, it shall be interpreted as having a corresponding defined meaning even if it is in ordinary case.

(3) All words importing the singular shall include the plural, and words imparting the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-law requires otherwise.

3. If a court of competent jurisdiction declares any provision or part of a provision of this By-law to be invalid or to be of no force and effect, it is the intention of Council in enacting this By-law that the remainder of this By-law shall continue in force and be applied and enforced in accordance with its terms to the fullest extent possible according to law.

PART II – DEFINITIONS

4. For the purposes of this By-law:

"Additional Fee" means a fee, in addition to the Licence Fee, imposed by the City on a business at any time during the term of the Licence for costs incurred by the City that are attributable to the activities of the business;

"App" means a mobile application that can be downloaded onto or accessed on a mobile phone, tablet or other digital electronic device used in a vehicle to calculate the fare payable for transportation services and which performs one or more of the following functions:

(a) Allows a person to identify the locations of available Vehicles and allows a Driver to identify the location of a person who is seeking the services of a Vehicle;

(b) Allows a person to request a Vehicle via the mobile phone, tablet or other digital electronic device;

(c) Allows a Driver to receive a request from a potential Passenger; or

(d) Allows for the payment of transportation services through electronic means.

"Applicant" means a Person applying for a new Licence or Licence renewal under this By-law;

"Application" means an Application for a Licence in the form provided by the Licence Issuer, and shall include an Application for a Licence renewal, accompanied by appropriate documentation and fee;

"By-law" means this By-law;

"City" means The Corporation of the City of Brampton or the land within the municipal boundaries of the City of Brampton, as the context requires;

"Clerk" means the Clerk of the City of Brampton or the Clerk's duly appointed Deputy or designate;

"Closed File Administrative Fee" means the fee as set out in Appendix A that is required when an application file is closed under this By-law;

"Council" means the Council of The Corporation of the City of Brampton;

"Criminal Record" means a record of past crimes of which an individual has been convicted;

"Driver" means any Person who requires a Licence to drive a Motor Vehicle under this By-law and includes a Driving School Instructor;

"Highway" includes a common and public highway, any part of which is intended for or used by the general public for the passage of vehicles and pedestrians and includes the area between the lateral property lines thereof;

"Hinder" means willfully interfering with an inspector while they are performing their duties. This includes, but is not limited to, evasion of inspection, or preventing inspection through deception;

"Inspector" means any one of the following:

(a) Municipal Law Enforcement Officer;

(b) Peel Regional Health Inspector,

(c) Fire Inspector in the Brampton Fire and Emergency Services; or

(d) Police, as defined in this By-law;

"Late Renewal Fee" means the fees set out in Appendix A that are required for the late renewal of a Licence;

"Licence" means the Licence issued under this By-law, or predecessor By-law;

"Licence Fee" means the fee set out in Appendix A that is required to be paid to the City for a new Licence or a Licence renewal;

"Licence Issuer" means the person appointed under this By-law and includes their delegate(s);

"Licensed Premises" means the premises referred to in a Licence;

"Licensee" means any Person licensed under this By-law;

"Manager, Licensing Enforcement" means the Manager, Licensing Enforcement for the City of Brampton or their delegate;

"Medical Officer of Health" means the Medical Officer of Health for the Regional Municipality of Peel and includes any public health inspector acting as their designate;

"Mobile Licensing" means the licensing of Owners, Drivers and Businesses relating to Vehicles in the City of Brampton;

"Motor Vehicle" includes an automobile or any other Vehicle propelled or driven otherwise than by muscular power, but does not include the cars of electric or steam railways or other Motor Vehicles running only upon rails or motorized snow Vehicles, traction engines, farm tractors, self-propelled implements of husbandry or road building machines with the meaning of the *Highway Traffic Act*;

"Municipal Law Enforcement Officer" or "Officer" means a person employed by the City as a Municipal Law Enforcement Officer;

"Notice of Additional Fee" means a written notice from the Licence Issuer to a Licensee advising of the requirements to pay an Additional Fee;

"Owner" means a Person who, alone or with others, fits into any one or more of the following categories:

- (a) is the owner of the Vehicle or Business;
- (b) has control over the Vehicle or Business;
- (c) directs the operation of the Vehicle or Business;

"Passenger" means any Person in a Motor Vehicle other than the Driver;

"Person" includes an individual, corporation, partnership or limited partnership;

"Plate" means a numbered plate or sticker issued by the City pursuant to this Bylaw;

"Police" means a police officer employed by Peel Regional Police or the Ontario Provincial Police;

"Premises" means land and includes the structures on the land, such as fences, buildings and sheds;

"Refreshment" means drinks (other than alcoholic) or food that are provided or sold or offered for sale to the public;

"Safety Certificate" means a Certificate of Mechanical Fitness or a Commercial Vehicle Inspection Certificate as issued by the Ministry of Transportation for Ontario;

"Site Map" means an accurate drawing or representation of the location on the property in question which shows existing and proposed conditions for a given area, to be used to satisfy and allow the officer, plans examiner or zoning review to make an accurate assessment of site needs and allowable use and locations for use

"Tribunal" means the Tribunal appointed by Council to conduct hearings under the Brampton Appeal Tribunal By-law, No. 48-2008, as amended, or any successor By-law;

"Vehicle" includes a Motor Vehicle, trailer, farm tractor, road building machine, motorized snow vehicle, bicycle, and any vehicle drawn, propelled or driven by any kind of power, including muscular power;

"Vehicle Owner" means a Person who is registered with the Registrar of Motor Vehicles for the Province of Ontario as the plate owner of the Vehicle;

"Zoning Approval" means a Licence Application that has been examined and approved by the City's Zoning Services staff for compliance with the Zoning Bylaw; and

"Zoning By-law" means the City's Zoning By-law No. 270-04, as amended, or any successor by-law.

PART III – LICENSING REQUIRED

5. (1) A Licence shall be taken out under this By-law by every Person who:

(a) runs, operates or carries on the business of a Driving School (Driving School Operator – Sch. 1);

(b) for compensation, teaches others to drive a Motor Vehicle (Driving School Instructor – Sch. 1);

(c) owns a Motor Vehicle used for Driving School instruction (Driving School Motor Vehicle Owner – Sch. 1);

(d) owns a Limousine (Limousine Owner - Sch. 2);

(e) drives a Limousine (Limousine Driver – Sch. 2);

(f) owns a Refreshment Vehicle (Refreshment Vehicle Owner – Sch. 3); (g) drives a Refreshment Vehicle (Refreshment Vehicle Driver – Sch 3); (h) owns a Taxicab (Taxicab Owner – Sch. 4);

(i) owns an Accessible Taxicab (Accessible Taxicab Owner - Sch. 4);

(j) drives a Taxicab or Accessible Taxicab (Taxicab Driver – Sch. 4);

(k) owns a Taxicab Brokerage (Taxicab Broker – Sch. 4).

(I) runs, operates or carries on the business of a Personal Transportation Company (Personal Transportation Company – Sch.5).

(m) runs, operates or carries on the business of peddling goods (Peddler – Sch.6)

(2) Any Person who falls within subsections 5. (1) (a) through to and including (m) is engaged in a business for the purposes of this By-law.

(3) The defined terms for the businesses listed within subsections 5. (1) (a) through to and including (m) are found in the schedules referred to in the subsections and are attached to this By-law.

(4) No Person shall carry on or engage in any business listed in subsections 5. (1) (a) through to and including (m) unless the Person is licensed under this By-law.

(5) No Person shall hold themself out to be licensed if they are not licensed under this By-law.

(6) No Person shall publish or cause to be published any representation that the Person is licensed under this By-law if the Person is not so licensed.

(7) No Person shall provide false or misleading information or documents when applying for a Licence or Licence renewal, or when required to provide any information or documents under this By-law.

(8) For the purposes of this By-law, a business shall be deemed to be carried on within the City if any part of the business is carried on in the City, even if the business is being conducted from a location outside the City or has its registered head office at a location outside of the City.

PART IV – REQUIREMENTS FOR LICENSEES

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6. (1) Every Applicant shall be:

(a) at least 18 years of age; and

(b) a Canadian Citizen, a permanent resident of Canada or have a valid employment authorization issued by the Government of Canada.

(2) Every Applicant for a Taxicab or Limousine Driver's Licence shall be able to communicate in English.

PART V – LICENCE ISSUER

7. (1) The Manager, Licensing Enforcement, or any successor position is appointed as the Licence Issuer for the purposes of this By-law.

(2) Council delegates to the Licence Issuer, the power to issue, refuse to issue, renew, refuse to renew, cancel, revoke, suspend, reinstate or impose conditions on a Licence under this By-law.

(3) Council is of the opinion that the delegation under subsection 7. (2) is minor in nature.

8. Where the Licence Issuer is of the opinion that:

(a) a new Licence or a Licence renewal should be issued;

- (b) an Application for a Licence or a Licence renewal should be refused;
- (c) a Licence should be cancelled;
- (d) a Licence should be revoked;
- (e) a Licence should be suspended;
- (f) a Licence should be reinstated, or

(g) a term or condition of a Licence should be imposed; they shall make that decision.

- 9. The Licence Issuer shall:
 - (a) receive and process all Applications for Licences and Licence renewals;
 - (b) issue a Licence or Licence renewal when:

(i) an Application is made in accordance with the provisions of this By-law;

(ii) the Application is complete;

(iii) the applicable Licence Fee is paid;

(iv) the Application meets all the requirements under this By-law; and

(v) there are no grounds to refuse to issue a Licence or Licence renewal as set out in Section 31 of this By-law;

(c) impose terms and conditions on a Licence when in the opinion of the Licence Issuer a term or condition of a Licence should be imposed under Section 30 of this By-law;

(d) maintain complete records showing all Applications received and Licences issued;

(e) prepare or cause to be prepared all notices, forms and any other document, including any amendments thereto, that are necessary for the administration of this By-law;

(f) enforce or cause to be enforced the provisions of this By-law; and

(g) generally perform all the administrative functions required to give effect to this By-law.

PART VI – APPLICATION FOR A LICENCE AND FOR A LICENCE RENEWAL

10. (1) In order to apply for a new Licence or a Licence renewal, the Applicant shall:

a) pay 50% of the Licence Fee as set out in Appendix A to commence the processing of the application. This fee is non-refundable upon making initial application and this portion of the fee will be applied to the completed application upon final issuance of the Licence. After 30 days, if the Applicant abandons the Application the initial 50% of fee shall be forfeited;

(b) complete and submit an Application in the form approved by the Licence Issuer;

(c) submit any documentation required under this By-law or requested by the Licence Issuer;

(d)submit the appropriate Licence Fee as set out in Appendix A;

(e) where applicable, submit proof of HST Registration; and

(f) where applicable, submit a zoning approval

(2) An Application for a new Licence or for a Licence renewal shall not be processed by the City until all the requirements of subsection (1) are met and any outstanding Licence Fee(s) and any outstanding Additional Fees have been paid.

(3) An Application for Licence renewal shall be submitted in accordance with the procedures established by the Licence Issuer.

11. The Licence Issuer may require one or more of the following as part of the Application:

(a) proof of citizenship, permanent resident status or other employment authorization issued by the Government of Canada;

(b) a statement from the Applicant as to whether charges against the Applicant are pending under the *Criminal Code*, the *Controlled Drugs and Substances Act*, the *Building Code Act 1992*, the *Fire Protection and Prevention Act*, 1997, the City's Zoning By-law, or any other law or City By-law;

(c) a Criminal Record Search conducted by any Police Service in Ontario or from an approved provider of criminal record checks in Canada (subject to approval of the Licence Issuer); and **\ or**

(d) proof of payments made for any City imposed fines or tax levy.

12. Every Applicant for a Driver's Licence shall:

(a) attend personally before the Licence Issuer and submit to being photographed;

(b) at the same time the photograph is taken, deliver the completed Application in person to the Licence Issuer; and

(c) provide a statement of the driving record of the Applicant, from the Ministry of Transportation, dated no earlier than 30 days prior to the Application for a Driver's Licence.

13. No Person shall obtain or keep a Driver's Licence without holding a current, valid driver's licence issued under the *Highway Traffic Act.*

14. Every renewal of Driver's Licence shall be valid for a period of two years when accompanied by the Licence Fee for the two-year period unless otherwise revoked or suspended by the Licence Issuer or fails to meet other conditions imposed by the By-law.

14.1. Notwithstanding section 14, where an Applicant for a renewal of a Driver's Licence has had no Criminal Record and a clean driving record for five (5) or more licence years the Driver's Licence may be valid for up to four (4) years when accompanied by the Licence Fee for the four-year period.

15. Every Application for an Owner's Licence shall include:

(a) a valid Safety Certificate with respect to the Motor Vehicle;

(b) a valid alternate fuel certificate, if applicable;

(c) the certificate of insurance; and

(d) the Vehicle registration (ownership).

16. The Licence Issuer may in his or her discretion waive the requirement of a Safety Certificate under Section 15, provided that the Vehicle has 1000 km or fewer on the odometer and has been manufactured within the last 12 months.

17. If at any time, in the opinion of the Licence Issuer, the photo identification required by this By-law does not represent a reasonable likeness of the Person licensed under this By-law because of physical changes, passage of time or poor-quality photography, the Person shall submit to being photographed by the Licence Issuer.

18.

(1) Where the Owner is a corporation, the Application shall be accompanied by a copy of the incorporating documents, a copy of the last annual return filed and a copy of the business name registration.

(2) Where the Owner is a sole proprietor, the Application shall be accompanied by a copy of the business name registration.

(3) Where the Owner is a registered partnership, the Application shall be accompanied by a copy of the registered declaration of partnership and a copy of the business name registration.

(4) Despite subsection 18. (1) where a corporation applies for a renewal of a Licence and there has been no change in the officers or directors of the corporation, only a copy of the last annual return filed must be submitted by the Owner with the Application.

(5) A Licence issued to a partnership may be issued in the name of one partner.

19.

(1) Despite, subsection 10. (f), where an Application is made for a Licence renewal and where a Zoning Approval was received with the original Licence Application approving the use of the Premises, a new Zoning Approval may not be required subject to a licence review by the Licence Issuer

(2) Where an Application is made for a new Licence or Licence renewal and where a Zoning Approval has been issued based upon the use being allowed by a Committee of Adjustment decision, the Zoning Approval is subject to all conditions and restrictions imposed on the use by the Committee of Adjustment, including a time limit for the use and upon expiry of any time limit imposed on the use by the Committee of Adjustment, the Zoning Approval shall no longer be valid.

20. (1) Where an Application for a Licence or Licence renewal is withdrawn by the Applicant, the initial 50% of fee shall be forfeited without exception.

(2) Where an Application for a Licence or a Licence renewal is refused, 50% of the Licence Fee paid shall be refunded.

(3) Any Licence Fee refund calculated pursuant to subsections 20. (1) or (2) shall be reduced by any Additional Fee amount, or part thereof, that is outstanding at the time of the refund.

- 21. An Owner must obtain a separate Licence for every Premises or Vehicle where the Owner carries on business for which a Licence is required under this By-law.
- 22. (1) Where a Person who has a Licence fails to renew the Licence by the renewal date, the Person shall, upon submitting an Application for renewal, be subject to the current late Renewal Fee in accordance with Appendix A to this By-law, in addition to the initial 50% application fee.

(2) Where an Applicant applies for a Licence renewal and for a period of 30 days after the Licence expiry date the Application is incomplete or any fee under this By-law is unpaid, the Application will be deemed as abandoned.

(3) Where a Person holding a Licence fails to renew the Licence within 30 days of the specified renewal date, the Application shall be deemed abandoned and the Person shall be considered as a new Applicant and shall be required to apply for a new Licence under this By-law, subject to the payment of such fees as may be required.

- 23. Notwithstanding that a Licence has been issued or renewed, the Licence Issuer may require that the Applicant file further information or provide updated or further documentation at any time.
- 24. Any Person licensed by any regulatory body where that licence is a requirement for the issuance of a Licence under this By-law, shall immediately report to the Licence Issuer any suspension of the licence issued by the regulatory body.
- 25. (1) Where an Applicant has failed to provide any fee or document required under this By-law for the issuance or renewal of a Licence, the Application shall be considered incomplete.

(2) If the Application remains incomplete after 30 days from the date the Application was submitted, the Licence Issuer will issue a Notice of Incomplete Application and close the file.

(3) Where an Application file is closed, the Applicant is required to pay the Closed File Administrative Fee to the City in accordance with Appendix A and shall forfeit the initial 50% of new application processing fee.

(4) The Closed File Administrative Fee in subsection 25. (3) must be paid before the Licence Issuer can open a new Application file.

(5) The issuance of a Notice of Incomplete Application is not a statutory power of decision and is not subject to appeal to the Tribunal.

PART VII – ISSUANCE OF A LICENCE OR LICENCE RENEWAL

- 26. When an Application for a Licence or Licence renewal is made in accordance with the provisions of this By-law and the Applicant meets all the requirements of this By-law, which include any requirements that may be requested by the Licence Issuer, a Licence shall be issued to the Applicant.
- 27. Any Person applying for a Licence renewal may do so within 30 days before the expiry of the Licence.
- 28. Despite Section 27, the Licence Issuer may in his or her discretion accept Applications for a Licence renewal prior to 30 days before the expiry of the Licence.

PART VIII – LICENCE EXPIRY DATES

29. Subject to Section 14 and Appendix B every Licence shall be valid for a period of one year, effective from the driver's date of birth except where:

(a) the initial Licence issued is within 91 days prior to his or her birthday, such Licence shall be valid to the next following birthday;

(b) the initial Licence issued is issued on a date greater than 91 days prior to his or her birthday, such Licence shall be valid until the next birthday; or

(c) the Driver's birthday is February 29TH, the expiry date for such Driver' Licence shall be February 28th for licensing purposes only.

PART IX – TERMS AND CONDITIONS

30. (1) Notwithstanding any other provision in this By-law, the Licence Issuer may impose terms and conditions on any Applicant or Licensee at issuance, renewal or any time during the Licence period, including special conditions as are necessary to give effect to this By-law.

(2) The Licence Issuer may impose conditions on a business in a class that have not been imposed on all of the businesses in that class in order to obtain, continue to hold or renew a Licence.

(3) Notwithstanding any other provision in this By-law, the Licence Issuer may impose Additional Fees on a Licensee or a Business that requires a licence and fails to obtain one under this By-law by way of Notice of Additional Fee at any time during the term of the Licence or the duration of time the business is operating within the City for any costs incurred by the City attributable to the activities of the Licensee.

(4) Licensees and other persons charged with an additional fee imposed by the City shall make payment of outstanding fees owed prior to commencement of licence issuance

(5) The Notice of Additional Fee shall be sent to the Licensee by personal delivery, e-mail or fax delivery, or by regular mail and the notice shall provide the Licensee with 30 days to pay the Additional Fee from the date of the notice.

PART X – GROUNDS FOR REFUSAL TO ISSUE OR RENEW A LICENCE

31. Notwithstanding Section 26, the Licence Issuer may refuse to issue a Licence or renew a Licence, if the Licence Issuer is of the opinion that any one or more of the following has or may occur, and in coming to this belief the Licence Issuer shall have regard to the policy set out in Appendix E:

(a) The issuance of or the holding of a Licence would be contrary to the public interest in respect of:

(i) the health and safety of any person

(ii) a nuisance affecting any land, or

(iii) the protection of any consumer.

(b) The conduct of the Applicant or Licensee or other circumstances afford reasonable grounds for belief that the carrying on of the business has infringed, or would infringe, the rights of other members of the public.

(c) Any Application or other document provided to the Licence Issuer by or on behalf of the Applicant or Licensee contains a false statement or provides false information.

(d) The financial position of the Applicant or Licensee demonstrates that the business has not or will not be carried on in a financially responsible manner.

(e) The business of the Applicant or Licensee is carried on or intended to be carried on in an area where it is prohibited.

(f) The Applicant or Licensee has failed to pay a fine or administrative penalty owing to the City.

(g) The Premises in which the business is carried on does not comply with the provisions of this By-law or with any other law, regulation or City by-law, including the Zoning By-law, and the Building Code Act, 1992 and Building Code, O.Reg. 350/06 as amended and the Fire Protection and Prevention Act, 1997, Fire Code, O.Reg. 213/07 as amended or any successor regulations.

(h) The conduct of the Applicant or Licensee affords reasonable grounds for belief that the Applicant or Licensee has not carried on or will not carry on his or her trade, business or occupation in accordance with law and with integrity and honesty.

(i) There are reasonable grounds for belief that the carrying on of the business or occupation by the Applicant or Licensee has resulted or will result in a breach of this By-law or any other law.

(j) The fee payable for the Licence has not been paid.

(k) Any fee imposed on an Applicant or Licensee under this By-law remains unpaid.

PART XI – GROUNDS FOR REVOKING OR SUSPENDING A LICENCE

- 32. The Licence Issuer may revoke or suspend a Licence for any one or more of the grounds listed in subsections 31.
- 33. If the Licence Issuer is satisfied that the continuation of a business poses an immediate danger to the health or safety of any person or property, the Licence Issuer may, without a hearing, suspend a Licence, for the time and on such conditions as the Licence Issuer considers appropriate, subject to the following:

(a) before suspending the Licence, the Licence Issuer shall, either orally or in writing, provide the Licensee with the reasons for the suspension and allow the Licensee with an opportunity to respond; and

(b) the suspension shall not exceed 14 days

PART XII – WRITTEN NOTICE AND SERVICE

34. (1) After a decision is made by the Licence Issuer to refuse, cancel, revoke or suspend a Licence, written notice of that decision shall be given forthwith to the Applicant or Licensee.

- (2) The written notice provided under subsection 34. (1) shall:
 - (a) set out the grounds for the decision;
 - (b) give reasonable particulars of the grounds for the decision;
 - (c) be signed by the Licence Issuer; and

(d) state that the Applicant or Licensee is entitled to a hearing by the Tribunal if the Applicant or Licensee delivers to the City Clerks office within 15 days after the notice is served, a notice in writing requesting a hearing by the Tribunal accompanied by the appropriate fee.

(3) Any written notice given under this By-law shall be deemed to be received on the receipt date which is one of the following:

- (a) in the case of mailed documents, 5 days following the mailing as determined from the post mark;
- (b) in the case of personal delivery, e-mail or faxed document, the day of delivery; and

(c) where more than one method of delivery is used, the operative receipt date for the calculation of the time for an appeal is the latest of the possible receipt dates.

(4) Where any written notice is mailed under this By-law, it is sufficient to use the Applicant's or Licensee's last known business or residential address.

PART XIII - RIGHT TO APPEAL

35. (1) The Applicant or Licensee may appeal the Licence Issuer's decision to refuse, cancel, revoke, suspend, or to impose any condition on a Licence, to the Tribunal by filing a written notice of appeal with the Clerk, with reasons in support of the appeal, accompanied by the appropriate appeal fee as set out in the City's User Fee By-law within 15 days following the receipt of written notice of the Licence Issuer's decision.

(2) On receipt of a written request for a hearing from the Applicant or Licensee, the Clerk shall schedule a hearing of the Tribunal and shall give the Applicant or Licensee and Licence Issuer reasonable written notice of the date, time and place of the hearing in accordance with the Brampton Appeal Tribunal By-law, No. 48-2008, as amended, or any successor by-law.

(3) The filing of an appeal does not operate to suspend the Licence Issuer's decision.

(4) The decision of the Licence Issuer shall be final if the Clerk does not receive an appeal by the 15th day following the receipt date of the written notice of the Licence Issuer's decision.

(5) Where the Tribunal has ordered that a Licence be granted, reinstated, a suspension to a Licence ended or a change to the condition(s) of a Licence, the Applicant or Licensee shall fulfill any outstanding requirements for the Licence under this By-law.

(6) The provisions of the Brampton Appeal Tribunal By-law, No.48-2008, as amended, or any successor by-law, apply to any appeal that is made under this section.

PART XIV - RETURN OF LICENCE

36. (1) Where a Licence has been revoked or suspended, and written notification as set out in section 34 is provided and deemed received, the Applicant or Licensee shall return the Licence to the Licence Issuer within 10 business days.

(2) A Person whose Licence has been revoked or suspended shall not refuse to deliver the Licence to the Licence Issuer or in any way obstruct, hinder or prevent the Licence Issuer from receiving or taking the Licence.

(3) Where a Licence has been revoked or suspended, the Licence Issuer, Officer or Inspector may enter upon the business premises of the Licensee for the purpose of receiving, seizing or removing the Licence.

PART XV - CHANGE OF INFORMATION

37. (1) A Licensee shall carry on business in the City only in the name which is set out on the Licence and shall not carry on business in the City in any other name unless the Licensee has first notified the Licence Issuer and complied with the relevant provisions of this By-law.

(2) A Licensee shall notify the Licence Issuer within 7 days of any change of name, address or any other change to the information related to the Licence, and where the Licensee is a corporation, it shall notify the Licence Issuer of any change in the names and addresses of officers and directors, the location of the corporate head office and change of ownership of shares within 7 days of the change, and if necessary, the Licence shall be returned immediately to the Licence Issuer for amendment.

(3) A Licensee shall not alter, erase or modify or permit such alteration, erasure or modification of the Licensee's Licence or part thereof unless approved by the Licence Issuer.

PART XVI – GENERAL PROVISIONS

38. An Applicant or Licensee whose Licence has been refused or revoked, shall not be entitled to make a new Application for a similar type of Licence for a period of 12 months from the date of the refusal or revocation.

39. The Licence Issuer may reinstate any Licence that has been suspended or revoked upon satisfactory proof that the administrative and legislative requirements under this By-law have been met.

40. Any Licence issued under this By-law may be cancelled at any time upon the written request of the Licensee.

41. A Person shall not enjoy a vested right in the continuance of a Licence and upon the issuance, renewal, transfer, cancellation or suspension thereof, the value of a Licence shall be the property of the City.

42. A Licensee shall not advertise, promote or carry on the business under any name other than the name endorsed upon the Licence, without the approval of the Licence Issuer.

43. (1) Any Licence issued under this By-law shall be posted on the premises, to which the Licence relates in a conspicuous place that is clearly visible to the public.

(2) Where a Licensee does not have a licensed premise, the Licensee shall carry the Licence with them at all times when engaged in the activity for which the Licence has been issued.

44. The Licence Issuer shall not accept any new Application for a Taxicab or Accessible Taxicab Owner's Plate, from any Person not on the Priority List, nor shall any new names be added to the Priority List

45. No member of the Tribunal, Council, or Employee of the City is personally liable for anything done under the authority of this By-law.

46. A Licensee shall not be permitted to transfer a Licence unless specifically allowed under a Schedule in this By-law and approved by the Licence Issuer.

PART XVII – INSURANCE

47. (1) Every Person shall, before the issuance of an Owner's Licence to them for a:

- (a) Driving School Motor Vehicle Owner (Schedule 1);
- (b) Limousine Owner (Schedule 2); or

(c) Refreshment Vehicle Owner except for Class B, non-motorized, and Class C, stationary in a permanent location (Schedule 3); (d) Taxicab Owner (Schedule 4);(d) Peddler Licence (schedule 6), non-motorized

provide proof of third-party Motor Vehicle liability insurance for each vehicle used in the business, to the minimum amount of at least Two Million \$2,000,000, exclusive of costs and interest, per occurrence. Perils will include bodily injury, death of one or more persons, and loss or damage to property.

(2) The Licence Issuer shall be given at least I0 days' notice in writing, by regular mail, personal delivery, e-mail or fax delivery, of cancellation, expiration or variation in the amount or conditions of the policy.

(3) Every Person required to be licensed as a Driving School Operator, Refreshment Vehicle Owner, Peddler or a Taxicab Broker shall, before the issuance of a Licence to them, provide proof of commercial general liability insurance against all claims for personal injury including bodily injury resulting in death, and property damage with an inclusive limit of not less than \$2,000,000 Two Million per occurrence insuring them against liability imposed by law for any loss or damage resulting from the carrying on of the business to which the Licence relates.

(4) The certificate of insurance issued in respect of the insurance policy in subsections 47. (1) (2) (3) and (4) shall be provided to the Licence Issuer on the approved City mobile licensing form prior to the issuance of the Licence that it applies to in the form of proof set out in Appendix C to this By-law.

PART XVIII - INSPECTION

48. Upon request of the Licence Issuer, Inspector, Medical Officer of Health or Fire Chief the Licensee shall produce the Licence and any other requested documents forthwith.

49. No Person who has or is required to have a Licence under this By-law, shall obstruct or hinder the conducting of an inspection by the Licence Issuer, Officer or Inspector, or cause or permit an inspection to be obstructed or hindered.

50. Where the Officer, Inspector or Licence Issuer finds that any provision of this Bylaw is being contravened, a notice may be issued in writing directing compliance with the provision.

51. (1) An Officer or Inspector may enter on any land and building, structure thereon or inspect a Vehicle at any reasonable time for the purpose of carrying out an

inspection to determine whether any one or more of the following are being complied with:

- (a) the provisions of this By-law;
- (b) an order made under this By-law;
- (c) a condition of a Licence issued under this By-law; or
- (d) an order made under section 431 of the Municipal Act, 2001.

(2) For the purposes of an inspection under subsection 51. (1) the person carrying out the inspection may do any one or more of the following:

- (a) require the production for inspection of any goods, articles, books, records, other documents or Vehicles of or relating to any business or occupation licensed under this By-law;
- (b) inspect and remove documents or things relevant to the inspection, including anything listed in subsection 51. (2) (a), for the purpose of making copies or extracts;
- (c) require information from any Person concerning a matter related to the inspection; or

(d) alone or in conjunction with a Person possessing special or expert knowledge make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

(3) Where an Officer or Inspector has been or is likely to be prevented from carrying out an inspection pursuant to subsection 51. (1), the Officer or Inspector may apply for an order, under section 438 (2) of the Act, from a Provincial Judge or Justice of the Peace authorizing them to carry out an inspection for the purposes of subsections 51. (1) or (2).

PART XIX – ORDER TO COMPLY

52. (1) Where an officer or an Inspector believes that a contravention of this By-law has occurred, they may issue:

(a) an order to discontinue the contravening activity;

(b) an order to correct the contravention; or

(c) an order to discontinue the contravening activity and correct the contravention.

(2) The orders contemplated in subsection 52. (1) shall set out:

(a) the name of the Person who is believed to have contravened this By-law and the municipal address or the legal description of the land to which the contravention or Licence applies; (b) reasonable particulars of the contravention;

(c) the date by which there must be compliance with the order; and(d) if applicable, the work to be done and the date by which the work must be done.

(3) An order issued under this By-law may be served personally or served by mail to the last known address of the Person and such other persons affected by it as determined by the Licence Issuer or Inspector and a copy of the order may be posted on any property to which the contravention or Licence applies.

(4) If an order is served by registered mail, the service shall be deemed to have been made 5 days after the mailing.

(5) Where service cannot be carried out in accordance with subsection 52. (3), the Licence Issuer, Officer or Inspector may place a placard containing the terms of the order in a conspicuous place on the property to which the contravention or Licence applies, and the placing of the placard shall be deemed to be sufficient service of the order on the Person or persons to whom the order is directed.

(6) Every Person who fails to comply with an order made under this section is guilty of an offence.

PART XX – PLATE (Sticker) REMOVAL

53. Where the Licence Issuer, acting reasonably, has reason to believe that one or more of the sections listed in Appendix D is or has been contravened, he or she they may physically remove the Plate (Sticker) from the Vehicle.

54. The Licence Issuer may retain the Plate (Sticker) until the contravention has been rectified to the satisfaction of the Licence Issuer.

PART XXI - CONTRAVENTION AND PENALTIES

55. (1) Every Person who contravenes any provision of this By-Law, and every director or officer of a corporation who concurs in such contravention by the corporation, is guilty of an offence and is liable to a fine, and such other penalties, as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P.33, and the *Municipal Act, 2001*, as both may be amended from time to time.\

(2) In addition to subsection 55. (1), any Person who is charged with an offence under this By-law by the laying of an information under Part III of the *Provincial Offences Act* and is found guilty of the offence is liable, pursuant to the fine provisions of the *Municipal Act, 2001,* to the following fines:

(a) the minimum fine for an offence is \$500 and the maximum fine for an offence is \$100,000;

(b) in the case of a continuing offence, for each day or part of a day that the offence continues, the minimum fine shall be \$500 and the maximum fine shall be \$10,000 and the total of all daily fines for the offence is not limited to \$100,000;

(c) in the case of a multiple offence, for each offence included in the multiple offence, the minimum fine shall be \$500 and the maximum fine shall be \$10,000 and the total of all fines for each included offence is not limited to \$100,000;

(d) in addition to the fine provisions in subsection 55. (2) (a) to (c), if a Person is convicted of an offence under this By–law, any economic advantage or gain obtained by the Person from operating a business without a Licence may be considered an aggravating factor for sentencing purposes which may attract a special fine, which shall be equal to or greater than the economic advantage or gain obtained by the Person from operating the business without a Licence; and

(e) the maximum amount for a special fine in subsection 55. (2)(d) may exceed \$100,000.

(3) If a Person is convicted of an offence under this By-law, in addition to any other remedy or any penalty imposed, the court in which the conviction has been entered, and any court of competent jurisdiction, may make an order:

(a) prohibiting the continuation or repetition of the offence by the Person convicted; and

(b) requiring the Person convicted to correct the contravention in the manner and within the period that the court considers appropriate.

(4) Where a Person fails to pay any part of a fine for a contravention of this By-law and the fine is due and payable under section 66 of the *Provincial Offences Act*, including any extension of time to pay the fine provided under that section, the City Treasurer, or the Treasurer's delegate may give the person a written notice specifying the amount of the fine payable and the final date on which it is payable, which date shall not be less than 21 days after the date of the notice.

(5) If any part of a fine for a contravention of this By-law remains unpaid after the final date specified in the notice given under subsection 55. (4), the outstanding fine is deemed to be unpaid taxes for the purposes of section 351 of the *Municipal Act, 2001*.

(6) Administrative Penalties (Non-Parking) By-law 218-2019, as amended, applies to this By-law. Every Person who contravenes a provision of this By-law designated in Schedule A of the Administrative Penalties (Non-Parking) By-law 218-2019, shall upon issuance of a Penalty Notice be and is liable to pay to the City of Brampton an administrative penalty in the amount set out in the Administrative Penalties (Non-Parking) By-law 218-2019.

PART VI – ADMINISTRATIVE PENALTIES

- 17. An Officer or Inspector may require a Person, subject to the conditions set out within the Administrative Penalties (Non-Parking) By-law 218-2019, as amended, or successor by-law, to pay an administrative penalty if the Officer or Inspector is satisfied that the Person has failed to comply with:
 - (a) a provision of this by-law; or
 - (b) an Order of an Officer.
- 18. Every Person who is served a penalty notice pursuant to section 16 is liable to pay to the City and administrative penalty in the amount set out in the Administrative Penalty (Non-Parking) By-law 218-2019, as amended.

PART XXII – FEES

56. The Licence Fees required under this By-law are set out in Appendix A attached to this By-law

PART XXIII – DISCRIMINATION

57. (1) No Person, in carrying out a business licensed under this By-law shall discriminate against any member of the public on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability.

(2) No Person, in carrying out a business licensed under this By-law shall, with respect to any person being guided or assisted by a service animal:

(a) refuse to service the person;

(b) refuse to permit the person to enter with the animal into or upon any place or premises to which the Licence relates; or

(c) refuse to permit the person and such animal to remain in or upon such place or premises by reason only of the presence of such animal.

PART XXIV – SCHEDULES AND APPENDIXES

58. (1) All Schedules and Appendixes attached to this By–law shall form part of this By-law.

(2) In the event of a conflict between any of the general provisions of this By-law and any provisions set out in the Schedules attached to this By-law, the provisions of the Schedules shall prevail. (3) The expiry dates of Licences issued under this By-law, except for those issued per day or per event, are set out in Appendix B to this By-law.

PART XXV – TRANSITION

59. (1) Despite section 60, if a Licence or a Licence renewal has been issued for a business under the City's Licensing By-law, 67-2014, as amended, and the applicable by-law provisions and schedule for that Licence have been repealed under this By-law, the provisions of Licensing By-law No. 67-2014, as amended and the applicable appendices and schedule in effect at the time of the Licence issuance or Licence renewal continue to apply for the term of that Licence or Licence renewal.

(2) This By-law, including all appendices and schedules under this By-law apply to all Licences and Licence renewals issued after this By-law comes into effect, even in the case of a Licence renewal that relates to a Licence issued under Licensing By-law 67-2014, as amended.

PART XXVI - BY-LAW AMENDMENTS, REPEAL AND EFFECTIVE DATE

60. This By-law comes into force and effect on the date of its passing by Council.

SCHEDULE 1 – Mobile Licensing By-Law

Relating to Persons who carry on the Business of Teaching Persons to Operate Motor Vehicles, including Truck Driving Schools, and Driving School Instructors Employed in Such Business

PART I – DEFINITIONS

1. For the purpose of this Schedule:

"Driving School" means any business or establishment which employs Instructors, to teach persons to operate Motor Vehicles;

"Driving School Instructor" or "Instructor" means a Person who for compensation teaches others to drive a Motor Vehicle as a Driving Instructor and is required to be licensed as such under this By-law and who is Employed by a Driving School Operator licensed under this By-law in the business of teaching persons to operate a Motor Vehicle;

"Driving School Motor Vehicle Owner" means the registered owner or lessee of a Motor Vehicle used for driving school instruction;

"Driving School Operator" or "Operator" means a Person who runs, operates or carries on the business of a Driving School;

"Employed" includes any business relationship between an Operator and Instructor, whether on a salary, hourly wage, commission or independent contract or other basis, and the terms "employee" and "employment" have a corresponding meaning; and

"Parkland" means any and all land owned by or made available by lease, agreement or otherwise to the City that:

(a) has been or hereafter may be set apart, designated, dedicated or established by the City as public parkland, including the water areas and shoreline of such property, or

(b) is maintained by the City as a boulevard, median, landscaped buffer area or walkway.

PART II – REQUIREMENTS OF LICENSEES

2. (1) Where an Applicant for an Operator's or Instructor's Licence is the Registered Owner or lessee of the Motor Vehicle to be used in the Driving School business, in addition to the general licensing provisions of this By-law, they shall file with the Licence Issuer a list of all Motor Vehicles to be used by them as an Operator or Instructor setting out the provincial plate number, year, make and model of the Motor Vehicle.

(2) Any Person who is licensed as an Operator or Instructor and has filed the list required under subsection (1) shall notify the Licence Issuer within 72 hours of any change to the list.

(3) Where the Applicant for an Operator's or Instructor's Licence is entitled to be licensed under this By-law, the Licence Issuer shall issue a Driving School Motor Vehicle Owner's Licence and a Plate for each Motor Vehicle set out on the list required under subsection (1) as long as all the provisions of this Schedule and By-law dealing with Motor Vehicles are met.

3. An Applicant for an Instructor's Licence and a Licensee applying for a Licence renewal shall:

(a) produce a current valid Ontario driver instructor's licence and a current valid Ontario driver's licence both issued under the *Highway Traffic Act*, R.S.O. 1990, c.H.8, as amended; and

(b) provide written notice of the name and address of the Operator for whom they will be instructing.

PART III - DRIVING INSTRUCTOR

4. Every Instructor shall:

(a) when giving instruction to any student driver place the Instructor's Licence with the photo ID card in the Motor Vehicle, in a location that is plainly visible to the student driver;

(b) when giving driving instruction, ensure that the Motor Vehicle is equipped with an extra rearview mirror for the use of the Instructor;

(c) when giving driving instruction, ensure that the Motor Vehicle is equipped with identical wheel coverings and or wheel design;

(d) while giving driving instructions ensure that the Motor Vehicle is equipped with extra braking equipment in good working condition placed in a position for ready use by the Instructor; and

(e) ensure that every student driver produces a current Ontario driver's licence or a current valid Ontario temporary driver's licence, or, in the case of a student driver who has not resided in Ontario for more than 30 days, a valid driver's licence in accordance with the laws of the province in which the driver was resident. 5. No Instructor shall give driving instructions:

(a) unless a roof sign on the Motor Vehicle showing the business name of the Driving School as shown on its Licence is affixed to the roof of the Motor Vehicle or in a location approved by the Licence Issuer so that it is clearly visible at a distance of at least 15 metres (49.2 feet);

(b) unless the Plate is properly affixed to the exterior of the Motor Vehicle in a location approved by the Licence Issuer;

(c) if his or her ability to drive or instruct is impaired by alcoholic beverages, drugs or narcotics;

(d) to any G1 or equivalent licensed student who is not a client at the Ministry Approved Beginner Driver Education Course Provider Driving School where the Instructor is Employed;

(e) to any student driver whose driving ability appears to be affected by alcoholic beverages, drugs or narcotics;

(f) to a student driver on private property without the prior consent of the private property owner;

(g) subject to 5(h), to any student driver when a Person other than:

(i) the Instructor;

(ii) the student driver; or

(iii) the Operator or an employee of the Operator; is in the Motor Vehicle in which the instruction is being given;

(h) subsection 5(g), does not prevent the giving of instruction where all the students are under the age of twenty-five years, and when the instruction is pursuant to a driving course accredited by the Province of Ontario;

(i) in any Motor Vehicle unless the Motor Vehicle has been approved and licensed by the Licence Issuer; or

(j) without a valid and current Ontario driving instructor's licence issued pursuant to the *Highway Traffic Act*, R.S.O. 1990, c.H.8, as amended.

PART IV - DRIVING SCHOOL OPERATOR

6. Every Driving School Operator shall:

(a) only employ as an Instructor a Person licensed under this By-law;

(b) before instruction is given, furnish each student with a written statement of all rates and charges for services provided by the school, which statement shall be in a form approved by the Licence Issuer, and shall commence with the words, "The following is a complete Schedule of rates and charges for all services provided by (name of Driving School) and no other rates or charges shall be demanded or received by the school or by any of its Instructors";

(c) adhere to the rates and charges indicated in the published statement and give 15 days advance notice to the Licence Issuer of any new statement of rates and charges;

(d) keep a permanent record of the name and address of each student, the date of the commencement of instruction, the date, time and name of the Instructor for each lesson and the number of the student's provincial driver's licence;

(e) allow the Licence Issuer to have access to all premises, Motor Vehicles, equipment, books and records used in the business and submit any Motor Vehicle for inspection whenever required;

(f) notify the Licence Issuer in writing of the name and address of each Driving School Instructor Employed by them and of the date of commencement of such employment, such notification to be given no later than the first day of the following month.

(g) notify the Licence Issuer in writing of the name and address of each Driving School Instructor whose employment by them has terminated, and the date of the termination, and such notification shall be given no later than 72 hours after the employment has terminated;

(h) ensure that every registered owner or lessee of every Motor Vehicle to be used in the Driving School business is licensed under this By-law; and

(i) have printed or otherwise impressed on all business stationery, files, bills, statements and any written advertising materials his or her business name as licensed.

7. Where an Operator is also an Instructor they shall also be licensed as an Instructor under this By-law.

PART V – DRIVING SCHOOL MOTOR VEHICLE OWNER

- 8. Where the Applicant for a Driving School Motor Vehicle Owner's Licence is the Lessee of the Motor Vehicle the Applicant shall file a copy of the lease with the Licence Issuer.
- 9. Every Driving School Motor Vehicle Owner shall:

(a) present the Motor Vehicle for inspection and approval by the Licence Issuer;

(b) advise the Licence Issuer forthwith when any licensed Motor Vehicle ceases to be used; and

(c) immediately return to the Licence Issuer all Plates (Stickers) in respect of Motor Vehicles that have ceased to be used in the business.

PART VI – RESTRICTED AREAS

10. (1) No Instructor shall:

(a) give any driving instructions on any public road or highway in the areas hatched and marked "Restricted Area" in Appendix F; or

(b) use any part of Parkland for the purpose of instructing, teaching or coaching any person in the driving or operation of a motorized vehicle with exception of designated teaching zones as outlined by 2024 Council approved Teach on Parkland Pilot Project

(2) No Driving School Operator shall cause or permit any driving instruction to be given in any area described in subsections 10. (a) and (b).

(3) Despite subsection 10(a), an Instructor may give instruction to a student who lives in the Restricted Area, provided that:

(a) while in the Restricted Area the student carries with them proof of the student's residence and presents it on demand to any Inspector or the Police; and

(b) the Instructor ensures that the student proceeds to and from their residence using the most direct route to and from the closest area outside the Restricted Area.

PART VII – PROHIBITIONS

- 11. No Person shall conduct business of being a driving school instructor when noncompliant with a provision of the By-Law or this schedule.
- 12. No Person shall conduct business of being a driving school operator when noncompliant with a provision of the By-Law or this schedule.
- 13. Every non-compliance of the provision of this by-law shall be deemed as a separate offence.

SCHEDULE 2 – Mobile Licensing By-law

Relating to Persons who carry on the Business of

Owning and Operating Limousines, Limousine Drivers and Owners

PART I – DEFINITIONS

1. For the purposes of this Schedule:

"Limousine" means a Vehicle for hire for the transportation of passengers at a flat rate by agreement, and includes a luxury passenger vehicle, with four or more doors, which is not a station wagon, panel truck, bus or van, but does not include a Meter (as defined in the Taxicab Schedule 4); and

"Limousine Driver" means any person who drives a Limousine.

PART II - REQUIREMENTS OF LICENSEES

2. In addition to the general licensing provisions of this By-law, an Applicant for a Limousine Driver's Licence shall produce a letter verifying employment from a Licensed Limousine Owner.

3. In addition to the general licensing provisions of this By-law, an Applicant for a Limousine Owner's Licence shall:

(a) be an Ontario or Canada corporation; and

(b) file substantive documentation the licence Issuer of potential and viable Limousine business for at least 35 hours per week in the city

PART III - LIMOUSINE DRIVER

4. Every Limousine Driver shall:

(a) be professionally attired;

(b) be civil and behave courteously, refraining from using profanity and offer to assist any Passenger when it is evident that the Passenger is a Person with a disability, elderly or in need of assistance;

(c) not smoke any cigar, cigarette, tobacco or any other substance in the Limousine;

(d) give a Passenger a receipt on an authorized form showing the Driver's name and Driver's Licence number and an identifying number for the Limousine when requested or whenever there is a dispute over the fare;

(e) have available at all times and produce on request of the Licence Issuer or Passenger a current Driver's identification card with photograph, issued by the Licence Issuer;

(f) produce the Limousine rate sheet when requested by a Passenger;

(g) keep at all times in the Limousine while under contract, a copy of the signed contract either in a paper or electronic format;

(h) produce a copy of the contract when requested by the Licence Issuer;

(i) be required to serve a pre-arranged Passenger in the City, except when the person:

(i) is intoxicated or disorderly;

(ii) is in possession of an animal other than a service animal;

(iii) is in the opinion of the Driver unable or unwilling to pay the Fare and has been unable or unwilling to satisfy the Driver that they have the funds to pay the Fare;

(iv) is a grossly unclean person; or

(v) refuses to wear a seat belt and either fails to produce a medical certificate exempting them from wearing a seat belt assembly, or fails to satisfy the Driver that his or her weight is under eighteen (18) kilograms (40 lbs);

(j) ensure that all business conducted is through pre-arranged trips;

(k) take due care of all property, delivered or entrusted to the Driver for conveyance, and immediately upon termination of any hiring engagement with a fare shall carefully search the Limousine for any property lost or left in the Limousine and, all property or money left in the Limousine shall be forthwith delivered over to the person owning the property or money and if the owner of the property or money cannot at once be found, the Driver shall deliver the property or money to the nearest police station with all the information in the Driver's possession regarding the property or money, and immediately notify the Plate Owner;

(I) each day, before commencing the operation of the Limousine, examine the Limousine for mechanical defects or interior or exterior damage and report forthwith any defects found, to the Owner of the Limousine; and

(m) each day, upon completion of the operation of the Limousine, report all defects and all accidents to the Owner.

5. No Limousine Driver shall:

(a) solicit or accept Passengers without a pre-arranged contract for hire;

(b) place in, hang on or attach to the Limousine any luggage or object, in a manner that might obstruct the Driver's view;

(c) carry a greater number of passengers than is set out in the manufacturer's rating of seating capacity for such Limousine and a seat belt is available for each passenger;

(d) take, consume or have in his possession any alcohol, drugs prohibited by law, prescription or non-prescription drugs or intoxicant's which impair the Limousine Driver's ability to operate a Limousine;

(e) be required to accept any order when the expenditure of money by the Limousine Driver is required on behalf of the Passenger;

(f) recommend hotels, restaurants or other like facilities unless requested to do so by the Passenger;

(g) recover or receive any fare or charge from any Passenger or Persons who had demanded his or her services, which is greater or less than the fare or charge filed with the Licence Issuer except for a tip, gratuity or credit card service charge;

(h) make any charge for time lost through defects or inefficiency of the Limousine or the incompetence of the Limousine Driver;

(i) hold themselves out as being available for hire in any public place;

(j) take on any additional Passengers after the Limousine has departed with one or more Passengers from any one starting point, except under the following circumstances:

(i) when done at the request of a Passenger already in the Limousine; or

(ii) in an emergency;

(k) permit a Passenger to stand in the Limousine while the Limousine is in motion;

(I) refuse to serve a Passenger with a service animal, except where:

(i) the Driver has an allergy, and has filed with the Licence Issuer a certificate from his doctor evidencing that due to the allergy the Driver is unable to provide service to a Passenger with a service animal; and

(ii) when the Driver in unable to service a Passenger for the reason set out in subsection 5(I)(i), the Driver shall make proper arrangements for service before proceeding to his or her next engagement;

(m) speak in an obscene, foul, boisterous, racist, loud, threatening or abusive manner to any person while operating a Limousine;

(n) except in an emergency, use a cell phone while the Limousine is engaged;

(o) operate or permit to be operated as a Limousine, any Motor Vehicle which is not

licensed pursuant to this By-law;

(p) drive a Limousine which does not have an Owner's Plate affixed thereto;

(q) operate a Limousine, unless such Motor Vehicle meets all the standards of this By-law; or

(r) operate or permit to be operated as a Limousine any Motor Vehicle in respect of which the Licence Issuer has required an inspection be carried out, prior to such inspection being passed to the satisfaction of the Licence Issuer.

PART IV - LIMOUSINE OWNER DUTIES

6. Every Limousine Owner shall:

(a) ensure that there is a signed contract for each passenger trip and the contract shall include:

(i) client identification;

(ii) Driver identification;

(iii) service rendered;

(iv) rate charged; and

(v) date and time of service;

(b) keep at all times in the Limousine for which they are the Owner, the original, or a photocopy of the original, of each of the following documents:

(i) the current Motor Vehicle permit which is in good standing and was issued in the Owner's name by the Province of Ontario for the Motor Vehicle;

(ii) the certificate of liability insurance for the Motor Vehicle, in accordance with the By-law; and

(iii) the current Limousine Owner's Licence issued under this By-law;

(c) when they dispose of, or ceases to use the Limousine for the purposes permitted under this By-law and they acquired another Limousine for the purposes permitted under this By-law, they shall ensure that the new Limousine is properly registered and licensed;

(d) immediately remove from the Limousine being disposed of:

(i) all identifying decals and markings; and

(ii) all other items which make the Limousine appear to the public to be a Limousine;

(e) maintain an up-to-date list of all Drivers operating Limousines for that Owner, which list shall show the name, address, telephone number and current Licence number of each Driver;

(f) provide the Licence Issuer with a copy of the list referred to in subsection 6(e);

(g) ensure that every person employed by that Owner as a Driver shall, during working hours, be properly attired in an appropriate uniform approved by the Licence Issuer;

(h) affix the Owner's Plate on the Limousine in a location approved by the Licence Issuer;

(i) file with the Licence Issuer annually, a copy of the rates to be charged for the use of the Limousine and give 15 days advance notice to the Licence Issuer of any new statement of rates and charges;

(j) abide by the rates filed with the Licence Issuer; and

(k) upon request of the Licence Issuer, provide access to any books of account, vouchers, correspondence or other business documents relevant to the business.

7. No Limousine Owner shall:

(a) operate a Limousine or permit a Limousine to be operated under this By-law, with mechanical defects of which he is aware;

(b) operate a Limousine or permit a Limousine to be operated under this By-law, without the Limousine Owner's Plate or sticker for that Limousine attached thereto;

(c) operate a Limousine or permit a Limousine to be operated which is not licensed under this By-law;

(d) use any Plate (Sticker) or duplicate Plate (Sticker) other than the one issued under this By-law;

(e) equip a Limousine with a two-way radio, fare meter, or roof sign;

(f) display any advertising on the exterior of the Limousine, except the name of the Limousine company may be affixed to the rear of the Limousine or the rear window in lettering not exceeding two inches, in a manner approved by the Licence Issuer;

(g) charge, publish or advertise any fare different than those filed with the Licence Issuer; or

(h) Use an App that has not been approved by the Licence Issuer.

PART V – LIMOUSINE INSPECTION

8. (1) The Licence Issuer may require at any time, that a Limousine Owner or Limousine Driver submit the Limousine for inspection at an appointed time and place.

(2) No Limousine Driver or Limousine Owner shall refuse to submit the Limousine for inspection when required or prevent or hinder the Licence

Issuer from inspecting the Limousine or entering any garage or other building for such purpose.

PART VI – LIMOUSINE STANDARDS

9. Every Limousine Owner and Limousine Driver shall:

(a) ensure that the Limousine has useable trunk capacity so that the Limousine can accommodate a wheelchair, walker or similar device;

(b) only use a Limousine that is equipped with air-conditioning and heating in both the driver and passenger compartments;

(c) only use a Limousine that is equipped with working seatbelts for each occupant of the Motor Vehicle;

(d) maintain the interior of the Limousine in a clean and tidy condition, including maintaining the interior:

(i) free from all dust, dirt, grease, oil, adhesive resin and any other item that can be transferred onto the person, clothing or possessions of a Passenger;

(ii) free of all wastepaper, cans, garbage or any other item not intrinsic to the operation of the Motor Vehicle;

(iii) free of noxious substances;

(iv) free of excess wear including tears and cigarette burns in the upholstery;

(v) in a dry condition;

(vi) in good repair;

(vii) with working seat belts;

(viii) with side windows designed to open and close;

(ix) with every seat securely mounted maintaining its position and adjustment; and

(x) with a working dome light;

(e) maintain the exterior of the Limousine:

(i) free from all dust, dirt, grease, oil, adhesive resin and any other item that

can be transferred on the Person, clothing or possessions of a Passenger, except water or snow;

- (ii) in good repair;
- (iii) free from exterior body damage;
- (iv) with no missing or removed fender(s), grill or molding;
- (v) with securely closing doors and trunk lid;
- (vi) with all handles and catches in good repair;
- (vii) properly painted or finished; and
- (viii) with identical wheel coverings and or wheel design.

10. No Motor Vehicle shall be used or permitted to be used if it is older than 9 years. In determining the age of the Motor Vehicle:

- a) the model year shall be considered zero;
- b) the vehicle will be deemed to age one year on the first day of the month following the expiry date as outlined in Appendix B;

Example: In the year 2020, a Motor Vehicle with a model year of 2019 is 1 year old. After the 2030 renewal date, the vehicle will no longer be permitted to be used. (By-law 269-201

PART VII – PROHIBITIONS

- 11. No Person shall conduct business of being a Limousine Driver when noncompliant with a provision of the By-Law or this schedule.
- 12. No Person shall conduct business of being a Limousine Owner when noncompliant with a provision of the By-Law or this schedule.
- 13. Every non-compliance of the provision of this by-law shall be deemed as a separate offence.

SCHEDULE 3 – Mobile Licensing By-law

Relating to Persons who carry on the Business of Owners and Operators of Vehicles from which Refreshments are Sold for Consumption by the Public

PART I – DEFINITIONS

1. For the purposes of this Schedule:

"Approved Area" means a location on a property site map that is reviewed by City of Brampton staff and deemed fit for the purpose of operating a Refreshment Vehicle by the licence issuer and does not include soft landscape. Additionally, the area does not obstruct pedestrian travel or a multi-use passage.

"Drive Aisle" means a space in a parking lot or garage that allows vehicles to circulate.

"High pressure fuel source" means a fuel source consisting of compressed gas, including propane, and butane.

"MTSA" means a "Primary" Major Transit Station Area. "Primary" Major Transit Station Areas are areas delineated in the Region of Peel Official Plan that have existing or planned transit-supportive built forms and can meet or exceed the minimum transit-supportive density target. Primary Major Transit Station Areas are protected in accordance with subsection 16(16) of the Planning Act.

"Oversized Motor Vehicle" means any motor vehicle having a height greater than 2.6 metres or overall length greater than 6.7 metres or combination of both. External attachments to the vehicle are included in the measurement of height and length;

"Parking Stall" means a designated area for parking a vehicle, usually marked by lines, curbs, or signs.

"Property Owner" means the owner of the property that shall provide written permission to refreshment vehicle owners and operators who wish to operate on the property

"Refreshment Vehicle" means a motorized or towable unit from which Refreshments are sold for consumption by the public;

"Refreshment Vehicle Class A" means a Refreshment Vehicle from which the food or refreshments sold are prepared in a commissary or are prepared or apportioned at the Refreshment Vehicle, but which is not exclusively a vendor of factory prepackaged frozen products and does not remain at a static location;

"Refreshment Vehicle Class B" means a Refreshment Vehicle which is nonmotorized and does not require a health certificate from the Region of Peel's Medical Officer of Health because it is exclusively a vendor of factory prepackaged frozen products;

"Refreshment Vehicle Class C" means a Refreshment Vehicle or Refreshment Vehicle Trailer which is stationary in a Static Location and from which any food or refreshment sold is prepared or apportioned at the Vehicle;

"Refreshment Vehicle Class D" means a motorized Refreshment Vehicle which sells soft or hard ice cream prepared or apportioned at the Vehicle but which is not stationary in a static location, unless otherwise approved by the Licence Issuer;

"Refreshment Vehicle Driver" means any Person who drives or operates a Refreshment Vehicle Class A through to and including Class D;

"Refreshment Vehicle Owner" means any Person who is the owner of a Refreshment Vehicle and includes a Person who is leasing a Refreshment Vehicle;

"Refreshment Vehicle Trailer" means a non-motorized, towable unit designed or equipped for the sale or offering of Refreshments to the public but must be towed and is not capable of self-propulsion;

"Special Event" shall mean an event which is sponsored, authorized or conducted by the City of Brampton, or on behalf of the City of Brampton, or on behalf of a registered not-for-profit or registered charity, or other community group with the approval of the City of Brampton;-

"Site Map" means an accurate drawing or representation of the location on the property in question which shows existing and proposed conditions for a given area, to be used to satisfy and allow the officer, inspector, plans examiner or zoning review to make an accurate assessment of site needs and allowable use and locations for use

"Static Location" means a location on private property where any refreshment vehicle is stopped and is operating from, in excess of 30 minutes in any 24 hour period

"Tent" means a temporary structure that is put together which is stationary and from which any food or refreshment sold is prepared or apportioned at the location of the structure including areas where open air cooking is taking place for intent of sale of goods. "Visibility Triangle" means the area of land that is required to be kept free of obstructions that could impede the vision of a pedestrian or a driver of a motor vehicle exiting onto or driving on the highway or private road;

"Washroom Facility" means a facility that has running water and flushable toilets and does not include portable toilets.

PART II – REQUIREMENTS FOR LICENSEES

- 2. Every Applicant for a Refreshment Vehicle Owner's Licence Class A, Class C, Class D shall produce from a Medical Officer of Health an approval for the Refreshment Vehicle to which the Licence is to be issued.
- 3. Every Owner and Driver of a Refreshment Vehicle shall comply with the provisions of this Schedule.
- 4. Every Owner and Driver of a Refreshment Vehicle shall submit the Refreshment Vehicle for inspection to an Inspector, as determined by the Licence Issuer, at a time and place requested by the Licence Issuer.
- 5. Every Applicant for a Refreshment Vehicle Owner's Licence Class C shall produce an approved site map, clearly outlining the Approved Area where they will be operating the Refreshment Vehicle.
- 6. Every Applicant for a Refreshment Vehicle that requires a high-pressured fuel source to operate must submit valid a Fire Suppression System Certificate along with a copy of a current Technical Standards and Safety Authority certification, unless no such certification is issued.
- 7. Every Property Owner must provide 'written permission' to the city for a refreshment vehicle to operate on their property, and shall;
 - a. confirm the property is zoned as either commercial or industrial;
 - b. confirm property is not within an established Primary MTSA;
 - c. provide a site map identifying an Approved Area from which the refreshment vehicle may operate on site, in compliance with municipal By-laws;
 - d. Confirm that the refreshment vehicle is licensed by the City;

e. Provide full legal name and contact information of the property owner or authorized representative;

- f. Provide full legal name and contact info of the food truck vendor/operator;
- g. Provided address of the property where the food truck will operate;

- h. Provide operating terms, as necessary; and,
- i. Provide confirmation that the Refreshment Vehicle staff and patrons have full access to the washroom facilities on the property.

PART III – DRIVERS

8. Every Refreshment Vehicle Driver shall:

(a) produce his Licence and a copy of the Owner's Licence when requested to do so by the Licence Issuer, or Inspector; and

(b) wear clean clothes, be clean and neat in appearance, and have clean hands. No Refreshment Vehicle Driver shall:

(c) operate a Refreshment Vehicle that has not been issued a valid and current Owner's Licence under authority of this By-law;

(d) stop any Refreshment Vehicle to sell refreshments within 100 metres of the entrance or exit to any school grounds, public park, or intersection, or within 30 metres of any school ground, or public park;

(e) sell any alcohol, cannabis or tobacco products from the Refreshment Vehicle;

(f) stop or park any Refreshment Vehicle within 50 meters of a Fixed Food Premise or other refreshment vehicles as defined in the Business Licensing Bylaw 332-2013 or its successor; or

(g) stop or park a Refreshment Vehicle on any Highway or public roadway for the purpose of selling goods, unless otherwise permitted within another section of this by-law or approved by the Licence Issuer.

PART IV - OWNERS

9. Every Refreshment Vehicle Owner shall:

(a) take out a separate Licence for each Refreshment Vehicle owned, which is to be used in the City; and

(b) ensure that the Owner's Plate is properly affixed to the rear of the Refreshment Vehicle for which it is issued, or in another location, in a manner and position approved by the Licence Issuer.

(c) ensure that the operator(s) has a copy of the property owners written permission and have same available upon request by an inspector or officer

(d) No Refreshment Vehicle Owner shall permit an unlicensed Person to operate their Refreshment Vehicle.

10. All refreshments sold from a Refreshment Vehicle shall be clean, fresh and wholesome.

11. Every Refreshment Vehicle shall be equipped with either of the following containers that are to be used for the disposal of all refuse:

(a) a metal refuse container with a self-closing lid which shall be kept at all times in a clean and sanitary condition and emptied at least once daily; or

- (b) a disposable litter container which shall be replaced daily.
- 12.Every Refreshment Vehicle and all parts and equipment for use in the dispensing of refreshments shall be kept in a clean and sanitary condition and in good repair.
- 13. No Person shall solicit business to a Refreshment Vehicle through the use of any noisemaking device.
- 14. No Refreshment Vehicle Owner shall:

(a) permit a Refreshment Vehicle to stop or park within 50 metres of other refreshment vehicles or Fixed Food Premise, as defined in the Business Licensing By-law 332-2013 or its successor.

(b) permit a Refreshment Vehicle to stop on any Highway or public roadway for the purpose of selling goods, unless otherwise permitted within another section of this By-law or approved by the Licence Issuer; or

(c) permit the sale of any alcohol, vape or tobacco products from a Refreshment Vehicle.

PART V – CLASS A REFRESHMENT VEHICLES

15. No Class A Refreshment Vehicle Driver shall:

(a) sell any refreshments unless they are prepared, assembled and wrapped in a commissary approved by the Medical Officer of Health or are prepared or apportioned at the Refreshment Vehicle; or

(b) stop the Vehicle on a highway to sell refreshments unless servicing a construction site or work crew, and in no case shall the duration of such a stop exceed 10 minutes;

- 16. Prior to the issuance of the Licence, every Applicant for a Class A Refreshment Vehicle Owner's Licence shall furnish to the Licence Issuer the source of the supply for the refreshments to be sold from the Vehicle.
- 17. Every Owner of a Class A Refreshment Vehicle shall:

(a) notify the Licence Issuer forthwith of any change in the source of the supply for the refreshments to be sold from the Vehicle; and

(b) equip the Vehicle with a device that issues an audible warning when the vehicle is placed in reverse gear.

- 18. No Person shall disconnect or disable the device required in Section 17(b).
- 19. No Person shall drive a Refreshment Vehicle that is not equipped with the device required in Section 17(b).

- 20. Every Owner and every Driver of a Class A Refreshment Vehicle shall:
 - (a) refrain from selling or permitting to be sold from the Vehicle any refreshments from a source of supply other than that specified by the Owner to the Licence Issuer;
 - (b) ensure that all condiments, shall be dispensed from containers approved by the Licence Issuer;
 - (c) ensure that only single-service disposable cups, plates, containers, forks, spoons and serviettes provided in dispensers approved by the Licence Issuer or individually wrapped shall be used in the sale of refreshments;
 - (d) ensure that all milk and any cold perishable foodstuffs sold from the Vehicle shall be kept in dry storage at a temperature no higher than 5 degrees Celsius and shall be sold only in individual, disposable containers;
 - (e) ensure that the Vehicle shall be equipped so as to maintain hot prepared foods at a temperature of not less than 66 degrees Celsius and such foods shall be kept so heated;
 - (f) ensure that that the Licensee's phone number is visibly displayed on both sides of the Refreshment Vehicle; and
 - (g) ensure that all sandwiches, cakes, doughnuts, hot dogs, hamburgers, pies, and other similar foods prepared at a commissary shall be wrapped and sold in individual servings, and the date of preparation or expiry shall be clearly and legibly marked as such on or affixed to the wrapper of all such foods.
- 21. Where following an inspection under section 4 an Inspector does not approve a Class A Refreshment Vehicle, the Owner shall remove and return to the Licence Issuer the Owner's Plate and the Owner shall not operate the Vehicle until the Owner obtains and produces to the Licence Issuer the appropriate approval from the Inspector.
- 22. No Person shall hinder or obstruct an Inspector conducting an inspection, or withhold, destroy, conceal or refuse to furnish any information or thing required by the Inspector for the purpose of the inspection.
- 23. No Owner or Driver of a Class A Refreshment Vehicle shall permit or allow any Person other than a licensed Driver employed by the Owner to drive the Refreshment Vehicle.
- 24. Every Class A Refreshment Vehicle shall:
 - (a) be of sufficiently sound construction to provide reasonable protection against dust, dirt, flies, and other injurious matter or things;
 - (b) have a light-coloured interior, and shall be repainted or refinished as often as the Licence Issuer may require; and

(c) have all surfaces covered with a suitable impervious material, free of holes, cracks or crevices, and the surface thereof shall be readily washable and shall be kept clean and in good condition.

PART VI – CLASS B REFRESHMENT VEHICLES

- 25. All Drivers of Class B Refreshment Vehicles shall observe and obey the rules of the road and ensure that their vehicles are operated in a safe manner.
- 26. No Drivers of a Class B Refreshment Vehicle shall:

(a) stop on a highway to sell refreshments unless servicing a construction site or work crew, and in no case shall the duration of such stop exceed 10 minutes; or

(b) operate in such a fashion which impedes the flow of vehicular traffic.

27. Every Owner of a Class B Refreshment Vehicle shall ensure that:

(a) the Driver of such Vehicle is physically capable of handling the same under all conditions;

(b) the registered business name of the Owner is displayed on both sides of the Refreshment Vehicle or on another location as approved in advance by the Licence Issuer in letters and numbers at least 18 centimetres in height and in a colour that contrasts with the background colour so as to be plainly visible in its entirety at all times;

(c) only single serving individually wrapped items are provided in dispensers approved by the Licence Issuer; and

(d) a temperature no higher than -15 degrees Celsius is maintained in the storage area.

28. No Owner of a Class B Refreshment Vehicle shall:

(a) operate or allow a Vehicle to be operated unless the body of the Vehicle is of sound construction so as to provide reasonable protection against dust, dirt, insects and other injurious matters or things;

(b) operate or allow the Vehicle to be operated unless the storage shelves are clean and covered with suitably hard material;

(c) operate or allow an individual to operate the Vehicle where the refreshments are thawed or partially thawed or with products which have been refrozen; or

(d) allow more than 1 individual at any one time, to operate the Vehicle.

- 29. Class B Refreshment Vehicles shall not operate before 8:00 AM or after 9:00 PM, unless authorized by the City.
- 30. Every Owner and Driver of a Class B Refreshment Vehicle shall submit the Vehicle for inspection at any time and at an appointed place when requested by the Licence Issuer.

- 31. Where following an inspection under section 4 an Inspector does not approve a Class B Refreshment Vehicle the Owner shall remove and return to the Licence Issuer the Owner's Plate and the Owner shall not operate the Vehicle until the Owner obtains and produces evidence to the Licence Issuer that approval by the Inspector has been given.
- 32. No Person shall obstruct an Inspector conducting an inspection, or withhold, destroy, conceal or refuse to furnish any information or thing required by the Inspector for the purpose of the inspection.

PART VII - CLASS C REFRESHMENT VEHICLES

- 33. No Refreshment Vehicle Driver or Owner of a Class C Refreshment Vehicle shall:
 - (a) locate, or sell refreshments, on any property,
 - i. Which is not zoned as commercial or Industrial;
 - Which is located within a primary Major Transit Station Area (MTSA);
 - iii. Without the written permission of the property owner or occupant. The permission letter shall be available for production upon request and shall include:
 - a. Confirmation that the property owner has complied with Part II, Section 7 of this schedule, and
 - (b) be located on any required landscaping or parking space, drive aisle, or within any loading bay parking stall;
 - (c) obstruct a loading bay parking stall;
 - (d) park or permit the vehicle to park within a Visibility Triangle as outlined in Appendix D;
 - (e) park or permit the vehicle or equipment related to the business to park outside the Approved Area;
 - (f) operate or permit the vehicle to operate outside the Approved Area; and
 - (g) operate without Class C Refreshment Vehicle Licence

- (h) operate or be located outside of an Authorized Area, approved by the property owner of the site in which the Refreshment Vehicle is operating;
- (i) operate within 50 metres of another Refreshment Vehicle;
- (j) operate or be located within 50 metres of a Fixed Food Premise, as defined in the Business Licensing By-law 332-2013 or its successor;
- (k) operate in a manner that may cause potential adverse safety effects on something or someone;
- (I) operate in a manner that may affect the safety, visibility, or passage of the public;
- (m)operate in a manner that obstructs the visibility of motorists or pedestrians, traffic sightlines or which obstructs or detracts from the visibility or effectiveness of any traffic sign or control device including within a Visibility Triangle as outlined in Appendix D;
- (n) operate in contravention of another municipal by-law, including the Zoning By-law, as amended, or any successor by-law.
- 34. Every Owner of a Class C Refreshment Vehicle shall ensure that the registered business name of the Refreshment Vehicle Owner is displayed on both sides of the Refreshment Vehicle or on another location as approved in advance by the Licence Issuer in letters and numbers at least 18 centimetres in height and in a colour that contrasts with the background colour so as to be plainly visible in its entirety at all times.
- 35. Where a Refreshment Vehicle operates from a Refreshment Vehicle Trailer, the Motor Vehicle used to transport the Refreshment Vehicle Trailer may be detached from the trailer while the Refreshment Vehicle is actively engaged in business operations.
- 36. Where a Refreshment Vehicle remains on site when not actively engaged in business operations, it shall comply with the Zoning By-law, as amended, or any successor by-law.
- 37. Every Owner and Driver of a Class C Refreshment Vehicle shall ensure that:
 - a. all condiments, shall be dispensed from containers approved by the Licence Issuer;

- only single-service disposable cups, plates, containers, forks, spoons and serviettes provided in dispensers approved by the Licence Issuer or individually wrapped shall be used in the sale of refreshments;
- c. all milk and any cold perishable foodstuffs sold from the Vehicle shall be kept in dry storage at a temperature no higher than 5 degrees Celsius and shall be sold only in individual, disposable containers;
- d. the Vehicle shall be equipped so as to maintain hot prepared foods at a temperature of not less than 66 degrees Celsius and such foods shall be kept so heated;
- e. no prepared foods other than those kept in unopened cans shall be sold more than 24 hours after their preparation;
- f. when requested by the Licence Issuer, submit the Vehicle for inspection at any time and at an appointed place;
- g. no items or equipment related to the business (chairs, tables, tent, etc.) shall be stored or placed outside or near the Refreshment vehicle at any time;
- h. keep the interior of the Vehicle clean, and in good repair;
- i. a garbage receptacle is present at the service location and emptied out and stored every night before closing;
- j. clean up any debris, refuse or garbage resulting from the operation of the Vehicle in the immediate vicinity of the serving location for the vehicle ensuring that the area remains clean and tidy throughout the business day and removed or discarded in appropriate garbage receptacles at end of business day;
- k. the service area is not located in the driveway aisle and the customers are not impeding any vehicular traffic;
- obtain written permission by property owner to operate Vehicle on premises and produce the permission upon demand by the licence issuer or designate and
- m. obtain Class C Refreshment Vehicle Licence prior to operating.
- 38. Where following an inspection under section 4 an Inspector does not approve a Class C Refreshment Vehicle the Owner shall remove and return to the Licence Issuer the Owner's Plate and the Owner shall not operate the Class C Refreshment Vehicle until the Owner obtains and produces evidence to the Licence Issuer that approval by the Inspector has been given.

- 39. No Person shall obstruct an Inspector conducting an inspection, or withhold, destroy, conceal or refuse to furnish any information or thing required by the Inspector for the purpose of the inspection.
- 40. Every Class C Refreshment Vehicle equipped with any high-pressured fuel source shall also be equipped with a fire extinguisher having a minimum 2A/10BC rating and shall be tagged confirming annual maintenance and required monthly checks.

PART VIII – CLASS D REFRESHMENT VEHICLES

- 41. Every Class D Refreshment Vehicle Driver shall:
 - (a) keep the interior of the Vehicle clean, and in good repair;
 - (b) clean up any debris, refuse or garbage resulting from the operation of the Vehicle in the immediate vicinity of the serving location for the Vehicle;
 - (c) make a complete safety tour around the Vehicle and check the mirror system around the Vehicle before departing from any stop made for the purpose of selling articles for sale; and
 - (d) refuse to serve any customer standing on a Highway.
- 42. No Class D Refreshment Vehicle Driver shall:
 - stop on a highway to sell refreshments unless servicing a construction site or work crew, and in no case shall the duration of such stop exceed 10 minutes;
 - ii. stop to sell refreshments on any property zoned residential;
 - iii. operate a Vehicle on private property without written permission of the property Owner; or
 - iv. operate a Vehicle between the hours of 10:00 p.m. of one day and 10:00 a.m. of the next day unless authorized by the City.
- 43. Every Owner and Driver of a Class D Refreshment Vehicle shall ensure that:
 - i. the Vehicle has in a conspicuous place on the rear of the Vehicle in a contrasting colour on the Vehicle the words "Watch for Children". Such letters shall be no less than 15 cm in height;
 - ii. all condiments, are be dispensed from containers approved by the Licence Issuer;
 - iii. only single-service disposable cups, plates, containers, forks, spoons and serviettes provided in dispensers approved by the Licence Issuer or individually wrapped shall be used in the sale of refreshments;

- iv. all milk and any cold perishable foodstuffs sold from the vehicle shall be kept in dry storage at a temperature no higher than 5 degrees Celsius and shall be sold only in individual, disposable containers;
- v. no prepared foods other than those kept in unopened cans shall be sold more than 24 hours after their preparation;
- vi. two amber lights are attached at the top or near the highest point of the Vehicle and must be at least visible by a Person 1.52 metres in height at a distance of not more than 1.2 metres in front of or behind the Vehicle, and the Vehicle shall be equipped with a mechanical device causing such amber lights to flash alternately at all times when the Vehicle is stopped to sell articles for sale and such device shall be so operated at all such times;
- vii. a cover is attached over each of its bumpers which shall be on a curve or angle to prevent a Person from standing, stepping on or hanging from the bumpers;
- viii. the Vehicle is equipped with a "Mirror System" which makes it possible for the Driver to complete a 360 degree visual inspection of the area around the Vehicle;
- ix. the body, doors and windows of the Vehicle are of sufficient sound construction to provide reasonable protection against dust, dirt, flies and other injurious matter or things;
- x. the Vehicle has a floor made of a suitable impervious material, free of holes, cracks or crevices, and the surface thereof shall be readily washable and shall be kept clean and in good condition;
- xi. the Vehicle has storage shelves painted or consisting of a suitable impervious material;
- xii. all parts and equipment are maintained in a clean and sanitary condition and in good repair;
- xiii. a storage area for hard ice cream and related products is maintained at a temperature no higher than -15 degrees Celsius and equipped with an accurate thermometer;
- xiv. hard ice cream and related products are maintained in a hard condition in the Vehicle at all times and no thawed, or partially thawed products shall be refrozen, stored or sold from the Vehicle; and
- xv. there is adequate insulation to prevent fumes from the engine or engines from reaching the vending and dispensing section of the Vehicle.

- 44. Where following an inspection under section 4 an Inspector does not approve a Class D Refreshment Vehicle the Owner shall remove and return to the Licence Issuer the Owner's Plate and the Owner shall not operate Vehicle until the Owner obtains and produces evidence to the Licence Issuer that approval by the Inspector has been given.
- 45. No Person shall obstruct an Inspector conducting an inspection, or withhold, destroy, conceal or refuse to furnish any information or thing required by the Inspector for the purpose of the inspection.
- 46. No Class D Refreshment Vehicle Owner or Driver shall operate or permit the vehicle to be operated unless all of the following equipment is present on or in the Vehicle and is in a good state of repair:
 - i. a portable litter basket which shall be carried inside the Vehicle while in motion and shall be suspended from the outside of the Vehicle in such a position so as to be easily accessible by Persons making purchases while the Vehicle is stopped for the purpose of Selling Articles for Sale;
 - ii. two sinks of adequate size and non-corrodible material equipped with hot running water;
 - iii. a tank to receive sink wastes;
 - iv. a refrigerated cabinet for storage of ice cream mix and other milk products which cabinet shall be maintained at a temperature no higher than 5 degrees Celsius and shall be equipped with an accurate, indicating thermometer;
 - v. storage for dry products, sundae toppings, and syrups, which storage shall be easily cleanable and where necessary of a type readily dismantled for cleaning;
 - vi. all dispensing equipment, whether for dry cones, single service be emptied and sterilized each night;
 - vii. mechanical air-conditioning in the vending and dispensing part of the Vehicle;
 - viii. screens or other devices to ensure adequate protection against flies and dust; and
 - ix. a diesel generator for the refrigeration system of the Vehicle.
- 47. Every Owner of a Class D Refreshment Vehicle shall equip the Vehicle with a device that issues an audible warning when the Vehicle is placed in reverse gear.
- 48. No person shall disconnect or disable the device required in Section 47.
- 49. No person shall drive a Class D Refreshment Vehicle that is not equipped with the device required in Section 47.

- 50. No Owner or Driver of a Class D Refreshment Vehicle shall permit or allow any Person other than a licensed Driver employed by the Owner to drive the Vehicle.
- 51. Notwithstanding any other provision in this By-law, a Class D Refreshment Vehicle may sell soft or hand ice cream in a public park subject to the following:
 - i. that the Licensee has entered into a signed agreement with the City of Brampton;
 - ii. that the site specific location from which the Vehicle is permitted to sell be approved by the Chief Public Services Officer, or his or her delegate and form part of the agreement with the City of Brampton;
 - iii. that the hours of operation form part of the agreement with the City of Brampton; and
 - iv. no Driver shall sell or offer for sale refreshments in contravention of the signed agreement with the City of Brampton.

PART IX - SPECIAL EVENT LICENCES

- 52. Where a Refreshment Vehicle or a Tent is required to be used at a Special Event, the Owner shall obtain a Special Event Licence and;
 - i. The driver or operator of the Refreshment Vehicle or Tent must have a valid operator licence from the City or Brampton or another municipality where part of the licence application includes a level 2 Criminal Record Check that complies with the municipality's threshold policy.
- 53. The provisions of Section 52 do not apply to a Refreshment Vehicle Owner or Driver who hold a valid and current Refreshment Vehicle Owner or Driver Licence issued by the City.
- 54. A Licence may be issued in conjunction with a Special Event; provided all relevant criteria of this By-law are met.
 - i. An Applicant for a Licence issued in conjunction with a Special Event shall file with the Licence Issuer a letter from the Special Event Organizer confirming that the Refreshment Vehicle or tent will operate in conjunction with the Special Event, and indicating where and when the Special Event will occur.
 - ii. A Licence issued in conjunction with a Special Event is valid only for the duration of the Special Event, and where the Special Event occurs periodically
 - iii. throughout the year, the Licence is valid only on those periodic occasions.

- iv. A person who holds a Licence with respect to a Special Event may sell refreshments on the property on which the Special Event occurs.
- v. If a special event permit application is for a tent, the applicant must obtain permission from the Zoning department and approved by Brampton Fire, prior to obtaining a special event permit.
- vi. Prior to the issuance of the special event permit to a tent, every applicant shall furnish to the Licence Issuer the source of the supply for the refreshments to be sold from the tent.
- vii. All hot refreshments apportioned at the special event, which are served from a tent, must be prepared and provided from the source of the supply provided in the application.

PART VII – PROHIBITIONS

- 53. No Person shall conduct business of being a Refreshment Vehicle Driver when non-compliant with a provision of the By-Law or this schedule.
- 54. No Person shall conduct business of being a Refreshment Vehicle Owner when non-compliant with a provision of the By-Law or this schedule.
- 55. Every non-compliance of the provision of this By-law shall be deemed as a separate offence.

PART VIII - TRANSITION

57. (1) Licences issued pursuant to By-law 67-2014 that are in effect as of the date of passage of this By-law shall remain valid for the 45 days immediately following.

(2) Upon the expiry of the 45-day period, the terms of the Licence that are non-compliant with this By-law shall become null and void and the terms of this By-law shall take effect.

SCHEDULE 4 – Mobile Licensing By-law

Relating to Persons who carry on the Business of

Taxicab Owners and Drivers and Taxicab Brokers

PART I - DEFINITIONS

1. For the purposes of this Schedule:

"Accessible Taxicab" means an Accessible Motor Vehicle that provides dedicated service for the transportation of disabled Passengers and/or goods for hire or reward;

"Accessible Taxicab Plate" means a metal number Plate issued to a Person licensed as a Plate Owner with respect to an Accessible Motor Vehicle;

"Accessible Motor Vehicle" means a Motor Vehicle originally constructed or subsequently modified to permit the loading, transportation and off-loading without Transfer of Persons confined to a wheelchair or other similar device used to assist the Disabled, and which Motor Vehicles comply with all relevant provincial legislation;

"Airport Permitted Taxicabs" means those Taxicabs operating under a concession agreement at Toronto Pearson International Airport;

"Ambassador Taxicab" means a taxicab that has an ambassador class licence. It must be operated by the person who holds the ambassador licence. No other drivers are allowed to operate the Vehicle, and the Vehicle cannot be on the road more than 12 hours per day;

"Conditional Licence Renewal – No Vehicle" means a Licence issued in accordance with Part XXVIII of this By-law.

"Broker" means any Person who carries on the business of accepting calls and dispatching Taxicabs including those belonging to the Broker;

"Disabled" means a person who requires the use of an Accessible Taxicab or an Accessible Motor Vehicle that is licensed as a Taxicab for transportation;

"Dispatch" means the communication given in any manner of an order or information in any manner to a Driver;

"Dispatcher" any Person who is employed by a licensed Broker and Dispatches Taxicabs for a brokerage;

"Driver" means any person who drives an Accessible Taxicab or a Taxicab;

"Fare" means the amount displayed on the Taxicab Meter at the conclusion of a Trip, or the flat rate allowed pursuant to this By-law for the Trip, together with any additional charges allowed pursuant to this By-law;

"Lease" means any contract, agreement, understanding or other arrangement whereby a Plate Owner permits another Person to manage, operate, control, have custody of, or otherwise employ his or her Taxicab Plate, and "to Lease a Plate" includes the act of any Plate Owner entering into or becoming a party to such a contract, agreement, understanding or other arrangement. Without limiting the generality of this paragraph, Lease includes a power of attorney, management contract, "cash-in" agreement, and any other arrangement or agreement whereby any Person other than a Plate Owner or designated custodian is allowed to exercise or does exercise any of the rights set out in this definition;

"Lessee" means, when used in reference to a Taxicab Plate or to a Lease of a Taxicab Plate, any Person who enters into or is a party to a Lease with a Taxicab Owner;

"Lessor" means, when used in reference to a Taxicab Plate or to the Lease of a Taxicab Plate, a Plate Owner who enters into or is a party to a Lease of his or her Taxicab Plate;

"Meter" means a measuring device used in a Taxicab to calculate the Fare payable for the Trip;

"Metered Tablet" means an electronic device that contains an application that is used to calculate the cost of a taxi ride based on the distance and time according to the meter rates set by the city. (Appendix H)

"Office Manager" refers to any Person who is employed by a licensed Broker who operates, manages, runs or controls the Taxicab brokerage;

"Plate Owner" means the Owner of a Taxicab Plate or Accessible Taxicab Plate and includes any Lessee of that Plate;

"Priority List" means a list of Applicants for a Plate Owner's Licence which is maintained by the Licence Issuer;

"Tariff Card" means a card, issued by the City of Brampton showing the rates, as approved by Council;

"Taxicab" means a Motor Vehicle used for the transport of goods and/or Passengers for hire or reward with a minimum of 4 Passenger doors and includes an Accessible Motor Vehicle;

"Taxicab Stand" or "Stand" means an area designated by the property owner and approved by the Licence Issuer to be used by a Taxicab while waiting for or picking up goods or Passengers;

"Transfer" means an arrangement between a Plate Owner and another, whereby the Plate Owner permanently assigns all interest in the Plate to the other; "Trip" means the distance and time travelled or the distance and time to be travelled, measured from the time and point at which the Passenger first enters the Taxicab to the point at which the Passenger finally leaves the Taxicab;

"Trip Record" means a daily written or electronic record of the details of each Trip; and

"Unlicensed Motor Vehicle" means a Motor Vehicle that is not licensed by the City of Brampton.

<u> PART II – GENERAL</u>

- 2. No corporation may be licensed as a Driver pursuant to this By-law.
- 3. A replacement Plate may be issued to replace a Plate if the Owner satisfactorily accounts for the circumstances of loss of the original Plate to the Licence Issuer and pays the cost of a replacement Plate.

PART III - SPECIAL REQUIREMENTS REGARDING ACCESSIBLE TAXICABS

- 4. The total number of Accessible Taxicab Plates shall be limited to 12 unless otherwise determined by Council.
- 5. Every Accessible Taxicab shall be affiliated with a Taxicab Brokerage.
- 6. An Accessible Taxicab Plate may be Transferred in accordance with the provisions of Sections 28, 29, 30 and 31 of this Schedule, the provisions of which apply to such a Transfer.
- 7. Every Accessible Taxicab Driver, Owner and Lessee is subject to the provisions of this By-law and Schedule, unless these conflict with the specific provisions of the Accessible Taxicab sections, in which case the specific provisions of the Accessible Taxicab sections shall prevail.
- 8. Every Driver of an Accessible Taxicab shall:

(a) Be a Driver;

(b) Submit proof of successful completion of a training program dealing with transportation of the disabled as approved by the Licence Issuer; and

(c) Produce to the Licence Issuer their Taxicab Driver Licence for endorsement as a Licensed Accessible Taxicab Driver by the Licence Issuer.

(d) Every Driver of an Accessible Taxicab shall securely fasten all wheelchairs so that they are prevented from moving when in motion.

PART IV - DRIVERS

- 9. Every Driver shall:
- (a) before operating a Taxicab or Accessible Taxicab examine the Motor Vehicle for mechanical defects, and interior and exterior damage to the Motor Vehicle, and report forthwith any defects found to the Owner of the Taxicab or Accessible Taxicab and the Broker;
- (b) each day upon completion of the operation of a Taxicab or Accessible Taxicab, return the Motor Vehicle to the Driver's employer and examine the Motor Vehicle as provided above and report all defects in the Motor Vehicle and all collisions to the Taxicab or Accessible Taxicab Owner and the Broker;
- (c) carry the Taxicab Drivers Licence issued under this By-law and the driver's licence issued under the *Highway Traffic Act*, R.S.O. 1990, c. H.8 as amended, with them at all times when operating a licensed Motor Vehicle;
- (d) maintain good grooming, and proper hygiene;
- (e) behave courteously;
- (f) provide Passengers with a receipt showing the Driver's name, Licence number and an identifying number for the Taxicab or Accessible Taxicab whenever requested or whenever there is a dispute over the Fare;
- (g) display the Driver's photograph card in the holder provided;
- (h) take the shortest possible route to the destination desired by the Passenger, unless the Passenger designates otherwise;
- serve the first Person requiring the service of the Taxicab or Accessible Taxicab and take the Passenger to any place within the City of Brampton, at any time of the day or night;
- (j) punctually keep all appointments, and shall not make any new appointment if a previous engagement would prevent the fulfilling of the new appointment;
- (k) immediately engage the Meter when a Passenger first enters the Taxicab or Accessible Taxicab, which Meter shall remain engaged throughout the Trip except where the destination of a Trip extends beyond the boundaries of the City of Brampton, in which case the driver may offer a flat rate agreement before the Trip to the Passenger and where the Passenger and Driver agree the Meter must be engaged while the Taxicab or Accessible Taxicab is within the City of Brampton;

- (I) at the conclusion of a Trip, charge only the Fare shown on the Meter, which shall be brought to the Passenger's attention when in the hold position, except that between the hours of 8:00 pm and 6:00 am the Driver may require a deposit not exceeding \$20.00 or the estimated cost of the Trip which-ever is less; and
- (m)Subsections 9. (k) and 9. (l) do not apply to Airport Permitted Taxicabs when the Trip originates from the Arrivals areas of Toronto Pearson International Airport or is going to the Departure areas of Toronto Pearson International Airport. The Greater Toronto Airport Authority current flat rates shall apply.
- 10.When a Driver uses a Taxicab or Accessible Taxicab for transportation of Passengers or goods not for hire or reward, the Driver must:
 - (a) remove the roof sign from the Taxicab or Accessible Taxicab; and
 - (b) put the Meter in a non-recording mode.

11.No Driver shall:

- a) drive an Unlicensed Motor Vehicle;
- b) carry in the Taxicab or Accessible Taxicab a greater number of Passengers than set out in the manufacturers rating of seating for the Taxicab or Accessible Taxicab;
- c) drive a Taxicab or Accessible Taxicab with luggage or any object placed in, hung on, or attached to the Taxicab or Accessible Taxicab in such a manner as may obstruct the Driver's view of the highway;
- d) take, consume or have in his or her possession any alcohol, drugs or intoxicants while in charge of a Taxicab or Accessible Taxicab;
- e) take on any additional Passenger(s) except with permission of the Passenger(s) already in the Taxicab or Accessible Taxicab;
- f) induce any Person to engage the Taxicab or Accessible Taxicab by any misleading or deceiving statement or representation about the location or distance to any destination;
- g) publish or use any tariff other than the tariff which has been authorized by this By-law;
- recover or receive any Fare or charge from any Passenger or Person who has demanded their services which is greater or lesser than the Fare or charge authorized by this By-law except for a tip, gratuity or credit card service charge;

- i) recover or receive any Fare or charge from any Passenger who has not been shown the Tariff Card;
- j) make any charge under this By-law for time lost through defects or inefficiency of the Taxicab or Accessible Taxicab or the incompetence of the Driver;
- k) make any charge for the time elapsed due to early arrival of the Taxicab or Accessible Taxicab in response to a call to arrive at a fixed time;
- I) wash a Taxicab or Accessible Taxicab at a public place;
- m) make repairs to a Taxicab or Accessible Taxicab which is in a public place, unless such repairs are immediately necessary;
- n) be required to accept a Fare where a Person is disorderly, refuses to give his or her destination or refuses to pay any deposit as required by this By-law;
- o) refuse to serve a Person with a service animal, except where the Driver has an allergy, and has filed with the Licence Issuer a certificate from a doctor evidencing that due to the allergy the Driver is unable to provide service to a Passenger with a service animal and When the Driver in unable to service a Person for this reason the Driver shall make proper arrangements for service before proceeding to their next engagement;
- be required to accept an order from a Person who owes a previous Fare or service;
- q) obstruct or interfere with the traffic pattern at a public place; or
- r) Smoke or vape or permit anyone to smoke or vape in the Taxicab or Accessible Taxicab.

PART V – PLATE OWNERS

- 12. Every Taxicab or Accessible Taxicab Owner shall:
- (a) employ or use only the services of licensed Drivers;
- (b) submit the Taxicab or Accessible Taxicab for inspection and approval by the Licence Issuer when Transferring a current Plate to a new Motor Vehicle; and
- (c) ensure that any Plate issued under this By-law is affixed to the Taxicab or Accessible Taxicab in a manner and location approved by the Licence Issuer;

- 13. No Taxicab or Accessible Taxicab Owner shall:
 - (a) use a cancelled Plate; or operate a Taxicab or Accessible Taxicab without a Plate or with an illegible Plate.

PART VI – DRIVERS AND PLATE OWNERS

- 14. No Person shall operate or permit to be operated any Taxicab or Accessible Taxicab that is not in good mechanical condition.
- 15. Every Driver shall keep at all times the original or a photocopy of the current Plate Owner's Licence in the Taxicab or Accessible Taxicab to which it pertains.
- 16. No Person licensed to drive a Taxicab or Accessible Taxicab shall drive more than an average of 12 hours per day calculated over any 7 day period.
- 17. Any Person with a Taxicab Driver's Licence shall immediately report any suspension of their Ontario driver's licence to the Licence Issuer.
- 18. No Person shall be permitted to have exclusive rights to or enter or become a party to any exclusive concession agreement for any Taxicab Stand in the City.

PART VII – DESIGNATED AGENT/MANAGER

19. (1) No Person shall act as an agent for a Plate Owner in respect of a Taxicab or Accessible Taxicab except as permitted by this section.

(2) A Taxicab or Accessible Taxicab Owner may designate as an agent to operate the Plate on the Plate Owner's behalf, any Person who is a licensed Driver, Plate Owner or Broker.

A notice of designated agent shall include:

- (a) the full name of the Taxicab or Accessible Taxicab Owner;
- (b) the number of the Licence and Plate(s) for the Taxicab or Accessible Taxicab to which such designation relates;
- (c) the term for which the Person designated therein is granted authority by the Plate Owner in respect of the Taxicab or Accessible Taxicab; and
- (d) the terms of the agency agreement, including any consideration paid, therefore.

- (e) If the authority of an agent designated under this section terminates before the end of the term set out in the notice of designated agent, the Taxicab or Accessible Taxicab Owner shall forthwith file a written notice thereof with the Licence Issuer, and for the purposes of this By-law, the obligations and requirements applicable to such authorized agent shall cease upon the filing of such notice.
- (f) The designation of an agent by a Taxicab or Accessible Taxicab Owner pursuant to this section shall not be deemed to be a Lease for the purposes of this By-law unless the agent operates the Taxicab or Accessible Taxicab, in which case the provisions of this By-law shall apply.

PART VIII – LEASE OF PLATE

- 20. Except as provided for in this Part, no Taxicab or Accessible Taxicab Owner shall Lease his or her Taxicab
- 21. Every Lessee must meet all requirements of this By-law pertaining to Plate Owners and must provide the Licence Issuer with any documents required by this By-law.
- 22. A Plate Owner or his or her designated agent may Lease his or her Taxicab, Accessible Taxicab, provided that:
 - (a) if the Lessee is a corporation all the corporate requirements under this Bylaw are met;
 - (b) the Motor Vehicle to be Plated is submitted for inspection and meets the requirements of this By-law and the Plate issued to such Plate Owner, affixed to the Taxicab or Accessible Taxicab, is included in the subjectmatter of the Lease, and remains affixed thereto throughout the term of the Lease;
 - (c) the Lease provides that it may be terminated by either party on giving the other party an agreed upon period of time in writing to the termination date;
 - (d) the Lease is reduced to writing and signed by the parties thereto; and
 - (e) a written Lease is filed with the Licence Issuer on the first day upon which it comes into effect, or the day upon which the exercise of any rights or obligations pursuant thereto, takes place or becomes effective, whichever occurs first.

- 23. The written Lease may be in a form approved by Licence Issuer, or may be in any form agreed to by the parties thereto, provided that it complies with this Bylaw, and discloses and gives full particulars of:
 - (a) the date of its execution;
 - (b) the names of the parties thereto; its effective date;
 - (c) its termination date;
 - (d) full particulars of the consideration given by each party to the Lease, including the amount of the leasing fee or rental and a breakdown of all other amounts to be paid by the Lessee to the Lessor arising out of the Lease, together with a list of all services, rights or other consideration given to the Lessee by the Lessor in return therefor; and
 - (e) full particulars as to the responsibility of the parties for the maintenance, repairs, gas and oil for the Taxicab or Accessible Taxicab, and any requirements as to where and how any such repairs or purchases are to be made and as to payment therefor.
- 24. Every Owner shall notify the Licence Issuer in writing of the expiration or other sooner termination of any Lease to which he or she they are is a party, or of any change in custody and control over his or her Plate, forthwith after the expiration or cancellation of the Lease, or the change, has occurred. Such notice shall include any notice of designation or new Lease entered into by the Plate Owner with respect to his or her Plate, and a statement as to the identity of the party having custody and control over the Plate at that time, and of any person managing or operating the Plate.

PART IX - BROKERS

- 25. Every Broker shall:
 - (a) maintain a permanent business office within the City of Brampton;
 - (b) require all Plate Owners, Lessees and Drivers who have entered into arrangements with the Broker for the provisions of brokerage services to use a design of roof sign approved by the Licence Issuer;
 - (c) provide the Licence Issuer with a list of all Plate Owners to whom the Broker Dispatches or with whom the Broker has entered into any arrangement for services. Such list shall include every Taxicab and Accessible Taxicab to whom the Broker Dispatches and shall identify all Motor Vehicle Plate numbers;
 - (d) notify the Licence Issuer, in writing, within 3 days of any additions to or deletions from the list provided above;

- (e) provide the Licence Issuer with the number of completed Dispatched Trips for the previous year by March 1st of the following year;
- (f) not accept calls for, or in any way Dispatch or direct calls to Unlicensed Motor Vehicles;
- (g) not accept calls for, or in any way Dispatch or direct calls to a Taxicab or Accessible Taxicabs where the activity would be an illegal or an unlawful act;
- (h) supply the Licence Issuer with a copy of the Broker's Federal Radio Licence "call" sign and frequency number;
- (i) inform customers of the approximate time of day where delay is anticipated before accepting the order;
- (j) dispatch only to licensed Drivers;
- (k) when Dispatching to Accessible Taxicabs, keep accurate records of the number of Trips each has made for Disabled and non-Disabled Passengers which shall be available for inspection by the Licence Issuer on a monthly basis;
- ensure that where one or more Accessible Taxicabs are affiliated with the Broker, there is a least one Accessible Taxicab available to service an order for a Disabled Passenger anytime day or night;
- (m)where service requested is of a type which would require an Accessible Taxicab and the Broker is unable to provide such service, direct the Person requesting such service to a Broker that can provide such service;
- (n) where the Broker provides Accessible Taxicabs and such service is requested by a Disabled Person, provide priority service for such request; and
- (o) ensure prompt and courteous service to the public.
- 26. No Broker shall be compelled to accept an order from a Person who has not made payment for any previous Trip.

PART X – PLATE OWNER OR LESSEE TERMINATION WITH BROKER

- 27. Where a Plate Owner ceases to operate through a Broker, the Plate Owner shall forthwith:
 - (a) remove from the Taxicab or Accessible Taxicab:
 - (i) the roof sign, telephone number;
 - (ii) colour scheme, any decals or other Broker markings; and
 - (iii) the radio frequency for the Broker they have ceased to operate through and they shall provide proof of this action to the Licence Issuer;
 - (b) return all business cards and other equipment belonging to the Broker; and

(c) erase any Brokerage data from any mobile data terminal (MDT) or return the MDT to the Brokerage.

PART XI – TRANSFER

- 28. No Plate shall be Transferred except with the written consent of the Licence Issuer.
- 29. Every Owner who Transfers their Licence shall:
 - (a) complete and file a declaration, in the form provided by the Licence Issuer;
 - (b) provide to the Licence Issuer a fully executed copy of the complete Transfer agreement with respect to the Plate being Transferred; and
 - (c) return to the Licence Issuer the Owner's Licence and Plate which are being Transferred.
- 30. No Licence may be Transferred to any Person who does not meet all other relevant requirements of this By-law.

PART XIII – DISPOSAL OF TAXICAB OR ACCESSIBLE TAXICAB

- 31.(1) Where the Plate Owner ceases to Operate a Taxicab or Accessible Taxicab, it must be converted to a Motor Vehicle without Taxicab or Accessible Taxicab identification by removing:
 - (a) the roof sign with indicator light;
 - (b) the Meter or Metered tablet;
 - (c) all identifying decals or markings;
 - (d) fender numbers; and
 - (e) any other markings, which would identify the Motor Vehicle as a Taxicab or Accessible Taxicab.
 - (2) Where a Motor Vehicle ceases to be operated as a Taxicab or Accessible Taxicab, the Plate Owner shall immediately notify the Licence Issuer.

PART XIV – TAXICAB STANDS

- 32. Every Driver shall:
 - (a) enter only at the end of the line when entering a line of Taxicab or Accessible Taxicabs at a Stand;
 - (b) direct the Person to the first Taxicab or Accessible Taxicab in line if a Person enters a Taxicab or Accessible Taxicab which is not the first Taxicab or Accessible Taxicab in line at the Stand;
 - (c) stay sufficiently close to the Taxicab or Accessible Taxicab in line at a Stand to have it under constant observation; and
 - (d) when next in line at a Stand, advance his or her Taxicab or Accessible Taxicab when a vacancy occurs at the Stand.
- 33. No Driver shall:
 - (a) wash a Taxicab or Accessible Taxicab at a Stand;
 - (b) make repairs to a Taxicab or Accessible Taxicab, which is in line at a Stand, unless such repairs are immediately necessary;
 - (c) allow a Taxicab or Accessible Taxicab to push or bump any other Taxicab or Accessible Taxicab;
 - (d) Pick up any Passenger within 200 metres of a Stand when there is a Taxicab or Accessible Taxicab at the Stand, unless the Driver has previously arranged to pick up the Passenger at that location; or
 - (e) Obstruct or interfere with the traffic pattern at a Taxicab Stand.

PART XV – MOTOR VEHICLE MARKINGS, EQUIPMENT AND MAINTENANCE (Amended by By-law 230-2016)

- 34. (1) Each of the following is mandatory equipment for any Taxicab or Accessible Taxicab:
 - (a) if the Taxicab is not an Accessible Taxicab, a roof sign with indicator light in a mode of operation approved by the Licence Issuer;
 - (b) if the Driver of the Taxicab or Accessible Taxicab is affiliated with a Broker, the Broker's name on the roof sign;
 - (c) if the Driver of the Taxicab or Accessible Taxicab is not affiliated with a Broker, the roof sign must indicate that the Motor Vehicle is a Taxicab or Accessible Taxicab, and be approved by the Licence Issuer;
 - (d) the Plate number affixed to the front fenders or a location approved by the licence issuer. The numbers shall be six inches in height, either black or white in colour.
 - (e) a Meter or Metered tablet;

- (f) equipment to permit the Driver to accept major credit card or debit card payments;
- (g) if the Taxicab or Accessible Taxicab is powered by propane or natural gas, a valid sticker or certificate affixed to the windshield and in plain view;
- (h) no smoking signs;
- (i) 2 decals approved by the Licence Issuer stating that photographic images of Passengers in the Taxicab or Accessible Taxicab are being recorded;
- (j) identical wheel coverings and or wheel design; and
- (k) an operable air conditioning and heating system

(2) No Driver shall drive or permit to be driven any Taxicab or Accessible Taxicab without the mandatory equipment set out in Section 35(1) or with equipment that is not in good working order.

(3) Where the Licence Issuer believes a licensed Taxicab or Accessible Taxicab may be mechanically defective or unsafe, the Licence Issuer may require the Plate Owner or Driver to submit the Taxicab or Accessible Taxicab for inspection by the Licence Issuer, or for examination by a qualified mechanic, or the Licence Issuer may remove the Plate and require the Owner or Driver to submit the Motor Vehicle forthwith for examination by a mechanic.

(4) If the Licence Issuer is not satisfied with an inspection, he or she they may require the Taxicab or Accessible Taxicab to be re-examined by a mechanic of the Licence Issuer's choice.

(5) No person shall drive or permit to be driven a Taxicab or Accessible Taxicab with after-market tint or window marking that is not approved by the Licence Issuer.

(6) The licensed Taxicab or Accessible Taxicab must have useable trunk capacity such that the Motor Vehicle can accommodate a wheelchair, walker or similar device used to aid the Disabled.

(7) No Motor Vehicle shall be initially licensed under this By-law as a Taxicab or Accessible Taxicab unless the model year of the Motor Vehicle is not older than seven (7) model years. In determining the age of the Motor Vehicle:

- a) the model year shall be considered zero;
- b) the Vehicle will be deemed to age one year on the first day of the month following the expiry date as outlined in Appendix B;

Example: 2021, a Motor Vehicle with a model year of 2020 is 1 year old. After the 2028 renewal date, the Vehicle will no longer be permitted to be used.

Example 2: If the annual renewal date is February, as of March 1 the Vehicle will be deemed to be one year older.

35. (1) A Plate Owner may apply for an extension of up to four (4) years on the model year for a Motor Vehicle licensed under this By-law as a Taxicab provided the appropriate fee is paid, the Taxicab meets all of the Motor Vehicle marking, equipment and maintenance provisions of this By-law, and the Motor Vehicle successfully completes all inspections as required by the Licence Issuer.

(2) A Plate Owner may apply for an extension of up to 4 years on the model year for a Motor Vehicle licensed under this By-law as an Accessible Taxicab provided the appropriate fee is paid, the Accessible Taxicab meets all of the Motor Vehicle marking, equipment and maintenance provisions of this By-law, and the Motor Vehicle successfully completes all inspections as required by the Licence Issuer.

(3) No Person who operates a Taxicab or Accessible Taxicab shall display any emblem, decal, advertisement or other markings on or in the Taxicab or Accessible Taxicab which has not been approved as to form and location by the Licence Issuer.

PART XVI – TAXICAB METER OR METER TABLET

36.(1) Following are the rules to be applied to the Meter referred to in subsection 36

- (a) the Meter or meter tablet shall be submitted for testing, inspection and sealing where applicable as required by the Licence Issuer;
- (b) the Meter or meter tablet shall be illuminated between sunset and sunrise;
- (c) the Meter or meter tablet shall be in a raised position, in plain view of the Passengers, and approved by the Licence Issuer;
- (d) the Meter or meter tablet shall be adjusted in accordance with the rates prescribed in Appendix H;
- (e) the Meter or meter tablet shall be tested by running the Taxicab or Accessible Taxicab to which it is attached over a measured track or distance before being sealed, or by such mechanical means as the Licence Issuer may approve;
- (f) the Meter or meter tablet shall be kept in good working condition at all times and not used when defective in any way;
- (g) the Meter or meter tablet shall be of a make and model approved by the Licence Issuer; and

(2) No Person shall drive or permit a Taxicab or Accessible Taxicab to be driven for a Fare when any of the rules in section 41 (1) are not complied with.

PART XVII – TARIFF CARD AND TRIP RECORDS

37.(1) Every Plate Owner or Lessee shall obtain from the Licence Issuer a Tariff Card that shall be displayed in the Taxicab or Accessible Taxicab in a conspicuous place clearly visible to the Passenger(s).

(2) Every Driver shall ensure the Tariff Card is displayed in the Taxicab or Accessible Taxicab in a conspicuous place clearly visible to the Passenger(s).

- 38. The Tariff will be reviewed each year and any changes to the Tariff will come into effect with the Owner's Licence renewal.
- 39. (1) Every Driver shall keep a Trip Record and such record shall be completed prior to the commencement of the next following Trip and shall include the following:
 - (a) the Ontario Motor Vehicle permit number and the City of Brampton Taxicab or Accessible Taxicab number of the Motor Vehicle used;
 - (b) the name and identification number of the Driver;
 - (c) the date, time and location of the beginning and end of each Trip; and
 - (d) the amount of the Fare collected for each Trip.
 - (2) A Driver shall not obstruct traffic while writing up the Trip Record.

(3) Every Driver shall retain for a period of at least 3 years, all Trip Records and shall make these records available for inspection by the Licence Issuer.

PART XVIII - MOTOR VEHICLE INSPECTIONS

40.(1) No Plate Owner shall operate or permit to be operated any unlicensed Motor Vehicle.

(2) If the Licence Issuer suspects that a Motor Vehicle is or may cause a danger to the health or safety of any Person or property, the Licence Issuer shall advise the Plate Owner or Driver in control of the Motor Vehicle and he or she they shall immediately submit the Motor Vehicle for inspection to the Licence Issuer.

(3) A Motor Vehicle that the Licence Issuer has requested be inspected or is submitted to the Licence Issuer under subsection 40. (2) shall not be operated or permitted to be operated until it has passed the inspection.

(4) The Licence Issuer may immediately suspend the Licence of a Person who fails to comply with Sections 45(1), 45(2) or 45(3).

41.(1) Every Person who Operates or permits to be Operated a Motor Vehicle licensed under this By-law shall submit the Motor Vehicle for inspection as directed by the Licence Issuer.

(2) It is an offence for a Owner of a Motor Vehicle that is intended to be or is being used as a Taxicab or Accessible Taxicab to fail to submit such Motor Vehicle for inspection after being directed to do so by the Licence Issuer.

- 42. It is the responsibility of every Plate Owner and Driver of any Taxicab or Accessible Taxicab licensed under this By-law to ensure that the Taxicab or Accessible Taxicab is:
 - (a) clean;
 - (b) free of any mechanical defects;
 - (c) in good repair as to its interior and exterior portions; and
 - (d) free from exterior body damage and has a well maintained exterior paint finish and trim.

PART XIX - PLACEMENT ON THE PRIORITY LIST

- 43. The Licence Issuer shall not accept any new Applications for a Taxicab or Accessible Taxicab Owner's Plate from any Person not on the Priority List, nor shall any new names be added to the Priority List
- 44. Any Person who Transfers an Owner's Plate shall relinquish their present position on the Priority List

PART XX - STAYING ON THE PRIORITY LIST

45. (1) In order to remain on the Priority List, a Person must pay the appropriate fee.

(2) Any Person on the Priority List who fails to pay the appropriate annual fee shall be removed from the Priority List.

PART XX - INSPECTION OF PRIORITY LIST

The Priority List shall be available for inspection during business hours, at the office of the Licence Issuer.

PART XXI - REVIEW OF THE PRIORITY LIST

46. The Licence Issuer will review the Priority List at quarterly intervals, to determine that the listed Persons are in compliance with the provisions of this Schedule and any Person whose name is on the list who fails to comply with the provisions for this Schedule, shall be notified by the Licence Issuer that their name is to be removed from the Priority List and such a Person may appeal this decision.

PART XXII – INVESTIGATION OF COMPLAINTS

- 47. Where a complaint is received from any source, at any time, related to the qualifications of a Person to be on or remain on the Priority List, the Licence Issuer shall:
- (a) note beside the name on the Priority List that an objection has been received; and
- (b) investigate the reasons for the complaint, and based on the findings the Licence Issuer shall;
 - (i) if the findings of the investigation indicate non-compliance of the Priority List requirements, issue a notice to the Person on the Priority List named in the objection, his or her intentions to remove the name from the Priority List; or

(ii) if the findings of the investigation indicate compliance of the Priority List requirements, no further action shall be taken.

PART XXIII - REMOVAL FROM THE LIST

48. A Person who has been notified that his or her name has been removed from the Priority List shall have 15 days from the date of such notification of removal, to file a written request to the Tribunal for an appeal hearing. Such appeal hearing shall be heard as soon as possible by the Tribunal and the provisions of this Bylaw relating to appeal hearing shall apply.

PART XXIV – ONUS OF PROOF

49. Where the Person named in the notice fails to meet any of the requirements to remain on the Priority List the onus of proving compliance with the provisions of this Schedule before the Tribunal shall rest with the Person named in the notice.

PART XXV – ISSUANCE OF PLATE FROM PRIORITY LIST

- 50. The formula for the issuance of Taxicab Owner's Licences (Plates) shall include four criteria, factors within each of those criteria and the weighting of the criteria as set out in Appendix I.
- a) Where the number of Taxicab Owner Licences with no vehicles registered in October exceeds the number of licences to be issued based on the plate issuance formula, there will be no issuance of additional Plates.
- b) The statistical information related to the factors within the four criteria referred to in subsection 50 shall be obtained from such sources as the Licence Issuer deems to be reliable so that valid comparisons can be made year over year.

PART XXVI - OBJECTION

51.(1) Any person objecting to the issuance of a Taxicab Plate, must file an objection within 10 days following the date of publication of the notice.

(2) Objections will be heard by the Tribunal at the next meeting following the expiry of the time for objections.

(3) The Person objecting to the issuance of the Licence shall be the appellant on the hearing and shall have the onus of proof before the Tribunal.

PART XXVII – LICENCE BECOMES AN ASSET OF AN ESTATE

- 52. The provisions of Section 29 of this Schedule do not apply where the Licence becomes the asset of the estate of a deceased Owner.
- 53. Where the Owner of a Taxicab or Accessible Taxicab Licence dies the Licence becomes an asset of the estate and may be held in the name of the estate for a period of one year from the transfer and if it is not disposed of in that period it may be revoked by the Licence Issuer.
- 54. Where the Owner of a Taxicab or Accessible Taxicab Licence dies and where the Motor Vehicle Ownership is not solely in the Lessee's name, the following shall be filed with the Licence Issuer by the personal representative of the estate:

- (a) a copy of the death certificate;
- (b) proof of insurance in the name of the estate; and
- (c) proof of ownership in the name of the estate;
- 55. Where the Owner of a Taxicab or Accessible Taxicab Licence dies and where the Motor Vehicle ownership is solely in the Lessee's name, the following shall be filed with the Licence Issuer by the personal representative of the estate:
 - (a) a copy of the death certificate; and
 - (b) proof of insurance in the name of the estate.
- 56. Where the Owner of a Taxicab or Accessible Taxicab Licence dies, the Licence may only be transferred or otherwise disposed of by the personal representative of the estate who shall confirm their status by filing with the Licence issuer either:
 - (a) a Certificate of Appointment for Estate Trustee with a Will; or
 - (b) a Certificate of Appointment for Estate Trustee without a Will.

Part XXVIII – CONDITIONAL LICENCE RENEWAL – NO VEHICLE

- 57. Every Applicant for a renewal of a Taxicab Owner or Accessible Taxicab Owner Licence who meets all the requirements of this By-law except having an approved vehicle capable of being registered to the Licence, may be issued a Conditional Licence – No Vehicle. By-law sections are subject for review if the practice in relation to the section is changed for the neighbouring Greater Toronto Area municipalities.
- 58. An application for a Conditional Licence No Vehicle shall be submitted to the Licence Issuer in accordance with the requirements set out in the By-law and may be subject to any additional requirements as set by the Licence Issuer.
- 59. An Application for a Conditional Licence
- a) No Vehicle shall be accompanied by the prescribed Conditional Licence
- b) Every Licensee of a Conditional Licence shall be issued in accordance with subsection 57 and who subsequently registers an approved vehicle, shall be issued a full Licence.
- c) An application to register a vehicle to a Conditional Licence shall be made to the Licence Issuer and shall be accompanied by a fee equal to the then applicable

Taxicab or Accessible Taxicab Licence Renewal Fee minus the Conditional Licence Renewal Fee paid by the applicant.

- d) Upon expiry of twenty-four consecutive or aggregate months of Conditional Licence a full Licence shall no longer be issued and the Plate shall be offered to those Persons next named in the Priority List.
- e) No Person shall use or permit the use of a Conditional Licence issued in accordance with this Part.

PART XXVIV - PROHIBITIONS

- 60. No Person shall conduct business of being a Taxicab Driver when non-compliant with a provision of the By-Law or this schedule.
- 61. No Person shall conduct business of being a Taxicab when non-compliant with a provision of the By-Law or this schedule.
- 62. No Person shall conduct business of being a Taxicab Broker when non-compliant with a provision of the By-Law or this schedule.
- 63. Every non-compliance of the provision of this by-law shall be deemed as a separate offence.

SCHEDULE 5 – Mobile Licensing By-law

Relating to Persons who carry on the Business of

Owning and Operating a Personal Transportation Company

(By-law 134-2018)

PART I - DEFINITIONS

1. In addition to the terms defined in Part II of this By-Law, for the purpose of this Schedule:

"Facilitate" includes, but is not limited to, advertising, offering, operating, receiving, relaying, authorizing, enabling, communicating or providing;

"Personal Transportation Company" means a Person that, in any manner, Facilitates Transportation Services using a Platform to connect a Passenger with a PTC Driver or a PTC Vehicle, and may also be referred to as a "PTC";

"Personal Transportation Company Driver" means a Person registered or affiliated with a PTC that transports a Passenger using a PTC Platform and may also be referred to as a "PTC Driver"; "Personal Transportation Company Identifier" means a sign, including a decal, displaying the logo or name of the PTC, in a form approved by the Licence Issuer and may also be referred to as a "PTC Identifier";

"Personal Transportation Company Licence" means a Licence issued under this Schedule to a PTC and may also be referred to as a "PTC Licence";

"Personal Transportation Company Vehicle" means a Motor Vehicle used by a PTC Driver to provide Transportation Services to a Passenger using the PTC Platform and may also be referred to as a "PTC Vehicle";

"Platform" means any software, technology, or service, including a smartphone application

"Solicit" means to appeal for a Passenger by sound, words, signs, or gestures directed at any Person, but does not include communication over a PTC Platform;

"Street Hail" means to appeal for a ride by any Person using sounds, words, signs, or gestures directed at a PTC Driver, but does not include communication over a PTC Platform;

"Transportation Service" means a trip arranged through a Platform commencing when a Passenger enters the PTC Vehicle, continuing for the period that the PTC Vehicle is continuously occupied, and ending when all Passengers or goods exit the PTC Vehicle.

PART II - APPLICATION OF SCHEDULE

2. This Schedule does not apply to:

(1) Taxicab services dispatched by a licensed Taxicab Broker and Taxicab services provided by a licensed Taxicab plate holder or a licensed Taxicab driver under the authority of Schedule 4: Taxicabs of By-law 67-2014, as amended;

(2) Limousine services provided by a Limousine service provider under the authority of Schedule 2: Limousines of By-law, as amended;

(3) a Motor Vehicle used as part of a transit system offered by the City of Brampton or the Region of Peel such as the public transit services known as Züm/Brampton Transit and TransHelp;

(4) a Person who Facilitates "carpooling" as defined by the Public Vehicles Act; or

(5) an emergency Motor Vehicle including but not limited to ambulance, fire department, or police vehicle.

PART III – GENERAL PROHIBITIONS AND OBLIGATIONS

In addition to any other provisions of this By-Law, for purposes of this Schedule:

3. No Person shall Facilitate Transportation Services unless authorized to do so by a Licence issued pursuant to this By-law.

4. No Person shall permit, accept, or condone Street Hails for a ride with a PTC Driver or in a PTC Vehicle, whether on the street or at a Taxi Stand or in any other manner at any other location.

5. No Person shall Solicit or condone the Solicitation of a Passenger by a PTC Driver or PTC Vehicle, whether on the street or at a Taxi Stand or in any other manner at any other location.

6. No Person shall Facilitate a Transportation Service that does not comply with this Schedule.

7. No Person shall obstruct the Licence Issuer's use of the Platform to ensure compliance with this By-law, including, but not limited to the creation and use of accounts as either a Passenger or PTC Driver.

8. No Person shall permit a PTC Driver or a PTC Vehicle to provide Transportation Services if the PTC Driver does not have the insurance required under this Schedule.

9. No Person shall permit payment by cash for a Transportation Service.

10. No Person shall permit any Passenger to smoke in the PTC Vehicle while it is providing ¹Transportation Services.

11. No PTC Driver or PTC Vehicle shall provide Transportation Services unless they hold a valid Identification Card issued by a PTC required under section 33 of this Schedule.

12. No PTC Driver or PTC Vehicle shall obstruct or hinder the making of an inspection by the Licence Issuer or Inspector, or cause or permit an inspection to be obstructed or hindered.

- 13. No PTC Driver or PTC vehicle shall provide Transportation Services when noncompliant with a provision of the By-Law or this schedule.
- 14. Every non-compliance of the provision of this By-law shall be deemed as a separate offence.

15. Every PTC and PTC Driver shall ensure that a valid Identification Card required under section 33 of this Schedule is:

(1) in the PTC Vehicle at all times when Transportation Services affiliated with the PTC are offered or provided; and

(2) is produced immediately upon demand of an Inspector.

16. Every PTC Driver shall produce on demand of the Licence Issuer or an Inspector, the following documents:

(1) the PTC Driver's Identification Card, required under section 33 of this Schedule;

(2) proof of valid insurance that meets the requirements of this Schedule; and

(3) any other information pertaining to the PTC Driver or the operation of the PTC Vehicle as requested by the Inspector.

17. Every PTC shall where Transportation Service requested is a type which would require an accessible Motor Vehicle and the PTC is not able to provide such Transportation Service, direct the Person requesting such Transportation Service to a Person who can provide such Transportation Service.

PART IV - REQUIREMENTS OF PTC LICENCE APPLICATION

16. In addition to the general licensing provisions of this By-law, an Application for a new PTC Licence or a renewal of a PTC Licence shall be accompanied by:

(1) if the Applicant is a corporation, proof that it is legally entitled to operate in Ontario, including but not limited to:

(a) a copy of the incorporating documents;

(b) a copy of the last initial notice/notice of change which has been filed with the appropriate government department;

(c) a Certificate of Status issued by the Ministry of Government and Consumer Services; or

(d) a certified copy of an annual return and a list of all shareholders of the corporation.

(2) the address and contact information of the PTC's registered business address in the Province of Ontario, which is not a post office box, to which the City may send during business hours any notice or documentation or communication that may be required under this By-law and at which the Applicant or the Applicant's agent will accept receipt of such notice, documentation or communication together with the name, telephone, and email contact information for the person authorized to receive and respond on behalf of the PTC to any and all communications from the City relating to the PTC's Licence or the PTC's conduct of the business;

(3) a PTC Identifier for approval by the Licence Issuer;

(4) adequate demonstration that there are data security measures in place to protect the personal data collected by the PTC relating to Passengers and Drivers, to the satisfaction of the Licence Issuer;

(5) documentation demonstrating that the Platform used:

(a) at the time the Transportation Service is arranged, provides to the Passenger requesting the Transportation Service:

(i) the PTC name and contact information;

(ii) the first name and photograph of the PTC Driver;

(iii) a description of the make, model and licence plate of the PTC Vehicle;

(iv) the surcharge, if any;

(v) an estimate of the total cost; and

(vi) the current location of the PTC Vehicle;

(b) provides a link to rate or provide comment on the PTC Driver and PTC Vehicle.

(c) provides a process allowing the Passenger to accept or refuse the Transportation Service prior to it commencing and keeps a record of such acceptance or refusal;

(d) provides a secure payment mechanism;

(e) provides a printed or electronic receipt to the Passenger at the end of the Transportation Service that includes the following information confirming:

(i) the fare rate and/or surcharges;

(ii) total amount paid;

(iii) date and time of pickup;

(iv) locations where the Passenger was picked up and dropped off; and

(v) the first name of the PTC Driver;

(f) incorporates a global positioning system (GPS) in which all Transportation Services are recorded; and

(g) is accessible for persons with disabilities;

(6) a list of every affiliated PTC Driver and PTC Vehicle in a readily accessible format that includes:

(i) the full name and address of every PTC Driver; and

(ii) the make, model and licence plate of every PTC Vehicle;

(7) proof of the insurance required under this Schedule to the satisfaction of the Licence Issuer;

(8) payment of the appropriate Licence Fee as set out in Appendix A of the By-Law; and

- (9) any other information required by the Licence Issuer.
- 17. Every PTC shall make available to the public on its Platform, and by any other means of its choice, the following information:

(1) the insurance coverage required to be maintained by the PTC and by the PTC Drivers;

(2) the Transportation Services offered by PTC Drivers;

(3) the applicable screening process for PTC Drivers and PTC Vehicles;

(4) that PTC Drivers can only provide Transportation Services that are prearranged using the platform of the PTC and not accept Street Hails or pick up fares at taxi stands; and

(5) that PTC Drivers cannot accept cash payment for Transportation Services.

PART V – INSURANCE

For purposes of this Schedule, the following insurance requirements shall apply:

18.(1) Every PTC shall provide proof of commercial general liability insurance against all claims for personal injury including bodily injury resulting in death, and property damage with an inclusive limit of not less than five million (\$5,000,000.00) per occurrence insuring him or her them against liability imposed by law for any loss or damage resulting from the carrying on of the business to which the Licence relates.

(2) The commercial general Liability policy in subsection 17(1) shall be in the name of the PTC and the City of Brampton shall be included as an additional insured.

(3) Every PTC shall obtain and maintain on behalf of every PTC Driver, at all times during the provision of Transportation Services, Automobile Liability Insurance for owned, non-owned, or leased PTC Vehicles, with limits of not less than Two Million Dollars (\$2,000,000.00) exclusive of costs and interest, per occurrence for bodily injury, death, and loss or damage to property occurring while in the post acceptance period. The Automobile Liability Insurance shall include the IPCF 6TN *Permission to Carry Paying Passengers for a Transportation Network* endorsement or an equivalent endorsement acceptable to the Licence Issuer.

(4) The insurance coverage required under subsection 17(1) and (3) shall include a provision that requires the Insurer to provide the City of Brampton with no less than 10 days prior written notice of any cancellation or variation to the policy.

19. The certificate of insurance issued in respect of the policy in Section 17(1) shall be provided to the Licence Issuer prior to the issuance of the Licence in the form of proof set out in Appendix C of the By-law.

20. Every PTC shall keep such records of the PTC Driver's insurance coverage for a period of 3 years after the PTC Driver ceases to be affiliated with the PTC.

21. Every PTC shall produce proof of any PTC Driver's insurance coverage to the Licence Issuer upon demand.

22. The Licence Issuer may suspend the PTC licence if the PTC fails to comply with this Part until such time as the PTC provides proof of insurance coverage to the satisfaction of the Licence Issuer.

23. The PTC shall provide the Licence Issuer with such information as the Licence Issuer shall require, from time to time upon demand, to demonstrate that this Part is being complied with.

PART VI – PTC REQUIREMENTS

- 24. Every PTC shall ensure that the Licence Issuer's use of the Platform as either a Passenger or PTC Driver will not be obstructed.
- 25. Every PTC shall keep an up-to-date list of every registered or affiliated PTC Driver and PTC Vehicle in a readily accessible format that includes, but is not limited to:
 - (1) the full name and address of every PTC Driver; and
 - (2) the make, model and licence plate of every PTC Vehicle.
- 26. Every PTC shall ensure that, prior to commencing as a PTC Driver and at all times when providing Transportation Services, a registered or affiliated PTC Driver:
 - (1) is at least 18 years of age;
 - (2) has a valid G licence or higher;
 - (3) is able to communicate in English; and

(4) has been advised and consents in writing to the personal information being submitted to the Licence Issuer for the purpose of auditing compliance with this Schedule.

27. (1) Every PTC shall require a Criminal Record search and driving record abstract to be submitted by the PTC Driver prior to providing Transportation Services and annually thereafter, for as long as the PTC Driver is registered or affiliated with the PTC.

(2) Every PTC shall obtain a Criminal Record search and a driving record abstract for each PTC Driver as follows:

(a) the driving record abstract should be no older than 30 days from the date the PTC Driver applied for affiliation with the PTC.

(b) the Criminal Record search must be conducted by a Police Service

within the Province of Ontario and should be no older than 30 days

from the date the driver applied for affiliation with the PTC.

(3) Every PTC shall ensure that no PTC Driver exceeds the thresholds found in Appendix E- Threshold Policy of this By-law.

28. No PTC shall impose any mandatory arbitration clause on PTC Drivers or Passengers whose Transportation Services are Facilitated by the PTC.

29. No PTC shall require that the law of any jurisdiction other than Ontario be applied in relation to the use of the relevant PTC Platform in the City by PTC Drivers or Passengers.

30. No PTC shall permit a PTC Driver's access to the Platform immediately upon being notified by the Licence Issuer that a PTC Driver has acted in a manner that is adverse to the public interest, public safety or upon discovering that a PTC Driver is not insured under subsection17(3) for so long as required by the Licence Issuer.

31. Every PTC shall provide the Licence Issuer with such information as he or she they shall be required to demonstrate that section 29 is being complied with.

32. Every PTC shall ensure that a PTC driver complies with Part XXIII, Discrimination

subsections 57.(1) and (2) of the By-law.

33. Every PTC shall ensure that a PTC Vehicle meets the following requirements at all times when providing a Transportation Service:

(1) the PTC Vehicle has a valid Motor Vehicle registration and ownership, prior to commencement of use as a PTC Vehicle, and then annually thereafter;

(2) the PTC Vehicle has a valid and current Ontario Ministry of Transportation Safety Standards Certificate, prior to commencement of use as a PTC Vehicle, and then annually thereafter;

(3) if the vehicle accumulates more than 50,000 km in any calendar year, an additional Ontario Ministry of Transportation Safety Standards Certificate must be obtained;

(4) the PTC Vehicle is no more than 7 years old, excluding the manufactured year;

(5) the PTC Vehicle has four (4) doors and a maximum seating capacity of seven(7) Passengers excluding the PTC Driver;

(6) the PTC Vehicle is clean and in good repair as to its exterior and interior; and

(7) the PTC Vehicle is equipped with:

(a) fully functioning air-conditioning and heating system; and

(b) fully functioning seatbelts that are plainly visible and accessible to

Passengers.

(8) the PTC Identifier displayed in the location approved by the Licence Issuer.

34. Every PTC shall issue to every affiliated PTC Driver an Identification Card in written or accessible electronic form providing the following information:

(1) the first and last name and photograph of the PTC Driver;

(2) the make, model and licence plate number of the PTC Vehicle(s) used by the PTC Driver

- (3) the name and contact information of the PTC; and
- (4) the Insurance policy coverage for the PTC Vehicle.

35. Every PTC shall keep copies of the documents and information required under this Part for 3 years.

36. Every PTC shall make available to the Licence Issuer the records or information required in this Part within forty-eight (48) hours following a written demand by the Licence Issuer.

37. The Licence Issuer may refuse to grant or renew and may revoke or suspend a PTC Licence if the PTC fails to comply with any requirement of this Schedule or any provision of this By-Law.

PART VI - PROHIBITIONS

- 38. No Person shall conduct business of being a PTC Driver when non-compliant with a provision of the By-Law or this schedule.
- 39. Every non-compliance of the provision of this by-law shall be deemed as a separate offence.

SCHEDULE 6 – Mobile Licensing By-law

Relating to Persons who carry on the Business or

runs, operates or carries on the business of peddling goods

PART I – DEFINITIONS

1. In addition to the terms defined in Part II of this By-Law, for the purpose of this Schedule:

"Approved Area" means a location on a property site map that is reviewed by the Zoning Department and deemed fit for the purpose of operating as a Peddler by the licence issuer and does not include soft landscape. Additionally, the area does not obstruct pedestrian travel or a multi-use passage.

"Goods" means wares, crops, merchandise or services for which there is no requirement for another licence under any other schedule of this By-Law or the Business Licensing By-Law (184-2023).

"Peddler" means a Person who goes from place to place or is stationed in an approved area for the purpose of supplying goods, or who carries any goods that are provided to the customer immediately, and includes the registered plate owner of a motor vehicle when any operation of the peddler business involves a motor vehicle.

"Site Map" means an accurate drawing or representation of the location on the property in question which shows existing and proposed conditions for a given area, to be used to satisfy and allow the officer, plans examiner or zoning review to make an accurate assessment of site needs and allowable use and locations for use

"Crop" means a cultivated plant that is grown as food, especially a grain, fruit, or vegetable, but does not include tobacco or cannabis.

PART II – GENERAL PROHIBITIONS AND OBLIGATIONS

- 2. Every Person or Owner of a Peddler Licence shall submit all goods for inspection to an inspector upon request.
- 3. Every Person or Owner of a Peddler License shall provide all relevant paperwork to the inspector upon request.
- 4. Every Applicant for a Peddler Owner Licence shall:
 - a) Submit a list in writing, containing a full description of the goods to be sold or offered for sale under this Licence;

- b) Submit written permission for the use of the property from the property owner, landlord or agent of the property, before offering goods, or merchandise for sale;
- c) Submit an accurate drawing of the location from which any goods will be hawked, peddled, or sold, where applicable. This drawing shall include the location of all sidewalks, driveways, edges of roads and parking areas, and shall be drawn to the satisfaction of the Licence Issuer;
- 5. No Owner of a Peddler Licence shall:
 - a) peddle or sell any goods in any manner as to impede or confine vehicular or pedestrian traffic;
 - b) peddle or sell any goods outside of the approved area;
 - c) peddle or sell any goods within 30 metres of any entrance to school grounds, a public park, or bus stop where busses may take on or discharge passengers.
 - d) Peddle or sell from any highway or city property unless approved by licence issuer;
 - e) Peddle or sell on private property without written permission from the property owner;
 - f) Peddle or sell any alcohol, cannabis or tobacco products.
- 6. A Licence issued under this By-law is permission to sell only from the location for which the Licence has been issued.
- 7. Every Person or individual carrying on the business of Peddling shall be responsible for maintaining the Premises and property in a sanitary, clean and litter free condition.

PART III - PROHIBITIONS

- 40. No Person shall conduct business of being a Peddler when non-compliant with a provision of the By-Law or this schedule.
- 41. No Owner shall conduct business of being a Peddler when non-compliant with a provision of the By-Law or this schedule.
- 42. No Person shall operate a Peddling business without a licence.
- 43. Every non-compliance of the provision of this by-law shall be deemed as a separate offence

Appendix A – Mobile Licensing By-law Licence Fees

Effective January 1, 2025

Mobile Licence Fees	2025 Fees
Schedule 1 - Driving Schools	
Driving School Operators	\$187.00
Driving School Instructors - 1 year	\$116.00
Driving School Instructors - 2 year	\$234.00
Driving School Instructors - 3 year	\$350.00
Driving School Instructors - 4 year	\$466.00
Driving School Motor Vehicle Owner	\$207.00
Schedule 2 - Limousines	
Limousine Owner	\$324.00
Limousine Drivers - 1 year	\$116.00
Limousine Drivers - 2 year	\$234.00
Limousine Drivers - 3 year	\$350.00
Limousine Drivers - 4 year	\$466.00
Schedule 3 - Refreshment Vehicles	
Refreshment Plates- Class A (Coffee Truck)	\$353.00
Refreshment Plates- Class B (Ice Cream Bike)	\$285.00
Refreshment Plates- Class C (Hot Dog Cart/Chip Truck)	\$285.00
Refreshment Plates- Class D (Ice Cream Truck)	\$353.00
Refreshment Vehicle Driver Class A - 1 year	\$116.00
Refreshment Vehicle Driver Class A - 2 year	\$234.00
Refreshment Vehicle Driver Class A - 3 year	\$350.00
Refreshment Vehicle Driver Class A - 4 year	\$466.00
Refreshment Vehicle Driver Class B - 1 year	\$116.00
Refreshment Vehicle Driver Class B - 2 year	\$234.00
Refreshment Vehicle Driver Class B - 3 year	\$350.00
Refreshment Vehicle Driver Class B - 4 year	\$466.00
Refreshment Vehicle Driver Class C - 1 year	\$116.00
Refreshment Vehicle Driver Class C - 2 year	\$234.00
Refreshment Vehicle Driver Class C - 3 year	\$350.00
Refreshment Vehicle Driver Class C - 4 year	\$466.00
Refreshment Vehicle Driver Class D - 1 year	\$116.00
Refreshment Vehicle Driver Class D - 2 year	\$234.00
Refreshment Vehicle Driver Class D - 3 year	\$350.00

Refreshment Vehicle Driver Class D - 4 year	\$466.00
Refreshment - Special Events	\$134.00
Schedule 4 - Taxicabs	* ·····
Broker - New	\$744.00
Broker - Renewal	\$583.00
Taxicab/Accessible Taxicab Owner - New	\$4,623.00
Taxicab/Accessible Taxicab Owner - Renewal	\$418.00
Conditional Licence Renewal - No Vehicle	\$61.00
Taxicab/Accessible Taxicab Owner - Transfer	\$441.00
Taxicab/ Accessible Taxicab Owner -Transfer	\$441.00
from an Owner to their Spouse	V III00
Taxicab/ Accessible Taxicab Owner -Transfer	\$441.00
from the registered Owner to a sibling child of the	•
Owner	
Taxicab/ Accessible Taxicab Owner -Transfer to a	\$441.00
corporation controlled by that Owner	
Taxi Drivers - 1 year	\$116.00
Taxi Drivers - 2 year	\$234.00
Taxi Drivers - 3 year	\$350.00
Taxi Drivers - 4 year	\$466.00
Schedule 4 - Personal Transportation Company	·
Personal Transportation Company - New and	\$24,519.00
Yearly	
Renewal	
Personal Transportation Company – Monthly paid	\$-
on the 15th of every month for every	
Transportation Service that took place the	
previous month. All Schedules - ADDITIONAL FEES	
	<u> </u>
Replacement of Driver or Owner Licence	\$44.00
Closed Application Fee	\$79.00
Late Renewal	\$66.00
Replacement of Plate	\$79.00
Vehicle Inspection Fee (Not applied to	\$153.00
Taxicab/Accessible Taxicabs)	
All Schedules - ADDITIONAL FEES	
Extension of Vehicle Model Year	\$153.00
Filing of Lease	\$79.00

Replacement of Driver's Photo I.D. Card	\$44.00
Replacement of Tariff card	\$44.00
Taxicab Priority List - Initial Application	\$153.00
Taxicab Priority List - Renewal	\$79.00

These rates shall automatically increase and be rounded up to the nearest dollar on the first day of January in each year by the percentage increase in the All Items Index of the Consumer Price Index (not seasonally adjusted) for the Toronto Census Metropolitan Area, published by Statistics Canada, during the 12-month period ending on September 30 in the year immediately preceding the rate increase date

Appendix B – Mobile Licensing By-law Licence Expiry Date

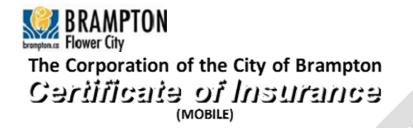
(Amended by By-laws 187-2014, 134-2018, 26-2021)

	EXPIRY DATES				
MOBILE LICENSING EXPIRY DATES	<u>2025</u>	<u>2026</u>	<u>2027</u>		
Schedule 1- Driving Schools:					
Driving School Operator	February 28	January 31	January 31		
Driving School Instructor	Date of Birth	Date of Birth	Date of Birth		
Driving School Motor Vehicle Owner	April 30	April 30	April 30		
Schedule 2 - Limousines:					
Limousine Owner	September 30	September 30	September 30		
Limousine Driver	Date of Birth	Date of Birth	Date of Birth		
Schedule 3 - Refreshment Vehicles:		-			
Refreshment Vehicle Class A (Coffee Truck)	June 30	June 30	June 30		
Refreshment Vehicle Class B (Ice Cream Bike)	June 30	June 30	June 30		
Refreshment Vehicle Class C (Hot Dog Cart/ Chip Truck)	June 30	June 30	June 30		

Refreshment Vehicle Class D (Ice Cream Truck)	June 30	June 30	June 30
Refreshment Vehicle Driver Class	Date of Birth	Date of Birth	Date of Birth
Refreshment Vehicle Driver Class B	Date of Birth	Date of Birth	Date of Birth
Refreshment Vehicle Driver Class C	Date of Birth	Date of Birth	Date of Birth
Refreshment Vehicle Driver Class D	Date of Birth	Date of Birth	Date of Birth
Special Event	Last day of Special Event.	Last day of Special Event.	Last day of Special Event.
Schedule 4 - Taxicabs:			
Broker	February 28	February 28	February 28
Taxicab/Accessible Taxicab Owner		February 28	February 28
Taxicab Driver	Date of Birth	Date of Birth	Date of Birth
Taxicab Priority List	Date of Birth	Date of Birth	Date of Birth
Schedule 5- Personal Transportation Companies:			
Personal Transportation Company	1 year from the Issuance of the Licence	1 year from the Issuance of the Licence	1 year from the Issuance of the Licence
Schedule 6 - Peddler:			
Peddler Owner	April 30	April 30	April 30

Appendix C (By-law 134-2018)

(Amended by By-laws 187-2014, 134-2018)



Enforcement and Bylaw Services – Licensing

PROOF OF LIABILITY INSURANCE WILL BE ACCEPTED ON THIS FORM ONLY

LICENCE TYPE	Taxicab Brokerage Taxicab Operator	E Limousine Personal Transportation Company	PLATE NO.:
Vehicle(s) Make	Year Model	Serial Number	Owner

This is to certify that the policies of insurance as described below have been issued by the undersigned to the insured named below and are in force at this time.

annlicable)			ELEPHON		
ADDRESS		C	CITY POST	ODE	
NAME OF INSURED (LE applicable)	SSEE, if		ELEPHON		
ADDRESS		C	CITY POST	ODE	
TYPE OF INSURANCE			EFFECTIV (YR./MO./D		
Commercial General Liability					

AUTO LIABILITY			
UMBRELLA			

This will confirm the above vehicle insurance, with an OPCF 6A Endorsement (*Taxi & Limousine Licence ONLY*) or an IPCF 6TN Endorsement (*Personal Transportation Company ONLY*) is in full force and effect as of this date and issued in compliance with The Corporation of the City of Brampton, Licensing By-Laws.

If any of the above insurance policies are cancelled or changed so as to reduce the coverage during the coverage period as stated above, so as to affect this certificate, 10 days' notice of cancellation for non- payment or 30 days' notice for cancellation of the policy will be given by the insurer to:

The Corporation of the City of Brampton - Licensing 485 Chrysler Drive

Brampton, Ontario L6S 6G3

Phone: 905-458-3424 ext. 63225 Fax: 905-458-3903

enforcementclerks@brampton.ca.

NOTE: In the event of a change in vehicles, a Substitution Endorsement is to be filed with the Licensing Section.

This certificate is executed and issued to the aforesaid Corporation of the City of Brampton, the day and date herein written below:

DATE YR. MO. DAY	NAME OF INSURANCE COMPANY (not broker)		
NAME OF INSURANCE BROKER		AUTHORIZED REPRESENTATIVE OR OFFICIAL	
		BY:	

*** THIS FORM MUST BE COMPLETED & SIGNED BY YOUR INSURANCE BROKER ***

Corporation of the City of Brampton Enforcement

and By-law Services –

Licensing

PROOF OF LIABILITY	INSURANC	E WILL BE	ACCEPTED ON THIS	FORM ONLY**
LICENCE TYPE		•	DS) Driving School & Refreshment Vehic	PLATE NO.:
Vehicle(s) Make	Year	Model	Serial Number	Owner

This is to certify that the policies of insurance as described below have been issued by the undersigned to the insured named below and are in force at this time.

NAME OF INSURED (LESSOR, if applicable)			TELEPHONE	AREA COD)E	
			NUMBER ⊳	()		
ADDRESS			CITY POSTAL	CODE		
NAME OF INSURED (LESSEE,	if applicabl	e)	TELEPHONE	AREA COD)E	
			NUMBER ⊳	()		
ADDRESS			CITY POSTAL CODE			
TYPE OF INSURANCE	INSURER'S	POLICY	EFFECTIVE	EXPIRY DATE	LIMITS OF	
	NAME	NUMBER	(YR./MO./DAY)	(YR./MO./DAY)	LIABILITY	
Commercial General Liability						
AUTO LIABILITY						
UMBRELLA						
					\$100,000	

LIABILITY FOR DAMAGE TO TOWED VEHICLE			
Damage to Cargo in Towed Vehicle			\$ 50,000

This will confirm the above vehicle insurance, with an OPCF 6D (Driving School Vehicle) is in full force and effect as of this date and issued in compliance with The Corporation of the City of Brampton, Licensing By-Laws.

If any of the above insurance policies are cancelled or changed so as to reduce the coverage during the coverage period as stated above, so as to affect this certificate, 10 days' notice of cancellation for non- payment or 30 days' notice for cancellation of the policy will be given by the insurer to:

The Corporation of the City of Brampton - Licensing 485 Chrysler Drive

Brampton, Ontario L6S 6G3

Phone: 905-458-3424 ext. 63225 Fax: 905-458-3903

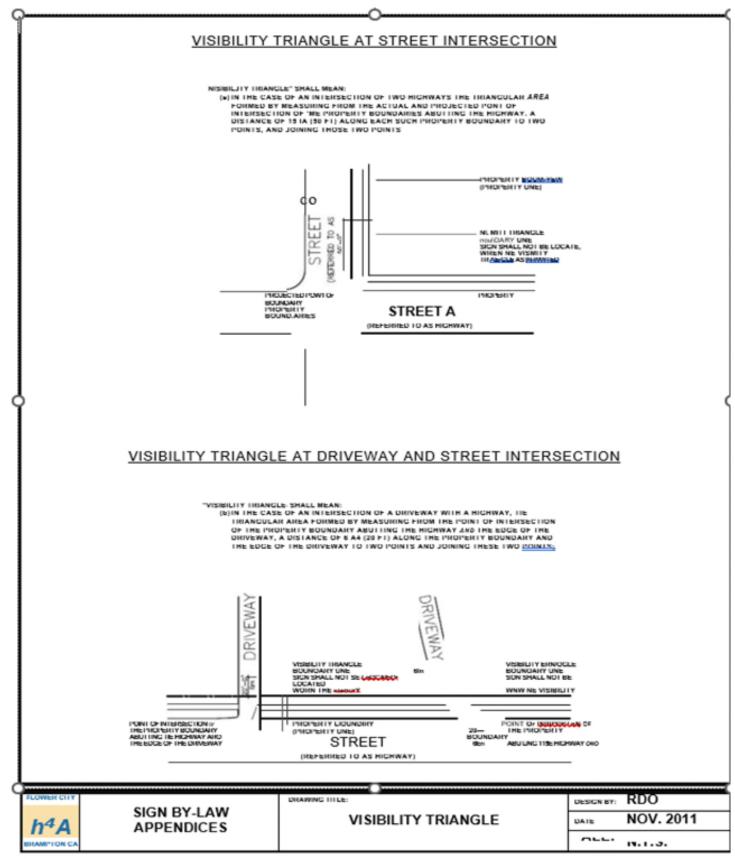
enforcementclerks@brampton.ca.

NOTE: In the event of a change in vehicles, a Substitution Endorsement is to be filed with the Licensing Section. This certificate is executed and issued to the aforesaid Corporation of the City of Brampton, the day and date herein written below:

NAME OF INSURANCE COMPANY (not broker)	
RESENTATIVE OR	

*** THIS FORM MUST BE COMPLETED & SIGNED BY YOUR INSURANCE BROKER ***

Appendix D – Visibility Triangle



Appendix E – Mobile Licensing By-law THRESHOLD POLICY

POLICY STATEMENT:

This policy deals with Applicants or Licensees who must submit a Criminal Record or driver's abstract as part of their Licence Application. When a police check reveals a prior conviction for a serious offence, the Licence Issuer must conclude that it is not in the public interest for the person to be licensed and shall refuse or suspend the licence.

When a Licence is refused or suspended, the Licence Issuer will advise the Applicant or Licensee in writing, setting out the specific conviction that forms the basis of the decision, and tell the Applicant or Licensee of the right to appeal to the Brampton Appeal Tribunal and the deadline for appealing. Any appeal letter must contain reasons in support and be accompanied by the appropriate appeal fee as set out in the City's User Fee By-law. The Tribunal makes the final decision and there is no further right to appeal to City Council.

In the course of an application, the Licence Issuer may also inquire into pending court cases and issue a conditional Licence to the date of the expected court date. Withholding the fact of a pending court date from the Licence Issuer is itself a ground for suspension of the Licence.

In respect of Schedule 6 of this by-law, this Policy must be applied by a PTC to all Persons applying to access a PTC Platform as a PTC Driver. If the Person's documents do meet the threshold set out in this policy, the PTC must conclude that it is not in the public interest for the person to be on the Platform.

SCOPE:

The thresholds will apply to Licences issued by the City of Brampton pursuant to the following Schedules under Mobile Licensing By-law:

Schedule 1 Driving Schools

Schedule 2 Limousines

Schedule 3 Refreshment Vehicles

Schedule 4 Taxicabs

Schedule 5 Personal Transportation Company

- A. Despite an application being complete and all fees paid the Licence Issuer shall refuse to issue or renew a Licence and in the case of an existing Licence, the Licence Issuer shall suspend the Licence, if an Applicant or Licensee has:
 - 1. any code 01 conviction;
 - 2. any code 02 conviction within the last ten years;

- 3. any code 03 conviction within the last five years;
- 4. two or more code 03 convictions within the last ten years;
- 5. any code 04 conviction within the last three years;
- 6. two or more code 04 convictions within the last five years;
- 7. any code 05 or 07 conviction within the last year;
- 8. any code 06 conviction within the last three years;
- 9. two or more code 6 convictions within the last five years;
- 10. three or more code 08 convictions within the last year;
- 11. nine or more demerit points, as defined in the *Highway Traffic Act*, on the driver's abstract provided to the Licensing Department;
- 12. six or more by-law related* convictions within the last year concerning the licensed business or individual, or any other of the individual's businesses that are licensed or are required to be licensed, or any of the individual's prior businesses that were licensed or were required to be licensed; four or more by-law and related* convictions within the twelve-months immediately preceding the date of issuance;
- 13. any code 09 event within the last year; or
- 14. overdue by-law fines or other monies owed to the City, unless the Applicant or Licensee provides proof that such fines have been subsequently paid.
- B. The Licence Issuer shall issue, renew or reinstate a Licence, if at the time of the Application for a Licence or Licence renewal, the conviction or event has reached the age set out below.
 - 1. The code 02 conviction is more than ten years old;
 - 2. If the Licence was not issued because of a single code 03 conviction, when that conviction becomes more than five years old,
 - 3. If the Licence was not issued because of two or more code 03 convictions, when at least two of those convictions become more than ten years old;
 - 4. If the Licence was not issued because of a single code 04 conviction, when that conviction is more than three years old;
 - 5. If the Licence was not issued because of two or more code 04 convictions, when at least two of those convictions are more than five years old;

- 6. If the Licence was not issued because of a single code 05 or code 07 conviction, when that conviction is more than a year old;
- 7. If the Licence was not issued because of a single code 06 conviction, when that conviction is more than three years old;
- 8. If the Licence was not issued because of two or more code 06 convictions, when at least two of those convictions are more than five years old;
- 9. If the Licence was not issued because of a single code 07 conviction, when that conviction is more than one year old;
- 10. If the Licence was not issued because of nine (9) or more demerit points, as defined in the *Highway Traffic Act*, on the driver's abstract provided to the Licence Issuer; when the driver's abstract falls below nine (9) demerit points;
- 11. If the Licence was not issued because of three or more code 08 convictions, when three of those convictions are more than one year old;
- 12. If the Licence was not issued because of a code 09 event, when that code 09 event is more than a year old; and
- 13. If the Licence was not issued because overdue by-law fines or other monies owed to the City, when those fines have been paid.

These thresholds shall be applied threshold for threshold. For example, if the Applicant's or Licensee's Licence was not granted by reason of a recent code 02 conviction, the Licence shall be reinstated or issued when the code 02 conviction is more than 10 years old, provided there are no other applicable thresholds.

1-C The Licence Issuer may place conditions and issue a warning letter on a Licence if an investigation of a Licensee reveals circumstances that may in the future cause the Licensee to be in contravention of any of the thresholds listed.

1-D The Licence Issuer may issue a warning letter to be placed in an Applicant's or Licensee's file if, at the time of an Application for a Licence or renewal, the Applicant has four or more by-law and related* convictions concerning the licensed business or individual, or any other of the individual's businesses that are licensed or are required to be licensed, or any of the individual's prior businesses that were licensed or required to be licensed, within the twelve months immediately preceding the date of issuance or renewal.

The warning letter must advise the Applicant or Licensee about the specific applicable threshold.

* Related legislation may include, but is not limited to, City of Brampton Business Licensing By-law

Criminal Code Offences	Description	Code
Sexual Offences (minors)	Interference, invitation, exploitation, procuring sexual activity (parent or guardian), permitting sexual activity (householder) corrupting children, luring a child, exposure, incest (with minor)	01
Terrorism	Providing, collecting property; using, possessing property; providing, making available property	02
Homicide	Homicide, manslaughter, infanticide, murder, attempt to commit, accessory	02
Major assault and sexual assault offences	Sexual assault with weapon, causing bodily harm, aggravated, assault with weapon, causing bodily harm	02
Sexual offences (against person other than minor)	Exploitation of persons with a disability, incest, indecent act, sexual assault	03
Confinement	Kidnapping, hostage taking, abduction	03
Hate propaganda	Advocating genocide, public incitement of hatred	03
Robbery, extortion	All offences	03
Criminal organization	Participating in activities of	03

Criminal Negligence	Criminal negligence, causing death, causing bodily harm	04
Assault	Assault, of a peace officer	04
Noxious thing, poison	Administering to harm	04
Harassment, threats	Criminal harassment, uttering threats	04

	Explosives	Using, possession	04
	Weapons	Possession, carrying, trafficking	04
	Firearms	Using in commission of	04
		offence, careless use,	
		pointing, possession,	
		acquisition without	
		certificate, causing bodily	
		harm	
		with intent (firearm, air gun,	
		or pistol)	
	Theft offences	All offences	04
	Forgery offences	All offences	04
	Traps	Setting	05
	Break and enter	Break and enter	04
	Crime-	Possession of property	04
	possession of	obtained by crime	
	property		
	Fraud	Fraud offences, falsifying	04
		documents	
	Arson	All offences	04
-	Counterfeit money	Uttering, advertising, dealing	04
	Proceeds of crime	Laundering	04
	Noxious thing, poison	Administering to annoy, to aggrieve	05
	Mischief	Mischief	05
	Conspiracy	Conspiracy to commit an indictable offence	05
	Prostitution	Offences related to	05
	Bawdy houses	Keeping, transporting person to, procuring	05
	Operation of	Dangerous operation, failing	06
	motor vehicle,	to stop for police, failure to	
	vessels, or	stop at scene of accident,	
	aircraft	operation while impaired,	
		operation with more than 80	
		milligrams of alcohol in	
		blood, driving	
		while disqualified	
	Other	All other Criminal Code	07
		Convictions	

Controlled Drugs and Substances Act Offences	Description	Code
Possession	Possession	05
Trafficking	Of Schedule I or II substance Of Schedule III substance Of Schedule IV substance	03 04 05
Importing, exporting	Of Schedule I or II substance Of Schedule III substance Of Schedule IV substance	03 04 05

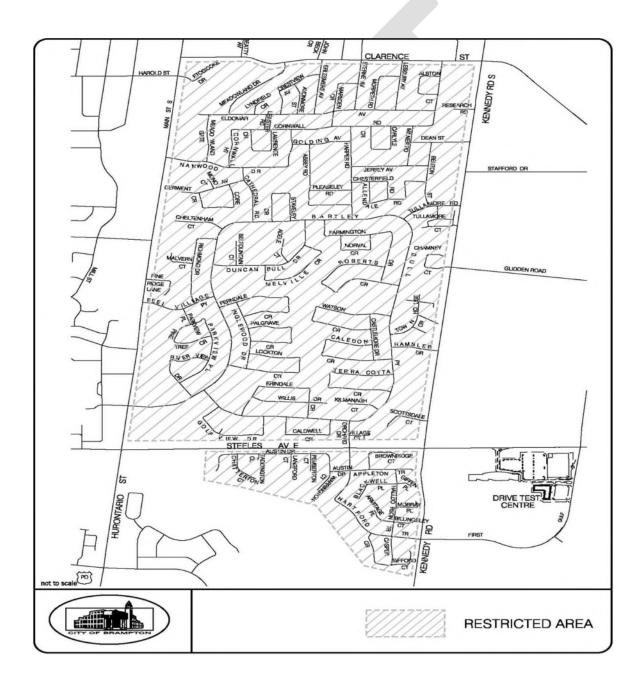
Draduction	Of Schodulo Lor II	02
Production	Of Schedule I or II	03
	substance (except	04
	marijuana)	04
	Of Marijuana	05
	Of Schedule III	
	substance Of Schedule	
	IV substance	
Highway	Description	Code
Traffic Act		
36	Driving while licence	07
	suspended	
43(1)	Driving while licence	06
	suspended	
Speeding	Exceeding speed by 50 km/hr	06
Careless	Careless / Distracted driving	06
Fail to	Fail to remain at the scene of an	06
remain	accident	
Fail to stop	Fail to stop when signaled or	06
	requested by a police officer	
Racing	Racing	06
Fail to stop	Fail to stop for a school bus	06

By-Law	Description	Code
	Discriminate against a member of the public	08
Refuse to serve a blind person 08 guided by a dog		08

Refuse to serve a physically challenged person	08
Any instance of plate removal	09
Obstruct or Hinder By-Law Inspection	<u>09</u>

Appendix F – Mobile Licensing By-law

Driving Schools



Appendix G – Mobile Licensing By-law Taxicab Tariff

Meter tariffs,

- a. By distance: for the first 125 metres
- b. \$4.75, for each additional 125 metres
- c. \$0.25 Waiting time, while under engagement: for each 30 seconds \$0.27

Additional Charges

a. For passengers exceeding four or for special requests for Vans \$10.95

*Additional passenger surcharge does not apply to Personal Care Attendants for disabled passenger(s)

b. For each odd item, parcel, or container over .085 cubic metres (3 cu. ft.) or over 27 kilograms (60lbs.) in weight not covered by this Fare, charges should be agreed upon between the driver and the passenger before commencement of the Trip.

Appendix I – Mobile Licensing By-law

Formula for the Issuance of Taxicab Owner's Licences (Plates) from the Priority List

(Amended by By-law 270-2017)

Criteria	Weighted Percentage
1. Number of Completed Trips	22.64%
2. Change in Business Industry	9.53%
3. Population Related Factors	58.32%
4. Information on Drivers/Operators	9.51%

Criteria/Factors	Year A	Year B	% Change
Number of Completed Taxicab Trips			
Criteria 1 -% change			
Change in the Business Industry			
# of hotel rooms			
# of licensed bingo events			
# of licensed banquet halls			
Office Space - Occupancy (sq ft)			
# of Theater Screens			
# of licensed Fixed Food Premises			
Retail Inventory (sq ft)			
Brampton Transit Ridership - annual			
GO Transit Ridership at Brampton Stations -			
annual			
# of Recreation Centres with public programming			
# of licensed Limousines			
# of doctors' offices within Brampton			
Criteria 2 – Average % change			

Calculation

Except as otherwise noted, the calculation shall be applied by applying the percentage

change in the factor year over year.

To determine the number of additional Taxicab Owner's Licences (plates) to be issued, the Licence Issuer shall:

• Obtain statistical information for the each of the factors set out in the four criteria for:

- the year prior to the last time taxicab owner's licenses (plates) were issued (Year A), and
- the year prior to the time that the calculation is being made (Year B)
- Calculate the percentage change for each of the factor's year over year For Criteria 1, 2 and 4 Calculate the average percentage change
- For Criteria 3 Calculate the average percentage change for the "Sectors", then calculate the average percentage change of the "Total Population" and the "Sectors"
 - Calculate the average percentage change for the averages of the four criteria
 - Calculate the "weighted percentage change" for each of the four criteria by multiplying the average percentage change for each by the weighted percentage
 - Calculate the net percentage change by averaging weighted percentages of the four criteria
 - Multiply the net percentage change by the total number of taxicabs
 - o owner's licences at the time the formula is being applied

That resultant calculation identifies the number of additional Licences to be issued.

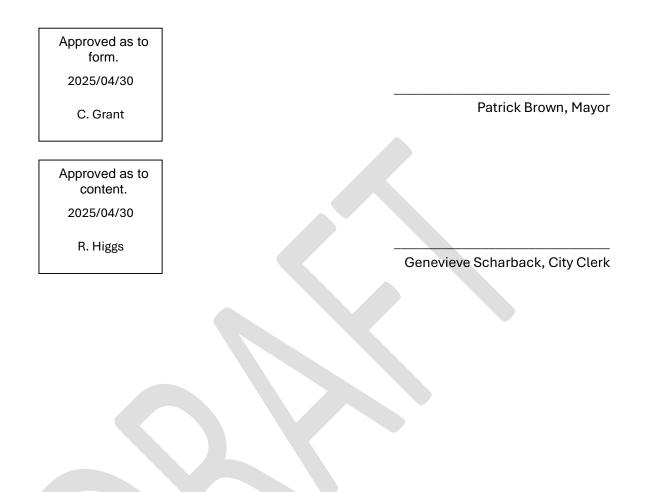
If the number is positive, that number of Licences shall be issued.

If the number is negative, no Licences shall be issued.

Appendix J – Outdoor Storage

(h) Outside Storage	No storage shall be permitted unless in a
	rear or interior side yard and such storage
	shall be screened from view by a solid
	fence from a street, open space, and
	properties zoned in a Residential or
	Institutional category.

ENACTED and PASSED this 14 day of May 2025.



OFFICE CONSOLIDATION Mobile Licensing By-law XX-2025

To provide for a system of Licensing for Mobile Businesses, to repeal Licensing By-law 67-2014

RECITALS

Subsection 8(1) of the *Municipal Act, 2001,* S.O. 2001, c. 25 as amended, (*"Municipal Act, 2001"*) provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues;

Section 9 of the *Municipal Act, 2001,* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under any Act;

Subsection 11(1) of the *Municipal Act, 2001,* provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

Subsection 11(2) of the *Municipal Act, 2001,* provides that a municipality may pass by-laws respecting: in paragraph 5, economic, social and environmental well-being of the municipality; in paragraph 6, health, safety and well-being of persons; in paragraph 7, s ervices and things that the municipality is authorized to provide under subsection (1); and in paragraph 8, protection of persons and property;

Subsection 11(3) of the *Municipal Act, 2001,* provides that a municipality may pass by-laws respecting: in paragraph 11, Business Licensing;

Section 23.2 of the *Municipal Act, 2001,* permits a municipality to delegate certain legislative and quasi-judicial powers where the council of the municipality is of the opinion that the power being deleted is of a minor nature;

Pursuant to the provisions of Part IV – Licences of the *Municipal Act, 2001,* a municipality may pass by–laws for licensing, regulating and governing any business wholly or partly carried on within a municipality even if the business is being carried on from a location outside the municipality;

Subsection 151(1) of the *Municipal Act, 2001,* provides that a municipality may provide for a system of licences with respect to a business and may prohibit the carrying on or engaging in the business without a licence, refusing, revoking or suspending a licence, imposing conditions on a licence, regulating property used for a business that requires a licence and regulating persons carrying on a business that requires a licence;

Subsection 391(1) of the *Municipal Act, 2001,* provides that a municipality may impose fees and charges on persons for services or activities provided or done by or on behalf of it;

Section 426 of the *Municipal Act, 2001* provides that no person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under a by-law passed under the *Municipal Act, 2001*;

Section 429 of the *Municipal Act, 2001* provides for a municipality to establish a system of fines for offences under a by-law of the municipality passed under the Municipal Act;

Section 434.1 of the *Municipal Act, 2001* provides that a municipality may require a person to pay an Administrative Monetary Penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality passed under the *Municipal Act, 2001*;

AND WHEREAS section 444 of the *Municipal Act, 2001* provides for a municipality that is satisfied that a contravention of a by-law of the municipality passed under the *Municipal Act, 2001* has occurred to make an order requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity;

The Council of the City of Brampton considers it desirable and necessary to license, regulate and govern the mobile businesses listed within this By-law.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS AS FOLLOWS:

PART I – TITLE, INTERPRETATION AND SEVERABILITY

1. This By-law may be referred to as the "Mobile Licensing By-law".

2. (1) Wherever a word is used in this By-law with its first letter capitalized, the term is being used as it is defined in this By-law. Where any word appears in ordinary case, the commonly applied English language meaning is intended.

(2) Wherever a word defined in this By-law is used in the form of a noun, verb, adverb or adjective, it shall be interpreted as having a corresponding defined meaning even if it is in ordinary case.

(3) All words importing the singular shall include the plural, and words imparting the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-law requires otherwise.

3. If a court of competent jurisdiction declares any provision or part of a provision of this Bylaw to be invalid or to be of no force and effect, it is the intention of Council in enacting this By-law that the remainder of this By-law shall continue in force and be applied and enforced in accordance with its terms to the fullest extent possible according to law.

PART II – DEFINITIONS

4. For the purposes of this By-law:

"Additional Fee" means a fee, in addition to the Licence Fee, imposed by the City on a business at any time during the term of the Licence for costs incurred by the City that are attributable to the activities of the business;

"App" means a mobile application that can be downloaded onto or accessed on a mobile phone, tablet or other digital electronic device used in a vehicle to calculate the fare payable for transportation services and which performs one or more of the following functions:

(a) Allows a person to identify the locations of available Vehicles and allows a Driver to identify the location of a person who is seeking the services of a Vehicle;

(b) Allows a person to request a Vehicle via the mobile phone, tablet or other digital electronic device;

(c) Allows a Driver to receive a request from a potential Passenger; or

(d) Allows for the payment of transportation services through electronic means.

"Applicant" means a Person applying for a new Licence or Licence renewal under this By-law;

"Application" means an Application for a Licence in the form provided by the Licence Issuer, and shall include an Application for a Licence renewal, accompanied by appropriate documentation and fee;

"By-law" means this By-law;

"City" means The Corporation of the City of Brampton or the land within the municipal boundaries of the City of Brampton, as the context requires;

"Clerk" means the Clerk of the City of Brampton or the Clerk's duly appointed Deputy or designate;

"Closed File Administrative Fee" means the fee as set out in Appendix A that is required when an application file is closed under this By-law;

"Council" means the Council of The Corporation of the City of Brampton;

"Criminal Record" means a record of past crimes of which an individual has been convicted;

"Driver" means any Person who requires a Licence to drive a Motor Vehicle under this By-law and includes a Driving School Instructor;

"Highway" includes a common and public highway, any part of which is intended for or used by the general public for the passage of vehicles and pedestrians and includes the area between the lateral property lines thereof;

"Hinder" means willfully interfering with an inspector while they are performing their duties. This includes, but is not limited to, evasion of inspection, or preventing inspection through deception;

"Inspector" means any one of the following:

- (a) Municipal Law Enforcement Officer;
- (b) Peel Regional Health Inspector,
- (c) Fire Inspector in the Brampton Fire and Emergency Services; or
- (d) Police, as defined in this By-law;

"Late Renewal Fee" means the fees set out in Appendix A that are required for the late renewal of a Licence;

"Licence" means the Licence issued under this By-law, or predecessor By-law;

"Licence Fee" means the fee set out in Appendix A that is required to be paid to the City for a new Licence or a Licence renewal;

"Licence Issuer" means the person appointed under this By-law and includes their delegate(s);

"Licensed Premises" means the premises referred to in a Licence;

"Licensee" means any Person licensed under this By-law;

"Manager, Licensing Enforcement" means the Manager, Licensing Enforcement for the City of Brampton or their delegate;

"Medical Officer of Health" means the Medical Officer of Health for the Regional Municipality of Peel and includes any public health inspector acting as their designate;

"Mobile Licensing" means the licensing of Owners, Drivers and Businesses relating to Vehicles in the City of Brampton;

"Motor Vehicle" includes an automobile or any other Vehicle propelled or driven otherwise than by muscular power, but does not include the cars of electric or steam railways or other Motor Vehicles running only upon rails or motorized snow Vehicles, traction engines, farm tractors, self-propelled implements of husbandry or road building machines with the meaning of the *Highway Traffic Act*;

"Municipal Law Enforcement Officer" or "Officer" means a person employed by the City as a Municipal Law Enforcement Officer;

"Notice of Additional Fee" means a written notice from the Licence Issuer to a Licensee advising of the requirements to pay an Additional Fee;

"Owner" means a Person who, alone or with others, fits into any one or more of the following categories:

- (a) is the owner of the Vehicle or Business;
- (b) has control over the Vehicle or Business;
- (c) directs the operation of the Vehicle or Business;

"Passenger" means any Person in a Motor Vehicle other than the Driver;

"Person" includes an individual, corporation, partnership or limited partnership;

"Plate" means a numbered plate or sticker issued by the City pursuant to this Bylaw;

"Police" means a police officer employed by Peel Regional Police or the Ontario Provincial Police;

"Premises" means land and includes the structures on the land, such as fences, buildings and sheds;

"Refreshment" means drinks (other than alcoholic) or food that are provided or sold or offered for sale to the public;

"Safety Certificate" means a Certificate of Mechanical Fitness or a Commercial Vehicle Inspection Certificate as issued by the Ministry of Transportation for Ontario;

"Site Map" means an accurate drawing or representation of the location on the property in question which shows existing and proposed conditions for a given area, to be used to satisfy and allow the officer, plans examiner or zoning review to make an accurate assessment of site needs and allowable use and locations for use

"Tribunal" means the Tribunal appointed by Council to conduct hearings under the Brampton Appeal Tribunal By-law, No. 48-2008, as amended, or any successor by-law;

"Vehicle" includes a Motor Vehicle, trailer, farm tractor, road building machine, motorized snow vehicle, bicycle, and any vehicle drawn, propelled or driven by any kind of power, including muscular power;

"Vehicle Owner" means a Person who is registered with the Registrar of Motor Vehicles for the Province of Ontario as the plate owner of the Vehicle;

"Zoning Approval" means a Licence Application that has been examined and approved by the City's Zoning Services staff for compliance with the Zoning By-law; and

"Zoning By-law" means the City's Zoning By-law No. 270-04, as amended, or any successor by-law.

PART III – LICENSING REQUIRED

5. (1) A Licence shall be taken out under this By-law by every Person who:

(a) runs, operates or carries on the business of a Driving School (Driving School Operator – Sch. 1);

(b) for compensation, teaches others to drive a Motor Vehicle (Driving School Instructor – Sch. 1);

(c) owns a Motor Vehicle used for Driving School instruction (Driving School Motor Vehicle Owner – Sch. 1);

(d) owns a Limousine (Limousine Owner – Sch. 2);

(e) drives a Limousine (Limousine Driver - Sch. 2);

(f) owns a Refreshment Vehicle (Refreshment Vehicle Owner – Sch. 3); (g) drives a Refreshment Vehicle (Refreshment Vehicle Driver – Sch 3); (h) owns a Taxicab (Taxicab Owner – Sch. 4);

(i) owns an Accessible Taxicab (Accessible Taxicab Owner – Sch. 4);

(j) drives a Taxicab or Accessible Taxicab (Taxicab Driver – Sch. 4);

(k) owns a Taxicab Brokerage (Taxicab Broker – Sch. 4).

(I) owns a Tow Truck (Tow Truck Owner – Sch. 5); (By-laws 187-2014, 134-2018)

(m) drives a Tow Truck (Tow Truck Driver – Sch. 5); or (By-laws 187-2014, 134-2018)

(I) runs, operates or carries on the business of a Personal Transportation Company (Personal Transportation Company – Sch.5).

(m) runs, operates or carries on the business of peddling goods (Peddler – Sch. 6)

(2) Any Person who falls within subsections 5. (1) (a) through to and including (m) is engaged in a business for the purposes of this By-law.

(3) The defined terms for the businesses listed within subsections 5. (1) (a) through to and including (m) are found in the schedules referred to in the subsections and are attached to this By-law.

(4) No Person shall carry on or engage in any business listed in subsections 5. (1) (a) through to and including (m) unless the Person is licensed under this By-law.

(5) No Person shall hold themself out to be licensed if they are not licensed under this Bylaw.

(6) No Person shall publish or cause to be published any representation that the Person is licensed under this By-law if the Person is not so licensed.

(7) No Person shall provide false or misleading information or documents when applying for a Licence or Licence renewal, or when required to provide any information or documents under this By-law.

(8) For the purposes of this By-law, a business shall be deemed to be carried on within the City if any part of the business is carried on in the City, even if the business is being conducted from a location outside the City or has its registered head office at a location outside of the City.

PART IV – REQUIREMENTS FOR LICENSEES

6. (1) Every Applicant shall be:

(a) at least 18 years of age; and

(b) a Canadian Citizen, a permanent resident of Canada or have a valid employment authorization issued by the Government of Canada.

(2) Every Applicant for a Taxicab or Limousine Driver's Licence shall be able to communicate in English.

PART V – LICENCE ISSUER

7. (1) The Manager, Licensing Enforcement, or any successor position is appointed as the Licence Issuer for the purposes of this By-law.

(2) Council delegates to the Licence Issuer, the power to issue, refuse to issue, renew, refuse to renew, cancel, revoke, suspend, reinstate or impose conditions on a Licence under this By-law.

(3) Council is of the opinion that the delegation under subsection 7. (2) is minor in nature.

- 8. Where the Licence Issuer is of the opinion that:
 - (a) a new Licence or a Licence renewal should be issued;
 - (b) an Application for a Licence or a Licence renewal should be refused;
 - (c) a Licence should be cancelled;
 - (d) a Licence should be revoked;
 - (e) a Licence should be suspended;
 - (f) a Licence should be reinstated, or

(g) a term or condition of a Licence should be imposed; he or she they shall make that decision.

- 9. The Licence Issuer shall:
 - (a) receive and process all Applications for Licences and Licence renewals;
 - (b) issue a Licence or Licence renewal when:

(i) an Application is made in accordance with the provisions of this By-law;

- (ii) the Application is complete;
- (iii) the applicable Licence Fee is paid;
- (iv) the Application meets all the requirements under this By-law; and

(v) there are no grounds to refuse to issue a Licence or Licence renewal as set out in Section 31 of this By-law;

(c) impose terms and conditions on a Licence when in the opinion of the Licence Issuer a term or condition of a Licence should be imposed under Section 30 of this By-law;

(d) maintain complete records showing all Applications received and Licences issued;

(e) prepare or cause to be prepared all notices, forms and any other document, including any amendments thereto, that are necessary for the administration of this By-law;

(f) enforce or cause to be enforced the provisions of this By-law; and

(g) generally perform all the administrative functions required to give effect to this By-law.

PART VI – APPLICATION FOR A LICENCE AND FOR A LICENCE RENEWAL

10. (1) In order to apply for a new Licence or a Licence renewal, the Applicant shall:

a) pay 50% of the Licence Fee as set out in Appendix A to commence the processing of the application. This fee is non-refundable upon making initial application and this portion of the fee will be applied to the completed application upon final issuance of the Licence. After 30 days, if the Applicant abandons the Application the initial 50% of fee shall be forfeited;

(b) complete and submit an Application in the form approved by the Licence Issuer;

(c) submit any documentation required under this By-law or requested by the Licence Issuer;

(d)submit the appropriate Licence Fee as set out in Appendix A;

(e) where applicable, submit proof of HST Registration; and

(f) where applicable, submit a zoning approval

(2) An Application for a new Licence or for a Licence renewal shall not be processed by the City until all the requirements of subsection (1) are met and any outstanding Licence Fee(s) and any outstanding Additional Fees have been paid.

(3) An Application for Licence renewal shall be submitted in accordance with the procedures established by the Licence Issuer.

11. The Licence Issuer may require one or more of the following as part of the Application:

(a) proof of citizenship, permanent resident status or other employment authorization issued by the Government of Canada;

(b) a statement from the Applicant as to whether charges against the Applicant are pending under the *Criminal Code*, the *Controlled Drugs and Substances Act*, the *Building Code Act 1992*, the *Fire Protection and Prevention Act, 1997*, the City's Zoning By-law, or any other law or City by-law;

(c) a Criminal Record Search conducted by any Police Service in Ontario or from an approved provider of criminal record checks in Canada (subject to approval of the Licence Issuer); and **\ or**

(d) proof of payments made for any City imposed fines or tax levy.

12. Every Applicant for a Driver's Licence shall:

(a) attend personally before the Licence Issuer and submit to being photographed;

(b) at the same time the photograph is taken, deliver the completed Application in person to the Licence Issuer; and

(c) provide a statement of the driving record of the Applicant, from the Ministry of Transportation, dated no earlier than 30 days prior to the Application for a Driver's Licence.

13. No Person shall obtain or keep a Driver's Licence without holding a current, valid driver's licence issued under the *Highway Traffic Act.*

14. Every renewal of Driver's Licence shall be valid for a period of two years when accompanied by the Licence Fee for the two year period unless otherwise revoked or suspended by the Licence Issuer or fails to meet other conditions imposed by the By-law.

14.1. Notwithstanding section 14, where an Applicant for a renewal of a Driver's Licence has had no Criminal Record and a clean driving record for five (5) or more licence years the Driver's Licence may be valid for up to four (4) years when accompanied by the Licence Fee for the four-year period.

15. Every Application for an Owner's Licence shall include:

- (a) a valid Safety Certificate with respect to the Motor Vehicle;
- (b) a valid alternate fuel certificate, if applicable;
- (c) the certificate of insurance; and
- (d) the Vehicle registration (ownership).

16. The Licence Issuer may in his or her discretion waive the requirement of a Safety Certificate under Section 15, provided that the Vehicle has 1000 km or fewer on the odometer and has been manufactured within the last 12 months.

17. If at any time, in the opinion of the Licence Issuer, the photo identification required by this By-law does not represent a reasonable likeness of the Person licensed under this By-law because of physical changes, passage of time or poor-quality photography, the Person shall submit to being photographed by the Licence Issuer.

18.

(1) Where the Owner is a corporation, the Application shall be accompanied by a copy of the incorporating documents, a copy of the last annual return filed and a copy of the business name registration.

(2) Where the Owner is a sole proprietor, the Application shall be accompanied by a copy of the business name registration.

(3) Where the Owner is a registered partnership, the Application shall be accompanied by a copy of the registered declaration of partnership and a copy of the business name registration.

(4) Despite subsection 18. (1) where a corporation applies for a renewal of a Licence and there has been no change in the officers or directors of the corporation, only a copy of the last annual return filed must be submitted by the Owner with the Application.

(5) A Licence issued to a partnership may be issued in the name of one partner.

19.

(1) Despite, subsection 10. (f), where an Application is made for a Licence renewal and where a Zoning Approval was received with the original Licence Application approving the use of the Premises, a new Zoning Approval may not be required subject to a licence review by the Licence Issuer

(2) Where an Application is made for a new Licence or Licence renewal and where a Zoning Approval has been issued based upon the use being allowed by a Committee of Adjustment decision, the Zoning Approval is subject to all conditions and restrictions imposed on the use by the Committee of Adjustment, including a time limit for the use and upon expiry of any time limit imposed on the use by the Committee of Adjustment, the Zoning Approval shall no longer be valid.

20. (1) Where an Application for a Licence or Licence renewal is withdrawn by the Applicant, the initial 50% of fee shall be forfeited without exception.

(2) Where an Application for a Licence or a Licence renewal is refused, 50% of the Licence Fee paid shall be refunded.

(3) Any Licence Fee refund calculated pursuant to subsections 20. (1) or (2) shall be reduced by any Additional Fee amount, or part thereof, that is outstanding at the time of the refund.

- 21. An Owner must obtain a separate Licence for every Premises or Vehicle where the Owner carries on business for which a Licence is required under this By-law.
 - 22. (1) Where a Person who has a Licence fails to renew the Licence by the renewal date, the Person shall, upon submitting an Application for renewal, be subject to the current late Renewal Fee in accordance with Appendix A to this By-law, in addition to the initial 50% application fee.

(2) Where an Applicant applies for a Licence renewal and for a period of 30 days after the Licence expiry date the Application is incomplete or any fee under this By-law is unpaid, the Application will be deemed as abandoned.

(3) Where a Person holding a Licence fails to renew the Licence within 90 days of the specified renewal date, the Application shall be deemed abandoned and the Person shall be considered as a new Applicant and and shall be required to apply for a new Licence under this By-law, subject to the payment of such fees as may be required.

- 23. Notwithstanding that a Licence has been issued or renewed, the Licence Issuer may require that the Applicant file further information or provide updated or further documentation at any time.
- 24. Any Person licensed by any regulatory body where that licence is a requirement for the issuance of a Licence under this By-law, shall immediately report to the Licence Issuer any suspension of the licence issued by the regulatory body.
- 25. (1) Where an Applicant has failed to provide any fee or document required under this By-law for the issuance or renewal of a Licence, the Application shall be considered incomplete.

(2) If the Application remains incomplete after 30 days from the date the Application was submitted, the Licence Issuer will issue a Notice of Incomplete Application and close the file.

(3) Where an Application file is closed, the Applicant is required to pay the Closed File Administrative Fee to the City in accordance with Appendix A and shall forfeit the initial 50% of new application processing fee.

(4) The Closed File Administrative Fee in subsection 25. (3) must be paid before the Licence Issuer can open a new Application file.

(5) The issuance of a Notice of Incomplete Application is not a statutory power of decision and is not subject to appeal to the Tribunal.

PART VII – ISSUANCE OF A LICENCE OR LICENCE RENEWAL

- 26. When an Application for a Licence or Licence renewal is made in accordance with the provisions of this By-law and the Applicant meets all the requirements of this By-law, which include any requirements that may be requested by the Licence Issuer, a Licence shall be issued to the Applicant.
- 27. Any Person applying for a Licence renewal may do so within 30 days before the expiry of the Licence.
- 28. Despite Section 27, the Licence Issuer may in his or her discretion accept Applications for a Licence renewal prior to 30 days before the expiry of the Licence.

PART VIII – LICENCE EXPIRY DATES

29. Subject to Section 14 and Appendix B every Licence shall be valid for a period of one year, effective from the driver's date of birth except where:

(a) the initial Licence issued is within 91 days prior to his or her birthday, such Licence shall be valid to the next following birthday;

(b) the initial Licence issued is issued on a date greater than 91 days prior to his or her birthday, such Licence shall be valid until the next birthday; or

(c) the Driver's birthday is February 29TH, the expiry date for such Driver' Licence shall be February 28th for licensing purposes only.

PART IX – TERMS AND CONDITIONS

30. (1) Notwithstanding any other provision in this By-law, the Licence Issuer may impose terms and conditions on any Applicant or Licensee at issuance, renewal or any time during the Licence period, including special conditions as are necessary to give effect to this By-law.

(2) The Licence Issuer may impose conditions on a business in a class that have not been imposed on all of the businesses in that class in order to obtain, continue to hold or renew a Licence.

(3) Notwithstanding any other provision in this By-law, the Licence Issuer may impose Additional Fees on a Licensee or a Business that requires a licence and fails to obtain one under this By-law by way of Notice of Additional Fee at any time during the term of the Licence or the duration of time the business is operating within the City for any costs incurred by the City attributable to the activities of the Licensee.

(4) Licensees and other persons charged with an additional fee imposed by the City shall make payment of outstanding fees owed prior to commencement of licence issuance

(5) The Notice of Additional Fee shall be sent to the Licensee by personal delivery, e-mail or fax delivery, or by regular mail and the notice shall provide the Licensee with 30 days to pay the Additional Fee from the date of the notice.

PART X – GROUNDS FOR REFUSAL TO ISSUE OR RENEW A LICENCE

31. Notwithstanding Section 26, the Licence Issuer may refuse to issue a Licence or renew a Licence, if the Licence Issuer is of the opinion that any one or more of the following has or may occur, and in coming to this belief the Licence Issuer shall have regard to the policy set out in Appendix E:

(a) The issuance of or the holding of a Licence would be contrary to the public interest in respect of:

(i) the health and safety of any person

(ii) a nuisance affecting any land , or

(iii) the protection of any consumer.

(b) The conduct of the Applicant or Licensee or other circumstances afford reasonable grounds for belief that the carrying on of the business has infringed, or would infringe, the rights of other members of the public.

(c) Any Application or other document provided to the Licence Issuer by or on behalf of the Applicant or Licensee contains a false statement or provides false information.

(d) The financial position of the Applicant or Licensee demonstrates that the business has not or will not be carried on in a financially responsible manner.

(e) The business of the Applicant or Licensee is carried on or intended to be carried on in an area where it is prohibited.

(f) The Applicant or Licensee has failed to pay a fine or administrative penalty owing to the City.

(g) The Premises in which the business is carried on does not comply with the provisions of this By-law or with any other law, regulation or City by-law, including the Zoning By-law, and the Building Code Act, 1992 and Building Code, O.Reg. 350/06 as amended and the Fire Protection and Prevention Act, 1997, Fire Code, O.Reg. 213/07 as amended or any successor regulations.

(h) The conduct of the Applicant or Licensee affords reasonable grounds for belief that the Applicant or Licensee has not carried on or will not carry on his or her trade, business or occupation in accordance with law and with integrity and honesty.

(i) There are reasonable grounds for belief that the carrying on of the business or occupation by the Applicant or Licensee has resulted or will result in a breach of this By-law or any other law.

(j) The fee payable for the Licence has not been paid.

(k) Any fee imposed on an Applicant or Licensee under this By-law remains unpaid.

PART XI – GROUNDS FOR REVOKING OR SUSPENDING A LICENCE

32. The Licence Issuer may revoke or suspend a Licence for any one or more of the grounds listed in subsections 31.

33. If the Licence Issuer is satisfied that the continuation of a business poses an immediate danger to the health or safety of any person or property, the Licence Issuer may, without a hearing, suspend a Licence, for the time and on such conditions as the Licence Issuer considers appropriate, subject to the following:

(a) before suspending the Licence, the Licence Issuer shall, either orally or in writing, provide the Licensee with the reasons for the suspension and allow the Licensee with an opportunity to respond; and

(b) the suspension shall not exceed 14 days

PART XII - WRITTEN NOTICE AND SERVICE

- 34. (1) After a decision is made by the Licence Issuer to refuse, cancel, revoke or suspend a Licence, written notice of that decision shall be given forthwith to the Applicant or Licensee.
 - (2) The written notice provided under subsection 34. (1) shall:
 - (a) set out the grounds for the decision;
 - (b) give reasonable particulars of the grounds for the decision;
 - (c) be signed by the Licence Issuer; and

(d) state that the Applicant or Licensee is entitled to a hearing by the Tribunal if the Applicant or Licensee delivers to the City Clerks office within 15 days after the notice is served, a notice in writing requesting a hearing by the Tribunal accompanied by the appropriate fee.

(3) Any written notice given under this By-law shall be deemed to be received on the receipt date which is one of the following:

- (a) in the case of mailed documents, 5 days following the mailing as determined from the post mark;
- (b) in the case of personal delivery, e-mail or faxed document, the day of delivery; and

(c) where more than one method of delivery is used, the operative receipt date for the calculation of the time for an appeal is the latest of the possible receipt dates.

(4) Where any written notice is mailed under this By-law, it is sufficient to use the Applicant's or Licensee's last known business or residential address.

<u> PART XIII – RIGHT TO APPEAL</u>

35. (1) The Applicant or Licensee may appeal the Licence Issuer's decision to refuse, cancel, revoke, suspend, or to impose any condition on a Licence, to the Tribunal by filing a written notice of appeal with the Clerk, with reasons in support of the appeal, accompanied

by the appropriate appeal fee as set out in the City's User Fee By-law within 15 days following the receipt of written notice of the Licence Issuer's decision.

(2) On receipt of a written request for a hearing from the Applicant or Licensee, the Clerk shall schedule a hearing of the Tribunal and shall give the Applicant or Licensee and Licence Issuer reasonable written notice of the date, time and place of the hearing in accordance with the Brampton Appeal Tribunal By-law, No. 48-2008, as amended, or any successor by-law.

(3) The filing of an appeal does not operate to suspend the Licence Issuer's decision.

(4) The decision of the Licence Issuer shall be final if the Clerk does not receive an appeal by the 15th day following the receipt date of the written notice of the Licence Issuer's decision.

(5) Where the Tribunal has ordered that a Licence be granted, reinstated, a suspension to a Licence ended or a change to the condition(s) of a Licence, the Applicant or Licensee shall fulfill any outstanding requirements for the Licence under this By-law.

(6) The provisions of the Brampton Appeal Tribunal By-law, No.48-2008, as amended, or any successor by-law, apply to any appeal that is made under this section.

PART XIV - RETURN OF LICENCE

36. (1) Where a Licence has been revoked or suspended, and written notification as set out in section 34 is provided and deemed received, the Applicant or Licensee shall return the Licence to the Licence Issuer within 10 business days.

(2) A Person whose Licence has been revoked or suspended shall not refuse to deliver the Licence to the Licence Issuer or in any way obstruct, hinder or prevent the Licence Issuer from receiving or taking the Licence.

(3) Where a Licence has been revoked or suspended, the Licence Issuer may enter upon the business premises of the Licensee for the purpose of receiving, seizing or removing the Licence.

PART XV – CHANGE OF INFORMATION

37. (1) A Licensee shall carry on business in the City only in the name which is set out on the Licence and shall not carry on business in the City in any other name unless the Licensee has first notified the Licence Issuer and complied with the relevant provisions of this By-law.

(2) A Licensee shall notify the Licence Issuer within 7 days of any change of name, address or any other change to the information related to the Licence, and where the Licensee is a corporation, it shall notify the Licence Issuer of any change in the names and addresses of officers and directors, the location of the corporate head office and change of ownership of shares within 7 days of the change, and if

necessary, the Licence shall be returned immediately to the Licence Issuer for amendment.

(3) A Licensee shall not alter, erase or modify or permit such alteration, erasure or modification of the Licensee's Licence or part thereof unless approved by the Licence Issuer.

PART XVI – GENERAL PROVISIONS

38. An Applicant or Licensee whose Licence has been refused or revoked, shall not be entitled to make a new Application for a similar type of Licence for a period of 12 months from the date of the refusal or revocation.

39. The Licence Issuer may reinstate any Licence that has been suspended or revoked upon satisfactory proof that the administrative and legislative requirements under this Bylaw have been met.

40. Any Licence issued under this By-law may be cancelled at any time upon the written request of the Licensee.

41. A Person shall not enjoy a vested right in the continuance of a Licence and upon the issuance, renewal, transfer, cancellation or suspension thereof, the value of a Licence shall be the property of the City.

42. A Licensee shall not advertise, promote or carry on the business under any name other than the name endorsed upon the Licence, without the approval of the Licence Issuer.

43. (1) Any Licence issued under this By-law shall be posted on the premises, to which the Licence relates in a conspicuous place that is clearly visible to the public.

(2) Where a Licensee does not have a licensed premise, the Licensee shall carry the Licence with them at all times when engaged in the activity for which the Licence has been issued.

44. The Licence Issuer shall not accept any new Application for a Taxicab or Accessible Taxicab Owner's Plate, from any Person not on the Priority List, nor shall any new names be added to the Priority List, for an additional period of five years commencing on November 9, 2014. **(By-law 267-2014)**

45. No member of the Tribunal, Council, or Employee of the City is personally liable for anything done under the authority of this By-law.

46. A Licensee shall not be permitted to transfer a Licence unless specifically allowed under a Schedule in this By-law and approved by the Licence Issuer.

PART XVII – INSURANCE

47. (1) Every Person shall, before the issuance of an Owner's Licence to them for a:

(a) Driving School Motor Vehicle Owner (Schedule 1);

(b) Limousine Owner (Schedule 2); or

(c) Refreshment Vehicle Owner except for Class B, non-motorized, and Class C, stationary in a permanent location (Schedule 3); (d) Taxicab Owner (Schedule 4);
(e) Peddler Licence (schedule 6), non-motorized

(e) Tow Truck Owner (Schedule 5); (By-law 187-2014)

provide proof of third-party Motor Vehicle liability insurance for each vehicle used in the business, to the minimum amount of at least Two Million \$2,000,000, exclusive of costs and interest, per occurrence. Perils will include bodily injury, death of one or more persons, and loss or damage to property.

(2) The Licence Issuer shall be given at least I0 days' notice in writing, by regular mail, personal delivery, e-mail or fax delivery, of cancellation, expiration or variation in the amount or conditions of the policy.

(3) In addition to the insurance requirements under subsection 47. (1), every Tow Truck Owner required to be licensed under Schedule 5 (Tow Trucks) shall provide:

(a) coverage of at least \$50,000.00 in respect of any one claim, exclusive of costs and interest, against liability for damage to, or theft of cargo or other goods of customers, subject to reasonable limitations; and

(b) coverage of a least \$100,000.00 in respect of any one claim, exclusive of costs and interest, against liability for damage to the Vehicles of customers while in the care, custody, and control of the Applicant. Perils shall include collision, upset, fire, lighting, theft, or attempted theft, malicious mischief, windstorm, hail, explosion, riot, civil commotion and rising water. (By-law 187-2014)

(4) Every Person required to be licensed as a Driving School Operator, Refreshment Vehicle Owner, Peddler or a Taxicab Broker shall, before the issuance of a Licence to them, provide proof of commercial general liability insurance against all claims for personal injury including bodily injury resulting in death, and property damage with an inclusive limit of not less than \$2,000,000 Two Million per occurrence insuring them against liability imposed by law for any loss or damage resulting from the carrying on of the business to which the Licence relates.

(5) The certificate of insurance issued in respect of the insurance policy in subsections 47. (1) (2) (3) and (4) shall be provided to the Licence Issuer on the approved City mobile licensing form prior to the issuance of the Licence that it applies to in the form of proof set out in Appendix C to this By-law.

PART XVIII – INSPECTION

48. Upon request of the Licence Issuer, Inspector, Medical Officer of Health or Fire Chief the Licensee shall produce the Licence and any other requested documents forthwith.

49. No Person who has or is required to have a Licence under this By-law, shall obstruct or hinder the conducting of an inspection by the Licence Issuer or Inspector, or cause or permit an inspection to be obstructed or hindered.

50. Where the Licence Issuer finds that any provision of this By–law is being contravened, a notice may be issued in writing directing compliance with the provision.

- 51. (1) An Inspector may enter on any land and building, structure thereon or inspect a Vehicle at any reasonable time for the purpose of carrying out an inspection to determine whether any one or more of the following are being complied with:
 - (a) the provisions of this By-law;
 - (b) an order made under this By-law;
 - (c) a condition of a Licence issued under this By-law; or
 - (d) an order made under section 431 of the Municipal Act, 2001.

(2) For the purposes of an inspection under subsection 51. (1) the person carrying out the inspection may do any one or more of the following:

(a) require the production for inspection of any goods, articles, books, records, other documents or Vehicles of or relating to any business or occupation licensed under this By-law;

(b) inspect and remove documents or things relevant to the inspection, including anything listed in subsection 51. (2) (a), for the purpose of making copies or extracts;

(c) require information from any Person concerning a matter related to the inspection; or

(d) alone or in conjunction with a Person possessing special or expert knowledge make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

(3) Where an Inspector has been or is likely to be prevented from carrying out an inspection pursuant to subsection 51. (1), the Inspector may apply for an order, under section 438 (2) of the Act, from a provincial judge or justice of the peace authorizing them to carry out an inspection for the purposes of subsections 51. (1) or (2).

PART XIX – ORDER TO COMPLY

- 52. (1) Where an officer or an Inspector believes that a contravention of this By-law has occurred, they may issue:
 - (a) an order to discontinue the contravening activity;
 - (b) an order to correct the contravention; or

(c) an order to discontinue the contravening activity and correct the contravention.

(2) The orders contemplated in subsection 52. (1) shall set out:

(a) the name of the Person who is believed to have contravened this By-law and the municipal address or the legal description of the land to which the contravention or Licence applies;

- (b) reasonable particulars of the contravention;
- (c) the date by which there must be compliance with the order; and
- (d) if applicable, the work to be done and the date by which the work must be done.

(3) An order issued under this By-law may be served personally or served by mail to the last known address of the Person and such other persons affected by it as determined by the Licence Issuer or Inspector and a copy of the order may be posted on any property to which the contravention or Licence applies.

(4) If an order is served by registered mail, the service shall be deemed to have been made 5 days after the mailing.

(5) Where service cannot be carried out in accordance with subsection 52. (3), the Licence Issuer or Inspector may place a placard containing the terms of the order in a conspicuous place on the property to which the contravention or Licence applies, and the placing of the placard shall be deemed to be sufficient service of the order on the Person or persons to whom the order is directed.

(6) Every Person who fails to comply with an order made under this section is guilty of an offence.

PART XX – PLATE (Sticker) REMOVAL

53. Where the Licence Issuer, acting reasonably, has reason to believe that one or more of the sections listed in Appendix D is or has been contravened, he or she they may physically remove the Plate (Sticker) from the Vehicle.

54. The Licence Issuer may retain the Plate (Sticker) until the contravention has been rectified to the satisfaction of the Licence Issuer.

PART XXI – CONTRAVENTION AND PENALTIES

55. (1) Every Person who contravenes any provision of this By-Law, and every director or officer of a corporation who concurs in such contravention by the corporation, is guilty of an offence and is liable to a fine, and such other penalties, as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P.33, and the *Municipal Act, 2001*, as both may be amended from time to time.

(2) In addition to subsection 55. (1), any Person who is charged with an offence under this By-law by the laying of an information under Part III of the *Provincial Offences Act* and is found guilty of the offence is liable, pursuant to the fine provisions of the *Municipal Act, 2001,* to the following fines:

(a) the minimum fine for an offence is \$500 and the maximum fine for an offence is \$100,000;

(b) in the case of a continuing offence, for each day or part of a day that the offence continues, the minimum fine shall be \$500 and the maximum fine shall be \$10,000 and the total of all daily fines for the offence is not limited to \$100,000;

(c) in the case of a multiple offence, for each offence included in the multiple offence, the minimum fine shall be \$500 and the maximum fine shall be \$10,000 and the total of all fines for each included offence is not limited to \$100,000;

(d) in addition to the fine provisions in subsection 55. (2) (a) to (c), if a Person is convicted of an offence under this By–law, any economic advantage or gain obtained by the Person from operating a business without a Licence may be considered an aggravating factor for sentencing purposes which may attract a special fine, which shall be equal to or greater than the economic advantage or gain obtained by the Person from operating the business without a Licence; and

(e) the maximum amount for a special fine in subsection 55. (2)(d) may exceed \$100,000.

(3) If a Person is convicted of an offence under this By-law, in addition to any other remedy or any penalty imposed, the court in which the conviction has been entered, and any court of competent jurisdiction, may make an order:

(a) prohibiting the continuation or repetition of the offence by the Person convicted; and

(b) requiring the Person convicted to correct the contravention in the manner and within the period that the court considers appropriate.

(4) Where a Person fails to pay any part of a fine for a contravention of this By-law and the fine is due and payable under section 66 of the *Provincial Offences Act*, including any extension of time to pay the fine provided under that section, the City Treasurer, or the Treasurer's delegate may give the person a written notice specifying the amount of the fine payable and the final date on which it is payable, which date shall not be less than 21 days after the date of the notice.

(5) If any part of a fine for a contravention of this By-law remains unpaid after the final date specified in the notice given under subsection 55. (4), the outstanding fine is deemed to be unpaid taxes for the purposes of section 351 of the *Municipal Act, 2001*.

(6) Administrative Penalties (Non-Parking) By-law 218-2019, as amended, applies to this By-law. Every Person who contravenes a provision of this By-law designated in Schedule A of the Administrative Penalties (Non-Parking) By-law 218-2019, shall upon issuance of a Penalty Notice be and is liable to pay to the City of Brampton an administrative penalty in the amount set out in the Administrative Penalties (Non-Parking) By-law 218-2019.

PART VI – ADMINISTRATIVE PENALTIES

- 17. An Officer may require a Person, subject to the conditions set out within the Administrative Penalties (Non-Parking) By-law 218-2019, as amended, or successor by-law, to pay an administrative penalty if the Officer is satisfied that the Person has failed to comply with:
 - (a) a provision of this by-law; or
 - (b) an Order of an Officer.
- Every Person who is served a penalty notice pursuant to section 16 is liable to pay to the City and administrative penalty in the amount set out in the Administrative Penalty (Non-Parking) By-law 218-2019, as amended.

<u> PART XXII – FEES</u>

56. The Licence Fees required under this By-law are set out in Appendix A attached to this By-law

PART XXIII - DISCRIMINATION

57. (1) No Person, in carrying out a business licensed under this By-law shall discriminate against any member of the public on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability.

(2) No Person, in carrying out a business licensed under this By-law shall, with respect to any person being guided or assisted by a service animal:

(a) refuse to service the person;

(b) refuse to permit the person to enter with the animal into or upon any place or premises to which the Licence relates; or

(c) refuse to permit the person and such animal to remain in or upon such place or premises by reason only of the presence of such animal.

PART XXIV – SCHEDULES AND APPENDIXES

58. (1) All Schedules and Appendixes attached to this By-law shall form part of this By- law.

(2) In the event of a conflict between any of the general provisions of this By-law and any provisions set out in the Schedules attached to this By-law, the provisions of the Schedules shall prevail.

(3) The expiry dates of Licences issued under this By-law, except for those issued per day or per event, are set out in Appendix B to this By-law.

PART XXV – TRANSITION

59. (1) Despite section 60, if a Licence or a Licence renewal has been issued for a business under the City's Licensing By-law, 67-2014, as amended, and the applicable by-law provisions and schedule for that Licence have been repealed under this By-law, the provisions of Licensing By-law No. 67-2014, as amended and the applicable appendices and schedule in effect at the time of the Licence issuance or Licence renewal continue to apply for the term of that Licence or Licence renewal.

(2) This By-law, including all appendices and schedules under this By-law apply to all Licences and Licence renewals issued after this By-law comes into effect, even in the case of a Licence renewal that relates to a Licence issued under Licensing By-law 67-2014, as amended.

PART XXVI – BY-LAW AMENDMENTS, REPEAL AND EFFECTIVE DATE

60. This By-law comes into force and effect on the date of its passing by Council.

READ a FIRST, SECOND and THIRD TIME and PASSED in COUNCIL, this 14th Day of May, 2025.

THE CORPORATION OF THE CITY OF BRAMPTON Original signed by:

Patrick BROWN Mayor

Genevieve SCHARBACK- City Clerk

SCHEDULE 1 – Mobile Licensing By-Law

Relating to Persons who carry on the Business of Teaching Persons to Operate Motor Vehicles, including Truck Driving Schools, and Driving School Instructors Employed in Such Business

PART I – DEFINITIONS

1. For the purpose of this Schedule:

"Driving School" means any business or establishment which employs Instructors, to teach persons to operate Motor Vehicles;

"Driving School Instructor" or "Instructor" means a Person who for compensation teaches others to drive a Motor Vehicle as a Driving Instructor and is required to be licensed as such under this By-law and who is Employed by a Driving School Operator licensed under this By-law in the business of teaching persons to operate a Motor Vehicle;

"Driving School Motor Vehicle Owner" means the registered owner or lessee of a Motor Vehicle used for driving school instruction;

"Driving School Operator" or "Operator" means a Person who runs, operates or carries on the business of a Driving School;

"Employed" includes any business relationship between an Operator and Instructor, whether on a salary, hourly wage, commission or independent contract or other basis, and the terms "employee" and "employment" have a corresponding meaning; and

"Parkland" means any and all land owned by or made available by lease, agreement or otherwise to the City that:

(a) has been or hereafter may be set apart, designated, dedicated or established by the City as public parkland, including the water areas and shoreline of such property, or

(b) is maintained by the City as a boulevard, median, landscaped buffer area or walkway.

PART II - REQUIREMENTS OF LICENSEES

2. (1) Where an Applicant for an Operator's or Instructor's Licence is the Registered Owner or lessee of the Motor Vehicle to be used in the Driving School business, in addition to the general licensing provisions of this By-law, he or she they shall file with the Licence Issuer a list of all Motor Vehicles to be used by him or her them as an Operator or Instructor setting out the provincial plate number, year, make and model of the Motor Vehicle. (2) Any Person who is licensed as an Operator or Instructor and has filed the list required under subsection (1) shall notify the Licence Issuer within 72 hours of any change to the list.

(3) Where the Applicant for an Operator's or Instructor's Licence is entitled to be licensed under this By-law, the Licence Issuer shall issue a Driving School Motor Vehicle Owner's Licence and a Plate for each Motor Vehicle set out on the list required under subsection (1) as long as all the provisions of this Schedule and By-law dealing with Motor Vehicles are met.

3. An Applicant for an Instructor's Licence and a Licensee applying for a Licence renewal shall:

(a) produce a current valid Ontario driver instructor's licence and a current valid Ontario driver's licence both issued under the *Highway Traffic Act*, R.S.O. 1990, c.H.8, as amended; and

(b) provide written notice of the name and address of the Operator for whom he or she they will be instructing.

PART III - DRIVING INSTRUCTOR

4. Every Instructor shall:

(a) when giving instruction to any student driver place the Instructor's Licence with the photo ID card in the Motor Vehicle, in a location that is plainly visible to the student driver;

(b) when giving driving instruction, ensure that the Motor Vehicle is equipped with an extra rearview mirror for the use of the Instructor;

(c) when giving driving instruction, ensure that the Motor Vehicle is equipped with identical wheel coverings and or wheel design;

(d) while giving driving instructions ensure that the Motor Vehicle is equipped with extra braking equipment in good working condition placed in a position for ready use by the Instructor; and

(e) ensure that every student driver produces a current Ontario driver's licence or a current valid Ontario temporary driver's licence, or, in the case of a student driver who has not resided in Ontario for more than 30 days, a valid driver's licence in accordance with the laws of the province in which the driver was resident.

5. No Instructor shall give driving instructions:

(a) unless a roof sign on the Motor Vehicle showing the business name of the Driving School as shown on its Licence is affixed to the roof of the Motor Vehicle or in a location approved by the Licence Issuer so that it is clearly visible at a distance of at least 15 metres (49.2 feet);

(b) unless the Plate is properly affixed to the exterior of the Motor Vehicle in a location approved by the Licence Issuer;

(c) if his or her ability to drive or instruct is impaired by alcoholic beverages, drugs or narcotics;

(d) to any G1 or equivalent licensed student who is not a client at the Ministry Approved Beginner Driver Education Course Provider Driving School where the Instructor is Employed;

(e) to any student driver whose driving ability appears to be affected by alcoholic beverages, drugs or narcotics;

(f) to a student driver on private property without the prior consent of the private property owner;

(g) subject to 5(h), to any student driver when a Person other than:

- (i) the Instructor;
- (ii) the student driver; or

(iii) the Operator or an employee of the Operator; is in the Motor Vehicle in which the instruction is being given;

(h) subsection 5(g), does not prevent the giving of instruction where all the students are under the age of twenty-five years, and when the instruction is pursuant to a driving course accredited by the Province of Ontario;

(i) in any Motor Vehicle unless the Motor Vehicle has been approved and licensed by the Licence Issuer; or

(j) without a valid and current Ontario driving instructor's licence issued pursuant to the *Highway Traffic Act*, R.S.O. 1990, c.H.8, as amended.

PART IV – DRIVING SCHOOL OPERATOR

6. Every Driving School Operator shall:

(a) only employ as an Instructor a Person licensed under this By-law;

(b) before instruction is given, furnish each student with a written statement of all rates and charges for services provided by the school, which statement shall be in a form approved by the Licence Issuer, and shall commence with the words, "The following is a complete Schedule of rates and charges for all services provided by (name of Driving School) and no other rates or charges shall be demanded or received by the school or by any of its Instructors";

(c) adhere to the rates and charges indicated in the published statement and give 15 days advance notice to the Licence Issuer of any new statement of rates and charges;

(d) keep a permanent record of the name and address of each student, the date of the commencement of instruction, the date, time and name of the Instructor for each lesson and the number of the student's provincial driver's licence;

(e) allow the Licence Issuer to have access to all premises, Motor Vehicles, equipment, books and records used in the business and submit any Motor Vehicle for inspection whenever required;

(f) notify the Licence Issuer in writing of the name and address of each Driving School Instructor Employed by him or her them and of the date of commencement of such employment, such notification to be given no later than the first day of the following month.

(g) notify the Licence Issuer in writing of the name and address of each Driving School Instructor whose employment by him or her them has terminated, and the date of the termination, and such notification shall be given no later than 72 hours after the employment has terminated;

(h) ensure that every registered owner or lessee of every Motor Vehicle to be used in the Driving School business is licensed under this By-law; and

(i) have printed or otherwise impressed on all business stationery, files, bills, statements and any written advertising materials his or her business name as licensed.

7. Where an Operator is also an Instructor he or she they shall also be licensed as an Instructor under this By-law.

PART V – DRIVING SCHOOL MOTOR VEHICLE OWNER

8. Where the Applicant for a Driving School Motor Vehicle Owner's Licence is the Lessee of the Motor Vehicle the Applicant shall file a copy of the lease with the Licence Issuer.

9. Every Driving School Motor Vehicle Owner shall:

(a) present the Motor Vehicle for inspection and approval by the Licence Issuer;

(b) advise the Licence Issuer forthwith when any licensed Motor Vehicle ceases to be used; and

(c) immediately return to the Licence Issuer all Plates (Stickers) in respect of Motor Vehicles that have ceased to be used in the business.

PART VI – RESTRICTED AREAS

10. (1) No Instructor shall:

(a) give any driving instructions on any public road or highway in the areas hatched and marked "Restricted Area" in Appendix F; or

(b) use any part of Parkland for the purpose of instructing, teaching or coaching any person in the driving or operation of a motorized vehicle with exception of designated teaching zones as outlined by 2024 Council approved Teach on Parkland Pilot Project

(2) No Driving School Operator shall cause or permit any driving instruction to be given in any area described in subsections 10. (a) and (b).

(3) Despite subsection 10(a), an Instructor may give instruction to a student who lives in the Restricted Area, provided that:

(a) while in the Restricted Area the student carries with him or her them proof of the student's residence and presents it on demand to any Inspector or the Police; and

(b) the Instructor ensures that the student proceeds to and from their residence using the most direct route to and from the closest area outside the Restricted Area.

PART VII – PROHIBITIONS

- 11. No Person shall conduct business of being a driving school instructor when noncompliant with a provision of the By-Law or this schedule.
- 12. No Person shall conduct business of being a driving school operator when noncompliant with a provision of the By-Law or this schedule.

Every non-compliance of the provision of this by-law shall be deemed as a separate offence.

SCHEDULE 2 – Mobile Licensing By-law

Relating to Persons who carry on the Business of

Owning and Operating Limousines, Limousine Drivers and Owners

PART I – DEFINITIONS

1. For the purposes of this Schedule:

"Limousine" means a Vehicle for hire for the transportation of passengers at a flat rate by agreement, and includes a luxury passenger vehicle, with four or more doors, which is not a station wagon, panel truck, bus or van, but does not include a Meter (as defined in the Taxicab Schedule 4); and

"Limousine Driver" means any person who drives a Limousine.

PART II - REQUIREMENTS OF LICENSEES

2. In addition to the general licensing provisions of this By-law, an Applicant for a Limousine Driver's Licence shall produce a letter verifying employment from a Licensed Limousine Owner.

3. In addition to the general licensing provisions of this By-law, an Applicant for a Limousine Owner's Licence shall:

(a) be an Ontario or Canada corporation; and

(b) file substantive documentation the licence Issuer of potential and viable Limousine business for at least 35 hours per week in the city

PART III - LIMOUSINE DRIVER

4. Every Limousine Driver shall:

(a) be professionally attired;

(b) be civil and behave courteously, refraining from using profanity and offer to assist any Passenger when it is evident that the Passenger is a Person with a disability, elderly or in need of assistance;

(c) not smoke any cigar, cigarette, tobacco or any other substance in the Limousine;

(d) give a Passenger a receipt on an authorized form showing the Driver's name and Driver's Licence number and an identifying number for the Limousine when requested or whenever there is a dispute over the fare;

(e) have available at all times and produce on request of the Licence Issuer or Passenger a current Driver's identification card with photograph, issued by the Licence Issuer;

(f) produce the Limousine rate sheet when requested by a Passenger;

(g) keep at all times in the Limousine while under contract, a copy of the signed contract either in a paper or electronic format;

(h) produce a copy of the contract when requested by the Licence Issuer;

(i) be required to serve a pre-arranged Passenger in the City, except when the person:

(i) is intoxicated or disorderly;

(ii) is in possession of an animal other than a service animal;

(iii) is in the opinion of the Driver unable or unwilling to pay the Fare and has been unable or unwilling to satisfy the Driver that he or she they have has the funds to pay the Fare;

(iv) is a grossly unclean person; or

(v) refuses to wear a seat belt and either fails to produce a medical certificate exempting him or her them from wearing a seat belt assembly, or fails to satisfy the Driver that his or her weight is under eighteen (18) kilograms (40 lbs);

(j) ensure that all business conducted is through pre-arranged trips;

(k) take due care of all property, delivered or entrusted to the Driver for conveyance, and immediately upon termination of any hiring engagement with a fare shall carefully search the Limousine for any property lost or left in the Limousine and, all property or money left in the Limousine shall be forthwith delivered over to the person owning the property or money and if the owner of the property or money cannot at once be found, the Driver shall deliver the property or money to the nearest police station with all the information in the Driver's possession regarding the property or money, and immediately notify the Plate Owner;

(I) each day, before commencing the operation of the Limousine, examine the Limousine for mechanical defects or interior or exterior damage and report forthwith any defects found, to the Owner of the Limousine; and

(m) each day, upon completion of the operation of the Limousine, report all defects and all accidents to the Owner.

- 5. No Limousine Driver shall:
 - (a) solicit or accept Passengers without a pre-arranged contract for hire;

(b) place in, hang on or attach to the Limousine any luggage or object, in a manner that might obstruct the Driver's view;

(c) carry a greater number of passengers than is set out in the manufacturer's rating of seating capacity for such Limousine and a seat belt is available for each passenger;

(d) take, consume or have in his possession any alcohol, drugs prohibited by law, prescription or non-prescription drugs or intoxicant's which impair the Limousine Driver's ability to operate a Limousine;

(e) be required to accept any order when the expenditure of money by the Limousine Driver is required on behalf of the Passenger;

(f) recommend hotels, restaurants or other like facilities unless requested to do so by the Passenger;

(g) recover or receive any fare or charge from any Passenger or Persons who had demanded his or her services, which is greater or less than the fare or charge filed with the Licence Issuer except for a tip, gratuity or credit card service charge;

(h) make any charge for time lost through defects or inefficiency of the Limousine or the incompetence of the Limousine Driver;

(i) hold him or herself themselves out as being available for hire in any public place;

(j) take on any additional Passengers after the Limousine has departed with one or more Passengers from any one starting point, except under the following circumstances:

(i) when done at the request of a Passenger already in the Limousine; or

(ii) in an emergency;

(k) permit a Passenger to stand in the Limousine while the Limousine is in motion;

(I) refuse to serve a Passenger with a service animal, except where:

(i) the Driver has an allergy, and has filed with the Licence Issuer a certificate from his doctor evidencing that due to the allergy the Driver is unable to provide service to a Passenger with a service animal; and

(ii) when the Driver in unable to service a Passenger for the reason set out in subsection 5(l)(i), the Driver shall make proper arrangements for service before proceeding to his or her next engagement;

(m) speak in an obscene, foul, boisterous, racist, loud, threatening or abusive manner to any person while operating a Limousine;

(n) except in an emergency, use a cell phone while the Limousine is engaged;

(o) operate or permit to be operated as a Limousine, any Motor Vehicle which is not

licensed pursuant to this By-law;

(p) drive a Limousine which does not have an Owner's Plate affixed thereto;

(q) operate a Limousine, unless such Motor Vehicle meets all the standards of this By-law; or

(r) operate or permit to be operated as a Limousine any Motor Vehicle in respect of which the Licence Issuer has required an inspection be carried out, prior to such inspection being passed to the satisfaction of the Licence Issuer.

PART IV - LIMOUSINE OWNER DUTIES

6. Every Limousine Owner shall:

(a) ensure that there is a signed contract for each passenger trip and the contract shall include:

- (i) client identification;
- (ii) Driver identification;
- (iii) service rendered;
- (iv) rate charged; and
- (v) date and time of service;

(b) keep at all times in the Limousine for which he or she they is the Owner, the original, or a photocopy of the original, of each of the following documents:

(i) the current Motor Vehicle permit which is in good standing and was issued in the Owner's name by the Province of Ontario for the Motor Vehicle;

(ii) the certificate of liability insurance for the Motor Vehicle, in accordance with the By-law; and

(iii) the current Limousine Owner's Licence issued under this By-law;

(c) when he or she they dispose of, or ceases to use the Limousine for the purposes permitted under this By-law and he or she they acquired another Limousine for the purposes permitted under this By-law, he or she they shall ensure that the new Limousine is properly registered and licensed;

(d) immediately remove from the Limousine being disposed of:

(i) all identifying decals and markings; and

(ii) all other items which make the Limousine appear to the public to be a Limousine;

(e) maintain an up-to-date list of all Drivers operating Limousines for that Owner, which list shall show the name, address, telephone number and current Licence number of each Driver;

(f) provide the Licence Issuer with a copy of the list referred to in subsection 6(e);

(g) ensure that every person employed by that Owner as a Driver shall, during working hours, be properly attired in an appropriate uniform approved by the Licence Issuer;

(h) affix the Owner's Plate on the Limousine in a location approved by the Licence Issuer;

(i) file with the Licence Issuer annually, a copy of the rates to be charged for the use of the Limousine and give 15 days advance notice to the Licence Issuer of any new statement of rates and charges;

(j) abide by the rates filed with the Licence Issuer; and

(k) upon request of the Licence Issuer, provide access to any books of account, vouchers, correspondence or other business documents relevant to the business.

7. No Limousine Owner shall:

(a) operate a Limousine or permit a Limousine to be operated under this By-law, with mechanical defects of which he is aware;

(b) operate a Limousine or permit a Limousine to be operated under this By-law, without the Limousine Owner's Plate or sticker for that Limousine attached thereto;

(c) operate a Limousine or permit a Limousine to be operated which is not licensed under this By-law;

(d) use any Plate (Sticker) or duplicate Plate (Sticker) other than the one issued under this By-law;

(e) equip a Limousine with a two-way radio, fare meter, or roof sign;

(f) display any advertising on the exterior of the Limousine, except the name of the Limousine company may be affixed to the rear of the Limousine or the rear window in lettering not exceeding two inches, in a manner approved by the Licence Issuer;

(g) charge, publish or advertise any fare different than those filed with the Licence Issuer; or

(h) Use an App that has not been approved by the Licence Issuer.

PART V - LIMOUSINE INSPECTION

8. (1) The Licence Issuer may require at any time, that a Limousine Owner or Limousine Driver submit the Limousine for inspection at an appointed time and place.

(2) No Limousine Driver or Limousine Owner shall refuse to submit the Limousine for inspection when required or prevent or hinder the Licence Issuer from inspecting the Limousine, or entering any garage or other building for such purpose.

PART VI – LIMOUSINE STANDARDS

9. Every Limousine Owner and Limousine Driver shall:

(a) ensure that the Limousine has useable trunk capacity so that the Limousine can accommodate a wheelchair, walker or similar device;

(b) only use a Limousine that is equipped with air-conditioning and heating in both the driver and passenger compartments;

(c) only use a Limousine that is equipped with working seatbelts for each occupant of the Motor Vehicle;

(d) maintain the interior of the Limousine in a clean and tidy condition, including maintaining the interior:

(i) free from all dust, dirt, grease, oil, adhesive resin and any other item that can be transferred onto the person, clothing or possessions of a Passenger;

(ii) free of all wastepaper, cans, garbage or any other item not intrinsic to the operation of the Motor Vehicle;

(iii) free of noxious substances;

(iv) free of excess wear including tears and cigarette burns in the upholstery;

- (v) in a dry condition;
- (vi) in good repair;
- (vii) with working seat belts;
- (viii) with side windows designed to open and close;

(ix) with every seat securely mounted maintaining its position and adjustment; and

(x) with a working dome light;

- (e) maintain the exterior of the Limousine:
 - (i) free from all dust, dirt, grease, oil, adhesive resin and any other item that

can be transferred on the Person, clothing or possessions of a Passenger, except water or snow;

- (ii) in good repair;
- (iii) free from exterior body damage;
- (iv) with no missing or removed fender(s), grill or molding;
- (v) with securely closing doors and trunk lid;
- (vi) with all handles and catches in good repair;
- (vii) properly painted or finished; and
- (viii) with identical wheel coverings and or wheel design.

10. No Motor Vehicle shall be used or permitted to be used if it is older than 9 years. In determining the age of the Motor Vehicle:

- a) the model year shall be considered zero;
- b) the vehicle will be deemed to age one year on the first day of the month following the expiry date as outlined in Appendix B;

Example: In the year 2020, a Motor Vehicle with a model year of 2019 is 1 year old. After the 2030 renewal date, the vehicle will no longer be permitted to be used. **(By-law 269-201**)

PART VII – PROHIBITIONS

- 13. No Person shall conduct business of being a Limousine Driver when non-compliant with a provision of the By-Law or this schedule.
- 14. No Person shall conduct business of being a Limousine Owner when non-compliant with a provision of the By-Law or this schedule.
- 15. Every non-compliance of the provision of this by-law shall be deemed as a separate offence.

SCHEDULE 3 – Mobile Licensing By-law

Relating to Persons who carry on the Business of Owners and Operators of Vehicles from which Refreshments are Sold for Consumption by the Public

PART I – DEFINITIONS

1. For the purposes of this Schedule:

"Authorized Area" means a location that complies with any approved site plan, agreements, and municipal by-laws including the Zoning By-law, as amended, or any successor by-law for the purpose of parking and operating a Refreshment Vehicle, and for greater clarity does not include any soft landscaped areas, multi-use passages, drive aisles or parking bay loading stalls.

"Drive Aisle" means a space in a parking lot or garage that allows vehicles to circulate.

"High pressure fuel source" means a fuel source consisting of compressed gas, including propane, and butane.

"MTSA" means a "Primary" Major Transit Station Area. "Primary" Major Transit Station Areas are areas delineated in the Region of Peel Official Plan that have existing or planned transit-supportive built forms and can meet or exceed the minimum transit-supportive density target. Primary Major Transit Station Areas are protected in accordance with subsection 16(16) of the Planning Act.

"Oversized Motor Vehicle" means any motor vehicle having a height greater than 2.6 metres or overall length greater than 6.7 metres or combination of both. External attachments to the vehicle are included in the measurement of height and length;

"Parking Stall" means a designated area for parking a vehicle, usually marked by lines, curbs, or signs.

"Property Owner" means the owner of the property that shall provide written permission to refreshment vehicle owners and operators who wish to operate on the property

"Refreshment Vehicle" means a motorized or towable unit from which Refreshments are sold for consumption by the public;

"Refreshment Vehicle Class A" means a Refreshment Vehicle from which the food or refreshments sold are prepared in a commissary or are prepared or apportioned at the Refreshment Vehicle, but which is not exclusively a vendor of factory prepackaged frozen products and does not remain at a static location; "Refreshment Vehicle Class B" means a Refreshment Vehicle which is nonmotorized and does not require a health certificate from the Region of Peel's Medical Officer of Health because it is exclusively a vendor of factory prepackaged frozen products;

"Refreshment Vehicle Class C" means a Refreshment Vehicle or refreshment vehicle trailer which is stationary in a Static Location and from which any food or refreshment sold is prepared or apportioned at the Vehicle;

"Refreshment Vehicle Class D" means a motorized Refreshment Vehicle which sells soft or hard ice cream prepared or apportioned at the Vehicle but which is not stationary in a static location, unless otherwise approved by the Licence Issuer;

"Refreshment Vehicle Driver" means any Person who drives or operates a Refreshment Vehicle Class A through to and including Class D;

"Refreshment Vehicle Owner" means any Person who is the owner of a Refreshment Vehicle and includes a Person who is leasing a Refreshment Vehicle;

"Refreshment Vehicle Trailer" means a non-motorized, towable unit designed or equipped for the sale or offering of Refreshments to the public but must be towed and is not capable of self-propulsion;

"Special Event" shall mean an event which is sponsored, authorized or conducted by the City of Brampton, or on behalf of the City of Brampton, or on behalf of a registered not-for-profit or registered charity, or other community group with the approval of the City of Brampton;-

"Approved Area" means a location on a property site map that is reviewed by City of Brampton staff and deemed fit for the purpose of operating a Refreshment Vehicle by the licence issuer and does not include soft landscape. Additionally, the area does not obstruct pedestrian travel or a multi-use passage.

"Site Map" means an accurate drawing or representation of the location on the property in question which shows existing and proposed conditions for a given area, to be used to satisfy and allow the officer, inspector, plans examiner or zoning review to make an accurate assessment of site needs and allowable use and locations for use

"Static Location" means a location on private property where any refreshment vehicle is stopped and is operating from, in excess of 30 minutes in any 24 hour period

"Tent" means a temporary structure that is put together which is stationary and from which any food or refreshment sold is prepared or apportioned at the location of the structure including areas where open air cooking is taking place for intent of sale of goods.

"Visibility Triangle" means the area of land that is required to be kept free of obstructions that could impede the vision of a pedestrian or a driver of a motor vehicle exiting onto or driving on the highway or private road;

"Washroom Facility" means a facility that has running water and flushable toilets and does not include portable toilets.

PART II – REQUIREMENTS FOR LICENSEES

- 2. Every Applicant for a Refreshment Vehicle Owner's Licence Class A, Class C, Class D shall produce from a Medical Officer of Health an approval for the Refreshment Vehicle to which the Licence is to be issued.
- 3. Every Owner and Driver of a Refreshment Vehicle shall comply with the provisions of this Schedule.
- 4. Every Owner and Driver of a Refreshment Vehicle shall submit the Refreshment Vehicle for inspection to an Inspector, as determined by the Licence Issuer, at a time and place requested by the Licence Issuer.
- 5. Every Applicant for a Refreshment Vehicle Owner's Licence Class C shall produce an approved site map, clearly outlining the Approved Area where they will be operating the Refreshment Vehicle.
- 6. Every Applicant for a Refreshment Vehicle that requires a high-pressured fuel source to operate must submit valid a Fire Suppression System Certificate along with a copy of a current Technical Standards and Safety Authority certification, unless no such certification is issued.
- 7. Every Property Owner must provide 'written permission' to the city for a refreshment vehicle to operate on their property, and shall;
 - a. confirm the property is zoned as either commercial or industrial;
 - b. confirm property is not within an established Primary MTSA;
 - c. provide a site map identifying an Approved Area from which the refreshment vehicle may operate on site, in compliance with municipal By-laws;
 - d. Confirm that the refreshment vehicle is licensed by the City;

e. Provide full legal name and contact information of the property owner or authorized representative;

b. Provide full legal name and contact info of the food truck vendor/operator;

c. Provided address of the property where the food truck will operate;

g. Provide operating terms, as necessary; and,

h. Provide confirmation that the Refreshment Vehicle staff and patrons have full access to the washroom facilities on the property.

PART III – DRIVERS

8. Every Refreshment Vehicle Driver shall:

(a) produce his Licence and a copy of the Owner's Licence when requested to do so by the Licence Issuer, or Inspector; and

(b) wear clean clothes, be clean and neat in appearance, and have clean hands. No Refreshment Vehicle Driver shall:

(c) operate a Refreshment Vehicle that has not been issued a valid and current Owner's Licence under authority of this By-law;

(d) stop any Refreshment Vehicle to sell refreshments within 100 metres of the entrance or exit to any school grounds, public park, or intersection, or within 30 metres of any school ground, or public park;

(e) sell any alcohol, cannabis or tobacco products from the Refreshment Vehicle;

(f) stop or park any Refreshment Vehicle within 50 meters of a Fixed Food Premise or other refreshment vehicles as defined in the Business Licensing Bylaw 332-2013 or its successor; or

(g) stop or park a Refreshment Vehicle on any Highway or public roadway for the purpose of selling goods, unless otherwise permitted within another section of this by-law or approved by the Licence Issuer.

PART IV – OWNERS

9. Every Refreshment Vehicle Owner shall:

(a) take out a separate Licence for each Refreshment Vehicle owned, which is to be used in the City; and

(b) ensure that the Owner's Plate is properly affixed to the rear of the Refreshment Vehicle for which it is issued, or in another location, in a manner and position approved by the Licence Issuer.

(c) ensure that the operator(s) has a copy of the property owners written permission and have same available upon request by an inspector or officer

(d) No Refreshment Vehicle Owner shall permit an unlicensed Person to operate their Refreshment Vehicle.

- 10. All refreshments sold from a Refreshment Vehicle shall be clean, fresh and wholesome.
- 11. Every Refreshment Vehicle shall be equipped with either of the following containers that are to be used for the disposal of all refuse:

(a) a metal refuse container with a self-closing lid which shall be kept at all times in a clean and sanitary condition and emptied at least once daily; or

(b) a disposable litter container which shall be replaced daily.

12.Every Refreshment Vehicle and all parts and equipment for use in the dispensing of refreshments shall be kept in a clean and sanitary condition and in good repair.

13. No Person shall solicit business to a Refreshment Vehicle through the use of any noisemaking device.

No Refreshment Vehicle Owner shall:

14. (a) permit a Refreshment Vehicle to stop or park within 50 metres of other refreshment vehicles or Fixed Food Premise, as defined in the Business Licensing By-law 332-2013 or its successor.

(b) permit a Refreshment Vehicle to stop on any Highway or public roadway for the purpose of selling goods, unless otherwise permitted within another section of this By-law or approved by the Licence Issuer; or

(c) permit the sale of any alcohol, vape or tobacco products from a Refreshment Vehicle.

PART V – CLASS A REFRESHMENT VEHICLES

15. No Class A Refreshment Vehicle Driver shall:

(a) sell any refreshments unless they are prepared, assembled and wrapped in a commissary approved by the Medical Officer of Health or are prepared or apportioned at the Refreshment Vehicle; or

(b) stop the Vehicle on a highway to sell refreshments unless servicing a construction site or work crew, and in no case shall the duration of such a stop exceed 10 minutes;

- 16. Prior to the issuance of the Licence, every Applicant for a Class A Refreshment Vehicle Owner's Licence shall furnish to the Licence Issuer the source of the supply for the refreshments to be sold from the Vehicle.
- 17. Every Owner of a Class A Refreshment Vehicle shall:

(a) notify the Licence Issuer forthwith of any change in the source of the supply for the refreshments to be sold from the Vehicle; and

(b) equip the Vehicle with a device that issues an audible warning when the vehicle is placed in reverse gear.

- 18. No Person shall disconnect or disable the device required in Section 17(b).
- 19. No Person shall drive a Refreshment Vehicle that is not equipped with the device required in Section 17(b).
- 20. Every Owner and every Driver of a Class A Refreshment Vehicle shall:
 - (a) refrain from selling or permitting to be sold from the Vehicle any refreshments from a source of supply other than that specified by the Owner to the Licence Issuer;
 - (b) ensure that all condiments, shall be dispensed from containers approved by the Licence Issuer;
 - (c) ensure that only single-service disposable cups, plates, containers, forks, spoons and serviettes provided in dispensers approved by the Licence Issuer or individually wrapped shall be used in the sale of refreshments;
 - (d) ensure that all milk and any cold perishable foodstuffs sold from the Vehicle shall be kept in dry storage at a temperature no higher than 5 degrees Celsius and shall be sold only in individual, disposable containers;
 - (e) ensure that the Vehicle shall be equipped so as to maintain hot prepared foods at a temperature of not less than 66 degrees Celsius and such foods shall be kept so heated;
 - (f) ensure that that the Licensee's phone number is visibly displayed on both sides of the Refreshment Vehicle; and
 - (g) ensure that all sandwiches, cakes, doughnuts, hot dogs, hamburgers, pies, and other similar foods prepared at a commissary shall be wrapped and sold in individual servings, and the date of preparation or expiry shall be clearly and legibly marked as such on or affixed to the wrapper of all such foods.
- 21. Where following an inspection under section 4 an Inspector does not approve a Class A Refreshment Vehicle, the Owner shall remove and return to the Licence Issuer the Owner's Plate and the Owner shall not operate the Vehicle until the Owner obtains and produces to the Licence Issuer the appropriate approval from the Inspector.
- 22. No Person shall hinder or obstruct an Inspector conducting an inspection, or withhold, destroy, conceal or refuse to furnish any information or thing required by the Inspector for the purpose of the inspection.
- 23. No Owner or Driver of a Class A Refreshment Vehicle shall permit or allow any Person other than a licensed Driver employed by the Owner to drive the Refreshment Vehicle.
- 24. Every Class A Refreshment Vehicle shall:

- (a) be of sufficiently sound construction to provide reasonable protection against dust, dirt, flies, and other injurious matter or things;
- (b) have a light-coloured interior, and shall be repainted or refinished as often as the Licence Issuer may require; and
- (c) have all surfaces covered with a suitable impervious material, free of holes, cracks or crevices, and the surface thereof shall be readily washable and shall be kept clean and in good condition.

PART VI – CLASS B REFRESHMENT VEHICLES

- 25. All Drivers of Class B Refreshment Vehicles shall observe and obey the rules of the road and ensure that their vehicles are operated in a safe manner.
- 26. No Drivers of a Class B Refreshment Vehicle shall:

(a) stop on a highway to sell refreshments unless servicing a construction site or work crew, and in no case shall the duration of such stop exceed 10 minutes; or

(b) operate in such a fashion which impedes the flow of vehicular traffic.

27. Every Owner of a Class B Refreshment Vehicle shall ensure that:

(a) the Driver of such Vehicle is physically capable of handling the same under all conditions;

(b) the registered business name of the Owner is displayed on both sides of the Refreshment Vehicle or on another location as approved in advance by the Licence Issuer in letters and numbers at least 18 centimetres in height and in a colour that contrasts with the background colour so as to be plainly visible in its entirety at all times;

(c) only single serving individually wrapped items are provided in dispensers approved by the Licence Issuer; and

(d) a temperature no higher than -15 degrees Celsius is maintained in the storage area.

28. No Owner of a Class B Refreshment Vehicle shall:

(a) operate or allow a Vehicle to be operated unless the body of the Vehicle is of sound construction so as to provide reasonable protection against dust, dirt, insects and other injurious matters or things;

(b) operate or allow the Vehicle to be operated unless the storage shelves are clean and covered with suitably hard material;

(c) operate or allow an individual to operate the Vehicle where the refreshments are thawed or partially thawed or with products which have been refrozen; or

(d) allow more than 1 individual at any one time, to operate the Vehicle.

- 29. Class B Refreshment Vehicles shall not operate before 8:00 AM or after 9:00 PM, unless authorized by the City.
- 30. Every Owner and Driver of a Class B Refreshment Vehicle shall submit the Vehicle for inspection at any time and at an appointed place when requested by the Licence Issuer.
- 31. Where following an inspection under section 4 an Inspector does not approve a Class B Refreshment Vehicle the Owner shall remove and return to the Licence Issuer the Owner's Plate and the Owner shall not operate the Vehicle until the Owner obtains and produces evidence to the Licence Issuer that approval by the Inspector has been given.
- 32. No Person shall obstruct an Inspector conducting an inspection, or withhold, destroy, conceal or refuse to furnish any information or thing required by the Inspector for the purpose of the inspection.

PART VII – CLASS C REFRESHMENT VEHICLES

- 33. No Refreshment Vehicle Driver or Owner of a Class C Refreshment Vehicle shall:
 - (a) locate, or sell refreshments, on any property,
 - i. Which is not zoned as commercial or Industrial;
 - Which is located within a primary Major Transit Station Area (MTSA);
 - iii. Without the written permission of the property owner or occupant. The permission letter shall be available for production upon request and shall include:
 - a. Confirmation that the property owner has complied with Part II, Section 7 of this schedule, and
 - (b) be located on any required landscaping or parking space, drive aisle, or within any loading bay parking stall;
 - (c) obstruct a loading bay parking stall;
 - (d) park or permit the vehicle to park within a Visibility Triangle as outlined in Appendix D;
 - (e) park or permit the vehicle or equipment related to the business to park outside the Approved Area;
 - (f) operate or permit the vehicle to operate outside the Approved Area; and

- (g) operate without Class C Refreshment Vehicle Licence
- (h) operate or be located outside of an Authorized Area, approved by the property owner of the site in which the Refreshment Vehicle is operating;
- (i) operate within 50 metres of another Refreshment Vehicle;
- (j) operate or be located within 50 metres of a Fixed Food Premise, as defined in the Business Licensing By-law 332-2013 or its successor;
- (k) operate in a manner that may cause potential adverse safety effects on something or someone;
- (I) operate in a manner that may affect the safety, visibility, or passage of the public;
- (m)operate in a manner that obstructs the visibility of motorists or pedestrians, traffic sightlines or which obstructs or detracts from the visibility or effectiveness of any traffic sign or control device including within a Visibility Triangle as outlined in Appendix D;
- (n) operate in contravention of another municipal by-law, including the Zoning By-law, as amended, or any successor by-law.
- 34. Every Owner of a Class C Refreshment Vehicle shall ensure that the registered business name of the Refreshment Vehicle Owner is displayed on both sides of the Refreshment Vehicle or on another location as approved in advance by the Licence Issuer in letters and numbers at least 18 centimetres in height and in a colour that contrasts with the background colour so as to be plainly visible in its entirety at all times.
 - 35. Where a Refreshment Vehicle operates from a Refreshment Vehicle Trailer, the Motor Vehicle used to transport the Refreshment Vehicle Trailer may be detached from the trailer while the Refreshment Vehicle is actively engaged in business operations.
 - 36. Where a Refreshment Vehicle remains on site when not actively engaged in business operations, it shall comply with the Zoning By-law, as amended, or any successor by-law.
 - 37. Every Owner and Driver of a Class C Refreshment Vehicle shall ensure that:

- a. all condiments, shall be dispensed from containers approved by the Licence Issuer;
- only single-service disposable cups, plates, containers, forks, spoons and serviettes provided in dispensers approved by the Licence Issuer or individually wrapped shall be used in the sale of refreshments;
- c. all milk and any cold perishable foodstuffs sold from the Vehicle shall be kept in dry storage at a temperature no higher than 5 degrees Celsius and shall be sold only in individual, disposable containers;
- d. the Vehicle shall be equipped so as to maintain hot prepared foods at a temperature of not less than 66 degrees Celsius and such foods shall be kept so heated;
- e. no prepared foods other than those kept in unopened cans shall be sold more than 24 hours after their preparation;
- f. when requested by the Licence Issuer, submit the Vehicle for inspection at any time and at an appointed place;
- g. no items or equipment related to the business (chairs, tables, tent, etc.) shall be stored or placed outside or near the Refreshment vehicle at any time;
- h. keep the interior of the Vehicle clean, and in good repair;
- i. a garbage receptacle is present at the service location and emptied out and stored every night before closing;
- j. clean up any debris, refuse or garbage resulting from the operation of the Vehicle in the immediate vicinity of the serving location for the vehicle ensuring that the area remains clean and tidy throughout the business day and removed or discarded in appropriate garbage receptacles at end of business day;
- k. the service area is not located in the driveway aisle and the customers are not impeding any vehicular traffic;
- I. obtain written permission by property owner to operate Vehicle on premises and produce the permission upon demand by the licence issuer or designate and
- m. obtain Class C Refreshment Vehicle Licence prior to operating.
- 38. Where following an inspection under section 4 an Inspector does not approve a Class C Refreshment Vehicle the Owner shall remove and return to the Licence Issuer the

Owner's Plate and the Owner shall not operate the Class C Refreshment Vehicle until the Owner obtains and produces evidence to the Licence Issuer that approval by the Inspector has been given.

- 39. No Person shall obstruct an Inspector conducting an inspection, or withhold, destroy, conceal or refuse to furnish any information or thing required by the Inspector for the purpose of the inspection.
- 40. Every Class C Refreshment Vehicle equipped with any high-pressured fuel source shall also be equipped with a fire extinguisher having a minimum 2A/10BC rating and shall be tagged confirming annual maintenance and required monthly checks.

PART VIII – CLASS D REFRESHMENT VEHICLES

- 41. Every Class D Refreshment Vehicle Driver shall:
 - (a) keep the interior of the Vehicle clean, and in good repair;
 - (b) clean up any debris, refuse or garbage resulting from the operation of the Vehicle in the immediate vicinity of the serving location for the Vehicle;
 - (c) make a complete safety tour around the Vehicle and check the mirror system around the Vehicle before departing from any stop made for the purpose of selling articles for sale; and
 - (d) refuse to serve any customer standing on a Highway.
- 42. No Class D Refreshment Vehicle Driver shall:
 - stop on a highway to sell refreshments unless servicing a construction site or work crew, and in no case shall the duration of such stop exceed 10 minutes;
 - ii. stop to sell refreshments on any property zoned residential;
 - iii. operate a Vehicle on private property without written permission of the property Owner; or
 - iv. operate a Vehicle between the hours of 10:00 p.m. of one day and 10:00 a.m. of the next day unless authorized by the City.
- 43. Every Owner and Driver of a Class D Refreshment Vehicle shall ensure that:
 - i. the Vehicle has in a conspicuous place on the rear of the Vehicle in a contrasting colour on the Vehicle the words "Watch for Children". Such letters shall be no less than 15 cm in height;

- ii. all condiments, are be dispensed from containers approved by the Licence Issuer;
- iii. only single-service disposable cups, plates, containers, forks, spoons and serviettes provided in dispensers approved by the Licence Issuer or individually wrapped shall be used in the sale of refreshments;
- iv. all milk and any cold perishable foodstuffs sold from the vehicle shall be kept in dry storage at a temperature no higher than 5 degrees Celsius and shall be sold only in individual, disposable containers;
- v. no prepared foods other than those kept in unopened cans shall be sold more than 24 hours after their preparation;
- vi. two amber lights are attached at the top or near the highest point of the Vehicle and must be at least visible by a Person 1.52 metres in height at a distance of not more than 1.2 metres in front of or behind the Vehicle, and the Vehicle shall be equipped with a mechanical device causing such amber lights to flash alternately at all times when the Vehicle is stopped to sell articles for sale and such device shall be so operated at all such times;
- vii. a cover is attached over each of its bumpers which shall be on a curve or angle to prevent a Person from standing, stepping on or hanging from the bumpers;
- viii. the Vehicle is equipped with a "Mirror System" which makes it possible for the Driver to complete a 360 degree visual inspection of the area around the Vehicle;
- ix. the body, doors and windows of the Vehicle are of sufficient sound construction to provide reasonable protection against dust, dirt, flies and other injurious matter or things;
- x. the Vehicle has a floor made of a suitable impervious material, free of holes, cracks or crevices, and the surface thereof shall be readily washable and shall be kept clean and in good condition;
- xi. the Vehicle has storage shelves painted or consisting of a suitable impervious material;
- xii. all parts and equipment are maintained in a clean and sanitary condition and in good repair;
- xiii. a storage area for hard ice cream and related products is maintained at a temperature no higher than -15 degrees Celsius and equipped with an accurate thermometer;

- xiv. hard ice cream and related products are maintained in a hard condition in the Vehicle at all times and no thawed, or partially thawed products shall be refrozen, stored or sold from the Vehicle; and
- xv. there is adequate insulation to prevent fumes from the engine or engines from reaching the vending and dispensing section of the Vehicle.
- 44. Where following an inspection under section 4 an Inspector does not approve a Class D Refreshment Vehicle the Owner shall remove and return to the Licence Issuer the Owner's Plate and the Owner shall not operate Vehicle until the Owner obtains and produces evidence to the Licence Issuer that approval by the Inspector has been given.
- 45. No Person shall obstruct an Inspector conducting an inspection, or withhold, destroy, conceal or refuse to furnish any information or thing required by the Inspector for the purpose of the inspection.
- 46. No Class D Refreshment Vehicle Owner or Driver shall operate or permit the vehicle to be operated unless all of the following equipment is present on or in the Vehicle and is in a good state of repair:
 - i. a portable litter basket which shall be carried inside the Vehicle while in motion and shall be suspended from the outside of the Vehicle in such a position so as to be easily accessible by Persons making purchases while the Vehicle is stopped for the purpose of Selling Articles for Sale;
 - ii. two sinks of adequate size and non-corrodible material equipped with hot running water;
 - iii. a tank to receive sink wastes;
 - iv. a refrigerated cabinet for storage of ice cream mix and other milk products which cabinet shall be maintained at a temperature no higher than 5 degrees Celsius and shall be equipped with an accurate, indicating thermometer;
 - storage for dry products, sundae toppings, and syrups, which storage shall be easily cleanable and where necessary of a type readily dismantled for cleaning;
 - vi. all dispensing equipment, whether for dry cones, single service be emptied and sterilized each night;
 - vii. mechanical air-conditioning in the vending and dispensing part of the Vehicle;
 - viii. screens or other devices to ensure adequate protection against flies and dust; and
 - ix. a diesel generator for the refrigeration system of the Vehicle.

- 47. Every Owner of a Class D Refreshment Vehicle shall equip the Vehicle with a device that issues an audible warning when the Vehicle is placed in reverse gear.
- 48. No person shall disconnect or disable the device required in Section 47.
- 49. No person shall drive a Class D Refreshment Vehicle that is not equipped with the device required in Section 47.
- 50. No Owner or Driver of a Class D Refreshment Vehicle shall permit or allow any Person other than a licensed Driver employed by the Owner to drive the Vehicle.
- 51. Notwithstanding any other provision in this By-law, a Class D Refreshment Vehicle may sell soft or hand ice cream in a public park subject to the following:
 - i. that the Licensee has entered into a signed agreement with the City of Brampton;
 - ii. that the site specific location from which the Vehicle is permitted to sell be approved by the Chief Public Services Officer, or his or her delegate and form part of the agreement with the City of Brampton;
 - iii. that the hours of operation form part of the agreement with the City of Brampton; and
 - iv. no Driver shall sell or offer for sale refreshments in contravention of the signed agreement with the City of Brampton.

PART IX - SPECIAL EVENT LICENCES

- 52. Where a Refreshment Vehicle or a Tent is required to be used at a Special Event, the Owner shall obtain a Special Event Licence and;
 - i. The driver or operator of the Refreshment Vehicle or Tent must have a valid operator licence from the City or Brampton or another municipality where part of the licence application includes a level 2 Criminal Record Check that complies with the municipality's threshold policy.
 - 53. The provisions of Section 52 do not apply to a Refreshment Vehicle Owner or Driver who hold a valid and current Refreshment Vehicle Owner or Driver Licence issued by the City.
 - 54. A Licence may be issued in conjunction with a Special Event; provided all relevant criteria of this By-law are met.
 - i. An Applicant for a Licence issued in conjunction with a Special Event shall file with the Licence Issuer a letter from the Special Event Organizer confirming that the Refreshment Vehicle or tent will operate in conjunction with the Special Event, and indicating where and when the Special Event will occur.

- ii. A Licence issued in conjunction with a Special Event is valid only for the duration of the Special Event, and where the Special Event occurs periodically
- iii. throughout the year, the Licence is valid only on those periodic occasions.
- iv. A person who holds a Licence with respect to a Special Event may sell refreshments on the property on which the Special Event occurs.
- v. If a special event permit application is for a tent, the applicant must obtain permission from the Zoning department and approved by Brampton Fire, prior to obtaining a special event permit.
- vi. Prior to the issuance of the special event permit to a tent, every applicant shall furnish to the Licence Issuer the source of the supply for the refreshments to be sold from the tent.
- vii. All hot refreshments apportioned at the special event, which are served from a tent, must be prepared and provided from the source of the supply provided in the application.

PART VII – PROHIBITIONS

- 54. No Person shall conduct business of being a Refreshment Vehicle Driver when non-compliant with a provision of the By-Law or this schedule.
- 55. No Person shall conduct business of being a Refreshment Vehicle Owner when non-compliant with a provision of the By-Law or this schedule.
- 56. Every non-compliance of the provision of this By-law shall be deemed as a separate offence.

PART VIII – TRANSITION

57. (1) Licences issued pursuant to By-law 67-2014 that are in effect as of the date of passage of this By-law shall remain valid for the 45 days immediately following.

(2) Upon the expiry of the 45-day period, the terms of the Licence that are non-compliant with this By-law shall become null and void and the terms of this By-law shall take effect.

SCHEDULE 4 – Mobile Licensing By-law

Relating to Persons who carry on the Business of

Taxicab Owners and Drivers and Taxicab Brokers

PART I - DEFINITIONS

1. For the purposes of this Schedule:

"Accessible Taxicab" means an Accessible Motor Vehicle that provides dedicated service for the transportation of disabled Passengers and/or goods for hire or reward;

"Accessible Taxicab Plate" means a metal number Plate issued to a Person licensed as a Plate Owner with respect to an Accessible Motor Vehicle;

"Accessible Motor Vehicle" means a Motor Vehicle originally constructed or subsequently modified to permit the loading, transportation and off-loading without Transfer of Persons confined to a wheelchair or other similar device used to assist the Disabled, and which Motor Vehicles comply with all relevant provincial legislation;

"Airport Permitted Taxicabs" means those Taxicabs operating under a concession agreement at Toronto Pearson International Airport;

"Ambassador Taxicab" means a taxicab that has an ambassador class licence. It must be operated by the person who holds the ambassador licence. No other drivers are allowed to operate the Vehicle, and the Vehicle cannot be on the road more than 12 hours per day;

"Conditional Licence Renewal – No Vehicle" means a Licence issued in accordance with Part XXVIII of this By-law.

"Broker" means any Person who carries on the business of accepting calls and dispatching Taxicabs including those belonging to the Broker;

"Disabled" means a person who requires the use of an Accessible Taxicab or an Accessible Motor Vehicle that is licensed as a Taxicab for transportation;

"Dispatch" means the communication given in any manner of an order or information in any manner to a Driver;

"Dispatcher" any Person who is employed by a licensed Broker and Dispatches Taxicabs for a brokerage;

"Driver" means any person who drives an Accessible Taxicab or a Taxicab;

"Fare" means the amount displayed on the Taxicab Meter at the conclusion of a Trip, or the flat rate allowed pursuant to this By-law for the Trip, together with any additional charges allowed pursuant to this By-law;

"Lease" means any contract, agreement, understanding or other arrangement whereby a Plate Owner permits another Person to manage, operate, control, have custody of, or otherwise employ his or her Taxicab Plate, and "to Lease a Plate" includes the act of any Plate Owner entering into or becoming a party to such a contract, agreement, understanding or other arrangement. Without limiting the generality of this paragraph, Lease includes a power of attorney, management contract, "cash-in" agreement, and any other arrangement or agreement whereby any Person other than a Plate Owner or designated custodian is allowed to exercise or does exercise any of the rights set out in this definition;

"Lessee" means, when used in reference to a Taxicab Plate or to a Lease of a Taxicab Plate, any Person who enters into or is a party to a Lease with a Taxicab Owner;

"Lessor" means, when used in reference to a Taxicab Plate or to the Lease of a Taxicab Plate, a Plate Owner who enters into or is a party to a Lease of his or her Taxicab Plate;

"Meter" means a measuring device used in a Taxicab to calculate the Fare payable for the Trip;

"Metered Tablet" means an electronic device that contains an application that is used to calculate the cost of a taxi ride based on the distance and time according to the meter rates set by the city. (Appendix H)"Office Manager" refers to any Person who is employed by a licensed Broker who operates, manages, runs or controls the Taxicab brokerage;

"Plate Owner" means the Owner of a Taxicab Plate or Accessible Taxicab Plate and includes any Lessee of that Plate;

"Priority List" means a list of Applicants for a Plate Owner's Licence which is maintained by the Licence Issuer;

"Tariff Card" means a card, issued by the City of Brampton showing the rates, as approved by Council;

"Taxicab" means a Motor Vehicle used for the transport of goods and/or Passengers for hire or reward with a minimum of 4 Passenger doors and includes an Accessible Motor Vehicle;

"Taxicab Stand" or "Stand" means an area designated by the property owner and approved by the Licence Issuer to be used by a Taxicab while waiting for or picking up goods or Passengers;

"Transfer" means an arrangement between a Plate Owner and another, whereby the Plate Owner permanently assigns all interest in the Plate to the other;

"Trip" means the distance and time travelled or the distance and time to be travelled, measured from the time and point at which the Passenger first enters the Taxicab to the point at which the Passenger finally leaves the Taxicab;

"Trip Record" means a daily written or electronic record of the details of each Trip; and

"Unlicensed Motor Vehicle" means a Motor Vehicle that is not licensed by the City of Brampton.

<u> PART II – GENERAL</u>

- 2. No corporation may be licensed as a Driver pursuant to this By-law.
- 3. A replacement Plate may be issued to replace a Plate if the Owner satisfactorily accounts for the circumstances of loss of the original Plate to the Licence Issuer and pays the cost of a replacement Plate.

PART III - SPECIAL REQUIREMENTS REGARDING ACCESSIBLE TAXICABS

- 4. The total number of Accessible Taxicab Plates shall be limited to 12 unless otherwise determined by Council.
- 5. Every Accessible Taxicab shall be affiliated with a Taxicab Brokerage.
- 6. An Accessible Taxicab Plate may be Transferred in accordance with the provisions of Sections 28, 29, 30 and 31 of this Schedule, the provisions of which apply to such a Transfer.
- 7. Every Accessible Taxicab Driver, Owner and Lessee is subject to the provisions of this By-law and Schedule, unless these conflict with the specific provisions of the Accessible Taxicab sections, in which case the specific provisions of the Accessible Taxicab sections shall prevail.
- 8. Every Driver of an Accessible Taxicab shall:
- (a) Be a Driver;

(b) Submit proof of successful completion of a training program dealing with transportation of the disabled as approved by the Licence Issuer; and

9. (c) Produce to the Licence Issuer his or her Taxicab Driver Licence for endorsement as a Licensed Accessible Taxicab Driver by the Licence Issuer. Every Driver of an Accessible Taxicab shall securely fasten all wheelchairs so that they are prevented from moving when in motion.

PART IV – DRIVERS

- 10. Every Driver shall:
- (a) before operating a Taxicab or Accessible Taxicab examine the Motor Vehicle for mechanical defects, and interior and exterior damage to the Motor Vehicle, and report forthwith any defects found to the Owner of the Taxicab or Accessible Taxicab and the Broker;
- (b) each day upon completion of the operation of a Taxicab or Accessible Taxicab, return the Motor Vehicle to the Driver's employer and examine the Motor Vehicle as provided above and report all defects in the Motor Vehicle and all collisions to the Taxicab or Accessible Taxicab Owner and the Broker;

- (c) carry the Taxicab Drivers Licence issued under this By-law and the driver's licence issued under the *Highway Traffic Act*, R.S.O. 1990, c. H.8 as amended, with them at all times when operating a licensed Motor Vehicle;
- (d) maintain good grooming, and proper hygiene;
- (e) behave courteously;
- (f) provide Passengers with a receipt showing the Driver's name, Licence number and an identifying number for the Taxicab or Accessible Taxicab whenever requested or whenever there is a dispute over the Fare;
- (g) display the Driver's photograph card in the holder provided;
- (h) take the shortest possible route to the destination desired by the Passenger, unless the Passenger designates otherwise;
- (i) serve the first Person requiring the service of the Taxicab or Accessible Taxicab and take the Passenger to any place within the City of Brampton, at any time of the day or night;
- (j) punctually keep all appointments, and shall not make any new appointment if a previous engagement would prevent the fulfilling of the new appointment;
- (k) immediately engage the Meter when a Passenger first enters the Taxicab or Accessible Taxicab, which Meter shall remain engaged throughout the Trip except where the destination of a Trip extends beyond the boundaries of the City of Brampton, in which case the driver may offer a flat rate agreement before the Trip to the Passenger and where the Passenger and Driver agree the Meter must be engaged while the Taxicab or Accessible Taxicab is within the City of Brampton;
- (I) at the conclusion of a Trip, charge only the Fare shown on the Meter, which shall be brought to the Passenger's attention when in the hold position, except that between the hours of 8:00 pm and 6:00 am the Driver may require a deposit not exceeding \$20.00 or the estimated cost of the Trip which-ever is less; and
- (m) Subsections 9. (k) and 9. (l) do not apply to Airport Permitted Taxicabs when the Trip originates from the Arrivals areas of Toronto Pearson International Airport or is going to the Departure areas of Toronto Pearson International Airport. The Greater Toronto Airport Authority current flat rates shall apply.
 - 11. When a Driver uses a Taxicab or Accessible Taxicab for transportation of Passengers or goods not for hire or reward, the Driver must:
 - (a) remove the roof sign from the Taxicab or Accessible Taxicab; and
 - (b) put the Meter in a non-recording mode.

12. No Driver shall:

- a) drive an Unlicensed Motor Vehicle;
- b) carry in the Taxicab or Accessible Taxicab a greater number of Passengers than set out in the manufacturers rating of seating for the Taxicab or Accessible Taxicab;

- c) drive a Taxicab or Accessible Taxicab with luggage or any object placed in, hung on, or attached to the Taxicab or Accessible Taxicab in such a manner as may obstruct the Driver's view of the highway;
- d) take, consume or have in his or her possession any alcohol, drugs or intoxicants while in charge of a Taxicab or Accessible Taxicab;
- e) take on any additional Passenger(s) except with permission of the Passenger(s) already in the Taxicab or Accessible Taxicab;
- f) induce any Person to engage the Taxicab or Accessible Taxicab by any misleading or deceiving statement or representation about the location or distance to any destination;
- g) publish or use any tariff other than the tariff which has been authorized by this By-law;
- recover or receive any Fare or charge from any Passenger or Person who has demanded their services which is greater or lesser than the Fare or charge authorized by this By-law except for a tip, gratuity or credit card service charge;
- i) recover or receive any Fare or charge from any Passenger who has not been shown the Tariff Card;
- j) make any charge under this By-law for time lost through defects or inefficiency of the Taxicab or Accessible Taxicab or the incompetence of the Driver;
- k) make any charge for the time elapsed due to early arrival of the Taxicab or Accessible Taxicab in response to a call to arrive at a fixed time;
- I) wash a Taxicab or Accessible Taxicab at a public place;
- m) make repairs to a Taxicab or Accessible Taxicab which is in a public place, unless such repairs are immediately necessary;
- n) be required to accept a Fare where a Person is disorderly, refuses to give his or her destination or refuses to pay any deposit as required by this By-law;
- o) refuse to serve a Person with a service animal, except where the Driver has an allergy, and has filed with the Licence Issuer a certificate from a doctor evidencing that due to the allergy the Driver is unable to provide service to a Passenger with a service animal and When the Driver in unable to service a Person for this reason the Driver shall make proper arrangements for service before proceeding to their next engagement;
 - p) be required to accept an order from a Person who owes a previous Fare or service;
 - q) obstruct or interfere with the traffic pattern at a public place; or
 - r) Smoke or vape or permit anyone to smoke or vape in the Taxicab or Accessible Taxicab.

PART V – PLATE OWNERS

13. Every Taxicab or Accessible Taxicab Owner shall:

- (a) employ or use only the services of licensed Drivers;
- (b) submit the Taxicab or Accessible Taxicab for inspection and approval by the Licence Issuer when Transferring a current Plate to a new Motor Vehicle; and
- (c) ensure that any Plate issued under this By-law is affixed to the Taxicab or Accessible Taxicab in a manner and location approved by the Licence Issuer;
 - 14. No Taxicab or Accessible Taxicab Owner shall:
 - (a) use a cancelled Plate; or operate a Taxicab or Accessible Taxicab without a Plate or with an illegible Plate.

PART VI - DRIVERS AND PLATE OWNERS

- 15. No Person shall operate or permit to be operated any Taxicab or Accessible Taxicab that is not in good mechanical condition.
- 16. Every Driver shall keep at all times the original or a photocopy of the current Plate Owner's Licence in the Taxicab or Accessible Taxicab to which it pertains.
- 17. No Person licensed to drive a Taxicab or Accessible Taxicab shall drive more than an average of 12 hours per day calculated over any 7 day period.
- 18. Any Person with a Taxicab Driver's Licence shall immediately report any suspension of his or her Ontario driver's licence to the Licence Issuer.
- 19. No Person shall be permitted to have exclusive rights to or enter or become a party to any exclusive concession agreement for any Taxicab Stand in the City.

PART VII – DESIGNATED AGENT/MANAGER

20. (1) No Person shall act as an agent for a Plate Owner in respect of a Taxicab or Accessible Taxicab except as permitted by this section.

(2) A Taxicab or Accessible Taxicab Owner may designate as an agent to operate the Plate on the Plate Owner's behalf, any Person who is a licensed Driver, Plate Owner or Broker.

- (2) A notice of designated agent shall include:
 - (a) the full name of the Taxicab or Accessible Taxicab Owner;
 - (b) the number of the Licence and Plate(s) for the Taxicab or Accessible Taxicab to which such designation relates;
 - (c) the term for which the Person designated therein is granted authority by the Plate Owner in respect of the Taxicab or Accessible Taxicab; and
 - (d) the terms of the agency agreement, including any consideration paid, therefore.

- (3) If the authority of an agent designated under this section terminates before the end of the term set out in the notice of designated agent, the Taxicab or Accessible Taxicab Owner shall forthwith file a written notice thereof with the Licence Issuer, and for the purposes of this By-law, the obligations and requirements applicable to such authorized agent shall cease upon the filing of such notice.
- (4) The designation of an agent by a Taxicab or Accessible Taxicab Owner pursuant to this section shall not be deemed to be a Lease for the purposes of this By-law unless the agent operates the Taxicab or Accessible Taxicab, in which case the provisions of this By-law shall apply.

PART VIII – LEASE OF PLATE

- 21. Except as provided for in this Part, no Taxicab or Accessible Taxicab Owner shall Lease his or her Taxicab or Ambassador Taxicab Plate.
- 22. Every Lessee must meet all requirements of this By-law pertaining to Plate Owners and must provide the Licence Issuer with any documents required by this By-law.
- 23. A Plate Owner or his or her designated agent may Lease his or her Taxicab, Accessible Taxicab, provided that:
- (a) if the Lessee is a corporation all the corporate requirements under this By-law are met;
- (b) the Motor Vehicle to be Plated is submitted for inspection and meets the requirements of this By-law and the Plate issued to such Plate Owner, affixed to the Taxicab or Accessible Taxicab, is included in the subject-matter of the Lease, and remains affixed thereto throughout the term of the Lease;
- (c) the Lease provides that it may be terminated by either party on giving the other party an agreed upon period of time in writing to the termination date;
- (d) the Lease is reduced to writing and signed by the parties thereto; and
- (e) a written Lease is filed with the Licence Issuer on the first day upon which it comes into effect, or the day upon which the exercise of any rights or obligations pursuant thereto, takes place or becomes effective, whichever occurs first.
 - 24. The written Lease may be in a form approved by Licence Issuer, or may be in any form agreed to by the parties thereto, provided that it complies with this By-law, and discloses and gives full particulars of:
- (a) the date of its execution;
- (b) the names of the parties thereto; its effective date;
- (c) its termination date;
- (d) full particulars of the consideration given by each party to the Lease, including the amount of the leasing fee or rental and a breakdown of all other amounts to be paid by the Lessee to the Lessor arising out of the Lease, together with a list of all services, rights or other consideration given to the Lessee by the Lessor in return therefor; and
- (e) full particulars as to the responsibility of the parties for the maintenance, repairs, gas and oil for the Taxicab or Accessible Taxicab, and any requirements as to where and how any such repairs or purchases are to be made and as to payment therefor.

25. Every Owner shall notify the Licence Issuer in writing of the expiration or other sooner termination of any Lease to which he or she they are is a party, or of any change in custody and control over his or her Plate, forthwith after the expiration or cancellation of the Lease, or the change, has occurred. Such notice shall include any notice of designation or new Lease entered into by the Plate Owner with respect to his or her Plate, and a statement as to the identity of the party having custody and control over the Plate at that time, and of any person managing or operating the Plate.

PART IX - BROKERS

26. Every Broker shall:

- (a) maintain a permanent business office within the City of Brampton;
- (b) require all Plate Owners, Lessees and Drivers who have entered into arrangements with the Broker for the provisions of brokerage services to use a design of roof sign approved by the Licence Issuer;
- (c) provide the Licence Issuer with a list of all Plate Owners to whom the Broker Dispatches or with whom the Broker has entered into any arrangement for services. Such list shall include every Taxicab and Accessible Taxicab to whom the Broker Dispatches and shall identify all Motor Vehicle Plate numbers;
- (d) notify the Licence Issuer, in writing, within 3 days of any additions to or deletions from the list provided above;
- (e) provide the Licence Issuer with the number of completed Dispatched Trips for the previous year by March 1st of the following year;
- (f) not accept calls for, or in any way Dispatch or direct calls to Unlicensed Motor Vehicles;
- (g) not accept calls for, or in any way Dispatch or direct calls to a Taxicab or Accessible Taxicabs where the activity would be an illegal or an unlawful act;
- (h) supply the Licence Issuer with a copy of the Broker's Federal Radio Licence "call" sign and frequency number;
- (i) inform customers of the approximate time of day where delay is anticipated before accepting the order;
- (j) dispatch only to licensed Drivers;
- (k) when Dispatching to Accessible Taxicabs, keep accurate records of the number of Trips each has made for Disabled and non-Disabled Passengers which shall be available for inspection by the Licence Issuer on a monthly basis;
- ensure that where one or more Accessible Taxicabs are affiliated with the Broker, there is a least one Accessible Taxicab available to service an order for a Disabled Passenger anytime day or night;
- (m) where service requested is of a type which would require an Accessible Taxicab and the Broker is unable to provide such service, direct the Person requesting such service to a Broker that can provide such service;
- (n) where the Broker provides Accessible Taxicabs and such service is requested by a Disabled Person, provide priority service for such request; and
- (o) ensure prompt and courteous service to the public.

27. No Broker shall be compelled to accept an order from a Person who has not made payment for any previous Trip.

PART X – PLATE OWNER OR LESSEE TERMINATION WITH BROKER

- 28. Where a Plate Owner ceases to operate through a Broker, the Plate Owner shall forthwith:
- (a) remove from the Taxicab or Accessible Taxicab:
 - (i) the roof sign, telephone number;
 - (ii) colour scheme, any decals or other Broker markings; and

(iii) the radio frequency for the Broker they have ceased to operate through and they shall provide proof of this action to the Licence Issuer;

- (b) return all business cards and other equipment belonging to the Broker; and
- (c) erase any Brokerage data from any mobile data terminal (MDT) or return the MDT to the Brokerage.

<u> PART XI – TRANSFER</u>

29. No Plate shall be Transferred except with the written consent of the Licence Issuer.30. Every Owner who Transfers their Licence shall:

- (a) complete and file a declaration, in the form provided by the Licence Issuer;
- (b) provide to the Licence Issuer a fully executed copy of the complete Transfer agreement with respect to the Plate being Transferred; and
- (c) return to the Licence Issuer the Owner's Licence and Plate which are being Transferred.
 - 31. No Licence may be Transferred to any Person who does not meet all other relevant requirements of this By-law.
 - 32.

Part XII – Ambassador Taxicab Plates

- 33. All Ambassador class taxicab plates shall be leased from the license issuer
- 34. <u>Ambassador plate shall be issued from the allocated list of numbered Ambassador</u> <u>taxi plates. The process of the plates being issued must adhere to the following;</u>
 - (a) Persons on the priority list having first access to make the application until such time as the priority has been exhausted.
 - (b) The access for the priority list will be a rolling list, where the next person on the list following the person who was issued the last available Ambassador plate becomes the first right to refusal the following year.
 - (c) <u>Ambassador plates will only be leased out to a person who is being</u> <u>dispatched or working for a recognized Brampton brokerage.</u>
 - (d) Ambassador plate can only be issued to a licensed taxi driver who is also the owner of the taxi vehicle.
 - (e) <u>Ambassador plates shall only be valid for a period of 12 months and be</u> returned to the license issuer once expired, where the application can be resubmitted for lease based on the factors

35. <u>A current list of all available ambassador plates shall be published and available on</u> <u>City website</u>

PART XIII – DISPOSAL OF TAXICAB OR ACCESSIBLE TAXICAB

- 36. (1) Where the Plate Owner ceases to Operate a Taxicab or Accessible Taxicab, it must be converted to a Motor Vehicle without Taxicab or Accessible Taxicab identification by removing:
 - (a) the roof sign with indicator light;
 - (b) the Meter or Metered tablet;
 - (c) all identifying decals or markings;
 - (d) fender numbers; and
 - (e) any other markings, which would identify the Motor Vehicle as a Taxicab or Accessible Taxicab.

(2) Where a Motor Vehicle ceases to be operated as a Taxicab or Accessible Taxicab, the Plate Owner shall immediately notify the Licence Issuer.

PART XIV – TAXICAB STANDS

- 37. Every Driver shall:
 - (a) enter only at the end of the line when entering a line of Taxicab or Accessible Taxicabs at a Stand;
 - (b) direct the Person to the first Taxicab or Accessible Taxicab in line if a Person enters a Taxicab or Accessible Taxicab which is not the first Taxicab or Accessible Taxicab in line at the Stand;
 - (c) stay sufficiently close to the Taxicab or Accessible Taxicab in line at a Stand to have it under constant observation; and
 - (d) when next in line at a Stand, advance his or her Taxicab or Accessible Taxicab when a vacancy occurs at the Stand.
- 38. No Driver shall:
 - (a) wash a Taxicab or Accessible Taxicab at a Stand;
 - (b) make repairs to a Taxicab or Accessible Taxicab, which is in line at a Stand, unless such repairs are immediately necessary;
 - (c) allow a Taxicab or Accessible Taxicab to push or bump any other Taxicab or Accessible Taxicab;
 - (d) Pick up any Passenger within 200 metres of a Stand when there is a Taxicab or Accessible Taxicab at the Stand, unless the Driver has previously arranged to pick up the Passenger at that location; or
 - (e) Obstruct or interfere with the traffic pattern at a Taxicab Stand.

PART XV – MOTOR VEHICLE MARKINGS, EQUIPMENT AND MAINTENANCE (Amended by By-law 230-2016)

- 39. (1) Each of the following is mandatory equipment for any Taxicab or Accessible Taxicab:
 - (a) if the Taxicab is not an Accessible Taxicab, a roof sign with indicator light in a mode of operation approved by the Licence Issuer;
 - (b) if the Driver of the Taxicab or Accessible Taxicab is affiliated with a Broker, the Broker's name on the roof sign;
 - (c) if the Driver of the Taxicab or Accessible Taxicab is not affiliated with a Broker, the roof sign must indicate that the Motor Vehicle is a Taxicab or Accessible Taxicab, and be approved by the Licence Issuer;

- (d) the Plate number affixed to the front fenders or a location approved by the licence issuer. The numbers shall be six inches in height, either black or white in colour.
- (e) a Meter or Metered tablet;
- (f) equipment to permit the Driver to accept major credit card or debit card payments;
- (g) if the Taxicab or Accessible Taxicab is powered by propane or natural gas, a valid sticker or certificate affixed to the windshield and in plain view;
- (h) no smoking signs;
- (i) 2 decals approved by the Licence Issuer stating that photographic images of Passengers in the Taxicab or Accessible Taxicab are being recorded;
- (j) identical wheel coverings and or wheel design; and
- (k) an operable air conditioning and heating system

(2) No Driver shall drive or permit to be driven any Taxicab or Accessible Taxicab without the mandatory equipment set out in Section 35(1) or with equipment that is not in good working order.

(3) Where the Licence Issuer believes a licensed Taxicab or Accessible Taxicab may be mechanically defective or unsafe, the Licence Issuer may require the Plate Owner or Driver to submit the Taxicab or Accessible Taxicab for inspection by the Licence Issuer, or for examination by a qualified mechanic, or the Licence Issuer may remove the Plate and require the Owner or Driver to submit the Motor Vehicle forthwith for examination by a mechanic.

(4) If the Licence Issuer is not satisfied with an inspection, he or she they may require the Taxicab or Accessible Taxicab to be re-examined by a mechanic of the Licence Issuer's choice.

(5) No person shall drive or permit to be driven a Taxicab or Accessible Taxicab with after-market tint or window marking that is not approved by the Licence Issuer.

(6) The licensed Taxicab or Accessible Taxicab must have useable trunk capacity such that the Motor Vehicle can accommodate a wheelchair, walker or similar device used to aid the Disabled.

 (7) No Motor Vehicle shall be initially licensed under this By-law as a Taxicab or Accessible Taxicab unless the model year of the Motor Vehicle is not older than seven
 (7) model years. In determining the age of the Motor Vehicle, the model year shall be considered zero. (By-law 119-2021)

(7) No Motor Vehicle shall be initially licensed under this By-law as a Taxicab or Accessible Taxicab unless the model year of the Motor Vehicle is not older than seven(7) model years. In determining the age of the Motor Vehicle:

- a) the model year shall be considered zero;
- b) the Vehicle will be deemed to age one year on the first day of the month following the expiry date as outlined in Appendix B;

Example: 2021, a Motor Vehicle with a model year of 2020 is 1 year old. After the 2028 renewal date, the Vehicle will no longer be permitted to be used.

Example 2: If the annual renewal date is February, as of March 1 the Vehicle will be deemed to be one year older.

40. (1) A Plate Owner may apply for an extension of up to four (4) years on the model year for a Motor Vehicle licensed under this By-law as a Taxicab provided the appropriate fee is paid, the Taxicab meets all of the Motor Vehicle marking, equipment and maintenance provisions of this By-law, and the Motor Vehicle successfully completes all inspections as required by the Licence Issuer.

(2) A Plate Owner may apply for an extension of up to 4 years on the model year for a Motor Vehicle licensed under this By-law as an Accessible Taxicab provided the appropriate fee is paid, the Accessible Taxicab meets all of the Motor Vehicle marking, equipment and maintenance provisions of this By-law, and the Motor Vehicle successfully completes all inspections as required by the Licence Issuer.

(3)No Person who operates a Taxicab or Accessible Taxicab shall display any emblem, decal, advertisement or other markings on or in the Taxicab or Accessible Taxicab which has not been approved as to form and location by the Licence Issuer.

<u> PART XVI – TAXICAB METER <mark>OR METER TABLET</mark></u>

- 41. (1) Following are the rules to be applied to the Meter referred to in subsection 35.(1)(e):
 - (a) the Meter or meter tablet shall be submitted for testing, inspection and sealing where applicable as required by the Licence Issuer;
 - (b) the Meter or meter tablet shall be illuminated between sunset and sunrise;
 - (c) the Meter or meter tablet shall be in a raised position, in plain view of the Passengers, and approved by the Licence Issuer;
 - (d) the Meter or meter tablet shall be adjusted in accordance with the rates prescribed in Appendix H;
 - (e) the Meter or meter tablet shall be tested by running the Taxicab or Accessible Taxicab to which it is attached over a measured track or distance before being sealed, or by such mechanical means as the Licence Issuer may approve;
 - (f) the Meter or meter tablet shall be kept in good working condition at all times and not used when defective in any way;
 - (g) the Meter or meter tablet shall be of a make and model approved by the Licence Issuer; and

(2) No Person shall drive or permit a Taxicab or Accessible Taxicab to be driven for a Fare when any of the rules in section 41 (1) are not complied with.

PART XVII – TARIFF CARD AND TRIP RECORDS

42. (1) Every Plate Owner or Lessee shall obtain from the Licence Issuer a Tariff Card that shall be displayed in the Taxicab or Accessible Taxicab in a conspicuous place clearly visible to the Passenger(s).

(2) Every Driver shall ensure the Tariff Card is displayed in the Taxicab or Accessible Taxicab in a conspicuous place clearly visible to the Passenger(s).

- 43. The Tariff will be reviewed each year and any changes to the Tariff will come into effect with the Owner's Licence renewal.
- 44. (1) Every Driver shall keep a Trip Record and such record shall be completed prior to the commencement of the next following Trip and shall include the following:
- (a) the Ontario Motor Vehicle permit number and the City of Brampton Taxicab or Accessible Taxicab number of the Motor Vehicle used;
- (b) the name and identification number of the Driver;
- (c) the date, time and location of the beginning and end of each Trip; and
- (d) the amount of the Fare collected for each Trip.

(2) A Driver shall not obstruct traffic while writing up the Trip Record.

(3) Every Driver shall retain for a period of at least 3 years, all Trip Records and shall make these records available for inspection by the Licence Issuer.

PART XVIII - MOTOR VEHICLE INSPECTIONS

- 45. (1) No Plate Owner shall operate or permit to be operated any unlicensed Motor Vehicle.
- (2) If the Licence Issuer suspects that a Motor Vehicle is or may cause a danger to the health or safety of any Person or property, the Licence Issuer shall advise the Plate Owner or Driver in control of the Motor Vehicle and he or she they shall immediately submit the Motor Vehicle for inspection to the Licence Issuer.
- (3) A Motor Vehicle that the Licence Issuer has requested be inspected or is submitted to the Licence Issuer under subsection 40. (2) shall not be operated or permitted to be operated until it has passed the inspection.
- (4) The Licence Issuer may immediately suspend the Licence of a Person who fails to comply with Sections 45(1), 45 (2) or 45(3).
 - 46. (1) Every Person who Operates or permits to be Operated a Motor Vehicle licensed under this By-law shall submit the Motor Vehicle for inspection as directed by the Licence Issuer.

(2) It is an offence for a Owner of a Motor Vehicle that is intended to be or is being used as a Taxicab or Accessible Taxicab to fail to submit such Motor Vehicle for inspection after being directed to do so by the Licence Issuer.

- 47. It is the responsibility of every Plate Owner and Driver of any Taxicab or Accessible Taxicab licensed under this By-law to ensure that the Taxicab or Accessible Taxicab is:
- (a) clean;
- (b) free of any mechanical defects;
- (c) in good repair as to its interior and exterior portions; and
- (d) free from exterior body damage and has a well maintained exterior paint finish and trim.

PART XIX – PLACEMENT ON THE PRIORITY LIST

- 48. The Licence Issuer shall not accept any new Applications for a Taxicab or Accessible Taxicab Owner's Plate from any Person not on the Priority List, nor shall any new names be added to the Priority List, for an additional period of five years commencing on November 9th, 2019. (By-laws 267-2014, 154-2019)
- 49. Any Person who Transfers an Owner's Plate shall relinquish their present position on the Priority List and may reapply as a new Applicant.
- 50. A Dispatcher or Office Manager who wishes to be placed on the Priority List shall work a minimum of 24 hours per week for 40 weeks of the year during the 12 months immediately preceding the Dispatcher's or Office Manager's application for a Taxicab Plate.
- 51. For the purposes of this section, no corporation shall be allowed on the Priority List.

PART XX - STAYING ON THE PRIORITY LIST

52. (1) In order to remain on the Priority List, a Person must pay the appropriate fee.

(2) Any Person on the Priority List who fails to pay the appropriate annual fee shall be removed from the Priority List.

PART XX – INSPECTION OF PRIORITY LIST

53. The Priority List shall be available for inspection during business hours, at the office of the Licence Issuer.

PART XXI - REVIEW OF THE PRIORITY LIST

54. The Licence Issuer will review the Priority List at quarterly intervals, to determine that the listed Persons are in compliance with the provisions of this Schedule and any Person whose name is on the list who fails to comply with the provisions for this

Schedule, shall be notified by the Licence Issuer that their name is to be removed from the Priority List and such a Person may appeal this decision.

PART XXII - INVESTIGATION OF COMPLAINTS

- 55. Where a complaint is received from any source, at any time, related to the qualifications of a Person to be on or remain on the Priority List, the Licence Issuer shall:
- (a) note beside the name on the Priority List that an objection has been received; and
- (b) investigate the reasons for the complaint, and based on the findings the Licence Issuer shall;
 - (i) if the findings of the investigation indicate non-compliance of the Priority List requirements, issue a notice to the Person on the Priority List named in the objection, his or her intentions to remove the name from the Priority List; or

(ii) if the findings of the investigation indicate compliance of the Priority List requirements, no further action shall be taken.

PART XXIII - REMOVAL FROM THE LIST

56. A Person who has been notified that his or her name has been removed from the Priority List shall have 15 days from the date of such notification of removal, to file a written request to the Tribunal for an appeal hearing. Such appeal hearing shall be heard as soon as possible by the Tribunal and the provisions of this By-law relating to appeal hearing shall apply.

PART XXIV – ONUS OF PROOF

57. Where the Person named in the notice fails to meet any of the requirements to remain on the Priority List the onus of proving compliance with the provisions of this Schedule before the Tribunal shall rest with the Person named in the notice.

PART XXV – ISSUANCE OF PLATE FROM PRIORITY LIST

- 58. Whenever an ambassador Plate is to be issued, it shall be issued from a current list of shelved plates to the Person whose name appears first chronologically on the Priority List and qualifies. The duration of all priority list shelved plates will be a 12month maximum, at which time the plate is to be returned to the City to be available to the next person on the priority list. Any persons on the priority list who do not wish to lease an ambassador plate shall be removed from the priority list.
- 59. The formula for the issuance of Taxicab Owner's Licences (Plates) shall include four criteria, factors within each of those criteria and the weighting of the criteria as set out in Appendix I.

Subject to subsection 59, the formula for the issuance of Taxicab Owner's Licences (Plates) shall be applied on an annual basis with the issuance of additional Licences occurring in October, year over year.

- a) Where the number of Taxicab Owner Licences with no vehicles registered in October exceeds the number of licences to be issued based on the plate issuance formula, there will be no issuance of additional Plates.
- b) The statistical information related to the factors within the four criteria referred to in subsection 59 shall be obtained from such sources as the Licence Issuer deems to be reliable so that valid comparisons can be made year over year.

PART XXVI - OBJECTION

60. (1) Any person objecting to the issuance of a Taxicab Plate, must file an objection within 10 days following the date of publication of the notice.

(2) Objections will be heard by the Tribunal at the next meeting following the expiry of the time for objections.

(3) The Person objecting to the issuance of the Licence shall be the appellant on the hearing and shall have the onus of proof before the Tribunal.

PART XXVII – LICENCE BECOMES AN ASSET OF AN ESTATE

- 61. The provisions of Section 29 of this Schedule do not apply where the Licence becomes the asset of the estate of a deceased Owner.
- 62. Where the Owner of a Taxicab or Accessible Taxicab Licence dies the Licence becomes an asset of the estate and may be held in the name of the estate for a period of one year from the transfer and if it is not disposed of in that period it may be revoked by the Licence Issuer.
- 63. Where the Owner of a Taxicab or Accessible Taxicab Licence dies and where the Motor Vehicle Ownership is not solely in the Lessee's name, the following shall be filed with the Licence Issuer by the personal representative of the estate:
 - (a) a copy of the death certificate;
 - (b) proof of insurance in the name of the estate; and
 - (c) proof of ownership in the name of the estate;
- 64. Where the Owner of a Taxicab or Accessible Taxicab Licence dies and where the Motor Vehicle ownership is solely in the Lessee's name, the following shall be filed with the Licence Issuer by the personal representative of the estate:
 - (a) a copy of the death certificate; and
 - (b) proof of insurance in the name of the estate.

- 65. Where the Owner of a Taxicab or Accessible Taxicab Licence dies, the Licence may only be transferred or otherwise disposed of by the personal representative of the estate who shall confirm their status by filing with the Licence issuer either:
 - (a) a Certificate of Appointment for Estate Trustee with a Will; or
 - (b) a Certificate of Appointment for Estate Trustee without a Will.

Part XXVIII - CONDITIONAL LICENCE RENEWAL - NO VEHICLE (By-law 154-2019)

- 66. Every Applicant for a renewal of a Taxicab Owner or Accessible Taxicab Owner Licence who meets all the requirements of this By-law except having an approved vehicle capable of being registered to the Licence, may be issued a Conditional Licence – No Vehicle. Section 63 is subject for review if the practice in relation to the section is changed for the neighbouring Greater Toronto Area municipalities.
- **67.** An application for a Conditional Licence No Vehicle shall be submitted to the Licence Issuer in accordance with the requirements set out in the By-law and may be subject to any additional requirements as set by the Licence Issuer.
- 68. An Application for a Conditional Licence
- a) No Vehicle shall be accompanied by the prescribed Conditional Licence
- **b)** Every Licensee of a Conditional Licence shall be issued in accordance with subsection 63 and who subsequently registers an approved vehicle, shall be issued a full Licence.
- c) An application to register a vehicle to a Conditional Licence shall be made to the Licence Issuer and shall be accompanied by a fee equal to the then applicable Taxicab or Accessible Taxicab Licence Renewal Fee minus the Conditional Licence Renewal Fee paid by the applicant.
- d) Upon expiry of twenty-four consecutive or aggregate months of Conditional Licence a full Licence shall no longer be issued and the Plate shall be offered to those Persons next named in the Priority List.
- e) No Person shall use or permit the use of a Conditional Licence issued in accordance with this Part.

PART XXVIIII – PROHIBITIONS

69. No Person shall conduct business of being a Taxicab Driver when non-compliant with a provision of the By-Law or this schedule.

70. No Person shall conduct business of being a Taxicab when non-compliant with a provision of the By-Law or this schedule.

71. No Person shall conduct business of being a Taxicab Broker when non-compliant with a provision of the By-Law or this schedule.

Every non-compliance of the provision of this by-law shall be deemed as a separate offence.

SCHEDULE 5 – Mobile Licensing By-law

Relating to Persons who carry on the Business of Owners and Drivers of Tow Trucks(By-law 187-2014) (Amended by By-laws 250-2016, 1-2022, 245-2022)

PART I - DEFINITIONS

1. For the purposes of this Schedule:

"Authorization to Tow a Vehicle Form" means a two (2) part form, containing such information as provided by the Licence Issuer, and supplied to a Driver by the City which must be completed and signed by the Tow Truck Driver and the Hirer prior to a tow commencing from a Collision Scene where such tow is requested by the Hirer and a copy of which is provided by the Tow Truck Driver to the Hirer;

"Collision" means where a Vehicle has been in a collision with another Vehicle(s) or struck an object or was struck by an object, or turned over, and in all cases did receive damage or was damaged, and or was disabled by fire;

"Dolly" means a four-wheeled carriage used in towing to support the trailing end of the towed Vehicle;

"Driver" means any person who drives a Tow Truck;

"Flat Bed" means a platform body with a winch for loading;

"Gross Vehicle Weight Rating (GVWR)" means the maximum total vehicle rated capacity, as rated by the chassis manufacturer specification stamp on the Vehicle;

"Hirer" means the registered owner of a Vehicle, to be towed or being towed, his or her agent or any Person lawfully in possession of the Vehicle to be towed or being towed;

"Municipal Boundary" means the boundary encompassing the City of Brampton;

"Owner" means the owner or lessee of a Tow Truck licensed pursuant to this Schedule;

"Tow Bar" means a device for positioning a towed Vehicle behind a towing vehicle;

"Tow Sling" means a device used for lifting and towing Vehicles with a partial load supported on rubber belts;

"Tow Truck" means a Motor Vehicle used for hire for towing or otherwise conveying in the City of Brampton area Vehicles whether or not any such towed or conveyed Vehicle is intact or in an inoperable condition;

"Underlift" means a device used for towing Vehicles by lifting one end of the towed Vehicle from under the axle or structural member of the towed Vehicle;

"Wheel Lift" means a device used for towing Vehicles by lifting one end of the towed Vehicle by the wheels;

"Wrecker Body" means a recognized manufacturer's wrecker unit designed to be attached to the frame of a cab and chassis and used with an Underlift, Tow Bar or Tow Sling or Wheel Lift or Flat Bed carrier or other similar device and which is equipped and maintained in a manner to ensure the safe lifting and conveying of a Vehicle to be towed; and

"Work Order" includes any form, order, invoice, written authorization or any other document that when signed by a Hirer provides authorization to any Person, licensed Automobile Service Station, Vehicle Pound Facility or any other business or Person, to carry out any work to the Hirer's Vehicle, which includes any repair or maintenance to the Vehicle.

2. No Licence is required where a Vehicle is towed from a point within the Municipality of the City of Brampton to a point beyond the Municipal Boundary with the prior consent of the Hirer.

3. No Person shall approach a Hirer or offer or make available for hire the services of the Driver or the Tow Truck of the Driver, unless permitted to do so in accordance with this By-law.

4. No corporation may be licensed as a Driver pursuant to this By-law.

5. Notwithstanding Section 2, no Person shall drive a Tow Truck unless they are licensed as a Driver under this By-law.

6. No Person shall be licensed under this By-law as a Driver unless they hold a current valid Class A, B, C, D, E, F or G drivers licence issued by the Province of Ontario which is in good standing according to the records of the Ministry of Transportation.

7. Where the Applicant for an Owners or Drivers Licence has any interest, either directly or indirectly, in any building, yard or place used for the storage or impounding of Vehicles or in any business or operation involving the storage or repair and servicing of Vehicles, full information as to the location and type of facilities in which such Applicant has an interest, and the nature and extent of the interest shall be disclosed to the Licence Issuer.

PART II – DRIVERS

8. Every Driver shall:

(a) keep the interior of the Tow Truck in a clean, tidy and dry condition;

(b) keep with him or her at all times while operating a Tow Truck, the Driver's Licence issued under authority of this By-law;

(c) be properly dressed and well groomed;

(d) behave courteously;

(e) take due care of all Vehicles and property delivered to or entrusted to such Driver for towing;

(f) comply with all reasonable instructions of the Hirer;

(g) each shift before starting and after finishing the shift, examine the Tow Truck for mechanical defects, interior or exterior damage and report any defects immediately to the Owner;

(h) report any incidents involving damage or injury during a trip immediately to the Tow Truck Owner;

(i) comply with all applicable statutes, regulations and by-laws with respect to traffic and parking including but not limited to the *Highway Traffic Act* and the City's Traffic by-law No. 93-93, or any successor by-law;

(j) keep at all times in their Tow Truck an original or copy of:

(i) the motor vehicle registration issued under the *Highway Traffic Act* and the current Ontario Ministry of Transportation passenger motor vehicle Permit;

(ii) the City of Brampton Owner's Licence; and

(iii) proof of the insurance required under this By-law;

(k) prior to towing any Vehicle that has been involved in a Collision, ensure that an Authorization To Tow A Vehicle Form is completed in its entirety;

(I) retain all Authorization to Tow a Vehicle Form for at least 6 months from the tow date indicated on the form and make them available for inspection upon request by the Licence Issuer or an Inspector;

(m) where the Hirer refuses to sign the Authorization to Tow a Vehicle Form, the Driver must indicate such on the form and provide the Hirer with their copy and retain this form for at least 6 months from the tow date indicated on the Authorization to Tow a Vehicle Form and make it available for inspection upon request by a Police Officer, Licence Issuer or an Inspector;

(n) only use or operate a Tow Truck that is equipped in accordance with the requirements of this By-law, and all such equipment shall be in good condition and fully operational;

(o) before demanding payment for services, present to the Hirer an itemized bill for the services setting out the cost of all services and equipment provided or to be provided on the basis of the rate set out in the schedule of rates filed by the Owner with the Licence Issuer, or as set out in the Rate Section of this By-law;

(p) wear high visibility florescent safety vest or clothing on the upper torso when working on a highway;

(q) clean up and remove any debris, fragments of glass, Vehicle parts, or other materials (excluding loads dumped during Collisions) from any highway or roadway prior to towing any Vehicle from the scene;

(r) tow a Vehicle by the most direct route reasonably possible in the circumstances, and in the most expeditious manner, unless otherwise directed by the Hirer; and

(s) take the Vehicle to a Reporting Centre, City of Brampton licensed Automobile Service Station or Vehicle Pound Facility or a location of the Hirers choice, and when the preferred City of Brampton licensed Automobile Service Station or Vehicle Pound Facility is closed, the Tow Truck Driver must take the Vehicle to a City of Brampton licensed Vehicle Pound Facility, or a facility outside the City of Brampton that falls under Subsection 10 (f) and may only charge a re-tow fee of \$150.00. The per kilometer rate may only be charged where the tow terminates outside of the boundaries of the City of Brampton. **(By-law 245-2022).**

9. No Driver shall:

(a) drive a Tow Truck that is not licensed under authority of this By-law and Schedule;

(b) Deleted (By-law 250-2016)

(c) ask or seek out a Hirer or allow or direct an agent to ask or seek out a Hirer, at a Collision location or within 200 metres of a Collision location, where the actions of the Driver or agent constitutes a nuisance;

(d) commence to tow or otherwise convey or move any Vehicle, or hook, lift or connect the Vehicle to the Tow Truck, or perform any other services unless first requested so to do by a Hirer, or a police officer or any member of a municipal fire department, or any Person authorized by law to direct the removal of the Vehicle from private or public property;

(e) alter any information on the Authorization to Tow a Vehicle Form; or

(f) subject to Subsection 10 (f), tow or otherwise convey or move any Vehicle which is to be towed outside the Municipal Boundary unless requested by the Hirer or a peace officer or member of the municipal fire department.

9.1 Notwithstanding any other section of this By-law, there shall be no more Tow Trucks within two hundred (200) meters of any Collision or apparent Collision than the number of vehicles that require the services of a Tow Truck or unless the Driver has been summoned to the Collision location by the Hirer;

(By-law 250-2016)

PART III - OWNERS

10. (1) Every Owner shall:

(a) ensure that at all times when their Tow Truck is being used or is available for use it is free from mechanical defects;

(b) immediately return to the Licence Issuer the Licence issued to the Owner and the Plate for a Tow Truck if the Owner disposes of or is no longer operating or using that Tow Truck;

(c) provide and maintain on every Tow Truck owned or leased by such Owner, the equipment set out in Section 20 of this Schedule; (By-law 250-2016)

(d) ensure that the name under which the Owner's Licence has been issued is clearly indicated on both sides of the Tow Truck, in a location acceptable to the Licence Issuer, in letters and figures not less than 8 centimetres in height and of a contrasting color to the background where they are placed;

(e) file with the Licence Issuer a schedule of rates to be charged by the towing company for each of its services;

(f) where the Owner is also the owner, or affiliated with the owner of land, a building or part thereof, located outside of the boundaries of the City of Brampton, and such land or building or part thereof is used for the storage of vehicles having been towed from the City of Brampton and where the Owner charges a fee for storage of the vehicle and such storage business is not regulated by the municipality in which it is located, the Owner shall only charge for services and at rates permitted to be charged as prescribed under the City of Brampton Business Licensing By-law Schedule 27 for those vehicles towed from the City of Brampton;

(g) in carrying out his or her business use only stationery, forms, bills, invoices, statements and any other printed or written advertising material including any published advertisement in a newspaper, periodical, directory or other publication, that has printed therein in clearly legible figures and letters his or her name and address of the business;

(h) retain for a period of 60 days copies of all advertising matter used by him or her and shall produce the same to the Licence Issuer if and when requested;

(i) only use the service of a licensed Driver under this By-law;

(j) have affixed to the Tow Truck in a location approved by the Licence Issuer the Owner's Plate issued for that Tow Truck;

(k) keep the exterior of their Tow Truck in a clean and tidy condition including but not limited to being free from body damage and having a well maintained paint finish.

(2) Where the Applicant for an Owner's Licence has leased a Vehicle to be used as a Tow Truck from a dealership or leasing company, the Owner's Licence shall be issued in the Applicant lessee's name as it appears on the plate portion of the Ontario Motor Vehicle Registration provided that a copy of the lease has been filed with the Licence Issuer.

(3) Unless provided otherwise in this By-law a Person who is the Owner of more than one Tow Truck shall take out a separate Licence for each Vehicle owned by him or her which is to be used as a Tow Truck in the City.

11. No Owner shall:

(a) attach an Owner's Plate to any Tow Truck other than the Tow Truck for which the Owner's Plate was issued; or

(b) alter or amend the schedule of rates filed with the Licence Issuer until 30 days after having provided to the Licence Issuer written notice of the changes.

PART IV - OWNERS AND DRIVERS

12. Every Owner and Driver shall:

(a) prior to towing or conveying any Vehicle provide a copy of his or her current schedule of rates to the Hirer;

(b) before demanding payment for any services present to the Person for whom the services were performed a numbered bill itemizing the cost of all services and equipment;

(c) keep a daily record of the work performed by the Tow Truck owned or driven by such Owner or Driver, either on a continuous log sheet or with consecutively numbered bills or invoices, showing, in every instance:

(i) the name of the Person for whom work was done;

(ii) a description and licence plate number of the Vehicle towed or conveyed;

(iii) the locations from where and to where the Vehicle was towed or conveyed; and

(iv) the rate charged and the total fee collected thereon; and

numbering corrected (By-law 250-2016)

(d) maintain the log sheets, bills or invoices for a minimum of 1 year.

13. No Owner or Driver shall:

(a) request payment for services rendered or to be rendered other than in accordance with the applicable schedule of rates filed with the Licence Issuer;

(b) charge a Hirer for time lost through defects or inefficiency of the Tow Truck, or the incompetence of the Tow Truck Owner or Driver;

(c) charge a Hirer for time lost due to a breakdown of the Tow Truck or its equipment;

(d) demand, request, accept or receive, directly or indirectly, any charge, gift, payment, drop fee, thing or other consideration from any Person who owns or has an interest, directly or indirectly, in any City of Brampton licensed Automobile Service Station or Vehicle Pound Facility or any other yard, shop, building or place, used for the storage, repair or servicing of Vehicles in respect of or in consideration for the towing or conveying of a Vehicle to such building or place;

(e) interfere with any contract for hiring of a Tow Truck where a Person has hired or has indicated his or her intention to hire a Tow Truck;

(f) induce any Person to employ or hire a Tow Truck by making any false representation to any Person such as the location of or distance to any place or any other matter;

(g) use or permit to be used a Tow Truck which has been found to be unsafe or defective after examination and inspection as required under this By-law;

(h) at any time suggest or recommend a salvage yard, body shop or any other public garage, building or place located outside of the Municipal Boundary;

(i) permit a Person to be a Passenger in a Tow Truck, except under the following circumstances:

(i) the Passenger is the Hirer of the Tow Truck;

(ii) the Passenger is either the spouse, son, daughter or parent or similar relation in law of the Driver and in such cases the Driver is not to solicit a tow, engage in any form of towing or have his or her Tow Truck within 200 metres (approximately 653 feet) of the scene of a Collision nor shall the Driver cause or permit his or her Passenger to solicit a tow or take any actions to engage in any form of towing while the Passenger is in the Tow Truck; or

(iii) the Passenger is receiving instructions on Driver training and such Passenger shall not be:

1. trained for more than one 30 day period commencing from the date the Application for a Driver's Licence was submitted to the Licensing Section;

2. permitted more than one such 30 day training session regardless of the number of Applications for a Driver's Licence the Applicant may have made to the Licensing Section; or

3. a nuisance, hindrance or create a disturbance while in the process of receiving such training;

(j) keep any Work Orders in the Tow Truck;

(k) provide any Work Orders to a Hirer; or

(I) induce, pressure, suggest, recommend or in any way cause a Hirer to sign or agree to a Work Order or otherwise induce, pressure, suggest, recommend or in any way cause a Hirer to agree to any work to the Hirer's Vehicle, which work includes any repairs or maintenance or servicing of Vehicles, in respect of or in consideration for the towing or conveying of a Vehicle to such building or place.

PART V - RATES

14. Where rates are to vary with the time of day or location served, or in accordance with some other factors, the formula for determining the rates Issuer.

15. The provisions of this Schedule do not prohibit an Owner from entering into a written agreement with any Person, group or company to provide towing services at rates lower than those shown in the schedule of rates filed, provided that a copy of such written contract or agreement is filed with the Licence Issuer at least 10 days before any services to which such contract or agreement applies are to be provided.

16. (1) Every Owner and Driver of a Tow Truck who tows or offers to tow a passenger Vehicle, light van or Truck from a Collision not exceeding 2,725 kgs. (6,000 lbs.) in towing weight, shall only charge or cause to be charged an all-inclusive flat rate towing fee of \$427*, no more or no

less, with no other additional service charges other than the applicable federal and provincial taxes. (By-law 1-2022)

* fee adjusted for CPI effective January 1, 2023

(2) Despite Section 16.(1), where the tow is to conclude outside the boundaries of the City of Brampton, at the request of the hirer, the Driver may charge a per kilometer rate of \$3.50 per kilometer from the point where the tow begins to its conclusion except where the tow is to conclude at the Owner's vehicle storage facility located outside the Municipal Boundary. **(By-law 245-2022)**

(3) The "all inclusive flat rate towing fee" referred to above, shall automatically increase and be rounded up to the nearest dollar on the first day of January in each year by the percentage increase in the All Items Index of the Consumer Price Index (not seasonally adjusted) for The Toronto Census Metropolitan Area, published by Statistics Canada, during the 12-month period ending on September 30 in the year immediately preceding the rate increase date.

17. The schedule of rates filed with the City shall be based only on the factors set out in this Schedule.

PART VI - TOW TRUCK EQUIPMENT AND VEHICLE REQUIREMENTS

18. No Owner or Driver shall operate or permit to be operated a Tow Truck with a Gross Vehicle Weight Rating of less than 4,536 kg (10,000 lbs.).

19. No Owner or Driver shall operate or permit to be operated, a Tow Truck without a Wrecker Body.

20. Every Owner and Driver shall ensure that all Tow Trucks are equipped with the following:

(a) a winching or hoisting device of sufficient capacity to safely lift the Vehicle to be towed;

(b) a Wheel Lift or an Underlift equipped and maintained in a manner to ensure the safe lifting and conveying of a Vehicle to be towed;

(c) one device for securing the steering wheel of a Vehicle;

(d) at least two (2) 2.27 kg., chemical fire extinguisher having an effective total rating equivalent to at least "3A-40B, C", certified annually;

(e) at least 2 tow safety chains having a minimum length of 2.7 metres (8 feet) each with links of at least 21 mm steel;

(f) 4 safety pylons, at a minimum height of 28 cm (12 inches);

(g) a push broom;

(h) a square shovel;

(i) a garbage container of a minimum capacity of ten (10) litres (2.5 gallons);

(j) absorbent material capable of absorbing or removing any Vehicle fluid product from the road surfaces;

(k) a first aid kit;

(I) magnetic towing lights to be attached to the rear of the Vehicle or trailer being towed to provide illumination and signal braking;

(m) an intermittent amber warning light system consisting of at least 1 light which would be clearly visible in all directions and affixed on the top of the Vehicle;

(n) a prybar at least 1.5 metres (5 feet) in length with a tapered end;

(o) 2 wheel blocks;

(p) flares or reflector kits;

(q) a wheel wrench or a device for loosening and tightening lug nuts on tires;

(r) a Dolly;

(s) a safety vest;

- (t) a flashlight; and
- (u) booster cables.

21. The items listed in Section 20(b) and 20(r) are not required on a Flat Bed Tow Truck and Section 20(r) is not required on a Tow Truck which tows transport trucks.

(By-law 250-2016)

PART VII – FACTORS FOR DETERMINING RATES

22. With the exception of Collision towing, the following factors may be used in determining a schedule of rates for towing:

- (a) time and distance required to reach the location after being hired;
- (b) time required to perform services;
- (c) standby time after being hired;
- (d) time and distance the Vehicle is towed or conveyed;
- (e) weight and size of the Vehicle towed or conveyed; and
- (f) additional services:
 - (i) changing more than one wheel;
 - (ii) disconnecting driveshaft;
 - (iii) moving Vehicle to towing position;
 - (iv) opening locked Vehicle without keys;
 - (v) provision and use of Dolly; and
 - (vi) other specified services.

SCHEDULE 5 – Mobile Licensing By-law

Relating to Persons who carry on the Business of

Owning and Operating a Personal Transportation Company

(By-law 134-2018)

PART I – DEFINITIONS

1. In addition to the terms defined in Part II of this By-Law, for the purpose of this Schedule:

"Facilitate" includes, but is not limited to, advertising, offering, operating, receiving, relaying, authorizing, enabling, communicating or providing;

"Personal Transportation Company" means a Person that, in any manner, Facilitates Transportation Services using a Platform to connect a Passenger with a PTC Driver or a PTC Vehicle, and may also be referred to as a "PTC";

"Personal Transportation Company Driver" means a Person registered or affiliated with a PTC that transports a Passenger using a PTC Platform and may also be referred to as a "PTC Driver";

"Personal Transportation Company Identifier" means a sign, including a decal, displaying the logo or name of the PTC, in a form approved by the Licence Issuer and may also be referred to as a "PTC Identifier";

"Personal Transportation Company Licence" means a Licence issued under this Schedule to a PTC and may also be referred to as a "PTC Licence";

"Personal Transportation Company Vehicle" means a Motor Vehicle used by a PTC Driver to provide Transportation Services to a Passenger using the PTC Platform and may also be referred to as a "PTC Vehicle";

"Platform" means any software, technology, or service, including a smartphone application

"Solicit" means to appeal for a Passenger by sound, words, signs, or gestures directed at any Person, but does not include communication over a PTC Platform;

"Street Hail" means to appeal for a ride by any Person using sounds, words, signs, or gestures directed at a PTC Driver, but does not include communication over a PTC Platform;

"Transportation Service" means a trip arranged through a Platform commencing when a Passenger enters the PTC Vehicle, continuing for the period that the PTC Vehicle is continuously occupied, and ending when all Passengers or goods exit the PTC Vehicle.

PART II – APPLICATION OF SCHEDULE

2. This Schedule does not apply to:

(1) Taxicab services dispatched by a licensed Taxicab Broker and Taxicab services provided by a licensed Taxicab plate holder or a licensed Taxicab driver under the authority of Schedule 4: Taxicabs of By-law 67-2014, as amended;

(2) Limousine services provided by a Limousine service provider under the authority of Schedule 2: Limousines of By-law, as amended;

(3) a Motor Vehicle used as part of a transit system offered by the City of Brampton or the Region of Peel such as the public transit services known as Züm/Brampton Transit and TransHelp;

(4) a Person who Facilitates "carpooling" as defined by the Public Vehicles Act; or

(5) an emergency Motor Vehicle including but not limited to ambulance, fire department, or police vehicle.

PART III – GENERAL PROHIBITIONS AND OBLIGATIONS

In addition to any other provisions of this By-Law, for purposes of this Schedule:

3. No Person shall Facilitate Transportation Services unless authorized to do so by a Licence issued pursuant to this By-law.

4. No Person shall permit, accept, or condone Street Hails for a ride with a PTC Driver or in a PTC Vehicle, whether on the street or at a Taxi Stand or in any other manner at any other location.

5. No Person shall Solicit or condone the Solicitation of a Passenger by a PTC Driver or PTC Vehicle, whether on the street or at a Taxi Stand or in any other manner at any other location.

6. No Person shall Facilitate a Transportation Service that does not comply with this Schedule.

7. No Person shall obstruct the Licence Issuer's use of the Platform to ensure compliance with this By-law, including, but not limited to the creation and use of accounts as either a Passenger or PTC Driver.

8. No Person shall permit a PTC Driver or a PTC Vehicle to provide Transportation Services if the PTC Driver does not have the insurance required under this Schedule.

9. No Person shall permit payment by cash for a Transportation Service.

10. No Person shall permit any Passenger to smoke in the PTC Vehicle while it is providing ¹Transportation Services.

11. No PTC Driver or PTC Vehicle shall provide Transportation Services unless they hold a valid Identification Card issued by a PTC required under section 33 of this Schedule.

12. No PTC Driver or PTC Vehicle shall obstruct or hinder the making of an inspection by the Licence Issuer or Inspector, or cause or permit an inspection to be obstructed or hindered.

- 13. No PTC Driver or PTC vehicle shall provide Transportation Services when noncompliant with a provision of the By-Law or this schedule.
- 14. Every non-compliance of the provision of this By-law shall be deemed as a separate offence.

¹

15. Every PTC and PTC Driver shall ensure that a valid Identification Card required under section 33 of this Schedule is:

(1) in the PTC Vehicle at all times when Transportation Services affiliated with the PTC are offered or provided; and

(2) is produced immediately upon demand of an Inspector.

16. Every PTC Driver shall produce on demand of the Licence Issuer or an Inspector, the following documents:

(1) the PTC Driver's Identification Card, required under section 33 of this Schedule;

(2) proof of valid insurance that meets the requirements of this Schedule; and

(3) any other information pertaining to the PTC Driver or the operation of the PTC Vehicle as requested by the Inspector.

17. Every PTC shall where Transportation Service requested is a type which would require an accessible Motor Vehicle and the PTC is not able to provide such Transportation Service, direct the Person requesting such Transportation Service to a Person who can provide such Transportation Service.

PART IV - REQUIREMENTS OF PTC LICENCE APPLICATION

16. In addition to the general licensing provisions of this By-law, an Application for a new PTC Licence or a renewal of a PTC Licence shall be accompanied by:

(1) if the Applicant is a corporation, proof that it is legally entitled to operate in Ontario, including but not limited to:

(a) a copy of the incorporating documents;

(b) a copy of the last initial notice/notice of change which has been filed with the appropriate government department;

(c) a Certificate of Status issued by the Ministry of Government and Consumer Services; or

(d) a certified copy of an annual return and a list of all shareholders of the corporation.

(2) the address and contact information of the PTC's registered business address in the Province of Ontario, which is not a post office box, to which the City may send during business hours any notice or documentation or communication that may be required under this By-law and at which the Applicant or the Applicant's agent will accept receipt of such notice, documentation or communication together with the name, telephone, and email contact information for the person authorized to receive and respond on behalf of the PTC to any and all communications from the City relating to the PTC's Licence or the PTC's conduct of the business;

(3) a PTC Identifier for approval by the Licence Issuer;

(4) adequate demonstration that there are data security measures in place to protect the personal data collected by the PTC relating to Passengers and Drivers, to the satisfaction of the Licence Issuer;

(5) documentation demonstrating that the Platform used:

(a) at the time the Transportation Service is arranged, provides to the Passenger requesting the Transportation Service:

- (i) the PTC name and contact information;
- (ii) the first name and photograph of the PTC Driver;
- (iii) a description of the make, model and licence plate of the PTC Vehicle;
- (iv) the surcharge, if any;
- (v) an estimate of the total cost; and
- (vi) the current location of the PTC Vehicle;

(b) provides a link to rate or provide comment on the PTC Driver and PTC Vehicle.

(c) provides a process allowing the Passenger to accept or refuse the Transportation Service prior to it commencing and keeps a record of such acceptance or refusal;

(d) provides a secure payment mechanism;

(e) provides a printed or electronic receipt to the Passenger at the end of the Transportation Service that includes the following information confirming:

- (i) the fare rate and/or surcharges;
- (ii) total amount paid;
- (iii) date and time of pickup;
- (iv) locations where the Passenger was picked up and dropped off; and
- (v) the first name of the PTC Driver;

(f) incorporates a global positioning system (GPS) in which all Transportation Services are recorded; and

(g) is accessible for persons with disabilities;

(6) a list of every affiliated PTC Driver and PTC Vehicle in a readily accessible format that includes:

(i) the full name and address of every PTC Driver; and

(ii) the make, model and licence plate of every PTC Vehicle;

(7) proof of the insurance required under this Schedule to the satisfaction of the Licence Issuer;

- (8) payment of the appropriate Licence Fee as set out in Appendix A of the By-Law; and
- (9) any other information required by the Licence Issuer.

17. Every PTC shall make available to the public on its Platform, and by any other means of its choice, the following information:

(1) the insurance coverage required to be maintained by the PTC and by the PTC Drivers;

(2) the Transportation Services offered by PTC Drivers;

(3) the applicable screening process for PTC Drivers and PTC Vehicles;

(4) that PTC Drivers can only provide Transportation Services that are prearranged using the platform of the PTC and not accept Street Hails or pick up fares at taxi stands; and

(5) that PTC Drivers cannot accept cash payment for Transportation Services.

PART V – INSURANCE

For purposes of this Schedule, the following insurance requirements shall apply:

18.(1) Every PTC shall provide proof of commercial general liability insurance against all claims for personal injury including bodily injury resulting in death, and property damage with an inclusive limit of not less than five million (\$5,000,000.00) per occurrence insuring him or her them against liability imposed by law for any loss or damage resulting from the carrying on of the business to which the Licence relates.

(2) The commercial general Liability policy in subsection 17(1) shall be in the name of the PTC and the City of Brampton shall be included as an additional insured.

(3) Every PTC shall obtain and maintain on behalf of every PTC Driver, at all times during the provision of Transportation Services, Automobile Liability Insurance for owned, non-owned, or leased PTC Vehicles, with limits of not less than Two Million Dollars (\$2,000,000.00) exclusive of costs and interest, per occurrence for bodily injury, death, and loss or damage to property occurring while in the post acceptance period. The Automobile Liability Insurance shall include the IPCF 6TN *Permission to Carry Paying Passengers for a Transportation Network* endorsement or an equivalent endorsement acceptable to the Licence Issuer.

(4) The insurance coverage required under subsection 17(1) and (3) shall include a provision that requires the Insurer to provide the City of Brampton with no less than 10 days prior written notice of any cancellation or variation to the policy.

19. The certificate of insurance issued in respect of the policy in Section 17(1) shall be provided to the Licence Issuer prior to the issuance of the Licence in the form of proof set out in Appendix C of the By-law.

20. Every PTC shall keep such records of the PTC Driver's insurance coverage for a period of 3 years after the PTC Driver ceases to be affiliated with the PTC.

21. Every PTC shall produce proof of any PTC Driver's insurance coverage to the Licence Issuer upon demand.

22. The Licence Issuer may suspend the PTC licence if the PTC fails to comply with this Part until such time as the PTC provides proof of insurance coverage to the satisfaction of the Licence Issuer.

23. The PTC shall provide the Licence Issuer with such information as the Licence Issuer shall require, from time to time upon demand, to demonstrate that this Part is being complied with.

PART VI – PTC REQUIREMENTS

24. Every PTC shall ensure that the Licence Issuer's use of the Platform as either a Passenger or PTC Driver will not be obstructed.

25. Every PTC shall keep an up-to-date list of every registered or affiliated PTC Driver and PTC Vehicle in a readily accessible format that includes, but is not limited to:

- (1) the full name and address of every PTC Driver; and
- (2) the make, model and licence plate of every PTC Vehicle.

26. Every PTC shall ensure that, prior to commencing as a PTC Driver and at all times when providing Transportation Services, a registered or affiliated PTC Driver:

(1) is at least 18 years of age;

- (2) has a valid G licence or higher;
- (3) is able to communicate in English; and

(4) has been advised and consents in writing to the personal information being submitted to the Licence Issuer for the purpose of auditing compliance with this Schedule.

27. (1) Every PTC shall require a Criminal Record search and driving record abstract to be submitted by the PTC Driver prior to providing Transportation Services and annually thereafter, for as long as the PTC Driver is registered or affiliated with the PTC.

(2) Every PTC shall obtain a Criminal Record search and a driving record abstract for each PTC Driver as follows:

(a) the driving record abstract should be no older than 30 days from the date the PTC Driver applied for affiliation with the PTC.

(b) the Criminal Record search must be conducted by a Police Service

within the Province of Ontario and should be no older than 30 days

from the date the driver applied for affiliation with the PTC.

(3) Every PTC shall ensure that no PTC Driver exceeds the thresholds found in Appendix E- Threshold Policy of this By-law.

28. No PTC shall impose any mandatory arbitration clause on PTC Drivers or Passengers whose Transportation Services are Facilitated by the PTC.

29. No PTC shall require that the law of any jurisdiction other than Ontario be applied in relation to the use of the relevant PTC Platform in the City by PTC Drivers or Passengers.

30. No PTC shall permit a PTC Driver's access to the Platform immediately upon being notified by the Licence Issuer that a PTC Driver has acted in a manner that is adverse to the public interest, public safety or upon discovering that a PTC Driver is not insured under subsection17(3) for so long as required by the Licence Issuer.

31. Every PTC shall provide the Licence Issuer with such information as he or she they shall be required require to demonstrate that section 29 is being complied with.

32. Every PTC shall ensure that a PTC driver complies with Part XXIII, Discrimination

subsections 57.(1) and (2) of the By-law.

33. Every PTC shall ensure that a PTC Vehicle meets the following requirements at all times when providing a Transportation Service:

(1) the PTC Vehicle has a valid Motor Vehicle registration and ownership, prior to commencement of use as a PTC Vehicle, and then annually thereafter;

(2) the PTC Vehicle has a valid and current Ontario Ministry of Transportation Safety Standards Certificate, prior to commencement of use as a PTC Vehicle, and then annually thereafter;

(3) if the vehicle accumulates more than 50,000 km in any calendar year, an additional Ontario Ministry of Transportation Safety Standards Certificate must be obtained;

(4) the PTC Vehicle is no more than 7 years old, excluding the manufactured year;

(5) the PTC Vehicle has four (4) doors and a maximum seating capacity of seven (7) Passengers excluding the PTC Driver;

(6) the PTC Vehicle is clean and in good repair as to its exterior and interior; and

(7) the PTC Vehicle is equipped with:

(a) fully functioning air-conditioning and heating system; and

(b) fully functioning seatbelts that are plainly visible and accessible to

Passengers.

(8) the PTC Identifier displayed in the location approved by the Licence Issuer.

34. Every PTC shall issue to every affiliated PTC Driver an Identification Card in written or accessible electronic form providing the following information:

(1) the first and last name and photograph of the PTC Driver;

(2) the make, model and licence plate number of the PTC Vehicle(s) used by the PTC Driver

- (3) the name and contact information of the PTC; and
- (4) the Insurance policy coverage for the PTC Vehicle.

35. Every PTC shall keep copies of the documents and information required under this Part for 3 years.

36. Every PTC shall make available to the Licence Issuer the records or information required in this Part within forty-eight (48) hours following a written demand by the Licence Issuer.

37. The Licence Issuer may refuse to grant or renew and may revoke or suspend a PTC Licence if the PTC fails to comply with any requirement of this Schedule or any provision of this By-Law.

SCHEDULE 6 – Mobile Licensing By-law

Relating to Persons who carry on the Business or

runs, operates or carries on the business of peddling goods

PART I – DEFINITIONS

1. In addition to the terms defined in Part II of this By-Law, for the purpose of this Schedule:

"Approved Area" means a location on a property site map that is reviewed by the Zoning Department and deemed fit for the purpose of operating as a Peddler by the licence issuer and does not include soft landscape. Additionally, the area does not obstruct pedestrian travel or a multi-use passage.

"Goods" means wares, crops, merchandise or services for which there is no requirement for another licence under any other schedule of this By-Law or the Business Licensing By-Law (184-2023).

"Peddler" means a Person who goes from place to place or is stationed in an approved area for the purpose of supplying goods, or who carries any goods that are provided to the customer immediately, and includes the registered plate owner of a motor vehicle when any operation of the peddler business involves a motor vehicle.

"Site Map" means an accurate drawing or representation of the location on the property in question which shows existing and proposed conditions for a given area, to be used to satisfy and allow the officer, plans examiner or zoning review to make an accurate assessment of site needs and allowable use and locations for use

"Crop" means a cultivated plant that is grown as food, especially a grain, fruit, or vegetable, but does not include tobacco or cannabis.

PART II – GENERAL PROHIBITIONS AND OBLIGATIONS

- 2. Every Person or Owner of a Peddler Licence shall submit all goods for inspection to an inspector upon request.
- 3. Every Person or Owner of a Peddler License shall provide all relevant paperwork to the inspector upon request.

- 4. Every Applicant for a Peddler Owner Licence shall:
 - a) Submit a list in writing, containing a full description of the goods to be sold or offered for sale under this Licence;
 - b) Submit written permission for the use of the property from the property owner, landlord or agent of the property, before offering goods, or merchandise for sale;
 - c) Submit an accurate drawing of the location from which any goods will be hawked, peddled, or sold, where applicable. This drawing shall include the location of all sidewalks, driveways, edges of roads and parking areas, and shall be drawn to the satisfaction of the Licence Issuer;
- 5. No Owner of a Peddler Licence shall:
 - a) peddle or sell any goods in any manner as to impede or confine vehicular or pedestrian traffic;
 - b) peddle or sell any goods outside of the approved area;
 - c) peddle or sell any goods within 30 metres of any entrance to school grounds, a public park, or bus stop where busses may take on or discharge passengers.
 - d) Peddle or sell from any highway or city property unless approved by licence issuer;
 - e) Peddle or sell on private property without written permission from the property owner;
 - f) Peddle or sell any alcohol, cannabis or tobacco products.
- 6. A Licence issued under this By-law is permission to sell only from the location for which the Licence has been issued.
- 7. Every Person or individual carrying on the business of Peddling shall be responsible for maintaining the Premises and property in a sanitary, clean and litter free condition.

PART III – PROHIBITIONS

- 72. No Person shall conduct business of being a Peddler when non-compliant with a provision of the By-Law or this schedule.
- 73. No Owner shall conduct business of being a Peddler when non-compliant with a provision of the By-Law or this schedule.
- 74. No Person shall operate a Peddling business without a licence.

Every non-compliance of the provision of this by-law shall be deemed as a separate offence

Appendix A – Mobile Licensing By-law Licence Fees

(Amended by By-laws 187-2014, 269-2017, 134-2018, 154-2019, 25-2021, 219-2024)

Effective January 1, 20232025

Mobile Licence Fees	2025 Fees
Schedule 1 - Driving Schools	
Driving School Operators	\$187.00
Driving School Instructors - 1 year	\$116.00
Driving School Instructors - 2 year	\$234.00
Driving School Instructors - 3 year	\$350.00
Driving School Instructors - 4 year	\$466.00
Driving School Motor Vehicle Owner	\$207.00
Schedule 2 - Limousines	
Limousine Owner	\$324.00
Limousine Drivers - 1 year	\$116.00
Limousine Drivers - 2 year	\$234.00
Limousine Drivers - 3 year	\$350.00
Limousine Drivers - 4 year	\$466.00
Schedule 3 - Refreshment Vehicles	
Refreshment Plates- Class A (Cofee Truck)	\$353.00
Refreshment Plates- Class B (Ice Cream Bike)	\$285.00
Refreshment Plates- Class C (Hot Dog Cart/Chip Truck)	\$285.00
Refreshment Plates- Class D (Ice Cream Truck)	\$353.00
Refreshment Vehicle Driver Class A - 1 year	\$116.00
Refreshment Vehicle Driver Class A - 2 year	\$234.00
Refreshment Vehicle Driver Class A - 3 year	\$350.00
Refreshment Vehicle Driver Class A - 4 year	\$466.00
Refreshment Vehicle Driver Class B - 1 year	\$116.00
Refreshment Vehicle Driver Class B - 2 year	\$234.00
Refreshment Vehicle Driver Class B - 3 year	\$350.00
Refreshment Vehicle Driver Class B - 4 year	\$466.00
Refreshment Vehicle Driver Class C - 1 year	\$116.00
Refreshment Vehicle Driver Class C - 2 year	\$234.00
Refreshment Vehicle Driver Class C - 3 year	\$350.00
Refreshment Vehicle Driver Class C - 4 year	\$466.00
Refreshment Vehicle Driver Class D - 1 year	\$116.00

Refreshment Vehicle Driver Class D - 2 year	\$234.00
Refreshment Vehicle Driver Class D - 3 year	\$350.00
Refreshment Vehicle Driver Class D - 4 year	\$466.00
Refreshment - Special Events	\$134.00
Schedule 4 - Taxicabs	
Broker - New	\$744.00
Broker - Renewal	\$583.00
Taxicab/Accessible Taxicab Owner - New	\$4,623.00
Taxicab/Accessible Taxicab Owner - Renewal	\$418.00
Conditional Licence Renewal - No Vehicle	\$61.00
Taxicab/Accessible Taxicab Owner - Transfer	\$441.00
Taxicab/ Accessible Taxicab Owner -Transfer from an Owner to their Spouse	\$441.00
Taxicab/ Accessible Taxicab Owner -Transfer from the registered Owner to a sibling child of the Owner	\$441.00
Taxicab/ Accessible Taxicab Owner -Transfer to a corporation controlled by that Owner	\$441.00
Taxi Drivers - 1 year	\$116.00
Taxi Drivers - 1 year	\$234.00
Taxi Drivers - 2 year	\$350.00
Taxi Drivers - 3 year	\$466.00
Taxi Drivers - 4 year Schedule 4 - Personal Tranportation Company	\$400.00
Personal Tranportation Company - New and Yearly Renewal	\$24,519.00
Personal Transportation Company – Monthly paid on the 15th of every month for every Transportation Service that took place the previous month. All Schedules - ADDITIONAL FEES	\$-
Replacement of Driver or Owner Licence	\$44.00
Closed Application Fee	\$79.00
Late Renewal	\$66.00
Replacement of Plate	\$79.00
Vehicle Inspection Fee (Not applied to	\$153.00
Taxicab/Accessible Taxicabs)	\$100.00
All Schedules - ADDITIONAL FEES	

Extension of Vehicle Model Year	\$153.00
Filing of Lease	\$79.00
Replacement of Driver's Photo I.D.Card	\$44.00
Replacement of Tariff card	\$44.00
Taxicab Priority List - Initial Application	\$153.00
Taxicab Priority List - Renewal	\$79.00

These rates shall automatically increase and be rounded up to the nearest dollar on the first day of January in each year by the percentage increase in the All Items Index of the Consumer Price Index (not seasonally adjusted) for the Toronto Census Metropolitan Area, published by Statistics Canada, during the 12-month period ending on September 30 in the year immediately preceding the rate increase date

Appendix B – Mobile Licensing By-law Licence Expiry Date

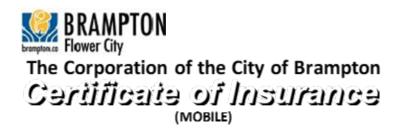
(Amended by By-laws 187-2014, 134-2018, 26-2021)

		EXPIRY DATES	
MOBILE LICENSING EXPIRY DATES	2021 2025	2022 2026	2023 2027
Schedule 1- Driving Schools:			
Driving School Operator	February 28	September 30 January 31	September 30- January 31
Driving School Instructor	Date of Birth	Date of Birth	Date of Birth
Driving School Motor Vehicle Owner	April 30	April 30	April 30
Schedule 2 - Limousines:			
Limousine Owner	September 30	September 30	September 30
Limousine Driver	Date of Birth	Date of Birth	Date of Birth
Schedule 3 - Refreshment Vehicles:			
Refreshment Vehicle Class A (Coffee Truck)	May 31June 30	May 31 June 30	May 31June 30
Refreshment Vehicle Class B (Ice Cream Bike)	May 31June 30	-May 31June 30	May 31June 30
Refreshment Vehicle Class C (Hot Dog Cart/ Chip Truck)	May 31June 30	May 31June 30	May 31June 30
Refreshment Vehicle Class D (Ice Cream Truck)	May 31June 30	May 31June 30	May 31June 30
Refreshment Vehicle Driver Class A	Date of Birth	Date of Birth	Date of Birth

Refreshment Vehicle Driver Class B	Date of Birth	Date of Birth	Date of Birth
Refreshment Vehicle Driver Class C	Date of BirthMay 31	Date of BirthMay 31	Date of BirthMay 31
Refreshment Vehicle Driver Class D	Date of Birth	Date of Birth	Date of Birth
Special Event	Last day of Special Event.	Last day of Special Event.	Last day of Special Event.
Schedule 4 - Taxicabs:			
Broker	February 28	February 28	February 28
Taxicab/Accessible Taxicab Owner		February 28	February 28
Taxicab Driver	Date of Birth	Date of Birth	Date of Birth
Taxicab Priority List	Date of Birth	Date of Birth	Date of Birth
Schedule 5 - Tow Truck:	-		
Tow Truck Owner	June 30	June 30	June 30
Tow Truck Driver	Date of Birth	Date of Birth	Date of Birth
Schedule 5- Personal Transportation Companies:			
Personal Transportation Company	1 year from the Issuance of the Licence	1 year from the Issuance of the Licence	1 year from the Issuance of the Licence
Schedule 6 - Peddler:			
Peddler Owner	<u>April 30</u>	<u>April 30</u>	<u>April 30</u>

Appendix C (By-law 134-2018)

(Amended by By-laws 187-2014, 134-2018)



Enforcement and Bylaw Services – Licensing

PROOF OF LIABILITY INSURANCE WILL BE ACCEPTED ON THIS FORM ONLY

LICENCE TYPE		b Brokerage	Limousine	PLATE NO. :
	Taxi Ca	ki Cab Operator Personal Transportation Company		
Vehicle(s) Make	Year	Model	Serial Number	Owner

This is to certify that the policies of insurance as described below have been issued by the undersigned to the insured named below and are in force at this time.

NAME OF INSURED(LESSOR, if applicable)		FELEPHONE AR	EA CODE		
		1	NUMBER ⊳()	
ADDRESS		CITY POSTAL (CODE		
NAME OF INSURED(LESSE	E, if applicab	ole)	FELEPHONE AR		
		1	NUMBER ⊳()	
ADDRESS		(CITY POSTAL (CODE	
TYPE OF INSURANCE	INSURER'S	POLICY	EFFECTIVE	EXPIRY DATE	LIMITS OF
	NAME	NUMBER	(YR./MO./DAY)	(YR./MO./DAY)	LIABILITY
Commercial General Liability					
AUTO LIABILITY					
UMBRELLA					

This will confirm the above vehicle insurance, with an OPCF 6A Endorsement (*Taxi & Limousine Licence ONLY*) or an IPCF 6TN Endorsement (*Personal Transportation Company ONLY*) is in full force and effect as of this date and issued in compliance with The Corporation of the City of Brampton, Licensing By-Laws.

If any of the above insurance policies are cancelled or changed so as to reduce the coverage during the coverage period as stated above, so as to affect this certificate, 10 days' notice of cancellation for non- payment or 30 days' notice for cancellation of the policy will be given by the insurer to:

The Corporation of the City of Brampton - Licensing 485 Chrysler Drive

Brampton, Ontario L6S 6G3

Phone: 905-458-3424 ext. 63225 Fax: 905-458-3903

enforcementclerks@brampton.ca.

NOTE: In the event of a change in vehicles, a Substitution Endorsement is to be filed with the Licensing Section.

This certificate is executed and issued to the aforesaid Corporation of the City of Brampton, the day and date herein written below:

DATE YR. MO. DAY	NAME OF INSURANCE COMPANY (not broker)
⊳	
NAME OF INSURANCE BROKER	AUTHORIZED REPRESENTATIVE OR OFFICIAL BY:

*** THIS FORM MUST BE COMPLETED & SIGNED BY YOUR INSURANCE BROKER ***



and By-law Services –

Licensing

PROOF OF LIABILITY INSURANCE WILL BE ACCEPTED ON THIS FORM ONLY

LICENCE TYPE	•	g School (DS) e Tow Truck	Driving School Refreshment Vehicle	PLATE NO. :
Vehicle(s) Make	Year	Model	Serial Number	Owner

This is to certify that the policies of insurance as described below have been issued by the undersigned to the insured named below and are in force at this time.

NAME OF INSURED(LESSOR, if applicable)		TELEPHONE AREA CODE		
		NUMBER ⊳()		
ADDRESS		CITY POSTAL CODE		
NAME OF INSURED(LESSEE, if app	olicable)	TELEPHONE AREA CODE		
		NUMBER ⊳()		
ADDRESS		CITY POSTAL CODE		
	INSURER'S POLICY			
	NAME NUMBER	(YR./MO./DAY) (YR./MO./DAY)	LIABILITY	
Commercial General Liability				
AUTO LIABILITY				
UMBRELLA				
			\$100,000	
for Tow Truck Operators ONLY:				

LIABILITY FOR DAMAGE TO TOWED VEHICLE			
			\$ 50,000
<u>Damage to Cargo in Towed</u> <u>Vehicle</u>			

This will confirm the above vehicle insurance, with an OPCF 6D (Driving School Vehicle) is in full force and effect as of this date and issued in compliance with The Corporation of the City of Brampton, Licensing By-Laws.

If any of the above insurance policies are cancelled or changed so as to reduce the coverage during the coverage period as stated above, so as to affect this certificate, 10 days' notice of cancellation for non- payment or 30 days' notice for cancellation of the policy will be given by the insurer to:

The Corporation of the City of Brampton - Licensing 485 Chrysler Drive

Brampton, Ontario L6S 6G3

Phone: 905-458-3424 ext. 63225 Fax: 905-458-3903

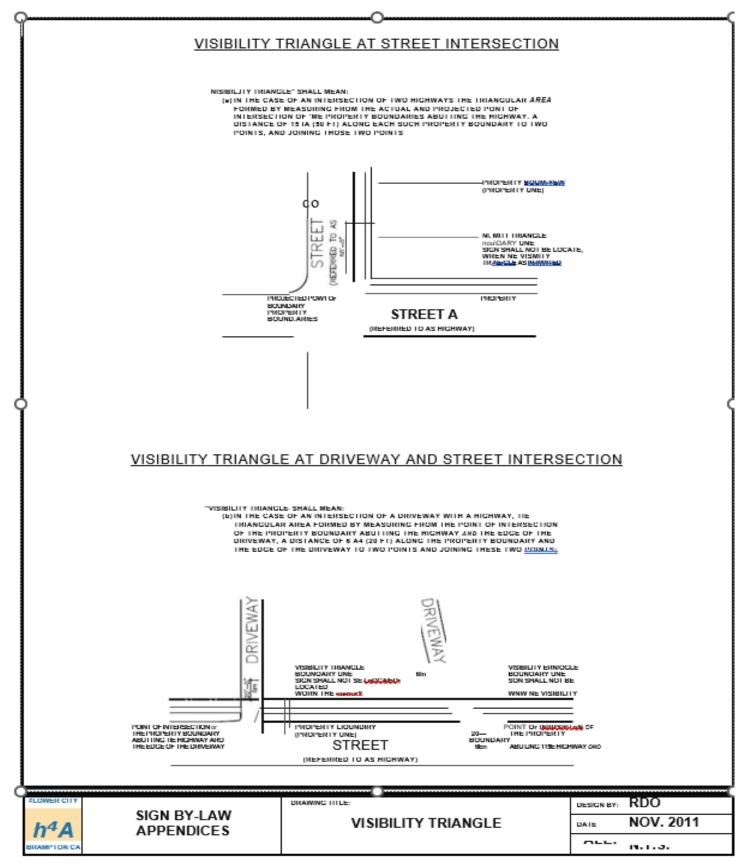
enforcementclerks@brampton.ca.

NOTE: In the event of a change in vehicles, a Substitution Endorsement is to be filed with the Licensing Section. This certificate is executed and issued to the aforesaid Corporation of the City of Brampton, the day and date herein written below:

DATE YR. MO. DAY	NAME OF INSURANCE COMPANY (not broker)
⊳	
NAME OF INSURANCE BROKER	AUTHORIZED REPRESENTATIVE OR OFFICIAL BY:

*** THIS FORM MUST BE COMPLETED & SIGNED BY YOUR INSURANCE BROKER ***

Appendix D – Visibility Triangle



Page 274 of 570

Appendix D – Mobile Licensing By-law Plate Removal

(Amended by By-law 187-2014)

Mobile Licensing By-law

Section 5 (fail to obtain licence)

Section 10-11, 15-18 (fail to supply proper information on application form)

Section 24 (fail to report other Regulatory Body Licence suspension)

Section 37 (fail to notify of change of information)

Section 47 (insurance)

Schedule 1 to the By-law

(Relating to persons who carry on the business of teaching persons to operate motor vehicles, including truck driving schools and driving instructors employed in such business)

Section 10 (Driving School Motor Vehicle Owner)

Schedule 2 to the By-law

(Relating to limousines, limousine drivers and owners)

-Section 6 (Owners duties)-

Section 7 (Owners prohibitions)

Section 8 (no Limousine examination)

Section 9 (Limousine standards)

Schedule 3 to the By-law

(Relating to owners, operators and drivers of vehicles from which refreshments are sold for consumption by the public)

Section 2 (Fail to submit Health Approval)

Section 8 (hire unlicensed driver)

Section 9 (unwholesome food)

Section 11 (unsanitary vehicle)

Section 12 (solicit through the use of noise making device)

Section 15-16 (audible warning device)

Section 18 (food supply)

Section 20 (obstruct inspection)

Section 25 (food wrapping or temperature of food)

Section 26 (unsound vehicle)

Section 27 (operating times)

Section 28-30 (vehicle inspection)

Section 33 (condiment containers)

Section 39 (vehicle requirements)

-Section 41 (obstruct inspection)

Section 42 (vehicle condition)

Section 43-45 (warning device)

Section 46 (unlicensed driver)

Schedule 4 to the By-law

(Relating to taxicabs, brokers, owners and drivers)

Section 2 (being a licensed driver)

Section 5 (affiliation with a brokerage)

Section 7 (trip sheets)

Section 13-14 (owners duties and prohibitions)

Section 15 (mechanical condition)

Section 17 (Drive more than 12 hours)

-Section 20, 22, 24 (lease of plate)

Section 27 (leave broker)

Section 32 (Cease to operate a vehicle)

Section 36, 37 (vehicle equipment and markings)

Section 38 (meter)

Section 42-44 (vehicle inspection)

Schedule 5 to the By-law

(Relating to owners, operators and drivers of tow trucks)

Section 9-10 (owners duties and prohibitions)

Section 12 (owner and driver prohibitions)

Appendix E – Mobile Licensing By-law THRESHOLD POLICY

POLICY STATEMENT:

This policy deals with Applicants or Licensees who must submit a Criminal Record or driver's abstract as part of their Licence Application. When a police check reveals a prior conviction for a serious offence, the Licence Issuer must conclude that it is not in the public interest for the person to be licensed and shall refuse or suspend the licence.

When a Licence is refused or suspended, the Licence Issuer will advise the Applicant or Licensee in writing, setting out the specific conviction that forms the basis of the decision, and tell the Applicant or Licensee of the right to appeal to the Brampton Appeal Tribunal and the deadline for appealing. Any appeal letter must contain reasons in support and be accompanied by the appropriate appeal fee as set out in the City's User Fee By-law. The Tribunal makes the final decision and there is no further right to appeal to City Council.

In the course of an application, the Licence Issuer may also inquire into pending court cases and issue a conditional Licence to the date of the expected court date. Withholding the fact of a pending court date from the Licence Issuer is itself a ground for suspension of the Licence.

In respect of Schedule 6 of this by-law, this Policy must be applied by a PTC to all Persons applying to access a PTC Platform as a PTC Driver. If the Person's documents do meet the threshold set out in this policy, the PTC must conclude that it is not in the public interest for the person to be on the Platform.

SCOPE:

The thresholds will apply to Licences issued by the City of Brampton pursuant to the following Schedules under Mobile Licensing By-law:

Schedule 1 Driving Schools

Schedule 2 Limousines

Schedule 3 Refreshment Vehicles

Schedule 4 Taxicabs

Schedule 5 Tow Trucks

Schedule 5 Personal Transportation Company

A. Despite an application being complete and all fees paid the Licence Issuer shall refuse to issue or renew a Licence and in the case of an existing Licence, the Licence Issuer shall suspend the Licence, if an Applicant or Licensee has:

- 1. any code 01 conviction;
- 2. any code 02 conviction within the last ten years;
- 3. any code 03 conviction within the last five years;
- 4. two or more code 03 convictions within the last ten years;
- 5. any code 04 conviction within the last three years;
- 6. two or more code 04 convictions within the last five years;
- 7. any code 05 or 07 conviction within the last year;
- 8. any code 06 conviction within the last three years;
- 9. two or more code 6 convictions within the last five years;
- 10. three or more code 08 convictions within the last year;
- 11. nine or more demerit points, as defined in the *Highway Traffic Act*, on the driver's abstract provided to the Licensing Department;
- 12. six or more by-law related* convictions within the last year concerning the licensed business or individual, or any other of the individual's businesses that are licensed or are required to be licensed, or any of the individual's prior businesses that were licensed or were required to be licensed; four or more by-law and related* convictions within the twelve-months immediately preceding the date of issuance;
- 13. any code 09 event within the last year; or
- 14. overdue by-law fines or other monies owed to the City, unless the Applicant or Licensee provides proof that such fines have been subsequently paid.
- B. The Licence Issuer shall issue, renew or reinstate a Licence, if at the time of the Application for a Licence or Licence renewal, the conviction or event has reached the age set out below.
 - 1. The code 02 conviction is more than ten years old;
 - 2. If the Licence was not issued because of a single code 03 conviction, when that conviction becomes more than five years old,
 - 3. If the Licence was not issued because of two or more code 03 convictions, when at least two of those convictions become more than ten years old;
 - 4. If the Licence was not issued because of a single code 04 conviction, when that conviction is more than three years old;

- 5. If the Licence was not issued because of two or more code 04 convictions, when at least two of those convictions are more than five years old;
- 6. If the Licence was not issued because of a single code 05 or code 07 conviction, when that conviction is more than a year old;
- 7. If the Licence was not issued because of a single code 06 conviction, when that conviction is more than three years old;
- 8. If the Licence was not issued because of two or more code 06 convictions, when at least two of those convictions are more than five years old;
- 9. If the Licence was not issued because of a single code 07 conviction, when that conviction is more than one year old;
- 10. If the Licence was not issued because of nine (9) or more demerit points, as defined in the *Highway Traffic Act*, on the driver's abstract provided to the Licence Issuer; when the driver's abstract falls below nine (9) demerit points;
- 11. If the Licence was not issued because of three or more code 08 convictions, when three of those convictions are more than one year old;
- 12. If the Licence was not issued because of a code 09 event, when that code 09 event is more than a year old; and
- 13. If the Licence was not issued because overdue by-law fines or other monies owed to the City, when those fines have been paid.

These thresholds shall be applied threshold for threshold. For example, if the Applicant's or Licensee's Licence was not granted by reason of a recent code 02 conviction, the Licence shall be reinstated or issued when the code 02 conviction is more than 10 years old, provided there are no other applicable thresholds.

1-C The Licence Issuer may place conditions and issue a warning letter on a Licence if an investigation of a Licensee reveals circumstances that may in the future cause the Licensee to be in contravention of any of the thresholds listed.

1-D The Licence Issuer may issue a warning letter to be placed in an Applicant's or Licensee's file if, at the time of an Application for a Licence or renewal, the Applicant has four or more by-law and related* convictions concerning the licensed business or individual, or any other of the individual's businesses that are licensed or are required to be licensed, or any of the individual's prior businesses that were licensed or required to be licensed, within the twelve months immediately preceding the date of issuance or renewal.

The warning letter must advise the Applicant or Licensee about the specific applicable threshold.

* Related legislation may include, but is not limited to, City of Brampton Business Licensing By-law

Criminal Code Offences	Description	Code
Sexual Offences (minors)	Interference, invitation, exploitation, procuring sexual activity (parent or guardian), permitting sexual activity (householder) corrupting children, luring a child, exposure, incest (with minor)	01
Terrorism	Providing, collecting property; using, possessing property; providing, making available property	02
Homicide	Homicide, manslaughter, infanticide, murder, attempt to commit, accessory	02
Major assault and sexual assault offences	Sexual assault with weapon, causing bodily harm, aggravated, assault with weapon, causing bodily harm	02
Sexual offences (against person other than minor)	Exploitation of persons with a disability, incest, indecent act, sexual assault	03
Confinement	Kidnapping, hostage taking, abduction	03
Hate propaganda	Advocating genocide, public incitement of hatred	03
Robbery, extortion	All offences	03
Criminal organization	Participating in activities of	03

Criminal Negligence	Criminal negligence, causing death, causing bodily harm	04
Assault	Assault, of a peace officer	04

Noxious thing, poison	Administering to harm	04
Harassment, threats	Criminal harassment, 04 uttering threats	
Explosives	Using, possession	04
Weapons	Possession, carrying, trafficking 04	
Firearms	Using in commission of offence, careless use, pointing, possession, acquisition without certificate, causing bodily harm with intent (firearm, air gun, or pistol)	04
Theft offences	All offences	04
Forgery offences	All offences	04
Traps	Setting	05
Break and enter	Break and enter	04
Crime- possession of property	Possession of property04obtained by crime04	
Fraud	Fraud offences, falsifying 04 documents	
Arson	All offences	04
Counterfeit money	Uttering, advertising, dealing	04
Proceeds of crime	Laundering	04
Noxious thing, poison	Administering to annoy, to aggrieve	05
Mischief	Mischief	05
Conspiracy	Conspiracy to commit an indictable offence	05
Prostitution	Offences related to	05
Bawdy houses	Keeping, transporting person to, procuring	05
Operation of motor vehicle, vessels, or aircraft	Dangerous operation, failing to stop for police, failure to stop at scene of accident, operation while impaired, operation with more than 80 milligrams of alcohol in blood, driving while	06

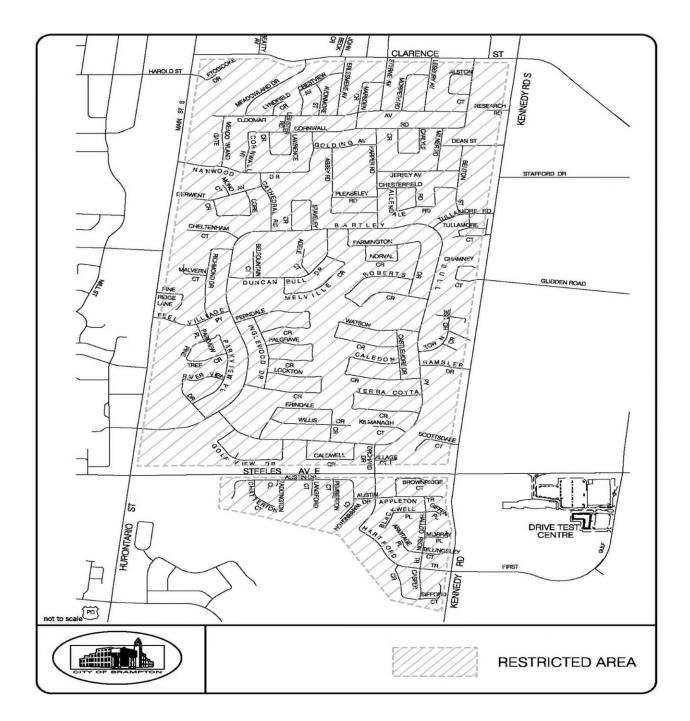
	disqualified	
Other	All other Criminal Code	07
	Convictions	

Controlled Drugs and Substances Act Offences	Description	Code
Possession	Possession	05
Trafficking	Of Schedule I or II substance Of Schedule III substance Of Schedule IV substance	03 04 05
Importing, exporting	Of Schedule I or II substance Of Schedule III substance Of Schedule IV substance	03 04 05

Due du etiere		00
Production	Of Schedule I or II	03
substance (except		04
	marijuana)	
	Of Marijuana	
	Of Schedule III	
	substance Of Schedule	
	IV substance	
Lighway		Code
Highway	Description	Code
Traffic Act		
36	Driving while licence 07	
	suspended	
43(1)	Driving while licence	06
	suspended	
Speeding	Exceeding speed by 50 km/hr	06
Careless	Careless / Distracted driving	06
Fail to	Fail to remain at the scene of an	06
remain	accident	
Fail to stop	Fail to stop when signaled or 06	
	requested by a police officer	
Racing	Racing	06
Fail to stop	Fail to stop for a school bus	06

By-Law	Description	Code
	Discriminate against a member of the public	08
	Refuse to serve a blind person guided by a dog	08
	Refuse to serve a physically challenged person	08
	Any instance of plate removal	09
	Obstruct or Hinder By-Law Inspection	<u>09</u>

Appendix F – Mobile Licensing By-law



Driving Schools

Appendix G – Mobile Licensing By-law Taxicab Tariff

Meter tariffs,

a. By distance: for the first 125 metrs \$4.75, for each additional 125 metres

b. \$0.25 Waiting time, while under engagement: for each 30 seconds \$0.27

Additional Charges

a. For passengers exceeding four or for special requests for Vans \$10.95

*Additional passenger surcharge does not apply to Personal Care Attendants for disabled passenger(s)

b. For each odd item, parcel, or container over .085 cubic metres (3 cu. ft.) or over 27 kilograms (60lbs.) in weight not covered by this Fare, charges should be agreed upon between the driver and the passenger before commencement of the Trip.

Appendix I – Mobile Licensing By-law

Formula for the Issuance of Taxicab Owner's Licences (Plates) from the Priority List

(Amended by By-law 270-2017)

Criteria	Weighted Percentage	
1. Number of Completed Trips	22.64%	
2. Change in Business Industry	9.53%	
3. Population Related Factors	58.32%	
4. Information on Drivers/Operators	9.51%	

Criteria/Factors	Year A	Year B	% Change
Number of Completed Taxicab Trips			
Criteria 1 -% change			
Change in the Business Industry			
# of hotel rooms			
# of licensed bingo events			
# of licensed banquet halls			
Office Space - Occupancy (sq ft)			
# of Theater Screens			
# of licensed Fixed Food Premises			
Retail Inventory (sq ft)			
Brampton Transit Ridership - annual			
GO Transit Ridership at Brampton Stations -			
annual			
# of Recreation Centres with public programming			
# of licensed Limousines			
# of doctors' offices within Brampton			
Criteria 2 – Average % change			

Calculation

Except as otherwise noted, the calculation shall be applied by applying the percentage

change in the factor year over year.

To determine the number of additional Taxicab Owner's Licences (plates) to be issued, the Licence Issuer shall:

• Obtain statistical information for the each of the factors set out in the four criteria for:

- the year prior to the last time taxicab owner's licenses (plates) were issued (Year A), and
- the year prior to the time that the calculation is being made (Year B)
- Calculate the percentage change for each of factors year over year For Criteria 1, 2 and 4 Calculate the average percentage change
- For Criteria 3 Calculate the average percentage change for the "Sectors", then calculate the average percentage change of the "Total Population" and the "Sectors"

Calculate the average percentage change for the averages of the four criteria

Calculate the "weighted percentage change" for each of the four criteria by multiplying the average percentage change for each by the weighted percentage

Calculate the net percentage change by averaging weighted percentages of the four criteria

Multiply the net percentage change by the total number of taxicab

owner's licences at the time the formula is being applied

That resultant calculation identifies the number of additional Licences to be issued.

If the number is positive, that number of Licences shall be issued.

If the number is negative, no Licences shall be issued.

•

Appendix J – Outdoor Storage

(h) Outside Storage	No storage shall be permitted unless in a	
	rear or interior side yard and such storage	
	shall be screened from view by a solid	
	fence from a street, open space, and	
	properties zoned in a Residential or	
	Institutional category.	

Mobile Licensing Bylaw 67-2014 within new 'Clean Version' - Changes list for 2025 proposed Bylaw

- 1. Page 3, definition removed 'Chief of Police'
- 2. Page 4, definition added for 'Hinder'
- 3. Page 4, definition amended to add 'designate' for 'Clerk'
- 4. Page 5, 'Plate' definition , removed City Clerk change to issued by City
- 5. Page 6, definition added for 'Refreshment'
- 6. Page 6, definition added for 'Site Map'
- 7. Page 7, removed Part III section 5(1)(1)
- 8. Page 7, added Part III section 5(1)(m) for Peddling Goods
- 9. Page 7, section 5.5 wording change from he/she to 'Them', *this will be carried on throughout the entirety of new bylaw
- 10. Page 9, Part VI section 10. (1)(a) added new section relating to the payment of fees for application processing (i.e. %50 fee upon application submission for approval)
- 11. Page 9, Part VI section 10 (1)(f) added reference to zoning approval needed
- 12. Page 10, Part VI section 11(c) change made to wording and condition change for obtaining a Criminal Record Search
- 13. Page 10, Part VI section 11(d) wording removed for Zoning approval
- 14. Page 10, Part VI section 11(d) wording added for payment of outstanding fines or tax levies
- 15. Page 11, Part VI section 19 (1) change to wording to allow clarity for need of zoning approval
- 16. Page 11, Part VI section 20(1) additional wording added for application fee change
- 17. Page 12, Part VI section 22(1) additional wording added for application fee wording conditions
- Page 12, Part VI section 22(2) and (3) wording change to identify reduction from 60 to 30 days for 'abandoned' license application conditions
- 19. Page 12, Part VI section 25(3) wording changes made to clarify application fee related to abandoned applications
- 20. Page 12, Part VI section 25(4) wording clarification for application reopening process conditions
- 21. Page 13, Part IX section 30(3) wording additions added for clarity to terms and conditions for licenses
- 22. Page 14, Part IX section 30(4) new section added to clarify conditions for applicant payment of outstanding fees
- 23. Page 17, Part XIV section 36 (1) additional clarification for time limit (10 days) for return of license
- 24. Page 17, Part XIV section 36(2) word added 'hinder' for clarification of inspections

- 25. Page 17, Part XIV section 36(3) wording changed from taking to 'seizing'
- 26. Page 17, Part XVI section 39 wording changed for clarification from may to 'shall' and addition of requirements
- 27. Page 18 Part XVII Insurance section 47(1)(c) clarification -spelling
- 28. Page 18 Part XVII section 47(1)e addition of peddler license condition for insurance
- 29. Page 18, Part XVII section 47(1) removed tow truck section
- 30. Page 19, Part XVII section 47(3) removal of condition for tow trucks
- 31. Page 19, part XVII section 47(4) and (5) wording and minor word changes for clarifications of insurance conditions for applicants
- 32. Page 19, Part XVIII Inspections, section 49 wording change for clarification of inspection conditions and inspecting persons to include officer and inspector
- 33. Page 21, Part XX new addition to all areas referencing Plates to add 'sticker', now used for all licensed 'plates'.
- 34. Page 24, Part XXVI Bylaw amendments, section 60 new signatories
- 35. Page 28, Part IV- Schedule 1 Driving Schools, section 6(f) clarification for date now changed to 'first day following month' for issuer notification
- 36. Page 29, Part VI- Restricted Areas- section 10(1)(a) additional wording added to clarify and reference teaching on parkland condition
- 37. Page 30, Part VII Prohibitions added sections (11), (12), and (13) added as additional compliance measures for schedule 1 enforcement
- 38. Page 30 Schedule 2- Limousine Businesses, Part II section 3(b) additional section added for clarification of condition needed for Limousine license owner
- 39. Page 37, Part VI section 10- new section updated to clarify vehicle expiry conditions for Limousine businesses
- 40. Page 37, Part VII Prohibitions, added sections (11), (12), and (13) added as additional compliance measures for schedule 2 enforcement
- 41. Page 38/39, Schedule 3 Refreshment Vehicle Businesses
 - Part I Definitions
 - a. Section 1 class A meaning definition wording changes and added for static location
 - b. Section 1 class C meaning definition wording changes for clarification of definition
 - c. Section 1 class D meaning definition wording changes for clarification of definition
 - d. Section 1 new definition added;
 - i. Approved Area
 - ii. Drive Aisle
 - iii. High Pressure Fuel Source
 - iv. Parking Stall
 - v. Site Map

- vi. Static Location
- vii. Tent
- viii. Visibility Triangle
- ix. Washroom Facility
- 42. Page 40, Part III Refreshment vehicle drivers' section 7 new section added for clarity of allowable locations
- 43. Page 41, Part IV refreshment vehicle owners' section 14 (a), (b), and (c) added for clarification of prohibited conditions for operation
- 44. Page 44/45, Part VII Class C Refreshment Vehicles, section 33(a) through (g), new sections added for consistency with zoning language and allowable locations clarification and permissions
- 45. Page 45/46, Part VII Class C Refreshment Vehicles, section 33 (b) through (g), new sections added for clarification and consistency with zoning language and allowable locations and permissions
- 46. Page 45, Part VII Class C Refreshment Vehicles, section 35(a) added for consistency with compliance conditions related to zoning conditions and allowable use for Class C Refreshment Vehicles
- 47. Page 45, Part VII section 36 (a) through (m), sections added as additional safety and compliance conditions needed for owners and drivers of Class C refreshment vehicles
- 48. Page 51, Part IX -Special Event Licenses, section 51(a) added for safety and compliance conditions and enforcement
- 49. Page 51, Part IX section 54 added for safety, applications and compliance conditions
- 50. Page 52, Part IX Prohibitions added sections (54), (55), and (56) added as additional compliance measures for schedule 3 enforcement
- 51. Page 53, definitions 'Ambassador Taxicab' new definition added
- 52. Page 54, definitions 'Metered Tablet' new definition added and will be referenced when in combination of Taxicab 'Meter' throughout schedule 4
- 53. Page 64, Part XV section 35 (7) section added for clarification of 'age of vehicle' conditions and requirements under schedule 4
- 54. Page 67, Part XIX section 44 removal of ability for additional persons to be added to taxicab priority list
- 55. Page 67, Part XIX removal of sections 51 and 52 referencing taxicab priority list conditions
- 56. Page 67, Part XXI- Review of Priority List section 48 added and amended for quarterly interval revies and schedule provisions
- 57. Page 70, Part XL Conditional Licence Renewal section 66 added for clarification on expiry of taxicab licence and issuance, changed to twenty-four consecutive or aggregate month expiry
- 58. Page 70, Part XLI Prohibitions added sections (68), (69), (70) and (71) added as additional compliance measures for schedule 4 enforcement

- 59. Pages 68-71(from 67-2014) * full 67-2014 Schedule 5 Tow Trucks, Removed for consistency with new Provincial and MTO authority over this industry and schedule 5 renamed as such for PTC Businesses (pages 71-79)
- 60. Page 79, Part VII sections 38,39 added for compliance and enforcement for renamed schedule 5-Relating to Personal Transportation Companies (PTC)
- 61. Page 80, Schedule 6 Persons who carry on the business of peddling goods, new Schedule in its entirety added to bylaw, new;
 - a. definitions
 - b. general prohibitions and obligations
 - c. Prohibitions, Part III sections 8,9,10,11 added for compliance and enforcement
- 62. Page 82-84, Appendix A- Mobile Licensing Fees, updated
- 63. Page 85-86, Appendix B Mobile Licensing Expiry dates, updated
- 64. Page 86-90, Appendix C -copy of Certificate of Insurance form, updated with removal of Tow truck sections and references
- 65. Page 91, Appendix D Visibility Triangle diagram
- 66. Page 92-99, Appendix E -Threshold Policy, updated
- 67. Page 100, Appendix F Driving Schools, map
- 68. BIA map, removed
- 69. Page 102 Appendix I calculations for Priority list costing of Insurance
- 70. Page 104 Appendix J- Outdoor Storage compliance definition



Report Staff Report The Corporation of the City of Brampton 4/23/2025

Date: 2025-03-26

Subject: Future State Options for Food Trucks in the City of Brampton (RM 11/2025)

Contact: David Vanderberg, Manager, Development Services Allyson Sander, Strategic Leader, Project Management

Report number: Legislative Services-2025-301

RECOMMENDATIONS:

- That the report from David Vanderberg, Manager, Development Services and Allyson Sander, Strategic Leader, Legislative Services, to the Committee of Council Meeting of April 23, 2025, re: Future State Options for Food Trucks in the City of Brampton (RM 11/2025), be received;
- 2. That Council approve staff's recommendation on the areas within the City of Brampton where Class C Refreshment Vehicles will be permitted to operate, i.e.: permitting them in Commercial and Industrial Zones, except within MTSAs and subject to minimum separation distances from brick-and-mortar restaurant establishments and other refreshment vehicles;
- **3.** That Council direct staff to report back to City Council with amending by-laws, as necessary, to implement Recommendation 2;
- 4. That Council direct staff to report back to City Council with the necessary amending by-laws to repeal the Downtown Brampton Business Improvement Area's (BIA) authority to authorize refreshment vehicles within its boundaries, in accordance with the motion passed at the BIA Board Meeting on March 27, 2025;
- **5.** That Council approve the adoption of a 30-day transition period for licensed food trucks that become non-compliant as a result of any by-law amendments.

OVERVIEW:

- On January 22, 2025, staff were directed to conduct a review of the Mobile Licensing By-law as it pertains to food trucks city-wide, including an examination of the Downtown Brampton Business Improvement Area's authority to permit food trucks downtown, and to report back thereon.
- In response to stakeholder concerns about competition, noise, waste, and hygiene, several amendments to the Mobile Licensing By-law are proposed to enhance public safety, community standards, and zoning compliance and will be presented at a future Committee of Council meeting.

- This report presents several options for food truck operations city-wide for Council's consideration, however, staff recommend maintaining permissions in Commercial and Industrial Zones, however, excluding MTSAs, and strengthening minimum separation distance requirements. This recommendation aims to balance the interests of both mobile and established businesses and encourage investment and job creation.
- Further, on April 9, 2025, City Council received a letter from the Downtown Brampton BIA requesting that its authority to authorize food trucks within its boundaries be revoked, in accordance with the Board motion passed on March 27, 2025.
- There is no financial impact resulting from the adoption of the recommendations in this report. Mobile licensing and penalty revenues may change depending on whether the direction provided by Council results in changes to refreshment vehicle volumes or new penalties being introduced.

BACKGROUND:

The City of Brampton is experiencing a growing interest in mobile food services. Food trucks, or Class C Refreshment Vehicles are vehicles that have a mobile kitchen and prepare food for public consumption. These mobile vendors offer diverse culinary options and contribute to the City's vibrancy while fostering small business growth and entrepreneurship. On February 19, 2025, staff presented a <u>report</u> on the current regulatory framework for food trucks in response to a directive to review the Mobile Licensing By-law, the authority of the Downtown Brampton Business Improvement Area (BIA), and the current state of administration of the by-law (<u>RM 11/2025</u>).

Prompting this review were concerns raised among stakeholders about noise, waste, safety, hygiene and conflicts with brick-and-mortar restaurants. Given the evolving dynamics and the need to balance economic growth with community interests, staff reviewed the regulations to ensure policies are adequate in addressing the interests of all stakeholders.

Opportunities for Input

Staff developed a new Mobile Licensing By-law, which will be presented at a future Committee of Council meeting and will include amendments to provisions to Class C Refreshment Vehicles to enhance public safety, community standards, and zoning compliance. However, there is an additional need to identify where these food trucks will be permitted across the City to ensure the regulatory framework is well-balanced to support the local economy while maintaining Brampton's reputation as a business-friendly and forward-thinking municipality.

City Council has the opportunity to provide feedback and direction on the proposed futurestate options included in this report, which will help shape updates to the regulatory framework for food truck operations in the City. Council direction will facilitate any required amendments to the current Zoning By-law and required integration into the new Comprehensive Zoning By-law draft.

CURRENT SITUATION:

Challenges in the Current State

The current standards for Class C Refreshment Vehicles were originally designed to regulate hot dog carts. These carts are intended to be towed to a location, remain for a limited duration, and be removed at the end of each day. Since 2020, however, the popularity of the mobile food vending industry has transitioned from hot dog carts to a diverse range of food trucks and trailers. As the Mobile Licensing By-law did not specifically address these types of vehicles, staff applied the regulations intended for hot dog carts has led to many issues, including:

Absence of limits on the number of food trucks

• The current By-law does not contain minimum separation distances. Often food trucks will cluster together, creating unintended food districts and rendering the areas between vendors unusable for parking which causes space management issues.

Improper storage of food trucks and trailers

• Food trucks are stored in areas where brick-and-mortar tenants are prohibited from storing goods or vehicles, creating inconsistency and potential safety concerns.

Conflicts with brick-and-mortar businesses

 Nearby restaurants have expressed concerns regarding the negative impact mobile food trucks have on their business operations, including unpermitted use of their facilities and unfair competition.

Inconsistent waste management standards

• Food truck operators are not held to the same standards as brick-and-mortar restaurants regarding garbage storage, leading to the accumulation of garbage and debris at food truck sites, and creating undesirable conditions.

Challenges with the approval process

 While property owners benefit from additional rent income generated by food trucks, the responsibility for obtaining site-specific zoning approval often falls on the vendor, with limited assistance from the property owner. This has led to difficulties for vendors who often pay rent while awaiting approval and have to submit incomplete applications, leading to processing delays. This also has the effect of discouraging the intended mobility of food trucks but approving vendor licenses based on a single location.

Addressing Challenges – Proposed Enhancements to Mobile Licensing

To address the challenges identified in the current regulatory framework for Class C refreshment vehicle vendors, staff reviewed amendments to the Mobile Licensing By-law to propose new measures aimed at improving compliance, mitigating negative impacts on surrounding businesses and ensuring public safety and cleanliness. The proposed enhancements which will be presented at a future meeting are as follows:

Distance and Location Restrictions

- Restrictions will be maintained to prohibit food trucks from operating within 50 metres of any Fixed Food Premise.
- A minimum separation distance of 50 metres between food trucks will also be implemented to limit the number of trucks operating from any site, preventing clustering and site management issues.

Improved Waste Management and Cleanliness Standards

- Each food truck will be required to provide a designated garbage receptacle that is emptied and stored nightly to maintain cleanliness.
- Operators will be responsible for ensuring the surrounding area remains clean throughout the business day and for removing all waste at the end of each day.

Enhanced Compliance Measures for Property Owners and Vendors

- Staff are enhancing the requirements for written permission from property owners to include confirmation that the designated area complies with all applicable municipal by-laws, including zoning provisions, and that authorized access to washroom facilities is available for both patrons and staff. This written permission must be submitted for each location where the vendor intends to operate during the term of their licence.
- Although vendors are responsible for operating in accordance with the Zoning By-law, any non-compliance related to site-specific standards will be addressed with the property owner, who bears responsibility for ensuring the site meets all applicable regulations. This approach is intended to reduce the regulatory burden on vendors.
- Staff are also exploring customer-centric solutions to provide a pre-approval process for property owners who wish to host food truck operations on their sites, to ensure alignment with the Zoning By-law and applicable site-specific conditions.

Unaddressed Challenges

The proposed amendments address many regulatory and operational concerns but lacks provisions for strategically integrating Class C refreshment vehicles into Brampton's urban landscape. The biggest gaps are the lack of designated zones and restrictions on key corridors intended for higher order uses.

PROPOSED FUTURE STATE OPTIONS

To guide the future of food truck operations in Brampton, several options for Class C refreshment vehicles may be permitted are presented for Council's consideration. Council may explore elements from other options to create a comprehensive strategy that supports economic development, ensures public safety and addresses community concerns.

Option 1: Commercial and Industrial Zones (Current State)

Permitting food trucks exclusively within Commercial and Industrial Zones offers targeted food options for workers in these areas while minimizing potential conflicts with residential neighbourhoods. However, this strategy must rely on additional standards to consider the size of food trucks and trailers to mitigate parking and site use challenges.

Option 2: Industrial Zones Only

Restricting food truck operations to Industrial Zones ensures that these mobile food trucks serve specific communities without competing directly with traditional restaurants located on Commercial or Retail properties. However, such a restriction may limit food truck operations to weekdays, catering primarily to workers in low-foot-traffic areas, and could lead to increased competition among food truck operators due to clustering in limited zones.

Option 3: Designated Food Truck Zones

Establishing designated Food Truck Zones within industrial areas and business parks provides convenient dining options for workers without encroaching on traditional restaurant spaces. This approach can reduce public complaints and simplify enforcement due to clear operational boundaries. However, it may restrict food trucks to specific areas, limiting their exposure to diverse customer bases. Moreover, clustering vendors together could intensify competition among food truck operators.

Option 4: Special Events Licence Only

Relying on the Special Events Licence system allows City staff to determine appropriate locations and times for food truck operations, enabling the creation of food truck districts during events and enhancing community engagement. However, it requires food truck operators to frequently renew licences, potentially imposing administrative burdens and straining City resources.

Option 5: All Non-Residential Zones

This is the most permissive option and would permit more food trucks to operate in the City, however greater restrictions may be required so as to ensure they are not located in less desirable areas such as mixed-use lands and key corridors intended for higher order uses.

Additional Consideration: Major Transit Station Areas (MTSAs)

Consideration for prohibiting food trucks within MTSA corridors aligns with the City's Official Plan and urban design objectives, ensuring these high-density, pedestrian-focused areas remain well-integrated with transit infrastructure and support a cohesive public realm that is functional and efficient. Key considerations for this include:

- *Preservation of Urban Design and Streetscape Aesthetics:* Food trucks in MTSAs may undermine the high-quality urban design standards envisioned for these areas, disrupting the streetscape and detracting from the intended built form.
- Support for Mixed-Use Development and Economic Stability: MTSAs are critical mobility nodes strategically planned to encourage permanent, transit-supportive commercial and retail spaces and food trucks may undermine long-term goals.

RECOMMENDATIONS

While staff are seeking direction on implementing any of the above options, staff recommend Council consider continuing to permit food trucks in Commercial and Industrial Zones, except within MTSAs, subject to minimum separation distances from brick-and-mortar restaurant establishments (unless otherwise approved through a special event licence). This can help ensure food truck viability, encourage investment, and enhance job creation and economic stimulation, while also protecting the interests of brick-and-mortar establishments.

Downtown Brampton Business Improvement Area

Further, on April 9, 2025, City Council <u>received a letter</u> from the Downtown Brampton BIA requesting that its authority to permit food trucks within its boundaries be revoked, in accordance with the BIA Board motion passed on March 27, 2025. The new Mobile Licensing By-law will apply to this area in the same manner as it does throughout the rest of the city and will not preclude anyone from making an application for a special event refreshment vehicle license issued under the Mobile Licensing By-law. Staff are reviewing this process to ensure that the appropriate stakeholders are consulted when approving Special Event Licenses for Refreshment Vehicles moving forward. The Downtown Brampton BIA was engaged during the development of these recommendations.

Enforcement and Transition of Current Licenses

It is recommended that all existing licenses that do not comply with the new regulations remain valid for a 30-day transition period before becoming null and void. During this time, staff will work closely with affected vendors and operators to update their license locations to compliant areas, helping to ensure a smooth transition and minimizing business disruptions. Food trucks that remain in non-compliance may be subject to progressive enforcement action, starting with orders to comply. Staff will work with Communications to ensure the public is informed about any changes.

CORPORATE IMPLICATIONS:

Financial Implications: There is no financial impact resulting from the adoption of the recommendations in this report. Mobile licensing and/or penalty revenues may increase or decrease depending on whether direction provided by Council results in changes to refreshment vehicle volumes or new penalties being introduced.

Communications Implications: A comprehensive communications strategy will be developed in collaboration with Strategic Communications to effectively inform residents and stakeholders about the report's recommendations.

STRATEGIC FOCUS AREA:

This report supports Brampton's priorities by promoting public health, safety and sustainability while fostering entrepreneurship and urban vibrancy through cohesive food truck operations in key areas.

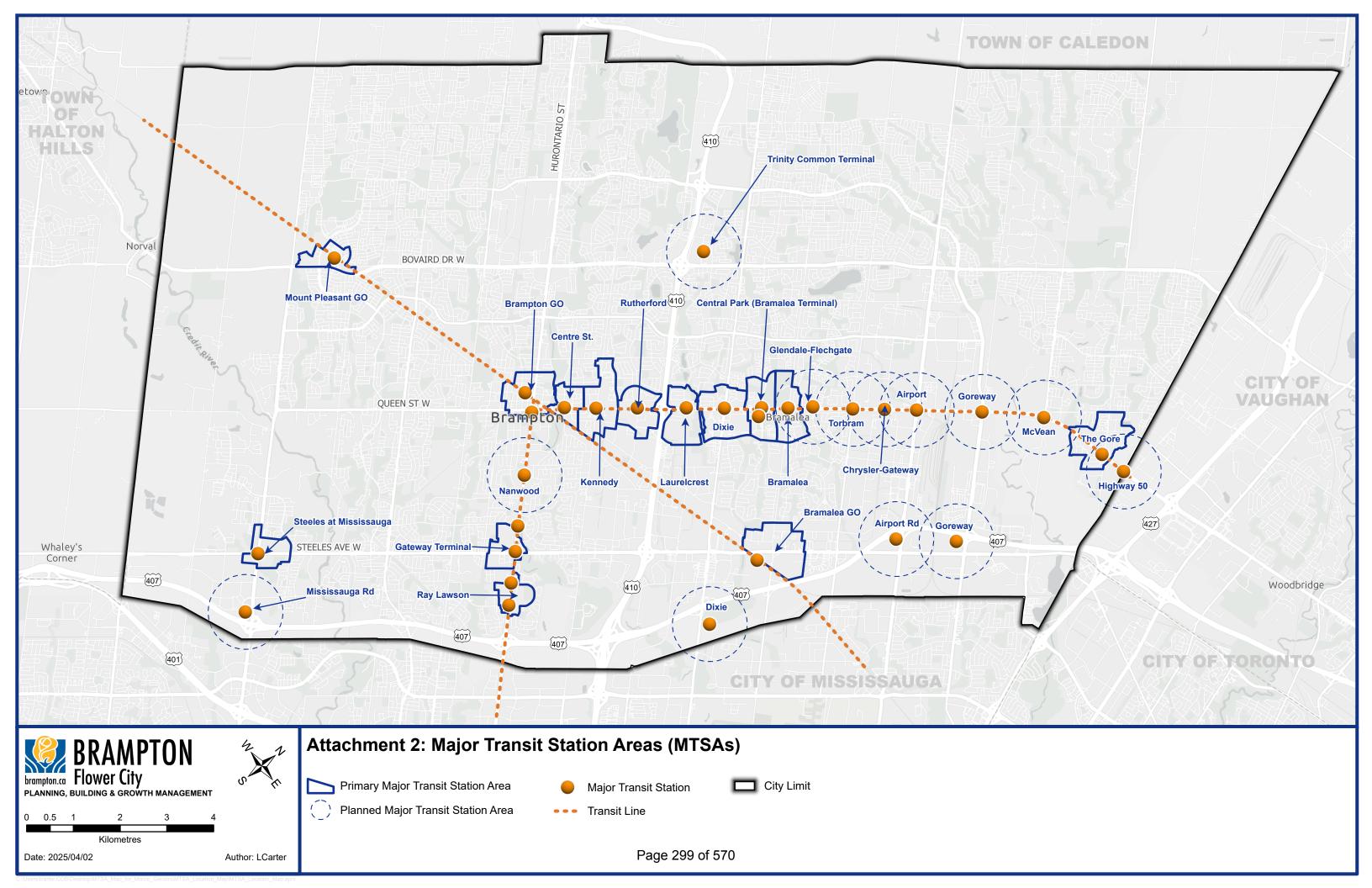
CONCLUSION:

By evaluating these options, Brampton can develop a balanced approach to food truck regulation that fosters entrepreneurship while maintaining good urban design. Staff will monitor these changes, once enacted, to ensure they are adequate and propose amendments, as necessary.

Authored by:	Authored by:
Allyson Sander, Strategic Leader, Project Management, Legislative Services	David Vanderberg, Manager, Development Services
Reviewed by:	Reviewed by:
Robert Higgs, Director, Enforcement and By-law Services	Allan Parsons, Director, Development Services
Approved by:	Approved by:
Laura Johnston, Commissioner, Legislative Services	Steve Ganesh, Commissioner, Planning, Building and Growth Management
Approved by:	
Marlon Kallideen, Chief Administration Officer	

Attachments:

• Attachment 1 – Major Transit Station Area Map





Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-04-11

Subject: Capital Project Financial Status Report – Q4 2024

- Contact: Maja Kuzmanov, Senior Manager Accounting Services/Deputy Treasurer, Finance
- Report number: Corporate Support Services-2025-334

RECOMMENDATIONS:

- That the report from Maja Kuzmanov, Senior Manager Accounting Services/Deputy Treasurer to the Council Meeting of May 14, 2025, re: Capital Project Financial Status Report – Q4 2024, be received;
- 2. That the Treasurer be authorized to amend budgets for Capital Projects listed in Schedule D of this report.

OVERVIEW:

- The purpose of this report is to provide City Council with an update on the financial status of the City's Capital Program as at December 31, 2024.
- As of December 31, 2024, the City's Capital Program consisted of 583 active projects (2023: 570), with a total approved budget of \$3,190.2 million, of which \$1,384.4 million had been already spent.
- The remaining unspent capital budget totaling \$1,805.8 million (2023: \$1,438.9 million) includes \$397.7 million committed through purchase orders for contracted work underway.
- The uncommitted and unspent balance of \$1,408.1 million (2023: \$1,120.3 million) includes \$210.0 million tied to projects that are pending federal and provincial funding, leaving \$1,198.1 million in available confirmed funding.
- As in previous years, staff conducted a comprehensive review of all active capital projects to ensure effective management of unspent

budgets; as a result, \$47.4 million in unspent capital was either returned to the original funding sources or had its budget commitment reduced as of December 31, 2024, supporting a fiscally responsible approach to future budgeting and spending.

• To enhance capital program financial accountability as well as optimize funding management and planning, staff are implementing quarterly project cashflows to commence in Q2-2025.

BACKGROUND:

The Capital Project Financial Status Report provides a financial update of the City's Capital Program that includes analysis compiled from submissions made by departments managing their various capital programs. This report keeps Council informed on the use of financial resources and supports senior leaders by providing information to assist with project oversight and delivery.

Although there are several methods used to measure progress in Capital Program delivery, the level of spending on projects compared to the approved budget is one of the key performance indicators that is common to all projects. This information aids departments with responsibility for project delivery and highlights project areas that might require course correction. It is not meant to replace comprehensive corporate project management and reporting.

CURRENT SITUATION:

As of December 31, 2024, the City had 583 active projects each comprised of one or more activities with a total approved budget of \$3,190.2 million. The City has spent \$1,384.4 million towards completion of these projects, with \$1,805.8 million budget available to be spent in the coming years. Of this amount, \$397.7 million has been committed through purchase orders (contracted work underway) for various capital projects. This leaves \$1,408.1 million (2023: \$1,120.3 million) remaining in open capital projects not yet committed or spent.

Additional \$210.0 million is related to projects with pending federal and provincial funding leaving the remaining balance at \$1,198.1. (see Schedule A)

The top 10 projects comprising \$1,006.1 million (55.7%) of the uncommitted budget remaining include:

Project Description	Amount (\$ million)
Transit Mtce-Storage Facility	285.7
Facility Electrification	150.0
Mississauga-Embleton Comm.Ctre	119.5
Riverwalk	118.6
Centre-Education-Innov-Collab.	96.2
Bus Purchases	66.2
Fac. Electrification Retrofit	60.0
Victoria Park New Facility	38.8
Chris Gibson Recreation Centre	38.6
Bus Purchases	32.5

Schedule A provides a summary, by department, of capital spending and the budget remaining, which includes all committed and remaining budgets.

Schedule B provides a list of the top 30 projects which have significant budget remaining as well as project *start dates*, *end dates*, and *project stage*. These projects represent 78.2% (\$1,100.7 million) of the uncommitted budget remaining.

Schedule C provides a detailed list of all open capital projects.

This report includes analysis of the following topics:

- Capital Budget Remaining
- Annual Capital Spend
- Return of Financing and Budget Commitment Reduction

Capital Budget Remaining (Schedule A)

The total capital project budget remaining after commitments as of December 31, 2024, is \$1,408.1 million. This amount is \$287.8 million higher than the amount reported as at December 31, 2023 (\$1,120.3 million).

As demonstrated by the table below, 58% (\$814.1 million) of the total budget remaining after commitments is related to projects that were approved in 2023 and 2024. These figures show total capital approved funding including Budget Amendments net of capital spent.

Uncommitte	Uncommitted Budget Remaining by Project Approval Year											
2020 and prior	2021	2022	2023	2024	Total							
170.5	359.0	64.5	299.9	514.2	1,408.1							

Fundamental to the causes of the unspent capital funds balance is the multi-year nature of large capital projects. To ensure that sufficient funds will be available to pay invoices throughout the life of a project, total funding must be committed before a contract is awarded even though that funding may only be expended over several years.

Capital Program 2024 Financial Activities	\$ million
Available Budget as at December 31, 2023	1,438.9
Less: 2024 Capital Spending	- 372.0
Less: 2024 Net Return of Financing and adjustments	- 42.9
Add: Council approved 2024 Capital Budget	+ 545.6
Add: 2024 Budget Increases	+ 236.2
Remaining Budget before Commitments as at December 31, 2024	1,805.8
Less: Purchase Orders (contracted works underway)	- 397.7
Available Budget as at December 31, 2024	1,408.1

The following schedule shows the 2024 financial activities of the Capital Program.

A major driver of the increase in uncommitted budget remaining is the approval of the 2024 capital budget (\$545.6 million) of which \$87.3 million is related to Riverwalk project and \$79.8 million for Embelton Community Centre.

In addition, contributing factors were budget increases in the amount of \$236.2 million. Most significant being contribution to Cadetta Johnston Maintenance-Storage Facility (\$108.2 million), Lagerfeld Drive (\$17.2 million), Victoria Park Facility (\$14.7 million), Home Opportunities (\$14.0 million), and Traffic Intersection Camera Upgrades (\$10.2 million).

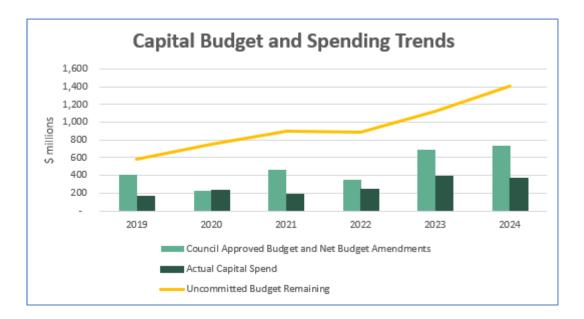
As part of the Capital Program review, staff classified open projects into the following categories:

Capital	Program Class	ification	\$ million
Standard Recurring	Strategic & Council Priorities	Funding Advocacy Projects	Total
156.7	931.2	320.2	1,408.1

Following is the breakdown of uncommitted budget remaining by key funding sources:

Funding Type	Amount (\$ million)
Federal and Provincial Grants	454.8
Development Charges	437.9
Tax Supported Debt	155.4
Reserve Fund #4 - Asset Repair and Replacement	100.0
Reserve Fund #46 - Stormwater Management Charge	92.4
Canada Community Building Fund	42.2
Reserve Fund #24 - Housing Accelerator Fund	41.9
Reserve Fund #119 - Transit Levy	29.1
Strategic Reserves	25.6
Other	23.5
General Rate Stabilization Reserve	5.3
Total	1,408.1

The following chart illustrates comparative trends between annual capital budget approvals, net budget amendments, average capacity to spend and the unspent/uncommitted balance:



The City forecasted through the 2024 budget process that it would achieve \$212.0 million in capital spending (cash flow) during the 2024 fiscal year. This includes 2024 spending on projects approved in the 2024 budget and open projects approved in prior years. Actual spending as at December 31, 2024 on all capital projects was \$372.0 million.

Following are major contributors to capital spending in 2024:

- Transit bus purchases and refurbishment
- Facility construction, repair and replacement (Chris Gibson Recreation Centre)
- Roads infrastructure (Goreway Drive Widening, Cottrelle-Humberwest-Goreway)
- CAA Centre

Capital Cash Flow:

To enhance capital program financial accountability as well as optimize funding management and planning, staff are implementing a quarterly project cashflows to commence in Q2-2025 and will require project managers to cash flow project expenditures for the duration of the project. For the current year, the cashflow will be done for the top 50 projects. Staff will be utilizing this information to sustainably manage the revenue inflows against the capital commitments.

Return of Financing and Budget Commitment Reduction:

Staff meets quarterly to identify adjustments needed to existing projects, which may result in reallocation or return of funds.

As of December 31, 2024, \$47.4 million of funding has been returned to source or the budget commitment reduced and made available for future allocation to other priorities. Sixty-Seven (102) projects were determined complete and therefore closed and \$19.0 million of the budget remaining associated with these projects was returned to source. An additional \$28.4 million was returned to source for projects that remain active.

Return of Financing by Funding Source											
Reserve Fund #2	Reserve Fund #4	Reserve Fund #46	Development Charges	Canada Community Building Fund	Strategic Reserves	Other	Total				
3.4	17.6	4.5	8.5	2.7	4.5	6.2	47.4				

The following is summary of return of financing by source of funding:

CORPORATE IMPLICATIONS:

Financial Implications:

\$47.4 million of capital funding has been returned to source through return of financing and budget amendments and is available for allocation to other priorities, subject to Council approval.

Other Implications:

The quarterly Capital Status report will serve to maintain focus on project delivery and as a tool to identify available financial resources to be reallocated to other City priorities.

STRATEGIC FOCUS AREA:

This report fulfils *Government & Leadership* Strategic Focus Area through strict adherence to effective financial management policies and ensuring transparent and accountable financial operations.

CONCLUSION:

This report provides Council with a financial status of the City's Capital Program and contributes to improved management oversight of the City's Capital Program. As of December 31, 2024, the City had spent \$1,384.4 million on the 583 open projects with a further \$1,408.1 million remaining yet to be committed or spent to deliver the projects.

Authored by:	Reviewed by:
Maja Kuzmanov, Senior Manager, Accounting Services/Deputy Treasurer, Finance	Nash Damer, Treasurer, Finance
Approved by:	Approved by:
Jason Tamming, A/Commissioner,	Marlon Kallideen, Chief Administrative Officer

Corporate Support Services

Attachments:

- Attachment 1 Schedule A Capital Projects Spending Summary
- Attachment 2 Schedule B Capital Projects with Significant Budget Remaining
- Attachment 3 Schedule C Capital Projects Status Report
- Attachment 4 Schedule D Budget Amendments, Reallocations and Projected Return of Funding

Schedule A

CAPITAL PROJECTS SPENDING SUMMARY AS AT DECEMBER 31, 2024

						Total Budget		Total Budget	Uncommitted
	No. of Projects	Original Budget	Approved Changes	Revised Budget	Total Expenditures	Remaining before Commitments	Purchase Orders	Remaining after Commitments	Balance as a % c Revised Budget
Summary of All Projects									
Corporate-Council	11	3,482,000	370,426	3,852,426	2,432,406	1,420,020	118,459	1,301,561	33.79%
nformation Technology	18	69,582,740 ·	7,445,850	62,136,890	45,238,168	16,898,722	3,073,949	13,824,773	22.25%
Office of the CAO	15	42,701,000	-	42,701,000	25,409,273	17,291,727	4,872	17,286,855	40.48%
Legislative Services	5	640,000	-	640,000	403,968	236,032	21,257	214,775	33.56%
Community Services	83	162,222,870	24,922,607	187,145,477	84,236,850	102,908,627	34,046,367	68,862,260	36.80%
Fire & Emergency Services	17	39,551,000	8,002,039	47,553,039	27,282,291	20,270,748	12,771,231	7,499,517	15.77%
Fransit	52	651,858,000	32,570,612	684,428,612	237,874,815	446,553,797	65,081,493	381,472,304	55.74%
Public Works & Engineering	261	810,162,330	1,015,982,946	1,826,145,276	876,666,274	949,479,002	259,372,689	690,106,313	37.79%
Planning, Bldg & Growth Mgmt.	121	205,150,922	130,456,901	335,607,823	84,896,222	250,711,601	23,182,810	227,528,791	67.80%
Fotal City	583	1,985,350,862	1,204,859,681	3,190,210,543	1,384,440,267	1,805,770,276	397,673,127	1,408,097,149	
Summary of 2024 Projects									
Corporate-Council	2	279,000	0	279,000	22,327	256,673	-	256,673	92.00%
Information Technology	7	13,501,740	(400,399)	13,101,341	4,282,384	8,818,957	443,809	8,375,148	63.93%
Office of the CAO	4	7,151,000	0	7,151,000	1,895,565	5,255,435	4,872	5,250,563	73.42%
Legislative Services	2	120,000	0	120,000	61,421	58,579	-	58,579	48.82%
Community Services	23	33,383,000	9,501,873	42,884,873	16,455,943	26,428,930	27,831,622	- 1,402,692	-3.27%
Fire & Emergency Services	5	14,663,000	324,217	14,987,217	5,271,551	9,715,666	5,683,988	4,031,678	26.90%
Fransit	13	91,407,000	2,000,000	93,407,000	9,084,236	84,322,764	843,309	83,479,455	89.37%
Public Works & Engineering	66	207,111,000	200,573,888	407,684,888	44,495,042	363,189,846	137,286,351	225,903,495	55.41%
Planning, Bldg & Growth Mgmt.	28	70,293,583	130,939,000	201,232,583	8,669,810	192,562,773	4,333,340	188,229,433	93.54%
Fotal City	150	437,909,323	342,938,579	780,847,902	90,238,279	690,609,623	176,427,291	514,182,332	
Summary of 2023 Projects									
Corporate-Council	4	543,000	370,426	913,426	373,013	540,413	359	540,054	59.12%
nformation Technology	2	4,925,000	(138,098)	4,786,902	3,845,354	941,548	787,284	154,264	3.22%
Office of the CAO	5	21,450,000	0	21,450,000	10,861,461	10,588,539	-	10,588,539	49.36%
Legislative Services	1	200,000	0	200,000	33,261	166,739	21,257	145,482	72.74%
Community Services	25	33,881,720	8,999,082	42,880,802	17,203,847	25,676,955	2,508,868	23,168,087	54.03%
Fire & Emergency Services	6	10,748,000	8,127,822	18,875,822	12,489,013	6,386,809	3,704,205	2,682,604	14.21%
Transit	9	261,196,000	17,214,000	278,410,000	10,843,791	267,566,209	42,028,524	225,537,685	81.01%
Public Works & Engineering	42	108,135,330	60,582,268	168,717,598	109,451,864	59,265,734	35,290,705	23,975,029	14.21%
Planning, Bldg & Growth Mgmt.	16	19,702,839	(331,372)	19,371,467	5,834,663	13,536,804	421,411	13,115,393	67.70%
Fotal City	110	460,781,889	94,824,128	555,606,017	170,936,267	384,669,750	84,762,613	299,907,137	
Summary of 2022 Projects									
	0	110.000	0	44.0.000	070 574	07.400		07.407	0.400/
Corporate-Council	2	410,000	0	410,000	372,571	37,429	2	37,427	9.13%
nformation Technology	2	7,812,000	(218,000)	7,594,000	5,620,694	1,973,306	423,376	1,549,930	20.41%
Office of the CAO	3	700,000	0	700,000	86,815	613,185	-	613,185	87.60%
egislative Services	-	0	0	0	0	0	-	-	#DIV/0!
Community Services	12	26,636,000	25,000	26,661,000	8,533,866	18,127,134	1,787,046	16,340,088	61.29%
Fire & Emergency Services	1	4,750,000	200,000	4,950,000	1,907,041	3,042,959	2,304,071	738,888	14.93%
Fransit	10	40,119,000	2,950,000	43,069,000	12,417,556	30,651,444	12,360,588	18,290,856	42.47%
Public Works & Engineering	34	116,624,000	25,635,435	142,259,435	80,205,572	62,053,863	43,801,482	18,252,381	12.83%
Planning, Bldg & Growth Mgmt.	21	42,223,000	(7,074,999)	35,148,001	10,416,204	24,731,797	16,050,346	8,681,451	24.70%

Total City	165	590,158,500	376,385,859	966,544,359	759,408,067	207,136,292	36,670,013	170,466,279	
Planning, Bldg & Growth Mgmt.	41	61,446,500	6,719,272	68,165,772	55,713,274	12,452,498	879,029	11,573,469	16.98%
Public Works & Engineering	86	283,241,000	363,126,464	646,367,464	480,681,361	165,686,103	31,482,968	134,203,135	20.76%
Transit	16	161,540,000	11,185,101	172,725,101	156,793,856	15,931,245	1,002,008	14,929,237	8.64%
Fire & Emergency Services	4	7,900,000	(450,000)	7,450,000	6,483,369	966,631	958,043	8,588	0.12%
Community Services	8	29,469,000	(218,625)	29,250,375	21,854,888	7,395,487	1,215,255	6,180,232	21.13%
Legislative Services	1	285,000	0	285,000	284,867	133	-	133	0.05%
Office of the CAO	2	12,900,000	0	12,900,000	12,076,125	823,875	-	823,875	6.39%
Information Technology	5	31,627,000	(3,976,353)	27,650,647	24,079,756	3,570,891	1,014,612	2,556,279	9.24%
Corporate-Council	2	1,750,000	0	1,750,000	1,440,571	309,429	118,098	191,331	10.93%
Summary of 2020 and Prior Proje	cts								
Total City	73	257,227,150	369,193,679	626,420,829	244,297,335	382,123,494	23,086,299	359,037,195	
r lanning, blog & Growth Myrnt.	15	11,405,000	203,000	11,090,000	4,202,271	1,421,123	1,430,004	3,323,043	50.7270
Planning, Bldg & Growth Mgmt.	33 15	11,485,000	205,000	11,690,000	4,262,271	7,427,729	1,498,684	5,929,045	50.72%
Public Works & Engineering	33	95,051,000	(778,489) 366,064,891	461,115,891	161,832,435	299,283,456	11,511,183	287,772,273	40.52% 62.41%
Fire & Emergency Services Transit	1	1,490,000 97,596,000	(200,000)	1,290,000 96,817,511	1,131,317 48,735,376	158,683 48,082,135	120,924 8,847,064	37,759 39,235,071	2.93% 40.52%
Community Services	15	38,853,150	6,615,277	45,468,427	20,188,306	25,280,121	703,576	24,576,545	54.05% 2.93%
Legislative Services	1	35,000	0	35,000	24,419	10,581	-	10,581	30.23%
Office of the CAO	1	500,000	0	500,000	489,307	10,693	-	10,693	2.14%
Information Technology	2	11,717,000	(2,713,000)	9,004,000	7,409,980	1,594,020	404,868	1,189,152	13.21%
Corporate-Council	1	500,000	0	500,000	223,924	276,076	-	276,076	55.22%

With respect to Schedule A, we have reclassifed projects to different budget years with the following criteria at this point in time:

If the budget amendment for a given year is higher than 25% of the original approved budget, the year with the highest amendment is picked up as the project year if there are multiple budget amendments. Where there are two years with the same total amendment, the most current year becomes the budget amendment year.

CAPITAL PROJECTS WITH SIGNIFICANT BUDGETS REMAINING AS AT DECEMBER 31, 2024

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Uncommitted Budget Percentage	Department	Ward	Stage	Project Start Date	Project End Date
194880	2019	2021	Transit Maintenance & Storage Facility	298,000,000	12,293,592	285,706,408	8,185,047	277,521,361	93%	Public Works & Engineering	10	SPA is active, Building Permit submitted in February 2025. Phase II construction is in progress. PO for Phase II (early works) awarded in March 2025.		December 2027
234881	2023	2023	Facility Electrification	150,000,000	-	150,000,000	_	150,000,000	100%	Transit	10	Staff have submitted a ZETF capital application for the third facility electrification project and have received positive feedback for the federal portion. Advocacy for the non-ZETF portion of the project (50%) continues.	March 2023	TBD (contingent on external funding)
225700	2022	2024	Mississauga-Embleton Community Centre	124,000,000	4,523,686	119,476,314	2,406,025	117,070,289	94%	Public Works & Engineering	06	The GC tender is on the street and expected to be closed on April 10th.	June 2021	June 2027
217735	2022	2024	Riverwalk	122,400,000	3,793,000	118,607,000	3,924,412	114,682,588		Planning, Bldg & Growth Mgmt	1, 3	Detail design.	2018	2028
												Planning/Design. This project is no longer with Building Design and Construction and	1	
185160	2018	2019	Centre for Education, Innovation & Collaboration	99,400,000	3,194,356	96,205,644	-	96,205,644	97%	Public Works & Engineering	01	is being reassigned to the CAO's office.	March 2018	TBD
244690	2024	2024	Bus Purchases	66,200,000		66,200,000		66,200,000	100%	Transit	City Wide	Transit staff are actively working with external funding partners and advancing procurement of these buses (growth and replacement) planned for in-service 2026.	January 2024	December 2027
234882	2023	2023	Facility Electrification Retrofit	60,000,000	-	60,000,000	-	60,000,000	100%	Transit	2	Further to the ZEB Strategy, endorsed by Council in May, staff have submitted a ZETF capital application for the remainder of the Transit electrification program including the Sandalwood facility electrification retrofit. Staff continue to advocate for provincial/other funding for the non-ZETF portion (50%) of this project.		TBD (contingent on external funding)
195740	2019	2024	Victoria Park New Facility	40,500,000	1,650,553	38,849,447	35,750,762	3,098,685	8%	Public Works & Engineering	07	The construction PO awarded to Rafat General following the budget amendment approval. Excavation and Foundation implementation ongoing.	March 2019	March 2027
185670	2018	2019	Chris Gibson Recreation Centre	55,142,000	16,580,455	38,561,545	23,944,329	14,617,216	27%	Public Works & Engineering	01	The project is under construction and on track. New ice rink structure and masonry walls in progress and interior demolition is completed. Continued installation of electrical rough-ins around the New Arena & Gym. Water Main – Completed. The childcare is now added to the contractors scope.		April 2026
						,		, ,				All buses in this project (replacement buses) have been ordered and are		
234690	2023	2023	Bus Purchases	32,512,000	5,485	32,506,515	32,054,463	452,052		Transit	City Wide	anticipated to be delivered in 2026.	January 2023	December 2026
223580	2022	2022	Goreway Drive Widening	63,500,000	31,788,482	31,711,518	30,556,666	1,154,852		Public Works & Engineering	8 & 10	Construction in progress.	May 2023	December 2026
<u>243840</u> 214883	2024	2024	Williams Parkway Transit Hub	31,000,000	29,062 830,802	30,970,938 29,169,198	29,878,218 445,446	1,092,720		Public Works & Engineering Transit	01	Construction in progress. Discussions on-going with city internal stakeholders and Metrolinx on the emerging draft preferred alternatives. Shortlist evaluation is on-going to narrow down to emerging draft preferred options.	Q4 2024 July 2020	Q4-2025 December 2028
185600	2018	2024	Howden Recreation Centre	30,200,000	3,241,138	26,958,862	868,784	26,090,078	86%	Public Works & Engineering	07	Developing the design for the Library as per the council resolution in January 2025. The construction tender will be issued once the Library design is completed.	October 2021	December 2028
243820	2024	2024	Road Resurfacing Program	25,000,000	3,265,520	21,734,480	18,509,154	3,225,326	13%	Public Works & Engineering	Citywide		September 2024	Q3 2025
247932	2024	2024	Home Opportunities	18,000,000	-	18,000,000	-	18,000,000	100%	Planning, Bldg & Growth Mgmt	City Wide	Contribution agreement has been drafted, HO is reviewing.	Q2 2025	Q4 2026

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Schedule B

CAPITAL PROJECTS WITH SIGNIFICANT BUDGETS REMAINING AS AT DECEMBER 31, 2024

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Uncommitted Budget Percentage	Department	Ward	Stage	Project Start Date	Project End Date
225732	2022	2023	Gore Meadows - Outdoor Construction	17,500,000	150,164	17,349,836	-	17,349,836	99%	Community Services	10	RFP for Construction (Initiation).	May 2020	October 2026
243868	2024	2024	Lagerfeld Drive	17,212,500	-	17,212,500	-	17,212,500	100%	Planning, Bldg & Growth Mgmt	6	Implement.	2024	2027
193980	2019	2023	Cottrelle Blvd: Humberwest Pkwy - Goreway Dr.	40,500,000	23,362,670	17,137,330	14,581,479	2,555,851	6%	Public Works & Engineering	8	Construction in progress.	January 2023	December 2026
												10 battery electric buses (BEBs) have been ordered and are anticipated to be delivered in Q2 2025. Transit staff are actively working with external funding partners for the remaining growth buses in		December 2025 (Note: project end date is subject to change based on timelines of hydrogen buses). Project will also remain active for many years due to repayment of CIB financing associated with
224690	2022	2022	Bus Purchases	20,000,000	3,090,147	16,909,853	12,360,588	4,549,265	23%	Transit	City Wide	this project.	January 2022	the 10 BEBs.
400000	0040						10 007 00 1	0 (70 050				Multi-year project which includes streetscape works and IDP initiatives.		
183866	2018	2022	Downtown Improvements	24,009,000	7,209,264	16,799,736	13,327,384	3,472,352	14%	Planning, Bldg & Growth Mgmt	1, 3	Construction beginning Fall 2024.	2022	2027
205651	2020	2022	Century Gardens - Youth Centre	19,500,000	3,000,464	16,499,536	10,167,035	6,332,501	220/	Public Works & Engineering	01	The construction tender was awarded to Rafat General Contractor Inc. in June, 2024. Construction is currently underway.	October 2010	March 2026
205051	2020	2022	Century Gardens - Touth Centre	19,500,000	3,000,404	10,499,530	10,107,035	0,332,301	3276	Public Works & Engineering	01	The Detailed Design is completed. Retained a General and Shelter	October 2019	
224802	2022	2023	Zum Service Expansion - Chinguacousy Rd. Corridor	18,700,000	2,494,670	16,205,330	6,999,644	9,205,686	49%	Transit	3, 4, 5, 6, 7	Contractor. Construction has begun mid 2024 Q4.	January 2022	December 2025
215865	2021	2021	New Capital Development	18,890,000	4,618,444	14,271,556	335,803	13,935,753	74%	Community Services	City Wide	Tender/Construction.	March 2021	December 2026
222520	2022	2024	Fire Station 215	14,500,000	790,872	13,709,128	11,493,389	2,215,739	15%	Public Works & Engineering	10	The construction PO awarded to BDA Inc. in January 2025. Construction is currently underway.		October 2026
215511	2021	2023	Zero Carbon Retrofit	39,141,170	26,158,052	12,983,118	8,621,544	4,361,574	11%	Public Works & Engineering	4	Construction.	45383	45931
231860	2023	2024	Traffic Intersection Cameras	11,624,000	591	11,623,409	438,234	11,185,175	96%	Public Works & Engineering	All Wards	Phase 1 - Installation of 19 cameras has been completed Phase 2 - Security Services currently working with Purchasing to short list a vendor to supply, install and program 231 cameras.	45658	45992
245865	2024	2024	Parks Community Asset Redevelopment	11,970,000	1,253,159	10,716,841	1,259,368	9,457,473		Community Services	City Wide	Tender/Construction.	March 2024	December 2027
204690	2024	2020	Bus Purchases	36,956,540	26,240,461	10,716,079	-	10,716,079		, Transit	City Wide	All replacement buses and some growth buses have been received and paid for. Transit staff are actively working with external funding partners and advancing procurement of the remaining growth buses in this project, planned for in- service 2026.	January 2020	December 2026
214690	2021	2021	Bus Purchases	42,691,511	32,665,650	10,025,861	-	10,025,861	23%	, Transit	City Wide	All replacement buses and some growth buses have been received and paid for. Transit staff are actively working with external funding partners and advancing procurement of the remaining growth buses in this project, planned for in- service 2026.	January 2021	December 2026
				1,579,048,721	212,230,739	1,366,817,982	266.107.774	1,100,710,208						

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Schedule B

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
			CORPORATE SUPPORT SERVICES & COUNCIL						
181075	2018	2018	Corporate Asset Management	1,000,000	987,137	12,863	12,863	-	Standard Recurring
201075	2020	2020	Corporate Asset Management	750,000	453,434	296,566	105,235	191,331	Standard Recurring
211075	2021	2021	Corporate Asset Management	500,000	223,924	276,076	-	276,076	Standard Recurring
221098	2022	2022	Minor Capital - Corporate Wide	235,000	197,573	37,427	-	37,427	Standard Recurring
221345	2022	2022	Non-Union Job Evaluation	175,000	174,998	2	2	-	Strategic and Council Priorities
221430	2022	2023	Mayor & Council - Technology Acquisition-Refresh	75,000	45,450	29,550	-	29,550	Standard Recurring
231000	2023	2023	Development Charges Study	725,426	234,461	490,965	359	490,606	Standard Recurring
231211	2023	2023	Print Shop Technology	100,000	89,658	10,342	-	10,342	Standard Recurring
231299	2023	2023	Minor Capital - Council Members	13,000	3,444	9,556	-	9,556	Standard Recurring
241075	2024	2024	Corporate Asset Management	30,000	-	30,000	-	30,000	Standard Recurring
241098	2024	2024	Minor Capital - Corporate Wide	249,000	22,327	226,673	-	226,673	Standard Recurring
			TOTAL CORPORATE SUPPORT SERVICES & COUNCIL	3,852,426	2,432,406	1,420,020	118,459	1,301,561	
			CORPORATE SUPPORT SERVICES - INFORMATION TECHNOLOGY						
181480	2018	2018	Corporate Technology Program	4,929,690	4,800,547	129,143	126,859	2,284	Strategic and Council Priorities
191480	2019	2019	Corporate Technology Program	9,435,960	8,674,958	761,002	310,055	450,947	Strategic and Council Priorities
201427	2020	2020	Core Technologies Program	5,757,571	5,745,929	11,642	7,050	4,592	Standard Recurring
201478	2020	2020	Citizen Service Program	340,000	312,001	27,999	-	27,999	Strategic and Council Priorities
201480	2020	2020	Corporate Technology Program	7,187,426	4,546,321	2,641,105	570,648	2,070,457	Strategic and Council Priorities
211427	2021	2021	Core Technologies Program	3,370,000	3,051,548	318,452	-	318,452	Standard Recurring
211480	2021	2021	Corporate Technology Program	5,634,000	4,358,432	1,275,568	404,868	870,700	Strategic and Council Priorities
221427	2022	2022	Core Technologies Program	2,484,000	2,428,285	55,715	-	55,715	Standard Recurring
221480	2022	2022	Corporate Technology Program	5,110,000	3,192,409	1,917,591	423,376	1,494,215	Strategic and Council Priorities
231427	2023	2023	Core Technologies Program	2,286,902	2,189,426	97,476	_	97,476	Standard Recurring
231480	2023	2024	Corporate Technology Program	89,000	38,382	50,618	5,318	45,300	Strategic and Council Priorities
231487	2023	2023	Enterprise Dashboard Software	2,500,000	1,655,928	844,072	787,284	56,788	Strategic and Council Priorities
241162	2024	2024	Enforcement-Technology Equip.	70,000	67,192	2,808	-	2,808	Strategic and Council Priorities
241167	2024	2024	Automated Speed Enforce.Tech.	67,000	22,623	44,377	-	44,377	Strategic and Council Priorities
241427	2024	2024	Core Technologies Program	4,300,000	2,036,477	2,263,523	-	2,263,523	Standard Recurring
241461	2024	2024	Data Integration-MDM Platform	657,740	657,740	-	-	-	Strategic and Council Priorities

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Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
241480	2024	2024	Corporate Technology Program	7,429,000	1,038,464	6,390,536	438,491	5,952,045	Strategic and Council Priorities
241998	2024	2024	Corp. ServPreventative Mtce TOTAL CORPORATE SUPPORT SERVICES -	488,601	421,506	67,095	-	67,095	Standard Recurring
			INFORMATION TECHNOLOGY	62,136,890	45,238,168	16,898,722	3,073,949	13,824,773	
			CHIEF ADMINISTRATIVE OFFICER						
181771	2018	2018	East-end Community Centre	12,600,000	11,824,458	775,542	-	775,542	Strategic and Council Priorities
201256	2020	2020	FDI Strategy	300,000	251,667	48,333	-	48,333	Strategic and Council Priorities
211550	2021	2021	Golden Age Village-GAVE	500,000	489,307	10,693	-	10,693	Strategic and Council Priorities
221542	2022	2022	Land Acquisition-Due Diligence	250,000	38,363	211,637	-	211,637	Standard Recurring
221551	2022	2022	Due Diligence Costs - Hospice	200,000	32,023	167,977	-	167,977	Strategic and Council Priorities
221552	2022	2022	LTC-Offer to Lease Costs	250,000	16,429	233,571	-	233,571	Strategic and Council Priorities
231050	2023	2023	TMU-School of Medicine Grant	20,000,000	10,000,000	10,000,000	-	10,000,000	Strategic and Council Priorities
231133	2023	2023	Peel Transition - Dissolution	1,000,000	842,004	157,996	-	157,996	Strategic and Council Priorities
231256	2023	2023	Investment Attraction	150,000	-	150,000	-	150,000	Strategic and Council Priorities
231542	2023	2023	Land Acquisition-Due Diligence	100,000	19,457	80,543	-	80,543	Standard Recurring
231592	2023	2023	Realty Serv. Modernization & Land Acquisition Strategy	200,000	-	200,000	-	200,000	Strategic and Council Priorities
241051	2024	2024	Sheridan College Grant	2,500,000	600,000	1,900,000	-	1,900,000	Strategic and Council Priorities
241256	2024	2024	Investment Attraction	300,000	-	300,000	-	300,000	Strategic and Council Priorities
241258	2024	2024	Attracting Int. Entrepreneurs	4,000,000	1,287,049	2,712,951	-	2,712,951	Strategic and Council Priorities
241403	2024	2024	Internal Audit Software Update	351,000	8,516	342,484	4,872	337,612	Strategic and Council Priorities
			TOTAL CHIEF ADMINISTRATIVE OFFICER	42,701,000	25,409,273	17,291,727	4,872	17,286,855	
			LEGISLATIVE SERVICES						
181485	2018	2018	Records-Info Management System-BRIMS	285,000	284,867	133	_	133	Strategic and Council Priorities
215181	2021	2021	Animal Services - Misc Initiatives	35,000	24,419	10,581	-	10,581	Standard Recurring
231165	2023	2023	Enterprise Risk Management Strategy & Implementation	200,000	33,261	166,739	21,257	145,482	Strategic and Council Priorities
241125	2024	2024	Ward Boundary Review	100,000	51,897	48,103	-	48,103	Strategic and Council Priorities
241193	2024	2024	Minor Capital Enforcement	20,000	9,524	10,476	-	10,476	Standard Recurring
			TOTAL LEGISLATIVE SERVICES	640,000	403,968	236,032	21,257	214,775	
			COMMUNITY SERVICES						
174954	2017	2017	Outdoor Asset Replacement	2,812,375	2,812,375	-	-	-	Standard Recurring
195210	2019	2019	Collaborative Learning Technology Centre	3,300,000	1,642,063	1,657,937	-	1,657,937	Strategic and Council Priorities

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
195865	2019	2019	New Capital Development	7,951,000	7,716,557	234,443	208,778	25,665	Standard Recurring
204150	2020	2020	Engineering & Parkland Studies	430,000	423,191	6,809	6,405	404	Standard Recurring
204954	2020	2020	Outdoor Asset Replacement-Planning & Infrastructure	745,000	587,326	157,674	157,674	-	Standard Recurring
205730	2020	2021	Gore Meadows Fieldhouse & Ancillary Buildings	7,000,000	1,609	6,998,391	-	6,998,391	Strategic and Council Priorities
205865	2020	2020	New Capital Development	10,642,000	5,452,045	5,189,955	723,761	4,466,194	Strategic and Council Priorities
205936	2020	2020	Central Peel - Artificial Turf Field	1,700,000	1,675,549	24,451	-	24,451	Strategic and Council Priorities
206000	2020	2020	Valleyland Development	1,670,000	1,545,782	124,218	118,637	5,581	Standard Recurring
215865	2021	2021	New Capital Development	18,890,000	4,618,444	14,271,556	335,803	13,935,753	Strategic and Council Priorities
216000	2021	2021	Valleyland Development	1,624,277	1,620,470	3,807	-	3,807	Standard Recurring
216501	2021	2021	Community Living - Ward 01	1,000,000	946,123	53,877	1,898	51,979	Strategic and Council Priorities
216502	2021	2021	Community Living - Ward 02	1,000,000	878,195	121,805	10,065	111,740	Strategic and Council Priorities
216503	2021	2021	Community Living - Ward 03	1,000,000	821,998	178,002	7,951	170,051	Strategic and Council Priorities
216504	2021	2021	Community Living - Ward 04	1,000,000	880,482	119,518	31,748	87,770	Strategic and Council Priorities
216505	2021	2021	Community Living - Ward 05	1,000,000	968,959	31,041	30,357	684	Strategic and Council Priorities
216506	2021	2021	Community Living - Ward 06	1,000,000	925,724	74,276	74,276	-	Strategic and Council Priorities
216507	2021	2021	Community Living - Ward 07	1,000,000	962,167	37,833	3,290	34,543	Strategic and Council Priorities
216508	2021	2021	Community Living - Ward 08	1,000,000	999,693	307	272	35	Strategic and Council Priorities
216509	2021	2021	Community Living - Ward 09	1,000,000	965,712	34,288	8,051	26,237	Strategic and Council Priorities
216510	2021	2021	Community Living - Ward 10	1,000,000	975,485	24,515	21,327	3,188	Strategic and Council Priorities
216611	2021	2021	Urban Forest Canopy Program	2,341,000	2,291,659	49,341	49,341	-	Strategic and Council Priorities
216831	2021	2021	Rose Theatre-Accessibly & Efficiency Upgrades	5,613,150	2,331,586	3,281,564	129,197	3,152,367	Strategic and Council Priorities
224150	2022	2022	Engineering & Parkland Studies	350,000	66,151	283,849	3,862	279,987	Standard Recurring
224954	2022	2022	Parks Asset Repair-Replacement	350,000	320,008	29,992	-	29,992	Standard Recurring
225211	2022	2022	City & School Board Partnership	1,500,000	-	1,500,000	_	1,500,000	Strategic and Council Priorities
225335	2022	2022	Field Hockey - Construction	12,000,000	2,140,738	9,859,262	235,079	9,624,183	Strategic and Council Priorities
225499	2022	2022	Minor Capital - Parks	50,000	39,730	10,270	-	10,270	Standard Recurring
225560	2022	2022	Recreation - Misc Initiatives	2,108,000	1,869,879	238,121	220,655	17,466	Standard Recurring
225732	2022	2023	Gore Meadows - Outdoor Construction	17,500,000	150,164	17,349,836	-	17,349,836	Strategic and Council Priorities
225751	2022	2022	Torbram-Sandalwood Park - Construction	4,500,000	94,499	4,405,501	14,246	4,391,255	Strategic and Council Priorities
225865	2022	2022	Capital Redevelopment	1,200,000	921,391	278,609	-	278,609	Strategic and Council Priorities

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
225893	2022	2022	Sportsfield Repair-Replacement	1,075,000	883,334	191,666	58,484	133,182	Standard Recurring
225896	2022	2022	Outdoor Soccer Court	500,000	486,678	13,322	13,306	16	Strategic and Council Priorities
225938	2022	2024	Joint Use Cricket Pitch-Turner Fenton SS	1,450,000	-	1,450,000	-	1,450,000	Strategic and Council Priorities
226611	2022	2022	Urban Forest Canopy Program	2,728,000	1,429,758	1,298,242	1,235,756	62,486	Strategic and Council Priorities
226810	2022	2022	Performing Arts Initiatives	300,000	281,700	18,300	5,658	12,642	Standard Recurring
235410	2023	2023	Recreation Outdoor Assets	1,930,000	830,074	1,099,926	1,021,886	78,040	Standard Recurring
235420	2023	2023	Playground Repair-Replacement	562,270	424,680	137,590	5,094	132,496	Standard Recurring
235460	2023	2023	Outdoor Rinks	1,000,000	931,515	68,485	68,485	-	Strategic and Council Priorities
235465	2023	2023	Winter Optimization-Amenities	100,000	57,342	42,658	1,257	41,401	Strategic and Council Priorities
235466	2023	2023	Tennis Air-Supported Structure	6,813,720	6,741,935	71,785	-	71,785	Strategic and Council Priorities
235550	2023	2023	Recreation - Indoor Asset	686,812	191,374	495,438	-	495,438	Standard Recurring
235560	2023	2023	Recreation - Misc Initiatives	225,000	185,927	39,073	39,073	-	Standard Recurring
235785	2023	2024	CAA Centre-Leasehold Interest	8,060,000	7,760,046	299,954	-	299,954	Strategic and Council Priorities
235865	2023	2023	Parks Community Asset Redevelopment	1,375,000	801,392	573,608	202,977	370,631	Standard Recurring
235893	2023	2023	Sportsfield Repair-Replacement	500,000	438,063	61,937	-	61,937	Standard Recurring
235927	2023	2024	New Amenities in Ward 4 Park	3,925,000	343,115	3,581,885	3,134,311	447,574	Strategic and Council Priorities
235937	2023	2023	Construction-Joint Use Track	350,000	268,480	81,520	-	81,520	Strategic and Council Priorities
235997	2023	2023	Performing Arts-Preventative Maintenance	138,000	71,888	66,112	-	66,112	Standard Recurring
236501	2023	2023	Community Living - Ward 01	1,000,000	680,058	319,942	-	319,942	Strategic and Council Priorities
236502	2023	2023	Community Living - Ward 02	1,000,000	470,763	529,237	9,515	519,722	Strategic and Council Priorities
236503	2023	2023	Community Living - Ward 03	1,000,000	9,769	990,231	-	990,231	Strategic and Council Priorities
236504	2023	2023	Community Living - Ward 04	1,000,000	320,310	679,690	-	679,690	Strategic and Council Priorities
236505	2023	2023	Community Living - Ward 05	1,000,000	999,272	728	-	728	Strategic and Council Priorities
236506	2023	2023	Community Living - Ward 06	1,000,000	778,446	221,554	389,295	(167,741)	Strategic and Council Priorities
236507	2023	2023	Community Living - Ward 07	1,000,000	299,468	700,532	-	700,532	Strategic and Council Priorities
236508	2023	2023	Community Living - Ward 08	1,000,000	959,065	40,935	132,056	(91,121)	Strategic and Council Priorities
236509	2023	2023	Community Living - Ward 09	1,000,000	268,403	731,597	-	731,597	Strategic and Council Priorities
236510	2023	2023	Community Living - Ward 10	1,000,000	580,345	419,655	8,985	410,670	Strategic and Council Priorities
236611	2023	2023	Urban Forest Canopy Program	1,200,000	386,723	813,277	596,111	217,166	Strategic and Council Priorities
236810	2023	2023	Performing Arts Initiatives	450,000	336,045	113,955	34,134	79,821	Standard Recurring

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Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
236855	2023	2023	Arts Walk of Fame	50,000	22,346	27,654	-	27,654	Strategic and Council Priorities
242112	2024	2024	Community Safety Program	430,000	271,090	158,910	-	158,910	Strategic and Council Priorities
244954	2024	2024	Parks Asset Repair-Replacement	445,000	281,519	163,481	30,809	132,672	Standard Recurring
245420	2024	2024	Playground Repair-Replacement	815,000	556,436	258,564	255,966	2,598	Standard Recurring
245460	2024	2024	Outdoor Rinks	1,250,000	710,774	539,226	2,773	536,453	Strategic and Council Priorities
245550	2024	2024	Recreation - Indoor Asset	712,000	442,729	269,271	106,591	162,680	Standard Recurring
245551	2024	2024	Recreation - Equipment Repl.	1,315,000	1,056,941	258,059	145,685	112,374	Standard Recurring
245560	2024	2024	Recreation - Misc Initiatives	460,000	112,913	347,087	95,665	251,422	Standard Recurring
245860	2024	2024	New Neighbourhood Parks	1,388,699	1,312,916	75,783	-	75,783	Standard Recurring
245865	2024	2024	Parks Community Asset Redevelopment	11,970,000	1,253,159	10,716,841	1,259,368	9,457,473	Strategic and Council Priorities
245871	2024	2024	Cricket Winter Optimized-Fac.	2,000,000	-	2,000,000	22,451,353	(20,451,353)	Strategic and Council Priorities
245893	2024	2024	Sportsfield Repair-Replacement	785,000	202,402	582,598	264,590	318,008	Standard Recurring
245897	2024	2024	Cricket Interim Site Develpmnt	1,000,000	5,393	994,607		994,607	Strategic and Council Priorities
245898	2024	2024	Youth Cricket	3,000,000	131,626	2,868,374	27,405	2,840,969	Strategic and Council Priorities
245941	2024	2024	Rec. Trail Repair-Replacement	835,000	614,526	220,474		220,474	Standard Recurring
245996	2024	2024	Recreation-Preventative Mtce	950,000	866,515	83,485	-	83,485	Standard Recurring
245997	2024	2024	Perform.Arts-Preventative Mtce	152,000	74,981	77,019	-	77,019	Standard Recurring
245998	2024	2024	Parks-Preventative Mtce	74,000	14,083	59,917		59,917	Standard Recurring
246611	2024	2024	Urban Forest Canopy Program	100,000	-	100,000		100,000	Strategic and Council Priorities
246810	2024	2024	Performing Arts Initiatives	500,000	154,933	345,067	5,921	339,146	Standard Recurring
246860	2024	2024	Public Art Investment	1,268,174	289,846	978,328	51,185	927,143	Standard Recurring/Strategic & Council Priorities
			TOTAL COMMUNITY SERVICES	187,145,477	84,236,850	102,908,627	34,046,367	68,862,260	
			FIRE & EMERGENCY SERVICES						
182430	2018	2023	Dispatch Equipment	9,481,822	7,601,519	1,880,303	1,261,746	618,557	Standard Recurring
192310	2019	2019	Vehicle Replacement	5,745,000	4,858,988	886,012	878,361	7,651	Standard Recurring
192430	2019	2019	Dispatch Equipment	400,000	334,539	65,461	65,461		Standard Recurring
202430	2020	2020	Dispatch Upgrade & Equipment	335,000	321,084	13,916	13,261	655	Standard Recurring
202460	2020	2020	Fire Fighting Equipment	970,000	968,758	1,242	960	282	Standard Recurring
212310	2021	2021	Fire Vehicle Replacement	1,290,000	1,131,317	158,683	120,924	37,759	Standard Recurring
222310	2022	2022	Fire Vehicle Replacement	4,950,000	1,907,041	3,042,959	2,304,071	738,888	Standard Recurring

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
232110	2023	2023	Fire Miscellaneous Initiatives	430,000	397,437	32,563	-	32,563	Standard Recurring
232300	2023	2023	Growth Vehicles	3,008,000	491,234	2,516,766	1,775,863	740,903	Standard Recurring
232310	2023	2023	Vehicle Replacement	4,186,000	2,897,015	1,288,985	100,493	1,188,492	Standard Recurring
232430	2023	2023	Dispatch Upgrade - Equipment	633,000	140,536	492,464	463,000	29,464	Standard Recurring
232460	2023	2023	Fire Fighting Equipment	1,137,000	961,272	175,728	103,103	72,625	Standard Recurring
242110	2024	2024	Fire Miscellaneous Initiatives	325,000	68,193	256,807	-	256,807	Standard Recurring
242300	2024	2024	Growth Vehicles	2,600,000	2,182,834	417,166	-	417,166	Standard Recurring
242310	2024	2024	Vehicle Replacement	6,109,217	469,643	5,639,574	5,291,600	347,974	Standard Recurring
242430	2024	2024	Dispatch Upgrade - Equipment	3,100,000	2,414,360	685,640	392,388	293,252	Standard Recurring
242460	2024	2024	Fire Fighting Equipment	2,853,000	136,521	2,716,479	-	2,716,479	Standard Recurring
			TOTAL FIRE & EMERGENCY SERVICES	47,553,039	27,282,291	20,270,748	12,771,231	7,499,517	
			TRANSIT						
097730	2009	2009	Mt. Pleasant Mobility	29,898,561	29,516,712	381,849	28,454	353,395	Strategic & Council Priorities
154714	2015	2015	Transit IT Initiatives	550,000	525,556	24,444	-	24,444	Strategic & Council Priorities
164110	2016	2018	Hurontario Light Rail Transit	7,862,000	7,151,750	710,250	-	710,250	Strategic & Council Priorities
174115	2017	2017	Light Rail Transit Extension - Alternative Routes - EA	6,610,000	6,373,264	236,736	196,984	39,752	Strategic & Council Priorities
174116	2017	2022	Hurontario LRT - Infrastructure & Capital Costs	4,900,000	33,111	4,866,889	-	4,866,889	Strategic & Council Priorities
174782	2017	2018	Electric Overhead Chargers	5,844,000	5,160,137	683,863	619,239	64,624	Strategic & Council Priorities
184690	2018	2018	Bus Purchases	28,205,000	27,887,094	317,906	81,408	236,498	Standard Recurring
184714	2018	2018	Transit IT Initiatives	1,500,000	1,481,000	19,000	-	19,000	Strategic & Council Priorities
194610	2019	2020	Smart Bus	5,000,000	5,000,000	-	-	-	Strategic & Council Priorities
194670	2019	2020	Fare Collection Equipment	8,000,000	7,469,327	530,673	-	530,673	Strategic & Council Priorities
194680	2019	2020	Bus Refurbishments	4,870,000	4,870,000	-	-	-	Standard Recurring
194690	2019	2020	Bus Purchases	26,890,000	26,680,030	209,970	_	209,970	Funding Advocacy
194712	2019	2020	Emerging Technologies Study	100,000	38,535	61,465	3,419	58,046	Strategic & Council Priorities
204117	2020	2020	Brand Development Strategy	500,000	173,531	326,469	72,504	253,965	Strategic & Council Priorities
204120	2020	2020	Queen Rapid Transit Design-TPAP	2,000,000	287,459	1,712,541	-	1,712,541	Strategic & Council Priorities
204680	2020	2020	Bus Refurbishments	7,939,000	7,939,000	-	-	-	Standard Recurring
204690	2020	2020	Bus Purchases	36,956,540	26,240,461	10,716,079	_	10,716,079	Funding Advocacy
204706	2020	2022	ZEB Implementation Strategy and Rollout Plan	350,000	194,771	155,229	-	155,229	Strategic & Council Priorities

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Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
214610	2021	2021	Smart Bus	11,500,000	2,956,265	8,543,735	8,401,618	142,117	Strategic & Council Priorities
214680	2021	2021	Bus Refurbishments	12,626,000	12,282,659	343,341	-	343,341	Standard Recurring
214690	2021	2021	Bus Purchases	42,691,511	32,665,650	10,025,861	-	10,025,861	Funding Advocacy
214883	2021	2021	Transit Hub	30,000,000	830,802	29,169,198	445,446	28,723,752	Strategic & Council Priorities
224641	2022	2022	Fleet Support Vehicles	525,000	331,664	193,336	-	193,336	Standard Recurring
224680	2022	2022	Bus Refurbishments	13,889,000	8,272,074	5,616,926	-	5,616,926	Standard Recurring
224685	2022	2022	Bus Conversions	2,000,000	-	2,000,000	-	2,000,000	Strategic & Council Priorities
224690	2022	2022	Bus Purchases	20,000,000	3,090,147	16,909,853	12,360,588	4,549,265	Funding Advocacy
224714	2022	2022	Transit IT Initiatives	500,000	-	500,000	-	500,000	Strategic & Council Priorities
224770	2022	2022	Bus Shelters-Pads-Stops	450,000	414,085	35,915	-	35,915	Standard Recurring
224772	2022	2022	Shelter Refurbishments	155,000	81,704	73,296	-	73,296	Standard Recurring
224782	2022	2022	Electric Bus Chargers	300,000	-	300,000	-	300,000	Strategic & Council Priorities
224802	2022	2023	Zum Service Expansion - Chinguacousy Rd. Corridor	18,700,000	2,494,670	16,205,330	6,999,644	9,205,686	Strategic & Council Priorities
224812	2022	2024	Higher Order Transit on Steeles Corridor	3,000,000	-	3,000,000	-	3,000,000	Strategic & Council Priorities
234641	2023	2023	Fleet support vehicles	260,000	208,508	51,492	-	51,492	Standard Recurring
234670	2023	2023	Fare Collection Equipment	150,000	50,411	99,589	-	99,589	Strategic & Council Priorities
234680	2023	2023	Bus Refurbishments	15,863,000	7,735,118	8,127,882	2,974,417	5,153,465	Standard Recurring
234690	2023	2023	Bus Purchases	32,512,000	5,485	32,506,515	32,054,463	452,052	Funding Advocacy
234770	2023	2023	Bus Shelters-Pads-Stops	500,000	349,492	150,508	-	150,508	Standard Recurring
234772	2023	2023	Shelter Refurbishments	425,000	107	424,893	-	424,893	Standard Recurring
234881	2023	2023	Facility Electrification	150,000,000	-	150,000,000	-	150,000,000	Funding Advocacy
234882	2023	2023	Facility Electrification Retrofit	60,000,000	-	60,000,000	-	60,000,000	Funding Advocacy
244610	2024	2024	CAD - AVL	1,700,000	510,245	1,189,755	746,271	443,484	Strategic & Council Priorities
244641	2024	2024	Fleet support vehicles	640,000	328,869	311,131	57,881	253,250	Standard Recurring
244680	2024	2024	Bus Refurbishments	12,153,000	6,080,808	6,072,192	-	6,072,192	Standard Recurring
244690	2024	2024	Bus Purchases	66,200,000	-	66,200,000	-	66,200,000	Funding Advocacy
244770	2024	2024	Bus Shelters-Pads-Stops	700,000	405,476	294,524	-	294,524	Standard Recurring
244772	2024	2024	Shelter Refurbishments	684,000	215,606	468,394	39,157	429,237	Standard Recurring
244799	2024	2024	Minor Capital – Transit	400,000	168,946	231,054	-	231,054	Standard Recurring
244803	2024	2024	Zum Service Exp-Bramalea Rd.	3,800,000	57,108	3,742,892	-	3,742,892	Strategic & Council Priorities

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
244813	2024	2024	Higher Order Transit-Bovaird	500,000	-	500,000	-	500,000	Strategic & Council Priorities
244840	2024	2024	Operator Washroom & Lunchroom	1,900,000	-	1,900,000	-	1,900,000	Strategic & Council Priorities
244870	2024	2024	Un-Insured Damages-Cap. Assets	350,000	-	350,000	-	350,000	Strategic & Council Priorities
244998	2024	2024	Transit-Preventative Mtce	1,380,000	1,317,178	62,822	-	62,822	Standard Recurring
			TOTAL TRANSIT	684,428,612	237,874,815	446,553,797	65,081,493	381,472,304	
			PUBLIC WORKS & ENGINEERING						
044580	2004	2010	Torbram Rd. / CNR Grade Separation Design	24,573,000	22,092,508	2,480,492	111	2,480,381	Strategic and Council Priorities
083610	2008	2021	Project Design	14,160,710	13,430,387	730,323	699,101	31,222	Strategic and Council Priorities
085850	2008	2012	Bram East Community Parkland Campus	96,717,242	93,034,978	3,682,264	-	3,682,264	Strategic and Council Priorities
093610	2009	2009	Project Design	4,376,881	4,188,071	188,810	35,591	153,219	Standard Recurring
093625	2009	2019	Utility Relocation	2,899,800	1,682,102	1,217,698	537,434	680,264	Standard Recurring
103625	2010	2018	Utility Relocation	1,737,400	1,257,179	480,221	443,324	36,897	Standard Recurring
113610	2011	2011	Project Design	7,267,600	6,897,350	370,250	149,651	220,599	Standard Recurring
113625	2011	2011	Utility Relocation	3,141,476	1,988,054	1,153,422	-	1,153,422	Standard Recurring
123412	2012	2013	Creditview Rd. Reconstruction: Creditview - CN	33,359,000	32,946,253	412,747	411,931	816	Strategic and Council Priorities
124500	2012	2013	Environmental Assessments	3,172,964	3,157,744	15,220	-	15,220	Strategic and Council Priorities
131432	2013	2015	Asset Management System - Hansen	3,793,000	3,232,224	560,776	168,658	392,118	Strategic and Council Priorities
143380	2014	2017	Humberwest Parkway: Exchange Dr-Williams Pkwy	10,437,000	9,885,233	551,767	234,351	317,416	Strategic and Council Priorities
143580	2014	2018	Goreway Drive Widening	33,920,388	33,809,168	111,220	317,289	(206,069)	Strategic and Council Priorities
143610	2014	2014	Project Design	2,516,700	2,459,272	57,428	-	57,428	Strategic and Council Priorities
144230	2014	2017	Bridge Repairs	7,723,000	7,670,731	52,269	52,268	1	Strategic and Council Priorities
153610	2015	2018	Project Design	3,321,400	3,055,379	266,021	12,095	253,926	Strategic and Council Priorities
153760	2015	2015	Torbram Rd: Countryside Dr Mayfield Rd.	6,965,500	6,814,091	151,409	679	150,730	Strategic and Council Priorities
162570	2016	2018	Fire Campus Design	59,560,000	59,017,135	542,865	541,923	942	Strategic and Council Priorities
162770	2016	2016	Traffic Signal Modernization Program	600,000	596,401	3,599	-	3,599	Standard Recurring
163010	2016	2016	Traffic Calming Measures	250,000	249,999	1	-	1	Strategic and Council Priorities
163625	2016	2019	Utility Relocation	5,257,614	3,156,759	2,100,855	479,638	1,621,217	Strategic and Council Priorities
164230	2016	2016	Bridge Repairs	3,250,000	3,249,999	1	-	1	Standard Recurring
164486	2016	2016	Parking Garage System Upgrade	350,000	344,671	5,329	3,201	2,128	Strategic and Council Priorities
171255	2017	2023	Certified Commercial Kitchen	1,536,103	1,283,324	252,779	104,989	147,790	Strategic and Council Priorities

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171599	2017	2017	Minor Capital - Facility Operations & Maintenance	400,000	396,405	3,595	_	3,595	Standard Recurring
171650	2017	2017	Facilities Repair & Replacement	22,387,383	22,319,757	67,626	45,863	21,763	Standard Recurring
171760	2017	2017	Facility Inspections & Audits	1,685,000	1,654,211	30,789	30,789	-	Standard Recurring
171900	2017	2017	Interior Design Services	3,508,000	3,498,529	9,471	-	9,471	Standard Recurring
173610	2017	2019	Project Design	5,074,500	3,924,991	1,149,509	680,206	469,303	Strategic and Council Priorities
173625	2017	2018	Utility Relocation	1,700,000	1,227,907	472,093	100,473	371,620	Strategic and Council Priorities
174230	2017	2017	Bridge Repairs	547,000	503,034	43,966	42,951	1,015	Standard Recurring
181760	2018	2018	Facility Inspections & Audits	325,000	241,983	83,017	-	83,017	Standard Recurring
181940	2018	2018	8 Nelson Purchase / Remediation / Renovation	500,000	439,247	60,753	45,182	15,571	Strategic and Council Priorities
182530	2018	2019	Fire Station 214	12,015,000	11,764,122	250,878	71,407	179,471	Strategic and Council Priorities
182770	2018	2018	Traffic Signal Modernization Program	600,000	466,176	133,824	-	133,824	Standard Recurring
182950	2018	2018	Replacement Equipment	2,260,000	2,259,999	1	-	1	Standard Recurring
183040	2018	2018	AVL - GPS Solution	450,000	273,277	176,723	174,830	1,893	Strategic and Council Priorities
183200	2018	2018	Intersection Improvements	500,000	268,359	231,641	-	231,641	Strategic and Council Priorities
183610	2018	2024	Project Design	3,352,000	1,667,048	1,684,952	982,430	702,522	Strategic and Council Priorities
183625	2018	2018	Utility Relocation	30,000	2,527	27,473	1,687	25,786	Strategic and Council Priorities
183840	2018	2018	Williams Parkway	11,100,000	10,944,682	155,318	-	155,318	Strategic and Council Priorities
184230	2018	2018	Bridge Repairs	5,370,000	5,070,098	299,902	8,404	291,498	Standard Recurring
184530	2018	2018	Streetlighting	1,171,180	996,561	174,619	84,789	89,830	Standard Recurring
185160	2018	2019	Centre for Education, Innovation & Collaboration	99,400,000	3,194,356	96,205,644	-	96,205,644	Strategic and Council Priorities
185600	2018	2024	Howden Recreation Centre	30,200,000	3,241,138	26,958,862	868,784	26,090,078	Strategic and Council Priorities
185670	2018	2019	Chris Gibson Recreation Centre	55,142,000	16,580,455	38,561,545	23,944,329	14,617,216	Strategic and Council Priorities
185680	2018	2021	Balmoral Recreation Centre	24,880,000	23,707,584	1,172,416	62,674	1,109,742	Strategic and Council Priorities
187356	2018	2023	Active Transportation Plan - Cycling	2,375,000	1,820,965	554,035	57,779	496,256	Strategic and Council Priorities
191520	2019	2019	Energy Programs	350,000	330,324	19,676	3,160	16,516	Standard Recurring
191650	2019	2021	Facilities Repair & Replacement	26,338,025	25,572,888	765,137	204,651	560,486	Standard Recurring
191760	2019	2019	Facility Inspections & Audits	1,080,000	1,052,433	27,567	-	27,567	Standard Recurring
191900	2019	2019	Interior Design Services	2,955,000	2,738,306	216,694	-	216,694	Standard Recurring
192555	2019	2021	Redevelopment of Fire Station 201	12,325,000	11,028,909	1,296,091	121,383	1,174,708	Strategic and Council Priorities
192746	2019	2019	Connected Vehicle Infrastructure	100,000	-	100,000	-	100,000	Strategic and Council Priorities

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Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
192770	2019	2019	Traffic Signal Modernization Program	700,000	564,233	135,767	-	135,767	Standard Recurring
192830	2019	2019	Bramalea Transit Terminal Repairs	595,000	481,997	113,003	-	113,003	Standard Recurring
192840	2019	2020	Williams Pkwy Works Yard Phase 3	5,300,000	3,670,933	1,629,067	635,655	993,412	Strategic and Council Priorities
192910	2019	2019	New Equipment	1,393,000	729,489	663,511	-	663,511	Standard Recurring
192950	2019	2019	Replacement Equipment	3,000,000	2,999,999	1	-	1	Standard Recurring
192971	2019	2019	Green Fleet Strategy	150,000	141,860	8,140	5,242	2,898	Strategic and Council Priorities
193040	2019	2019	AVL / GPS Solution	155,000	-	155,000	155,000	-	Strategic and Council Priorities
193130	2019	2019	Active Transportation Infrastructure	2,000,000	1,498,602	501,398	101,029	400,369	Strategic and Council Priorities
193610	2019	2020	Project Design	3,022,200	1,273,962	1,748,238	568,602	1,179,636	Strategic and Council Priorities
193625	2019	2019	Utility Relocation	1,134,000	94,915	1,039,085	29,463	1,009,622	Strategic and Council Priorities
193820	2019	2019	Road Resurfacing	15,000,000	14,601,676	398,324	20,352	377,972	Standard Recurring
193830	2019	2019	Road Infrastructure Misc.	550,000	504,133	45,867	-	45,867	Standard Recurring
193920	2019	2019	McLaughlin Road Widening	9,300,000	7,627,940	1,672,060	799,680	872,380	Strategic and Council Priorities
193980	2019	2023	Cottrelle Blvd: Humberwest Pkwy - Goreway Dr.	40,500,000	23,362,670	17,137,330	14,581,479	2,555,851	Strategic and Council Priorities
194020	2019	2019	Land Acquisitions	10,264,236	8,716,360	1,547,876	254,197	1,293,679	Strategic and Council Priorities
194230	2019	2019	Bridge Repairs	2,410,000	1,717,205	692,795	-	692,795	Standard Recurring
194410	2019	2023	Sidewalks	2,150,000	1,117,698	1,032,302	40,667	991,635	Standard Recurring
194500	2019	2019	Environmental Assessments	915,000	899,708	15,292	14,715	577	Strategic and Council Priorities
194530	2019	2019	Streetlighting	790,000	788,162	1,838	1	1,837	Standard Recurring
194880	2019	2021	Transit Maintenance & Storage Facility	298,000,000	12,293,592	285,706,408	8,185,047	277,521,361	Strategic and Council Priorities
195622	2019	2019	Chinguacousy Wellness Interior Renovation	1,500,000	1,274,145	225,855	-	225,855	Strategic and Council Priorities
195740	2019	2024	Victoria Park New Facility	40,500,000	1,650,553	38,849,447	35,750,762	3,098,685	Strategic and Council Priorities
201518	2020	2021	New Facilities Development	2,316,755	2,236,450	80,305	-	80,305	Standard Recurring
201520	2020	2020	Energy Programs	600,000	578,016	21,984	-	21,984	Standard Recurring
201599	2020	2020	Misc Initiatives–Facilities Operations & Maintenance	375,000	306,136	68,864	68,211	653	Standard Recurring
201650	2020	2021	Facilities Repair & Replacement	30,806,036	28,271,025	2,535,011	813,208	1,721,803	Standard Recurring
201760	2020	2020	Facility Inspections & Audits	1,705,000	1,631,366	73,634	-	73,634	Standard Recurring
201850	2020	2020	Corporate Security Systems	324,000	288,480	35,520	35,520	-	Standard Recurring
201899	2020	2020	Minor Capital - Corporate Security	325,000	324,903	97	-	97	Standard Recurring
201900	2020	2020	Interior Design Services	2,286,000	1,880,904	405,096	3,557	401,539	Standard Recurring

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202770	2020	2020	Traffic Signal Modernization Program	1,410,000	979,354	430,646	-	430,646	Standard Recurring
202790	2020	2020	Traffic Signal Communication	90,000	66,433	23,567	-	23,567	Standard Recurring
202950	2020	2020	Replacement Equipment - Vehicles	1,000,000	1,000,000	-	-	-	Standard Recurring
203010	2020	2020	Traffic Calming Measures	150,000	147,802	2,198	-	2,198	Strategic and Council Priorities
203120	2020	2020	Asset Management – Roads	91,000	62,643	28,357	-	28,357	Standard Recurring
203200	2020	2020	Intersection Improvements	300,000	297,348	2,652	-	2,652	Strategic and Council Priorities
203610	2020	2020	Project Design	750,000	492,222	257,778	-	257,778	Strategic and Council Priorities
203625	2020	2020	Utility Relocation	1,550,000	1,493,541	56,459	30,546	25,913	Strategic and Council Priorities
203750	2020	2020	Chinguacousy Road Widening	10,110,000	10,046,229	63,771	48,742	15,029	Strategic and Council Priorities
203820	2020	2020	Road Resurfacing Program	15,000,000	14,971,079	28,921	-	28,921	Standard Recurring
204160	2020	2020	Road Network Survey	400,000	370,903	29,097	-	29,097	Standard Recurring
204230	2020	2020	Bridge Repairs	5,008,000	4,833,161	174,839	42,701	132,138	Standard Recurring
204300	2020	2020	Noise Walls	750,000	613,932	136,068	9,543	126,525	Standard Recurring
204410	2020	2020	Sidewalks	600,000	599,963	37	37	-	Standard Recurring
204486	2020	2020	Parking Garage System	455,000	114,693	340,307	31,983	308,324	Strategic and Council Priorities
204530	2020	2020	Streetlighting	1,070,000	1,063,894	6,106	5,978	128	Standard Recurring
205120	2020	2023	FCCC 1 & 2 Court Yard Infill	7,500,000	1,850,539	5,649,461	2,748,969	2,900,492	Strategic and Council Priorities
205500	2020	2022	Sports Hall of Fame	2,800,000	107,063	2,692,937	-	2,692,937	Strategic and Council Priorities
205631	2020	2024	Memorial Arena - Junior A-B Expansion	3,180,000	563,352	2,616,648	2,186,950	429,698	Strategic and Council Priorities
205651	2020	2022	Century Gardens - Youth Centre	19,500,000	3,000,464	16,499,536	10,167,035	6,332,501	Strategic and Council Priorities
205691	2020	2021	South Fletchers - Youth Centre	1,387,130	1,356,422	30,708	20,286	10,422	Strategic and Council Priorities
205951	2020	2021	Chinguacousy Park-Bramalea Tennis Club Expansion	2,475,000	2,424,010	50,990	15,400	35,590	Strategic and Council Priorities
211520	2021	2021	Energy Programs	560,000	505,686	54,314	23,148	31,166	Standard Recurring
211760	2021	2021	Facility Inspections-Audits	1,775,000	1,648,060	126,940	63,447	63,493	Standard Recurring
211850	2021	2021	Corporate Security Systems	300,000	295,809	4,191	4,191	-	Standard Recurring
211899	2021	2021	Minor Capital - Corporate Security	375,000	374,968	32	-	32	Standard Recurring
212710	2021	2021	Traffic Signalization	1,000,000	496,974	503,026	-	503,026	Standard Recurring
212745	2021	2021	Traffic System Detectors	100,000	100,000	-	-		Standard Recurring
212770	2021	2021	Traffic Signal Modernization Program	1,000,000	195,563	804,437	11,344	793,093	Standard Recurring
212799	2021	2021	Minor Capital - Traffic	40,000	39,474	526	-	526	Standard Recurring

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212930	2021	2021	Special Tools	45,000	44,974	26	-	26	Standard Recurring
212950	2021	2021	Replacement Equipment - Vehicles	3,900,000	3,500,896	399,104	-	399,104	Standard Recurring
213010	2021	2021	Traffic Calming Measures	100,000	31,115	68,885	-	68,885	Strategic and Council Priorities
213131	2021	2021	Active Transportation	1,000,000	945,685	54,315	-	54,315	Strategic and Council Priorities
213610	2021	2021	Project Design	1,900,000	417,150	1,482,850	486,839	996,011	Strategic and Council Priorities
213625	2021	2021	Utility Relocation	300,000	50,728	249,272	-	249,272	Strategic and Council Priorities
213820	2021	2021	Road Resurfacing Program	18,300,000	18,245,740	54,260	54,239	21	Standard Recurring
213830	2021	2021	Road Infrastructure Misc.	450,000	440,680	9,320	-	9,320	Standard Recurring
213996	2021	2021	Fleet-Preventative Maintenance	12,000	11,889	111	-	111	Standard Recurring
213997	2021	2021	Traffic-Preventative Maintenance	1,918,000	1,857,538	60,462	-	60,462	Standard Recurring
213998	2021	2021	Road Operations-Preventative Maintenance	3,157,235	3,156,832	403	403	-	Standard Recurring
214230	2021	2021	Bridge Repairs	8,365,000	6,444,366	1,920,634	713,624	1,207,010	Standard Recurring
214410	2021	2021	Sidewalks	600,000	526,560	73,440	-	73,440	Standard Recurring
214486	2021	2021	Parking Garage System	1,000,000	10,877	989,123	-	989,123	Strategic and Council Priorities
214530	2021	2021	Streetlighting	1,980,000	1,943,453	36,547	32,198	4,349	Standard Recurring
215501	2021	2021	Lorne Scots Military Museum	250,000	226,151	23,849	-	23,849	Standard Recurring
215511	2021	2023	Zero Carbon Retrofit	39,141,170	26,158,052	12,983,118	8,621,544	4,361,574	Strategic and Council Priorities
215851	2021	2022	Gore Meadows-PRP Satellite Office	501,000	481,894	19,106	-	19,106	Strategic and Council Priorities
221511	2022	2024	Electric Vehicle Charging	11,000,000	2,299,245	8,700,755	7,307,933	1,392,822	Strategic and Council Priorities
221520	2022	2022	Energy Programs	500,000	170,319	329,681	56	329,625	Standard Recurring
221599	2022	2022	Misc Initiatives–Facilities Operations & Maintenance	990,000	964,663	25,337	20,700	4,637	Standard Recurring
221650	2022	2023	Facilities Repair-Replacement	15,089,995	11,822,470	3,267,525	1,482,027	1,785,498	Standard Recurring
221760	2022	2022	Facility Inspections & Audits	1,855,000	1,220,676	634,324	149,676	484,648	Standard Recurring
221899	2022	2022	Minor Capital Corp Security	337,000	336,818	182	151	31	Standard Recurring
221900	2022	2022	Interior Design Services	2,110,000	1,648,052	461,948	_	461,948	Standard Recurring
222520	2022	2024	Fire Station 215	14,500,000	790,872	13,709,128	11,493,389	2,215,739	Strategic and Council Priorities
222702	2022	2022	Traffic Management Centre Enhancements	200,000	8,211	191,789	-	191,789	Strategic and Council Priorities
222710	2022	2022	Traffic Signalization	850,000	819,643	30,357	30,357	-	Standard Recurring
222745	2022	2022	Traffic System Detectors	100,000	100,000	-	-	-	Standard Recurring
222770	2022	2022	Traffic Signal Modernization Program	350,000	39,147	310,853	-	310,853	Standard Recurring

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222799	2022	2022	Minor Capital - Traffic	40,000	39,737	263	-	263	Standard Recurring
222810	2022	2024	New Works Yards	3,526,888	1,767,817	1,759,071	64,211	1,694,860	Standard Recurring
222811	2022	2022	Sandalwood Works Yard Vehicle Mtce Expansion	1,100,000	471,210	628,790	236,962	391,828	Strategic and Council Priorities
222830	2022	2023	Bramalea Transit Terminal Rehabilitation	4,844,000	4,811,816	32,184	31,305	879	Strategic and Council Priorities
222831	2022	2022	Parking Lots	900,000	873,826	26,174	-	26,174	Standard Recurring
222910	2022	2022	New Equipment - Vehicles	546,000	419,769	126,231	126,183	48	Standard Recurring
222930	2022	2022	Special Tools	45,000	43,652	1,348	-	1,348	Standard Recurring
222950	2022	2022	Replacement Equipment - Vehicles	2,878,000	1,729,318	1,148,682	1,069,637	79,045	Standard Recurring
223010	2022	2023	Traffic Calming Measures	1,700,000	1,630,651	69,349	47,310	22,039	Strategic and Council Priorities
223131	2022	2022	Active Transportation	1,000,000	450,625	549,375	406,126	143,249	Strategic and Council Priorities
223135	2022	2022	Wall & Fence Replacements and/or Major Repairs	109,150	104,061	5,089	5,088	1	Standard Recurring
223580	2022	2022	Goreway Drive Widening	63,500,000	31,788,482	31,711,518	30,556,666	1,154,852	Strategic and Council Priorities
223610	2022	2022	Project Design	1,000,000	641	999,359	-	999,359	Strategic and Council Priorities
223625	2022	2022	Utility Relocation	1,500,000	25,798	1,474,202	30,170	1,444,032	Strategic and Council Priorities
223820	2022	2022	Road Resurfacing Program	21,000,000	19,586,290	1,413,710	152,072	1,261,638	Standard Recurring
223830	2022	2022	Road Infrastructure Misc.	450,000	170,790	279,210	-	279,210	Standard Recurring
223996	2022	2022	Fleet-Preventative Maintenance	16,000	5,234	10,766	-	10,766	Standard Recurring
223997	2022	2022	Traffic-Preventative Maintenance	1,891,000	1,780,380	110,620	23,472	87,148	Standard Recurring
223998	2022	2022	Road Operations-Preventative Maintenance	3,262,285	3,239,096	23,189	899	22,290	Standard Recurring
224160	2022	2022	Road Network Survey	685,000	613,738	71,262	-	71,262	Standard Recurring
224230	2022	2022	Bridge Repairs	2,110,000	1,418,612	691,388	300,695	390,693	Standard Recurring
224300	2022	2022	Noise Walls	4,274,000	3,697,727	576,273	4,961	571,312	Standard Recurring
224486	2022	2022	Parking Garage System	450,000	-	450,000	-	450,000	Strategic and Council Priorities
224530	2022	2022	Streetlighting	1,910,000	1,660,800	249,200	209,412	39,788	Standard Recurring
224531	2022	2022	Streetlighting LED Retrofit	3,500,000	3,188,836	311,164	311,164	-	Standard Recurring
225700	2022	2024	Mississauga-Embleton Community Centre	124,000,000	4,523,686	119,476,314	2,406,025	117,070,289	Strategic and Council Priorities
231518	2023	2023	New Facilities Development	775,000	772,788	2,212	-	2,212	Standard Recurring
231520	2023	2023	Energy Programs	700,000	268,499	431,501	343,327	88,174	Standard Recurring
231521	2023	2023	Energy Retrofit of Earnscliffe	1,950,000	67,540	1,882,460	322,389	1,560,071	Strategic and Council Priorities
231650	2023	2024	Facilities Repair-Replacement	7,650,000	2,838,813	4,811,187	1,883,956	2,927,231	Standard Recurring

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231760	2023	2023	Facility Inspections-Audits	1,260,000	892,961	367,039	355,490	11,549	Standard Recurring
231850	2023	2023	Corporate Security Systems	300,000	276,740	23,260	-	23,260	Standard Recurring
231860	2023	2024	Traffic Intersection Cameras	11,624,000	591	11,623,409	438,234	11,185,175	Strategic and Council Priorities
231899	2023	2023	Minor Capital - Corporate Security	175,000	174,983	17	-	17	Standard Recurring
231900	2023	2023	Interior Design Services	1,726,000	1,125,742	600,258	320,717	279,541	Standard Recurring
232701	2023	2023	Traffic Signal Design Standard	75,000	-	75,000	-	75,000	Strategic and Council Priorities
232710	2023	2023	Traffic Signalization	900,000	766,879	133,121	92,365	40,756	Standard Recurring
232745	2023	2023	Traffic System Detectors	250,000	79,536	170,464	-	170,464	Standard Recurring
232770	2023	2023	Traffic Signal Modernization Program	500,000	136,578	363,422	-	363,422	Standard Recurring
232799	2023	2023	Minor Capital - Traffic	20,000	6,058	13,942	-	13,942	Standard Recurring
232831	2023	2023	Parking Lots	1,950,000	1,944,711	5,289	4,444	845	Standard Recurring
232910	2023	2023	New Equipment - Vehicles	1,300,000	782,489	517,511	-	517,511	Standard Recurring
232950	2023	2023	Replacement Equipment-Vehicles	3,563,000	1,584,009	1,978,991	1,000,334	978,657	Standard Recurring
233040	2023	2024	AVL - GPS Solution	720,000	185,424	534,576	164,738	369,838	Strategic and Council Priorities
233099	2023	2023	Minor Capital Operations	20,000	18,133	1,867	-	1,867	Standard Recurring
233131	2023	2023	Active Transportation	800,000	683,259	116,741	116,696	45	Strategic and Council Priorities
233136	2023	2023	Miscellaneous Infrastructure	640,330	634,512	5,818	-	5,818	Standard Recurring
233420	2023	2023	Intermodal Drive	4,000,000	326,099	3,673,901	655,671	3,018,230	Strategic and Council Priorities
233540	2023	2023	Denison Street Extension	750,000	17,711	732,289	-	732,289	Strategic and Council Priorities
233610	2023	2023	Project Design	2,450,000	1,473,369	976,631	671,982	304,649	Strategic and Council Priorities
233625	2023	2023	Utility Relocation	1,000,000		1,000,000	-	1,000,000	Strategic and Council Priorities
233820	2023	2023	Road Resurfacing Program	11,400,000	9,037,472	2,362,528	2,362,528	-	Standard Recurring
233995	2023	2023	Asset Mgt-Capital Planning-Preventative Maintenance	861,000	572,036	288,964	-	288,964	Standard Recurring
233996	2023	2023	Fleet-Preventative Mtce	8,000	-	8,000	-	8,000	Standard Recurring
233997	2023	2023	Traffic-Preventative Mtce	1,971,000	1,968,362	2,638	2,249	389	Standard Recurring
233998	2023	2023	Road Operations-Preventative Maintenance	3,312,000	3,275,925	36,075	36,047	28	Standard Recurring
234410	2023	2023	Sidewalks	400,000	98,674	301,326	-	301,326	Standard Recurring
234530	2023	2023	Streetlighting	800,000	19,743	780,257	529,029	251,228	Standard Recurring
234531	2023	2023	Streetlighting LED Retrofit	3,000,000	2,593,531	406,469	365,657	40,812	Standard Recurring
234900	2023	2023	Stormwater Treatment Units-Mtce & Replacement	400,000	281,889	118,111	118,110	1	Standard Recurring

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235155	2023	2023	Civic Centre-Occupant Relocation	6,425,000	5,639,675	785,325	151,377	633,948	Strategic and Council Priorities
235180	2023	2024	Environmental Education Ctre & Animal Shelter & PTGAS	5,500,000	106,774	5,393,226	5,370,625	22,601	Strategic and Council Priorities
236812	2023	2024	Brampton Arts & Culture Hub	5,600,000	171,913	5,428,087	1,873,478	3,554,609	Strategic and Council Priorities
237006	2023	2023	Carbon Offset-Credit Strategy	200,000	73,776	126,224	126,224	-	Strategic and Council Priorities
241160	2024	2024	Enforcement-Pick Up Trucks	744,000	44,380	699,620	291,537	408,083	Strategic and Council Priorities
241166	2024	2024	Auto. Speed Enforcement Truck	300,000	-	300,000	-	300,000	Strategic and Council Priorities
241518	2024	2024	New Facilities Development	1,100,000	803,909	296,091	-	296,091	Standard Recurring
241520	2024	2024	Energy Programs	215,000	61,036	153,964	153,188	776	Standard Recurring
241544	2024	2024	Demolition-Downtown Properties	4,583,000	75,481	4,507,519	1,852,036	2,655,483	Strategic and Council Priorities
241599	2024	2024	Misc Initiatives–Fac. OpMtce	150,000	8,116	141,884	-	141,884	Standard Recurring
241650	2024	2024	Facilities Repair-Replacement	3,554,000	2,214,426	1,339,574	433,611	905,963	Standard Recurring
241760	2024	2024	Facility Inspections-Audits	1,952,000	302,408	1,649,592	443,435	1,206,157	Standard Recurring
241850	2024	2024	Corporate Security Systems	175,000	174,521	479	-	479	Standard Recurring
241861	2024	2024	Control Panel Upgrade-CityWide	356,000	344,673	11,327	-	11,327	Standard Recurring
241862	2024	2024	POA Security Upgrade	393,000	315,264	77,736	30,528	47,208	Standard Recurring
241899	2024	2024	Minor Capital Corp Security	177,000	175,034	1,966	-	1,966	Standard Recurring
241900	2024	2024	Interior Design Services	1,876,000	680,658	1,195,342	-	1,195,342	Standard Recurring
242507	2024	2024	Fire Training Props-FS 203	250,000	38,042	211,958	-	211,958	Strategic and Council Priorities
242710	2024	2024	Traffic Signalization	1,000,000	697,797	302,203	187,214	114,989	Standard Recurring
242745	2024	2024	Traffic System Detectors	200,000	-	200,000	-	200,000	Standard Recurring
242750	2024	2024	Traffic Signal LED Replacement	875,000	-	875,000	-	875,000	Standard Recurring
242799	2024	2024	Minor Capital - Traffic	15,000	-	15,000	-	15,000	Standard Recurring
242831	2024	2024	Parking Lots	800,000	577,990	222,010	-	222,010	Standard Recurring
242898	2024	2024	Minor Capital-Fleet Facilities	160,000	72,216	87,784	-	87,784	Standard Recurring
242910	2024	2024	New Equipment - Vehicles	588,000	17,871	570,129	225,072	345,057	Standard Recurring
242930	2024	2024	Special Tools	45,000	-	45,000	-	45,000	Standard Recurring
242950	2024	2024	Replacement Equipment-Vehicles	3,500,000	142,547	3,357,453	1,736,399	1,621,054	Standard Recurring
242999	2024	2024	Minor Capital Engineering	108,000	6,887	101,113	-	101,113	Standard Recurring
243010	2024	2024	Traffic Calming Measures	5,150,000	824,379	4,325,621	1,617,319	2,708,302	Strategic and Council Priorities
243040	2024	2024	AVL - GPS Solution	50,000	-	50,000	50,000	-	Strategic and Council Priorities

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243099	2024	2024	Minor Capital – Operations	20,000	962	19,038	-	19,038	Standard Recurring
243131	2024	2024	Active Transportation	2,800,000	1,677,804	1,122,196	273,436	848,760	Strategic and Council Priorities
243136	2024	2024	Miscellaneous Infrastructure	500,000	263,503	236,497	236,497	-	Standard Recurring
243200	2024	2024	Intersection Improvements	2,400,000	559,472	1,840,528	8,648	1,831,880	Strategic and Council Priorities
243580	2024	2024	Goreway Drive Improvements	11,000,000	2,250,093	8,749,907	1,671,118	7,078,789	Strategic and Council Priorities
243610	2024	2024	Project Design	6,850,000	839,560	6,010,440	4,745,770	1,264,670	Strategic and Council Priorities
243620	2024	2024	Pre-Engineering	210,000	165,945	44,055	-	44,055	Standard Recurring
243625	2024	2024	Utility Relocation	5,500,000	-	5,500,000	-	5,500,000	Strategic and Council Priorities
243660	2024	2024	Cadetta Road Improvements	5,000,000	-	5,000,000		5,000,000	Strategic and Council Priorities
243820	2024	2024	Road Resurfacing Program	25,000,000	3,265,520	21,734,480	18,509,154	3,225,326	Standard Recurring
243830	2024	2024	Road Infrastructure Misc.	100,000	-	100,000	_	100,000	Standard Recurring
243840	2024	2024	Williams Parkway	31,000,000	29,062	30,970,938	29,878,218	1,092,720	Strategic and Council Priorities
243995	2024	2024	Asset Mgt-CP-Preventative Mtce	875,000	501,803	373,197	-	373,197	Standard Recurring
243996	2024	2024	Fleet-Preventative Mtce	8,000	689	7,311	-	7,311	Standard Recurring
243997	2024	2024	Traffic-Preventative Mtce	3,572,000	1,614,688	1,957,312	803,939	1,153,373	Standard Recurring
243998	2024	2024	Road Opertns-Preventative Mtce	3,700,000	3,346,300	353,700	343,152	10,548	Standard Recurring
244020	2024	2024	Land Acquisitions	5,000,000	46,321	4,953,679	-	4,953,679	Strategic and Council Priorities
244160	2024	2024	ROW Asset Surveys	391,000	56,741	334,259	298,829	35,430	Standard Recurring
244200	2024	2024	Horizontal-Vertical Cntrl Ntwk	100,000	2,660	97,340	-	97,340	Standard Recurring
244230	2024	2024	Bridge Repairs	4,600,000	-	4,600,000	-	4,600,000	Standard Recurring
244410	2024	2024	Sidewalks	600,000	-	600,000	-	600,000	Standard Recurring
244530	2024	2024	Streetlighting	1,350,000	2,734	1,347,266	30,528	1,316,738	Standard Recurring
244531	2024	2024	Streetlighting LED Retrofit	2,500,000	-	2,500,000	1,800,924	699,076	Standard Recurring
244570	2024	2024	Pond Fountain Replacement	165,000	164,999	1		1	Strategic and Council Priorities
244946	2024	2024	Ditching within Right of Way	1,000,000	-	1,000,000	-	1,000,000	Standard Recurring
245190	2024	2024	175 Sandalwood Pkwy Renovation	3,400,000	2,250,262	1,149,738	654,435	495,303	Strategic and Council Priorities
245952	2024	2024	Ching. Park - Concession Stand	375,000	71,063	303,937	219,849	84,088	Strategic and Council Priorities
			TOTAL PUBLIC WORKS & ENGINEERING	1,826,145,276	876,666,274	949,479,002	259,372,689	690,106,313	
			PLANNING, BUILDING & GROWTH MANAGEMENT						
083870	2008	2010	James Potter Rd: Queen - 30 Metres South	10,245,713	10,173,404	72,309	-	72,309	Standard Recurring

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
113413	2011	2011	Creditview Rd: Spine Rd Fairhill Ave.	3,920,000	1,401,969	2,518,031	-	2,518,031	Standard Recurring
123870	2012	2012	James Potter Road	3,902,000	3,406,553	495,447	-	495,447	Standard Recurring
133500	2013	2013	North-South Spine Rd: Creditview Rd to Sandalwood	2,870,000	2,854,558	15,442	-	15,442	Standard Recurring
134940	2013	2013	Storm Water Management - Restoration	2,407,907	1,907,905	500,002	-	500,002	Standard Recurring
137740	2013	2014	Building Permit On-Line	1,105,000	770,746	334,254	18,520	315,734	Strategic and Council Priorities
143450	2014	2014	New Road A: Steeles Ave - Financial Dr	3,176,000	2,893,729	282,271	-	282,271	Standard Recurring
143451	2014	2014	New Road A: Financial Dr - Embleton Rd	2,673,000	1,637,872	1,035,128	-	1,035,128	Standard Recurring
143780	2014	2014	Sandalwood Parkway: Creditview - Mississauga Rd	2,971,000	2,470,891	500,109	_	500,109	Standard Recurring
143811	2014	2015	Financial Dr: Mississauga Dr - Heritage Rd	3,127,000	2,914,962	212,038	-	212,038	Strategic and Council Priorities
143870	2014	2014	James Potter Rd: Ashby Field Rd - Bovaird Dr	1,530,000	1,089,852	440,148	-	440,148	Standard Recurring
154950	2015	2015	Storm Water Management Study	300,000	290,050	9,950	9,655	295	Standard Recurring
163500	2016	2016	North - South Spine Road	2,580,000	2,407,017	172,983	-	172,983	Standard Recurring
163501	2016	2016	East - West Spine Road	2,335,000	2,312,843	22,157	-	22,157	Standard Recurring
163640	2016	2016	Countryvillage Collector	2,520,000	2,485,118	34,882	-	34,882	Standard Recurring
163870	2016	2016	James Potter Road	1,337,000	_	1,337,000	-	1,337,000	Standard Recurring
167823	2016	2017	Downtown Mobility Hub Master Plan	200,000	198,459	1,541	-	1,541	Standard Recurring
167867	2016	2016	Cultural Heritage Plan	250,000	192,481	57,519	8,681	48,838	Standard Recurring
174940	2017	2017	Storm Water Management-Restoration	2,000,000	2,000,000	-	_	_	Standard Recurring
174950	2017	2017	Storm Water Management Study	200,000	34,456	165,544	-	165,544	Standard Recurring
177050	2017	2017	Comprehensive Fees Review	200,000	91,897	108,103	22,650	85,453	Standard Recurring
183501	2018	2018	East-West Spine Rd	4,689,000	4,684,735	4,265	-	4,265	Standard Recurring
183866	2018	2022	Downtown Improvements	24,009,000	7,209,264	16,799,736	13,327,384	3,472,352	Strategic and Council Priorities
186100	2018	2018	Natural Heritage Restoration	14,500	9,893	4,607	_	4,607	Strategic and Council Priorities
187002	2018	2024	Strategic Planning Studies	2,700,000	1,141,213	1,558,787	_	1,558,787	Standard Recurring
193640	2019	2019	Countryside Village Collector	900,000	-	900,000	-	900,000	Strategic and Council Priorities
193690	2019	2019	Rivermont Road	400,000	207,151	192,849	-	192,849	Standard Recurring
194945	2019	2019	Storm Water Pond Retrofits	1,060,000	901,411	158,589	17,954	140,635	Standard Recurring
194950	2019	2019	Storm Water Management Study	200,000	175,145	24,855	-	24,855	Standard Recurring
197051	2019	2019	Costing Model Review for Administration of the Bldg Code	75,000	50,013	24,987	24,987	-	Standard Recurring
197400	2019	2019	Official Plan Review	500,000	499,771	229	229	-	Strategic and Council Priorities

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
197485	2019	2019	Environmental Master Plan Implementation	290,000	288,244	1,756	-	1,756	Strategic and Council Priorities
197827	2019	2019	Community Improvement Plan Program	300,000	112,366	187,634	-	187,634	Standard Recurring
203710	2020	2020	Remembrance Road	2,430,652	1,694,935	735,717	-	735,717	Standard Recurring
204920	2020	2020	Stormwater & Environmental Monitoring	450,000	195,823	254,177	6,978	247,199	Standard Recurring
204940	2020	2020	Storm Water Management - Restoration	4,300,000	4,235,811	64,189	-	64,189	Standard Recurring
204941	2020	2020	Stormwater Asset Management	750,000	-	750,000	749,999	1	Standard Recurring
204950	2020	2020	Storm Water Management Study	400,000	24,602	375,398	-	375,398	Standard Recurring
207360	2020	2020	Transportation Master Plan - TMP	150,000	149,872	128	-	128	Strategic and Council Priorities
207400	2020	2020	Official Plan Review	300,000	271,024	28,976	-	28,976	Strategic and Council Priorities
207485	2020	2021	Environmental Master Plan Implementation	405,000	377,319	27,681	-	27,681	Strategic and Council Priorities
207840	2020	2020	Urban Design Standards Manual	250,000	102,086	147,914	-	147,914	Strategic and Council Priorities
207858	2020	2020	Queen St. Development Permit Implementation	357,000	78,523	278,477	16,872	261,605	Standard Recurring
207860	2020	2020	Heritage Heights Studies	500,000	497,107	2,893	2,504	389	Standard Recurring
213640	2021	2021	Countryside Village Collector Road	1,300,000	-	1,300,000	-	1,300,000	Standard Recurring
213690	2021	2021	Rivermont Road	250,000	132,271	117,729	-	117,729	Standard Recurring
214920	2021	2021	Stormwater - Environmental Monitoring	525,000	176,769	348,231	77,892	270,339	Standard Recurring
214940	2021	2021	Storm Water Management - Restoration	1,400,000	1,385,423	14,577	-	14,577	Standard Recurring
214941	2021	2021	Stormwater Asset Management	750,000	25,407	724,593	724,591	2	Standard Recurring
214950	2021	2021	Storm Water Management Study	100,000	20,011	79,989	-	79,989	Standard Recurring
217003	2021	2021	Policy Planning Studies	600,000	540,419	59,581	59,581		Standard Recurring
217203	2021	2023	Expropriation Protocol Agreement	2,698,628	2,344,495	354,133	_	354,133	Strategic and Council Priorities
217391	2021	2021	Bram West North Area Study	150,000	149,899	101	-	101	Standard Recurring
217400	2021	2021	Official Plan Review	350,000	170,070	179,930	4,189	175,741	Strategic and Council Priorities
217485	2021	2021	Environmental Master Plan Implementation	500,000	181,080	318,920	168,416	150,504	Strategic and Council Priorities
217735	2021	2024	Riverwalk	122,400,000	3,793,000	118,607,000	3,924,412	114,682,588	Strategic and Council Priorities
217820	2021	2021	Downtown Plan	200,000	196,698	3,302	-	3,302	Strategic and Council Priorities
217860	2021	2021	Heritage Heights Studies	960,000	493,625	466,375	464,015	2,360	Standard Recurring
217932	2021	2021	Housing Catalyst Project	4,000,000	365,000	3,635,000	-	3,635,000	Strategic and Council Priorities
217941	2021	2021	Public Realm Implementation Plan	200,000	48,280	151,720	-	151,720	Standard Recurring
224450	2022	2022	Garden Square	400,000	-	400,000	20,861	379,139	Strategic and Council Priorities

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
224451	2022	2022	Ken Whillans Square	1,500,000	28,662	1,471,338	18,978	1,452,360	Strategic and Council Priorities
224920	2022	2022	Stormwater & Environmental Monitoring	400,000	17,209	382,791	55,445	327,346	Standard Recurring
224940	2022	2022	Stormwater Management - Restoration	2,341,000	788,752	1,552,248	366,570	1,185,678	Standard Recurring
224941	2022	2022	Stormwater Asset Management	2,250,000	100,656	2,149,344	1,659,772	489,572	Standard Recurring
224950	2022	2022	Stormwater Management Study	400,000	119,505	280,495	-	280,495	Standard Recurring
227003	2022	2022	Policy Planning Studies	350,001	341,758	8,243	8,243	-	Standard Recurring
227356	2022	2022	Active Transportation Plans & Studies	125,000	83,711	41,289	41,288	1	Strategic and Council Priorities
227358	2022	2022	Cycling Infrastructure Planning & Design	150,000	122,619	27,381	-	27,381	Strategic and Council Priorities
227360	2022	2022	Transportation Master Plan - TMP	100,000	27,312	72,688	72,688	-	Strategic and Council Priorities
227391	2022	2022	Bram West North Area Study	250,000	154,614	95,386	-	95,386	Standard Recurring
227400	2022	2022	Official Plan Review	698,000	450,830	247,170	234,187	12,983	Strategic and Council Priorities
227485	2022	2022	Environmental Master Plan Implementation	600,000	448,236	151,764	-	151,764	Strategic and Council Priorities
227820	2022	2022	Downtown Plan	315,000	106,418	208,582	147,198	61,384	Strategic and Council Priorities
227826	2022	2022	Heritage Property Incentive Grant	100,000	13,277	86,723	-	86,723	Standard Recurring
227860	2022	2022	Heritage Heights Studies	535,000	355,063	179,937	78,643	101,294	Standard Recurring
227881	2022	2022	Community Benefits Charge Assessment	30,000	28,996	1,004	-	1,004	Standard Recurring
227933	2022	2022	Housing Brampton - ROP Incentive Pilot Project	400,000	-	400,000	-	400,000	Standard Recurring
227934	2022	2022	City Wide Community Improvement Plan for Housing	60,000	19,322	40,678	19,089	21,589	Standard Recurring
227935	2022	2022	Housing Brampton	135,000	-	135,000	-	135,000	Strategic and Council Priorities
234940	2023	2023	Stormwater Management - Restoration	1,400,000	1,095,984	304,016	-	304,016	Standard Recurring
234941	2023	2023	Stormwater Asset Management	650,000	217,010	432,990	-	432,990	Standard Recurring
234945	2023	2023	Storm Water Pond Retrofits	1,300,000	39,878	1,260,122	-	1,260,122	Standard Recurring
237003	2023	2023	Policy Planning Studies	500,000	231,439	268,561	30,096	238,465	Standard Recurring
237005	2023	2023	Bill 23 Task Force	570,000	255,943	314,057	76,193	237,864	Strategic and Council Priorities
237052	2023	2023	Growth Tracking Model	100,000	-	100,000	-	100,000	Strategic and Council Priorities
237302	2023	2023	Downtown Secondary Plan	375,000	524	374,476	-	374,476	Strategic and Council Priorities
237356	2023	2023	Active Transportation Plans and Studies	1,910,000	122,211	1,787,789	-	1,787,789	Strategic and Council Priorities
237360	2023	2023	Transportation Master Plan-TMP	210,000	135,170	74,830	36,735	38,095	Strategic and Council Priorities
237390	2023	2023	BramWest Secondary Plan Review	1,615,000	-	1,615,000	77,218	1,537,782	Standard Recurring
237400	2023	2023	Official Plan Review	260,000	-	260,000	185,065	74,935	Strategic and Council Priorities

Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
237485	2023	2023	Environmental Master Plan Implementation	600,000	29,366	570,634	-	570,634	Standard Recurring
237830	2023	2023	Habitat for Humanity Grant	6,057,839	1,232,843	4,824,996	-	4,824,996	Standard Recurring
237859	2023	2023	Developmnt Application Process	150,000	129,800	20,200	16,104	4,096	Strategic and Council Priorities
237860	2023	2023	Heritage Heights Studies	975,000	-	975,000	-	975,000	Standard Recurring
241553	2024	2024	Kay Blair Hospice	260,000	14,069	245,931	-	245,931	Strategic and Council Priorities
243320	2024	2024	Inspire Boulevard	4,617,000	-	4,617,000	-	4,617,000	Standard Recurring
243502	2024	2024	East-West Arterial Road	4,974,000	-	4,974,000		4,974,000	Standard Recurring
243690	2024	2024	Rivermont Road	841,811	599,641	242,170	-	242,170	Standard Recurring
243691	2024	2024	Rivermont Road	2,795,000	-	2,795,000	-	2,795,000	Standard Recurring
243692	2024	2024	Rivermont Road	5,589,000	-	5,589,000	-	5,589,000	Standard Recurring
243867	2024	2024	Lagerfeld Drive	147,241	-	147,241	-	147,241	Standard Recurring
243868	2024	2024	Lagerfeld Drive	17,212,500	-	17,212,500	-	17,212,500	Standard Recurring
243869	2024	2024	Lagerfeld Drive	1,222,650	-	1,222,650	-	1,222,650	Standard Recurring
244905	2024	2024	Etobicoke Creek Wetland Projct	2,504,381	2,504,381	-	-	-	Funding Advocacy
244940	2024	2024	Storm Water Mgmnt-Restoration	1,000,000	-	1,000,000	-	1,000,000	Standard Recurring
244941	2024	2024	Stormwater Asset Management	7,975,000	90,154	7,884,846	45,465	7,839,381	Standard Recurring
244950	2024	2024	Storm Water Management Study	400,000	112,698	287,302	115,635	171,667	Standard Recurring
247003	2024	2024	Policy Planning Studies	230,000	-	230,000	-	230,000	Standard Recurring
247303	2024	2024	Secondary Plans Update	250,000	-	250,000	-	250,000	Standard Recurring
247356	2024	2024	Active Transp. Plans-Studies	260,000	85,963	174,037	166,023	8,014	Strategic and Council Priorities
247357	2024	2024	Transp.Modelling-DataAnalytics	160,000	-	160,000	-	160,000	Standard Recurring
247360	2024	2024	Transportation Master Plan-TMP	110,000	81,053	28,947	-	28,947	Strategic and Council Priorities
247400	2024	2024	Official Plan Review	190,000	35,882	154,118	81,805	72,313	Strategic and Council Priorities
247827	2024	2024	Community Improvement Plan Pgm	300,000	_	300,000	-	300,000	Standard Recurring
247840	2024		Urban Design Standards Manual	75,000	2,656	72,344	-	72,344	Standard Recurring
247842	2024		Urban Community Hub	94,000	_	94,000			Strategic and Council Priorities
247921	2024		Municipal Parking Strategy	175,000	-	175,000	-	175,000	Standard Recurring
247932	2024		Home Opportunities	18,000,000	-	18,000,000	-	18,000,000	Funding Advocacy
247935	2024		Housing Brampton	6,125,000	9,693	6,115,307	-	6,115,307	
247936	2024		Rental RegLicensing Pilot	625,000	199,407	425,593	-		Strategic and Council Priorities

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Project #	Budget Year	Budget Amend. Year	Project Description	Budget	Project To Date Spending	Budget Remaining Before Commitments	Purchase Orders	Budget Remaining After Commitments	Category
			TOTAL PLANNING, BUILDING & GROWTH MANAGEMENT	335,607,823	84,896,222	250,711,601	23,182,810	227,528,791	
				3,190,210,543	1,384,440,267	1,805,770,276	397,673,127	1,408,097,149	

Schedule C

BUDGET AMENDMENTS AND REALLOCATIONS

Project #	Project Description	Activity Description	Budget Amendment	Source of Funding	Reason	Draw on Reserves (YES/NO)
233040-001	AVL - GPS Solution	AVL - GPS Solution	-250,000		The reallocation is to cover legislated Retro-reflectivity testing	
243010-001	Traffic Calming Measures	Traffic Calming Measures	-900,000	Reserve Fund #4 (Asset Repair & Replacement)	and supplement the Line Painting budget, as costs for hand	NO
253997-003	Traffic - Preventative Maintenance	P.M - Traffic Outside Services	1,150,000		work have risen significantly, outpacing remaining funds for 2025	
			-3,635,000	Reserve #110 (Community Investment Fund)	Funding swap from Reserve #110 to HAF as result of Budget	
217932-001	Housing Catalyst Proj	Non-Profit Pilot Projects	3,635,000	Reserve #24 (Housing Accelerator Fund)	Amendment - Acquisition of Properties at 48 52 Main Street North	NO
237485-001	Environmental Master Plan Imp.	Actions Program Studies	105,834	Grant	Received grants: Tree Canada - \$10K Eastbourne Park - \$20K Invasive Species Action Fund - \$14K Etobicoke Creek Rehabilitation Initiative - \$61K	NO
244905-001	Etobicoke Creek Wetland	Etobicoke Creek Wetland Enhancement	69,605	Grant	To transfer MECP Etobicoke wetland enhancement project grant to the correct capital project	NO
NEW	Brampton Road Ecology Program	Brampton Road Ecology Program	310,000	Reserve #18 (Future Construction)	C200-2024 Heart Lake Turtle Troopers Delegation and Heart Lake Road Ecology Measures	YES
241480-117	HR Employee Records Digitization	HR Employee Records Digitization	-40,000	Reserve Fund #4 (Asset Repair & Replacement)	Transfer funding from 241480-117 \$40K (Reserve #4) and 241480-135 \$40K (Reserve #4) to a new project under Office of the CAO.	NO
241480-132	CRM Technology Enhancements	CRM Technology Enhancements	-40,000		Funding Temp FT Advisor, Executive Operations & Special Projects	
NEW	Executive Operations & Special Projects	Executive Operations & Special Projects	80,000			
231133-001	Peel Transition	Peel Transition	650,000	Reserve Fund #4 (Asset Repair & Replacement)	To continue working on the new Region of Peel transition initiatives, such as waste, PAMA, and Transhelp.	NO (fully funded by identified 2025 return of financing)
474054 007		Playstructure Replacement-CW	-132,650	Reserve #91 (Canada Community Building Fund)	Amending budget to swap eligible funding source, replacing	10
174954-007	Outdoor Asset Replacement	Playstructure Replacement-CW	132,650	Reserve Fund #4 (Asset Repair & Replacement)	funds from Reserve #91 with funds from Reserve #4	NO
252460-001	Fire fighting Equipment	Fire fighting Equipment		Provincial Grants	Amendment request to access the Fire Protection grant funding received this year to procure specialized Fire fighting SCBA equipment	NO
245420-006	Playground R&R	Playground-Bottomwood Park	130,137	Insurance Claim Proceeds	Amending budget to apply insurance claims proceeds towards cost of repairing/replacing equipment due to fire damage	NO
245420-007	Playground R&R	Playground-Alloa-Ahmadiyya Prk	129,938	Insurance Claim Proceeds	Amending budget to apply insurance claims proceeds towards cost of repairing/replacing equipment due to fire damage	NO
204117-001	Brand Development Strategy	Brand Development Strategy	173,531	73,531 Cost Recovery Cost reimbursement from Metrolinx	Cost reimbursement from Metrolinx	NO
		Total \$	1,676,041			



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-04-08

Subject: 2024 Year-End Investment Report

Contact: Nash Damer, Treasurer, Finance

Report number: Corporate Support Services-2025-335

RECOMMENDATIONS:

1. That the report from Majbah Ahmed, Manager, Banking & Investments, Finance Division to the Council Meeting of May 14, 2025, re: **2024 Year-End Investment Report**, be received.

OVERVIEW:

- The City's investment portfolio generated investment income of \$ 48.2 million or 3.7% return on an average book value of \$ 1,286.3 million, for the year ended December 31, 2024.
- Of the \$ 48.2 million in investment income, \$ 41.0 million was allocated to Reserves, while \$ 7.2 million was contributed to the 2024 Operating Budget to offset property tax requirements.
- For fiscal year 2024, the average book value of \$ 1,286.3 million was funded primarily from Reserve Funds in the amount of \$ 1,245.5 million, with the remaining \$ 40.8 million funded through the Operating Funds. The average allocation of these funds consisted of \$ 435.4 million in short-term Cash and GIC's, \$ 809.7 million in medium to long-term Bonds and \$ 41.3 million in Equities.
- In compliance with Provincial Regulation 438/97, it is the opinion of the Treasurer that all investments to December 31, 2024 were made in accordance with the City's Investment Policy.
- The City's current Investment Policy (Fin-200) was last updated and approved by Council on May 29, 2024. Staff are not recommending any changes to the Investment Policy.

BACKGROUND:

In accordance with the requirements of Ontario Regulation 438/97 of the Municipal Act, 2001 and Council approved Investment Policy, this report presents the results of the investment activities, interest earnings and investment yield for the year ended December 31, 2024.

The City's Investment Policy (FIN-210) directs staff to manage the City's investments with the goal of achieving the following outcomes:

- Adherence to legislative and regulatory requirements on eligible investments.
- Preservation of the City's capital funds while maximizing investment returns.
- Minimize the City's investment risk; and,
- Maintain liquidity of the City's funds.

Funding for the City's Investment Portfolio is provided from the following sources:

Reserve and Reserve Funds – the City maintains funding in reserve and reserve fund accounts to grow, enhance and maintain the City's infrastructure, protect against unforeseen events and providing financial flexibility to invest in strategic projects. These reserves include Development Charges, Infrastructure Repair and Replacement, Canada Community Building Fund, Strategic Reserves and the General Rate Stabilization Reserve. Approximately 70% of the funds are typically available for investment over longer periods and are allocated mainly to Government Bonds, Bank Bonds and similar securities permitted by the *Municipal Act, 2001, Ontario Regulation 438/97* with maturities extending beyond one year.

Operating Funds - consist of revenues collected primarily through property taxes and users' fees, to fund day-to-day operations of the municipality. The priority of these funds is to ensure necessary liquidity is available to process expenditure payments, such as payroll and contractor payments. With this priority in mind, staff monitor timing differences between revenues and expenditures and prudently invest funds in short-term financial instruments to maximize investment revenue. These funds are typically available for investment over short periods and consist of cash deposits (i.e. bank accounts), GICs and eligible bond securities.

CURRENT SITUATION:

Investment Performance

The City's investment portfolio generated investment income of \$48.2 million or 3.7% return on an average book value of \$1,286.3 million, for the year ended December 31, 2024. This compares to a return of \$50.8 million or 3.5% on an average book value of \$1,432.9 million in 2023.

The investment return increase of 0.2% is primarily attributable to higher earnings from the equity portfolio. The S&P TSX index increased by 18% in 2024 compared to 8% in 2023. However, the Bank of Canada's overnight interest rate decreased to 3.25% by December 2024 from 5% in December 2023, following five rate cuts in the second half of the year.

Of the \$48.2 million investment income for fiscal year 2024, \$41.0 million was allocated to Reserves, while \$7.2 million was included in the 2024 Operating Budget to offset property tax requirements.

With respect to the investment allocation throughout 2024, the \$1,286.3 million was on average allocated to \$435.4 million in short-term Cash and GIC's, \$809.7 million in medium to long-term Bonds and \$41.3 million in Equities.

The following tables provide a year-over-year comparison of the funding sources and allocation of the average book value and investment returns:

Average Book Value (\$millions)	31-Dec-23	31-Dec-24	Change
Reserves & Reserve Funds Portfolio	\$1,317.4	\$1,245.5	(\$71.8)
Operating Fund Portfolio	\$115.5	\$40.8	(\$74.7)
Total Portfolio Funds (Average)	\$1,432.9	\$1,286.3	(\$146.5)

Table 1: Funding Source – Average Book Value

Table 2: Investment Allocation – Average Book Value

Average Book Value (\$millions)	31-Dec-23	31-Dec-24	Change
Cash and GICs	\$507.4	\$435.4	(\$72.1)
Bond portfolio	\$891.0	\$809.7	(\$81.3)
Equity Portfolio	\$34.5	\$41.3	\$6.8
Total Portfolio Funds (Average)	\$1,432.9	\$1,286.3	(\$146.5)

	Investment i	ncome (\$m) *	Annualized return**		
Portfolio	2023	2024	2023	2024	
Cash and GICs	\$26.2	\$23.5	5.2%	5.4%	
Bond portfolio	\$22.7	\$16.5	2.5%	2.0%	
Equity Portfolio	\$2.0	\$8.1	5.7%	19.7%	
Total investment income	\$50.8	\$48.2	3.5%	3.7%	
* Investment earnings include ear	ned interest incom	e and realized cani	tal agin		

* Investment earnings include earned interest income and realized capital gain

** Earned income divided by the monthly average portfolio balance at book value

Investment Environment

Canada's Gross Domestic Product (GDP) landed at 1.5% in 2024, same as that of 2023. However, it is higher than the 0.8%, initially forecasted for the year. Canadian economy had good momentum through the second half of 2024 driven by aggressive rate cuts from 5% to 3.25%. These cuts fueled activities such as consumer spending, housing and business investments.

Canada's inflation in 2024 ended at 2.4% compared to 3.9% in 2023. This is within the Bank of Canada's comfort zone of 2-3%.

There were 5 rate cuts of 175 bps in second half of 2024 that reduced the Bank of Canada's interest rate to 3.25% by Dec 2024. These rate cuts, as part of monetary policy, targeted to stimulate the slowing economy now recovering from higher inflation and consequent higher interest rates in the past.

The lower inflation and rate cuts drove equity performance. The TSX increased by 18.0% in 2024, compared to 8.1% in 2023. The FTSE Bond Index also improved by 4.2% in 2024, although this was down from 6.7% in 2023.

The economic outlook for 2025 is clouded by the trade war with the United States. The projection for 2025 GDP is 0.5%, which is lower than the pre-tariff projected GDP of 1.9% for 2025.

Total returns vs. benchmark

The City uses FTSE (Financial Times Stock Exchange) index as a benchmark to measure the market performance of its bond portfolio. The benchmark is comprised of 65% FTSE Short Composite; 32.5% All Gov't Mid Term; 2.5% All Gov't Long Term. The city uses 3-month T-bills as a benchmark for the cash portfolio and S&PTSX for the Equity portfolio. Total benchmark return is calculated as the weighted average of the market return for Bond benchmark, cash benchmark and equity benchmark.

In 2024, the total return for the City's overall portfolio was higher by 80 basis points compared to the benchmark. City's total return for the overall portfolio was 6.26% vs. 5.46% on the benchmark. Higher yield on Cash and GIC as well as City's active investment strategy led to this value add. On a 5-year average, the overall return for the portfolio is 2.78% vs benchmark return of 2.28%, adding value of 0.50%.

- Cash and equivalent total returns were 5.40% compared to the benchmark return of 4.38%. The value addition of 1.02% is due to the City's attractive rates on Cash and GIC during the year.
- Bond portfolio's total returns were 5.59% vs. 5.02% for the benchmark adding a value of 0.57%. Longer maturity holding contributed positively to this performance. Also, this year's re-investment strategy and re-allocation

of some fixed income security to a longer duration helped in this positive performance.

• Equity returned 20.65% compared to benchmark of 17.99%, resulting in a value addition of 2.67%.

Appendix A - Market Benchmarking for the Total Portfolio provides a performance summary of the Investment Portfolio's returns against the benchmark index.

Year-End Book Value

As of December 31^{st,} 2024, the year-end book value of the City's investment portfolio was \$ 1,241.3 million, which declined by \$ 5.7 million from the 2023 year-end book value of \$1,247.0 million. The primary factors contributing to the declining balance are increased capital expenditure and a rise in property tax receivable balance during the period.

The following tables provide a year-over-year comparison of the funding sources and allocation of the year-end book value and investment returns:

Year-end Book Value (\$millions)	31-Dec-23	31-Dec-24	Change
Reserves & Reserve Funds Portfolio	\$1,304.6	\$1,375.1	\$70.4
Operating Fund Portfolio	(\$57.6)	(\$133.7)	(\$76.1)
Total Portfolio Funds (Book Value)	\$1,247.0	\$1,241.3	(\$5.7)

Table 3: Funding Source – Year-End Book Value

Table 4: Investment Allocation – Year-End Book Value

Year-end Book Value (\$millions)	31-Dec-23	31-Dec-24	Change
Cash and GICs	\$312.0	\$393.8	\$81.8
Bond portfolio	\$896.4	\$795.7	(\$100.7)
Equity Portfolio	\$38.6	\$51.8	\$13.2
Total Portfolio Funds (Book Value)	\$1,247.0	\$1,241.3	(\$5.7)

Appendix B - List of Securities in Operating and Reserve Bond Portfolio itemizes the holdings and values of the securities maintained in the Investment Portfolio, as of December 31st, 2024.

<u>Compliance</u>

In compliance with Provincial Regulation 438/97, it is the opinion of the Treasurer that all investments to December 31, 2024, were made in accordance with the City's Investment Policy.

CORPORATE IMPLICATIONS:

Financial Implications:

In 2024, total investment income of \$ 7.21 million has been contributed to the operating budget and \$41.01million contributed to Reserve Funds. The table below shows the breakdown of the investment income allocation to the Reserve funds and operating budget.

Funds (\$m)	Total income	Contributed to Reserve Funds	Contributed to Operating Budget
Reserves & Reserve Funds	43.91	41.01	2.89
Operating Funds	4.31	-	4.31
Total investment income	48.22	41.01	7.21

STRATEGIC FOCUS AREA:

This report supports the strategic focus area of government and leadership, focusing on service excellence with equity, innovation, efficiency, effectiveness, accountability, and transparency.

CONCLUSION:

In accordance with the requirements of Regulation 438/97 of the Municipal Act, 2001 and Council approved Investment Policy, this report presents the results of the investment activities, interest earnings and investment yield for the year ended December 31, 2024.

As per Provincial Regulation 438/97, it is the opinion of the Treasurer that all investments, to December 31, 2024, were made in accordance with the City's Investment Policy.

Authored by:

Reviewed by:

Majbah Ahmed, Manager, Banking and Investments Nash Damer Treasurer, Finance

Approved by:

Approved by:

Jason Tamming, A/Commissioner, Corporate Support Services Marlon Kallideen, Chief Administrative Officer

Attachments:

- Attachment 1 Appendix A Total Returns vs. Benchmark
- Attachment 2 Appendix B List of Securities in Operating and Reserve Bond Portfolio

Appendix A: Total returns vs. benchmark

Total returns vs. benchmark	2020	2021	2022	2023	2024
Average Book Value (\$millions)	1,155.7	1,295.9	1,404.6	1,432.9	1,286.3
Annual Investment Earnings (millions)	26.7	28.9	34.3	50.8	48.2
Realized Annual Investment Returns (A)	2.31%	2.23%	2.44%	3.55%	3.75%
Unrealized Annual Investment Returns (B)	4.80%	-2.98%	-7.67%	2.98%	2.51%
Total Annual Return (A+B)	7.11%	-0.75%	-5.22%	6.53%	6.26%
Total Benchmark Return (C)	4.89%	-0.44%	-3.72%	5.23%	5.46%
Value Add (A+B-C)	2.22%	-0.31%	-1.50%	1.30%	0.80%
5-year avg total returns vs benchmark					
Average Total Return	3.22%	2.81%	1.51%	2.41%	2.78%
Average Benchmark	2.25%	1.99%	1.14%	1.84%	2.28%
Value Add	0.97%	0.82%	0.36%	0.57%	0.50%

*Bond Benchmark: 65% FTSE TMX Short Composite; 32.5% All Gov't Mid Term; 2.5% All Gov't Long Term, Cash Benchmark: 3 months T-Bill, Equity Benchmark: S&PTSX *Total benchmark return: weighted market return for Bond benchmark, cash benchmark and equity benchmark

Cash and equivalent returns vs. benchmark	2020	2021	2022	2023	2024
Cash and equivalent returns (A)	1.36%	0.84%	2.48%	5.16%	5.40%
Benchmark return (B)	0.44%	0.11%	2.17%	4.75%	4.38%
Value Add (A-B)	0.92%	0.73%	0.31%	0.40%	1.02%
5-year avg total returns vs benchmark					
Average Total Return	1.75%	1.67%	1.83%	2.46%	3.05%
Average Benchmark	0.93%	0.85%	1.15%	1.82%	2.37%
Value Add	0.83%	0.82%	0.68%	0.64%	0.68%

Bond portfolio returns vs. benchmark	2020	2021	2022	2023	2024
Realized Annual Investment Returns (A)	2.85%	2.91%	2.35%	2.55%	2.04%
Unrealized Annual Investment Returns (B)	6.63%	-5.47%	-11.50%	3.93%	3.55%
Total Annual Return (A+B)	9.48%	-2.56%	-9.15%	6.48%	5.59%
Total Benchmark Return (C)	6.87%	-1.71%	-6.60%	5.25%	5.02%
Value Add (A+B-C)	2.61%	-0.85%	-2.55%	1.22%	0.57%
5-year avg total returns vs benchmark					
Average Total Return	3.77%	2.98%	0.96%	1.85%	1.96%
Average Benchmark	2.82%	2.28%	0.89%	1.55%	1.77%
Value Add	0.96%	0.70%	0.07%	0.30%	0.19%

Equity portfolio returns vs. benchmark	2020	2021	2022	2023	2024
Realized Annual Investment Returns (A)	2.82%	6.60%	3.77%	4.71%	13.21%
Unrealized Annual Investment Returns (B)	6.67%	14.01%	-11.73%	12.62%	7.45%
Total Annual Return (A+B)	9.50%	20.60%	-7.96%	17.32%	20.65%
Total Benchmark Return (C)	2.17%	21.74%	-8.66%	8.12%	17.99%
Value Add (A+B-C)	7.33%	-1.13%	0.70%	9.20%	2.67%
5-year avg total returns vs benchmark					
Average Total Return			10.79%	12.04%	12.02%
Average Benchmark			6.09%	8.50%	8.27%
Value Add			4.70%	3.54%	3.75%

Appendix B: List of Securities in Operating and Reserve Portfolio

City of Brampton

Reconciliation table for Reserve funds and operating funds

As of December 31, 2024 (in Canadian dollars)

Year-end Book Value (\$)	Reserve Fund	Operating Fund	Total
Bond Book Value	707,304,374	88,388,970	795,693,343
GICs	160,000,000	-	160,000,000
Cash and HISA with Banks	455,954,878	(222,133,244)	233,821,633
Equity	51,801,498	, , ,	51,801,498
Total	1,375,060,750	(133,744,275)	1,241,316,475

City of Brampton

Reserve Fund Bond Portfolio As of December 31, 2024 (in Canadian dollars)

suer		Value at Maturity	Book Value	Yield to Maturity	-		Ratings
1	. PSP CAPITAL INC	2,500,000.00	2,494,488.15	2.63%	2032/03/01	Federal / Agency	AAA
2	CANADA HOUSING TRUST NO.1	3,000,000.00	2,995,806.76	2.70%	2028/03/15	Federal / Agency	AAA
3	. CANADA HOUSING TRUST NO 1	8,500,000.00	8,815,601.02	1.05%	2030/06/15	Federal / Agency	AAA
4	. CANADA HOUSING TRUST NO 1	3,000,000.00	2,999,123.94	1.40%	2031/03/15	Federal / Agency	AAA
5	CANADA HOUSING TRUST NO.1	5,000,000.00	4,994,625.01	1.12%	2031/03/15	Federal / Agency	AAA
6	PROV OF PRINCE EDWARD ISLAND	2,100,000.00	2,255,758.61	3.05%	2027/07/29	Provincial	A
7	PROV OF PRINCE EDWARD ISLAND	397,500.00	332,235.24	3.39%	2030/05/19	Provincial	A
8	PROV OF PRINCE EDWARD ISLAND	397,500.00	315,686.56	3.40%	2031/11/19	Provincial	A
9	PROV OF MANITOBA	2,290,000.00	2,613,042.29	2.47%	2029/12/03	Provincial	A(high
10	PROV OF MANITOBA	2,150,000.00	2,484,636.49	2.90%	2039/03/05	Provincial	A(high
11	PROV OF NOVA SCOTIA	1,175,000.00	969,862.29	3.30%	2030/12/01	Provincial	
12	PROV OF MANITOBA	1,500,000.00	1,208,325.17	2.85%	2032/09/05	Provincial	A(high
13	PROV OF MANITOBA	671,000.00	565,942.35	3.35%	2030/03/05	Provincial	A(high
14	PROV OF NEW BRUNSWICK	2,000,000.00	1,647,607.10	3.33%	2030/12/03	Provincial	A(high
	PROV OF MANITOBA	3,080,074.00	2,930,427.53	3.08%	2026/09/05	Provincial	· •
	PROV OF MANITOBA	3,800,000.00	3,127,233.95	3.21%	2031/03/05	Provincial	A(high
	PROV OF NEWFOUNDLAND & LAB	30,000,000.00	24,630,270.23	4.61%	2046/10/17	Provincial	A(low
	NEWFOUNDLAND & LABRADOR HYD	2,184,000.00	2,314,330.92	2.82%	2026/02/27		A(low
	PROV OF NEWFOUNDLAND	2,300,000.00	1,772,692.79	3.39%	2032/10/17	Provincial	A(low
		3,498,000.00	2,779,051.77	3.44%	2031/10/17		A(low
	. PROV OF NEWFOUNDLAND . PROV OF NEWFOUNDLAND	1,100,000.00 1,200,000.00	1,006,457.09 1,079,664.29	3.26% 3.28%	2027/10/17 2028/04/17	Provincial Provincial	A(low A(low
	. PROV OF NEWFOUNDLAND	768,000.00	738,203.28	3.20%	2026/04/17	Provincial	A(low
	PROV OF NEWFOUNDLAND	482,000.00	432,275.39	3.39%	2028/04/17	Provincial	A(low
	PROV OF NEWFOUNDLAND	1,700,000.00	1,429,533.56	3.33%	2030/04/17	Provincial	A(low
	PROV OF NEWFOUNDLAND	842,500.00	679,083.98	3.49%	2031/04/17		A(low
27	NEWFOUNDLAND & LABRADOR HYD	2,490,000.00	1,988,902.35	3.43%	2031/08/27	Provincial	A(lov
28	PROV OF BRITISH COLUMBIA	5,500,000.00	5,481,664.77	2.69%	2027/06/18	Provincial	AA(high
29	PROV OF BRITISH COLUMBIA	3,000,000.00	2,991,339.65	1.60%	2031/06/18	Provincial	AA(high
	PROV OF QUEBEC	3,000,000.00	2,996,764.60	1.52%	2031/09/01	Provincial	. υ
31	PROV OF ONTARIO	10,000,000.00	9,989,469.48	2.93%	2028/06/02		•
32	. PROV OF SASKATCHEWAN	4,000,000.00	4,957,075.24	2.68%	2033/09/05	Provincial	AA(low
33	. PROV OF ALBERTA	3,000,000.00	2,876,892.74	2.34%	2031/06/01	Provincial	AA(low
34	PROV OF ALBERTA	6,000,000.00	6,689,688.15	2.45%	2033/12/01	Provincial	AA(low
35	PROV OF ONTARIO	10,000,000.00	9,849,944.53	1.62%	2030/12/02	Provincial	AA(lov
36	PROV OF ONTARIO	2,500,000.00	2,496,128.51	2.27%	2031/12/02		``
	PROV OF ONTARIO	1,000,000.00	840,720.65	3.31%	2030/05/03	Provincial	•
	PROV OF ONTARIO	1,000,000.00	785,132.86	3.35%	2032/05/03		•
	PROV OF ONTARIO	2,420,442.00	1,868,153.70	2.90%	2034/01/10	Provincial	•
	PROV OF ONTARIO	2,400,000.00	2,106,184.04	3.31%		Provincial	
	PROV OF ONTARIO	925,000.00	817,622.50	3.28%	2028/11/03		
	PROV OF QUEBEC	424,000.00	415,270.64	3.09%	2025/09/21	Provincial	
	PROV OF QUEBEC	3,800,000.00	3,236,179.77	2.83%	2030/10/01	Provincial	AA(low
	PROV OF QUEBEC	11,896,000.00	10,007,120.00	2.59%	2031/10/01	Provincial	
	PROV OF ONTARIO	3,902,000.00	3,317,539.94	2.59%	2031/05/03	Provincial	``
			2,737,691.16				•
	. PROV OF ONTARIO . PROV OF ALBERTA	2,850,000.00 517,500.00	415,658.80	2.95% 2.63%	2026/06/02 2033/06/01	Provincial	
	PROV OF ALBERTA	526,900.00	449,003.07	2.52%	2033/00/01	Provincial	-
							•
		517,500.00	422,432.81	2.59%	2032/12/01	Provincial	•
	. PROV OF ALBERTA	518,178.00	435,191.29	2.55%	2031/12/01	Provincial	
	. PROV OF ALBERTA . PROV OF ONTARIO	517,500.00	428,214.15 8,350,807.26	2.58%	2032/06/01	Provincial	
	ONTARIO HYDRO	8,800,000.00 6,000,000.00	4,913,467.75	2.75% 2.98%	2026/12/02 2031/10/17		
	OMERS REALTY CORP	19,000,000.00	19,244,899.40	4.71%	2031/02/10	Provincial	``
	OMERS FINANCE TRUST	11,100,000.00	11,324,346.27	2.11%	2029/05/14		AA
	MONTREAL QUEBEC	5,600,000.00	5,817,360.31	3.15%	2038/12/01	Municipal	
	MONTREAL QUEBEC	5,000,000.00	5,228,932.55	2.70%	2036/12/01	Municipal	
	MONTREAL QUEBEC	6,500,000.00	7,470,863.22	2.40%	2034/12/01	Municipal	
59	MONTREAL QUEBEC	3,000,000.00	3,028,620.53	2.87%	2028/09/01	Municipal	A(high
60	MONTREAL QUEBEC	6,075,000.00	6,115,519.28	1.63%	2030/09/01	Municipal	
	MONTREAL QUEBEC	5,000,000.00	4,976,304.70	2.08%	2031/09/01	Municipal	

 62. MONTREAL QUEBEC 63. MONTREAL QUEBEC 64. MONTREAL QUEBEC 65. MONTREAL QUEBEC 66. TORONTO ONTARIO 67. TORONTO ONTARIO 68. TORONTO ONTARIO 	8,000,000.00 3,250,000.00 15,500,000.00 3,000,000.00	7,664,160.61 3,258,035.93	4.74% 2.38%	2043/12/01 2041/12/01	Municipal	
64. MONTREAL QUEBEC 65. MONTREAL QUEBEC 66. TORONTO ONTARIO 67. TORONTO ONTARIO 68. TORONTO ONTARIO	15,500,000.00	, ,	2.38%	2011/12/01		
65. MONTREAL QUEBEC 66. TORONTO ONTARIO 67. TORONTO ONTARIO 68. TORONTO ONTARIO		17 226 100 01		2041/12/01		A(high)
66. TORONTO ONTARIO 67. TORONTO ONTARIO 68. TORONTO ONTARIO	3,000,000.00	17,336,180.01	5.01%	2043/06/01	Municipal	
67. TORONTO ONTARIO 68. TORONTO ONTARIO		3,490,779.14	2.00%	2032/12/01	Municipal	A(high)
68. TORONTO ONTARIO	2,000,000.00	1,982,367.38	3.03%	2026/06/24	Municipal	AA
	20,500,000.00	22,457,689.88	4.32%	2054/05/15	Municipal	AA
	5,500,000.00	7,313,600.74	2.59%	2040/06/01	Municipal	AA
69. QUEBEC CITY QUEBEC	2,465,000.00	2,460,605.44	2.61%	2026/10/05	Municipal	AA
70. QUEBEC CITY QUEBEC	2,000,000.00	1,974,874.75	2.37%	2031/04/14	Municipal	
71. TORONTO ONTARIO	12,250,000.00	9,956,383.64	4.64%	2046/06/24	Municipal	
72. QUEBEC CITY QUEBEC	5,951,000.00	5,858,926.29	3.00%	2029/03/07	Municipal	
73. TORONTO ONTARIO	14,000,000.00	14,761,860.50	2.93%	2036/06/02	Municipal	
74. TORONTO ONTARIO	3,000,000.00	3,017,839.39	1.49%	2030/12/02	Municipal	
75. QUEBEC CITY QUEBEC	3,000,000.00		1.70%		•	
		2,967,033.85		2030/11/25	Municipal	
76. QUEBEC CITY QUEBEC	3,000,000.00	2,980,141.59	2.21%	2031/07/06	Municipal	
77. CITY OF TORONTO ONTARIO	14,000,000.00	11,677,358.22	4.33%	2048/08/01	Municipal	
78. QUEBEC CITY QUEBEC	3,000,000.00	3,012,724.19	3.03%	2028/09/26	Municipal	
79. TORONTO ONTARIO	10,000,000.00	8,801,618.62	4.80%	2042/12/13	Municipal	
80. LAVAL QUEBEC	2,761,000.00	2,745,250.63	3.04%	2027/01/25	Municipal	
81. SOUTH COAST BC TRANSN AUTH	5,650,000.00	5,834,577.95	2.37%	2028/11/23	Municipal	
82. TORONTO ONTARIO	14,200,000.00	12,190,781.72	4.01%	2041/11/23	Municipal	
83. TORONTO ONTARIO	20,000,000.00	18,750,934.01	4.65%	2044/03/10	Municipal	
84. CITY OF TORONTO ONTARIO	9,225,000.00	9,355,173.08	2.34%	2029/11/09	Municipal	
85. CITY OF TORONTO ONTARIO	19,960,000.00	18,404,671.52	3.27%	2039/09/24	Municipal	
86. TORONTO ONTARIO	8,000,000.00	7,952,846.47	2.65%	2027/06/07	Municipal	AA
87. TORONTO ONTARIO	8,500,000.00	8,443,240.45	2.20%	2040/08/25	Municipal	AA
88. CITY OF TORONTO	2,250,000.00	2,207,464.23	2.50%	2031/12/21	Municipal	AA
89. TORONTO ONTARIO	10,000,000.00	10,451,533.87	2.45%	2035/04/28	Municipal	AA
90. WINNIPEG MANITOBA	6,000,000.00	5,302,839.57	5.02%	2045/06/01	Municipal	AA
91. TORONTO ONTARIO	14,000,000.00	13,984,247.46	3.56%	2025/02/06	Municipal	
92. CITY OF QUEBEC CANADA	1,000,000.00	939,861.53	2.79%	2031/09/21	Municipal	
93. OTTAWA ONTARIO	7,000,000.00	7,350,446.34	2.63%	2039/05/10	Municipal	
94. WATERLOO ONT REGL MUNICIPALI	, ,	2,228,501.64	2.88%	2025/11/30	Municipal	,
95. LONDON ONTARIO	2,527,000.00	2,526,429.61	2.86%	2027/03/07	Municipal	
96. MUNICIPAL FINANCE AUTH BC	10,300,000.00	10,411,665.05	2.31%	2029/10/09	Municipal	
97. VANCOUVER BC	7,000,000.00	6,917,746.28	1.61%	2030/11/06	Municipal	
98. WATERLOO ONT REGL MUNICIPALI			2.21%	2031/10/15	•	
	, ,	2,997,561.01			Municipal	
99. VANCOUVER BRITISH COLUMBIA	500,000.00	499,844.38	2.30%	2031/11/05	Municipal	
100. PEEL REGL MUNICIPALITY ONTARIC		2,999,808.84	2.30%	2031/11/08	Municipal	
101. PEEL REGL MUNICIPALITY ONTARIC		4,987,570.00	2.69%	2031/03/07	Municipal	
102. PEEL REGL MUNICIPALITY ONTARIC		3,993,545.50	2.77%	2032/03/07	Municipal	
103. VANCOUVER B C	3,535,000.00	3,627,615.91	2.35%	2028/09/21	Municipal	
104. LONDON ONTARIO	4,358,000.00	4,353,460.84	2.73%	2028/04/02	Municipal	
105. MUNICIPAL FINANCE AUTH OF BC	6,000,000.00	6,314,520.63	3.04%	2027/12/01	Municipal	
106. PEEL REGL MUNICIPALITY ONTARIC	21,750,000.00	21,811,939.65	3.83%	2042/10/30	Municipal	AAA
107. VANCOUVER BRITISH COLUMBIA	3,140,000.00	3,137,026.63	2.88%	2027/11/03	Municipal	AAA
108. YORK ONTARIO REGL MUNICIPALIT	2,000,000.00	1,998,212.26	2.70%	2025/12/15	Municipal	AAA
109. PEEL REGL MUNICIPALITY ONTARIC	5,000,000.00	6,066,464.55	3.32%	2040/06/29	Municipal	AAA
110. YORK ONTARIO REGL MUNICIPALIT	3,000,000.00	3,356,808.85	2.60%	2034/05/01	Municipal	AAA
111. YORK ONTARIO REGL MUNICIPALIT	6,000,000.00	5,997,219.72	2.16%	2031/06/22	Municipal	AAA
112. MUNICIPAL FINANCE AUTH OF B C	2,000,000.00	1,992,237.99	2.81%	2026/04/19	Municipal	AAA
113. MUNICIPAL FIN AUTH OF BC	5,000,000.00	4,998,913.52	2.30%	2031/04/15	Municipal	
114. MUNICIPAL FIN AUTH OF BRITISH	2,000,000.00	1,998,196.40	3.31%	2032/04/08	Municipal	
115. PEEL REGL MUNICIPALITY ONTARIO		10,278,976.66	2.46%	2033/12/02	Municipal	
116. CORP OF THE REGIONAL MUNICIPA	- , ,	1,993,829.02	2.40%	2031/11/26	Municipal	
117. ROYAL BANK OF CANADA	7,500,000.00	7,417,493.72	5.07%	2027/07/26	Corporate	
118. TORONTO DOMINION BANK	7,500,000.00	7,417,493.72	2.12%	2028/03/08	Corporate	
	, ,				•	
119. CANADIAN IMPERIAL BK OF COMM	7,500,000.00	7,487,561.19	2.60%	2025/04/17	Corporate	
120. TORONTO-DOMINION BANK	8,500,000.00	8,458,762.10	4.42%	2027/06/01	Corporate	
121. TORONTO DOMINION BANK	17,500,000.00	17,493,146.25	5.39%	2027/10/21	Corporate	
122. BANK OF MONTREAL	3,500,000.00	3,503,737.73	2.64%	2026/12/09	Corporate	
123. BANK OF MONTREAL	5,000,000.00	5,063,575.83	2.62%	2025/09/10	Corporate	
124. BANK OF NOVA SCOTIA	2,075,000.00	2,072,383.22	3.14%	2028/02/02	Corporate	
125. TORONTO-DOMINION BANKTHE	5,000,000.00	4,898,815.52	5.25%	2029/01/08	Corporate	
126. ROYAL BANK OF CANADA	5,500,000.00	5,429,734.87	5.10%	2028/01/17	Corporate	
127. CANADIAN IMPERIAL BANK OF COM	10,000,000.00	9,688,609.49	3.88%	2027/01/07	Corporate	AA
128. TORONTO DOMINION BANK	3,000,000.00	2,984,060.64	2.53%	2027/01/07	Corporate	AA
129. TORONTO DOMINION BANK	11,000,000.00	10,956,714.12	2.01%	2028/09/11	Corporate	
130. CANADIAN IMPERIAL BK OF COMM	6,500,000.00	6,516,964.34	2.63%	2025/05/26	Corporate	
Cash balance	, ,	576,216.07			,	-
Bonds Interest receivable		4,251,715.52				
Total	715,762,594.00	707,304,373.59				

City of Brampton

Operating Fund Bond Portfolio As of December 31, 2024 (in Canadian dollars)

Issuer	Value at Maturity	Book Value	Yield to Maturity	Maturity Date	Sector	Ratings
1. CPPIB CAPITAL INC	2,000,000.00	2,041,713.57	2.43%	2028/06/15	Federal / Agen	cy AAA
2. PROV OF PRINCE EDWARD ISLAND	3,000,000.00	2,809,351.90	2.60%	2027/07/29	Provincial	А
3. PROV OF MANITOBA	1,000,000.00	1,025,385.76	2.66%	2029/09/05	Provincial	A(high)
4. NEWFOUNDLAND & LABRADOR HYDRO	1,126,141.00	1,061,725.66	2.80%	2027/02/27	Provincial	A(low)
5. PROV OF ONTARIO	2,550,000.00	2,378,109.56	2.51%	2027/11/03	Provincial	AA(low)
6. PROV OF SASKATCHEWAN	1,000,000.00	1,122,701.56	2.61%	2029/03/05	Provincial	AA(low)
7. PROV OF ALBERTA	2,000,000.00	2,029,742.22	2.56%	2029/09/20	Provincial	AA(low)
8. PROV OF ONTARIO	500,000.00	499,225.75	2.27%	2031/12/02	Provincial	AA(low)
9. OMERS FINANCE TRUST	1,500,000.00	1,499,214.16	2.61%	2029/05/14	Provincial	AAA
10. MONTREAL QUEBEC	3,500,000.00	3,510,961.67	2.50%	2025/09/01	Municipal	A(high)
11. MONTREAL QUEBEC	2,900,000.00	2,964,385.28	2.51%	2028/09/01	Municipal	A(high)
12. MONTREAL QUEBEC	4,050,000.00	4,027,960.07	2.42%	2029/09/01	Municipal	A(high)
13. MONTREAL QUEBEC	1,925,000.00	1,952,330.42	1.49%	2030/09/01	Municipal	A(high)
14. TORONTO ONTARIO	4,600,000.00	4,600,000.00	2.43%	2025/02/06	Municipal	AA
15. TORONTO ONTARIO	3,150,000.00	3,134,633.11	2.61%	2027/06/07	Municipal	AA
16. SOUTH COAST BC TRANSN AUTH	2,200,000.00	2,275,350.02	2.32%	2028/11/23	Municipal	AA
17. QUEBEC CITY QUEBEC	2,690,000.00	2,770,163.71	2.39%	2028/11/28	Municipal	AA
18. NIAGARA ONT REGL MUNICIPALITY	3,000,000.00	2,995,390.22	2.44%	2029/07/24	Municipal	AA
19. QUEBEC CITY QUEBEC	3,000,000.00	2,973,435.62	2.40%	2029/09/26	Municipal	AA
20. CITY OF TORONTO ONTARIO	2,000,000.00	1,996,555.75	2.69%	2029/11/09	Municipal	AA
21. LAVAL QUEBEC	765,000.00	749,254.42		2030/06/17	Municipal	AA
22. QUEBEC CITY QUEBEC	1,000,000.00	987,437.37	2.37%	2031/04/14	Municipal	AA
23. CITY OF TORONTO	750,000.00	735,728.72	2.50%	2031/12/21	Municipal	AA
24. MUNICIPAL FIN AUTH OF BC	3,000,000.00	3,005,183.55	2.27%	2031/04/15	Municipal	AAA
25. BANK OF MONTREAL	1,500,000.00	1,497,397.82	4.76%	2025/02/03	Corporate	AA
26. CANADIAN IMPERIAL BANK OF COMM	3,000,000.00	2,999,914.85	2.76%	2025/03/07	Corporate	AA
27. TORONTO DOMINION BANK	1,300,000.00	1,297,118.86	3.21%	2025/03/13	Corporate	AA
28. CANADIAN IMPERIAL BK OF COMM	5,500,000.00	5,490,878.21	2.60%	2025/04/17	Corporate	AA
29. TORONTO DOMINION BANK	4,350,000.00	4,320,349.77	2.61%	2027/01/07	Corporate	AA
30. ROYAL BANK OF CANADA	2,800,000.00	2,800,000.00	2.33%	2027/01/28	Corporate	AA
31. BANK OF NOVA SCOTIA	5,000,000.00	4,937,174.03	1.86%	2027/11/01	Corporate	AA
32. TORONTO DOMINION BANK	4,250,000.00	4,230,743.40	2.04%	2028/03/08	Corporate	AA
33. ROYAL BANK OF CANADA	3,000,000.00	2,991,807.27	1.91%	2028/07/31	Corporate	AA
34. PROV OF ALBERTA	4,000,000.00	3,949,132.20	2.30%	2030/06/01	Corporate	AA(low)
Cash balance		208,688.21				
Bonds Interest receivable		519,824.83				
Total	87,906,141.00	88,388,969.52				

City of Brampton

Operating : High Interest Savings Account (HISA) and Chequing Account Balance As of December 31, 2024 (in Canadian dollars)

High Interest Savings Account (HISA) and Chequing Account	
Banks	Balance Type
Royal Bank of Canada	(222,133,257.51) Current Account
Bank of Nova Scotia	13.20 HISA
Total*	(222,133,244.31)
* Negative belongs is offert by the positive belongs in the Deserve	Dertfelie eurrent esseunt

* Negative balance is offset by the positive balance in the Reserve Portfolio current account

City of Brampton

Reserve Portfolio : Term deposits (GIC), High Interest Savings Account (HISA) and Chequing Account Balance As of December 31, 2024 (in Canadian dollars)

Term deposits (GIC)			
Issuer	Face Value	Rate	Maturity
BANK OF NOVA SCOTIA	10,000,000.00	6.38%	21-Jan-25
BANK OF NOVA SCOTIA	10,000,000.00	5.66%	13-Mar-25
ROYAL BANK OF CANADA	10,000,000.00	5.85%	13-Mar-25
ROYAL BANK OF CANADA	10,000,000.00	5.80%	21-Mar-25
ROYAL BANK OF CANADA	10,000,000.00	5.78%	03-Apr-25
ROYAL BANK OF CANADA	10,000,000.00	3.57%	06-Apr-25
BANK OF NOVA SCOTIA	10,000,000.00	5.65%	30-May-25
BANK OF MONTREAL	20,000,000.00	5.35%	15-Jun-25
BANK OF NOVA SCOTIA	10,000,000.00	6.25%	13-Jul-25
BANK OF NOVA SCOTIA	20,000,000.00	4.87%	15-Aug-25
BANK OF NOVA SCOTIA	10,000,000.00	5.70%	15-Aug-25
BANK OF NOVA SCOTIA	10,000,000.00	5.58%	01-Dec-25
BANK OF MONTREAL	10,000,000.00	5.21%	15-Dec-25
BANK OF NOVA SCOTIA	10,000,000.00	4.75%	17-Feb-26
Total	160,000,000.00		

High Interest Savings Account (HISA) and Chequing Account

Banks	Balance	Туре
Royal Bank of Canada	329,540,193.14	Current Account
Royal Bank of Canada	20,776,079.49	HISA
Bank of Nova Scotia	105,638,605.14	HISA
ONE Investment	-	HISA
Total	455,954,877.77	

City of Brampton

Reserve Portfolio : Equity As of December 31, 2024 (in Canadian dollars)

ONE Canadian Equity Portfolio 60,663,	value Book value	
	4.32 51,801,498.30	

For details about ONE performance - www.oneinvestment.ca



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-04-07

Subject: Building Code Act- Annual Report for the Fiscal Year 2024

Contact: Nash Damer, Treasurer, Finance

Report number: Corporate Support Services-2025-336

RECOMMENDATIONS:

That the report from Maja Kuzmanov, Senior Manager, Accounting Services/Deputy Treasurer to the Council Meeting of May 14, 2025, re: *Building Code Act-* Annual **Report for the Fiscal Year 2024**, be received.

OVERVIEW:

- The *Building Code Act* Annual Report for the Fiscal Year 2023 is prepared in accordance with the requirements of Section 7(4) of the *Act* (Bill 124).
- Staff has prepared similar reports annually since 2006 based on a costing model developed by C.N. Watson and Associates at the request of the City.
- Council approved a Building Rate Stabilization Reserve Fund be established as recommended by the consultant's costing model that would protect the Building Division's ability to maintain the divisional services should an economic downturn occur.
- This report provides information relating to building permit related fees collected, associated direct and indirect costs, administrative costs and the annual Building Rate Stabilization Reserve Fund (Reserve Fund #93) financial activities.
- In 2024, \$3.0 million was transferred from Reserve Fund #93 to operating fund. The amount, representing a deficit of the building permit fees collected compared to related costs, has been calculated according to the C.N. Watson costing model. Additional \$2.3 million was transferred to eligible capital projects. The Reserve Fund has a fund balance of \$37.7 million as at December 31st, 2024.

• The *Building Code Act* Annual Report for 2024 is presented to Council for information.

BACKGROUND:

The Building Code Act Annual Report 2024 provides information relating to:

- Fees collected on building permits issued by the Building Division during 2024,
- Associated direct and indirect costs of the Building Division, and
- Reserve Fund contributions to/from the Building Rate Stabilization Reserve Fund #93 established under the legislative requirement of Bill 124.

Bill 124, the **Building Code Statute Law Amendment Act, 2002** was given Royal Assent in June 2002 and substantially amended *the* **Building Code Act 1992** as it relates to imposing fees. The change related to the reporting requirements came into effect on January 1st, 2006 that required municipalities to prepare an annual report and make it available to the public with respect to the fees imposed under the *Act* and associated costs. Further to this, Ontario Regulation 305/03 arising from the *Act* established details on the contents of the annual report stipulating that it must also contain the direct and indirect costs of delivering the services related to administration and enforcement of the *Act*, and the amount of any reserve fund established for the same purposes.

The City retained C.N. Watson and Associates Limited (C. N. Watson) to undertake a costing review of its *Building Code Act and Planning Act* mandated user fees. The scope of this assignment consisted of providing the City with a costing model using an Activity Based Costing methodology and a legislative framework for calculating the "full cost" of Development Application Approvals Process.

Staff has prepared this report annually adopting the costing model developed by C.N Watson since 2006:

- Direct and indirect costs represent 76% and 24% of the total operating costs of the Building Division.
- Contribution to the Building Rate Stabilization Reserve Fund occurs when revenues/fees collected during the year on building permits exceeds the Building Division's total adjusted operating costs according to this model. Otherwise, a contribution from the Reserve Fund would be necessary when the costs exceed revenues.
- The reserve fund contribution covers two components recommended by the consultants and approved by Council as justification for the reserve fund:

- 1) A stabilization reserve, primarily to protect the Building Division's ability to maintain service should a downturn in the economy suddenly reduce building permit revenue, and
- 2) An anticipated resources reserve, corresponding to the gap in actual divisional resources compared to historical volumes.

CURRENT SITUATION:

In 2024, the City collected \$15.3 million in permit fees as well as administration, zoning services and portable sign fees (2023 - \$14.7 million) and incurred \$18.3 million (2023 - \$17.7 million) of expenses according to the Watson costing model. This resulted in a net contribution of \$3.0 million (2023 – \$2.9 million contribution from the Reserve Fund) from the Building Rate Stabilization Reserve Fund (Schedule A) to operating fund. The 2024 Current Budget included \$7.3 million contribution from the Reserve Fund, resulting in \$4.3 million variance. This was primarily a result of lower than budgeted labor expenses due to staff vacancies. Additional \$2.3 million was transferred to eligible capital projects.

Schedule A attached also summarizes the following information required by the *Building Code Act:*

- Building Division's total cost including its direct cost, indirect cost and capital cost.
- Total Building Permit Fees collected.
- Building Rate Stabilization Reserve Fund Activities for the fiscal year 2024 and the Reserve Fund Balance as of December 31st, 2024

Schedule B attached is a continuity schedule showing the build-up of the Reserve Fund balances each year since the Reserve Fund was established.

CORPORATE IMPLICATIONS:

Financial Implications:

Overall, there was \$3.0 million net contribution from the Building Rate Stabilization Reserve Fund to operating fund and \$2.3 million to capital projects.

Other Implications:

There are no other implications resulting from this report.

STRATEGIC FOCUS AREA:

This report fulfills the Government & Leadership strategic focus area through strict adherence to effective financial management policies by ensuring sustainable financial operations.

CONCLUSION:

The *Building Code Act* Annual Report for the Fiscal Year 2024 is prepared in accordance with the requirements of Section 7(4) of the *Act* (Bill 124). This report provides information relating to building permit related fees collected, associated direct and indirect costs, administrative costs and the annual Building Rate Stabilization Reserve Fund (Reserve Fund #93) financial activities.

Authored by:	Reviewed by:
Maja Kuzmanov, Senior Manager, Accounting Services/Deputy Treasurer	Nash Damer, Treasurer
Approved by:	Approved by:
Jason Tamming A/Commissioner, Corporate Support Services	Marlon Kallideen, Chief Administrative Officer

Attachments:

- Attachment 1 Schedule A: Building Code Act Annual Reporting 2024
- Attachment 2 Schedule B: Building Rate Stabilization Reserve Continuity Statement

SCHEDULE A

The Corporation of the City of Brampton

Building Code Act Annual Reporting - 2024

		2024		2023
Direct Cost	\$	13,904,623	\$	13,439,141
Indirect Cost		4,390,934		4,243,939
Capital Cost		-		
Total Cost		18,295,556		17,683,081
Building Permit Fees Collected		15,321,369		14,740,009
Required transfer to/(from) Rate Stabilization Reserve	-\$	2,974,187	-\$	2,943,072
Net Transfer to/(from) Rate Stabilization Reserve	-\$	2,974,187	-\$	2,943,072
Opening Balance, Reserve Fund 93 at January 1	\$	41,500,598	\$	43,862,251
Add: Investment Interest Earned		1,452,157		1,244,892
Reserve Contribution (to)/from Revenue Fund	-	2,974,187	-	2,943,072
Reserve Contribution (to)/from Capital Fund	-	2,323,048	-	663,473
Reserve Fund 93 Balance as at December 31		37,655,519	\$	41,500,598

SCHEDULE B

The Corporation of the City of Brampton

Building Code Reserve Fund #93 Continuity Schedule - 2024

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
Opening Balance as at January 1	\$ -	\$ 4,990,701	\$ 12,676,082	\$ 9,700,880	\$ 5,429,028	\$ 7,376,748	\$ 10,756,874	\$ 19,752,853	\$ 22,038,703	\$ 28,184,706	\$ 36,969,878	\$ 38,325,023	\$ 38,265,793	\$ 35,475,506	\$ 42,393,669	\$ 41,079,494	\$ 43,690,316	\$ 43,862,251	\$ 41,500,598	
Add: Investment Interest earned		175,773	415,103	574,478.00	276,194	190,001	227,446.00	324,897	367,086	451,209	468,479	600,347	761,912	902,806	990,121	1,192,196	1,026,571	1,244,892	1,452,157	11,641,667
Add: Net Contribution (to)/from Revenue Fund	4,990,701	7,509,608	-3,390,305	-4,846,330	1,671,526	3,190,125	8,768,533	1,960,953	5,778,917	8,333,963	886,666	-659,576	-3,552,199	6,015,357	-2,304,295	1,418,626	-854,636	-3,606,545	-5,297,236	26,013,852
Ending Balance as at December 31	\$ 4,990,701	\$ 12,676,082	\$ 9,700,880	\$ 5,429,028	\$ 7,376,748	\$ 10,756,874	\$ 19,752,853	\$ 22,038,703	\$ 28,184,706	\$ 36,969,878	\$ 38,325,023	\$ 38,265,793	\$ 35,475,506	\$ 42,393,669	\$ 41,079,494	\$ 43,690,316	\$ 43,862,251	\$ 41,500,598	\$ 37,655,519	



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-03-18

Subject: 2024 Year-End Operating Budget Report

Contact: Mark Medeiros, Chief Budget Officer, Corporate Budget Office

Report number: Corporate Support Services-2025-338

RECOMMENDATIONS:

- 1. That the report from Mark Medeiros, Chief Budget Officer, Corporate Budget Office to the Council Meeting of May 14, 2025, re: 2024 Year-End Operating Budget Report, be received;
- **2.** That a draw from the General Rate Stabilization reserve be approved in the amount of \$7.9 million to fund the 2024 year-end operating budget deficit.

OVERVIEW:

- The 2024 Operating Budget resulted in a net operating deficit of \$7.9 million. This variance represents 0.9% of total budgeted expenditure of \$913 million.
- The \$7.9 million deficit is attributed to \$22.6 million in additional revenue offset by \$5.7 million of labour and \$24.8 million of operational deficits.
- The \$7.9 million represents 0.9% of the total budgeted expenditures of \$913 million and will be funded through a draw from the General Rate Stabilization reserve, as per Budget Policy FIN-140.
- Subject to council approval of this report, the General Rate Stabilization (GRS) reserve balance as of December 31, 2024, will be \$81.0 million net of commitments which is 89% of the Council approved target of \$91.2 million.

BACKGROUND:

The City's financial management policies require staff to provide Council with periodic status updates related to the City's finances. This report is focused on updating Council on the status of the City's 2024 year-end Operating Budget.

CURRENT SITUATION:

2024 Operating Budget

The 2024 Operating Budget resulted in a net deficit of \$7.9 million. This variance represents 0.9% of total budgeted expenditures of \$913 million.

The \$7.9 million deficit is attributed to \$22.6 million in additional revenue offset by \$5.7 million of labour costs and \$24.8 million of operational deficits.

CORPORATE-WIDE VARIANCE	2024 Q4 YE FORECAST (\$000s)
Revenue Surplus	22,563
Labour Deficit	(5,664)
Other Expenditures Deficit	(24,778)
FORECASTED YEAR-END DEFICIT	(7,879)

Subject to council approval of this report, the General Rate Stabilization reserve (GRS) balance as of December 31, 2024, will be \$81.0 million net of commitments which is 89% of the Council approved target of \$91.2 million.

The following tables provide departmental variance breakdown of the 2024 Operating Budget actual year-end results.

TABLE 1: 2024 DEPARTMENTAL VARIANCE SUMMARY

DEPARTMENTAL VARIANCE	Annual Net Budget	Q4 YE Actuals (Adjusted)	Varia Favourable/(U	
Departments		(\$000s)		%
Brampton Public Library	21,473	21,473	-	0%
Community Services	181,897	188,439	(6,542)	-4%
Corporate Support Services	74,949	75,303	(354)	0%
Legislative Services	12,589	15,571	(2,982)	-24%
Mayor & Members Of Council	5,793	5,424	369	6%
Office of the CAO	18,719	17,463	1,255	7%
Planning, Building & Growth Management	975	(1,278)	2,253	231%
Public Works & Engineering	91,058	94,087	(3,029)	-3%
Transit	91,801	84,023	7,778	8%
Gapping	(18,640)	-	(18,640)	100%
DEPARTMENTAL VARIANCE : DEFICIT			(19,892)	
GENERAL GOVERNMENT VARIANCE: SURPLUS			12,012	

TABLE 2: DEPARTMENT HIGHLIGHTS

This section provides further breakdown of year-end forecast variance by account category.

Departments	Labour Expenditures	Other Expenditures	Revenues	Variance Favourable/(Unfavourable)
Departments			(\$000s)	
Community Services	(4,369)	(7,383)	5,210	(6,542)
Corporate Support Services	380	(8,806)	8,072	(354)
Legislative Services	3,196	(6,129)	(49)	(2,982)
Mayor & Members Of Council	(127)	494	2	369
Office of the CAO	(611)	572	1,295	1,255
Planning, Building & Growth Management	5,639	(307)	(3,079)	2,253
Public Works & Engineering	1,016	(4,131)	86	(3,029)
Transit	8,294	667	(1,183)	7,778
General Government	(442)	245	12,209	12,012
Gapping	(18,640)	0	0	(18,640)
ACTUAL YEAR-END (DEFICIT)/SURPLUS	(5,664)	(24,778)	22,563	(7,879)

Community Services

Community Services has an overall deficit of \$6.5 million mainly in the Recreation, Fire & Emergency Services and Parks divisions.

The Recreation division has experienced a net deficit of \$2.9 million due to higher labour cost of \$3.5 million primarily due to increased recreation program demand, and other expenditure increase of \$5.4 million which is partially offset by \$6.0 million of revenue surplus. The program driven revenue growth is directly correlated with increased part time staffing cost while also contributing to increased expenditure in maintenance, material, and utilities. Unanticipated emergency repairs at various facilities and higher than expected contracted services further added to the recreation cost pressures.

The addition of the CAA centre has resulted in increased expenditures offset by revenues from the centre, resulting in net surplus of \$0.1 million.

Fire & Emergency Services has a net deficit of \$2.3 million primarily due to a significant increase in WSIB costs and a reduction in false alarm revenue.

Parks Maintenance and Forestry has an unfavourable variance of \$0.9 million primarily due to weather-driven park and outdoor maintenance costs, encampment cleanups and park equipment replacements.

Corporate Support Services

Corporate Support Services was effectively on target with a minor deficit of \$0.4 million due to higher expenditures to run key events, which were partially offset by labour savings due to vacancies.

Legislative Services

Legislative Services has an overall deficit of \$3.0 million. The primary drivers of the \$3.0 million deficit are \$1.4 million of revenue shortfall mainly due to lower parking violations revenues, \$3.4 million of higher expenditures mainly driven by unanticipated insurance and legal costs, which were partially offset by \$1.8 million labour savings primarily in Legal Services and Enforcement divisions due to vacancies.

There was an unbudgeted expenditure of \$1.4 million and a \$2.4 million revenue deficit for the ASE Camera Processing Centre, which is fully offset by a \$3.8 million contribution from the City's Legacy Fund resulting in no net impact to the City.

Office of the CAO

The Office of the CAO's has an overall surplus of \$1.3 million due to \$0.6 million of other expenditure savings and \$1.3 million of revenue surplus driven by successful advocacy of external government funding and higher than expected advertising revenues, partially offset by \$0.6 million of labour deficit.

Planning, Building & Growth Management

Planning, Building & Growth Management has an overall surplus of \$2.2 million, due to \$5.6 million of labour savings driven by vacancies, partially offset by lower building revenue.

The Building division has experienced a \$4.6 million revenue shortfall due to lower than anticipated permit revenues. This revenue shortfall resulted in an increased draw from the Building Stabilization Reserve of \$3.0 million. Subsequent to this draw there is an impact of \$0.8 million to the operating budget.

Public Works & Engineering

Public Works & Engineering experienced an increased overall variance of \$3.0 million due to overages in other expenditure of \$4.1 million, offset by \$1.0 million in labour savings due to vacancies.

The \$4.1 million deficit in other expenditures is mainly driven by \$2.3 million in outside service maintenance and \$2.0 million in demand maintenance resulting from incremental security costs for encampments, road maintenance and higher maintenance costs for aging fleet.

<u>Transit</u>

Brampton Transit has a net surplus of \$7.8 million driven by \$8.3 million in labour savings and \$0.7 million in other expenditures savings, partially offset by \$1.2 million of revenue deficit due to CUPE 831 labour disruption.

The overall labour savings is \$19.1 million mainly due to reduced resource availability which is partially offset by higher overtime utilization of \$6.4 million to support transit services and an increase in WSIB costs of \$4.4 million.

Other expenditure savings of \$0.7 million are mainly driven by fuel cost savings of \$2.6 million partially offset by higher repair and maintenance costs of \$1.9 million.

General Government

General Government has an overall surplus of \$12.0 million. The interest earned on outstanding taxes has a favorable variance of \$8.4 million due to an increase in yearend taxes receivable along with higher than anticipated payment in lieu and supplementary taxes of \$1.7 million, in addition to \$1.5 million in investment income.

Gapping

Gapping is a corporate provision in General Government to offset the impact of vacancies savings throughout the Corporation, thereby aligning property tax collections with business requirements. The overall budgeted gapping provision for 2024 is \$18.6 million, which is offset by a favorable variance in labour expenditures of \$13.0 million resulting in \$5.6 million in labour deficit which is majorly due to significant increases in WSIB costs for the Corporation, along with lower than expected vacancy savings.

CORPORATE IMPLICATIONS:

N/A

STRATEGIC FOCUS AREA:

Government & Leadership: Focusing on service excellence with equity, innovation, efficiency, effectiveness, accountability, and transparency.

CONCLUSION:

The 2024 Operating Budget resulted in a deficit of \$7.9 million which represents 0.9% of the total budgeted expenditures of \$913 million and will be funded through a draw from the General Rate Stabilization reserve, as per Budget Policy FIN-140.

Authored by:	Reviewed by:
Mark Medeiros, Chief Budget Officer, Corporate Budget Office	Nash Damer, Treasurer, Finance
Approved by:	Approved by:
Jason Tamming, A/Commissioner, Corporate Support Services	Marlon Kallideen, Chief Administrative Officer

Attachments:

• Attachment 1 – Departmental Year-End Forecast Variances

Attachment 1 - Department Year-End Actual Variance as at December 31,2024

Community Services	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$181,795,726	\$186,164,275	(\$4,368,549)	-2.4%
Other Expenditures	\$41,352,794	\$48,735,972	(\$7,383,178)	-17.9%
Total Expenditures	\$223,148,520	\$234,900,247	(\$11,751,727)	-5.3%
Revenues	(\$41,251,116)	(\$46,461,235)	\$5,210,119	12.6%
Net Expenditures	\$181,897,404	\$188,439,012	(\$6,541,608)	-3.6%

Public Works & Engineering	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$45,684,031	\$44,668,334	\$1,015,697	2.2%
Other Expenditures	\$51,938,301	\$56,069,452	(\$4,131,151)	-8.0%
Total Expenditures	\$97,622,332	\$100,737,786	(\$3,115,454)	-3.2%
Revenues	(\$6,564,064)	(\$6,650,289)	\$86,225	1.3%
Net Expenditures	\$91,058,268	\$94,087,497	(\$3,029,229)	-3.3%

Legislative Services	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$33,015,452	\$29,819,382	\$3,196,070	9.7%
Other Expenditures	\$9,321,937	\$15,451,427	(\$6,129,490)	-65.8%
Total Expenditures	\$42,337,389	\$45,270,809	(\$2,933,420)	-6.9%
Revenues	(\$29,748,683)	(\$29,699,815)	(\$48,868)	-0.2%
Net Expenditures	\$12,588,706	\$15,570,994	(\$2,982,288)	-23.7%

Corporate Support Services	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$52,286,022	\$51,906,025	\$379,997	0.7%
Other Expenditures	\$31,449,224	\$40,254,914	(\$8,805,690)	-28.0%
Total Expenditures	\$83,735,246	\$92,160,939	(\$8,425,693)	-10.1%
Revenues	(\$8,785,944)	(\$16,857,482)	\$8,071,538	91.9%
Net Expenditures	\$74,949,302	\$75,303,457	(\$354,155)	-0.5%

Transit	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$171,452,418	\$163,158,715	\$8,293,703	4.8%
Other Expenditures	\$62,299,996	\$61,632,846	\$667,150	1.1%
Total Expenditures	\$233,752,414	\$224,791,561	\$8,960,853	3.8%
Revenues	(\$141,951,905)	(\$140,768,675)	(\$1,183,230)	-0.8%
Net Expenditures	\$91,800,509	\$84,022,886	\$7,777,623	8.5%

Attachment 1 - Department Year-End Actual Variance as at December 31,2024

Planning, Building & Growth Management	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$36,845,427	\$31,206,804	\$5,638,623	15.3%
Other Expenditures	\$6,089,080	\$6,395,618	(\$306,538)	-5.0%
Total Expenditures	\$42,934,507	\$37,602,422	\$5,332,085	12.4%
Revenues	(\$41,959,332)	(\$38,880,370)	(\$3,078,962)	-7.3%
Net Expenditures	\$975,175	(\$1,277,948)	\$2,253,123	231.0%

Office of the CAO	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$15,081,175	\$15,692,568	(\$611,393)	-4.1%
Other Expenditures	\$5,832,021	\$5,260,069	\$571,952	9.8%
Total Expenditures	\$20,913,196	\$20,952,637	(\$39,441)	-0.2%
Revenues	(\$2,194,475)	(\$3,489,395)	\$1,294,920	59.0%
Net Expenditures	\$18,718,721	\$17,463,242	\$1,255,479	6.7%

Mayor & Members Of Council	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$4,843,964	\$4,971,167	(\$127,203)	-2.6%
Other Expenditures	\$948,950	\$454,917	\$494,033	52.1%
Total Expenditures	\$5,792,914	\$5,426,084	\$366,830	6.3%
Revenues	\$0	(\$2,318)	\$2,318	-
Net Expenditures	\$5,792,914	\$5,423,766	\$369,148	6.4%

Brampton Public Library	BUDGET	YEAR END ACTUAL	VARIANCE	%
Labour Expenditures	\$0	\$0	\$0	-
Other Expenditures	\$21,473,422	\$21,473,422	\$0	0.0%
Total Expenditures	\$21,473,422	\$21,473,422	\$0	0.0%
Revenues	\$0	\$0	\$0	-
Net Expenditures	\$21,473,422	\$21,473,422	\$0	0.0%



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-03-18

Subject: 2024 Year End Reserve Report

Contact: Mark Medeiros, Chief Budget Officer, Corporate Budget Office

Report number: Corporate Support Services-2025-337

RECOMMENDATIONS:

1. That the report from Mark Medeiros, Chief Budget Officer, Corporate Budget Office to the Council Meeting of May 14, 2025, re: 2024 Year End Reserve Report, be received.

OVERVIEW:

- The 2022-2026 Term of Council has made considerable progress in community-building, advancing key strategic initiatives with minimal tax increases. These key initiatives include the Cadetta Johnston Transit Facility, Embleton Recreation Centre, Chris Gibson Recreation Centre, Howden Recreation Centre, Victoria Park, Automated Speed Enforcement Facility, Williams Pkwy, Goreway Drive and Riverwalk Flood Mitigation Infrastructure.
- In order to accomplish the above, the City has strategically allocated its Reserves with over \$1.4 billion of capital funding approved in the last 2 years, thus ensuring that funding received from taxpayers, developers and other levels of government are immediately invested into tangible community benefits.
- For the year ended December 31, 2024, the Corporation maintained a fund balance of \$1.34 billion, offset by commitments of \$1.17 billion, leading to a net balance available of \$178 million.
- Of the \$178 million net balance available, the year-ended with \$15 million available for future capital investments, demonstrating the objective of maximizing capital resources, while operating stabilization reserves maintained a healthy balance of \$163 million. Attachment 1 – Reserve and Reserve Fund Balances itemizes each reserve and corresponding balances.

 The total year-end reserve fund balance of \$1.34 billion continues to be invested and generate rates of return that are in-line with the industry benchmark, as per the City's Investment Policy FIN-210.

BACKGROUND:

The City's financial management policies require staff to provide Council with periodic status updates related to the City's finances. This report is focused on updating Council on the status of the City's Reserves.

CURRENT SITUATION:

The 2022-2026 Term of Council has made considerable progress in community building, advancing key strategic initiatives with minimal tax increases. These key initiatives include the Cadetta Johnston Transit Facility, Embleton Recreation Centre, Chris Gibson Recreation Centre, Howden Recreation Centre, Victoria Park, Automated Speed Enforcement Facility, Williams Pkwy, Goreway Drive and Riverwalk Flood Mitigation Infrastructure.

In order to accomplish the above, the City has strategically utilized its reserves with over \$1.4 billion of capital funding approved in the last 2 years, thus ensuring that funding received from taxpayers, developers and other levels of government are immediately invested into tangible community benefits.

The City will continue to focus on maximizing the use of capital infrastructure funding, development charges, and funding from other levels of government annually and over the long term, to closely align community-building with the receipt of funds for those purposes.

To achieve this goal, this report includes a revised reserve summary schedule (Attachment #1), to clearly illustrate reserve balances maintained for capital investment versus protecting the city from unforeseen operating pressures. In addition, staff are currently in the process of modernizing the City's reserves, including rationalizing the number of reserves under management, closure of reserves that have fulfilled their purposes and are no longer deemed active or necessary, the naming convention of each reserve and the ability to forecast reserve balances. Staff will be bringing these modernizations to Council through the future quarterly reserves status reports. The introduction of this new reporting increases visibility and transparency for all the City's reserves and reserve funds.

For the year ended December 31, 2024, the Corporation maintained a fund balance of \$1.34 billion, offset by commitments of \$1.17 billion, leading to a net balance available of \$178 million.

Of the \$178 million net balance available, the year-ended with \$15 million available for future capital investments, demonstrating the objective of maximizing capital resources, while operating stabilization reserves maintained a healthy balance of \$163 million.

Attachment 1 – Reserve and Reserve Fund Balances itemizes each reserve and corresponding balances.

The following table highlights the historical trends in year-end reserve balances from 2021 to 2024:

	Reserves and Reserve Funds Balances							
	Year-End	Year-End	Year-End	Year-End				
	2021	2022	2023	2024				
Funds Committed:	\$'000	\$'000	\$'000	\$'000				
Capital Reserves and Reserve Funds	517,157	622,686	669,534	1,152,632				
Operating Reserves and Reserve Funds	12,462	10,777	17,368	12,764				
Total Funds Committed	529,619	633,463	686,902	1,165,396				
Funds Uncommitted (or Net Balance Available):								
Capital Reserves and Reserve Funds	507,105	506,760	422,023	15,164				
Operating Reserves and Reserve Funds	182,806	170,324	160,896	162,783				
Total Funds Uncommitted	689,911	677,083	582,919	177,947				
Total Reserves and Reserve Funds Balances	1,219,530	1,310,546	1,269,820	1,343,343				

Committed funds have increased from \$687 million at year-end 2023 to \$1.17 billion for 2024, demonstrating this Term of Council's commitment to Community Building.

The total year-end reserve fund balance of \$1.34 billion continues to be invested and generate rates of return that are in-line with the industry benchmark, as per the City's Investment Policy FIN-210.

Key Projects in 2024 (\$000's)									
Reserve	Project	Amount							
Res # 135 - DC: Transit	New Transit Facility	108,220							
Res # 134 - DC: Recreation	Embleton Community Centre	79,800							
Res # 46 - Stormwater Charge	Riverwalk	58,822							
Res # 91 - Canada Community-Building Fund & Res # 134 - Recreation DC's	Howden Recreation Centre	24,200							
Res # 137 - DC:Roads & Engineering	Lagerfeld Drive	18,582							
Res # 91 - Canada Community-Building Fund	Williams Parkway	18,400							
Res # 4 - Asset Replacement & Res # 134 - DC: Recreation	Victoria Park Arena & Sports Hall of Fame	14,650							
Res # 24 - Housing Accelerator Funding	Housing Project (Non Profit Pilot)	14,000							
Res # 4 - Asset Replacement	Traffic Intersection Cameras	10,248							
Res # 137 - DC:Roads & Engineering	Rivermont Road	9,226							
Res # 4 - Asset Replacement	Fire Station 215	6,500							
	Total	362,648							

The following table highlights large key investments approved by the Council in 2024:

Attachment 1 - Reserve and Reserve Fund Balances, provides an itemized list of the Corporation's Reserves by either capital or operating, including individual reserve fund balances, commitments, year-end net balance available and historical comparisons.

Attachment 2 - Status of Strategic Reserves provides a detailed continuity schedule of the strategic reserves, including the original beginning balance, amounts and initiatives that have utilized these reserves to date, and any known future commitments.

RESERVE HIGHLIGHTS

This section provides details and context around several of the Corporation's reserves and reserve funds.

Capital Reserve Funds

Cash In Lieu of Parkland

As of December 31, 2024, there was a balance in the Cash in Lieu of Parkland Fund of \$67.1 million, net of commitments. Staff continue to work on strategies to secure and expedite the acquisition of strategic parkland to meet the future needs of residents.

Land Proceeds Reserve

As of December 31, 2024, there was a deficit in the Land Proceeds Reserve of \$31.8 million. This reserve serves as a cash flow-through fund to support strategic opportunities under the Real Estate Modernization Strategy. As projects are developed to utilize the properties purchased through this strategy, permanent funding sources will be recommended to Council to replenish the Land Proceeds Reserve.

Housing Accelerator Fund

On October 20th, 2023, the City of Brampton and the federal government announced a partnership to fast-track building of more than 24,000 new homes, through the Housing Accelerator Fund to enable greater homeownership for Brampton residents. This Fund will provide an annual contribution \$28.6 million between 2024 and 2027, amounting to a total of \$114.5 million. To date, the City has received a total of \$57.4 million. This fund has already enabled key housing investments including Housing Brampton, Habitat for Humanity, Home Opportunities and Amargh House. As of December 31, 2024, the balance, net of commitments was \$15 million.

Building Faster Fund

On December 4, 2024, the Ministry of Municipal Affairs and Housing had approved the City Investment Plan for the Building Fast Fund Program. The City of Brampton received \$25.5 million in 2024 which was allocated to the new Building Faster Reserve Fund. As of December 31, 2024, the balance was \$25.7 million.

Stormwater Reserve Fund

In the 2020 Operating Budget, the Stormwater Fund was established to manage the approved stormwater charge. The charge became effective on June 1, 2020, and is collected through the Region of Peel water/wastewater bill in response to the City's maintenance, renewal, replacement, and Asset Management Plan for its \$1.2 billion of stormwater infrastructure.

The Stormwater Fund is projected to receive approximately \$25.6 million per year from the Stormwater Charge, growing at the rate of inflation. The balance as of December 31, 2024 was a deficit of \$17.8 million, net of commitments.

The Stormwater Fund deficit is primarily driven by the Riverwalk project that will enable local housing and development, which is approved at \$122.4 million, with \$82.6 million currently funded from the Stormwater Reserve.

On September 3, 2024, the Provincial government announced funding of \$29.8 million for Riverwalk from the Housing-Enabling Water Systems Fund. This resulted in a change in funding source for this project from the Asset Management Reserve to the Stormwater Reserve Fund which was reflected in the 2025 Council Adopted Budget.

Legacy Reserve Fund and Community Investment Reserve Fund

The City's Strategic Reserves are comprised of Reserve #100 - Legacy Fund and Reserve #110 - Community Investment Fund. As of December 31, 2024, the combined uncommitted balance available in the strategic reserves is \$35.3 million. After accounting for future commitments that have been endorsed by Council, the amount available in strategic reserves was \$50.8 million. \$3.7 million of the \$15 million in future commitments are for 2025 capital projects. Some of the major projects are Brampton Venture Zone, Cybersecure Catalyst, Risk Intervention and Response Program and the Community Safety Program.

Attachment 2 – Status of Strategic Reserves provides a detailed continuity schedule of the strategic reserves, including the original beginning balance, amounts and initiatives that have utilized these reserves to date, and any known future commitments.

To date, the strategic reserves have generated \$233.3 million in external and internal interest revenue since the inception of the fund. Of this, \$194.2 million has been transferred to the operating fund to offset tax levy requirements as of December 31, 2024. The annual interest earned was transferred to the operating budget at the end of the year in the amount of \$5 million.

Dedicated Tax Levy for Brampton' 2nd Hospital

In 2022, Brampton City Council approved an additional commitment to the tax levy to fund the City's local contribution to the development of Brampton's second hospital. The City committed up to \$125 million to cover 50% of the expenses. As of December 31, 2024, the balance is \$83 million.

Development Charges Reserve Funds

Development Charges (DCs) are one-time fees levied on new growth to pay for growthrelated City Infrastructure. The current DC By-laws were recently approved by Council in 2024, and inputs into the DC Study were based on various master servicing plans and departmental input into how they would meet the needs of servicing new growth.

The use of DCs to fund growth-related capital projects is legislated by the *Development Charges Act, 1997.* DC funding of capital projects is evaluated on an annual basis through the City's budget process, to ensure that the funds are utilized for the purposes for which they were collected.

DC reserve funds were in a deficit position of \$190.5 million, net of commitments, as of December 31, 2024. The deficit is primarily due to approvals of the new Cadetta Johnston Transit Facility and the Embleton Recreation Centre.

In terms of managing this deficit, staff monitor the Corporation's cash flows daily to ensure sufficient liquidity is available to cover City expenses. Currently, the City has sufficient funds to cash-flow the DC deficit. Should additional liquidity be recommended to manage future cash flows, staff will prepare for Council's consideration.

It is important to note that deficits in reserves, such as the DC deficit, are charged interest at a rate of return equal to what the City is achieving in the open market. This ensures that the investment income lost by other sources used to cash flow a given deficit, is recouped appropriately to reserves that maintain positive balances and charged back to the respective reserves that are in deficit.

Debt Repayment Reserve

The Debt Repayment Reserve established in 2018, for the purposes of supporting annual cash flow requirements associated with the issuance of debt.

With respect to currently approved external debt, the 2024 Operating Budget includes \$2.8 million in annual debt repayments related to the following:

- \$1.8 million related to a 25-year debenture of \$26 million, for the Fire and Emergency Services Campus, which enhances community safety.
- \$1 million as part of a phased in approach to align tax supported debt repayments with the expected project delivery of the Transit Maintenance and Storage Facility to enable improved Transit service delivery. This is based on a 30-year debenture of \$20 million.

Operating Reserve Funds

General Rate Stabilization Reserve (GRS)

Council has established a GRS Reserve balance target at 10% of the annual approved operating budget. The 2024 Operating Budget has been approved at \$912.5 million, resulting in a Council approved GRS reserve target of \$91.2 million.

The General Rate Stabilization Reserve (GRS) balance as of December 31, 2024, was \$81 million which is 89% of the reserve target.

Building Rate Stabilization Reserve Fund

As of December 31, 2024, the balance in the Building Rate Stabilization Reserve Fund was \$30.5 million, which provides assurance against a future short-term downturn in building activity. The City is obligated to transfer any surplus resulting from building-related operations to this reserve fund in accordance with the requirements of Bill 124 *(Building Code Statute Law Amendment Act, 2002).*

Municipal Accommodation Tax Fund

Effective July 1, 2023, Council approved a 4% Municipal Accommodation Tax for paid overnight accommodations at hotels, motels, campgrounds, short term rental units (including online home sharing platforms) and bed and breakfasts operating in the City of Brampton. The tax revenue collected will support the hospitality and tourism industry, as well as programs and services that visitors enjoy when visiting Brampton.

The balance as of December 31, 2024, was \$1.8 million.

Interest Rate Stabilization Reserve Fund

As of December 31, 2024, the Interest Rate Stabilization Reserve Fund (IRS) had a balance available of \$8.6 million. In 2024, the Strategic Reserves earned a higher interest on their fund balance investments resulting in a lower than budgeted transfer from this reserve.

At the December 8th, 2021, Special Council meeting, Council approved the report "Interest Rate Stabilization Reserve Status Update", which recommended \$13.3 million be transferred to the Interest Rate Stabilization Reserve, as part of the 2022 Budget and that annual budget adjustments are made over an 8-year period to permanently eliminate this deficit.

The Council approved 2024 budget included an adjustment to achieve the elimination of the investment income deficit by 2030. Staff will continue to closely monitor the Interest Rate Stabilization Reserve each quarter and ensure that the 8-year plan approved by Council achieves the intended goal.

CORPORATE IMPLICATIONS:

N/A

STRATEGIC FOCUS AREA:

This report fulfills the Government & Leadership strategic focus area through strict adherence to effective financial management policies by ensuring sustainable financial operations.

CONCLUSION:

To improve transparency and provide forward-looking guidance related to reserves and reserve funds, staff will continue to monitor the reserve and reserve funds as part of the quarterly financial reports.

Reviewed by:

Mark Medeiros, Chief Budget Officer, Corporate Budget Office

Approved by:

Approved by:

Nash Damer,

Treasurer, Finance

Jason Tamming, A/Commissioner, Corporate Support Services Marlon Kallideen, Chief Administrative Officer

Attachments:

- Attachment 1 Reserve and Reserve Fund Balances
- Attachment 2 Status of Strategic Reserves

ATTACHMENT 1: RESERVE AND RESERVE FUND BALANCES AS AT DECEMBER 31, 2024

	YE	YE	YE	YEAR END 2024		
Reserve and Reserve Funds	2021	2022	2023	Fund Balance	Commitments	Net Balance Available
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Capital Reserve and Reserve Funds						
	¢404.000	¢404.000	¢ 45 000	¢74.070	(#7,000)	¢07.000
Res # 2 - Cash in lieu of Parkland	\$101,890	\$124,362	\$45,889	\$74,373	(\$7,282)	\$67,092
Res # 4 - Asset Replacement	(\$11,047)	\$8,709	\$25,537	\$182,172		\$23,240
Res # 12 - Land Proceeds	(\$30,277)	(\$32,282)	(\$33,718)	(\$29,526)	(\$2,238)	(\$31,763)
Res # 18 - Dev. Cont. for Future Construction	\$35,078	\$36,731	\$30,653	\$34,518	(\$1,530)	\$32,988
Res # 22 - Sport /Entertainment Centre	\$8,257	\$8,264	\$8,272	\$298	(# 44.050)	\$298
Res # 24 - Housing Accelerator Funding	• 4.4	\$40	\$22,758	\$56,870	(\$41,858)	\$15,012
Res # 26 - Cash-In-Lieu of Downtown Parking	\$44	\$46	\$47	\$48		\$48
Res # 30 - Energy Efficiencies	\$1,328	\$4,583	\$4,026	\$6,763	(\$1,882)	\$4,881
Res # 32 - Building Faster Fund				\$25,697		\$25,697
Res # 33 - Community Benefit Charges			\$734	\$797		\$797
Res # 36 - Joint Use Facility Agreements	\$629	\$642	\$690	\$710		\$710
Res # 38 - Subdivision Maintenance	\$17,217	\$17,850	\$18,481	\$19,422		\$19,422
Res # 46 - Stormwater Charge	\$14,503	\$20,224	\$25,673	\$80,280	(\$98,086)	(\$17,805)
Res # 59 - Fire / Life Safety Centre	\$205	\$210	\$216	\$223		\$223
Res # 88 - Community Improvement Plan Fund	(\$140)	\$80	\$90	\$289	(\$488)	(\$199)
Res # 91 - Canada Community-Building Fund	\$37,164	\$30,702	\$46,228	\$114,196	(\$97,254)	\$16,942
Res # 95 - Accele Ride Reserve	\$2,773	\$2,881	\$2,976	\$3,072	(\$933)	\$2,139
Res # 96 - Transportation Initiatives Reserve	\$316	\$672	\$880	\$911	(\$873)	\$38
Res # 97 - Multi -Year Non-Capital Projects	\$145	\$149	\$153	\$158		\$158
Res # 100 - Legacy Fund	\$91,500	\$87,700	\$19,725	\$25,266	(\$14,097)	\$11,169
Res # 110 - Community Investment Fund	\$47,590	\$48,440	\$39,301	\$45,439	(\$21,254)	\$24,184
Res # 119 - Transit Levy	(\$1,129)	(\$2,255)	\$7,109	\$34,188	(\$31,447)	\$2,742
Res # 121 - Municipal Transit Capital	\$18,675	\$1,357	\$1,404	\$1,617	(\$1,546)	\$71
Res # 122 - Municipal Road & Bridge Infrastructure	\$46	\$47	\$48	\$50		\$50
Res # 123 - Miscellaneous Fed / Prov Transit Capital Grant	\$562	(\$8,553)	(\$8,388)	\$852	(\$74)	\$778
Res # 124 - Municipal Transit Demand Management	\$1	\$1	\$1	\$1	× ,	\$1
Res # 125 - Heritage Initiatives	\$60	\$61	\$63	\$65		\$65
Res # 126 - Pledge to Peel Memorial Hospital	\$62,550	\$68,594	\$75,540	\$83,256	(\$83,256)	
Res # 127 - Major Maintenance Reserve Fund	\$4,709	\$5,257	\$6,052	\$6,684		\$6,684
Res # 130 - DC:Growth Studies	\$2,940	\$1,696	(\$554)	\$5,213	(\$4,724)	\$489
Res # 132 - DC:Library	(\$2,870)	(\$1,942)	(\$1,094)	(\$223)		(\$223)
Res # 133 - DC:Fire Protection	(\$10,958)	(\$9,762)	(\$11,231)	(\$8,949)	(\$10,260)	(\$19,209)
Res # 134 - DC:Recreation	\$65,991	\$31,700	\$6,494	\$179,607	(\$277,753)	(\$98,146)
Res # 135 - DC:Transit	(\$27,192)	(\$15,614)	(\$18,483)	\$15,276	(\$137,980)	(\$122,704)
Res # 136 - DC:Public Works & Fleet	(\$28,096)	(\$26,460)	(\$25,271)	(\$23,775)	(\$5,505)	(\$29,280)
Res # 137 - DC:Roads & Engineering	(\$20,030) \$57,742	(\$20,400) \$52,934	(#23,271) \$77,777	\$188,490	(\$153,360)	(\$23,200) \$35,130
Res # 138 - DC:Parking Facilities	\$5,850	\$5,539	\$5,376	\$100,490		\$5,107
Res # 142 - DC:Bramwest Transportation Corridor	\$3,830 \$28,784	\$31,464	\$35,283	\$38,360	(\$22)	\$38,338
				<i>ф</i> 30,300	(φ22)	φυ0,000
Res # 200 - Debt Repayment	\$12,264	\$12,733	\$13,287			
Total Capital Reserve and Reserve Funds	\$507,105	\$506,760	\$422,023	\$1,167,797	(\$1,152,632)	\$15,164

ATTACHMENT 1: RESERVE AND RESERVE FUND BALANCES AS AT DECEMBER 31, 2024

	YE	YE	YE	YEAR E	YEAR END 2024	
Reserve and Reserve Funds	2021	2022	2023	Fund Balance	Commitments	Net Balance Available
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Operating Reserve and Reserve Funds			1			
General Rate Stabilization Reserve	\$98,291	\$94,503	\$91,286	\$86,242	(\$5,240)	\$81,002
Res # 3 - Workers' Compensation Fund	\$8,794	(\$3,230)				
Res # 15 - Conversion of Employee Sick Leave	\$8,378	\$7,563	\$6,757	\$6,078		\$6,078
Res # 16 - Community Grant Surplus Reserve	\$961	\$477	\$106	\$95		\$95
Res # 19 - Employee Ben. Prem. Rate Stabilization	\$14,292	\$11,530	\$13,564	\$16,731		\$16,731
Res # 23 - Brampton Columbarium	\$42	\$45	\$48	\$55		\$55
Res # 25 - Municipal Elections	\$3,077	\$949	\$1,556	\$2,724	(\$336)	\$2,388
Res # 53 - Brampton Senior Fund	\$52	\$51	\$51	\$52		\$52
Res # 54 - LACAC	\$50	\$51	\$53	\$55		\$55
Res # 89 - Dedicated Gas Tax Reserve	\$5,347	\$5,943	\$5,943	\$15,156		\$15,156
Res # 93 - Building Rate Stabilization	\$43,405	\$42,511	\$32,070	\$37,656	(\$7,188)	\$30,467
Res # 128 - Brampton Starter Company	\$90	\$190	\$299	\$251		\$251
Res # 129 - Brampton University Reserve Fund	\$27	\$27	\$28	\$29		\$29
Res # 201 - Municipal Accomodation Tax				\$1,848		\$1,848
Res # 211 - Interest Rate Stabilization	\$0	\$9,713	\$9,134	\$8,576		\$8,576
Total Operating Reserve and Reserve Funds	\$182,806	\$170,324	\$160,896	\$175,547	(\$12,764)	\$162,783
Total Reserve and Reserve Funds	\$689,911	\$677,083	\$582,919	\$1,343,343	(\$1,165,396)	\$177,947

ATTACHMENT 2: STATUS OF STRATEGIC RESERVES

AS AT 31ST DECEMBER 2024

	Legacy - Res #100 CAD \$	CIF - Res #110 CAD \$	Total Strategic Reserves CAD \$
Starting Balance at Sale of Hydro	100,000,000	100,000,000	200,000,000
Less: Budgeted Drawdowns as of 2021 Budget:			
Algoma University Expansion	- 4,900,000		- 4,900,000
Cybersecure Catalyst	- 3,600,000		- 3,600,000
Foregone Internal Loans		- 35,639,535	- 35,639,535
Internal Loans to DC's		- 9,477,018	- 9,477,018
2021 Approved Budget	91,500,000	54,883,446	146,383,446
Less: 2021 Budget Amendments and Additional Transactions:			
GAVE initiative		- 500,000	- 500,000
Housing Catalyst		- 4,000,000	- 4,000,000
LRT Extension Study		- 650,000	- 650,000
Monument to William Davis		- 100,000	- 100,000
Return of Financing		956,232	956,232
2021 Year-End Balance	91,500,000	50,589,678	142,089,678
Less: 2022 Actuals and Capital Commitments:			
Algoma University Expansion - 2022 Budget	- 2,400,000		- 2,400,000
Cybersecure Catalyst - 2022 Budget	- 1,400,000		- 1,400,000
2022 Capital Budget - City-Wide Community Improvement Plan for Housing		- 30,000	- 30,000
2022 Capital Budget - Heritage Property Incentive Grant		- 100,000	- 100,000
2022 Capital Budget - Housing Brampton		- 135,000	- 135,000
2022 Capital Budget - Housing Brampton-Region of Peel Incentive Pilot Project		- 400,000	- 400,000
2022 Capital Budget - B-Hive		- 1,000,000	- 1,000,000
2022 Capital Budget - Hurontario LRT - Infrastructure		- 1,350,000	- 1,350,000
2022 Capital Budget - Light Rail Transit Extension Environmental Assessment		- 170,000	- 170,000
Kay Blair Hospice		- 200,000	- 200,000
Long Term Care - INDUS		- 250,000	- 250,000
Reduction in Internal Loans to DC		1,484,930	1,484,930
Fund Balance as at December 31, 2022	87,700,000	48,439,609	136,139,609
Less: 2023 Actuals and Capital Commitments:			
TMU Medical School	- 7,275,000		- 7,275,000
2023 Capital Budget - Light Rail Transit Extension		- 190,000	- 190,000
2023 Capital Budget - Hurontario LRT - Infrastructure		- 200,000	- 200,000
2023 Capital Budget - B-Hive		- 369,000	- 369,000
2023 Capital Budget - Investment Attraction		- 150,000	- 150,000
2023 Capital Budget - CyberTech Conference		- 50,000	- 50,000
2023 Capital Budget - Community Safety Program		- 401,000	- 401,000
Property Acquisition	- 40,700,000		- 40,700,000
TMU Medical School	- 20,000,000		- 20,000,000
Chris Gibson Recreation Centre		- 7,200,000	- 7,200,000
CAA Centre-Leasehold Interest		- 2,100,000	- 2,100,000
Reduction in Internal Loans to DC		1,521,534	1,521,534
Fund Balance as at December 31, 2023	19,725,000	39,301,142	59,026,142

Fund Balance as at December 31, 2023	19,725,000	39,301,142	59,026,142
Less: 2024 Actuals and Capital Commitments:			
2024 Budget Admentment - Downtown Demolition	-	3,495,000	- 3,495,000
TMU Medical School - Reduced 2023 Commitment above	400,000		400,000
Property Acquisition - Reduced 2023 Commitment above	850,000		850,000
2024 Budget Amendment - Interior Renovations of Property Acquisition	- 3,150,000		- 3,150,000
2024 Auto Speed Enforcement Truck	- 300,000		- 300,000
2024 Automated Speed Enforcement Technology	- 67,000		- 67,000
2024 Sheridan College Grant	- 2,500,000		- 2,500,00
2024 Capital Budget - Collision Conference	-	298,580	- 298,58
2024 Capital Budget - Electric Vehicle Charging Stations - WPOC, FCCC and Sandalwood	-	5,530,000	- 5,530,00
2024 Capital Budget - Implementation - Contract Positions	-	370,000	- 370,000
2024 Capital Budget - Implementation - Initiatives and Miscellaneous	-	60,000	- 60,000
2024 Capital Budget - Light Rail Transit Extension Environmental Assessment	-	200,000	- 200,00
2024 Capital Budget - LRT Infrastructure	-	200,000	- 200,00
Strategic Planning Studies	-	700,000	- 700,00
Monument to William Davis		95,497	95,49
Public Art Investment	-	95,497	- 95,49
Internal Loan PMT - DC Loan Transit		1,559,040	1,559,04
Internal Loans from CAA Centre	-	5,960,000	- 5,960,00
Zum - BRT		87,558	87,55
CyberTech Conference		50,000	50,00
2024 Investment Income - Contribution to Operating	- 3,087,317 -	1,942,677	- 5,029,99
2024 ASE Loan to cover Opreating Loss	- 1,806,186		- 1,806,18
2024 Internal Loan Interest ASE	- 1,982,890		- 1,982,89
Investment income/(loss)	3,087,317	1,942,677	5,029,99
und Balance Available as at December 31, 2024	11,168,924	24,184,161	35,353,08
ess: Future Commitments			
2025 Capital Budget:			
Brampton Venture Zone	-	1,000,000	- 1,000,00
Community Safety Program	-	450,000	- 450,00
Cybersecure Catalyst	-	1,000,000	- 1,000,00
Golden Age Village For The Elderly - GAVE	-	150,000	- 150,00
Hurontario LRT-Infrastructure	-	300,000	- 300,00
Light Rail Transit Extension Environmental Assessment	-	210,000	- 210,00
Risk Intervention and Response Program	-	550,000	- 550,00
2026-2029 Capital Budget	-	14,820,000	- 14,820,00
2027 Capital Budget - Brampton Arts	- 25,000,000		- 25,000,00
dd: Future Re-payments to Reserve:			
CAA Loan Transfer		5,960,000	5,960,00
Internal Loans Payable from DC's		4,911,515	4,911,51
Internal Loans from ASE	48,006,076		48,006,07
TD Uncommitted Balance	34,175,000	16,575,675	50,750,67



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-04-15

Subject: DC, CIL of Parkland and Community Benefit Charge Annual Report: Summary of Activity in 2024

Contact: Nash Damer, Treasurer, Finance

Report number: Corporate Support Services-2025-339

RECOMMENDATIONS:

That the report from Maja Kuzmanov, Senior Manager of Accounting Services/ Deputy Treasurer and Colleen Durston, Acting Manager, Capital and Development Finance to the Council Meeting of May 14, 2025, re: *DC, CIL of Parkland and Community Benefit Charge Annual Report: Summary of Activity in 2024*, be received.

OVERVIEW:

- Development Charges (DC) are collected under authority of the Development Charges Act, 1997 (the "DCA") for the purpose of funding necessary growth-related services.
- Section 43 of the DCA and Section 12 of Ontario Regulation 82/98 require that the Treasurer of the municipality provide to Council, annually, a financial statement relating to development charge by-laws and reserve funds established under section 33 of the DCA.
- Schedule A summarizes the DC Reserve Fund financial transactions for the year ended December 31, 2024. Closing balance of the DC Reserve Fund balances as of December 31, 2024 is \$399 million.
- Subsection 42 (17) under the *Planning Act* requires the Treasurer of the municipality to provide Council with a statement relating to the status of the Cash-in-lieu of Parkland (CIL) Reserve Fund.
- Closing balance of the Cash-in-lieu of Parkland Reserve Fund balances as of December 31, 2024 is \$74 million.
- Closing balance of the Community Benefit Charges Reserve Fund balances as of December 31, 2024 is \$0.8 million.

• DC statements for 2024 are presented to Council for receipt, and these statements must be made available to the public.

BACKGROUND:

Development Charges (DC) are collected by the City for the sole purpose of funding necessary infrastructure to new residents and businesses. All DC funds collected can be used only for this purpose in accordance with the *Development Charges Act (DCA)*. These funds are collected so that existing property owners are not unduly burdened by the cost of growth-related infrastructure.

The attached DC Statements have been provided to Council for information in accordance with requirements of the *DCA*. The purpose of the report and associated statements is to ensure that all transactions related to development charges have been correctly accounted for and reported, as stipulated under the *DCA*.

The current DC rates came into effect on January 2, 2025, with the approval of the City's 2024 DC By-laws. The 2024 DC By-laws retained existing reserve fund classifications as it accurately reflected how individual program areas have managed the DC revenue received and added two new reserve fund classifications. These reserve funds represent monies currently collected for and spent on the following program areas: By-law Enforcement Services, Development-Related Studies, Fire Services, Library Services, Public Works, Recreation Services, Roads Services, and Transit Services.

The City of Brampton does not impose, directly or indirectly, a charge related to a development or a requirement to construct a service related to development, except as permitted by the *DCA* or another Act, in compliance with subsection 59.1 (1) of the *DCA*.

Amendments were made to the *Planning Act* in 2017 with the passage into law of Bill 73 – the *Smart Growth for Our Communities Act*. The legislation requires that funds that have been collected under both Section 37 of the *Planning Act* - related to increased density allocations, and Sections 42 and 51 – related to the collection and expenditure of cashin-lieu of parkland (CIL), must now be reported annually to Council by the Treasurer. For Council's reference, CIL is collected by way of the City's Parkland Dedication By-law under the authority of the *Planning Act*. A municipality may require, as a condition of development, that land be conveyed to the municipality for park, or other recreational, purposes. Alternatively, the Council may require a payment in lieu of land otherwise required to be conveyed – commonly referred to as CIL. In accordance with the *Planning Act*, CIL monies must be held in a reserve fund and may be spent "…only for the acquisition of land to be used for park or other public recreational purposes, including the erection, improvement or repair of buildings and the acquisition of machinery for park or other public recreational purposes." Bill 108 introduced the Community Benefits Charge (CBC), which replaced the former Section 37 (density bonusing) provisions of the *Planning Act*. The Province updated the *Planning Act* as part of the *COVID-19 Economic Recovery Act*, 2020 (Bill 197) in order to implement the CBC.

The City of Brampton passed a Community Benefits Charge By-law in September ,2022 which applies to all development or redevelopment containing 5 or more storeys and adding at least ten residential units, within the City of Brampton that meets the criteria as set out in the by-law, capped at 4% of the value of land subject to development or redevelopment and will contribute to City-wide capital costs for Housing, Public Realm, Community Facilities, Active Transportation, Parks & Trails, Parking, Heritage Assets and Administration.

The City has established Reserve #33 Community Benefits Charges Reserve Fund to account for monies collected under the CBC by-law. As of December 31, 2024, the City has collected \$0.80 million in related revenues. There were no contributions to capital projects.

CURRENT SITUATION:

Statement of Development Charge Reserve Funds Activity – 2024

The table below presents a summary of information reported in Schedule A of the report which outlines the 2024 DC Reserve Fund balances:

Beginning Balance as at January 1, 2024 Add: Development Charge Proceeds Add: Interest Income Less: Transfer to Capital Projects/Current Fund	<u>\$ Million</u> 411.70 71.33 14.67 <u>98.59</u>
Balance before Outstanding Section 38 Credits	399.11
Outstanding Section 38 Credits	<u>(0.04)</u>
Closing Balance as at December 31, 2024	<u>399.07</u>
Less: Capital Commitments	589.60
Closing Balance after Capital Commitments	(<u>190.53)</u>

Section 35 (2) of the Development Charges Act requires that:

Beginning in 2023 and in each calendar year thereafter, a municipality shall spend or allocate at least 60 per cent of the monies that are in a reserve fund for the following services at the beginning of the year:

- 1. Water supply services, including distribution and treatment services.
- 2. Waste water services, including sewers and treatment services.

3. Services related to a highway as defined in subsection 1 (1) of the Municipal Act, 2001 or subsection 3 (1) of the City of Toronto Act, 2006, as the case may be. 2022, c. 21, Sched. 3, s. 10.

As at January 1, 2024 Roads DC Reserve Fund had a balance of \$202.62 million. Out of that amount \$153.36 million (76%) has been allocated to related services.

Schedule A summarizes information for each Reserve Fund in respect of each service program for which development charges have been imposed by the City of Brampton. The schedule shows:

- The opening balance as of January 1st, 2024;
- The distribution of the development charge proceeds received during the year;
- The apportionment of accrued interest; and
- The closing balance as at December 31st, 2024.

The closing balance of the DC Reserve Funds (before capital commitments) as of December 31, 2024 is \$399 million (2023 - \$412 million). Decrease in fund balances was mainly due to development charges proceeds and interest income being lower than transfers to capital projects and current fund.

In addition, City Council approved the Central Area Community Improvement Plan. One of the components of this plan is the Development Charges Incentive Program which, since inception, has granted nearly \$31 million in DC waivers. Of the \$31 million, \$13 million has been recovered through the general tax as of December 31, 2024. The reimbursement of these funds is repaid over a 25-year horizon and is currently built into the base tax levy.

Statement of CIL-Parkland Reserve Fund Activity - 2024

The table below presents a summary of CIL-Parkland Reserve Fund Activity:

	<u> \$ Million</u>
Beginning Balance as at January 1, 2024	66.66
Add: CIL-Parkland Revenues	16.84
Add: Interest Income and Other	2.90
Less: Transfer to Capital Projects	12.03***
Closing Balance as at December 31, 2024 Less: Capital Commitments	<u>74.37</u> 7.28
Closing Balance after Capital Commitments	<u>67.09</u>

*** Detail of transfers to Capital Projects are outlined in Schedule E of this report.

Statement of Community Benefit Charges Reserve Fund Activity – 2024

The table below presents a summary of Community Benefit Charges Reserve Fund Activity:

	<u>\$ Million</u>
Beginning Balance as at January 1, 2024	0.73
Add: Community Benefit Charge Revenues	0.04
Add: Interest Income and Other	0.03
Less: Transfer to Capital Projects	-
Closing Balance as at December 31, 2024	<u>0.80</u>
Less: Capital Commitments	-
Closing Balance after Capital Commitments	<u>0.80</u>

Schedule B details the approved financing transfers for each reserve fund, outlining the Development Charge financing (DC) and Non-Development Charge Financing (Non-DC) for each project. This schedule provides additional detail to the "Transfer to Capital Project /Current Fund" column in Schedule A by capital project in each program area. When capital projects are closed or excess financing has been identified, the financing is returned back to the original Reserve Fund. The figures in brackets indicate returned financing.

Schedule C lists the remaining Section 14 credits by Plan and Block Number as at December 31st, 2024.

Schedule D details the status of DC credits accorded or committed to developers for undertaking works on behalf of the City as at December 31, 2024.

Treatment of Credits related to old DC by-laws and previous DC Acts

• Outstanding Section 38 Credits

Section 38 of the *DCA* stipulates that a municipality shall give a person credit toward the DCs payable if it agrees to allow the person to perform work that relates to a service to which a DC by-law relates. The amount of the credit is the reasonable cost of doing the work as agreed. The current Section 38 credits included in Schedule A are minor in nature and are fully related to parkland improvements performed in old subdivisions. Since there has been no activity on these subdivisions in many years there has been no opportunity to provide the credit for work performed in the past. This does not preclude the possibility of the credits being applied in a redevelopment or new development project in those areas in the future.

Φ **8** 4.11.

• Section 14 Credits (see Schedule C)

In 1989 the Province enacted the *Development Charges Act, 1989* ("Old *DCA*") which replaced the lot levy regime with DCs. Municipalities were empowered to impose DCs pursuant to DC by-laws enacted under the Old DCA. The Old *DCA* did not exempt from the payment of DCs those lands that were subject to preexisting lot levy agreements or lands for which lot levies had been paid. Instead, these prior payments were treated as credits against DCs otherwise payable, pursuant to Section 14 of the Old *DCA*, by October 31st, 1999.

The Old DCA was replaced by the 1997 DCA and. O. Reg 82/.98 in 1998 which sets out a mechanism for recognizing credits for lot levies paid under old agreements. The owners and former owners were required to apply for credits by October 31st, 1999. The City is obligated to fund the total credit claims applied for within the prescribed period.

CORPORATE IMPLICATIONS:

Financial Implications:

There are no financial implications associated with this report.

Other Implications:

There are no other implications resulting from this report.

STRATEGIC FOCUS AREA:

This report fulfills the Government & Leadership strategic focus area through strict adherence to effective financial management policies by ensuring sustainable financial operations.

CONCLUSION:

In accordance with the *Development Charges Act, 1997*, this report provides Council with a statement of the DC reserve funds for the year ending December 31st, 2024.

Reviewed by:

Maja Kuzmanov, Senior Manager of Accounting/ Deputy Treasurer

Colleen Durston Acting Manager, Capital and Development Finance Nash Damer, Treasurer, Finance

Approved by:

Approved by:

Alex Milojevic, Commissioner, Corporate Support Services Marlon Kallideen, Chief Administrative Officer

Attachments:

- Attachment 1 Schedule A: Statement of Development Charge Reserve Funds
- Attachment 2 Schedule B: Details of Project Funding
- Attachment 3 Schedule C: Section 14 Credits
- Attachment 4 Schedule D: Development Charges Credits Recreation
- Attachment 5 Schedule D: Development Charges Credits Roads
- Attachment 6 Schedule E: CIL-Parkland Reserve Details of Project Funding

SCHEDULE A

THE CORPORATION OF THE CITY OF BRAMPTON

STATEMENT OF DEVELOPMENT CHARGE RESERVE FUNDS

as at December 31, 2024 (\$000s)

Service			Revenu	Jes	<u> </u>	Exp	oenses	······································			
	Reserve Fund	Opening Balance	Development Charge Proceeds	Interest	Capital Fund	Current Fund	Reserve	Total Transfers	Subtotal	Outstanding Section 38 Credits	Closing Balance
Growth Studies and Other	130	5,361	491	290	930	-	-	930	5,213	-	5,213
Library	132	-1,094	1,208	-38	285	14	-	299	-223	-	-223
Fire Protection	133	-7,590	1,884	-246	2,981	16	-	2,997	-8,949	-	-8,949
Recreation	134	187,383	16,482	6,567	30,636	6 190	-	30,826	179,607	32	179,575
Transit	135	8,962	13,810	303	6,122	2 119	1,559	7,800	15,276	-	15,276
Public Works Buildings & Fleet	136	-24,623	2,332	-840	624	20	-	644	-23,775	-	-23,775
Roads	137	202,618	33,289	7,206	54,321	302	-	54,623	188,490	-	188,490
Parking Lots	138	5,376	0	185	454	-	-	454	5,107	-	5,107
New Bramwest Pkwy N & S Trans Corridor	142	35,306	1,833	1,239	1	17	-	18	38,360	-	38,360
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Totals		411,699	71,330	14,666	96,352	. 678	1,559	98,589	399,106	32	399,074

SCHEDULE B

THE CORPORATION OF THE CITY OF BRAMPTON DETAILS OF PROJECT FUNDING as at December 31, 2024 (\$000)

Financing Transfers:

Reserve Fund	Project #	Project Name	Development Charges Financing	Gas Tax Reserve Funds	Tax-based Reserve Funds	Obligatory Reserve Funds	Discretionary Reserve Funds	Government Grants	Other Funding	Total Non-DC	Total Financing
130	197360	Transportation Master Plan-TMP	(70)		(85)					(85)	(155)
130 130	207360 207400	Transportation Master Plan-TMP Official Plan Review	(30) (6)		(37) (7)					(37) (7)	(67) (13)
130	207858	Queen Devel. Permit Implmntn	(23)		(3)					(3)	(26)
130 130	207860 214150	Heritage Heights Studies Engineering - Parkland Studies	(13) (73)		(16)					(16)	(29) (73)
130	215560	Recreation - Misc Initiatives	(73)							-	(2)
130	217003	Policy Planning Studies	(27)		(67)					(67)	(94)
130 130	217400 217941	Official Plan Review Public Realm Im. Plan-Downtown	(6) (6)		(7) (6)					(7) (6)	(13) (12)
130	224150	Engineering - Parkland Studies	(61)							-	(61)
130 130	227003 227358	Policy Planning Studies Cvcling Infrastruc,Plan-Design	22 (10)		(52) (23)					(52) (23)	(30) (33)
130	227360	Transportation Master Plan-TMP	(14)		(14)					(14)	(28)
130 130	227400 227860	Official Plan Review Heritage Heights Studies	(226) (236)		(225)					(225)	(451) (236)
130	227934	Comm. Improvement Plan-Housing	(10)				(10)			(10)	(20)
130 130	231000 237003	Development Charges Study Policy Planning Studies	(65) (72)		(92) (134)					(92) (134)	(157) (206)
130	237302	Downtown Secondary Plan	(12)		(134)					-	(200)
130	237360	Transportation Master Plan-TMP	(1)	-	(1)		(10)	-		(1)	(2)
			(930)	-	(769)	-	(10)	-	-	(779)	(1,709)
132	246900	Collection Development	(285)		(508)					(508)	(793)
			(285)	-	(508)	-	-	-	-	(508)	(793)
133	182530	Fire Station 214	(134)							-	(134)
133 133	222520 232300	Fire Station 215 Growth Vehicles	(357) (249)		(95)					(95)	(452) (249)
133	232460	Fire Fighting Equipment	(57)		(400)					(400)	(457)
133	242300	Growth Vehicles	(2,183) (2,980)	-	(495)	-		-		(495)	(2,183) (3,475)
			(2,900)	-	(493)	-	-	-	-	(495)	(3,473)
134 134	085850 185600	Bram East Community Prk Campus Howden Recreation Centre	(231) (510)		(28) (47)					(28) (47)	(259) (557)
134	185600	Chris Gibson Recreation Centre	(9,395)		(47) (1,075)		(2,586)	(89)		(3,750)	(13,145)
134	185680	Balmoral Recreation Centre	(6,341)		(738)					(738)	(7,079)
134 134	195210 195560	Collaborative Learning Tec.Ctr Recreation - Misc Initiatives	(450) (31)		(4)					- (4)	(450) (35)
134	195740	Victoria Park New Facility	(167)		(15)		(15)			(30)	(197)
134 134	195865 205460	New Capital Development Outdoor Winter Rec. Amenities	(308) (239)		(22)					(22)	(330) (239)
134	205560	Recreation - Misc Initiatives	(15)		(2)					(2)	(17)
134 134	205631 205865	Memorial Arena-Jr A-B Expansn New Capital Development	(347) (336)		(2)	(6)				(2) (83)	(349)
134	205865	Central Peel-Artificial Turf	(1,528)		(77) (148)	(6)				(148)	(419) (1,676)
134	205951	Bramalea Tennis Club Expansion	(277)		(62)			(75)		(137)	(414)
134 134	206000 215560	Valleyland Development Recreation - Misc Initiatives	(459) (25)		(51) (55)					(51) (55)	(510) (80)
134	215865	New Capital Development	(82)		(2)			(20)	(15)	(37)	(119)
134 134	216000 225335	Valleyland Development Field Hockey - Construction	(111) (2,052)								(111) (2,052)
134	225560	Recreation - Misc Initiatives	(83)		(415)					(415)	(498)
134 134	225700 225732	Mississauga-Embleton Comm.Ctre Gore Meadows-Outdoor Constr.	(2,942) (100)		-					-	(2,942) (100)
134	225752	Torbram-Sandalwood Park-Const.	(100)		-					-	(100) (41)
134	225860	New Neighbourhood Parks	(342)		-					-	(342)
134 134	225896 226611	Outdoor Soccer Court Urban Forest Canopy Program	(281) (144)		- (248)					- (248)	(281) (392)
134	235410	Recreation Outdoor Assets	(76)	(510)						(564)	(640)
134 134	235460 235550	Outdoor Rinks Recreation - Indoor Asset	(77) (121)		(8)					- (8)	(77) (129)
134	235860	Neighbourhood Parks	(27)							-	(27)
134 134	235865 235927	Parks Community Asset Redevel. New Amenities in Ward 4 Park	(95) (306)		(12)					(12)	(107) (306)
134	236611	Urban Forest Canopy Program	(300)		(6)					(6)	(306)
134	245460	Outdoor Rinks	(711)							-	(711)
134 134	245550 245860	Recreation - Indoor Asset New Neighbourhood Parks	(241) (1,313)		(202)					(202)	(443) (1,313)
134	245865	Parks Community Asset Redevel.	(622)	(206)	(221)	(205)				(632)	(1,254)
134 134	245897 245898	Cricket Interim Site Develpmnt Youth Cricket	(5) (132)								(5) (132)
134	246860	Public Art Investment	(43)		(197)	(25)	(25)			(247)	(290)
			(30,636)	(716)	(3,691)	(236)	(2,626)	(184)	(15)	(7,468)	(38,104)
135	194880	Transit Mtce-Storage Facility	(2,983)							-	(2,983)
135 135	204120 204690	Queen Rapid Transit Desgn-TPAP Bus Purchases	(129) (1,344)		(125) (609)		(2,756)			(125) (3,365)	(254) (4,709)
135	204690	Zum ExpChinguacousy Corridor	(1,344) (1,665)		(609)		(2,756)			(3,365)	(4,709) (1,665)
			(6,121)	-	(734)	-	(2,756)	-	-	(3,490)	(9,611)
136	222810	New Works Yards	(251)		(966)		(123)			(1,089)	(1,340)
136	222910	New Equipment - Vehicles	(266)			(33)	()			(33)	(299)
136	235180	Env.Ed.Ctre-Animal ShelPTGAS	(107) (624)		(939)	(33)	(123)		-	(1,095)	(80) (1,719)
				-		(33)	(123)	-	-		
137 137	083610 093625	Project Design Utility Relocation	(1,456) (15)		(3)					(3)	(1,459)
137 137	103625	Utility Relocation	(15) (32)							-	(15) (32)
137	113610	Project Design	(627)		(9)					(9)	(636)
137 137	124500 143450	Environmental Assessments New Road A-Steeles-Financial	(3) (2)						(124)	(124)	(127)
137	143580	Goreway Drive Widening	(8,424)		(1,010)					(1,010)	(9,434)
137 137	143610 153610	Project Design Project Design	(2) (67)		(40)					-	(2)
137 137	153610 153811	Project Design Financial Dr. Widening-Recnstr	(67) (106)		(18) (6)					(18) (6)	(85) (112)
137	163625	Utility Relocation	(20)		(1)					(1)	(21)
137 137	173610 173941	Project Design Countryside Dr. Widening	(48) 502		(8) (59)					(8) (59)	(56) 443
		,			(30)					()	

SCHEDULE B

THE CORPORATION OF THE CITY OF BRAMPTON DETAILS OF PROJECT FUNDING as at December 31, 2024 (\$000)

Financing Transfers:

Reserve	-		Development Charges	Gas Tax	Tax-based	Obligatory	Discretionary	Government	Other	Total	Total
Fund	Project #	Project Name	Financing	Reserve Funds		Reserve Funds		Grants	Funding	Non-DC	Financing
137	183501	East-West Spine Rd	(506)							-	(506)
137	183610	Project Design	(211)		(68)	<i>.</i>)				(68)	(279)
137	183770	Castlemore Road Widening	352							-	352
137	184500	Environmental Assessments	(3)	1						-	(3)
137	193610	Project Design	(528)		(75)					(75)	(603)
137	193920	McLaughlin Road Widening	(18)	,	(1)					(1)	(19)
137	193980	Cottrelle - Humberwest-Goreway	(11,141)	1						-	(11,141)
137	194020	Land Acquisitions	(1,410))						-	(1,410)
137	194410	Sidewalks	(80)	1						-	(80)
137	194500	Environmental Assessments	(168)							-	(168)
137	194945	Storm Water Pond Retrofits	(704)		(37))				(37)	(741)
137	203610	Project Design	(83)		(4)					(4)	(87)
137	203625	Utility Relocation	(9)								(9)
137	203750	Chinguacousy Road Widening	(379)		(20)	i)				(20)	(399)
137	204300	Noise Walls	(28)		(20)					(3)	(31)
137	204300	Sidewalks	(111)			1				-	(111)
137	204920	Stormwater-Environ. Monitoring	(111)				(15)			(15)	(34)
137	212710	Traffic Signalization	(72)			(14)				(13)	(86)
137	213610	Project Design	(219)		(17)					(14)	(236)
137	213830	Road Infrastructure Misc.	(219)		(17)	1				(17)	(236)
137	213630	Sidewalks	(52)							-	(52)
137	214410	Stormwater-Environ. Monitoring	(32)				(29)			(29)	(38)
137	214920 222710	Traffic Signalization	(9)	1			(20)			(29)	(38)
137	222710	Goreway Drive Widening			(7	•			(1,861)		
		Road Infrastructure Misc.	(21,357)		(74)	1			(1,001)	(1,935)	(23,292)
137	223830 224920	Stormwater-Environ, Monitoring			-		(47)			-	- (17)
137							(17)			(17)	
137	232710	Traffic Signalization	(611)							-	(611)
137	233420	Intermodal Drive	(320)							-	(320)
137	233540	Denison Street Extension	(18)		(0)					-	(18)
137	233610	Project Design	(1,275)		(67)					(67)	(1,342)
137	234945	Storm Water Pond Retrofits	15			(20)				(20)	(5)
137	242710	Traffic Signalization	(698)							-	(698)
137	243200	Intersection Improvements	(559)							-	(559)
137	243580	Goreway Drive Improvements	(2,138)		(113)					(113)	(2,251)
137	243610	Project Design	(798)		(42)					(42)	(840)
137	243620	Pre-Engineering	(158)		(8)	4				(8)	(166)
137	243690	Rivermont Road	(600)							-	(600)
137	243840	Williams Parkway	(29)							-	(29)
137	244020	Land Acquisitions	(46)							-	(46)
			(54,321)) -	(1,643)	3) (34)	(61)	•	(1,985)	(3,723)	(58,044)
138	249930	South West Quadrant Lease	(454)		(7,900)					(7,900)	(8,354)
			(454)) -	(7,900)) -	-		· · ·	(7,900)	(8,354)
											(1)
142	143610	Project Design	(1)							-	(1)
			(1)) -	-	-	-	-	-	-	(1)
		Approved Financing for Capital Projects:	(96,352)) (716)	6) (16,679)	9) (303)	(5,576)	(184)	(2,000)	(25,458)	(121,810)
		Approved I manoning for outpital i rejected	(0-,/		(10,11-)	(4)	(0,0)		(2,000)	(20,100)	(121,010)
		Total Approved Transfers:	(96,352)) (716)	6) (16,679)	9) (303)	(5,576)	(184)	(2,000)	(25,458)	(121,810)
		· · · · · · · · · · · · · · · · · · ·					1-1-1	`			

<u>Schedule C</u>

THE CORPORATION OF THE CITY OF BRAMPTON SECTION 14 CREDITS

(\$000s)

M-Plan	Block	Reference Plan	Part	Section 14 DC Credit
811	Blk 3	RP24203	Part 1	\$28 . 69
811	Blk 3	RP24203	Part 3	\$9.38
811	Blk 3	RP24203	Part 4	\$16.29
880	Blk 2	RP16527	Part 10	\$6.28
880	Blk 4	RP16529	Part 5	\$12.66
880	Blk 5	RP16529	Part 13	\$6.69
880	Blk 5	RP16529	Part 16	\$10.78
880	Blk 5	RP16529	Part 17	\$9.98
880	Blk 5	RP16529	Part 18	\$9.38
931	1			\$15.95
945	Blk 1	RP27636	Part 1	\$24.22
1008	Blk 1	RP24556	Part 3&4	\$5.89
			Totals:	\$156.20

Schedule D Details of Recreation Development Charges (DC) Credits as at 31st December 2024

Name of Developer	Project Number	Draft Plan	M-Plan	City File	Project Details	Opening Balance and 2023 Credits	Disbursements	Closing Balance
Denford Estates	169586-005	21T-05018B	43M-1937	C03W07.006	Park Block 288; Phase 1	296,057.30	-	296,057.30
Rossma and Sabro Developments	to be assigned	21T-10013B	43M-1955 & 43M-1956	C04W12.002	Trail Blocks 338 & 339; Phase 4, Plan 4A (Rossma)	1,511.14	-	1,511.14
Markview, Fulton, Southwyck (Vales of Humber)	to be assigned	21T-12009B	43M-1958	C09E17.008	Valley	45,026.55	-	45,026.55
Markview, Fulton, Southwyck (Vales of Humber)	169586-020	21T-12009B	43M-1959	C09E17.008	Park Block 168; Phase 2	443,061.24	-	443,061.24
Bluegrass	to be assigned	21T-05037B	43M-1962 & 43M-1963	C04W09.004	Valley Land Block 114; Phase 1, Plans 1 and 2	449,014.48	-	449,014.48
Denford Estates	169586-002	21T-05018B	43M-1983	C03W07.006	Park Block 232; Phase 2	416,584.63	-	416,584.63
Primont Homes (Mount Pleasant I Inc.)	to be assigned	21T-10014B	43M-1985	C04W14.006	Park Block 3; Phase 2, Plan 2	198,076.91	-	198,076.91
Scottish Heather Development (Great Gulf)	to be assigned	21T-06024B	43M-1990	C05W04.005	Trail System; Walkway Block 128	4,309.54	-	4,309.54
Empire Lakeside	to be assigned	21T-11012B	43M-1991	C02W16.002	Vista Block 179, NHS Blocks 180, 182, 183; Phase 2 Plan 2	79,418.59	-	79,418.59
Kaneff Properties (French Cross)	169586-103	21T-10002B	43M-2015	C05W03.006	Channel / Woods; Blocks 108, 111, 112, 116	103,561.06	-	103,561.06
Four X Development Inc.	169586-024	21T-10020B	43M-2030	C05W07.004	Park Block 206, Phase 1 Plan 1	429,755.88	-	429,755.88
Ornstock (Block 40-3 Riverview Heights)	to be assigned	21T-10016B	43M-2035	C05W01.006	Ped. Trail, 2 Bridge Crossing; SWM Blocks 58, 59; Open Space Blocks 61, 62 & 65	506,247.35	-	506,247.35
LIV Communities (Landmart)	to be assigned	21T-13007B	43M-2038	C03W16.004	SWM Pond Block 100; Phase 3, Plan 3	1,539.12	-	1,539.12
TFP Clockwork Developments Inc.	to be assigned	21T-16011B	43M-2058	C03W17.006	Park Block 414; Phase 1, Plan 1	375,691.62	-	375,691.62
TFP Clockwork Developments Inc.	to be assigned	21T-16011B	43M-2058	C03W17.006	Park Block 415; Phase 1, Plan 1	567,779.38	-	567,779.38
720634 Ontario Limited - Grella	169586-108	21T-16008B	43M-2074	C02W16.003	NHS Valley Land Pedestrian Trail; Blocks 327-328, 333 & 335	804,226.58	-	804,226.58
Umbria Developers Inc.	to be assigned	21T-17002B	43M-2086	C03W05.020	Park Block 42	291,744.40	-	291,744.40
TACC Holborn Corporation	to be assigned	21T-13004B	43M-2092	C10E04.005	Park Block 141	600,872.46	-	600,872.46
TACC Holborn Corporation	to be assigned	21T-13004B	43M-2092	C10E04.005	Valleyland Block 142	19,085.09	-	19,085.09
TACC Holborn Corporation	to be assigned	21T-13004B	43M-2092	C10E04.005	SWMP Block 143	43,990.85	-	43,990.85
GB (Alloa Green) and Walness Developments	to be assigned	21T-17001B	43M-2100	C03W17.007	Shared Park Block 61	538,238.85	-	538,238.85
Wallsend Development Inc.	to be assigned	21T-12003B	43M-2102	C04E16.004	Park Blocks 145 & 169	604,708.80	-	604,708.80
Wallsend Development Inc.	to be assigned	21T-12003B	43M-2102	C04E16.004	Valleyland Blocks 170-175, 177 & 178	524,247.17	-	524,247.17

Schedule D Details of Recreation Development Charges (DC) Credits as at 31st December 2024

Name of Developer	Project Number	Draft Plan	M-Plan	City File	Project Details	Opening Balance and 2023 Credits	Disbursements	Closing Balance
Neamsby Investments Inc.	to be assigned	21T-11006B	43M-2103	C04E16.003	Park Block 214	465,779.69	-	465,779.69
Neamsby Investments Inc.	to be assigned	21T-11006B	43M-2103	C04E16.003	Valleyland Pathway	74,829.22	-	74,829.22
Patilda Construction, Wolverleigh Construction, Kettle Point Investors	to be assigned	21T-11005B	43M-2104	C04E17.003	Valleyland Blocks 105, 106, 110-112	453,833.26	-	453,833.26
2185715 Ontario Inc.	to be assigned	21T-18003B	43M-2122	C08E17.011	Park Block 75	269,066.00	-	269,066.00
ParTacc Kennedy Heights Dev.	to be assigned	21T-17014B	43M-2141	C01E17.029	Park Block 221 and exist. City Park	1,965,643.93	-	1,965,643.93
ParTacc Kennedy Heights Dev.	to be assigned	21T-17014B	43M-2142	C01E17.030	Valley Blocks 216, 217, 219	557,951.63	-	557,951.63
Ouray South Development	to be assigned	21T-14001B	43M-2143	C10E05.019	Valley Block 18	425,292.00	-	425,292.00
National Homes (Goreway) Inc.	245860-002	21T-16016B	43M-2101	C08E06.008	Goreway Dr and Humberwest Dr right-of-way Parkette Surplus Lands	82,143.66	82,143.66	-
Daniels Subdivision (MP)	to be assigned	21T-19017B	43M-2152/3	OZS-2019-0007	Park Dev, Blks 2 and 4	817,301.52	-	817,301.52
Argo TFP Brampton Ltd	to be assigned	21T-21022B	43M-1927	OZS-2021-0052	Park Block 189	1,268,556.08	-	1,268,556.08
Argo TFP Brampton Ltd	to be assigned	21T-21022B	43M-1927	OZS-2021-0052	Trail Dev, Blk 175, TCPL, NHS Blk 172/ 174	283,752.04	-	283,752.04
Argo Wanless (Block 51-2)	245860-004	21T-11008B	43M-1968	C03W16.002	Trail Dev, NHS West Central Channel Blk 302	36,917.00	36,917.00	-
TACC Dev (Gore Rd) Ltd	to be assigned	21T-21014B	43M-2162	OZS-2021-0037	Park Block 135	680,200.68	-	680,200.68
Flintshire - Vales of Castlemore	to be assigned	21T-16005B	43M-2173	C07E15.005	Valleyland Block 85 Trail	1,941,132.84	-	1,941,132.84
Flintshire - Vales of Castlemore	to be asigned	21T-16005B	43M-2173	C07E15.005	Park Block 80	669,476.68	-	669,476.68
Flintshire - Vales of Castlemore	to be assigned	21T-16005B	43M-2173	C07E15.005	Park Block 81	306,571.52	-	306,571.52
Flintshire - Vales of Castlemore	to be assigned	21T-16005B	43M-2173	C07E15.005	SWMP Block 84	16,210.71	-	16,210.71
Nbhd Of Castlemore Crossing	to be assigned	21T-21014B	43M-2162	OZS-2021-0037	Park Block 135	778,149.57	-	778,149.57
Great Gulf Phase 5	to be assigned	21T-06024B	43M-2176	C05W04.005	Park Block 130	1,013,637.14	-	1,013,637.14
					Subtotal Recreation DC Credits	19,451,194.16	119,060.66	19,332,133.50

Schedule D Details of Roads Development Charges (DC) Credits as at 31st December 2024

Name of Developer	Project Numbe	r			Project Details	Opening Balance and 2023 Credits	2024 Disbursements	Closing Balance
Mattamy (Credit River) Ltd., etc.	113413-001	21T-07016B	43M-1846	C04W11.004	Creditview Rd - North-South Spine Rd To Fairhill Ave	563,850.06		563,850.06
Mattamy (Credit River) Ltd., etc.	143413-001	21T-10013B		C04W12.002	Creditview Rd - Located on Block 35 and Reserve Block 42 on Plan 43M-1846	980,000.00		980,000.00
Erin Mills Development Corporation	143811-001	21T-10007B	43M-1979	C05W02.006	Financial Dr - Mississauga Rd To Heritage Rd	(0.00)		(0.00)
Erin Mills Development Corporation	143811-001				Financial Dr - Mississauga Rd To Heritage Rd-Culvert	212,267.34		212,267.34
Scottish Heather Development Inc.	143811-001	21T-06024B	43M-1990	C05W04.005	Financial Dr - Mississauga Rd To Heritage Rd	12,542.38		12,542.38
Kettle Point Investors Inc., Wolverleigh Construction Ltd. & Patilda Construction	163640-001	21T-10008B	43M-1946	C04E16.002	Inspire Boulevard - Dixie Rd to West Limit of Draft Plan 21T- 11006B	473,882.17		473,882.17
Neamsby Investments Inc.	163640-002	21T-11006B	43M-2103	C04E16.003	Inspire Boulevard - West Limit of Draft Plan 21T-11006B to Sleighbell Rd	470,625.00		470,625.00
Patilda, Wolverleigh, Kettle Point	163640-003	21T-11005B	43M-2104	C04E17.003	Inspire Boulevard - Sleighbell Rd to Bramalea Rd	1,059,500.00		1,059,500.00
Denford Estates Inc.	123870-002	21T-05018B	43M-1937	C03W07.006	James Potter Rd - Steeles Ave To South Of Williams Pkwy	0.00		0.00
Helport	143870-001	21T-06019B	43M-1980	C04W10.007	James Potter Rd - Steeles Ave To South Of Williams Pkwy	459,000.00		459,000.00
Sungold	163870-001	21T-01015B	43M-1718	C03W09.004	James Potter Rd - North Limit Denford To South Of Williams Pkwy	1,337,000.00		1,337,000.00
Northwest Brampton Developments Inc. / Walness Developments Inc.	163501-002	21T-10012B	43M-1940	C04W16.003	Remembrance Rd - West Limit of Draft Plan 21T-10011B to East Edge of Pavement of Veterans Drive	224,103.90		224,103.90
Northwest Brampton Developments Inc. / Walness Developments Inc.	163501-003	21T-10012B	43M-1940	C04W16.003	Remembrance Rd - NHS Crossing	150,000.00		150,000.00
Argo (Wanless), Mattamy (Wanless), etc.	183501-001	21T-11008B	43M-1968 & 43M-1989	C03W16.002	Remembrance Rd - Creditview Rd to Hammerhead Rd	392,127.00	376,023.66	16,103.34
Landmart Realty Corp.	183501-002	21T-13007B	43M-1993 & 43M-2024	C03W16.004	Remembrance Rd - Brisdale Rd. to Chinguacousy Rd	111,605.40	107,022.14	4,583.26
Landmart Realty Corp.	183501-003	21T-13007B	43M-2038	C03W16.004	Remembrance Rd - Brisdale Rd. to Chinguacousy Rd	417,314.10	444,378.27	(27,064.17)
2088013 Ontario Inc. (Empire Communities)	183501-004	21T-11012B	43M-1969	C02W16.002	Remembrance Rd - NHS Crossing to McLaughlin Rd	13,491.99		13,491.99
2088013 Ontario Inc. (Empire Communities)	183501-005	21T-11012B	43M-1991	C02W16.002	Remembrance Rd - NHS Crossing to McLaughlin Rd	6,399.25		6,399.25
Scottish Heather Development Inc.	143451-001	21T-06024B	43M-1990	C05W04.005	Rivermont Rd - Lionhead Golf Club Rd to Ferdinand Dr	940,139.70		940,139.70
Scottish Heather Development Inc.	143451-001	21T-06024B	43M-1990	C05W04.005	Rivermont Rd - 1.3 Km N Of Steeles Ave. To Financial Dr	15,485.66		15,485.66
1212949 Ontario Inc.	143450-001	21T-10001B	43M-2002	C05W01.005	Rivermont Rd - Steeles Ave. To 0.65 Km N Of Steeles Ave.	952,119.92	952,123.00	(3.08)
Ashley Oaks Homes Inc. (North Kingshott)	143450-002	21T-12001B	43M-2050	C05W03.007	Rivermont Rd - 1.3 Km N Of Steeles Ave. To 170m S Of Financial Dr.	87,243.17		87,243.17
Scottish Heather Development Inc.	143450-002	21T-06024B	43M-2029	C05W04.005	Rivermont Rd - 1.3 Km N Of Steeles Ave. To 170m S Of Financial Dr.	282,502.41		282,502.41
Ashley Family Homes Limited	213690-001	21T-10003B	43M-2108	C05W05.007	Rivermont Rd - "Works as Laid Out by the Plan"	55,707.01		55,707.01
Mattamy (Credit River) Ltd., etc.	143780-001	21T-10013B		C04W12.002	Sandalwood Parkway-Creditview Rd To The West Limit of the Plan (21T-10013B)	397,784.00		397,784.00

Schedule D Details of Roads Development Charges (DC) Credits as at 31st December 2024

Name of Developer	Project Number				Project Details	Opening Balance and 2023 Credits	2024 Disbursements	Closing Balance
Sabro Developments Inc	143780-003	21T-10013B		C04W12.002	Sandalwood Parkway - NHS Structure Within The Limits Of Creditview Rd To The West Limit Of The 21T-10013B Draft Plan	143,839.30		143,839.30
Mattamy (Credit River) Ltd., etc.	133500-001	21T-10013B		C04W12.002	Veterans Dr - Creditview Rd to TransCanada Pipeline	464,978.66		464,978.66
Primont Homes (Mount Pleasant I) Inc.	133500-002	21T-10014B	43M-1941	C04W14.006	Veterans Dr - North Limit of 21T-10013B (Mattamy) to South Limited of 21T-10012B (NW Brampton)	70,732.12		70,732.12
Primont Homes (Mount Pleasant I) Inc.	133500-004	21T-10014B	43M-1941	C04W14.006	Veterans Dr - NHS Structure	143,839.30		143,839.30
Primont Homes (Mount Pleasant I) Inc.	163500-002	21T-10014B	43M-1941	C04W14.006	Veterans Dr - North Edge Of Of Pavement Of Sandalwood Parkway To South Limit Of Peel Police Lands	99,400.44		99,400.44
Kendalwood Land Development Inc (Phase 1 Plan 1)	243690-001	21T-06026B	43M-2139	C05W06.007	Rivermont Road - from Gladmary Drive to Embleton Road	841,811.24	589,268.40	252,542.84
Grella 72634 Ontario Ltd c/o Mattamy	203710-001	21T-16008B 43	3M-2074	C02W16.003	Remembrance Road	735,719.88		735,719.88
Wanless Dev. Inc./NW Brampton Dev. Ph.3	163500-001	21T-10012B	43M-2023	C04W16.003	Veterans Drive - NW Brampton Ph.3	(0.00)		(0.00)
					Subtotal Roads DC Credits	12,115,011.40	2,468,815.47	9,646,195.93

<u>SCHEDULE E</u>

THE CORPORATION OF THE CITY OF BRAMPTON CIL - PARKLAND RESERVE DETAILS OF PROJECT FUNDING As at December 31, 2024 (\$000s)

Project	Project Name	Project Description	Amount	Location
204955	Park Enhancements	Park Improvements- playground equipment, installation of gazebo	495	Worthington Park, Rollingwood Park, Jordana Rainbow Park, Glady & George Gray Park
216501	Community Living - Ward 01	Park Improvements-replace asphalt and overlay stones	170	Homestead Park
216506	Community Living - Ward 06	Park Improvements - painted posts, power connection to gazebo	19	Loafers Lake, Flectchers Park
216507	Community Living - Ward 07	Park Improvements - playground equipment installation	17	Bramalea Park
216509	Community Living - Ward 09	Park Improvements - shade structures	128	Marikina Park, Cennetial Park
216510	Community Living - Ward 10	Park Improvements - Installation of gazebo	168	Jordana Park, Michael Murphy Park
221591	Acquisition of Property	Maintenance of Flavian Cres	1	Flavian Crescent
231594	Railroad St. Properties	Consulting for 94, 96, 98 and 100 Railroad Street	1	94-100 Railway Street
231596	Acquisition of 0 Beechmont Drive	Land purchase 0 Beechmont Drive	124	Land purchase 0 Beechmont Drive
231597	Acquisition of 175 Sandalwood	Acquisition of 175 Sandalwood Pkwy	28	Sandalwood parkway
235466	Tennis Air-Supported Structure	Tennis air-supported structures at Rosalea Park-Brampton Tennis Club	6,374	Brampton Tennis Club
236501	Community Living - Ward 01	Park Improvements- playground equipment, gazebo, asphalt, basketball nets	513	Calvert Park, Tara Park, Duggan Park, Kingswood Park, Neville Park
236502	Community Living - Ward 02	Park improvements - playground equipment, Gazebo, supply and Installation of Water for Fire Hydrant	471	Cunnington Park, George Rainster Park, Vanscott Park
236504	Community Living - Ward 04	Park Improvements- playground equipment, installation of gazebo	134	Worthington Park, Rollingwood Park
236505	Community Living - Ward 05	Park Improvements- playground equipment, gazebo, instillation of splash pads, labour equipment & material, pickleball court	683	Ahmadiyya, Bayridge, Bottomwood, Calderstone, Cobblehill, Dairymaid, Don Minaker, Jennings, Lougheed, Luongo, Mahaffy, Native Landing, Patrick O'Leary, Skyvalley, Trailside, Mahaffey Park, Jennings Park, Calvert Park
236506	Community Living - Ward 06	Park Improvements- playground equipment, gazebo, installation of splash pads, labour equipment & material	687	Bonnie Brae Park, Shri Bhagavad Gita Park , Smirle Big Train Lawson Park and Ahmadiyya Park
236507	Community Living - Ward 07	Park improvements - install softline firstbase rubber surfacing	299	Williams Parkway, Jefferson Park
236508	Community Living - Ward 08	Park Improvements- playground equipment, shade structures; softline firstbase rubber surfacing	904	Don Minaker Park, Bhagvad Gita Park, Smirle Big Train Lawson Park, Ahmadiyya, Bayridge, Bottomwood, Calderstone, Cobblehill, Dairymaid, Havana Park
236509	Community Living - Ward 09	Park improvements - install gazebo, softline firstbase rubber surfacing	268	Glady & George Gray Park, Blue Oak Park
236510	Community Living - Ward 10	Park Improvements- playground equipment, softline firstbase rubber surfacing	341	Jordana Rainbow Park, Glady & George Gray Park
245865	Parks Community Asset Redevel.	Park improvements - tennis court resurfacing, installation of shade structures	205	Bloomingdale Park, Seaborn Park, English St. Park
	Total		12,030	



Report Staff Report The Corporation of the City of Brampton 4/30/2025

Date: 2025-04-28

Subject: Information Report – Response to Delegations on Committee of Adjustment Fees

Contact:Carolyn Crozier, Strategic Leader, Office of the Commissioner
Planning, Building and Growth Management

Report number: Planning, Bld & Growth Mgt-2025-377

RECOMMENDATIONS:

 That the report from Carolyn Crozier, Strategic Leader, Office of the Commissioner, Planning, Building and Growth Management to the Council meeting of April 30, 2025, re: Information Report – Response to Delegations on Committee of Adjustment Fees be received for information.

OVERVIEW:

- At the April 23, 2025 Committee of Council meeting, four delegations from members of the public were made with respect to the January 1, 2025 fee increase to Committee of Adjustment fees.
- The delegates specifically brought forward concerns with the increase of fees charged for Minor Variance applications.
- This report provides an overview and information on the Committee of Adjustment fee structure and a detailed response to the delegations.

BACKGROUND:

Staff presented the Recommendation Report "2024 Fee Changes for Development Applications (Tariff of Fees By-law with Respect to Planning and other Municipal Applications – Bylaw 85-96, as amended) (PBGM-2024-796)" to the October 21, 2024 Planning and Development Committee meeting (Appendix A).

This report contained findings from the City's Development Application Fees Review completed by Watson & Associates Economics Ltd. As part of this report, Watson undertook an Activity Based Costing assessment to understand the true cost of processing development applications. These processing costs including staff level of effort, direct and indirect costs, and capital costs of processing these applications.

The report identified a substantial under-charging for Minor Variance applications, reflecting the City's historic policy decision to offer the Committee of Adjustment (CoA) service at a substantially subsidized rate to maintain accessibility for Brampton residents who need to seek modest permissions to facilitate changes to their properties.

The cost recovery of the service generated by application fees ranged from 15% for Minor Variance applications to 43% on Consent applications, as seen in Table 1 below.

Application Type	Cost Per Application	2023 Application Volumes	Calculated 2023 Costs	Calculated 2023 Revenues	Cost Recovery %
Minor Variance	\$11,949	418	\$4,994,854	\$737,770	15%
Consent	\$10,157	30	\$304,701	\$131,490	43 %

Table 1: Committee of Adjustment Cost Recovery by Application Type

In this initial report, staff recommended that Council maintain the fees at the existing rates and only adjust them annually at the rate of inflation as indicated in the Tariff of Fee By-law.

The fee structure for CoA applications prior to the January 1, 2025 were:

- \$720 Minor Variance (Residential/Institutional)
- \$2,920 Minor Variance (Commercial/Industrial)
- \$4,519 Consent

With no change to the CoA application fees the report identified there would be an ongoing under-recovery of revenue/operating cost amounting to just over \$4M, meaning that this cost would be born by the property tax base and not by the users of the CoA service.

Given the financial exposure, Council passed motion PDC183-2024 (Appendix B), which endorsed the approval of the proposed changes to the Fee By-law, save and except for the Committee of Adjustment applications.

The motion directed staff to undertake a review of fee options for CoA applications that would increase cost recovery and reduce the impact to the tax base while maintaining accessibility for Brampton residents.

CURRENT SITUATION:

Staff presented "Recommendation Report – Proposed Fee Changes for Committee of Adjustment Applications" at the December 9, 2024 Planning and Development Committee meeting (Appendix C).

The report recommended a CoA fee structure with more variability to account for some applications that have a higher degree of complexity resulting in higher processing costs, but which maintain a degree of subsidization, reducing the impact to the tax base by generating a measurable increase to the City's cost recovery.

With respect to Residential Minor Variance applications, this fee structure provides a degree of subsidization where residents who are looking for modest variances to their land use permissions – this would include instances where residents need variances from the Zoning By-law to accommodate the installation of a new deck, fence or other small modification to their property.

More substantive residential variations, including those to access, driveways and parking have been set to reflect full cost recovery levels.

Committee of Adjustment					
Residential Minor Varia	nce Applications				
Above/Below Grade Variance (Door/Window)	\$11,949	Per Application			
Driveway Variance	\$11,949	Per Application			
Parking Variance	\$11,949	Per Application			
Variances to Section 10.16 (Garden Suites) of the Zoning By-Law	\$11,949	Per Application			
All Other Variances	\$2,990	Per Variance			
Maximum Fee	\$11,949	Per Application			

As per the Planning Act, municipalities cannot charge an application fee greater than the cost to the City to deliver the service. This fee structure complies with this requirement.

Response to Delegations

The percent increase identified through the delegations is accurate and is consistent with the information provided in PBGM-2024-970 (Appendix B).

The report states the fee structure and rates for CoA applications will result in Brampton having some CoA application types having higher than average fees when compared against other municipalities in the GTAH, those being typified as the 'major' variances (below/above grade entrances, driveway matters, etc.). The proposed fees for more modest variance requests, such as decks or sheds, remain at a substantially lower fee when compared to other municipalities.

The report also notes that unless the municipality discloses whether they are setting fees to achieve full cost recovery, it is difficult to ascertain if this benchmarking is truly an 'apples to apples' comparison, as some municipalities may choose to set their fees at below cost recovery levels.

Delegation Comment	Staff Response
The fee increase is not affordable and decreases accessibility.	 The 'full cost' fee only applies to four types of Minor Variance applications: Driveway widenings Access variance Parking variance Variances to Garden Suite policies
	All other types of variances such as building height, lot coverage, changes to accommodate sheds or decks, are offered at a substantially lower fee of \$2,990 – 25% of the cost of the service.
The fee is punitive and unfair.	The fee charged for Minor Variance applications is set at either a discounted rate, or at full cost recovery, depending on type.
	If the user of the service does not pay the full cost, the cost is then transferred to the tax base.
The fees are not transparent.	Full costing and rationalization of the fee schedule for all development applications can be found in Appendix 1 and 2.
The high fees will result in uncompliant activity.	The fee by-law includes an 'after-the-fact' variance to collect fees for service related to variances picked up through Enforcement action.

CoA applications are becoming a more predominant tool to implement land use changes and related programs (i.e. Additional Residential Units, Compliance to Residential Landlord Licensing, etc.).

The fee structure endorsed by Council is reflective of the cost to the City to deliver this service. Any application received on or after January 1, 2025 would be subject to the new fee structure.

Historic Driveway Widenings

Delegates and members of Council asked staff how a purchaser of a resale home would manage an enforcement of a driveway widening that was completed prior to them purchasing the home.

Staff have some ability to discern the veracity of such a claim, by reviewing the approved, as-built drawings of the property, utilizing Google maps and City-owned, dated aerial imagery, and comparing to the Agreement of Purchase and Sale date.

Should such an instance arise, staff could complete this level of due diligence to determine whether the property owner will need to comply with the 'after the fact' minor variance application for the driveway widening. Staff note, if this level of effort impacts existing service levels, staff will report to Council with options for cost recovery for this service.

Continuous Improvement

In 2022, the City undertook an end-to-end process improvement project specifically related to the Committee of Adjustment. In addition to a systematic review of processes and procedures, policies – specifically the City's zoning by-law, were reviewed to identify opportunities to lean out the process to streamline staff time and effort, as well as reduce policy barriers that cause the need for CoA applications in the first place.

Staff brought report PBGM-2023-036, "Continuous Improvements Update" to the January 23, 2023 Planning and Development Committee.

Regarding CoA processes and policies, the report outlined findings and actions to improve effectiveness and find efficiencies, which, when fully implemented, would remove 14 hours or \$1,400 on average, from the staff processing time and cost for CoA applications.

Approximately 70% of the recommendations from this report have been implemented to date, with others scheduled to be actioned when the City advances changes to its application processing software.

CORPORATE IMPLICATIONS:

Financial Implications:

There are no financial implications associated with this report.

Other Implications:

There are no other implications associated with this report.

STRATEGIC FOCUS AREA:

This report aligns and supports the strategic focus areas of:

• **Government & Leadership**: Focusing on service excellence with equity, innovation, efficiency, effectiveness, accountability, and transparency.

CONCLUSION:

This report provides information related to delegations received at Committee of Council related to CoA application fees.

Authored by:	Reviewed by:
Carolyn Crozier, Msc.Pl. MCIP, RPP Strategic Leader, Commissioners Office Planning, Building and Growth Management	Steve Ganesh, MCIP, RPP Commissioner Planning, Building and Growth Management
Approved by:	Approved by:
Steve Ganesh MCIP, RPP Commissioner Planning, Building and Growth	Marlon Kallideen Chief Administrative Officer

Appendices:

Management

- Appendix A: Recommendation Report 2024 Fee Changes for Development Applications (Tariff of Fees By-law with Respect to Planning and other Municipal Applications – By-law 85-96, as amended).
- Appendix B: Motion PDC183-2024
- Appendix C: Recommendation Report Proposed Fee Changes for Committee of Adjustment Applications



Report Staff Report The Corporation of the City of Brampton 10/21/2024

Date: 2024-10-02

Subject: Appendix A Recommendation Report - 2024 Fee Changes for Development and Site Plan Applications.docx

Contact: Carolyn Crozier, Strategic Leader, Office of the Commissioner, Planning, Building and Growth Management

Allan Parsons, Director, Development Services, Planning, Building and Growth Management

Report number: Planning, Bld & Growth Mgt-2024-796

RECOMMENDATIONS:

- 1. That the report from Carolyn Crozier, Strategic Leader, Office of the Commissioner, to the Planning and Development Committee meeting of September 23, 2024 re: Recommendation Report 2024 Fee Changes for Development Applications (Tariff of Fees By-law with Respect to Planning and other Municipal Applications By-law 85-96, as amended) be received; and,
- 2. That staff be directed to report annually, through the budget process, on the resourcing impacts and requirements of the Committee of Adjustment application processes when under recovery is occurring; and,
- 3. That Schedule A to the Tariff of Fees By-law with respect to Planning and Other Municipal Applications By-law 85-96, as amended, be amended to reflect the fee changes as set out in Attachment A of this report, to be effective following Council ratification for November 1, 2024.

OVERVIEW:

• In 2022, the City completed an Internal Audit of the City's User Fee program, including the current user fees for development applications (i.e. Plans of Subdivision, Amendments to the Official Plan and Zoning By-law, Site Plans).

- The audit directed staff to evaluate the feasibility of raising development application fees to improve the cost recovery ratio, reduce the burden on Brampton property taxpayers and ensure rates are comparable with neighboring municipalities.
- In May 2023, Council directed staff to explore the per unit fee component of development application fees.
- In July 2023, staff retained Watson & Associates Economics Ltd. to undertake the Development Fee Review in a two phased approach.
- Staff reported on Phase 1 of the Development Fee Review in November, 2023 (PBGM-2023-981). This report identified options for the City to consider with respect to the per unit fee component of development application fees as part of a future amendment to the Tariff of Fees By-law.
- This report outlines the findings, and recommendations, of Phase 2 of the Development Fee Review.
- The recommended changes to the City's Tariff of Fees By-law for Development applications will:
 - Move the City towards full cost realization to reduce financial burden on the tax base;
 - Respond to industry and Council concerns, mitigating financial risks while helping to ensure the City remains attractive for development and investment is not cost-prohibitive; and,
 - Modernize the fee structure in alignment with current Provincial policies.
- Staff undertook consultation with BILD (Building Industry and Land Development Association) on the fee recommendations on June 6, 2024 to share Watson's report and staff's general recommendations. An additional meeting was held August 8, 2024 to further review Watson's approach and assessment of fees, and to work through Pre-Consultation fee approaches based on changes to Provincial legislation. Staff understood that general concurrence with BILD was achieved.
- These proposed recommendations are anticipated to align with the forthcoming Council User Fee Policy.
- Based on the City recommended fees structures, the City is estimating revenues of \$6.9 million annually (using 2023 application volumes). The recommendation outlined in this report will result in a revenue reduction of approximately \$4 million, as a result of aligning fees with the requirements

of the Planning Act and by maintaining status quo fees for Committee of Adjustment applications.

BACKGROUND:

In 2022, the City completed an Internal Audit of the City's User Fee program to evaluate the effectiveness of user fees and identify opportunities for improvement. Development Services and Design (DS&D) was one of four divisions audited, and findings indicated the current user fees for development applications do not recover the costs incurred while processing applications.

The audit report directed staff to evaluate the feasibility of adjusting the development services user fees so that the rates charged by the City are comparable with neighboring municipalities, to improve the cost recovery ratio and reduce the subsidization of development application reviews by Brampton property taxpayers.

Additionally, in May, 2023, Council directed staff to explore the per unit fees component of the Development Application Fee Review and report back in response to the Solmar/Hampton delegation to reduce the Zoning By-law application fee for 241 Queen Street East.

In response to the User Fee Audit, and Council direction to explore the per unit fee component of development fees, the City retained Watson & Associates Economists Ltd.(Watson) to undertake a review of the base fee and per unit fees (as applicable) associated with respect to the City's development and site plan applications.

Staff reported back to Council on December 4, 2023 with the Phase 1 findings of the Development Application Fee Review (PBGM-2023-981, Attachment B). The report included an Activity Based Costing exercise to capture the true cost of processing development applications. Watson worked with staff from multiple departments that participate in the development application review process to understand the level of effort, direct and indirect costs, and capital costs of processing these applications.

The Phase 1 report provided the City with options to consider with respect to the capping of per unit fees, to be included in the final fee recommendations found herein.

CURRENT SITUATION:

The second phase of Watson's Development Application Fees Review study (Attachment C) included an analysis of current cost recovery levels of the City's current fees and to provide recommendations on fee adjustments and fee structure changes.

The *Planning Act* requires fees to be cost justified at the application type level. Utilizing the Activity Based Costing exercise completed through Phase 1, Watson determined the following processing costs are incurred by the City:

Application Type	Cost per Application
Pre-consultation	\$ 20,011
Official Plan Amendment	\$ 48,558
Zoning By-law Amendment (Simple)	\$ 44,486
Zoning By-law Amendment (Complex)	\$ 68,821
Draft Plan of Subdivision (Simple)	\$ 73,735
Draft Plan of Subdivision (Complex)	\$ 119,935
Temporary Use ZBA	\$ 38,118
Lifting of a Holding Provision	\$ 8,316
Site Plan (Simple)	\$ 36,813
Site Plan (Complex)	\$ 69,865
Draft Plan of Condominium	\$ 27,215
Minor Variance	\$ 11,949
Consent	\$ 10,157

Table 1: Processing Cost per Planning Application by Type

These costs are reflective of the organizational direct, indirect and capital costs based on 2023 budget estimates, and have been calculated based on the average annual volume of planning applications from 2019 to 2022. The fulsome methodology used by Watson can be found in section 2 of Attachment C.

Some applications are also displayed with 'simple' and 'complex' to demonstrate the variability or range in costing from the most basic of applications to the most complex.

Using this information and comparing it to the application volumes and revenues generated in 2023 generates the cost recovery assessment as seen in the table below:

Table 2: 2023 Planning Application Cost Recovery Levels by Application Type

Application Type	Cost per oplication	2023 Application Volumes	alculated 023 Costs ^A		alculated 2023 evenues ^B	Cost Recovery %
Pre-consultation	\$ 20,011	129.0	\$ 2,581,415	\$	645,000	25%
Official Plan Amendment	\$ 48,558	12.0				
Zoning By-law Amendment (Simple)	\$ 44,486	13.5				
Zoning By-law Amendment (Complex)	\$ 68,821	13.5	\$ 2,297,888	\$	7,644,863	333%
Draft Plan of Subdivision (Simple)	\$ 73,735	3.5				
Draft Plan of Subdivision (Complex)	\$ 119,935	3.5				
Temporary Use ZBA	\$ 38,118	4.0	\$ 152,473	\$	8,220	5%
Lifting of a Holding Provision	\$ 8,316	2.0	\$ 16,633	\$	6,400	38%
Site Plan (Simple)	\$ 36,813	17.0	\$ 625,819	\$	278,065	44%
Site Plan (Complex)	\$ 69,865	9.0	\$ 628,784	\$	998,731	159%
Draft Plan of Condominium	\$ 27,215	6.0	\$ 163,291	\$	472,608	289%
Minor ∀ariance ^C	\$ 11,949	418.0	\$ 4,994,854	\$	737,770	15%
Consent	\$ 10,157	30.0	\$ 304,701	\$	131,490	43%
Total			\$ 11,765,858	\$1	10,923,148	93%

Table 2 demonstrates that overall, the City's current development application fees are recovering nearly all related operating costs.

However, it is important to note that the assessment has identified that the City's current fee structure is not in compliance with the requirements of the Planning Act.

Section 69 of the Planning Act requires that planning application costs be cost-justified by the application type, indicating that cross-subsidization of planning fee revenues across application types is not permissible.

The over-recovery seen in variable rate applications such as Zoning By-law Amendment, Site Plan and Plan of Condominium, is functioning to subsidize other applications, most notably applications managed through the Committee of Adjustment service stream– Minor Variance and Consent applications.

As recommended through the Phase 1 report, and as required by the Planning Act, the City must cap application fees at a rate equal to the cost to provide the service, by application type.

Based on the costing analysis of the City's application fees and fee structure options provided by Watson, staff are recommending changes to the fee structure that will achieve near full cost recovery on development applications, with the exception of Committee of Adjustment applications (Minor Variance and Consent), for the reasons set out below.

Fee Recommendations by Application Type

Pre-Consultation Applications

Pre-consultation applications have traditionally served as a crucial initial step in the development process, providing owners and applicants with a framework for understanding the City's requirements and those of other stakeholders when reviewing a proposed development.

Since the completion of Watson's study, the Province has amended the Planning Act, removing the requirement for municipalities to mandate pre-consultation applications as part of the application review process. This change now leaves the decision to pursue Pre-Consultation at the discretion of the applicant.

However, regardless of whether a Pre-Consultation application is submitted, the work and associated costs of evaluating and assessing complete application requirements remain part of the process. These costs must be factored into the City's efforts to achieve full cost recovery for development application reviews.

Watson identified the processing cost for a pre-consultation application as \$20,011.

Setting the pre-consultation application fee at this rate—particularly when the process is no longer mandatory—could lead to a significant decline in the number of such applications. This poses a financial risk to the City and could introduce risks to the industry through potential delays and inefficiencies in application review.

Both the City and the development industry recognize the mutual benefits of obtaining pre-consultation comments as a tool to enhance the efficiency and speed of the application review process.

Therefore, staff recommend that the full cost of a pre-consultation be set in the fee bylaw at the processing rate of \$20,011, but whereby a credit for this amount will be provided to an applicant towards the full development application, if the full application is received within one year.

To ensure that no over or under recovery in cost results due to this change, the proposed base fees outlined in Watson's report will need to be increased by \$20,011 to accurately reflect the true processing costs should an applicant choose not to pursue the preconsultation process. Applicants who do choose to complete a Pre-Consultation process, will not be 'double charged' by way of the introduction of the noted credit.

Flat Fee Applications

Flat fee applications are applications that, irrespective of ultimate development size and complexity, generate a consistent processing cost to the City. The current fees for these applications, as demonstrated in the table below, have been significantly under recovering, meaning that the balance of the cost is borne by the tax base.

Staff are recommending that the fees for these applications be set to reflect full cost recovery.

Application Type	Current Fee	Cost Recovered Application Fee (%)	Cost Recovered Tax Base (%)	Proposed Fee	% Change
Official Plan Amendment	\$14,605	30%	70%	\$48,558	232%
Temporary Use Zoning By-law Amendment	\$2,119	5%	95%	\$38,118	1699%
Lifting of Holding Provision	\$3,299	38%	62%	\$8,316	152%

Table 3: Flat Fee Application Recommendations

Related municipal benchmarking can be found in Attachment D.

Variable Fee Applications

Variable fee applications are applications that can be typified as those that, based on various factors including size, scale, complexity, and level of processing effort, generate a range of processing costs for the City.

Application types that fall into the variable fee bucket are: Zoning By-law Amendments, Draft Plans of Subdivision, Site Plans and Draft Plans of Condominiums.

Watson's assessment demonstrated that the current fees, specifically the maximum generated by way of the per unit fees, has created a significant over recovery. These over recoveries results in the City being non-compliant with the *Planning Act*, which was the driver of several appeals to the Ontario Land Tribunal that we had received.

Resolution of this over recovery can be easily resolved by way of reducing the maximum fees currently charged for these application types.

Application Type	Calculated 2023 Costs	Calculated 2023 Revenues	Cost Recovery		
Zoning By-law Amendment	\$2,297,888	\$7,644,863	333%		
Plan of Subdivision					
Plan of Condominium	\$163,291	\$472,608	289%		
Site Plan (Complex)	\$628,784	\$998,731	159%		

Table 4: Variable Fee Application 2023 Recovery

As all options provided work to achieve the outcome of full cost recovery, staff are recommending adoption of "Option 1: Maintain the current fee structure with a reduced maximum fee" as it is the option that best balances cost recovery with the greatest degree of fairness for all applicants.

This fee structure is optimal as it maintains the existing fee structure and existing fee costs with no need to increase or decrease the City's already established fees for variable fee applications. Modest simplification in the fee structure is also achieved through the elimination of per unit fees for sites with more than 100 units as the maximum fee cap is reached at this quantum of units. The only other change is to the maximum fee level to reflect the maximum processing cost for each variable fee application type.

Application Type	Current Maximum	Proposed Maximum	Reduction to Maximum
Zoning By-law Amendment	\$819,444	\$68,821	91%
Plan of Subdivision	\$819,444	\$119,935	85%
Plan of Condominium	\$819,444	\$27,215	96%
Site Plan (Complex)	\$194,398	\$69,865	64%

Table 5: Current Vs. Future Maximum Fees

Related municipal benchmarking examples can be found in Attachment E.

The assessment of staff processing efforts where applicants submit concurrent applications demonstrated that there are benefits from reduced processing efforts. As such, the following applications, when submitted together, will receive a 25% reduction on the total application fee amount:

- Zoning By-law Amendment and Draft Plan of Subdivision
- Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision
- Official Plan Amendment and Zoning By-law Amendment

Resubmissions

The estimate of effort to complete application reviews by staff included an average number of rounds to account for resubmitted materials that must be re-reviewed by City staff where deficiencies have been identified. Therefore, the full cost of fees includes an average estimation of 3 resubmissions.

Any resubmission of materials over-and-above this amount should be charged as a fee to applicants.

Staff are recommending that a fee of \$5,000 be charged for each re-submission, beyond three for each application type.

Committee of Adjustment Applications – Minor Variance and Consent

The City has historically chosen to offer the Committee of Adjustment (CofA) service at a substantially subsidized rate to maintain accessibility for Brampton residents who need to seek modest permissions to facilitate changes to their properties.

Watson identified that, in the case of Minor Variance applications, the City is recovering 15% of the costs to provide this service, and Consent applications recovering 43% of the cost.

In consideration of the City's need to balance resident accessibility to this service, staff are recommending that there be no change at this time to the fees for this service.

Application Type	2021 Application Volume	2022 Application Volume	2023 Application Volume	2024 Current Application Volume*	2024 Projected Application Volume**
Minor Variance	274	401	417	295	444
Consents	33	28	30	13	24

Table 6: Annual Committee of Adjustment Application Volumes

*Applications received to August 1, 2024. **Projected volume based on monthly application average.

While staff are recommending status quo for CofA application fees, it is important to highlight that as the City continues to urbanize and absorb new growth, CofA applications can become a more predominant tool to implement land use changes and related programs (i.e. Additional Residential Units, Compliance to Residential Landlord Licensing, etc.).

This will have impacts on the operating budgets for inter-dependent services to administer and enforce the CofA applications (i.e. Building, Clerks and Enforcement). This direct relationship is a reflection of the City's evolution. This report recommends that staff be directed to continue to monitor this and report back through the City's annual budget process should there be a need to add resources in a manner that provides our level of service for the CofA applications.

Related municipal benchmarking can be found in Attachment F.

Overall Assessment of Proposed Fee Changes by Application Type

To understand the overall impact of the proposed fee changes, staff assessed the 2023 application volumes against the proposed fee recommendations.

Table 7 below demonstrates, except for the Committee of Adjustment applications (Minor Variance and Consent) improvements in cost recovery percentages. Applications where over-recovery was occurring are now proposed at rates that will comply with the City's legislative requirements under the Planning Act, and applications where under-recovery was occurring, have been adjusted to minimize impact on the tax base.

The overall cost recovery ratios under the recommended fee structure are substantially lower than the current structure. As previously noted, the City's current fee recovery ratio is the result of certain application fees functioning to subsidize others, most significantly, the Minor Variance and Consent applications. As this is not permitted under the Planning Act, the City can no longer operate in this manner.

Removing the Committee of Adjustment applications from the overall cost recovery analysis demonstrates that the cost recovery ratio for all other application types results in an overall cost recovery of 94%.

				Calculated Annual Revenues ^A							City	Current
Application Type		alculated 23 Costs		Option 1	c	Option 2		Option 3	Re	City commended	Recommended Cost Recovery %	Cost Recovery %
Pre-consultation	\$ 3	2,581,415	\$	2,581,415	\$	2,581,415	\$	2,581,415	\$	2,581,415	100%	25%
Official Plan Amendment												
Zoning By-law Amendment (Simple)	1											
Zoning By-law Amendment (Complex)	\$ 3	2,297,888	\$	2,324,843	\$ 3	2,297,888	\$	2,297,888	\$	2,324,843	101%	333%
Draft Plan of Subdivision (Simple)	1											
Draft Plan of Subdivision (Complex)	1											
Temporary Use ZBA	\$	152,473	\$	152,473	\$	152,473	\$	152,473	\$	152,473	100%	5%
Lifting of a Holding Provision	\$	16,633	\$	16,633	\$	16,633	\$	16,633	\$	16,633	100%	38%
Site Plan (Simple)	\$	625,819	\$	255,823	\$	625,819	\$	278,065	\$	255,823	41%	44%
Site Plan (Complex)	\$	628,784	\$	544,608	\$	628,784	\$	976,537	\$	544,608	86%	159%
Draft Plan of Condominium	\$	163,291	\$	148,302	\$	163,291	\$	163,291	\$	148,302	91%	289%
Minor Variance	\$.	4,994,854	\$	4,994,854	\$	4,994,854	\$	4,994,854	\$	737,770	15%	15%
Consent	\$	304,701	\$	304,701	\$	304,701	\$	304,701	\$	131,490	43%	43%
Total	\$1	1,765,858	\$1	1,323,652	\$1	1,765,858	\$1	1,765,857	\$	6,893,358	59%	93%

Table 7: Impact of Recommended Fee Structure on Cost Recovery

A Calculated revenues include reductions to fees resulting from the submission of concurrent applications. Maintaining the status quo fee structure for Committee of Adjustment applications will ensure that this service remains attainable and affordable for residents; however, it will result in a fee under-recovery of approximately \$4 million dollars.

CORPORATE IMPLICATIONS:

Financial Implications:

Based on the City recommended fees structures, the City is estimating revenues of \$6.9 million annually (using 2023 application volumes). The recommendation outlined in this report will result in potential revenue reduction of approximately \$4 million, predominately as a result of maintaining status quo fees for Committee of Adjustment applications.

Should Council approve the amendment of Schedule A to the Tariff of Fees By-law with respect to Planning and Other Municipal Applications By-law 85-96, staff will ensure the impact is included in a future budget submission and presented to the Mayor for his consideration.

Other Implications:

The recommended changes to maximum fees for variable rate applications will eliminate any legal risks related to appeals for application fees paid under process.

STRATEGIC FOCUS AREA:

This report and associated recommendations for the development application fees is consistent with the Strategic Focus Area of Government and Leadership. The recommendations will support the establishment of a fee structure that supports service excellence, balancing efficiency, transparency and effectiveness with equity and innovation.

CONCLUSION:

Staff, supported by the analysis completed by Watson, are recommending changes to the City's Tariff of Fees By-law for Development Applications that will result in moving the City towards full cost realization, reduce the financial burden on the tax base, and responds to industry and Council concerns. The modernized fee structure aligns with current Provincial policies and works to mitigate financial risks to the City while ensuring attracting development and investment is not cost-prohibitive.

Authored by:

Carolyn Crozier, Msc.Pl. MCIP, RPP Strategic Leader, Commissioners Office Planning, Building and Growth Management Allan Parsons MCIP, RPP Director, Development Services Planning, Building, and Growth Management

Steve Ganesh MCIP, RPP Commissioner Planning, Building and Growth Management Marlon Kallideen Chief Administrative Officer

Attachments:

- Attachment A: Schedule A of City Fee By-law (By-Law Number 85-96 "To Establish a Tariff of Fees By-law with Respect to Planning and Other Municipal Applications")
- Attachment B: Phase 1 Staff Report and Technical Memo
- Attachment C: Phase 2 Fee Report by Watson
- Attachment D: Flat Fee Municipal Benchmarking
- Attachment E: Variable Fee Municipal Benchmarking
- Attachment F: Committee of Adjustment Municipal Benchmarking

Approved by:

Approved by:

Motion PDC183-2024

- That the report from Carolyn Crozier, Carolyn Crozier, Strategic Leader, Project Management, to the Planning and Development Committee Meeting of October 21, 2024, re: 2024 Fee Changes for Development Applications (Tariff of Fees By-law with Respect to Planning and other Municipal Applications – By-law 85-96, as amended), be received;
- 2. That staff be directed to undertake a review of fees associated with Committee of Adjustment applications and **report back** to Council thereon.
- 3. That Schedule A to the Tariff of Fees By-law with respect to Planning and Other Municipal Applications By-law 85-96, as amended, be amended to reflect the fee changes as set out in Attachment A of this report, to be effective following Council ratification for November 1, 2024; and
- That the delegation from Peter Simcisko, Watson and Associates Economists Ltd., re: 2024 Fee Changes for Development Applications (Tariff of Fees By-law with Respect to Planning and other Municipal Applications – By-law 85-96, as amended) to the Planning and Development Committee Meeting of October 21, 2024, be received.



Report Staff Report The Corporation of the City of Brampton 12/9/2024

Date: 2024-11-22

Subject: Recommendation Report – Proposed Fee Changes for Committee of Adjustment Applications

Contact: Carolyn Crozier, Strategic Leader, Office of the Commissioner, Planning, Building and Growth Management

Allan Parsons, Director, Development Services, Planning, Building and Growth Management

Report number: Planning, Bld & Growth Mgt-2024-970

RECOMMENDATIONS:

- That the report from Carolyn Crozier, Strategic Leader, Office of the Commissioner, to the Planning and Development Committee meeting of December 9, 2024 re: Recommendation Report – Proposed Fee Changes to Committee of Adjustment Application Fees be received; and,
- 2. That Schedule A to the Tariff of Fees By-law with respect to Planning and Other Municipal Applications By-law 85-96, as amended, be further amended to reflect the fee changes as set out in **Attachment A** of this report, to be effective following Council ratification for January 1, 2025.

OVERVIEW:

- Staff presented the Recommendation Report "2024 Fee Changes for Development Applications (Tariff of Fees By-law with Respect to Planning and other Municipal Applications – Bylaw 85-96, as amended) (PBGM-2024-796)" to the October 21, 2024 Planning and Development Committee meeting.
- That report had recommended a range of changes to the Tariff of Fees By-law (Fee By-law) in an effort to:
 - Move the City towards full cost realization to reduce financial burden on the tax base;
 - Respond to industry and Council concerns, mitigating financial risks while helping to ensure the City remains attractive for development and investment is not cost-prohibitive; and,

- Modernize the fee structure in alignment with current Provincial policies.
- That report had also recommended that fees associated with Committee of Adjustment (CofA) applications (i.e. minor variances and consents to sever) be maintained with existing fees to ensure accessibility for residents. That recommendation reflected the City's historic practice of offering the CofA service at a substantially subsidized rate, recovering an average of 30% of the service delivery costs, with the balance being subsidized by the tax base.
- Committee passed motion PDC183-2024, endorsing the approval of the proposed changes to the Fee By-law, except for the Committee of Adjustment application fee recommendation.
- Committee directed staff to undertake a review of fee options for the CofA applications to explore opportunities to increase cost recovery while maintaining accessibility for Brampton residents.
- Staff undertook a review of various options for CofA fees that maintains affordability and accessibility for users of the service while also reducing the impact to the tax base. Based on this review, staff are recommending the fee structure provided in Schedule A of this report.
- Subject to approval of the recommended fee structure in Schedule A related to Committee of Adjustment applications, staff will conduct further analysis and monitor potential impacts to application volumes and associated revenues, with the goal of aligning new revenue expectations with annual budgets.

BACKGROUND:

In 2023, the City retained Watson & Associates Economists Ltd. (Watson) to undertake a review of the City's development and site plan application fees, including Committee of Adjustment (CofA) fees. This review (Attachment B) included an analysis of current cost recovery levels of the City's current fees and to provide recommendations on fee adjustments and fee structure changes.

The *Planning Act* requires fees to be cost justified at the application type level. Utilizing the Activity Based Costing exercise completed through their fee review, Watson determined the City's processing costs for applications under the Committee of Adjustment to be \$11,949 for a Minor Variance application, and \$10,157 for a Consent application.

These costs are reflective of the organizations direct, indirect and capital costs based on 2023 budget estimates, and have been calculated based on the average annual volume of planning applications from 2019 to 2022.

Using this information and comparing it to the Committee of Adjustment (CofA) application volumes and revenues generated in 2023 generates, Watson calculated the City's status quo cost recovery assessment as seen in the table below:

Application Type	Cost Per Application	2023 Application Volumes	Calculated 2023 Costs	Calculated 2023 Revenues	Cost Recovery %
Minor Variance	\$11,949	418	\$4,994,854	\$737,770	15%
Consent	\$10,157	30	\$304,701	\$131,490	43%

Table 1: Committee of Adjustment Cost Recovery by Application Type

The report to the October 21, 2024 Planning and Development Committee meeting recommended that no change be made to the fees for CofA applications, resulting in an ongoing under-recovery of revenue amounting to just over \$4M.

The Planning and Development Committee reviewed this recommendation and directed that staff take back the CofA fee recommendations for review, with a direction to bring alternative fee recommendations back to Council. The outcome from this direction was to maximize cost recovery and reduce the impact to the tax base while balancing the need to keep this service accessible to Brampton residents.

CURRENT SITUATION:

Committee of Adjustment applications consist of Minor Variances and Consents to Sever. The City's Fee By-law sets different fees for Minor Variance applications depending on the land use, and one fee for Consent to Sever applications as shown below:

Application Type	Fee
Minor Variance Residential/Institutional	\$720
Minor Variance All other	\$2,920
Consent	\$4,519

Table 2: Current Fees for Committee of Adjustment Applications

In their Phase 2 report (Attachment B), Watson had suggested that the City treat CofA applications as flat fee applications and charging fees reflective of full cost recovery.

Flat fee applications are those that generally generate a consistent processing cost to the City, hence the recommendation of a flat fee structure. However, given the City's decision

to historically offer the CofA service at a substantially reduced rate, and making a differentiation for Minor Variances based on land use, staff are not recommending a full cost, flat fee structure.

Recommended Fee Structure and Rates for CofA

Staff are recommending a fee structure with more variability to account for some applications that have a higher degree of complexity which results in higher processing costs, but which maintain a degree of subsidization, which reduces the impact to the tax base by generating a measurable increase to the City's cost recovery.

Table 3: Recommended Fee Structure and Rates for CofA Applications

8. Committee of Adjustment							
Residential Minor Variance Applications							
Above/Below Grade Variance (Door/Window)	\$11,949	Per Application					
Driveway Variance	\$11,949	Per Application					
Parking Variance	\$11,949	Per Application					
Variances to Section 10.16 (Garden Suites) of the Zoning By-Law	\$11,949	Per Application					
All Other Variances	\$2,990	Per Variance					
Maximum Fee	\$11,949	Per Application					
Institutional, Commercial or Industrial (I	CI) Minor Variance	Applications					
Minor Variance Application	\$11,949	Per Application					
Consent Applications							
Consent Application – Lot Creation	\$10,157	Per Application					
Consent Application – All Other (in accordance with Planning Act S.57, 50(18), or 53(23)	\$5,078	Per Application					

With respect to Residential Minor Variance applications, this fee structure provides a degree of subsidization where residents who are looking for modest variances to their land use permissions – this would include instances where residents need a variances from the Zoning By-law to accommodate the installation of a new deck, fence or other small modification to their property.

More substantive residential variations, including those to access, driveways and parking have been set to reflect full cost recovery levels. Minor Variances for any Institutional, Commercial or Industrial use is also set to cover full costs.

With respect to Consent to Sever applications, the recommended fee structure would require a full cost recovery where an applicant, irrespective of land use, is proposing to create one or more new lots. However, where Consent to Sever applications are needed to facilitate lot line adjustments, extend lease agreements or other 'paper exercise' type applications, the fee has be set to reflect fifty percent of full cost recovery.

As per the Planning Act, municipalities cannot charge an application fee greater than the cost to the City to deliver the service. The Fee By-law notes that the maximum fees are not inclusive of other ancillary services such as provision of signs or consent certificates.

In addition to the proposed fee structure and rates noted above, staff are also recommending the adoption of a practice emerging in other municipalities including Toronto, Vaughn and Hamilton – "After the Fact" variance fees. These are fees tied to variances applications that are being sought by landowners to resolve compliance issues, but are only being sought after the City's Enforcement staff have acted on a compliance issue.

As noted in the initial fee recommendation report of October 21, 2024 staff highlighted that CofA applications are becoming a more predominant tool to implement land use changes and related programs (i.e. Additional Residential Units, Compliance to Residential Landlord Licensing, etc.).

The introduction of an "After the Fact" fee for variances may help to encourage landowners to seek the required variance permissions prior to the completion of physical changes to their properties, rather than seeking those permissions after the construction and only if complaints and Enforcement actions occur. This fee structure will hopefully incentivize residents and contractors to proceed through the proper course of review and approval in order to pay a lower fee. An 'After the Fact' variance fee would be set to reflect full cost recovery as shown in the table below:

Table 4: Application Fee for "After the Fact" Variances

Committee of Adjustment	Pro	posed Fee
After the Fact Variance	\$11,949	Per Application

Overall Assessment of Proposed Fee Changes by CofA Application Type

The following chart displays a more granular assessment of the cost recovery achieved with the current fee structure versus the recovery that would be achieved with the recommended fee structure, along with the percent increase to the base fees these changes represent.

Residential Minor Variances	Current Fee	Cost Recovered (%)	Proposed Fees	Cost Recovered (%)	Fee Change (%)
Driveway Variance	\$720	6%	\$11,949	100%	1559%
Above/Below Grade Variance	\$720	6%	\$11,949	100%	1559%
Parking Variance	\$720	6%	\$11,949	100%	1559%
Variances to 10.16 of the ZBL	\$720	6%	\$11,949	100%	1559%
All other Variances	\$720	6%	\$2,990	25%	315%
Institutional/Commercial/Industrial	Current	Cost Recovered	Proposed	Cost Recovered	Fee Change
Minor Variances	Fee	(%)	Fees	(%)	(%)
Minor Variance	\$2,920	25%	\$11,949	100%	309%
Consent Applications	Current	Cost Recovered	Proposed	Cost Recovered	Fee Change
	Fee	(%)	Fees	(%)	(%)
Lot Creation	\$4,519	45%	\$10,157	100%	124%
All Other Consent types	\$4,519	45%	\$5,078	50%	12%

Table 5: Detailed Impact of Recommend Fee Structure on Cost Recovery and Fee Increase %

A full breakdown and assessment of the impact of the recommended fee structure and rates can be found in Attachment C.

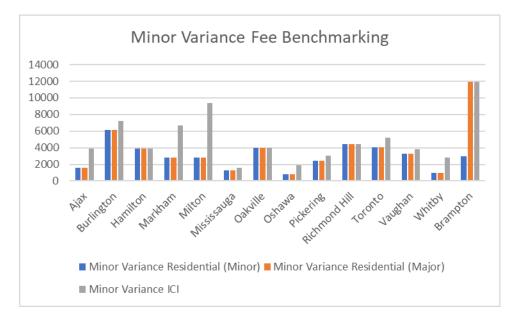
The impact of the 'After the Fact' Variance fee recommendation cannot be forecasted currently due to lack of data. This will be tracked and correlated to data from both building inspections, enforcement actions and complaints to 311 to measure its impact and reported on in 2025.

Committee of Adjustment Municipal Benchmarking

The recommended fee structure and rates for CofA applications will result in Brampton having some CofA application types having higher than average fees when compared against other municipalities in the GTAH, those being typified as the 'major' variances (below/above grade entrances, driveway matters, etc.). The proposed fees for more modest variance requests, such as decks or sheds, remain at a substantially lower fee when compared to other municipalities.

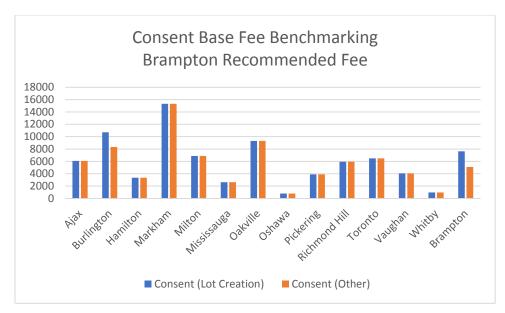
Staff note that unless the municipality discloses whether they are setting fees to achieve full cost recovery, it is difficult to ascertain if this benchmarking is truly an 'apples to apples' comparison, as some municipalities may choose to set their fees at below cost recovery levels.

With respect to Minor Variance applications, staff recommend fees for residential applications, categorized as 'major' and 'minor' to reflect the variations seen in the recommended fee schedule, and one flat fee for applications for Institutional, Commercial or Industrial Minor Variances.



The recommended fee for 'minor' residential applications aligns with the average fee across the GTAH of \$2,955. This cost is typical for those applications related to modest residential variances for things like decks and sheds. The 'major' fee related to more impactful residential variances is three times higher than the GTAH average of \$3600, but it reflective of full cost recovery to the City. The recommended fee for Industrial, Commercial and Institutional (ICI) applications is higher than the GTAH average of \$4,338 but reflects cost recovery.

With respect to Consent to Sever applications, staff recommend one fee for Lot Creation, and a separate, lower fee for all other types (being Lot adjustments, Easements or Extended Lease). The recommended fee for Consents for Lot Creation is higher than the average fee across the GTAH of \$6,000. The recommended fee for all Other Consent applications is just below the average of \$5,651.



Corporate Implications

Financial Implications:

Based on the recommended fee structure in this report, revenues related to Committee of Adjustment applications may increase from the existing budget of \$0.4M to \$3.8M, based on 2023 volumes.

However, given the increase in rates, there is a potential that volumes may decrease, which would lower revenue expectations. Subject to Council approval of this report, staff will conduct further analysis and monitor potential impacts to application volumes and the associated revenues, with the goal of aligning new revenue expectations with annual budgets.

Strategic Focus Area:

This report and associated recommendations for the development application fees is consistent with the Strategic Focus Area of Government and Leadership. The recommendations will support the establishment of a fee structure for the Committee of Adjustment that supports service excellence, balancing efficiency, transparency and effectiveness with equity and innovation. Staff, in response to Committee direction, are recommending changes to the City's Tariff of Fees By-law for Committee of Adjustment applications to improve cost recovery while balancing accessibility for residents and investment for businesses.

Authored by:

Reviewed by:

Carolyn Crozier, Msc.Pl. MCIP, RPP Strategic Leader, Commissioners Office Planning, Building and Growth Management

Allan Parsons MCIP, RPP Director, Development Services Planning, Building, and Growth Management

Approved by:

Approved by:

Steve Ganesh MCIP, RPP Commissioner Planning, Building and Growth Management Laura Johnston Commissioner Legislative Services

Attachments:

- Attachment A: Schedule A of City Fee By-law (By-Law Number 85-96 "To Establish a Tariff of Fees By-law with Respect to Planning and Other Municipal Applications")
- Attachment B: Phase 2 Fee Report by Watson
- Attachment C: Assessment of Recommended Committee of Adjustment Fee Structure and Charges



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-04-29

Subject: Development Approvals Process Technology Assessment

Secondary Title: Expression of Interest Responses and Next Steps

Contact: Carolyn Crozier, Strategic Leader, Office of the Commissioner, Planning, Building and Growth Management

Gaea Oake, Manager, Data Services & AI, Information Technology, Corporate Support Services

Report number: Planning, Bld & Growth Mgt-2025-384

RECOMMENDATIONS:

- That the report from Carolyn Crozier, Strategic Leader, Office of the Commissioner, Planning, Building & Growth Management, and Gaea Oake, Manager, Data Services & Al, Information Technology, Corporate Support Services, to the Council meeting of May 14, 2025, re: Development Approvals Process Technology Assessment: Expression of Interest Responses and Next Steps be received;
- 2. That the Commissioner of Planning, Building and Growth Management and the Chief Information Officer be directed to commence a Request for Proposal, aligned with the 3 Year Information Technology Strategy Roadmap, for an integrated system for the Development Approvals Process, which, in future could be extended to support permit, licensing, code enforcement & compliance, case management, mobile inspections and public access software; and, is aligned with the broader enterpriseneeds of the technology solution, as determined by the CIO.

OVERVIEW:

- Council has consistently recognized the importance of leveraging technology to bring the Corporation to the forefront of delivering on its Corporate strategic priorities including those related to Brampton's growth and service excellence.
- At its October 23, 2024 meeting, Council directed the Commissioner of Planning, Building and Growth Management and Chief Information Officer (CIO) to begin the procurement process for an integrated, end-to-end

Development Approvals Process (DAP) workflow software platform that aligns with the City's plans for future technologies by issuing a Request for Expression of Interest for the new software (Motion CW403-2024).

- The Commissioner and CIO were further directed to report back to Council to seek approval on commencing a potential Request for Proposal for the new DAP workflow software and with any necessary budgetary amendments based on the information received through the Request for Expression of Interest.
- On March 6, 2025 the City issued a Request for Information (RFI) to explore end-to-end software solutions capable of seamlessly managing the City's development approvals workflow.
- The RFI outlined general requirements for the software solution, with an emphasis on a solution that provides a unified, integrated software system that can streamline all aspects of the DAP, from planning and engineering, to building permitting.
- Other key business requirements for the solution include:
 - Workflow integration;
 - User-friendly interface;
 - Public-facing portal for online submissions, tracking and management;
 - Real-Time Key Performance Indicators (KPIs);
 - Scalability, Future-Proofing and Al integration; and,
 - Compliance and security.
- 15 companies responded, however only 14 were considered as one submission was excluded due to an erroneous submission by the applicant, demonstrating that there are multiple technology solutions that can address the City's evolving business requirements for DAP workflows.
- At the April 9 Council Meeting, Council requested staff bring forward a 3 year technology roadmap for all existing and future technologies in use and to be acquired. The roadmap outlines allocation of I.T. resources to the range of enterprise technologies. I.T. staff have prioritized the Development Approvals Process Technology within the roadmap.
- It is recommended that staff be directed to advance a Request For Proposal (RFP) in 2025, coordinated and aligned with the 3-Year Information Technology Strategy Roadmap, to secure a new DAP workflow software solution, as a first step toward a more broadly integrated platform that could provide a seamless, consolidated platform that could service other service delivery needs across the Corporation.

- The RFP will be directed to respondents of the RFI and will require applicants to demonstrate their compliance with the City's "Made in Canada" procurement policy, as outlined in By-law 19-2018 as amended.
- The total cost of implementing and maintaining an integrated system for the Development Approvals Process will be determined through a competitive Request for Proposal (RFP) process. Staff will report back with the results of the RFP, including detailed cost estimates, and will prepare a budget amendment report outlining potential funding sources and financial impacts for the Mayor's consideration.

BACKGROUND:

The City of Brampton, Ontario's third-largest municipality, is experiencing rapid population growth, with more than 100,000 new residents in the past four years. As the population continues to increase at an annual rate of approximately 4%, the demand for development proposals and approvals is also rising. In 2024, Brampton received 906 development applications, a trend that has remained consistent over the last four years. This represents a 44% increase from 2020 and 43% increase from 2019. To address the growing development pressures and demand, Brampton is seeking innovative solutions to streamline its Development Approval Process (DAP).

The City of Brampton currently uses three separate software systems to manage different stages of the development approvals process, including planning, development engineering, and building permitting. This fragmented approach has resulted in several inefficiencies, including limited interdepartmental communication, redundant data entry, time-consuming manual report generation such as the weekly and monthly reports, and delays in application processing, as identified in reports PBGM-2023-1023, PBGM-2023-1024 and PBGM-2024-831.

Additionally, the lack of integrated data makes it difficult for staff to generate timely insights, requiring significant manual effort to extract and correlate data across systems. This contributes to higher operational costs and delays in the approval process, while limiting the City's ability to effectively track and meet critical planning and economic development goals, such as housing and employment targets.

Brampton's current systems also hinder its ability to provide real-time feedback on individual applications or broader process delays. The absence of consolidated data means staff face difficulties in analyzing trends, identifying bottlenecks and responding to issues in a timely manner, impacting decision-making and customer service.

To enhance responsiveness and operational efficiency, there is a need for a more intuitive, user-friendly software solution that can automate data analysis, provide key performance indicators, and support evidence-based decisions. This integrated solution

would help streamline processes, reduce red tape, and improve the City's ability to meet its growth objectives.

As outlined in PBGM-2024-831 from the October 23, 2024 Committee of Council meeting, direction for a Request for Information (RFI) was provided to staff to gather information from potential vendors to further inform the next steps, including a potential Request for Proposal process and budgetary amendments that may be needed for an integrated software platform.

CURRENT SITUATION:

On March 6, 2025, the City of Brampton issued an RFI to explore end-to-end software solutions capable of seamlessly managing the city's development approvals workflows. The objective is to identify a unified, integrated software system that can streamline all aspects of the DAP, from planning and engineering to building permitting, and offer a public-facing portal for online submissions, tracking, and management of applications. In the RFI (Attachment 1), the City provided a list of requirements for the proposed solution.

The City received 14 qualifying submissions in response to the RFI. Each submission demonstrated an ability to deliver on the City's business requirements related to DAP, as noted in the themes below:

1. Integration of Workflows:

A unified platform that integrates the various stages of the development approval process, including planning, engineering, and permitting, into a cohesive system. This will eliminate the inefficiencies caused by using separate, siloed software systems and improve interdepartmental communication.

2. Public-Facing Portal:

An intuitive, accessible portal that allows residents, applicants, and Council members to submit, track, and manage applications online. This will enhance transparency, reduce the need for manual intervention, and empower stakeholders with real-time information regarding the status of applications.

3. User-Friendly Interface:

The software must be easy to use for both City staff and external users, such as applicants and the public. A user-friendly interface will reduce training time, improve adoption rates, and streamline workflows across departments.

4. Real-Time Key Performance Indicators (KPIs):

The solution should provide real-time analytics and KPIs to track the status and progress of applications at every stage. This data will be crucial for identifying bottlenecks, improving decision-making, and ensuring timely processing of applications.

5. Scalability, Future-Proofing and Al integration:

The platform should be flexible and capable of adapting to future technological advancements, including the integration of Artificial Intelligence (AI). AI-powered features could automate repetitive tasks, assist in document review, predict delays, and offer insights for better resource management.

6. Compliance and Security:

The solution must meet the City's legal and regulatory requirements and ensure that data is securely handled, maintaining the privacy of applicants and complying with relevant data protection laws.

Next Steps – RFP Issuance

The RFI was the City's first step in the process to gauge interest and identify potential suppliers that would be qualified to bid on the City's DAP Technology Solution RFP.

A sufficient number of qualified vendors responded to the RFI, positioning the City to move to the more detailed RFP process, wherein more specific project details, proposals, pricing and project plans will be required for submissions, including proof of concept satisfactory to the Commissioner, Planning, Building and Growth Management, and the Chief Information Officer.

Further, the RFP process will enable staff to incorporate the recently passed 'Made in Canada' amendment to the City's Purchasing By-law (19-2018). This will allow staff to evaluate if a Canadian-made solution could be the successful solution going forward.

The RFP process also allows staff to complete a more comprehensive evaluation using a formal scoring system that considers various factors in addition to pricing, such as technical approval, enterprise requirements of the City's 3 year Information Technology Strategy Roadmap, previous experience and other qualifications.

Timing for RFP

Based on direction from Council, in alignment with the 3-year Information Technology Roadmap, I.T. staff will initiate an expedited RFP process in collaboration with PBGM, and Purchasing to ensure enterprise integration, and long-term scalability and sustainability.

CORPORATE IMPLICATIONS:

Financial Implications:

The total cost of implementing and maintaining an integrated system for the Development Approvals Process will be determined through a competitive Request for Proposal (RFP) process. Staff will report back with the results of the RFP, including

detailed cost estimates, and will prepare a budget amendment report outlining potential financial impacts for the Mayor's consideration.

Funding required to facilitate the balance of the 3-year Information Technology Roadmap will be managed and reported on by IT through their next steps.

STRATEGIC FOCUS AREA:

This report and recommendations are consistent with the Strategic Focus Area of **Government and Leadership.** An advanced technology solution to support the DAP process will improve efficiency, increase transparency and accessibility.

CONCLUSION:

The results of the RFI support the recommendation that staff be directed to begin the RFP process to secure a new technology solution for the DAP workflow process, as the first step of the broader IT Technology Modernization and Roadmap project.

Authored by:

Reviewed by:

Carolyn Crozier, MSc.Pl, MCIP, RPP Strategic Leader, Office of the Commissioner Planning, Building & Growth Management Medhanie Tekeste Chief Information Officer Digital Innovation & Information Technology

Gaea Oake Manager, Data Services & Al Information Technology Corporate Support Services

Approved by:

Approved by:

Steve Ganesh MCIP, RPP Commissioner Planning, Building and Growth Management

Jason Tamming (A) Commissioner Corporate Support Services Marlon Kallideen Chief Administrative Officer



Report Staff Report The Corporation of the City of Brampton 5/14/2025

Date: 2025-05-09

Subject: Niwaas Bramalea Application for Funding

Secondary Title: Capital Grant Application under the City-Wide CIP for Affordable Housing – 11556 Bramalea Road

Contact: Steve Ganesh, Commissioner Planning, Building & Growth Management

Report number: Planning, Bld & Growth Mgt-2025-414

RECOMMENDATIONS:

- 1. That the report from Mahsa Koushki, Policy Planner III, Integrated City Planning, to the City Council Meeting of May 14, 2025, re: Niwaas Bramalea Application for Funding, be received;
- 2. That a budget amendment be approved for capital project #257831-002 in the amount of \$14,040,000, with funding to be transferred from the Housing Accelerator Fund to Niwaas' Affordable Rental Project at 11556 Bramalea Road; and
- 3. That the Commissioner of Planning, Building and Growth Management and Treasurer be delegated the authority to enter into and execute a contribution agreement (and other necessary documents) for Niwaas' Affordable Rental Project, in a form acceptable to the City Solicitor or designate.

OVERVIEW:

- This report provides information on a Capital Grant Application submitted by Niwaas Living under the City-Wide Community Improvement Plan (CIP) for Affordable Housing.
- The proposed development, located at 11556 Bramalea Road, includes 100 residential units, of which 52 are proposed to be affordable rental units.
- The applicant is Niwaas Living, a non-profit organization, in partnership with Gillam Group and Pattern Developments.
- City staff evaluated the affordable housing project using the evaluation criteria established through the CIP for Affordable Housing.
- The proposed affordable units meet the City's 2024 affordability threshold of \$1,866/month for 2-bedroom units and will remain affordable for a minimum of 25 years.

- Evaluation of the project determines that Niwaas is eligible for \$14,040,000 in funding from the City.
- Should the recommendations in this report be approved, a budget amendment will be required for capital project #257831-002 in the amount of \$14,040,000 with funding to be transferred from the Housing Accelerator Fund (HAF). This will utilize \$14 million of the remaining \$55.3 million to be allocated to the Niwaas Bramalea project, leaving approximately \$41.3 million available for future initiatives.

BACKGROUND:

Affordable Housing CIP

The City-Wide CIP for Affordable Housing was established to incentivize the development of new affordable rental and ownership units in Brampton. The program provides financial support through capital grants, subject to eligibility criteria, including affordability thresholds, minimum unit counts, and duration of affordability.

Applicant and Submission

Niwaas Living, a non-profit affordable housing provider, submitted an application for capital grant funding through the CIP program. The submission proposes a 6-storey residential development in partnership with Gillam Group and Pattern Developments, comprising 100 units, of which 52 will be designated affordable.

CURRENT SITUATION:

The proposed development at 11556 Bramalea Road includes:

- A six-storey, 100-unit residential building
- 52 affordable units, all two-bedroom+den layouts, proposed at \$1,866/month, which aligns with the City's affordability threshold for 2024
- A commitment to maintain affordability for a minimum of 25 years
- Zoning and Official Plan approvals are in place
- Occupancy is anticipated within three years

The total funding request is \$14,040,000 through the CIP Capital Grant Program, which equates to \$270,000 per affordable unit.

CORPORATE IMPLICATIONS:

Financial Implications:

The Housing Accelerator Fund agreement with the City of Brampton consists of four advances of \$28.6 million each for a total of \$114.5 million. To date, the first two advances have been received and allocated, leaving approximately \$55.3 million available in the program. As per the signed agreement, the next installment will be received in Q4 2025, and the final installment will be received in Q4 2026. Should there be timing differences between funds received and funds paid out, the City will leverage existing reserves to manage the variance.

Should the recommendations in this report be approved, a budget amendment will be required for capital project #257831-002 in the amount of \$14,040,000 with funding to be transferred from the Housing Accelerator Fund (HAF). This will utilize \$14 million of the remaining \$55.3 million to be allocated to the Niwaas Bramalea project, leaving approximately \$41.3 million available for future initiatives.

In the unlikely event that there is an interruption in the receipt of future funding installments, the City will assess impacts to funding and at the Treasurers discretion may consider reprioritizing its capital program to avail alternative funding sources.

STRATEGIC FOCUS AREA:

Growing Urban Centres & Neighbourhoods - This report supports the advancement of affordable housing supply and aligns with Council's commitment to complete, inclusive, and resilient communities.

CONCLUSION:

This report provides a summary of the Niwaas Bramalea affordable housing project submitted under the City-Wide CIP for Affordable Housing. The proposal meets the program's eligibility criteria and aligns with the City's housing strategy, and staff recommend using federal Housing Accelerator Funds to deliver this valuable affordable housing project in Brampton.

Authored by:

Mahsa Koushki Policy Planner III Integrated City Planning

Approved by: Steve Ganesh, RPP MCIP Commissioner Planning, Building & Growth Management Reviewed by:

Nash Damer Treasurer Corporate Support Services

Approved by: Marlon Kallideen Chief Administrative Officer

Attachments:

• Attachment 1 – Niwaas Bramalea Road Application for Funding

City of Brampton

Application for Affordable Housing CIP Capital Grant Program



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Application for City of Brampton Affordable Housing CIP Capital Grant Program

Criteria for Funding Eligibility

This funding application is for units within a development project that are at or below the affordability threshold in Brampton.

Brampton Housing Affordability Definition

To determine the affordability threshold, the Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin will be used. The Province of Ontario uses the lesser of the average market rents (AMR) (based on CMHC Rental data) and a rent that is affordable to incomes in the moderate-income ranges (households in the 3rd to 6th income deciles) to determine the annual affordability thresholds in the Bulletin.

As of June 2024, the affordable rents for use in Brampton are as follows:

	Bachelor	1-bedroom	2-bedroom	3-bedroom
Maximum Rent	\$1,348	\$1,622	\$1,866	\$2,002

The affordability threshold for affordable ownership is based on the lesser of 90% of the average sales price and being affordable to households with incomes below the top of the 6th decile range. The maximum purchase price for 2024 in Brampton is as follows.

	Affordable Ownership Maximum Price
Affordable Ownership	\$463,500

Only units within a project that meet these affordability criteria will be funded, there is no restriction on the rents or sales prices for the other units within the project.

Application

Section 1: Project/Applicant Information

Please provide details about the project and your organization by answering the questions below:

Question	Project/Applicant Information
Name of the project	Bramalea Site
Address of the project	11556 Bramalea Road, Brampton, Ontario, L6R 0B8
Name of the organization requesting funding	Niwaas Living Affordable Housing
Name of any partner organizations on the project requesting funding	Gillam Group/Pattern Developments
Amount of funding being requested (include a breakdown of the amount of funding being requested per unit, as well as the total funding request for the development)	Total Request: \$14,040,000 Request Per Unit: \$270,000
Primary contact person and contact information	Gurnishan Singh gurnishan@niwaas.ca 416-996-4355

Section 2: Housing Development Experience

Please provide details about your organization's experience with affordable housing development and operation by answering the questions below:

Please provide background information about your organization's experience with affordable housing development and operation, and any information that will help us understand your experience working on a project like the one you are proposing. If you have not had experience with affordable housing development and operation, please provide details of how you are addressing this. *For example: you have partnered with an experienced developer*.

Niwaas Living is a newly formed not-for-profit organization dedicated to addressing the critical need for affordable housing in the City of Brampton. Our mission is to create sustainable and accessible housing solutions through strategic partnerships with experienced industry leaders.

To ensure the success of this initiative, Niwaas Living has partnered with builders and developers who bring over 25 years of extensive experience in the development and construction industry. Our development partners have a proven track record, having successfully delivered on thousands of residential units including multiple affordable housing projects for various municipalities. Furthermore, their expertise is drawn from numerous high-profile projects such as the iconic York University Bergeron School of Engineering, The Royal Ontario Museum and CAMH hospital.

Recognizing the complexities and challenges of projects of this scale, we have assembled a team of best-in-class consultants and collaborators. Our financial proformas are rigorously reviewed and approved by CBRE, one of Canada's leading real estate brokerages, ensuring financial prudence and feasibility. Furthermore, our construction partners and guarantors bring unparalleled expertise and reliability, positioning us to effectively navigate any challenges that may arise during the project lifecycle.

Niwaas Living's approach combines innovative strategies with seasoned expertise to ensure the successful delivery of this much-needed affordable housing initiative in Brampton. With this robust team and strategic framework, we are confident in our ability to deliver on our vision with efficiency and excellence.

Section 3: Detailed Project/Applicant Application

Please provide details about the project you are applying for by answering the questions below:

1. Please identify all sources of funding currently secured for the project you are applying for. Projects without funding from one of these organizations will require further investigation to ensure a financial and risk mitigation plan review has been completed. In addition to the program application form, the City may request documentation from applicants to confirm project viability.

Source of Funds	Please check all funding that applies in the box below	Provide the % of project funding from each source below
CMHC Seed Funding		
CMHC Affordable Housing Fund		
Peel Region Affordable Housing Incentive Program (PARIP)		
Loan or line of credit from a Schedule I bank. (A Canadian financial institution regulated by the Federal Bank Act)		
Other Canadian bank, Credit Union or Caisse Populaire	Х	75%
Community or philanthropic foundation funding or grants secured specifically for the housing development project you are requesting funding for. Please provide details below:		
Letter of Intent (LOI) from CMHC Affordable Housing Fund		
Other sources of project funding not yet listed above. Please provide details below: CMHC MLI Select program, project has been constituted to meet affordability and sustainability criteria to qualify for the program.	x	7.4%

2. What percentage of the project being developed meets the criteria for affordability or a lesser amount based on the chart below?

	Bachelor	1-bedroom	2-bedroom	3-bedroom
Maximum Rent	\$1,348	\$1,622	\$1,866	\$2,002

As of June 2024, the affordable rents for use in Brampton are as follows:

The maximum purchase price for 2024 in Brampton is as follows:

	Affordable Ownership Maximum Price
Affordable Ownership	\$463,500

Affordable Units	Proposed Project Information
Total number of units being developed?	100
How many units within the project would fall within	52
Brampton's definition of affordable?	

3. For rental developments, please specify the number of units and Affordable Rent by unit size below:

Unit Type	Number of Units	Proposed Monthly Rent
Bachelor/Studio		
One Bedroom		
Two Bedroom + Den	52	\$1,866
Three Bedroom		
Four or More Bedrooms		

4. If this project is contributing to housing affordability in Brampton in another way, please provide more details below and identify how this contribution aligns with the City's Housing Strategy and Action Plan (<u>Housing Brampton</u>).

Alternative Affordability Description

This project contributes to housing affordability in Brampton by addressing critical gaps in the current market with a focus on sustainability and family-sized units. Of the 100 units being developed, 52 meet the affordable housing criteria set by the City of Brampton and the Canadian Mortgage and Housing Corporation (CMHC). This holistic approach to affordability reflects our commitment to increasing access to sustainable and family-oriented housing, a key need in the community.

Alignment with Brampton's Housing Strategy and Action Plan:

1. "Develop tailored solutions for improving the City's core housing needs, such as youth homelessness, and housing affordability for low-income, as well as moderate-income families."

This project directly addresses these core needs by delivering family-sized units at below-market rents, designed specifically to provide accessible housing for low- and moderate-income families. The inclusion of 52 affordable units ensures alignment with established affordability benchmarks while exceeding expectations in the delivery of larger, sustainable units.

2. "Reduce Barriers to Supply of Housing."

The project reduces barriers by leveraging partnerships and funding from the City of Brampton and CMHC, enabling the delivery of family-sized units that are not typically prioritized in the affordable housing space. This approach ensures affordability without compromising quality or sustainability, filling a crucial gap in the local housing market.

3. "Collaborate with the Non-Profit Sector."

As a non-profit organization, Niwaas Living has brought together experienced developers, builders, and consultants to ensure the successful realization of this project. These partnerships exemplify the City's goal of fostering collaboration with the non-profit sector to address housing challenges.

Unique Contributions to Affordability:

- **Family-Sized Units:** Family-oriented units are often underrepresented in the affordable housing landscape. By prioritizing these larger units, we ensure that families have access to safe, affordable, and appropriate housing, which aligns with the City's vision of tailored housing solutions.
- **Sustainability:** This project integrates sustainable building practices and energy-efficient designs, which not only reduce environmental impact but also lower ongoing utility costs for residents, further enhancing affordability in practical terms.

Conclusion:

This project goes beyond conventional affordable housing models by delivering a unique combination of family-sized, sustainable units at below-market rents. It exemplifies innovation in addressing Brampton's housing affordability crisis while aligning seamlessly with the City's Housing Strategy and Action Plan. Through collaboration, tailored solutions, and a focus on sustainability, this initiative is a significant step toward creating a more inclusive and affordable Brampton.

5. What is the duration that the affordable units will remain affordable?

Length of Affordability	Place a check mark next to the duration that applies
25 years	X
26–35 years	
Greater than 36 years	

6. At what stage of the planning process is this project currently?

Note: We request documentation to confirm the project stage. Projects nearing completion within less than two years will be prioritized for funding.

Project Stage	Provide a checkmark in the box below that best describes the current stage of the project	Please provide details about the current stage of the process and how it is being confirmed
Pre application consultation meeting held with local municipality.		
Official Plan/zoning approved/in effect.	X	Official plan/zoning approval from the City of Brampton has been obtained; approval documents can be provided.
Site Plan approved.		
Full building permits issued.		
Occupancy expected within 2 years of application.		
Occupancy expected within 1 year of application.		
Other: Occupancy expected within 3 years of application.	X	

7. Please provide any information available on your organization's plan for the operation and

Our organization has developed a comprehensive plan for the operation and administration of the affordable units to ensure fairness, transparency, and inclusivity in tenant selection. The following key components outline our approach:

Tenant Selection Process

1. Income-Based Criteria:

Tenants will be selected based on their income profile to ensure eligibility for the affordable housing program. We will use established guidelines, such as those set by the Canadian Mortgage and Housing Corporation (CMHC) and the City of Brampton, to determine income thresholds and affordability.

2. Fair Screening Process:

To ensure the suitability of tenants and the sustainability of the housing community, we will conduct:

- **Reference Checks:** Verification of past rental history to ensure reliable tenancy.
- **Credit Checks:** Assessment of tenants' financial responsibility while maintaining flexibility for individuals with limited credit history to avoid exclusion.

3. Equal Opportunity and Non-Discrimination:

Our tenant selection process will strictly adhere to the principles of equity and inclusivity:

- No discrimination based on race, ethnicity, gender, religion, age, family status, or disability, in compliance with the **Ontario Human Rights Code**.
- Applicants will be treated with respect and dignity throughout the process, with reasonable accommodations provided to individuals with disabilities.

4. First-Come, First-Serve Policy:

Eligible applicants who meet the income and suitability criteria will be selected on a first-come, firstserve basis. This ensures an equitable and transparent process, free from bias or preferential treatment.

We are currently in discussions with several reputable property management companies to select the best partner for ensuring efficient and professional management of the affordable housing units.

Commitment to Fair Housing Practices

Our organization is committed to upholding the highest standards of fairness, equality, and accessibility in housing. By combining rigorous screening with a commitment to inclusivity and non-discrimination, we aim to create a welcoming, supportive, and equitable community for all residents.

This comprehensive plan ensures that the affordable housing units will be managed responsibly, with a tenant selection process that prioritizes fairness, compliance, and accessibility while addressing the pressing need for affordable housing in Brampton.

administration of the affordable units, including tenant selection and income verification.

8. Please identify any of the statements below that apply to your project:

Criteria	Place a check mark beside all statements that apply	Please provide a brief description of the relevant site details
Existing or planned Regional or local municipal strategic growth area ¹ .		
Within 800m of existing or planned frequent bus (15 minute or better service during rush hour) or higher order transit ² .		
Within 800m of an existing or planned year-round fresh food market.	х	There is a wal-mart across the street
Within 800m of an existing or planned park.	x	There is a city baseball field, a major park, all within 800m
Within 800m of an existing or planned school.	х	Secondary school is at walking distance,
Within 800m of an existing or planned health centre.	X	There are medical centres, fitness facilities right across the street from the property
Within 800m of an existing or planned recreation centre/library.	x	Mayfield recreation centre is at a walking distance from the property
Within 800m of an existing or planned early years or childcare centre.	Х	EarlyOn child and family centre is across the street as well
Other:		

9. Community benefits Brampton will receive beyond the affordable housing you are providing:

The Corporation of the City of Brampton

¹ Strategic growth areas are areas that have been identified to be the focus for accommodating intensification and higher-density mixed uses in a more compact built form.

² Higher order transit is the highest order of rapid transit, with services that are high-capacity, high-frequency, fast, and reliable and mostly travel in dedicated rights-of-way. Higher order transit can include heavy rail (such as GO Trains), light rail, and buses in dedicated rights-of way.

Criteria	Place a check mark below beside any benefits your project intends to provide	Please provide a brief explanation about the benefits you selected below
Community amenities gained through this project ³ .		
Energy efficiency gained through this project (i.e. LEED certification, renewable energy generation, etc.).	X	The project will utilize geothermal heat pumps as a heat source and incorporate innovative building technologies such as outsulation, to minimize energy loss.
This project prioritizes an identified priority community in Brampton – seniors, students, mental health & substance use support, youth, low-income families, etc.	X	Our project prioritizes making family-sized units more attainable in the City of Brampton by offering all units at rates below market.
This project fills a gap in service within the community.	x	Family-sized rental units.
This project supports use of multi-modal transportation (i.e. bike storage, car share spaces, etc.)	X	The project is located directly on the proposed LRT line, Zum line, and near the GO station.
Other:		

This is the end of the application. Please double check that you have completed all components. There are 6 questions in Section 1, one question in Section 2 and 9 questions in Section 3.

Thank you for your request. We appreciate the work you are doing to contribute to housing affordability in Brampton!

2 Wellington Street West, Brampton Page 437 of 1320 T: 905.874.2000 TTY: 905.874.2130

³ Community amenities include improvements, contributions, or public benefits that enhance the quality of life for the community.



Minutes

Committee of Council

The Corporation of the City of Brampton

Wednesday, April 23, 2025

Members Present:	Mayor Patrick Brown (ex officio) Regional Councillor R. Santos Regional Councillor P. Vicente Regional Councillor N. Brar Regional Councillor M. Palleschi Regional Councillor D. Keenan Regional Councillor M. Medeiros Regional Councillor P. Fortini City Councillor R. Power Regional Councillor G. Toor Deputy Mayor H. Singh
Staff Present:	 Marlon Kallideen, Chief Administrative Officer Bill Boyes, Commissioner, Community Services Steve Ganesh, Commissioner, Planning, Building and Growth Management Laura Johnston, Commissioner, Legislative Services Peter Pilateris, Commissioner, Public Works and Engineering Jason Tamming, Acting Commissioner, Corporate Support Services Heidi Dempster, General Manager, Brampton Transit Sameer Akhtar, City Solicitor Genevieve Scharback, City Clerk Charlotte Gravlev, Deputy City Clerk Sonya Pacheco, Legislative Coordinator

1. Call to Order

The meeting was called to order at 9:31 a.m. and adjourned at 11:49 a.m.

2. <u>Approval of Agenda</u>

The following motion was considered.

CW136-2025

That the agenda for the Committee of Council Meeting of April 23, 2025 be approved, as published and circulated.

Carried

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. <u>Consent</u>

The Chair reviewed the relevant agenda items during this section of the meeting and allowed Members to identify agenda items for debate and consideration. The following items listed with a caret (^) were considered to be routine and non-controversial by the Committee and were approved at one time: 7.1, 8.2.1, 8.3.1, 8.3.2, 9.2.1, 10.2.1, 11.2.1, 11.2.2, 12.2.2, 12.2.3, 12.3.1, 12.3.2, 13.

The following motion was considered.

CW137-2025

That the following items to the Committee of Council Meeting of April 23, 2025 be approved as part of Consent:

7.1, 8.2.1, 8.3.1, 8.3.2, 9.2.1, 10.2.1, 11.2.1, 11.2.2, 12.2.2, 12.2.3, 12.3.1, 12.3.2, 13

Carried

5. <u>Announcements</u>

5.1 Announcement - The Festival of Literary Diversity - April 27 - May 4, 2025

Council Sponsor: Regional Councillor Santos

Jael Richardson, Executive Director, Samantha Clarke, Hudson Lin, and Ardo Omer, The Festival of Literary Diversity (FOLD), announced and provided an overview of The FOLD taking place on April 27 to May 4, 2025, advised The FOLD is celebrating its 10-year anniversary, and thanked Council and City staff for their support. A video highlighting the festival was played.

Regional Councillor Santos, Council Sponsor, provided remarks in response to the announcement, congratulated The FOLD on their success and 10-year anniversary, and outlined the importance of celebrating and supporting diverse authors.

5.2 Announcement - Brampton Poetry Project 2025

Council Sponsor: Regional Councillor Toor

Michael Vickers, Executive Director, Brampton Arts Organization, announced the 2025 Brampton Poetry Project, outlined the purpose of this project to celebrate the power of language and local writers, provided background information on its creation in 2024 and provided an overview of its expansion in 2025 to coincide with Brampton Book Week. In addition, Michael Vickers introduced a local poet who read their poem in Punjabi and English.

Regional Councillor Toor, Council Sponsor, provided remarks in response to the announcement, thanking BAO for this project and suggesting the return of the "poetry city challenge".

5.3 Announcement - 2024 Tree City of the World Designation

Council Sponsor: Regional Councillor Brar

Adam Barkovitz, Supervisor, Forestry Planning, Community Services, announced that the City of Brampton has been recognized as a 2024 Tree City of the World by the Arbor Day Foundation and the Food and Agriculture Organization of the United Nations. Information was provided regarding this global program and the significance of this recognition. City Council, staff and community partners were thanked for their leadership and support in reinforcing Brampton's commitment to environmental resilience and sustainability.

Regional Councillor Brar, Council Sponsor, provided remarks in response to the announcement, thanking Forestry Planning staff for their efforts in achieving this recognition.

In response to a question from Committee, Adam Barkovitz advised that Brampton is one of 20 municipalities across Canada to receive this recognition.

6. <u>Public Delegations</u>

6.1 Possible Delegations re: Notice of Intention to Amend Sign By-law 399-2002, as amended - Stand for Canada Lawn Signs

Public Notice was published on the City's website on April 17, 2025

(See Item 9.2.2)

In response to the Chair's inquiry, G. Scharback, City Clerk, advised there were no delegations present to address Committee regarding this matter.

6.2 Delegation from Mankarn Grewal, Senior Clinical Research Assistant, IQVIA, re: Bitcoin as a Reserve Asset for the City

Mankarn Grewal, Senior Clinical Research Assistant, IQVIA, provided a presentation entitled "Brampton Bitcoin Strategic Reserve – Catapulting Canada into the Digital Economy", and suggested that the City consider investing in bitcoin.

Committee discussion regarding this matter included the following:

- Restrictions under the *Municipal Act* regarding municipal investments
- Possibility of accepting bitcoin for payments

The following motion was considered.

CW138-2025

That the delegation from Mankarn Grewal, Senior Clinical Research Assistant, IQVIA, to the Committee of Council Meeting of April 23, 2025, re: **Bitcoin as a Reserve Asset for the City**, be **referred** to staff for consideration.

Carried

6.3 Delegation from Matt Brunette, Program Manager, Partners in Project Green, re: Launching the Brampton Business Climate Partnership Program Andrea Williams, Sector Manager - Advanced Manufacturing, Economic Development, Office of the CAO, announced the launch of Brampton's Business Climate Partnership Program, provided an overview of the pilot program, and introduced the delegation. A video was played highlighting this program.

Matt Brunette, Program Manager, Partners in Project Green, provided a presentation entitled "Brampton's Business Climate Action Program" and thanked Members of Council for their support.

Committee discussion on this matter included the following:

- Work of Partners in Project Green
- Program Site Assessment Results (Pilot participants)
- Role of businesses in addressing climate change
- Program launch and next steps

The following motion was considered.

CW139-2025

That the delegation from Matt Brunette, Program Manager, Partners in Project Green, to the Committee of Council Meeting of April 23, 2025, re: Launching the Brampton Business Climate Partnership Program, be received.

Carried

6.4 Delegation from Sylvia Roberts, Brampton Resident, re: Queen Street BRT and Other Rapid Transit Projects

Sylvia Roberts, Brampton resident, addressed Committee regarding the planning process and timeline for the Queen Street BRT project, ridership growth, and the need for inexpensive "meanwhile" strategies to improve transit in the interim. In addition, the delegation suggested that Council direct Transit staff to implement short-term solutions to improve the transit system.

The following motion was considered.

CW140-2025

That the delegation from Sylvia Roberts, Brampton Resident, to the Committee of Council Meeting of April 23, 2025, re: **Queen Street BRT and Other Rapid Transit Projects**, be received.

Carried

6.5 Delegation from Sylvia Roberts, Brampton Resident, re: Downloading of Waste Management Responsibilities

Sylvia Roberts, Brampton Resident, expressed support for the downloading of waste management responsibilities to the City and outlined concerns regarding the clearing of garbage around transit stops, additional garbage bins for residential properties and illegal dumping. In addition, the delegation provided information regarding, and requested that the City consider, implementing a user fee for garbage collection to encourage recycling and waste reduction.

The following motion was considered.

CW141-2025

That the delegation from Sylvia Roberts, Brampton Resident, to the Committee of Council Meeting of April 23, 2025, re: **Downloading of Waste Management Responsibilities**, be received.

Carried

- 6.6 Delegations re: Committee of Adjustment Minor Variance Application Fees
 - 1. Dhamotharan Deiveegan, Brampton Resident
 - 2. Haroon Malik, Architectural Designer
 - 3. Salman Ellahi, Architectural Designer
 - 4. Maefson Martins Costa, Brampton resident

The delegations addressed Committee regarding the recent increase to Committee of Adjustment Minor Variance Application fees and provided comments with respect to the following:

- Significant increase to the fees
- Financial burden for residents seeking minor adjustments for home improvements
- Promotion of garden suites to address the housing crisis
- Potential impact of the new fees on rental costs,
- Potential impact of the new fees on by-law violations and non-compliance
- Range of similar fees in other municipalities

The delegations requested that consideration be given to reducing the fees and establishing a revised fee structure.

Committee discussion on this matter included the following:

- Impact of the new fees on the number of minor variance applications received
- Concern that the increased fees may be a barrier for compliance
- Application fee for those submitted prior to the implementation of the new fee structure
- Possibility of implementing efficiencies to reduce fees
- Significant number of second units in Brampton and the impact on residents, neighbourhoods, and staff resources
- Financial impact of second units on the City and an indication that the City should not subsidize the cost of these units and Committee of Adjustment applications
- Indication from staff that a majority of Committee of Adjustment applications enable secondary suites
- Issues relating to second units in Residential Rental Licensing (RRL) pilot program areas (Wards 1, 3, 4, 5 and 7)
- Minor variances for pre-existing driveway violations
- Developement charges for two-unit homes
- Clarification that the rationale for the new fee structure was to achieve full cost recovery

A motion was introduced to refer the delegations to staff for a report to the April 30, 2025 meeting of Council.

In response to a question for clarification from Regional Councillor Santos, Chair, G. Scharback, City Clerk, advised that the motion to refer is not a reconsideration of Council's decision regarding the Committee of Adjustment Minor Variance Application Fees.

Further discussion took place with respect to exploring opportunities for efficiencies and the upcoming staff report regarding the new Comprehensive Zoning By-law, which may reduce the need for some minor variances.

The motion was considered as follows.

CW142-2025

That the following delegations to the Committee of Council Meeting of April 23, 2025, re: **Committee of Adjustment Minor Variance Application Fees**, be **referred** to staff for a report to the April 30, 2025 meeting of Council:

- 1. Dhamotharan Deiveegan, Brampton Resident
- 2. Haroon Malik, Architectural Designer
- 3. Salman Ellahi, Architectural Designer
- 4. Maefson Martins Costa, Brampton resident

Carried

6.7 Delegation from Ana Gonzalez, Festival Organizer, re: Colombian Independence Day Festival

Ana Gonzalez, Festival Organizer, Colombian Independence Day Festival, provided an overview of the Colombian Independence Day Festival and two videos were played highlighting this event. The delegation advised that the festival has grown over the years and the 2025 event will be held in Gage Park.

The following motion was considered.

CW143-2025

That the delegation from Ana Gonzalez, Festival Organizer, to the Committee of Council Meeting of April 23, 2025, re: **Colombian Independence Day Festival**, be received.

Carried

7. <u>Government Relations Matters</u>

7.1 ^ Staff Update re: Government Relations Matters

CW144-2025

That the presentation from Christopher Ethier, Director, Municipal Transition and Integration, Office of the CAO, to the Committee of Council Meeting of April 23, 2025, re: **Government Relations Matters**, be received.

Carried

7.2 Correspondence from Aretha A. Adams, Regional Clerk and Director of Clerks, Legislative Services, Region of Peel, dated April 14, 2025, re: Requesting Consent to By-law 18-2025

Committee sought clarification regarding the request outlined in the subject correspondence relating to consent for By-law 18-2025 (a by-law to designate members entitled to cast additional votes during certain vacancies on Regional Council).

The following motion was considered.

CW145-2025

That the correspondence from Aretha A. Adams, Regional Clerk and Director of Clerks, Region of Peel, dated April 14, 2025, to the Committee of Council Meeting of April 23, 2025, re: **Requesting Consent to By-law 18-2025 - A by-law to designate members entitled to cast additional votes during certain vacancies on Regional Council**, be **referred** to staff for a report to the April 30, 2025 meeting of Council.

Carried

8. <u>Community Services Section</u>

- 8.1 Staff Presentations
- 8.2 Reports
- 8.2.1 ^ Staff Report re: Budget Amendment Developer Reimbursement for the Development of Trails and Parks – Wards 6 and 9

CW146-2025

- That the report from Ed Fagan, Director, Parks Maintenance and Forestry, Community Services, to the Committee of Council Meeting of April 23, 2025, re: Budget Amendment – Developer Reimbursement for the Development of Trails and Parks – Wards 6 and 9, be received; and
- That a budget amendment be approved for Project #255860 (3) Park Blocks and (2) NHS Trail Blocks in the amount of \$4,456,875 with full funding to be transferred from Reserve #134 – DC: Recreation.

Carried

8.2.2 Staff Report re: Request to Begin Procurement – Supply, Installation, Removal and Maintenance of Winter Lights at Various Locations Citywide for a Three (3) Year Period

In response to questions from Committee, staff advised they would review the Winter Lights program for options to install winter lights in Wards 9 and 10.

The following motion was considered.

CW147-2025

- That the report from Cheryl Duke, Supervisor, Parks Central Operations, Parks Maintenance and Forestry, Community Services, to the Committee of Council Meeting of April 23, 2025, re: Request to Begin Procurement – Supply, Installation, Removal and Maintenance of Winter Lights at Various Locations Citywide for a Three (3) Year Period, be received; and
- 2. That the Purchasing Agent be authorized to commence the procurement for the supply, installation, removal and maintenance of winter lights at various locations citywide for a three (3) year period.

Carried

- 8.3 Other/New Business
- 8.3.1 ^ Minutes Brampton Sports Hall of Fame Committee April 3, 2025

CW148-2025

That the **Minutes of the Brampton Sports Hall of Fame Committee Meeting of April 3, 2025**, Recommendations SHF001-2025 to SHF004-2025, to the Committee of Council Meeting of April 23, 2025, be approved.

Carried

The recommendations were approved as follows:

SHF001-2025

That the agenda for the Brampton Sports Hall of Fame Committee meeting of April 3, 2025, be approved as published and circulated.

SHF002-2025

That the update by Teri Bommer, Coordinator, Sport Liaison, Recreation, to the Brampton Sports Hall of Fame Committee meeting of April 3, 2025, re: **Annual Induction Ceremony Update** be received.

SHF003-2025

That the update by Teri Bommer, Coordinator, Sport Liaison, Recreation, to the Brampton Sports Hall of Fame Committee meeting of April 3, 2025, re: Sports Hall of Fame Space - Victoria Park Arena be received.

SHF004-2025

That Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, May 8, 2025, at 6:30 p.m.

8.3.2 ^ Minutes - Brampton Community Safety Advisory Committee - April 10, 2025

CW149-2025

That the **Minutes of the Brampton Community Safety Advisory Committee Meeting of April 10, 2025**, Recommendations BCS001-2025 to BCS007-2025, to the Committee of Council Meeting of April 23, 2025, be approved.

Carried

The recommendations were approved as follows:

BCS001-2025

That the agenda for the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be amended:

To add:

7.1 - Verbal Update re: Resignation of Jennifer Miles, Citizen Member from the Brampton Community Safety Advisory Committee.

BCS002-2025

That the presentation from Razmin Said, Senior Manager, Community Safety and Well-Being Office, re: **Update from the City of Brampton's Community Safety and Well-Being Office**, to the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be received.

BCS003-2025

That the presentation from Constable Jana Marchese, Community Liaison Officer, Peel Regional Police, re:

- Road Safety Highlights & Road Watch
- Auto Theft and Break and Enter Highlights

- Intimate Partner Violence
- Guns,

to the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be received.

BCS004-2025

That the presentation from Inga Pedra, Manager, Strategic Initiatives, Health Services Region of Peel, re: **Update on Peel's Community Safety Well-Being Plan**, to the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be received.

BCS005-2025

- 1. That the delegations from Saliha Mian, Kuldip Boparai and Leo O'Brien, Brampton Residents, to the Brampton Community Safety Advisory Committee meeting of April 10, 2025, re:
 - Update from the City of Brampton's Community Safety and Well-Being Office
 - Road Safety Highlights & Road Watch, Auto Theft and Break and Enter Highlights, Intimate Partner Violence and Guns
 - Update on Peel's Community Safety Well-Being Plan,

be received.

BCS006-2025

That the verbal update from Councillor Palleschi re: **Resignation of Jennifer Miles, Citizen Member from the Brampton Community Safety Advisory Committee**, to the Brampton Community Safety Advisory Committee Meeting of April 10, 2025, be received.

BCS007-2025

That the Brampton Community Safety Advisory Committee do now adjourn to meet again on Thursday, June 19, 2025, at 7:00 p.m. at Save Max Sports Centre - 1495 Sandalwood Parkway E. or at the call of the Chair.

8.4 Correspondence

Nil

- 8.5 Councillors Question Period Nil
- 8.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

9. Legislative Services Section

9.1 Staff Presentations

Nil

- 9.2 Reports
- 9.2.1 ^ Staff Report re: 2026 Municipal Election Translation of Voter Information

CW150-2025

- That the report from Shawnica Hans, Deputy Clerk, Elections, Accessibility and Lottery Licensing, City Clerk's Office, Legislative Services, to the Committee of Council Meeting of April 23, 2025, re: 2026 Municipal Election – Translation of Voter Information, be received; and,
- 2. That a by-law attached as Appendix 1, be passed to provide that election information to voters may be translated into the following additional languages for the 2026 City of Brampton Municipal Election:
 - a. French
 - b. Punjabi
 - c. Urdu
 - d. Gujarati
 - e. Tamil
 - f. Hindi
 - g. Spanish
 - h. Portuguese
 - i. Tagalog (Pilipino, Filipino)
 - j. Vietnamese
 - k. Italian

Carried

9.2.2 Staff Report re: By-law To Amend Sign By-law 399-2002, To Allow Stand For Canada Lawn Signs

Committee discussion took place with respect to the subject report and included the following:

- Current restrictions relating to lawn signs
- Issues concerning illegal signs, including enforcement challenges
- Suggestion that residents be encouraged to fly the Canadian flag to show support for the Stand For Canada initiative

The following motion was considered.

CW151-2025

That the report from Peter Bryson, Manager, Enforcement and By-law Services, Legislative Services, to the Committee of Council Meeting of April 23, 2025, re: **By-law To Amend Sign By-law 399-2002, To Allow Stand for Canada Lawn Signs**, be received.

Carried

9.2.3 Staff Report re: Future State Options for Food Trucks in the City of Brampton (RM 11/2025)

Committee discussion took place with respect to the subject report and included the following:

- Concern that the 30-day transition period is insufficient for food truck operators
- Process for notifying food truck operators of the by-law amendment, if passed
- Minimum separation distance between food trucks/refreshment vehicles, and the possibility of implementing a cap on the number of food trucks permitted on a property

A Point of Order was raised by Regional Councillor Palleschi, for which Regional Councillor Santos, Chair, gave leave. Councillor Palleschi advised Regional Councillor Toor that direction could be provided to staff with respect to his suggestions relating to food trucks.

A motion was introduced to amend recommendations 2 and 5 in the staff report to read as follows:

- 2. That Council approve staff's recommendation on the areas within the City of Brampton where Class C Refreshment Vehicles will be permitted to operate, i.e.: permitting them in Commercial and Industrial Zones, except within MTSAs and subject to minimum separation distances from brick-and-mortar restaurant establishments;
- 5. That Council approve the adoption of a 60-day transition period for licensed food trucks that become non-compliant as a result of any by-law amendments.

Committee discussion took place with respect to the proposed amendments and included the following:

- Concerns regarding competition among food trucks
- Suggestion that the transition period be reduced to 45 days
- Timeline for the proposed by-law amendment

An amendment to the motion above was introduced and subsequently withdrawn to reduce the 60-day transition period to 45 days.

The amendment was voted on and lost as follows:

- 2. That Council approve staff's recommendation on the areas within the City of Brampton where Class C Refreshment Vehicles will be permitted to operate, i.e.: permitting them in Commercial and Industrial Zones, except within MTSAs and subject to minimum separation distances from brickand-mortar restaurant establishments;
- 5. That Council approve the adoption of a 60-day transition period for licensed food trucks that become non-compliant as a result of any by-law amendments.

The following motion was introduced to amend recommendation 5 in the staff report, and was voted on and carried as follows:

5. That Council approve the adoption of a 45-day transition period for licensed food trucks that become non-compliant as a result of any by-law amendments.

The motion, as amended and in its entirety, was considered as follows:

CW152-2025

 That the report from David Vanderberg, Manager, Development Services, Planning, Building and Growth Management, and Allyson Sander, Strategic Leader, Legislative Services, to the Committee of Council Meeting of April 23,

2025, re: Future State Options for Food Trucks in the City of Brampton (RM 11/2025), be received;

- That Council approve staff's recommendation on the areas within the City of Brampton where Class C Refreshment Vehicles will be permitted to operate, i.e.: permitting them in Commercial and Industrial Zones, except within MTSAs and subject to minimum separation distances from brick-and-mortar restaurant establishments and other refreshment vehicles;
- 3. That Council direct staff to report back to City Council with amending by-laws, as necessary, to implement Recommendation 2;
- 4. That Council direct staff to report back to City Council with the necessary amending by-laws to repeal the Downtown Brampton Business Improvement Area's (BIA) authority to authorize refreshment vehicles within its boundaries, in accordance with the motion passed at the BIA Board Meeting on March 27, 2025;
- 5. That Council approve the adoption of a 45-day transition period for licensed food trucks that become non-compliant as a result of any by-law amendments.

A recorded vote was requested and the motion carried as follows:

- Yea (9): Regional Councillor Santos, Regional Councillor Vicente, Regional Councillor Brar, Regional Councillor Palleschi, Regional Councillor Keenan, Regional Councillor Medeiros, Regional Councillor Fortini, City Councillor Power, and Deputy Mayor Singh
- Nay (1): Regional Councillor Toor

Absent (1): Mayor Brown

Carried (9 to 1)

9.3 Other/New Business

Nil

9.4 Correspondence

Nil

9.5 Councillors Question Period

Nil

9.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda.

In response to a question from Mohamad Hanif, Downtown Brampton Food District, regarding the financial impacts of potential by-law amendments relating to food trucks, Regional Councillor Santos, Chair, advised that staff would provide a response to the individual directly.

10. Economic Development Section

10.1 Staff Presentations

Nil

- 10.2 Reports
- 10.2.1 ^ Staff Report re: Brampton's Economic Resilience Tariff Action Plan

CW153-2025

- That the report from Paul Aldunate, Senior Manager, Economic Development and International Relations, Office of the CAO, to the Committee of Council Meeting of April 23, 2025, re: Brampton's Economic Resilience: Tariff Action Plan, be received;
- 2. That Council endorse Brampton's Tariff Action Plan; and
- 3. That staff continue to monitor the trade relationship with the United States and provide updates as required regarding Brampton's Tariff Action Plan.

Carried

10.3 Other/New Business

Nil

10.4 Correspondence

Nil

10.5 Councillors Question Period

Nil

10.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

11. <u>Corporate Services Section</u>

11.1 Staff Presentations

Nil

- 11.2 Reports
- 11.2.1 ^ Staff Report re: Tax Adjustments, Cancellations and Reductions Pursuant to the Municipal Act, 2001

CW154-2025

- That the report from Jennifer Anderson, Property Tax Account Analyst, Finance, Corporate Support Services, to the Committee of Council Meeting of April 23, 2025, re: Tax Adjustments, Cancellations and Reductions Pursuant to the Municipal Act, 2001, be received; and
- 2. That the tax account adjustments as listed on Appendix A of this report be approved.

Carried

11.2.2 ^ Staff Report re: Anti-Racism and Inclusion Policy (RM 8/2023)

CW155-2025

- That the report from Shanika Johnson, Manager, Equity Office, Corporate Support Services, to the Committee of Council Meeting of April 23, 2025, re: Anti-Racism and Inclusion Policy RM 8/2023, be received; and
- 2. That the Draft Anti-Racism and Inclusion Policy (Appendix 1) be approved.

Carried

11.3 Other/New Business

Nil

11.4 Correspondence

Nil

11.5 Councillors Question Period

Nil

11.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

12. Public Works and Engineering Section

- 12.1 Staff Presentations
- 12.1.1 Staff Presentation re: Expansion of the Leaf Vacuum Program (RM 83/2024)

Item 12.2.1 was brought forward and dealt with at this time.

Shane Loftus, Director, Road Maintenance, Operations and Fleet, Public Works and Engineering, provided a presentation entitled "Expansion of the Leaf Vacuum Program Referred Matter 83/2024".

Committee discussion took place with respect to the following:

- Suggestion that the age of trees in the program be increased and that staff undertake a street-by-street review to assess the needs in these mature areas to reduce costs
- Impact of leaves on flooding in mature neighbourhoods due to clogged culverts and drains

The following motions were considered.

CW156-2025

That the presentation by Shane Loftus, Director, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 23, 2025, re: **Expansion of the Leaf Vacuum Program (RM 83/2024)**, be received.

Carried

CW157-2025

That the report from Sam Mattina, Manager, Contracts, Program Planning and Projects, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 23, 2025 re: **Expansion of the Leaf Vacuum Program (RM 83/2024)**, be **referred** back to staff for a street-by-street review of the needs, and additional consideration with respect to the age of the trees present.

Carried

12.2 Reports

12.2.1 Staff Report re: Expansion of the Leaf Vacuum Program (RM 83/2024)

Dealt with under Item 12.1.1 - Recommendation CW157-2025

12.2.2 ^ Staff Report re: Special Event Road Closure – Farmers' Market 2025 and Rotary Rib and Roll 2025 – Wards 1 and 3

CW158-2025

1. That the report from Kevin Minaker, Manager, Traffic Operations and Parking, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 23, 2025, re: **Special Event Road**

Closure – Farmers' Market 2025 and Rotary Rib and Roll 2025 – Wards 1 and 3, be received;

- 2. That the closure of Wellington Street West between George Street South and Main Street South from 9:00 a.m. on Friday, May 23, 2025 to 11:59 p.m. on Sunday, May 25, 2025 for the Rotary Rib and Roll event be approved;
- 3. That the closure of Main Street North between Theatre Lane/Nelson Street West and Queen Street on consecutive Saturdays from June 14, 2025 to October 11, 2025, 6:00 a.m. to 2:00 p.m., for the Brampton Farmers' Market, be approved; and
- 4. That the closure of Main Street South between Queen Street and Wellington Street on consecutive Saturdays from June 14, 2025 to October 11, 2025, 6:00 a.m. to 2:00 p.m., for the Brampton Farmers' Market, be approved.

Carried

12.2.3 ^ Staff Report re: Traffic By-law 93-93 – Administrative Update

CW159-2025

- That the report from Binita Poudyal, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, to the Committee of Council Meeting of April 23, 2025, re: Traffic By-law 93-93 – Administrative Update, be received; and
- 2. That a by-law be passed to amend Traffic By-law 93-93, as amended, as outlined in the subject report.

Carried

- 12.3 Other/New Business
- 12.3.1 ^ Minutes Environment Advisory Committee April 1, 2025

CW160-2025

That the **Minutes of the Environment Advisory Committee Meeting of April 1, 2025**, Recommendations EAC005-2025 to EAC012-2025, to the Committee of Council Meeting of April 23, 2025, be approved.

Carried

The recommendations were approved as follows:

EAC005-2025

That the agenda for the Environment Advisory Committee Meeting of April 1, 2025, be approved, as amended, as follows:

To vary the order to deal with Item 6.2 before 5.1

EAC006-2025

That the presentation from Kristina Dokoska, Environmental Planner, Planning, Building and Growth Management, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Climate Ready Brampton**, be received.

EAC007-2025

That the verbal update from Tooba Shakeel, Policy Planner - Environment, Planning, Building and Growth Management, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Grow Green Festival**, be received.

EAC008-2025

That the verbal update from Karley Cianchino, Supervisor, Wetlands and Environmental Projects, Planning, Building and Growth Management, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Donnelly Ponds**, be received.

EAC009-2025

That the verbal update from Pam Cooper, Manager, Environmental Planning, Planning, Building and Growth Management, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Ground Cover Maintenance and Prohibited Plants By-law**, be received.

EAC010-2025

That the verbal advisory from the City Clerk's Office, to the Environment Advisory Committee Meeting of April 1, 2025, re: **Resignation of Committee Member Neil Fairhead**, be received.

EAC011-2025

That Charles Coimbra and Sherry-Ann Ram be appointed as Co-Chairs of the Environment Advisory Committee for the remainder of the term of Council ending November 14, 2026, or until a successor is appointed.

EAC012-2025

That the Environment Advisory Committee do now adjourn to meet again for a regular meeting on Tuesday, June 3, 2025 at 6:00 p.m. or at the call of the Chair.

12.3.2 ^ Minutes - Brampton School Traffic Safety Council - April 3, 2025

CW161-2025

That the **Minutes of the Brampton School Traffic Safety Council Meeting of April 3, 2025**, Recommendations SC009-2025 to SC015-2025, to the Committee of Council Meeting of April 23, 2025, be approved.

Carried

The recommendations were approved as follows:

SC009-2025

That the agenda for the Brampton School Traffic Safety Council meeting of April 3, 2025, be approved as published and circulated.

SC010-2025

- That the correspondence from Rebecca Rosario, Student Transportation of Peel Region, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: Request to Review Safety at Wanless Drive and Thornbush Boulevard and Wanless Drive and Brisdale Drive, St. Aidan Catholic School, 34 Buick Boulevard, Ward 6 be received; and,
- 2. That a site inspection be undertaken.

SC011-2025

- That the correspondence from Rebecca Rosario, Student Transportation of Peel Region, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: Request to Review Safety at Wanless Drive and Queen Mary Drive, and Wanless Drive and Edenbrook Hill Drive, Rowntree Public School, 254 Queen Mary Drive, Ward 6 be received; and,
- 2. That a site inspection be undertaken in September 2025.

SC012-2025

- That the correspondence from Rebecca Rosario, Student Transportation of Peel Region, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: Request to Review Safety at Wanless Drive and Robert Parkinson Drive and Wanless Drive and Leadenhall Road, New Catholic School Opening, 320 Robert Parkinson Drive, Ward 6 be received; and,
- 2. That a site inspection be undertaken.

SC013-2025

- That the update by Enforcement and By-law Services, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: School Patrol Statistics - January 21 - February 21, 2025 be received; and,
- That the update by Enforcement and By-law Services, to the Brampton School Traffic Safety Council meeting of April 3, 2025, re: School Patrol Statistics - February 21 - March 24, 2025 be received.

SC014-2025

- 1. That the site inspection report for **Sir Isaac Brock Public School** be received;
- That an adult crossing guard is not warranted at the intersection of Riseborough Drive and Oshawa Street as there is an existing crossing guard at the intersection of Riseborough Drive and Meltwater Crescent / Drummondville Drive;
- 3. That the principal be requested to:
 - Educate the school population on the correct way to utilize a "Kiss and Ride"
 - Arrange for the installation of "Kiss and Ride" signage at the entrance to the Kiss and Ride area
 - Consider allowing access only on Riseborough Drive at the westerly end if gates are to be opened to allow access. This gate is 60 m from an All-Way Stop and the crossing guard is positioned at Riseborough Drive and Meltwater Crescent / Drummondville Drive intersection
 - Consider sending information to the school population on safety measures and reminding them to obey the "No Stopping/No Parking" signage in the vicinity of the school
 - 4. That the Manager of Parking Enforcement arrange for the enforcement of "No Stopping / No Parking" signage on Riseborough Drive at the rear of the school, if and when the westerly gate is opened; and,
 - 5. That the Manager of Traffic Operations and Parking arrange for the installation of "No Stopping" signage on either side of the school crossing at Meltwater Crescent and Longbranch Trail.

SC015-2025

That Brampton School Traffic Safety Council do now adjourn to meet again on Thursday, May 8, 2025 at 9:30 a.m.

12.4 Correspondence

Nil

12.5 Councillors Question Period

Nil

12.6 Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made under this section of the agenda. G. Scharback, City Clerk, confirmed that no questions were submitted.

13. <u>^ Referred Matters List</u>

Nil

14. Public Question Period

The public was given the opportunity to submit questions in person or via e-mail to the City Clerk's Office regarding any decisions made during this meeting. G. Scharback, City Clerk, confirmed that no questions were submitted.

15. <u>Closed Session</u>

Nil

16. Adjournment

The following motion was considered.

CW162-2025

That the Committee of Council do now adjourn to meet again on Wednesday, May 7, 2025, or at the call of the Chair.

Carried

Regional Councillor Santos, Chair Community Services Section Legislative Services Section Economic Development Section Corporate Services Section

Regional Councillor Vicente, Chair Public Works & Engineering Section



Minutes

Citizen Appointments Committee

The Corporation of the City of Brampton

Wednesday, April 30, 2025

Members Present: Regional Councillor P. Vicente (Chair) City Councillor R. Power (Vice-Chair) Regional Councillor D. Keenan Regional Councillor M. Palleschi Regional Councillor G. Toor

1. <u>Call to Order</u>

The meeting was called to order at 11:00 a.m. and recessed at 11:02 a.m. Committee moved into Closed Session at 11:02 a.m. and recessed at 11:12 a.m. Committee reconvened in Open Session at 11:12 a.m. and recessed at 11:13 a.m., Committee reconvened in closed session at 11:13 a.m. and concluded at 11:23 a.m., Committee reconvened in Open Session at 11:23 a.m. and adjourned the meeting at 11:23 a.m.

Members present: Councillors Vicente (Chair), Palleschi, Toor, Power, Keenan (11:07 a.m.)

2. Approval of Agenda

At a point later in the meeting, Councillor Keenan moved a motion that the decision with respect to approval of the agenda be re-opened, and an additional closed session item, 8.2, be added, which carried.

Moved by Regional Councillor D. Keenan

CAC001-2025

That the Agenda for the Citizen Appointments Committee Meeting of April 30, 2025, be approved, as amended:

To add:

Item 8.2,

Carried

3. <u>Declarations of Interest under the Municipal Conflict of Interest Act</u>

Nil

- 4. <u>Minutes</u>
- 5. <u>Items</u>

6. <u>Other Business</u>

7. <u>Public Question Period</u>

15 Minute Limit (regarding any decision made under this section) Nil

8. <u>Closed Session</u>

Moved by Regional Councillor Palleschi

CAC002-2025

That Committee proceed into closed session.

Carried

Closed session report out:

The City Clerk confirmed that Items 8.1 and 8.2 were considered in closed session, and closed direction was given to staff for each.

- 8.1 Open Meeting exception under Section 239 (2) (b) of the Municipal Act, 2001:
- 8.2 Open Meeting exception under Section 239 (2) (b) of the Municipal Act, 2001:

9. Adjournment

Moved by City Councillor R. Power (Vice-Chair)

CAC003-2025

That Committee does now adjourn to meet again at the call of the Chair.

Carried

P. Vicente, Chair

R. Power, Vice-Chair

Minutes



Governance & Council Operations Committee

The Corporation of the City of Brampton

Monday, May 5, 2025

Members Present:	Regional Councillor P. Vicente (Chair) Regional Councillor G. Toor (Vice-Chair) Regional Councillor N. Brar
Members Absent:	Regional Councillor R. Santos Deputy Mayor H. Singh
Staff Present	 L. Johnston, Commissioner, Legislative Services J. Tamming, Acting Commissioner, Corporate Support Services G. Scharback, City Clerk C. Gravlev, Deputy City Clerk

Accessibility of Documents: Documents are available in alternate formats upon request. If you require an accessible format or communication support, contact the City Clerk's Office by email at city.clerksoffice@brampton.ca or 905-874-2100, TTY 905.874.2130 to discuss how we can meet your needs.

Note: This Committee meeting was also live-streamed and archived on the City of Brampton website for future public access.

The meeting was called to order at 9:32 a.m. and adjourned at 9:38 a.m.

1. <u>Call to Order</u>

Genevieve Scharback, City Clerk, noted that all Members were present in the meeting, with the exception of Deputy Mayor Singh and Regional Councillor Santos.

2. <u>Approval of Agenda</u>

The following motion was considered.

GC001-2025

Moved by Regional Councillor N. Brar

That the agenda for the Governance and Council Operations Committee Meeting of May 5, 2025, be approved as presented.

Carried

3. <u>Declarations of Interest under the Municipal Conflict of Interest Act</u>

Nil

4. <u>Consent</u>

Nil

5. <u>Announcements (2 minutes maximum)</u>

Nil

6. <u>Delegations (5 minutes maximum)</u>

Nil

7. <u>Staff Presentations</u>

Nil

8. <u>Reports</u>

8.1 Staff Report re: Integrity Commissioner Presentation and Proposed Amendments to the Council Code of Conduct - (RM 21/2025)

Chair Vicente reminded members of the presentation made by the Integrity Commissioner to Council at its meeting of March 26, 2025, which was referred to the Chief Administrative Office staff to review and report to the Governance and Council Operations Committee.

Regional Councillor Toor made mention that he is aware of upcoming consideration of Codes of Conduct for municipalities at the provincial legislature, and that it may be best to hold off until more becomes known about that process.

The following motion was considered.

GC002-2025

Moved by Regional Councillor Toor

- That the report from Marlon Kallideen, Chief Administrative Officer to the Governance and Council Operations Meeting of May 5, 2025, re: Integrity Commissioner Presentation and Proposed Amendments to the Council Code of Conduct - (RM 21/2025), be received; and
- 2. That consideration of the proposed amendments to the Brampton Council Code of Conduct provided by the Integrity Commissioner be referred back to staff of the Chief Administrative Office, pending developments and review of provincial consideration of Codes of Conduct for municipalities.

Carried

9. Other Business/New Business

Nil

10. Deferred/Referred Matters

Nil

11. Notice of Motion

Nil

12. <u>Correspondence</u>

12.1 Correspondence from Councillor Fortini re. Council Member Severance Provisions

Chair Vicente highlighted that given Councillor Fortini is not a member of the Governance and Council Operations Committee, he has submitted this item for consideration by way of correspondence.

Regional Councillor Fortini provided a description of the draft motion provided within his correspondence, noting that it is akin to what is in place in several other municipalities.

The following motion was considered.

GC003-2025

Moved by Regional Councillor Toor

That staff are hereby directed to proceed with the necessary steps to implement the following:

That City of Brampton Mayor and Councillors' compensation be amended by adding the following:

Subject to the restrictions below, a severance allowance shall be payable to the Mayor and to each Member of Council upon retirement, resignation or death of a Member of Council while in office, or upon failure to be re-elected to office for the term immediately following a current term of office.

No severance allowance shall be payable, however, in the following circumstances:

1) where the purpose of a retirement or resignation is to assume a position as an elected or appointed officer holder at any level of government, including another municipality; or

2) where the purpose of a retirement or resignation is to assume paid employment with another organization or business; or

3) where the Mayor or Member of Council ceases to hold office as a result of involuntary removal from office, other than through failure to be re-elected or death.

The severance allowance shall be calculated on the basis of one month's base salary for each year of service up to a maximum of 12 months' base salary, payable in a lump sum.

Carried

13. <u>Councillor Question Period</u>

Nil

14. Public Question Period

Nil

15. <u>Closed Session</u>

Nil

16. Adjournment

The following motion was considered.

GC004-2025

Moved by Regional Councillor N. Brar

That Governance and Council Operations Committee does now adjourn to meet again for a regular meeting of Committee on Monday, October 27, 2025, at 9:30 a.m. or at the call of the Chair.

Carried

P. Vicente, Chair

G. Toor, Vice-Chair



Summary of Recommendations

Committee of Council

The Corporation of the City of Brampton

Wednesday, May 7, 2025

2. Approval of Agenda

CW163-2025

That the agenda for the Committee of Council Meeting of May 7, 2025 be approved, as amended, as follows:

To add:

5.1 Announcement - U15A Brampton Canadettes - Ontario Women's Hockey Association (OWHA) Provincial Champions, Ontario Women's Hockey League (OWHL) Southern League Champions, Ontario Women's Hockey League (OWHL) Central Division Champions

Council Sponsor: Regional Councillor Keenan

15.2 Item 7.1 - Staff Update re: Government Relations Matters

Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

To defer the following item to the May 21, 2025 Committee of Council Meeting:

7.2 Discussion Item at the Request of Regional Councillor Santos re: Funding Related to Encampment Response and Encampment Protocol/Policy Development

4. <u>Consent</u>

CW164-2025

That the following items to the Committee of Council Meeting of May 7, 2025 be approved as part of Consent:

9.4.1, 11.3.1, 13

Carried

6. <u>Public Delegations</u>

6.1/9.2.1

CW165-2025

That the following items to the Committee of Council Meeting of May 7, 2025, re: **New Mobile Licensing By-law**, be **referred** to staff for further consideration and consultation with all stakeholders, including impacted restaurants and Members of Council, and a report to the May 14, 2025 meeting of Council:

- 6.1 Possible Delegations, re: Notice of the Intention to Repeal and Replace Mobile Licensing By-law 67-2014
 - 1. Harmanpreet Kaur, Owner/Operator, 16698361 Canada Inc.
 - 2. Karan Devgan, Arpandeep Singh, Shikha Sharma, Manmeet Singh, and Athira Vanompadath, Food Truck Owners
- 9.2.1 Staff Report re: New Mobile Licensing By-law

Carried

6.2 **CW166-2025**

That the delegations from the Central Peel NASA Club, Central Peel Secondary School, to the Committee of Council Meeting of May 7, 2025, re: **NASA/National Space Society (NSS) Space Competitions Awards Winners**; be received:

- 1. Simona Matei, Head of Mathematics/Space Club Advisor, Central Peel Secondary School
- 2. Gurnoor Kaur, NASA/NSS Space Settlement Contest First Prize Winner
- 3. Gurehmat Chahal, NASA/NSS Healthy Living in Space Grand Prize Winner.

6.4 **CW167-2025**

That the delegation from Tiffany Decoito, Founder and Director, Breaking Borders Sports, to the Committee of Council Meeting of May 7, 2025, re: **Request for Sponsorship Support for Breaking Borders Youth Baseball Tournament**; be **referred** to staff for potential consideration under the Advance Brampton Fund.

Carried

6.6/9.2.2

CW168-2025

That the delegation from Kim O'Malley, Brampton Resident, to the Committee of Council Meeting of May 7, 2025, re: **Residential Parking on Concrete Landscaping**, be received.

Carried

CW169-2025

- That the report from Allyson Sander, Strategic Leader, Project Management, Legislative Services, to the Committee of Council Meeting of May 7, 2025, re: Proposed Amendments to Unauthorized Parking By-law 104-2018, be received;
- 2. That Council approve the proposed amendments to By-law 104-2018, generally in accordance with Attachment 1; and
- 3. That Council approve the proposed amendments to By-law 333-2013, generally in accordance with Attachment 2.

Carried

7. <u>Government Relations Matters</u>

7.1 **CW170-2025**

That the staff update re: **Government Relations Matters**, to the Committee of Council Meeting of May 7, 2025, be received.

7.2 Discussion Item at the Request of Regional Councillor Santos re: Funding Related to Encampment Response and Encampment Protocol/Policy Development

Deferred under Approval of the Agenda - Recommendation CW163-2025

8. <u>Community Services Section</u>

Nil

9. <u>Legislative Services Section</u>

9.2.1 Staff Report re: New Mobile Licensing By-law

Dealt with under Item 6.1 - Recommendation CW165-2025

9.2.2 Staff Report re: Proposed Amendments to Unauthorized Parking By-law 104-2018 <u>Dealt with under Item 6.6 - Recommendation CW169-2025</u>

^9.4.1 **CW171-2025**

That the correspondence from the Downtown Brampton Food District, to the Committee of Council Meeting of May 7, 2025, re: **Item 9.2.1 - New Mobile Licensing By-law**, be received.

Carried

10. Economic Development Section

Nil

11. <u>Corporate Services Section</u>

^11.3.1

CW172-2025

That the **Minutes of the Brampton Women's Advisory Committee Meeting of April 17, 2025**, Recommendations BWAC005-2025 to BWAC007-2025, to the Committee of Council Meeting of May 7, 2025, be approved.

The recommendations were approved as follows:

BWAC005-2025

That the agenda for the Brampton Women's Advisory Committee meeting, be approved as amended:

- To add the following:
- 8.1 Discussion at the request of Kritika Chopra, Member, re: Youth Leadership Initiative

BWAC006-2025

That the delegation by Jenna Robson, Director of Operations, Regeneration Outreach Community, to the Brampton Women's Advisory Committee meeting of April 17, 2025, re: **Homelessness in the City**, be received.

BWAC007-2025

That Brampton Women's Advisory Committee meeting do now adjourn to meet again on October 16, 2025 at 7:00 p.m.

12. Public Works and Engineering Section

Nil

15. <u>Closed Session</u>

CW173-2025

That Committee proceed into Closed Session to discuss matters pertaining to the following:

15.1 Information Update on Concessions

Open Meeting exception under Section 239 (2) (c) and (k) of the Municipal Act, 2001:

A proposed or pending acquisition or disposition of land by the municipality or local board; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15.2 Item 7.1 - Staff Update re: Government Relations Matters

Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

15.1 **CW174-2025**

That staff be directed to proceed with the following:

- 1. That staff be directed to proceed with a Request for Proposal for the concession space at City Hall, incorporating the survey results; and
- 2. That staff be directed to report back regarding options for concessions and vending machines in city-owned recreation centers across the City, in consultation with interested Members of Council.

Carried

16. Adjournment

CW175-2025

That the Committee of Council do now adjourn to meet again on Wednesday, May 21, 2025 or at the call of the Chair.



Summary of Recommendations Planning and Development Committee The Corporation of the City of Brampton

Monday, May 12, 2025

2. Approval of Agenda

PDC048-2025

That the agenda for the Planning and Development Committee Meeting of May 12, 2025, be approved, as published and circulated.

Carried

4. <u>Consent Motion</u>

PDC049-2025

That the following items to the Planning and Development Committee Meeting of May 12, 2025, be approved as part of Consent:

7.1, 7.2, 7.3, 7.4, 7.5, 9.1, 9.2, and 10.1

Carried

6. <u>Statutory Public Meeting</u>

6.1 File: City-initiated Report 2025-349 - Public Meeting

City-initiated Official Plan Amendment - Credit Valley Secondary Plan Review, Credit Valley Secondary Plan, Area 45, Wards 4 and 5

PDC050-2025

 That the presentation from Neil Chadda, Planner, Integrated City Planning, to the Planning and Development Committee Meeting of May 12, 2025, re: City-initiated Official Plan Amendment - Credit Valley Secondary Plan Review, Credit Valley Secondary Plan, Area 45, Wards 4 and 5, City File 2025-349, be received;

- That the staff report from Neil Chadda, Planner, Integrated City Planning, to the Planning and Development Committee Meeting of May 12, 2025, re: City-initiated Official Plan Amendment - Credit Valley Secondary Plan Review, Credit Valley Secondary Plan, Area 45, Wards 4 and 5, City File 2025-349, be received; and
- 3. That Planning **staff be directed to report back** to the Planning & Development Committee with the results of the Public Meeting and staff recommendations.

Carried

6.2 File: City-initiated Report 2025-324 - Public Meeting

City-initiated New Comprehensive Zoning By-law

PDC051-2025

- That the presentation from Andrew Ramsammy, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: City-initiated New Comprehensive Zoning By-law, City File 2025-324, be received;
- That the staff report from Andrew Ramsammy, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: City-initiated New Comprehensive Zoning By-law, City File 2025-324, be received;
- 3. That the following delegations re: City-initiated New Comprehensive Zoning By-law, City File 2025-324, to the Planning and Development Committee Meeting of May 12, 2025, be received; and
 - 1. Sylvia Roberts, Brampton Resident
 - 2. Kathleen McDermott, Brampton Resident
 - 3. Jackee McCann, Brampton Resident
 - 4. Teresa Bragado, Brampton Resident
- 4. That the following correspondence re: City-initiated New Comprehensive Zoning By-law, City File 2025-324, to the Planning and Development Committee Meeting of May 12, 2025, be received:

- 1. Sandra K. Patano, Weston Consulting, on behalf of Sunfield Investments (Church) Inc., dated May 12, 2025
- 2. Dan Kraszewski, D.J.K. Land Use Planning, on behalf of Fifth Avenue Group, dated May 12, 2025.

6.3 File: City-initiated Report 2025-332 - Public Meeting

City-initiated Zoning By-law Amendment - Outdoor Storage Permissions for Truck Parking, City-wide

PDC052-2025

- That the presentation from Andrew Ramsammy, Planner, Development Services, and Allyson Sander, Strategic Leader, Project Management, Legislative Services, to the Planning and Development Committee Meeting of May 12, 2025, re: City-initiated Zoning By-law Amendment -Outdoor Storage Permissions for Truck Parking, City-wide, City File 2025-332, be received; and
- That the staff report from Andrew Ramsammy, Planner, Development Services, and Allyson Sander, Strategic Leader, Project Management, Legislative Services, to the Planning and Development Committee Meeting of May 12, 2025, re: City-initiated Zoning By-law Amendment -Outdoor Storage Permissions for Truck Parking, City-wide, City File 2025-332, be received.

Carried

6.4 File: OZS-2025-0005 - Public Meeting

Application to Amend the Official Plan and Zoning By-law, Gajjar Development Group Inc., c/o Glenn Schnarr and Associates Inc., 10709 Creditview Road, Ward 6, File: OZS-2025-0005

PDC053-2025

 That the presentation from Rajvi Patel, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Official Plan and Zoning By-law, Gajjar Development Group Inc., c/o Glenn Schnarr and Associates Inc., 10709 Creditview Road, Ward 6, File: OZS-2025-0005, be received;

- That the delegation from Joe Sousa, Brampton Resident, re: Application to Amend the Official Plan and Zoning By-law, Gajjar Development Group Inc., c/o Glenn Schnarr and Associates Inc., 10709 Creditview Road, Ward 6, File: OZS-2025-0005, to the Planning and Development Committee Meeting of May 12, 2025, be received; and
- That the correspondence from Joe Sousa, Brampton Resident, re: Application to Amend the Official Plan and Zoning By-law, Gajjar Development Group Inc., c/o Glenn Schnarr and Associates Inc., 10709 Creditview Road, Ward 6, File: OZS-2025-0005, to the Planning and Development Committee Meeting of May 12, 2025, be received.

6.5 File: OZS-2025-0018 - Public Meeting

Application to Amend the Zoning By-law, HL Industrial Holding Inc., c/o Glenn Schnarr and Associates Inc., 0 Heart Lake Road, Ward 2, File: OZS-2025-0018

PDC054-2025

- That the presentation from Rajvi Patel, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Zoning By-law, HL Industrial Holding Inc., c/o Glenn Schnarr and Associates Inc., 0 Heart Lake Road, Ward 2, File: OZS-2025-0018, be received;
- That the following delegations re: Application to Amend the Zoning By-law, HL Industrial Holding Inc., c/o Glenn Schnarr and Associates Inc., 0 Heart Lake Road, Ward 2, File: OZS-2025-0018, to the Planning and Development Committee Meeting of May 12, 2025, be received;
 - 1. Christina Cicconetti, Brampton Resident
 - 2. Pauline Thornham, Brampton Resident
 - 3. Daniel Dittburner, Brampton Resident
- That the following correspondence re: Application to Amend the Zoning By-law, HL Industrial Holding Inc., c/o Glenn Schnarr and Associates Inc., 0 Heart Lake Road, Ward 2, File: OZS-2025-0018, to the Planning and Development Committee Meeting of May 12, 2025, be received:
 - 1. Balvir Dhaliwal, Brampton Resident, dated May 7, 2025
 - 2. Paul Purba, Brampton Resident, dated April 25, 2025

- 3. Nanak Malhotra, Brampton Resident, dated April 25, 2025
- 4. Vassan Kohli, Brampton Resident, dated April 26, 2025
- 5. Christina Cicconetti, Brampton Resident, dated May 8, 2025
- 6. Melanie MacDonald, Brampton Resident, dated May 12, 2025
- 7. Leo O'Brien, Brampton Resident, dated May 12, 2025
- 8. Kim Romita, Brampton Resident, dated May 12, 2025.

6.6 File: OZS-2024-0026 - Public Meeting

Application to Amend the Zoning By-law, Mayfield Commercial Centre Ltd., c/o Weston Consulting, 6029 Mayfield Road and 11903 Airport Road, Ward 9, File: OZS-2024-0026

PDC055-2025

That the presentation from Harjot Sra, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Zoning By-law, Mayfield Commercial Centre Ltd., c/o Weston Consulting, 6029 Mayfield Road and 11903 Airport Road, Ward 9, File: OZS-2024-0026, be received.

Carried

6.7 File: OZS-2025-0014 - Public Meeting

Application to Amend the Official Plan, Korsiak Urban Planning, Primont / DMHH Partnership, west of Mississauga Road, between CN Rail and Wanless Drive, Ward 6, File: OZS-2025-0014

PDC056-2025

- That the presentation from Yin Xiao, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Official Plan, Korsiak Urban Planning, Primont / DMHH Partnership, west of Mississauga Road, between CN Rail and Wanless Drive, Ward 6, File: OZS-2025-0014, be received; and
- 2. That the correspondence from Tony Iacobelli, Centre for Community Energy Transformation (CCET), dated May 7, 2025, re: Application to

Amend the Official Plan, Korsiak Urban Planning, Primont / DMHH Partnership, west of Mississauga Road, between CN Rail and Wanless Drive, Ward 6, File: OZS-2025-0014, to the Planning and Development Committee Meeting of May 12, 2025, be received.

Carried

6.8 File: OZS-2025-0015 - Public Meeting

Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, DMHH Partnership (Mattamy & D'Orazio), c/o Korsiak Urban Planning, 10512 Mississauga Road, Ward 6, File: OZS-2025-0015

PDC057-2025

- That the presentation from Raj Lamichhane, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, DMHH Partnership (Mattamy & D'Orazio), c/o Korsiak Urban Planning, 10512 Mississauga Road, Ward 6, File: OZS-2025-0015, be received; and
- 2. That the correspondence from Tony Iacobelli, Centre for Community Energy Transformation (CCET), dated May 7, 2025, re: Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, DMHH Partnership (Mattamy & D'Orazio), c/o Korsiak Urban Planning, 10512 Mississauga Road, Ward 6, File: OZS-2025-0015, to the Planning and Development Committee Meeting of May 12, 2025, be received.

Carried

6.9 File: OZS-2025-0016 - Public Meeting

Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Primont Homes (Heritage Heights 1) Inc., c/o Glen Schnarr and Associates Inc., 10344 Mississauga Road, Ward 6, File: OZS-2025-0016

PDC058-2025

 That the presentation from Raj Lamichhane, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Primont Homes (Heritage Heights 1) Inc., c/o

Glen Schnarr and Associates Inc., 10344 Mississauga Road, Ward 6, File: OZS-2025-0016, be received; and

 That the correspondence from Tony Iacobelli, Centre for Community Energy Transformation (CCET), dated May 7, 2025, re: Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Primont Homes (Heritage Heights 1) Inc., c/o Glen Schnarr and Associates Inc., 10344 Mississauga Road, Ward 6, File: OZS-2025-0016, to the Planning and Development Committee Meeting of May 12, 2025, be received.

Carried

6.10 File: OZS-2025-0017 - Public Meeting

Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Primont Homes (Heritage Heights 3) Inc., c/o Glen Schnarr and Associates Inc., 10916 Mississauga Road, Ward 6, File: OZS-2025-0017

PDC059-2025

- That the presentation from Raj Lamichhane, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Primont Homes (Heritage Heights 3) Inc., c/o Glen Schnarr and Associates Inc., 10916 Mississauga Road, Ward 6, File: OZS-2025-0017, be received; and
- That the correspondence from Tony Iacobelli, Centre for Community Energy Transformation (CCET), dated May 7, 2025, re: Application to Amend the Zoning By-law and for a Draft Plan of Subdivision, Primont Homes (Heritage Heights 3) Inc., c/o Glen Schnarr and Associates Inc., 10916 Mississauga Road, Ward 6, File: OZS-2025-0017, to the Planning and Development Committee Meeting of May 12, 2025, be received.

Carried

7. <u>Planning Applications</u>

^ 7.1 File: OZS-2023-0038

Application to Amend the Zoning By-law, Glenshore Investments Inc., MHBC Planning Limited, 5203 Old Castlemore Road, Ward 10, File: OZS-2023-0038

PDC060-2025

- That the report from Megan Fernandes, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Zoning By-law, Glenshore Investments Inc., MHBC Planning Limited, 5203 Old Castlemore Road, Ward 10, File: OZS-2023-0038, be received;
- 2. That the Application for a Zoning By-law Amendment submitted by MHBC Planning Limited on behalf of Glenshore Investments Inc. 5203 Old Castlemore Road, Ward 10, File OZS-2023-0038 be approved on the basis that it is consistent with the Provincial Policy Statement, conforms to the City's Official Plan, and for the reasons set out in the Recommendation Report;
- 3. That prior to forwarding the zoning by-law amendment to Council for enactment, staff will obtain clearance from the Toronto and Region Conservation Authority with respect to the subject development application;
- 4. That the amendment to the Zoning By-law generally in accordance with the attached Draft Zoning By-law Amendment (Attachment 10) to this report be adopted; and
- 5. That the delegation from Katherine Rauscher, MHBC Planning, on behalf of Glenshore Investments Inc., re: Application to Amend the Zoning Bylaw, Glenshore Investments Inc., MHBC Planning Limited, 5203 Old Castlemore Road, Ward 10, File: OZS-2023-0038, to the Planning and Development Committee Meeting of May 12, 2025, be received.

^ 7.2 File: OZS-2024-0011

Application to Amend the Official Plan and Zoning By-law, 2391057 Ontario Inc., Gagnon Walker Domes Ltd., 0 Father Tobin Road, 10819 and 10833 Bramalea Road, Ward 9, File: OZS-2024-0011

PDC061-2025

 That the report from Harjot Sra, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Official Plan and Zoning By-law, 2391057 Ontario Inc., Gagnon Walker Domes Ltd., 0 Father Tobin Road, 10819 and 10833 Bramalea Road, Ward 9, File: OZS-2024-0011, be received;

- That the Application for an Official Plan and Zoning By-law Amendment submitted by 2391057 Ontario Inc. – Gagnon Walker Domes Ltd., 0 Father Tobin, 10819 and 10833 Bramalea Road, Ward 9, File Number OZS-2024-0011, be approved on the basis that it is consistent with the Provincial Planning Statement, conforms to the City's Official Plan, and for the reasons set out in the Recommendation Report dated March 31, 2025;
- 3. That the amendment to the Official Plan generally in accordance with the attached Draft Official Plan Amendment (Attachment 10) to this report be adopted;
- 4. That the amendment to the Zoning By-law generally in accordance with the attached Draft Zoning By-law Amendment (Attachment 11) to this report be adopted;
- 5. That no further notice or public meeting be required for the attached Zoning By-law Amendment pursuant to Section 34(7) of the Planning Act, R.S.O. c.P. 13, as amended; and
- That the delegation from Marc DeNardis and Michelle Harris, Gagnon Walker Domes Ltd., re: Application to Amend the Official Plan and Zoning By-law, 2391057 Ontario Inc., Gagnon Walker Domes Ltd., 0 Father Tobin Road, 10819 and 10833 Bramalea Road, Ward 9, File: OZS-2024-0011, to the Planning and Development Committee Meeting of May 12, 2025, be received.

^ 7.3 File: OZS-2024-0033

Application to Amend the Secondary Plan and Zoning By-law, Amdev Property Group, 17-29 Mill Street North & 53 Nelson Street West, Ward 1, File: OZS-2024-0033

PDC062-2025

- That the report from Chinoye Sunny, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Secondary Plan and Zoning By-law, Amdev Property Group, 17-29 Mill Street North & 53 Nelson Street West, Ward 1, File: OZS-2024-0033, be received;
- 2. That the Application to Amend the Secondary Plan and Zoning By-law submitted by Amdev Property Group, File: OZS-2024-0033 be endorsed

on the basis that it represents good planning, including that it has regard for matters of provincial interest under the Planning Act, is consistent with the Provincial Policy Statement, conforms to the Brampton Plan and for the reasons set out in this Planning Recommendation Report;

- 3. That prior to forwarding the adoption of the Secondary Plan Amendment, or the enactment of the Zoning By-law Amendment to Council for adoption, confirmation be received from the Region of Peel that the Functional Servicing Report is to their satisfaction, or alternatively a Holding (H) Symbol be used in conjunction with the Zoning By-law Amendment, to ensure the noted supported document is completed;
- 4. That the amendments to the Secondary Plan, generally in accordance with Attachment 12 attached to this report be adopted;
- 5. That the amendments to the Zoning By-law, generally in accordance with Attachment 13 attached to this report be adopted; and,
- That no further notice or public meeting be required for the attached Zoning By-law Amendment pursuant to Section 34 of the Planning Act, R.S.O. c.P. 13, as amended.

Carried

^ 7.4 File: OZS-2024-0001

Application to Amend the Secondary Plan and Zoning By-law, Mitra T. Kissoon, Daneshwar Kissoon and Sugrim Enterprises Inc., Blackthorn Development Corporation, 55, 57, 59, 61, 63 and 65 Park Street, Ward 1, File: OZS-2024-0001

PDC063-2025

- That the report from Samantha Dela Pena, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Secondary Plan and Zoning By-law, Mitra T. Kissoon, Daneshwar Kissoon and Sugrim Enterprises Inc., Blackthorn Development Corporation, 55, 57, 59, 61, 63 and 65 Park Street, Ward 1, File: OZS-2024-0001, be received;
- That Application to Amend the Secondary Plan and Zoning By-Law submitted by Blackthorn Development Corporation on behalf of Mitra T. Kissoon, Daneshwar Kissoon & Sugrim Enterprises Inc, File OZS-2024-0001 be endorsed, on the basis that it represents good planning, including that it has regard for matters of provincial interest under the Planning Act,

is consistent with the Provincial Policy Statement, conforms to the Brampton Plan and for the reasons set out in this Planning Recommendation Report;

- 3. That prior to forwarding the adoption of the Secondary Plan amendment or the enactment of Zoning By-Law amendment to Council for adoption, confirmation be received from the Region of Peel that they support the Functional Servicing Report is to their satisfaction, or alternatively a Holding (H) Symbol be used in conjunction with the Zoning By-Law Amendment, to ensure the noted support document is completed.
- 4. That the amendments to the Secondary Plan, generally in accordance with Attachment 14 attached to this report be adopted;
- 5. That the amendments to the Zoning By-law, generally in accordance with Attachment 15 attached to this report be adopted; and,
- 6. That no further notice or public meeting be required for the attached Zoning By-Law Amendment pursuant to Section 34 of the Planning Act, R.S.O. c.P. 13, as amended; and
- That the correspondence from Sushil Tailor, Brampton Resident, dated April 23, 2025, re: Application to Amend the Secondary Plan and Zoning By-law, Mitra T. Kissoon, Daneshwar Kissoon and Sugrim Enterprises Inc., Blackthorn Development Corporation, 55, 57, 59, 61, 63 and 65 Park Street, Ward 1, File: OZS-2024-0001, to the Planning and Development Committee Meeting of May 12, 2025, be received.

Carried

^ 7.5 File: OZS-2024-0026

Application to Amend the Zoning By-law, Mayfield Commercial Centre Ltd., Weston Consulting, 6029 Mayfield Road and 11903 Airport Road, east of Airport Road, south of Mayfield Road, Ward 10, File: OZS-2024-0026

PDC064-2025

 That the report from Harjot Sra, Planner, Development Services, to the Planning and Development Committee Meeting of May 12, 2025, re: Application to Amend the Zoning By-law, Mayfield Commercial Centre Ltd., Weston Consulting, 6029 Mayfield Road and 11903 Airport Road, east of Airport Road, south of Mayfield Road, Ward 10, File: OZS-2024-0026, be received;

- That the Application to Amend the Zoning By-law, Mayfield Commercial Centre Ltd. – Weston Consulting, File OZS-2024-0026, Ward 10, be approved, on the basis that it represents good planning, including that it is consistent with the Provincial Planning Statement and conforms to the City's Official Plan for the reasons set out in the Planning Recommendation Report, dated April 17th, 2025;
- That prior to advancing the Amending Zoning By-law to Council for enactment, clearance from the Region of Peel will be received in relation to the required Water and Wastewater Demand Table, or alternatively a Holding (H) Symbol will be used for this purpose; and
- 4. That the amendments to the Zoning By-Law, as generally attached as Attachment 13 to this report be adopted.

8. <u>Staff Reports</u>

9. <u>Committee Minutes</u>

^ 9.1 Minutes - Active Transportation Advisory Committee - April 8, 2025

PDC065-2025

That the Minutes of the Active Transportation Advisory Committee meeting of April 8, 2025, Recommendations ATC007-2025 – ATC015-2025, to the Planning and Development Committee Meeting of May 12, 2025, be approved.

The recommendations were approved as follows:

ATC007-2025

That the agenda for the Active Transportation Advisory Committee Meeting of April 8, 2025, be approved, as published.

ATC008-2025

That the presentation from Cindy Evans, Citizen Member, re: **Gitty Up More Bums on Bikes**, to the Active Transportation Advisory Committee Meeting of April 8, 2025, be received.

ATC009-2025

That the presentation from Cindy Evans, Citizen Member, re: **Pedestrian Crossover on Torbram Road**, to the Active Transportation Advisory Committee Meeting of April 8, 2025, be received.

ATC010-2025

That the Presentation from Tyron Nimalakumar, Transportation Planner, Planning, Building and Growth Management and Sara Cullen, Transportation Planner, Planning Building and Growth Management re: **Latest Updates to the 2025 Work Plan and Bike Month Planning**, to the Active Transportation Advisory Committee Meeting of April 8, 2025, be received.

ATC011-2025

That the presentation from Steven Laidlaw, C0-Chair, re: **Brampton Active Transportation Infrastructure Winter Maintenance**, to the Active Transportation Advisory Committee Meeting of April 8, 2025, be received.

ATC012-2025

That the verbal update from Tyron Nimalakumar, Transportation Planner, Planning, Building and Growth Management, re: **Statistics from the Toronto Outdoor Adventure Show**, to the Active Transportation Advisory Committee Meeting of April 8, 2025, be received.

ATC013-2025

That the verbal update from Steve Laidlaw, Co-Chair, re: **The Toronto Bike Show and E-Bike Expo**, to the Active Transportation Advisory Committee Meeting of April 8, 2025, be received.

ATC014-2025

That the correspondence from David Laing, Brampton Resident, re: **Brampton Biosphere Eco-City**, to the Active Transportation Advisory Committee Meeting of April 8, 2025, be received.

ATC015-2025

That the Active Transportation Advisory Committee do now adjourn to meet again for a Regular Meeting on Tuesday, June 10, 2025, 7:00 p.m. or at the call of the Chair.

Carried

^ 9.2 Minutes - Brampton Heritage Board - April 15, 2025

PDC066-2025

That the Minutes of the Brampton Heritage Board meeting of April 15, 2025, Recommendations HB008-2025 – HB0015-2025, to the Planning and Development Committee Meeting of May 12, 2025, be approved.

The recommendations were approved as follows:

HB008-2025

That the agenda for the Brampton Heritage Board Meeting of April 15, 2025, be amended:

To add:

6.2. Delegation by Peter Epler, Division Manager, Archaeologist Research Associates, re: City of Brampton Archaeological Management Plan (BRAMP) Project Update (See Item 10.1)

6.3. Delegation by Renji Abraham and Sudha Abraham, Brampton Residents, re: Consideration of Objection to Notice of Intention to Designate 18 River Road, under Part IV of the Ontario Heritage Act - Ward 6

(See Item 8.1)

HB009-2025

- That the delegation from Zoe Sotirakos and Nick Bogaert, Development Manager and Associate Heritage Planner, re: 127 and 133 Main Street South - Repeal of Designation for 133 Main Street South, to the Brampton Heritage Board Meeting of April 15, 2025, be received; and
- 2. That the matter be referred to staff for further consideration and a report back to Brampton Heritage Board on May 20, 2025.

HB010-2025

- 1. That the delegation by Peter Epler, Division Manager, Archaeological Research Associates Ltd, re: **Completion of the City of Brampton Archaeological Management Plan (BRAMP)** be received;
- That the report by Charlton Carscallen, Principal Planner, Heritage, Integrated City Planning to the Brampton Heritage Board meeting of April 15, 2025, re: Completion of the City of Brampton Archaeological Management Plan (BRAMP), be received; and,
- 3. That Brampton Heritage Board receive the BRAMP for their review and include a discussion as an agenda item at the meeting on May 20, 2025, for consideration of next steps.

HB011-2025

- That the delegation by Renji Abraham and Sudha Abraham, Brampton residents, to the Brampton Heritage Board meeting of April 15, 2025, re: Consideration of Objection to Notice of Intention to Designate 18 River Road, under Part IV of the Ontario Heritage Act - Ward 6, be received;
- That the report by Arpita Jambekar, Heritage Planner, Integrated City Planning, to the Brampton Heritage Board meeting of April 15, 2025, re: Recommendation Report for Consideration of Objection to Notice of Intention to Designate 18 River Road under Part IV of the Ontario Heritage Act – Ward 6, be received; and,
- 3. That the Brampton Heritage Board recommend that the City Council not withdraw the Notice of Intention to Designate and proceed with the designation process under Part IV of the Ontario Heritage Act.

HB012-2025

- That the report by Tom Tran, Heritage Planner, Integrated City Planning, to the Brampton Heritage Board meeting of March 18, 2025, re: Cultural Heritage Evaluation Report and Heritage Impact Assessment, 41- 45 Mill Street North and 32 - 34 Park Street – Ward 1, be received;
- That the Cultural Heritage Evaluation Report and Heritage Impact Assessment, 41-45 Mill Street North and 32-34 Park Street dated February 18th, 2025 be deemed complete;
- 3. That the following recommendations as per the Cultural Heritage Evaluation Report, 41-45 Mill Street North and 32-34 Park Street be received:
 - i. That the property at 43 Mill Street North be deemed to have met one criterion under O. Reg. 9/06 (criterion 2) for design/physical value, as the building is considered to exhibit atypically high craftsmanship, in the use of local clinker brick in a tight Flemish bond.
 - ii. That all five properties comprising the Site (41, 43, 45 Mill Street North and 32, 34 Park Street) and the adjacent listed property at 39 Mill Street North be deemed not to have met two or more O. Reg. 9/06 criteria. They are thus not considered candidates for designation under the Ontario Heritage Act.

- 4. That the following recommendations as per the Heritage Impact Assessment, 41-45 Mill Street North and 32-34 Park Street be received and followed:
 - i. That the materiality of the new students residence building be compatible to the prevailing materiality of the buildings in the Nelson Street West Character area, specifically 40 and 44 Mill Street North.
 - ii. That a clinker brick pattern be incorporated on sections of the west and north elevations of the proposed building to recognize the identified cultural heritage attribute 43 Mill Street.
 - iii. That a landscape strategy be implemented along the Mill Street North elevation to respond to the residential character of the streetscape, helping to further integrate the proposed building into the neighbourhood and mitigate its visual impact.
 - iv. That a plaque be installed on or adjacent to the building on Mill Street North that commemorates the masonry treatment and its significance to the Arts and Crafts architectural style, specifically acknowledging the clinker brickwork as an historic design approach, and its use and significance in Brampton.
- 5. That the demolition of 41-45 Mill Street North and 32-34 Park Street is allowed to move forward. A scoped documentation and salvage plan for the clinker bricks should be prepared and accepted by Heritage Staff prior to the issuance of the demolition permit for 43 Mill Street North.

HB013-2025

- That the report by Tom Tran, Heritage Planner, Integrated City Planning, to the Brampton Heritage Board meeting of April 15, 2024, re: Heritage Impact Assessment, 10300 Highway 50 – Ward 10, be received;
- 2. That the Heritage Impact Assessment, 10300 Highway 50 dated December 12, 2024, be deemed complete;
- 3. That the following recommendations as per the Heritage Impact Assessment, 10300 Highway 50, to address the indirect impacts of the development on the adjacent listed property at 10192A Highway 50 be received and followed:
 - i. To mitigate the potential impacts related to the disruption of the visual setting of the farmhouse from the surrounding rural agricultural landscape, it is recommended that a landscape plan is developed to

include a planted buffer to screen the concrete wall from the heritage property. Where required, fencing must be complimentary and sympathetic to the heritage character of the subject property (e.g. black Clear View fence). Non-sympathetic fencing (e.g. chain link fence) must be avoided. A landscape plan developed by WSP is presented in Appendix C.

- ii. To mitigate the potential vibration impacts resulting from nearby heavy traffic, grading, and construction activities, WSP recommends that a qualified vibration specialist be consulted to develop an appropriate vibration monitoring program to avoid or reduce impacts to the structure.
- 4. That Heritage Staff proceed with preparing a recommendation report for the designation of the property at 10192A Highway 50 under part IV of the Ontario Heritage Act.

HB014-2025

That the correspondence from Donna Ruttle, Resident to the Brampton Heritage Board meeting of April 15, 2025, re: **Historic Bovaird House Closure** be received.

HB015-2025

That the Brampton Heritage Board do now adjourn to meet again on Tuesday, May 20, 2025 at 7:00 p.m. or at the call of the Chair.

Carried

10. Other Business/New Business

^ 10.1 Discussion Item at the request of Regional Councillor Keenan, re: Credit Valley Conservation Trail and Natural Heritage Systems

PDC067-2025

Whereas the Board of Directors at Credit Valley Conversation (CVC) approved the Credit Valley Trail Strategy in 2017;

Whereas the Credit Valley Trail Strategy aims to establish a 100-kilometre pathway through the Credit River Valley that spans Orangeville, Caledon, Halton Hills, Mississauga and Brampton;

Whereas within the City of Brampton, the Credit River Watershed runs from north-west Brampton to south-west Brampton; and

Whereas the CVC will be relying on its municipal partners to support the implementation of the Credit Valley Trail Strategy;

Therefore be it resolved:

That the City affirm support for the Credit Valley Trail Strategy and work with CVC to develop a workplan that identifies immediate candidate parcels along with lands suitable for longer-term inclusion in the trail strategy;

That the workplan include resources and costing to develop a land catalogue and a list of necessary future studies (such as surveys, appraisals or environmental assessments); and

That staff report back to Council before September 2025 with the workplan, including any immediate candidate parcels identified through a high-level desktop exercise.

Carried

16. <u>Adjournment</u>

PDC068-2025

That the Planning and Development Committee do now adjourn to meet again for a Regular Meeting on Monday, May 26, 2025 at 1:00 p.m. or at the call of the Chair.

Carried

Regional Councillor M. Palleschi, Chair

Principals

Michael Gagnon Lena Gagnon Andrew Walker Richard Domes



May 13, 2025

GWD File: 21.2852.00 Credit Valley SP Review

The Corporation of the City of Brampton 2 Wellington Street West City of Brampton, Ontario L6Y 4R2

- Attention: Mayor and Members of Planning Committee/Council Genevieve Scharback, City Clerk Steve Ganesh, Commissioner, Planning, Building & Growth Mgmt. Henrik Zbogar, Director, Integrated City Planning
- Subject: May 12, 2025 Planning & Development Committee Item 6.1 – City Initiated Report 2025-349 – Public Meeting Official Plan Amendment – Credit Valley Secondary Plan Review 2811135 Ontario Inc. / 2803832 Ontario Inc. City of Brampton, Ontario

Gagnon Walker Domes Ltd. ("GWD") acts as Planning Consultant to <u>2811135 Ontario</u> <u>Inc.</u> and <u>2803832 Ontario Inc.</u>, the Registered Owners of 1286, 1298, 1300 and 1306 Queen Street West, in the City of Brampton.

By way of background, on December 9, 2024 a Report was considered by the City's Planning and Development Committee recommending approval of an application to redesignate and rezone the subject properties to permit a 12-storey, 265 unit, residential apartment building. By-laws 16-2025 and 17-2025 were subsequently passed by City Council on February 5, 2025 and are now in effect.

We are writing to advise that our office has had an opportunity to review the April 12, 2025 Information Report. Initial observations and recommendations on the 'Draft' Credit Valley Secondary Plan – Area 12 (<u>Attachment 2 of the Report</u>) were emailed to the City Planning Department on May 7, 2025. Since then, our office has engaged in open dialogue with Staff regarding mapping and policy modifications listed below:

Schedule SP 12(a) Land Use Designations

• 1286, 1298, 1300, 1306 Queen Street West are designated '*Low Rise Residential*' and should be corrected to reflect the '*Mid-Rise Residential*' designation.

New Appendix X: Queen Douglas Tertiary Plan

• City File: OZS-2023-0024 required the submission of a Tertiary Plan for the lands comprising of Douglas Road, 1272, 1266, 1250, 1242, 1286, 1298, 1300, 1306 Queen

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Street West. It was prepared to demonstrate how the lands could be redeveloped in a comprehensive and coordinated manner. It is recommended that the Tertiary Plan dated December 9, 2024, be attached to the new Secondary Plan as an Appendix.

New Section 6.X Special Site Area X

• It is recommended that Staff consider the creation of a new Special Site Area specific to the Queen Douglas Tertiary Plan. Policies should align with Brampton Plan (2023).

The attachments appended to the letter reflect the culmination of years of study. We are encouraged by Staff's commitment to accommodate our suggested modifications. In this regard, GWD on behalf of our Client, reserves the right to provide additional comments on the next iteration of the Draft Secondary Plan as well as any further reports produced in connection with the review exercise.

Should you have any questions, please contact the undersigned.

Yours truly,

Marc De Nardis, B.U.R.PI., M.C.I.P., R.P.P. Planning Associate

mdenardis@gwdplanners.com

C.c. N. Chadda, City of Brampton J. Humble, City of Brampton 2811135 Ontario Inc. / 2803832 Ontario Inc. M. Gagnon, Gagnon Walker Domes Ltd. A. Walker, Gagnon Walker Domes Ltd. R. Domes, Gagnon Walker Domes Ltd. M. Harris, Gagnon Walker Domes Ltd.

<u>Attachments</u> OZS-2023-0024 16-2025 (OP2023-247) OZS-2023-0024 17-2025 (R4A-3804) OZS-2023-0024 Tertiary Plan

	CITI OF BRAMPTON	
THE CC	RPORATION OF THE CITY OF BRAMPTON	
	BY-LAW	
	Number <u>16</u> -2025	
To Adopt Amendment Number OP 2023- <u>267</u> To the Official Plan of the City of Brampton Planning Area		
	Corporation of the City of Brampton, in accordance with the anning Act, R.S.O. 1990, c.P. 13, hereby ENACTS as follows:	
Official Plan.	Planning Area is hereby adopted and made part of the ASSED this 5 th day of February, 2025.	
Approved as to form.		
2028/01/24		
MR	Patrick Brown, Mayor	
Approved as to content.		
2025/Jan/23	Que mine Sharlack	
AAP	Genevieve Scharback, City Clerk	
OZS-2023-0024		

Page 499 of 570

AMENDMENT NUMBER OP 2023-<u>267</u> To the Official Plan of the City of Brampton Planning Area

1.0 <u>Purpose</u>:

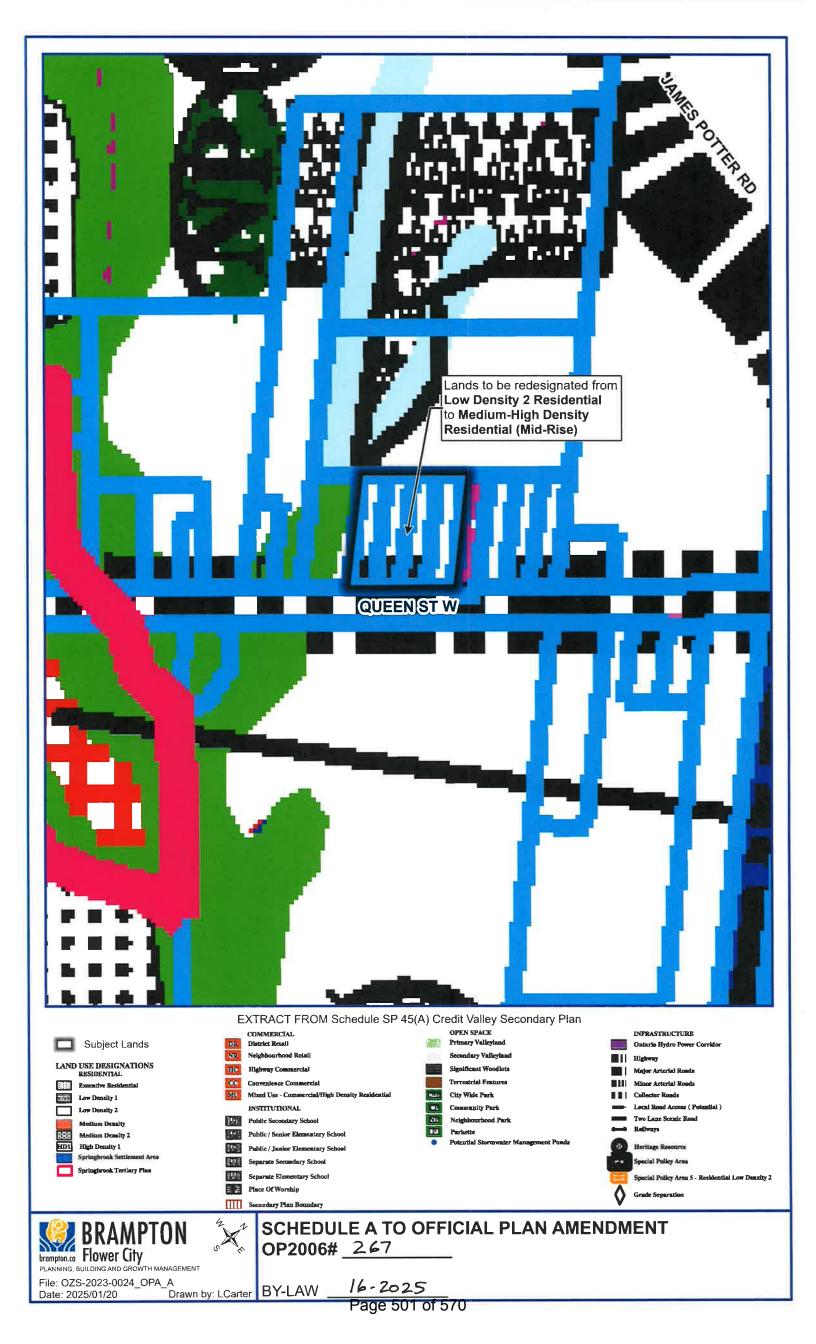
The purpose of this amendment is to amend the Credit Valley Secondary Plan to permit the lands known as 1286, 1298, 1300, and 1306 Queen Street West to be developed with medium-high density residential uses.

2.0 Location:

The lands subject to this amendment are located approximately 500 metres (1,640 feet) east of Creditview Road, 300 metres (985 feet) west of James Potter Road, having a frontage of approximately 86 metres (282 feet) on the north side of Queen Street West, and an area of 0.78 hectares (1.92 acres). The lands are legally described as Part of Lots 1, 2, 3, 4, Registered Plan 428, Concession 3, W.H.S., in the City of Brampton.

3.0 <u>Amendments and Policies Relative Thereto</u>:

- 3.1 The document known as the 2023 Official Plan of the City of Brampton Planning Area is hereby amended:
 - a) By adding to the list of amendments pertaining to Secondary Plan Area Number 45: Credit Valley as set out in Part II: Secondary Plans thereof, Amendment Number OP 2023-<u>267</u>.
- 3.2 The portions of the document known as the 2023 Official Plan of the City of Brampton Planning Area, which remains in force, as they relate to the Credit Valley Secondary Plan, being Chapter 45, of Part II of the City of Brampton Official Plan, as amended, are hereby further amended:
 - a) By changing on Schedule SP45(A), the land use designation of the lands shown on Schedule 'A' to this amendment from "Low Density 2 Residential" to "Medium-High Density Residential (Mid-Rise)".





THE CORPORATION OF THE CITY OF BRAMPTON



Number <u>17</u>-2025

To Amend Comprehensive Zoning By-Law 270-2004

The Council of the Corporation of the City of Brampton, in accordance with the provisions of the *Planning Act, R.S.O. 1990, c.P. 13,* hereby ENACTS as follows:

- 1. By-law 270-2004, as amended, is hereby further amended:
 - a. By changing Schedule A thereto, the zoning designation of the lands as shown outlined on <u>Schedule A</u> to this by-law:

From:	То:
RESIDENTIAL HAMLET ONE (RHm1)	RESIDENTIAL APARTMENT A – 3804 (R4A – 3804)

- 2. By adding the following Sections:
- "3804 The lands designated R4A 3804 on Schedule A to this by-law:
- 3804.1 Shall only be used for the following purposes:
 - 1) Purposes permitted in the R4A zone;
 - 2) Senior citizen residence;
 - 3) Residential care home;
 - 4) Only in conjunction with an apartment dwelling, a senior citizen residence, or a residential care home, the following non-residential uses shall be permitted on the ground floor:
 - a. A retail establishment with or without outdoor display and sales;
 - b. An office, including an office of a physician, dentist, or drugless practitioner;
 - c. A grocery store or supermarket;
 - d. A service shop;
 - e. A personal service shop, excluding a massage or body rub parlour;
 - f. A bank, trust company or finance company;
 - g. A dry cleaning and laundry distribution establishment;
 - h. A laundromat;

- i. A dining room restaurant, a convenience restaurant, or a take-out restaurant;
- j. A printing or copying establishment;
- k. A custom workshop;
- I. A day nursery;
- m. A commercial school;
- n. A health or fitness centre;
- o. Purposes accessory to the other permitted purposes;
- 3804.2 Shall be subject to the following requirements and restrictions:
 - 1) Minimum Lot Area: No requirement;
 - 2) Minimum Lot Width: No requirement;
 - 3) Minimum Lot Depth: No requirement;
 - 4) For the purposes of this Section:
 - a. The lot line abutting Queen Street West shall be the front lot line;
 - b. The lot line abutting Douglas Road shall be the exterior side lot line;
 - 5) Minimum Front Yard Depth:
 - a. To any portion of the building up to 4 storeys in height: 3 metres; and
 - b. The main front wall for that portion of the building greater than 4 storeys in height shall be stepped back a minimum 2.0 metres from the edge of the main front wall of that portion of the building 4 storeys and below;
 - 6) Minimum Interior Side Yard Width: 15.0 metres;
 - 7) Minimum Exterior Side Yard Width:
 - a. To any portion of the building up to 3 storeys in height: 5 metres; and
 - b. The main exterior side wall for that portion of the building above 3 storeys in height shall be stepped back 2.5 metres from the edge of the main exterior side wall of that portion of the building 3 storeys and below;
 - 8) Minimum Rear Yard Depth: 12.0 metres;
 - 9) Minimum Setback to a Daylight Triangle or Rounding: 0.0 metres;
 - 10)Minimum Setback for an Underground Parking Garage: 0.0 metres to all lot lines;
 - 11) Minimum Setback to an above grade stair enclosure leading to an Underground Parking Garage: 1.0 metre;
 - 12) Minimum Ground Floor Height: 4.5 metres;
 - 13) Maximum Building Height:
 - a. 3 storeys for any portion of a building located within 20.0 metres or less from the rear lot line;
 - b. 6 storeys for any portion of a building located more than 20.0 metres but less than 26.0 metres from the rear lot line;
 - c. 9 storeys for any portion of a building located more 26.0 metres but less than 36.0 metres from the rear lot line;

- d. 12 storeys for any portion of a building located more than 36.0 metres from the rear lot line;
- 14) Notwithstanding R4A-3804 Section 2.13), any roof-top mechanical penthouse, architectural feature(s), or other features as permitted by Section 6.16 are exempt from the calculation of building height;
- 15) Maximum Floor Space Index (FSI): 3.1 (Exclusive of an underground parking garage, all accessory buildings and structures);
- 16) Maximum Number of Dwelling Units: 265;
- 17) Maximum Lot Coverage: 45% of the lot area;
- 18) Minimum Landscaped Open Space: 30% of the lot area;
- 19) Landscaped open space may consist of both hard and soft elements, including retaining walls, stairs, ramps, sunken patios and porches (covered and uncovered) and utility infrastructure;
- 20) Minimum setback to utility infrastructure including hydro transformers, gas pads, or telecommunications infrastructure in any yard: 0.0 metres;
- 21) Windows and Doors at Grade: For the first storey of any wall adjacent to a street, a minimum of 50% of the gross area of the portion of the wall that is above grade shall have clear vision windows and/or doors;
- 22) Minimum Number of Loading Spaces per building: 1 space;
- 23) Parking Space Requirements:
 - a. Resident: 0.90 spaces per apartment dwelling unit;
 - b. Visitor: 0.20 spaces per apartment dwelling unit;
 - c. No additional parking is required for permitted commercial uses on the ground floor;
- 24) Bicycle Parking:
 - a. Bicycle parking must be located on the same lot as the use or building for which it is required;
 - b. Resident: 0.50 spaces per apartment dwelling unit;
 - c. Visitor: 0.10 spaces per apartment dwelling unit;
 - d. 1 space for each 500m² of commercial gross floor area or portion thereof;
 - e. A maximum of 50% of the required bicycle parking may be vertical spaces, and the rest must be horizontal spaces
 - f. Where the number of bicycle spaces exceeds fifty spaces, a minimum of 25% of that total required must be located within:
 - (1) A building or structure;
 - (2) A secure area such as a supervised parking lot or enclosure; or
 - (3) Within bicycle lockers;
 - g. Where four or more bicycle parking spaces are provided in a common parking area, each space must contain a parking rack that is securely anchored to the ground and attached to a heavy base such as concrete;
 - h. Dimensions:

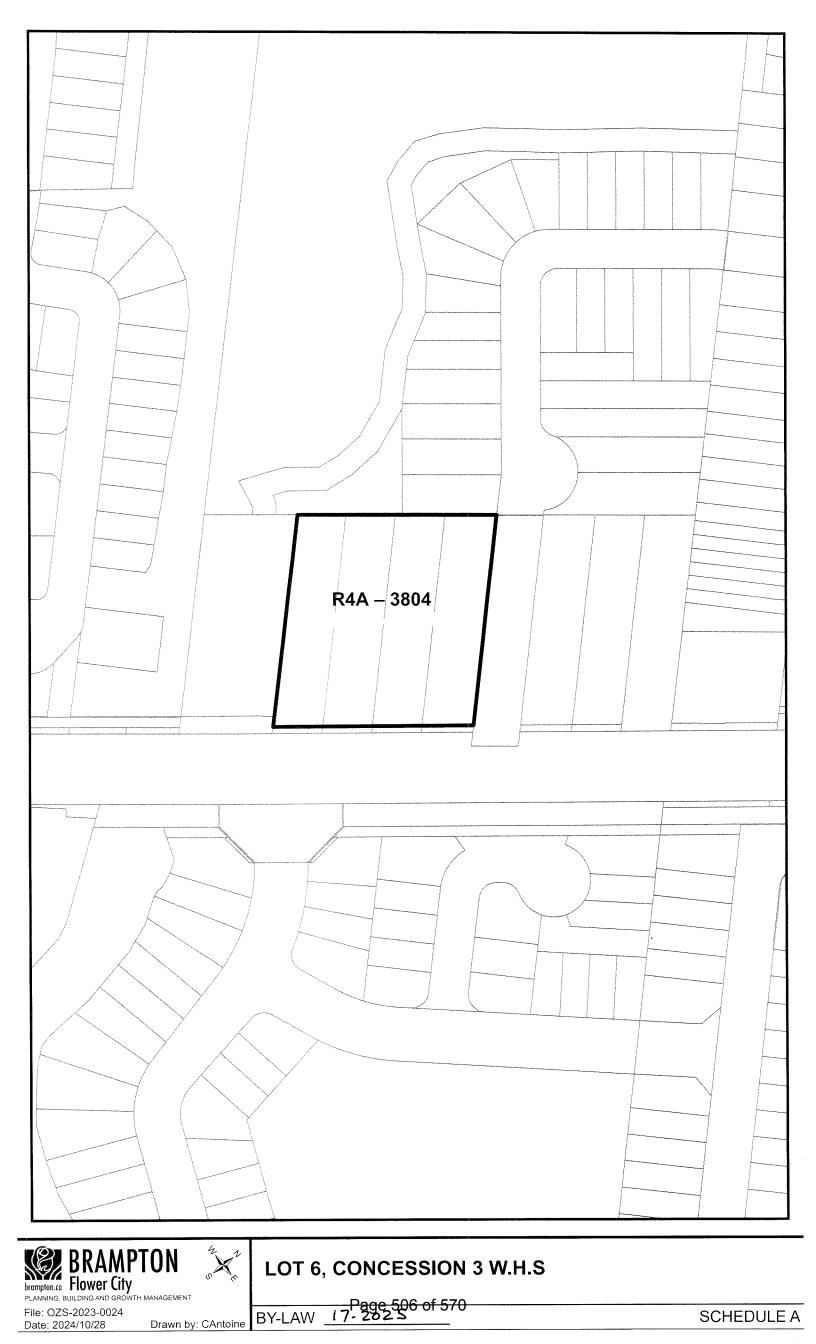
- If located in a horizontal position (on the ground): a minimum length of 1.8 metres and a minimum width of 0.6 metres;
- (2) If located in a vertical position (on the wall): a minimum length of 1.5 metres and a minimum width of 0.5 metres;
- 25) Waste Disposal and Storage:
 - a. Loading, unloading and waste disposal facilities, excepting access thereto, shall not be located on the wall facing a public street;
 - b. All garbage, refuse and waste containers shall be located within a climate-controlled area within the same building containing the use;

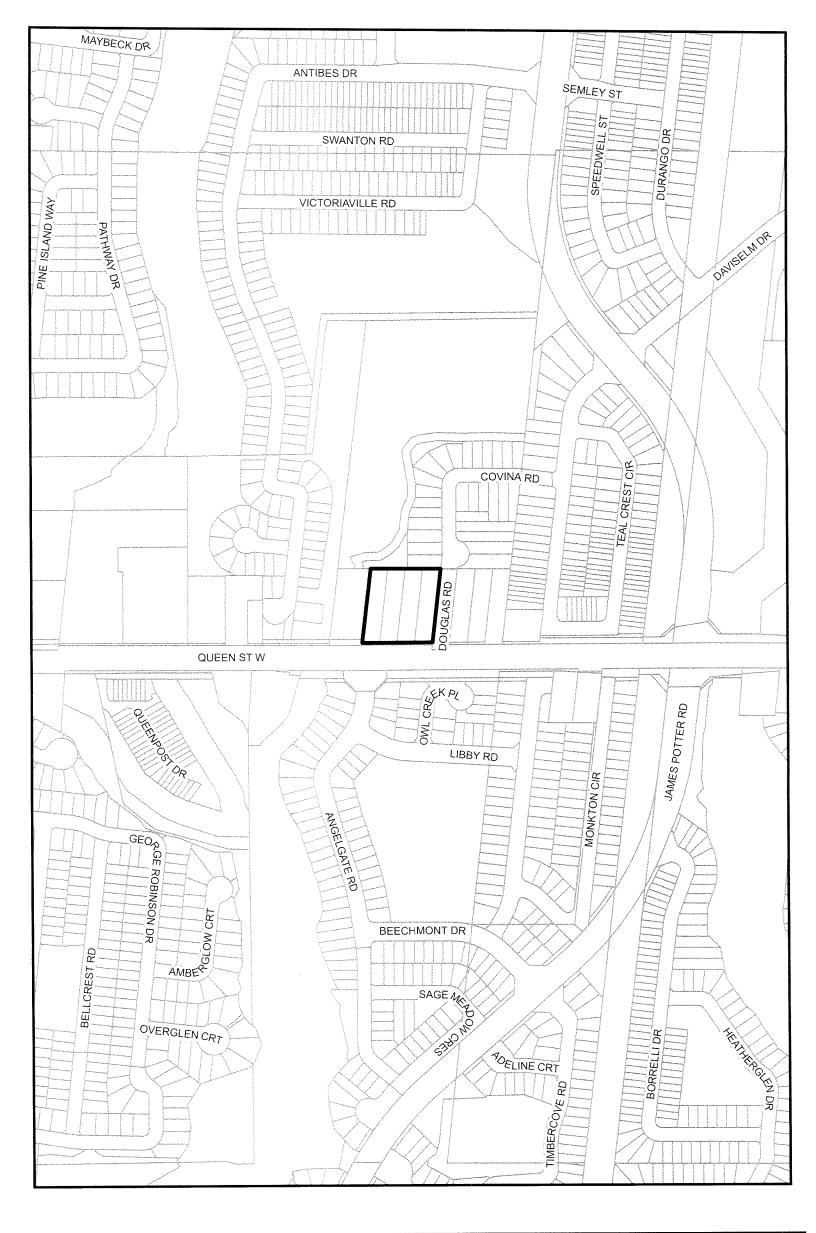
All lands zoned R4A – 3804 shall be treated as a single lot for zoning purposes;

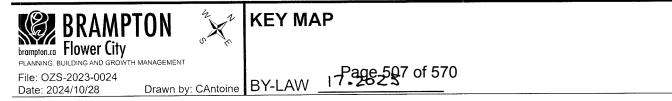
26) Shall also be subject to the requirements and restrictions of the R4A zone and all the general provisions of this By-law, which are not in conflict with those set out in Section 3804."

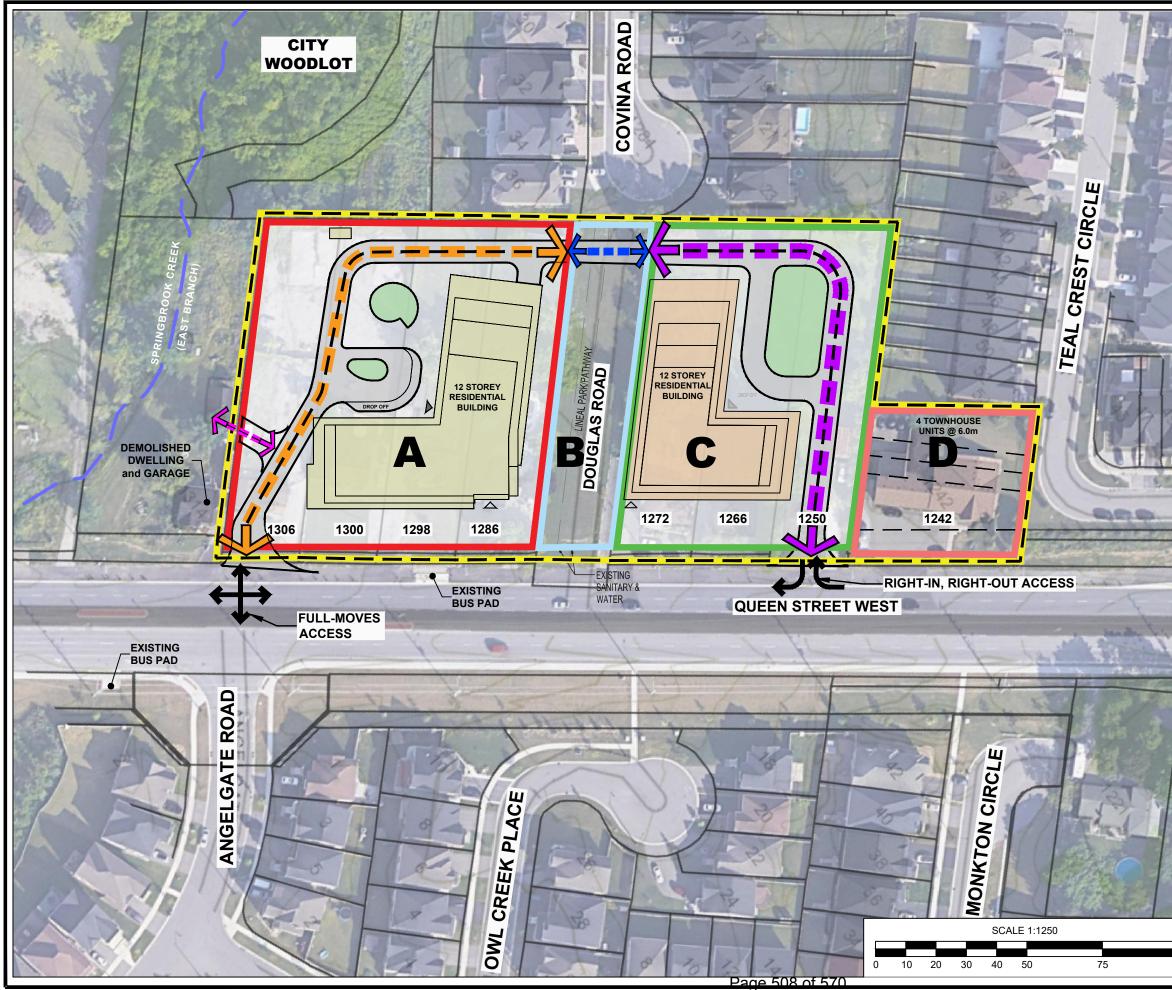
ENACTED and PASSED this 5th day of February, 2025.

Approved as to form. 2025/01/27 S.Akhtar	Patrick Brown, Mayor
Approved as to content.	
2025/Jan/22 AAP	Averere Schenback
OZS-2023-0024	Genevieve Scharback, City Clerk









	CREDITVIEW ROAD		
	KEYMAP SUBJECT LANDS		
	LEGEND		
	TERITARY PLAN BOUNDARY		
	PARCEL A - 2811135 ONTARIO INC. / 2803832 ONTARIO INC. (1286, 1298, 1300, and 1306 QUEEN STREET WEST) PARCEL B - POTENTIAL LINEAL PARK / PATHWAY (CITY of BRAMPTON)		
	PARCEL C - INDIVIDUAL LANDOWNERS (1250, 1266, and 1272 QUEEN STREET WEST)		
	PARCEL D - ANIMAL CARE CLINC		
	(1242 QUEEN STREET WEST)		
	EASEMENT - SUBJECT LANDS		
	EASEMENT - DOUGLAS ROAD LANDS		
	= - = EASEMENT - 1250, 1266, and 1272 QUEEN STREET WEST $ = - = $ EASEMENT - 1314 QUEEN STREET WEST		
	EASEMENT - 1314 QUEEN STREET WEST		
	FULL MOVES ACCESS		
	RIGHT-IN, RIGHT-OUT ACCESS		
	NOTE: All information shown on this plan is approximate, subject to change and is to be verified with legal plan of surveys, technical reports and studies. Base information is complied from Site Plan prepared by SRN Architects Inc. revision date, April 20, 2023 and Tertiary Plan prepared by SRN Architects Inc. dated, September 22, 2022.		
l	QUEEN DOUGLAS		
	TERTIARY PLAN		
	1286, 1298, 1300, and 1306		
	QUEEN STREET WEST CITY of BRAMPTON, REGION of PEEL		
	P.N.: 21.2852 Date: December 9, 2024		
	Scale: 1:1250 Revised:		
	Drawn By: D.S. File No.: PN 2852_Concept Plan		
	7685 Hurontario Street Suite 501 Brampton, Ontario L6W 084 PROFESSIONAL PLANNERS Transformed and the street of the		

From: jgmckay5656@gmail.com <jgmckay5656@gmail.com> Sent: 2025/05/13 2:41 PM To: Cc: Subject: [EXTERNAL]FW: PLEASE READ AND SEND TODAY......\$12K CoA Fee for driveway extension applications

Caution: This email originated from outside the organization. Do not click links or open attachments that you do not trust or are not expecting.

Mayor Brown and Council Members,

I wanted to express my support of the increased fee structure that was passed a few months back with regards to applications for variances. I specifically want to express my strong support for the \$12,000 fee for driveway extensions as it is definitely addressing the problems that it was intended to resolve.

The existing bylaws with regards to driveway widths are more than adequate for what is required for a residential property in our family neighbourhoods. Thank you for putting this \$12,000 fee in place to support maintaining the landscape of our communities.

We see way too many driveways that are across the entire fronts of properties that eliminate the majority of green space and eliminates the opportunity for proper water absorption and our infrastructure is already maxed out with this run off going into our sewers. As a result of what has been done to date, we are suffering from too much hardscape.

I understand that there has been discussions with regards to lowing the fee for driveway extensions. PLEASE do not lower this fee, this would be disastrous for the City of Brampton to reverse course.

The community strongly supports keeping the \$12,000 fee in place.

Thank you, Jim McKay Brampton From: Cynthia Kilfeather <<u>cynthia.kilfeather@kohler.com</u>> Sent: 2025/05/13 2:38 PM To: Cc: Subject: [EXTERNAL]\$12K COA Fee for driveway extension applications

Caution: This email originated from outside the organization. Do not click links or open attachments that you do not trust or are not expecting.

Mayor Brown and Council Members,

I wanted to express my support of the increased fee structure that was passed a few months back regarding applications for variances. I specifically want to express my strong support for the \$12,000 fee for driveway extensions. In my opinion, the \$12,000 fee should have been implemented years ago.

The existing bylaws regarding driveway widths are more than adequate for what is required for a residential property in our family neighbourhoods. Thank you for putting this \$12,000 fee in place to support maintaining the landscape of our communities; we are seeing a positive impact.

We see way too many driveways across the entire fronts of properties, eliminating the majority of green space and the opportunity for proper water absorption. Our infrastructure is already maxed out with this runoff going into our sewers. As a result of what has been done to date, we are suffering from too much hardscape.

I understand that there have been discussions about lowering the fee for driveway extensions. Please do not lower this fee; it would be disastrous for the City of Brampton to reverse course.

The community strongly supports keeping the \$12,000 fee in place.

Thank you,

Peel Village Resident,

Cynthia Kilfeather

From: Alison Duncan <<u>alisonduncan5@yahoo.ca</u>> Sent: 2025/05/13 2:35 PM To: Cc: Subject: [EXTERNAL]\$12K CoA Fee for driveway extension applications

Caution: This email originated from outside the organization. Do not click links or open attachments that you do not trust or are not expecting.

Mayor Brown and Council Members,

I wanted to express my support of the increased fee structure that was passed a few months back with regards to applications for variances. I specifically want to express my strong support for the \$12,000 fee for driveway extensions.

The existing bylaws with regards to driveway widths are more than adequate for what is required for a residential property in our family neighbourhoods. Thank you for putting this \$12,000 fee in place to support maintaining the landscape of our communities, we are seeing a positive impact.

We see way too many driveways that are across the entire fronts of properties that eliminate the majority of green space and eliminates the opportunity for proper water absorption and our infrastructure is already maxed out with this run off going into our sewers. As a result of what has been done to date, we are suffering from too much hardscape.

I understand that there has been discussions with regards to lowing the fee for driveway extensions. PLEASE do not lower this fee, this would be disastrous for the City of Brampton to reverse course.

The community strongly supports keeping the \$12,000 fee in place.

Thank you Alison Duncan From: Dannielle Rosart <<u>danniellerosart@gmail.com</u>> Sent: 2025/05/13 2:46 PM To: Cc: Subject: [EXTERNAL]\$12K CoA Fee for driveway extension applications

Caution: This email originated from outside the organization. Do not click links or open attachments that you do not trust or are not expecting.

Mayor Brown and Council Members,

I wanted to express my support of the increased fee structure that was passed a few months back with regards to applications for variances. I specifically want to express my strong support for the \$12,000 fee for driveway extensions. In my opinion, the \$12,000 fee should have been implemented years ago.

The existing bylaws with regards to driveway widths are more than adequate for what is required for a residential property in our family neighbourhoods. Thank you for putting this \$12,000 variance fee in place to support maintaining the landscape of our communities, we are seeing a positive impact.

We see way too many driveways that are across the entire fronts of properties that eliminate the majority or all of green space and eliminates the opportunity for proper water absorption and our infrastructure is already maxed out with this runoff going into our sewers. As a result of what has been done to date, we are suffering from too much hardscape.

I understand that there has been discussions with regards to lowing the fee for driveway extensions. PLEASE do not lower this fee, this would be disastrous for the City of Brampton to reverse course.

The community strongly supports keeping the \$12,000 variance fee in place.

Regards, Dannielle Rosart Long Time Brampton Resident.





Number _____- 2025

To Amend Comprehensive Zoning By-law 270-2004

The Council of the Corporation of the City of Brampton, in accordance with the provisions of the *Planning Act, R.S.O. 1990, c.P. 13,* hereby ENACTS as follows:

- 1. By-law 270-2004, as amended, is hereby further amended:
 - (1) By changing Schedule A thereto, the zoning designation of the lands as shown outlined on <u>Schedule A</u> to this by-law:

From:	То:
AGRICULTURE (A);	RESIDENTIAL TOWNHOUSE A – SECTION 3827 [R3A – 3827]

(2) By adding the following section:

- "3827 The lands designated R3A Section 3827 on Schedule A to this By-law:
- 3827.1 Shall only be used for the following purposes:
 - a) A Townhouse Dwelling;
 - b) A Back-to-back Townhouse Dwelling;
 - c) A Single Detached Dwelling;
 - d) Purposes accessory to the other permitted purposes
- 3827.2 Shall be subject to the following requirements and restrictions:
 - 1. The lot line abutting Rollingwood Drive shall be deemed to be the front lot line for Zoning purposes;
 - 2. That portion of the lot within 20 metres of the lot line abutting Rollingwood Drive shall only be used for the purpose of a maximum four (4) single detached dwellings, except at approved access locations;

3.	Minimum Lot Area:	No requirement;
4.	Minimum Front Yard Depth:	5.5 metres;

5. Minimum Rear Yard Depth: 6.0 metres;

6. Minimum Interior Side Yard Width:

2 metres, except 0.6 metres to a hydro transformer;

- 7. Minimum Building Separation Distance: 1.8 metres between the side walls of single detached dwellings;
- 8. Window Bay Encroachments:
 - a. Window bays, with or without foundation may encroach into the required front or rear yards in accordance with Section 6.16 of the By-law;
 - b. Window bays, with or without foundation, may encroach into the required interior side yard subject to the following:
 - i. Maximum Encroachment: 0.75 metres;
 - ii. Maximum Width: 4 metres;
 - iii. Side windows shall not be required for a window bay having a maximum depth of 0.75m;
- 9. Minimum Garage Door Setback:
 - a. 6.0 metres to a public street;
 - b. 5.5 metres to a private road;
- 10. Maximum Cumulative Garage Door Width for an Attached Garage:
 - a. 5.0 metres for a single detached dwelling;
 - b. 2.7 metres for all other dwelling types;
- 11. Notwithstanding Section 10.9.1 of the By-law, the width of a residential driveway leading to an attached garage on a single detached dwelling shall not exceed the width of the garage;
- 12. Maximum Building Height:
 - a. 10.6 metres for a single detached dwelling;
 - b. 13.5 metres for all other dwelling types;
- 13. All areas of the lot not occupied by approved buildings, driveways, and parking areas shall be maintained as landscaped open space;
- 14. Minimum Amenity Area: 240 square metres;
- 15. Maximum Lot Coverage: 37%
- 16. Accessory structure(s) used for the purpose of waste collection shall be permitted subject to the following:
 - a. Maximum combined gross floor area of 150 square metres.
 - b. Shall be setback a minimum 2.5 metres from the nearest lot.
 - c. Shall not exceed a maximum building height of 7 metres."

By-law Number _____- 2025

ENACTED and PASSED this 14 day of May, 2025.

 Approved as to
form.

 <u>2025/05/12</u>

 <u>MR</u>

 Patrick Brown, Mayor

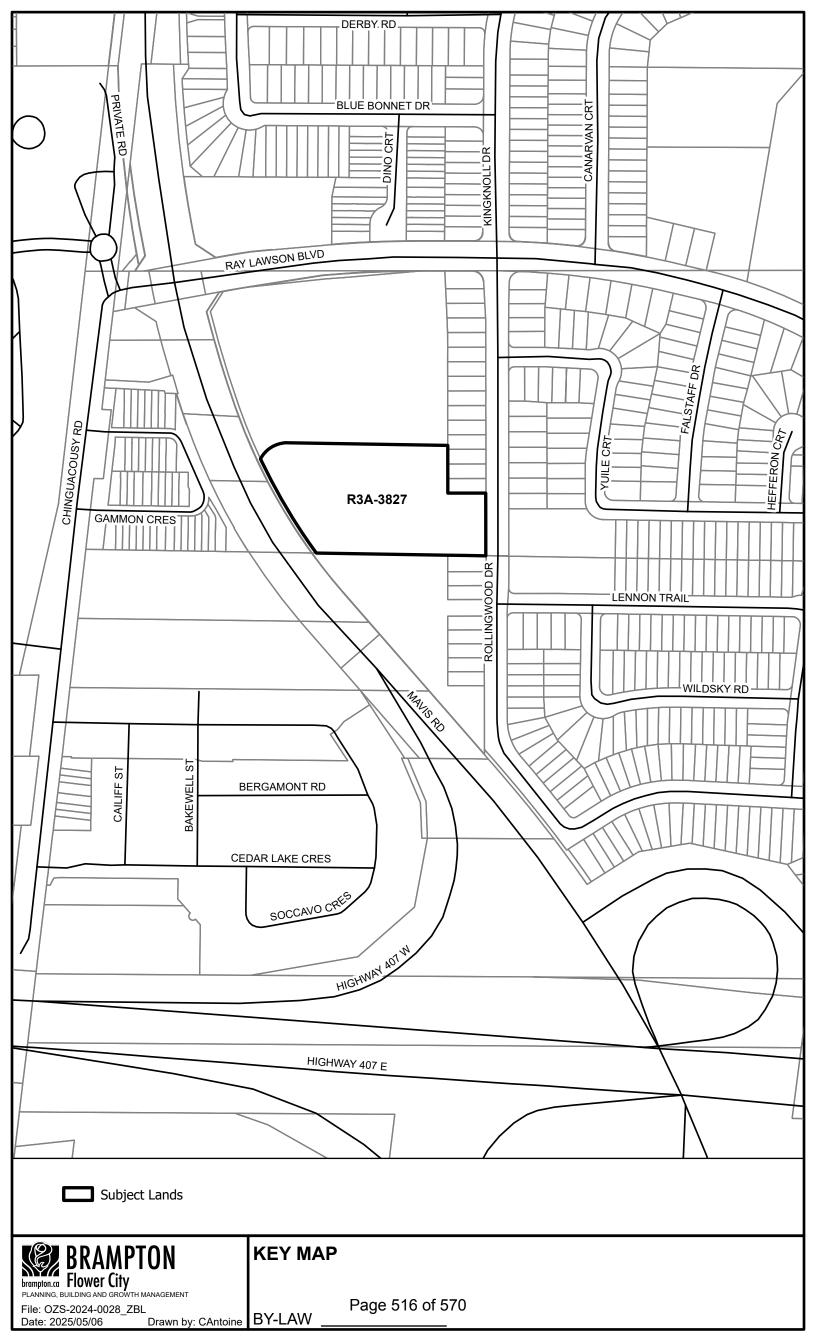
 Approved as to
content.

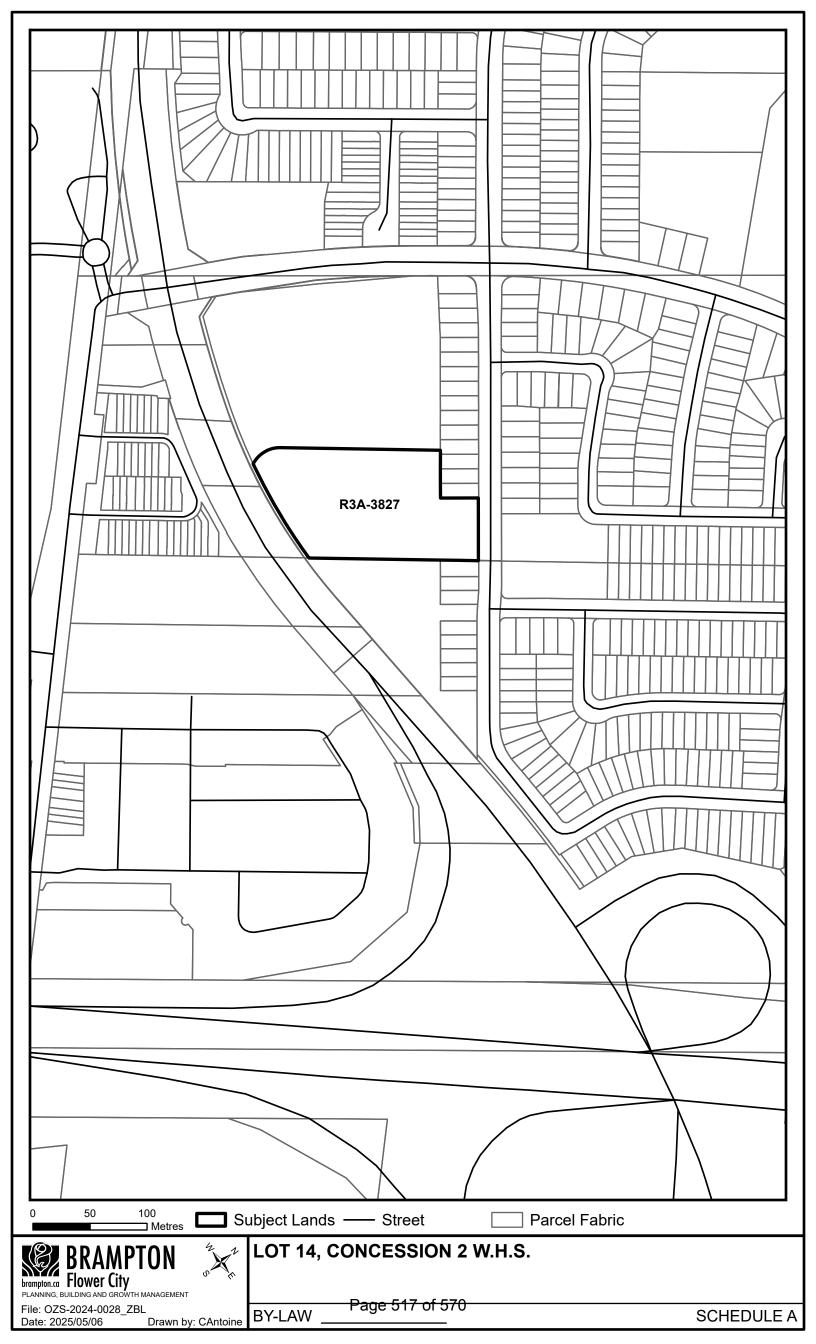
 2025/<u>May</u>/08

 AAP

 Genevieve Scharback, City Clerk

(OZS-2024-0028)









Number _____- 2025

To adopt Amendment Number OP 2006-_____ to the Official Plan of the City of Brampton Planning Area

The Council of The Corporation of the City of Brampton, in accordance with the provisions of the Planning Act, R.S.O. 1990, c.P.13, hereby ENACTS as follows:

1. Amendment Number OP 2006-____ to the Official Plan of the City of Brampton Planning Area is hereby adopted and made part of this By-law.

ENACTED and PASSED this 14th day of May, 2025.

Approved as to form.
<u>2025/May/06</u>
MR
Approved as to content.
2025/May/06

AAP

(OZS-2024-0004)

Patrick Brown, Mayor

Genevieve Scharback, City Clerk

AMENDMENT NUMBER OP 2006 – ____ To the Official Plan of the City of Brampton Planning Area

1.0 <u>Purpose</u>:

The purpose of this amendment is to amend the Vales of Humber Secondary Plan to permit the lands known as 11038 The Gore Road to be developed with lowdensity residential uses. The amendment creates 'Special Policy Area 4C' within Schedule 1A 'Executive Housing Policy Areas' of the Brampton Official Plan as identified in **Schedule 'A'**. The amendment also creates a 'Special Policy Area 2' in the Vales of Humber Secondary Plan (Area 50) as identified on **Schedule 'B'** and Vales of Humber Block Plan 50-1 and 50-2 as identified on **Schedule 'C'**.

2.0 Location:

The lands subject to this amendment are located approximately 50 metres (164.042 feet) west of The Gore Road, 50 metres (164.042 feet) north of Countryside Drive, having a frontage of approximately 75 metres (246.063 feet) on the west side of The Gore Road, and an area of 0.589 hectares (1.455 acres). The lands are legally described as Lot 16, Concession 9 N.D. in the City of Brampton, Regional Municipality of Peel.

3.0 <u>Amendments and Policies Relative Thereto</u>:

- 3.1 The document known as the 2006 Official Plan of the City of Brampton Planning Area is hereby amended:
 - a) By adding to the list of amendments pertaining to Secondary Plan Area Number 50: Vales of Humber Secondary Plan as set out in Part II: Secondary Plans and Part Three: Block Plans 50-1 and 50-2, thereof, Amendment Number OP 2006-__.
 - b) By amending Schedule A1 'Executive Housing Policy Areas' of the Brampton Official Plan to identify a 'Special Policy Area 4C' as shown on Schedule A of this attachment.
 - c) By adding the following as new policy as Section 4.2.2.11 Special Policy Area 4C as follows:

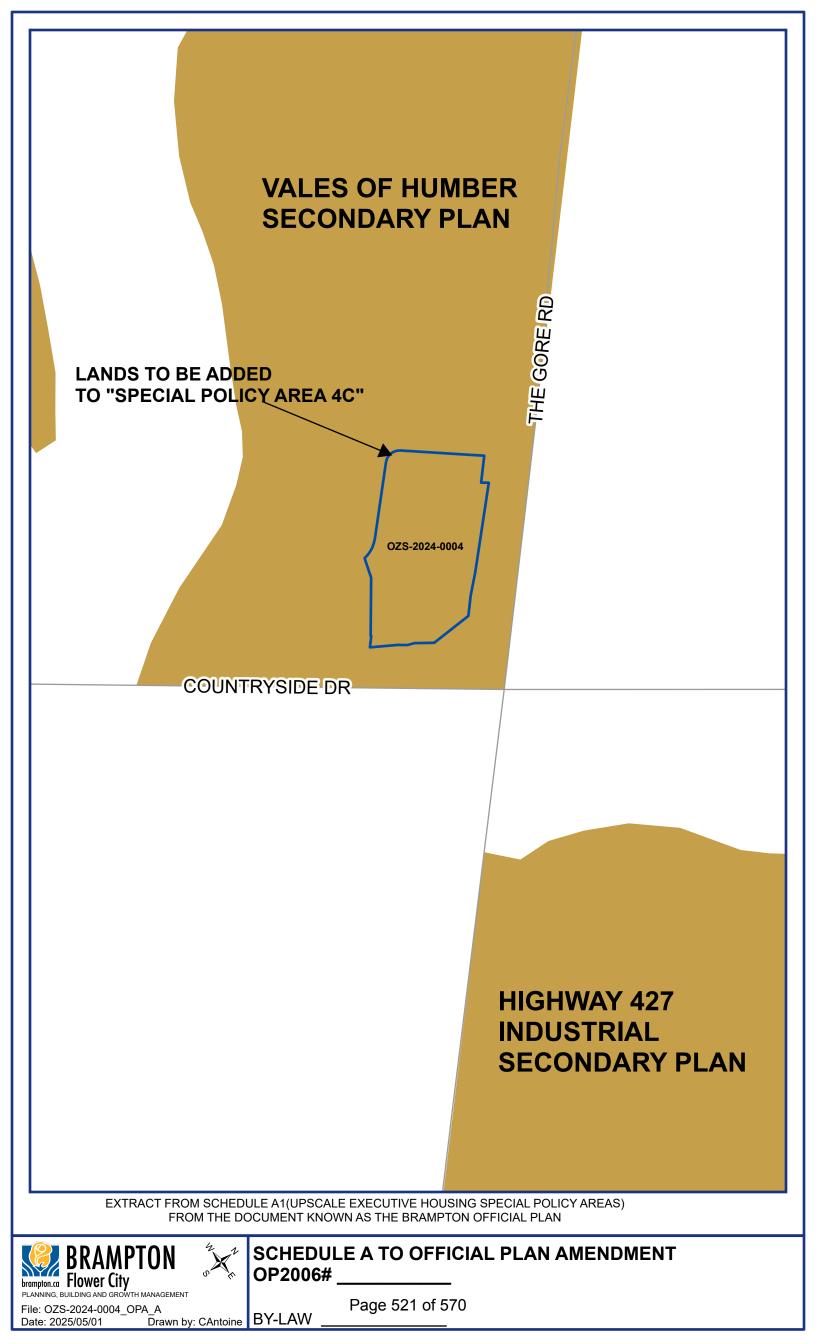
"4.2.2.11 Special Policy Area 4C

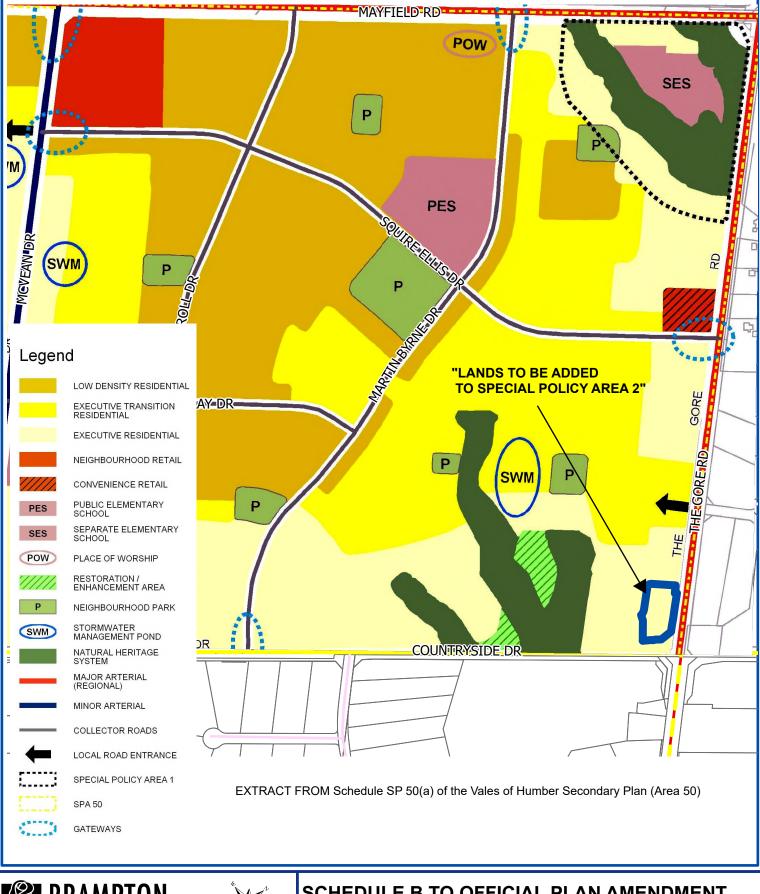
Notwithstanding the permitted typologies and lot sizes policies of Section 4.2.2 Upscale Executive Housing, the lands designated as Special Policy Area 4C on Schedule A1 may be developed for wider range of housing types that incorporate the executive housing elements and design policy objectives of the Upscale Executive Housing designation. "

- 3.2 The portions of the document known as the 1993 Official Plan of the City of Brampton Planning Area, which remains in force, as they relate to the Vales of Humber Secondary Plan, being Chapter 50, of Part II of the City of Brampton Official Plan, as amended, are hereby further amended:
 - a) By changing on Schedule SP50(A), the land use designation of the lands shown on Schedule 'B' to this amendment from "Executive Residential" to "Special Policy Area 2".
 - b) By adding the following new policy as Section 5.6.2 to the Vales of Humber Secondary Plan:

"Special Policy Area 2" as designated on Schedule SP50(A) applies to those lands on the northwest corner of The Gore Road and Countryside Drive.

- c) Permitted uses The lands shown on "Special Policy Area 2" on Schedule SP50(A) shall be developed for linked single detached dwellings, that are connected at foundation.
- d) By permitting a maximum lot width of 9.0 meters for Linked single detached dwellings.
- e) By reinforcing that a range of diverse yet superior detached dwelling housing choices are to be provided, expressed through attention to detail in the architecture, choice of building materials, garage siting, building elevations and roof lines, are to be provided and any proposal for residential development will have regard for the transition and physical integration with adjacent forms of development, and effective separation and buffering from roads and other noise sources shall be provided.
- f) By introducing the definition of a linked single detached dwelling which will mean a building that consists of two single detached dwellings that are attached to each other by a common footing and/or foundation located entirely below established grade.





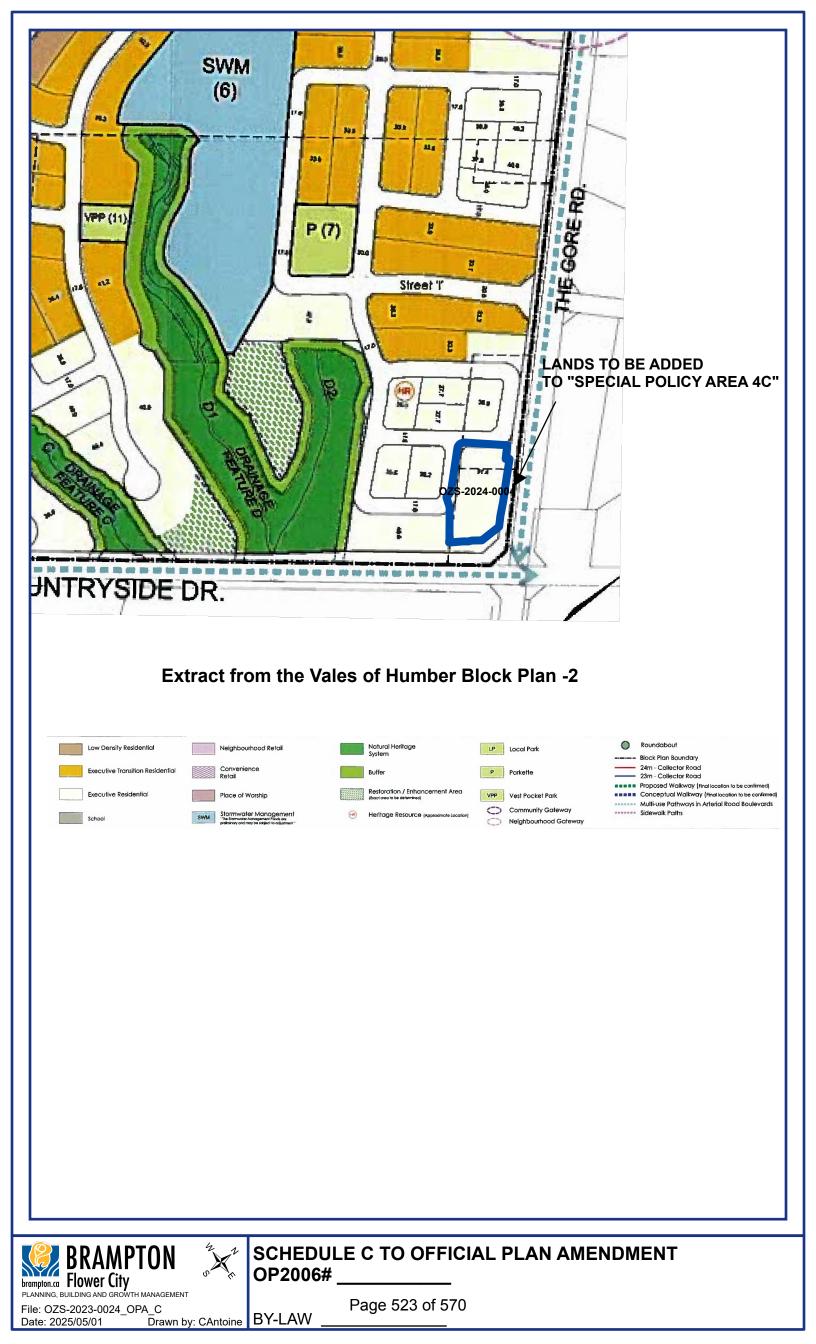
BRAMPTON brampton.ca Flower City PLANNING, BUILDING AND GROWTH MANAGMENT

SCHEDULE B TO OFFICIAL PLAN AMENDMENT OP2006# _____

Page 522 of 570

File: OZS-2024-0004_OPA_B Date: 2025/02/20

Author: CAntoine







Number _____- 2025

To amend Comprehensive Zoning By-law 270-2004, as amended

WHEREAS The Council of The Corporation of the City of Brampton, in accordance with the provisions of the Planning Act, R.S.O. 1990, c.P. 13, hereby ENACTS as follows;

- 1. By-law 270-2004, as amended, is hereby further amended:
 - a. By changing on Schedule A hereto, the zoning designations of the lands as shown outlined on Schedule A to this by-law:

From	То
Residential Rural Estate Two (RE2) Residential Single Detached E – 15.0 – 2388 (R1E-15.0 – 2388)	Residential Single Detached E- 13.4 – Section 3828 (R1E-13.4-3828)

b. By adding thereto the following sections:

"3828 The lands designated R1E-13.4-3828 on Schedule A to this by-law:

3828.1 Shall only be used for the following purposes:

- 1. Single Detached Dwelling
- 2. Linked Single Detached Dwelling
- 3828.2 Shall be subject to the following requirements and restrictions:
 - (a) Minimum Lot Width: Minimum 15m, except for a linked single detached dwelling on a lot where the side lot lines converge toward the front lot line the minimum lot width shall be 9m;
 - (b) Minimum Lot Area: Minimum 779 sq.m, except for a linked single detached dwelling on a lot where the side lot lines converge toward the front lot line the minimum lot area shall be 1186 sq.m;
 - (c) Minimum Lot Depth: Minimum 49m, except for a linked single detached dwelling on a lot where the side lot lines converge toward the front lot line the minimum lot depth shall be 51m;

- (d) Minimum Front Yard Depth: Minimum 4.5m, except for a linked single detached dwelling on a lot where the side lot lines converge toward the front lot line the minimum front yard depth shall be 17m;
- (e) Minimum Rear Yard Depth: Minimum 7.5m, except for a linked single detached dwelling on a lot where the side lot lines converge toward the front lot line the minimum rear yard depth shall be 10.8m;
- (f) Minimum Interior Side Yard Width: Minimum 1.2m on each side;
- (g) Minimum Exterior Side Yard Width: Minimum 3.0m;
- (h) Minimum Landscaped Open Space: Notwithstanding 10.9.1B(4)(a) and 10.9.1B(7), on a lot having a linked single detached dwelling and where the side lot lines converge toward the front lot line, 0.6m of permeable landscaping shall be maintained abutting one side lot line, except within 3 metres of the street lot line and within the road right-of-way where the side lot lines converge toward the street in which case less than 0.6 metres may be provided.
- (i) Garage control:
 - i. The maximum cumulative garage door width for lots having a lot width of 15m or greater shall be 5.5m;
 - ii. The maximum cumulative garage door width for lots having a lot width less than 10.0 m shall be 5.0 m
- (j) Encroachment: A balcony or porch may project into the minimum front yard or exterior side yard by a maximum of 2.0 metres, with attached eaves and cornices permitted to project an additional 0.6 metres into the minimum front yard or exterior side yard;

A balcony or deck may project into the minimum rear yard a maximum of 3.0 metres. Landings associated with a balcony or deck are permitted to project further into the rear yard, provided the landing associated with the balcony or deck does not exceed 3.0 square metres.

3828.3 For the purpose of Section 3828.3, **LINKED SINGLE DETACHED DWELLING** shall mean a building that consists of two single detached dwellings that are attached to each other by a common footing and/or foundation located entirely below established grade."

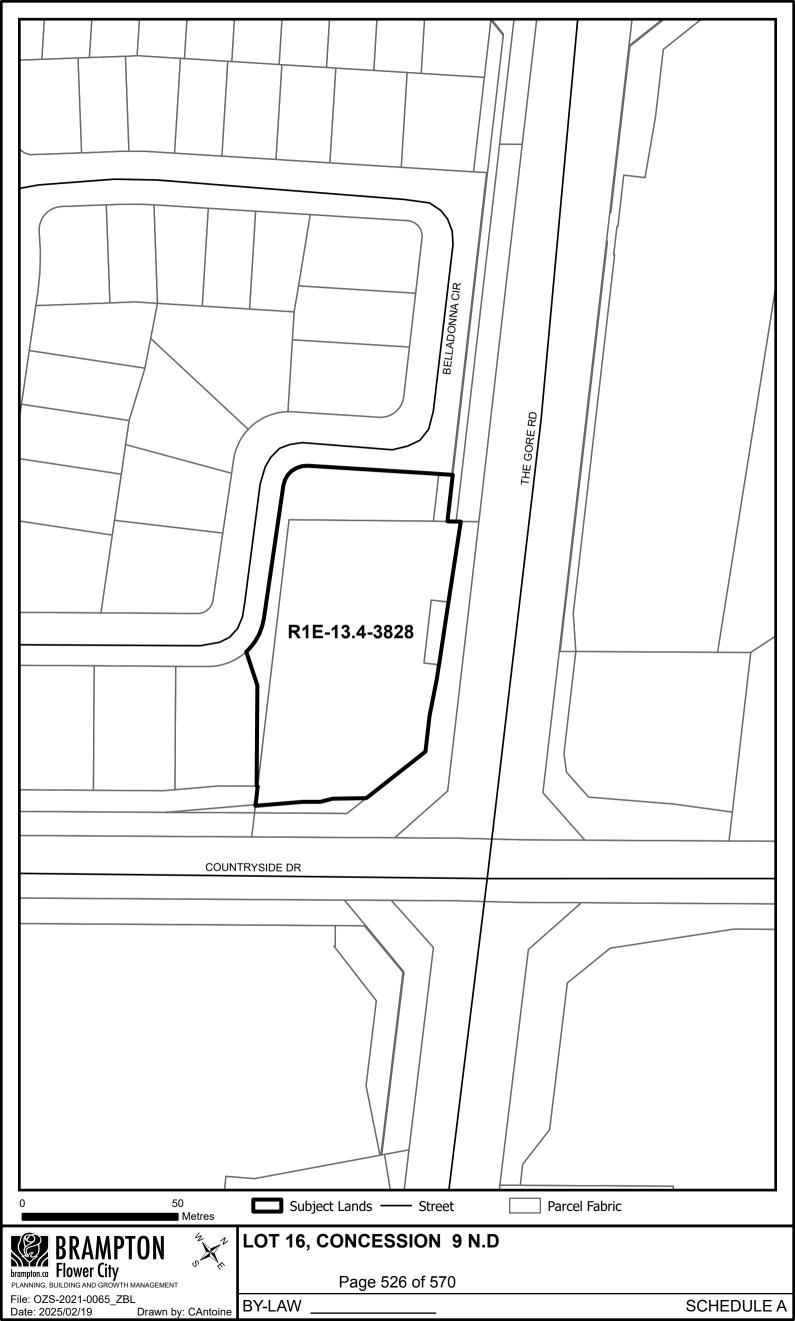
ENACTED and PASSED this 30th day of April, 2025.

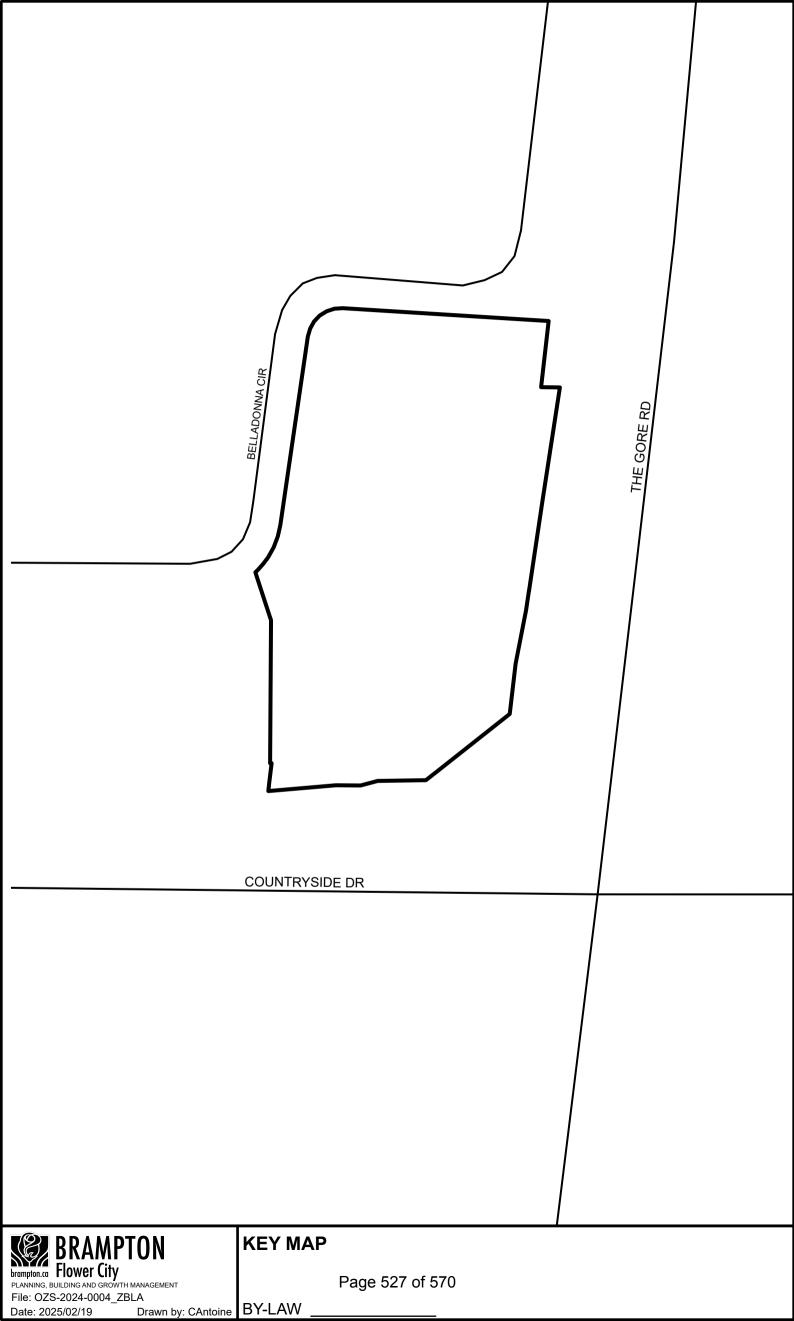
Approved by Legal Services:

Approved as to form.					
<u>2025/May/05</u>					
MR		 	Patrick	Browr	n, Mayor
Approved by the D	Division Head/Director:				
Approved as to content.					
2025/May/02					
AAP		 			

Genevieve Scharback, City Clerk

(OZS-2024-0004)





BY-LAW Drawn by: CAntoine





Number _____- 2025

To adopt Amendment Number OP 2023-____to the Official Plan of the City of Brampton Planning Area

The Council of The Corporation of the City of Brampton, in accordance with the provisions of the Planning Act, R.S.O. 1990, c.P. 13, hereby ENACTS as follows:

1. Amendment Number OP 2023 -_____ to the Official Plan of the City of Brampton Planning Area is hereby adopted and made part of this bylaw.

ENACTED and PASSED this 14th day of May 2025.

Approved as to form. 2025/<u>05/06</u> MR

Patrick Brown, Mayor

Approved as to content.
2025/ <u>May/02</u>
AAP

Genevieve Scharback, City Clerk

(OZS-2023-0020)

AMENDMENT NUMBER OP 2023-____ TO THE OFFICIAL PLAN OF THE CITY OF BRAMPTON PLANNING AREA AMENDMENT NUMBER OP 2023-____

TO THE OFFICIAL PLAN OF THE

CITY OF BRAMPTON PLANNING AREA

1.0 PURPOSE:

The purpose of this Amendment is to amend the Official Plan and the Bramalea Mobility Hub Secondary Plan (SP9) to amend the Secondary Plan's designation of the lands (shown outlined on Schedule 'A' to this amendment) from "Mixed Use – Office and Retail" to "High Density Residential - Special Site Area 4".

2.0 LOCATION:

The lands subject to this amendment are comprised of a parcel totaling 0.77 hectares (1.9 acres) in area, located on the northeast intersection of Bramalea Road and East Drive. The lands have a frontage onto Bramalea Road and East Drive. The lands are legally described as PT BLK F, PL 720 (CHINGUACOUSY) AS IN RO681988; S/T VS10911 CITY OF BRAMPTON.

3.0 AMENDMENTS AND POLICIES RELEVANT THERETO:

- 3.1 The document known as the 2023 Official Plan of the City of Brampton Planning Area is hereby amended as follows:
 - By adding to the list of amendments pertaining to the Secondary Plan Area 9: The Bramalea Mobility Hub Secondary Plan set out in Part II of the City of Brampton Official Plan: Secondary Plans thereof, Amendment Number OP 2023-____.
- 3.2 The document known as the 2023 Official Plan of the City of Brampton Planning Area, which remain in force, as it relates to the Bramalea Mobility Hub Secondary Plan (SP9) (being Part Two Secondary Plans), as amended is hereby amended as follows:
 - By amending Schedule 9(a) of Part Two: Secondary Plan, the lands shown on Schedule 'A' to this amendment, located on the northwest corner of the intersection of Bramalea Road and East Drive, is hereby amended from "Mixed Use – Office and Retail" to "High Density Residential".
 - 2) By adding to Schedule 9(a) of Part Two: Secondary Plan, the lands shown on Schedule 'A' of this amendment as "Special Site Area 4".
 - 3) By adding the following as Section 5.4 Special Site Area 4:

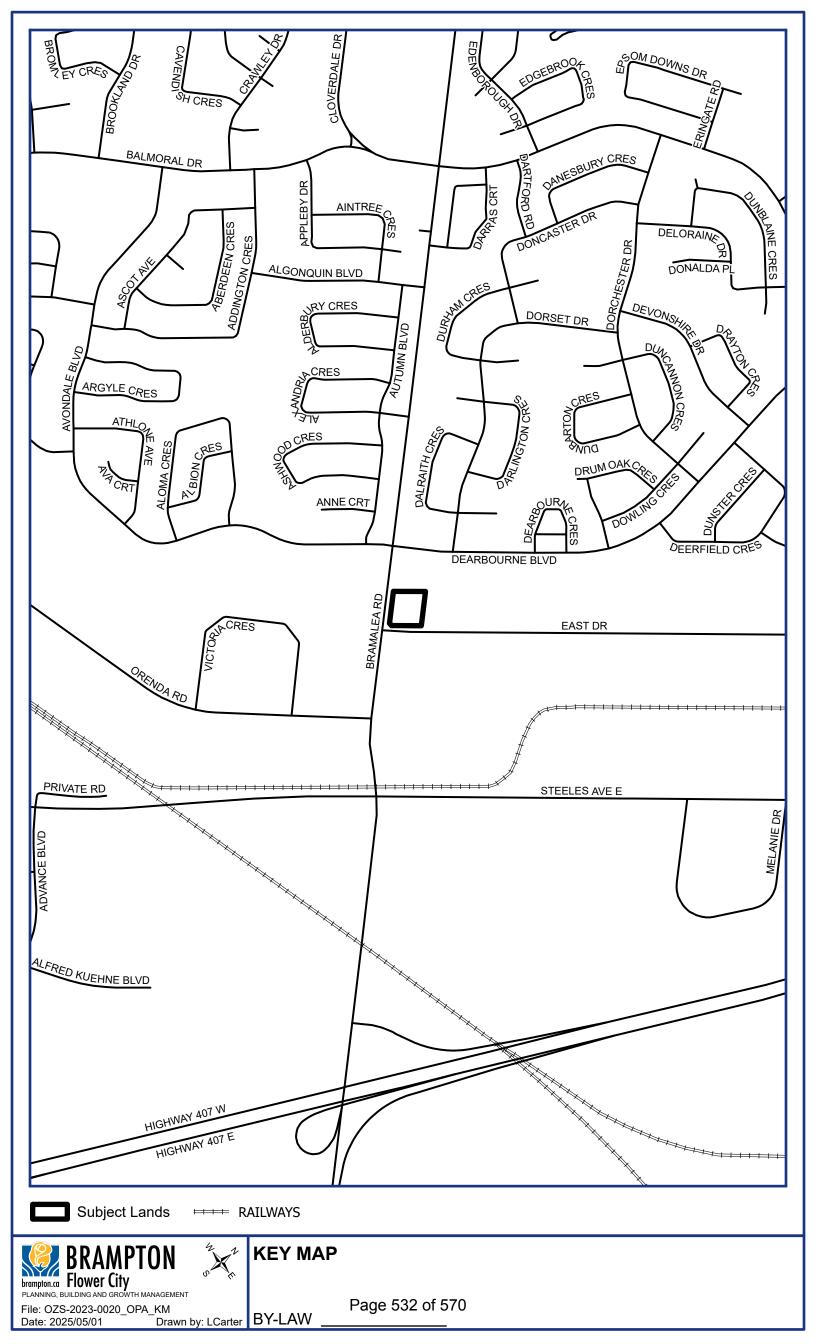
"5.4 Special Site Area 4

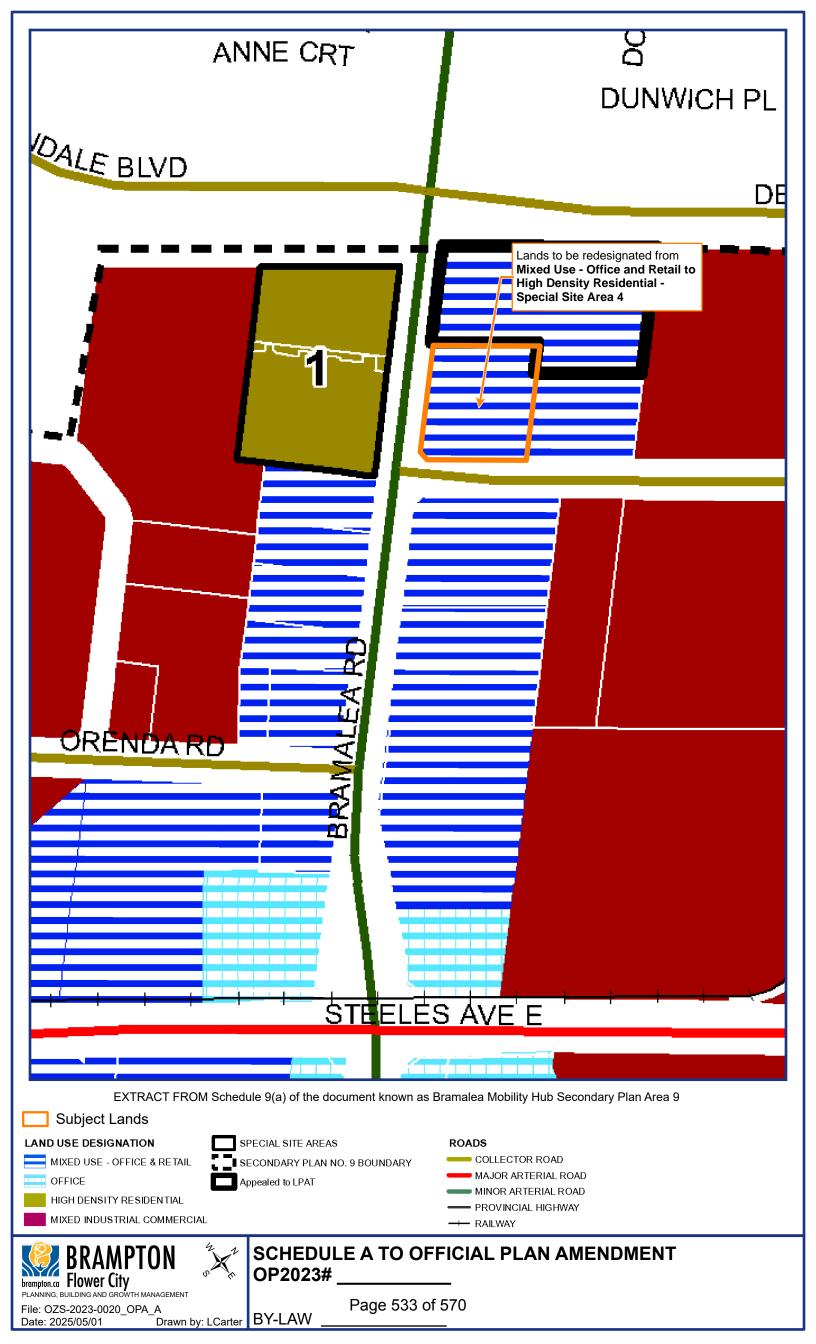
5.4.1 The lands designated High Density Residential in Special Site Area 4 located at the northeast corner of Bramalea Road and East Drive shall permit mixed-use apartment buildings that include retail, office, and residential uses, and shall be subject to the following policies:

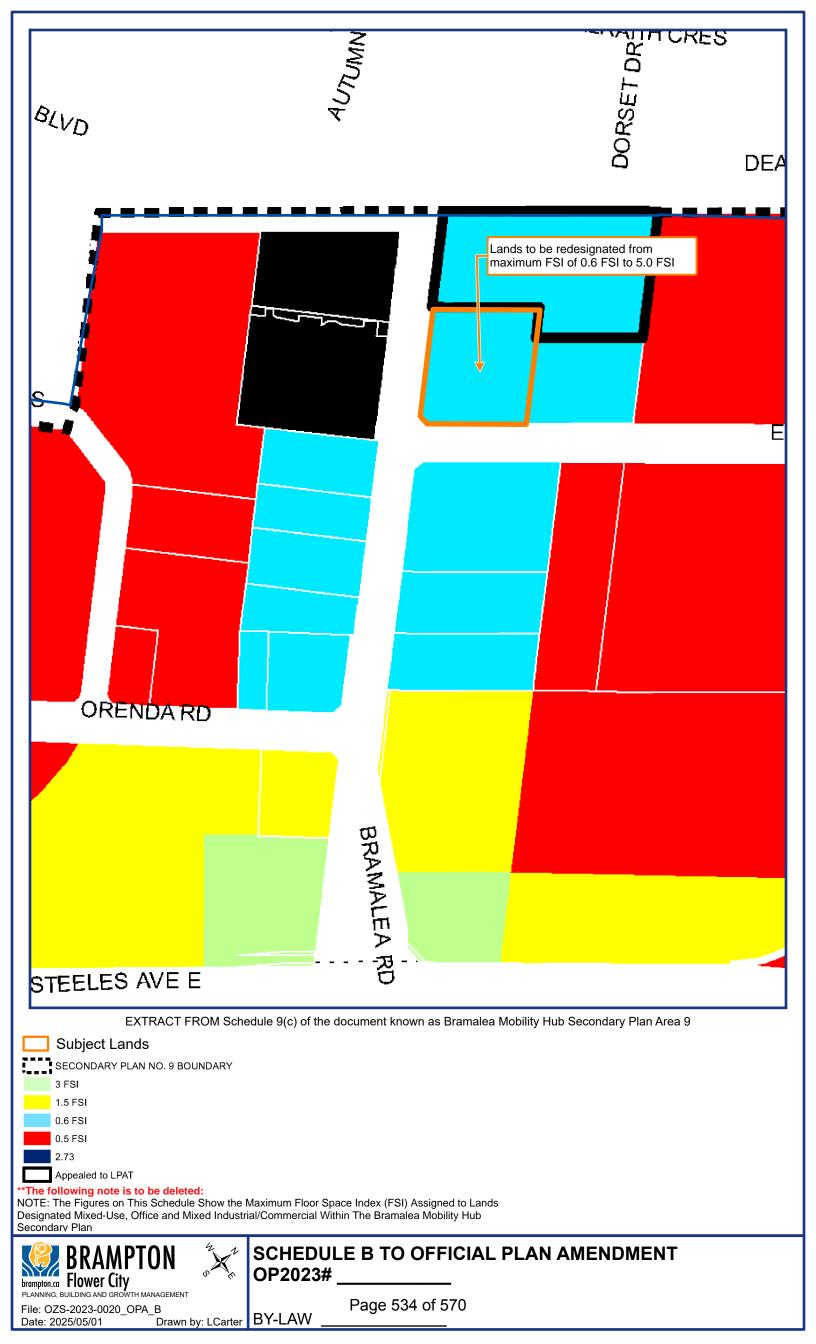
- Retail uses shall be encouraged on the ground floor and the minimum Gross Floor Area for Non-Residential uses shall be 500 square metres;
- b) The lands shall be permitted to develop to a maximum density of 5.0 FSI;

By-law Number _____- 2025

- c) Appropriate densities and heights are based on a consideration of the physical integration into the existing/emerging neighbourhood with respect to built form, transition to the surrounding area, and any requirements as set out by the Greater Toronto Airport Authority (GTAA); and
- d) That safe pedestrian linkages shall be encouraged in this area, including minimizing the walking distance to the Bramalea GO station."
- 4) By amending Schedule 9(c) of Part Two: Secondary Plan, the lands shown on Schedule 'A' of this amendment, located northwest corner of the intersection of Bramalea Road and East Drive, is hereby amended from maximum FSI of "0.6 FSI" to "5.0 FSI" as shown on Schedule B.









BY-LAW *Number* _____- 2025

To amend Comprehensive Zoning By-law 270-2004, as amended

WHEREAS The Council of The Corporation of the City of Brampton, in accordance with the provisions of the Planning Act, R.S.O. 1990, c.P. 13, hereby ENACTS as follows;

- 1. By-law 270-2004, as amended, is hereby further amended:
 - 1) By changing on Schedule A thereto, the zoning designations of the lands as shown outlined on Schedule A to this by-law:

From	То
INDUSTRIAL TWO –	RESIDENTIAL APARTMENT – 3835 (H)
SECTION 189 (M2-189)	(R4A(H)- 3835)

(2) By adding thereto the following sections:

- "3835 The lands designated R4A SECTION 3835 on Schedule A to this by-law:
- 3835.1 shall only be used for the following purposes:
 - a) Purposes permitted by the R4A Zone.
 - b) Only in conjunction with an apartment dwelling, the following non-residential uses are permitted:
 - i. An office;
 - ii. A day nursery;
 - iii. A bank, trust company or financial institution;
 - iv. A retail establishment;
 - v. A convenience store;
 - vi. A personal service shop;
 - vii. A dry cleaning and laundry distribution establishment;
 - viii. A dining room restaurant;
 - ix. A printing or copying establishment;
 - x. A custom workshop;
 - xi. A recreation facility; and
 - xii. A health and fitness centre.
- 3835.2 shall be subject to the following requirements and restrictions:

(1)	Front Lot Line	For the purpose of this by-law East Drive shall be deemed the front lot line.
(2)	Lot Area	All lands zoned R4A-3835 shall be treated as one lot for zoning purposes.
(3)	Minimum Gross Floor Area for Non-Residential Uses	500 square metres
(4)	Maximum Building Height (inclusive of any rooftop mechanical penthouse or architectural features)	 a) 56.8 metres for any portion of a building within 45.0 metres of the lot line abutting East Drive; and b) 80.7 metres for any portion of a building beyond 45.0 metres of the lot line abutting of East Drive
(5)	Minimum Podium Setbacks:	Front Yard: 2.5 metres Rear Yard: 5.0 metres Interior Side Yard: 9.0 metres Exterior Side Yard: 3.0 metres
(6)	Minimum Tower	Front Yard: 6 metres
	Setbacks:	
		Rear Yard: 12.5 metres
		Interior Side Yard: 10 metres
		Exterior Side Yard: 3.0 metres
(7)	Minimum Podium Height:	6 storeys
(8)	Maximum Podium Height:	8 storeys
(9)	Minimum Ground Storey Height:	4.5 metres
(10)	Maximum Lot Coverage:	60%
(11)	Minimum Landscaped Open Space:	25% of the lot area
(12)	Maximum Floor Space Index:	5.0
(13)	Minimum Outdoor	440 square metres
	Amenity Area:	Outdoor amenity area requirements may be phased as follows:
		 a) 315 square metres for any tower beyond 45.0 metres of the lot line

	abutting of East Drive; and
	 b) 128 square metres for any tower within 45.0 metres of the lot line abutting East Drive.
(14) Loading, Unloading and Waste Disposal and Storage:	One (1) loading space shall be required and all waste, including recycling, storage shall be contained within a climate- controlled area inside a building
(15) Parapets or canopies may encroach into any required yard:	To a maximum of 3.0 metres.
(16) Minimum setback from an electrical switchgear box and any other utility infrastructure to any lot line:	0.5 metres
(17) Minimum Tower Separation Distance:	25 metres
(18) Minimum Podium Separation Distance:	10.50 metres for that portion of the podium above 4-storeys

- 3835.3 Shall also be subject to the requirements and restrictions to the R4A zone and all the general provisions of this By-law, which are not in conflict with those set out in Section 3835.2.
- 3835.4 Holding (H):
 - Until such time as the Holding (H) symbol is removed, the lands shall only be used in accordance with the Industrial Two – Section 189 (M2-189) zone.
 - 2) The Holding (H) symbol shall not be removed until the following conditions have been fulfilled:
 - a. The Commissioner of Planning, Building and Growth Management shall be satisfied that the owner has made satisfactory arrangements with the City of Brampton to ensure that the appropriate noise, odour, and air quality mitigation measures are implemented through the Site Plan Approval application."

ENACTED and PASSED this 14th day of May, 2025.

Approved as to form.

2025/<u>May/05</u>

MR

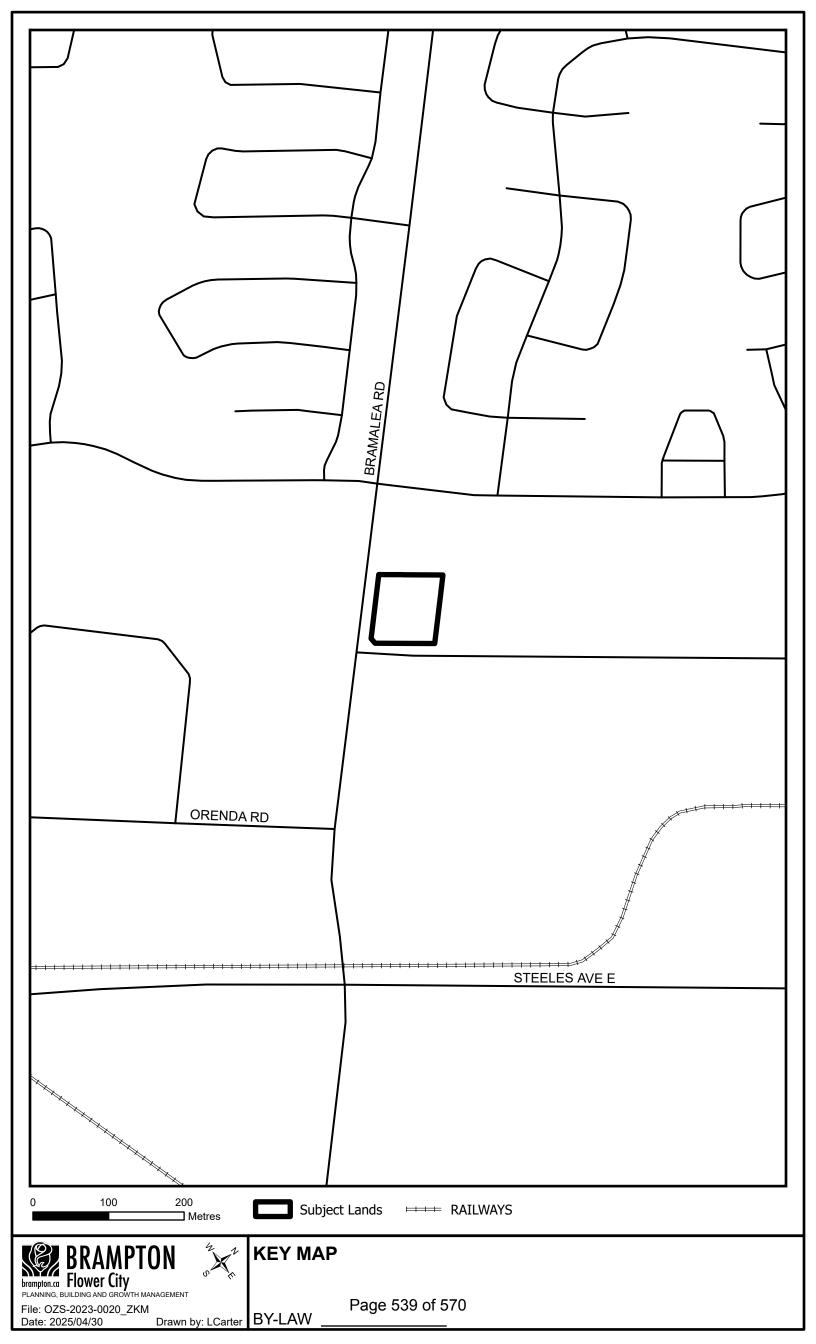
Approved as to content. 2025/May/02

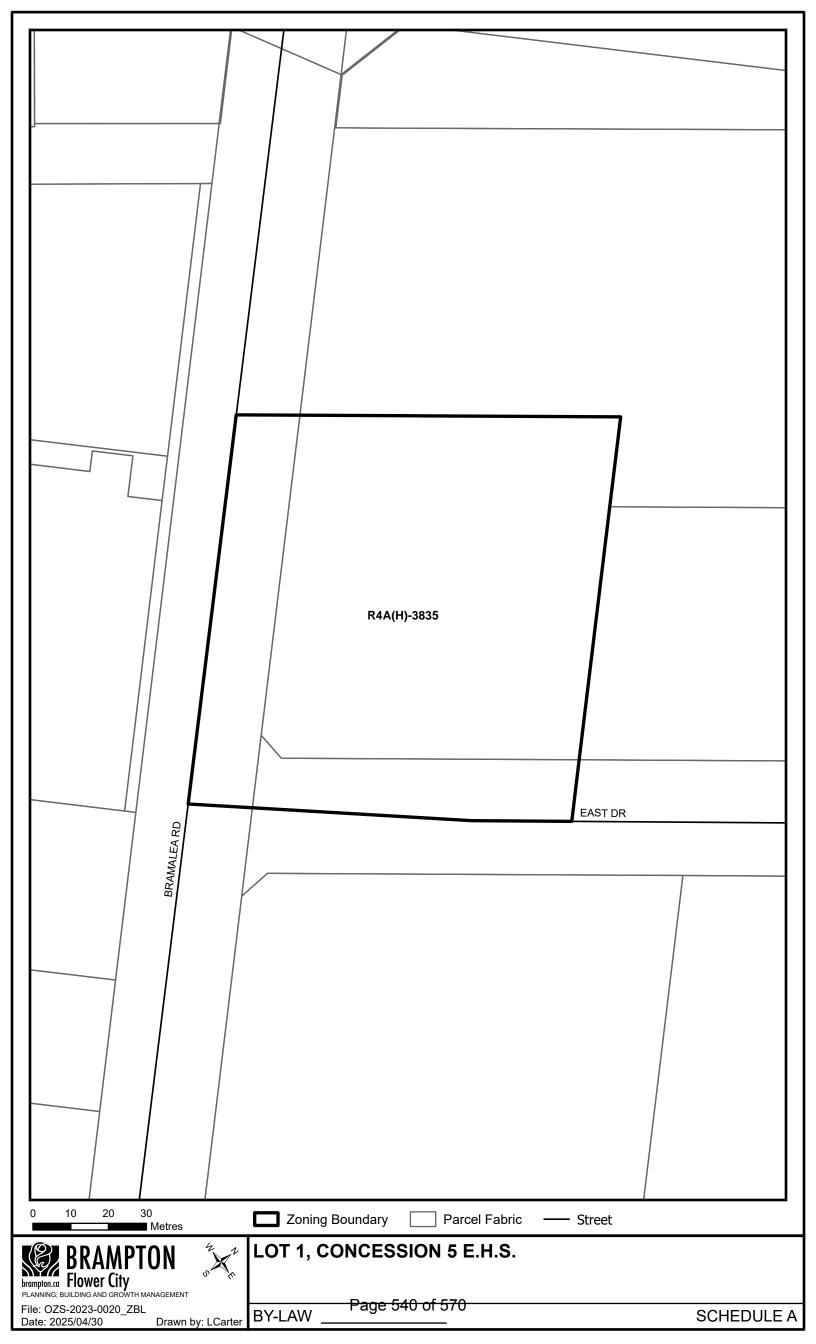
AAP

Patrick Brown, Mayor

Genevieve Scharback, City Clerk

(OZS-2023-0020)









Number _____- 2025

To amend By-law 104-2018, the Unauthorized Parking By-law, as amended

WHEREAS By-law 104-2018 ("Unauthorized Parking By-law") was enacted to regulate unauthorized parking on boulevards, side yards and front yards;

AND WHEREAS City Council for The Corporation of the City of Brampton deems it appropriate through [resolution #] to make housekeeping amendments to the provisions of the Unauthorized Parking By-law;

1. That By-law 104-2018 is hereby amended by deleting the definition of "Unauthorized Area" and replacing it with the following:

"Unauthorized Area means any surface:

- (a) that cannot sustain the weight of a vehicle, including any soft landscaping; or;
- (b) that provides passage for walking or providing access to a building, including a pathway or walkway."
- 2. That By-law 104-2018 is hereby further amended by adding the definition of "Vehicle" to the following:

"Vehicle means a motor vehicle, trailer, traction engine, farm tractor, road-building machine, bicycle and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle or a streetcar"

- 3. That By-law 104-2018 is hereby further amended by deleting the word "Motor" from Sections 2 and 3, so they read as follows:
 - "2. No Person shall park, stand or stop a Vehicle in an Unauthorized Area.
 - 3. No Person shall permit the parking, standing or stopping of a Vehicle in an Unauthorized Area."

ENACTED and PASSED this 14 day of May, 2025.

Approved as to form.

2025/04/25

Kritika Seth

Approved as to content. 2025/04/24

Robert Higgs

Patrick Brown, Mayor

Genevieve Scharback, City Clerk





Number _____- 2025

To amend the Administrative Penalty By-Law – Parking, as amended

WHEREAS By-law 104-2018 ("Unauthorized Parking By-law") was enacted to regulate unauthorized parking on boulevards, side yards and front yards;

AND WHEREAS By-law 333-2013 "Administrative Penalties By-law - Parking" was enacted to provide for a system of administrative penalties for designated parking by-laws;

AND WHEREAS City Council for The Corporation of the City of Brampton deems it appropriate to provide for administrative penalties to enforce the provisions of the Unauthorized Parking By-law;

 That Schedule "A" of By-law 333-2013 is hereby amended by adding the following table columns, "Second Offence" and "Subsequent Offence" to "DESIGNATED BY-LAW PROVISIONS -UNAUTHORIZED PARKING BY-LAW NO. 104-2018":

ltem	Column 1	Column 2	Column 3 Administrative Penalty			
	Designated Provision	Short Form Wording	First Offence	Second Offence	Subsequent Offence	
1	Section 2	Park, stand or stop in an unauthorized area	\$250	\$500	\$750	
2	Section 3	Permit parking, standing or stopping in an unauthorized area	\$250	\$500	\$750	
3	Section 6	Fail to Comply with Order to Discontinue	\$500	\$750	\$1,000	

ENACTED and PASSED this 14 day of May 2025.

Approved as to form.	
2025/04/25	
Kritika Seth	

Approved as to content. 2025/04/24

Robert Higgs

Patrick Brown, Mayor

Genevieve Scharback, City Clerk





Number _____- 2025

To prevent the application of part lot control to part of Registered Plan 43M-2176

WHEREAS subsection 50(5) of the *Planning Act*, R.S.O. c. P.13, as amended, has imposed part lot control on all lands within registered plans within the City;

AND WHEREAS pursuant to subsection 50(7) of the *Planning Act*, the Council of a municipality may, by by-law, provide that subsection 50(5) of the *Planning Act* does not apply to land within such registered plan or plans of subdivision or parts thereof, as are designated in the by-law;

AND WHEREAS the application for an exemption from part lot control pursuant to subsection 50(7) of the *Planning* Act, on the lands described below, for the purpose of creating maintenance easements to service detached single family dwellings, is to the satisfaction of the City of Brampton;

NOW THEREFORE the Council of The Corporation of the City of Brampton **ENACTS as follows**:

1. THAT subsection 50(5) of the *Planning Act* does not apply to the following lands within the City of Brampton, Regional Municipality of Peel:

The whole of Lots 3 - 6 inclusive; 8 - 11 inclusive; 13; 14; 16; 18 - 23 inclusive; 25 - 28 inclusive; 31 - 33 inclusive; 35; 36; 38; 39; 41; 42; 44 - 55 inclusive; 58; 59; 61; 62; 64; 65; 68; 69; 71 - 75 inclusive; 80; 81; 103; 110 - 113 inclusive; 117; 118; 120; and 121, all on Registered Plan 43M-2176.

- 2. THAT pursuant to subsection 50 (7.3) of the *Planning Act*, this By-law shall expire THREE (3) years from the date of its registration.
- 3. THAT this By-law shall not become effective until a certified copy or duplicate of this By-law has been registered in the proper land registry office.

By-law Number _____- 2025

ENACTED and PASSED this 14th day of May, 2025.

 Approved as to
form.

 2025/<u>04/28</u>

 MR

 Patrick Brown, Mayor

 Approved as to
content.

 <u>2025/04/28</u>

 <u>YX</u>

 Genevieve Scharback, City Clerk

(PLC-2025-0005)





Number	2025
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To accept and assume works in

Registered Plan 43M-2110

WHEREAS the Commissioner of Planning, Building and Growth Management has, directed that all works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2110 be accepted and assumed;

AND WHEREAS Council has authorized the City Treasurer to release all the securities held by the City; save and except for the amount of \$24,000 which shall be held by the City until such time as the Director, Environment & Development Engineering is satisfied that the warranty period in respect of landscape works has expired; and

AND WHEREAS it is deemed expedient to accept and assume the street, and associated works, as shown on Registered Plan 43M-2110 as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton hereby **ENACTS** as follows:

- 1. All of the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2110 are hereby accepted and assumed.
- 2. The lands described in Schedule A to this by-law are hereby accepted and assumed as part of the public highway system of the City of Brampton.

ENACTED and PASSED THIS 14th day of May 2025.

Approved as to form.	
2025/04/01	Patrick Brown, Mayor
S. Ross	
Approved as to content.	
2025/04/01 L. Totino	Genevieve Scharback, City Clerk

Attachment: Schedule A KL/21T-16015B

PLAN 43M-2(10	IS REGISTERED IN FOR THE LAND TITLES THE LAND TITLES THE LAND TITLES DAY ND ENTERED IN THE PAF NT ENTER IN ENTERED IN THE PAF NT ENT NO. P. P. 285 TENT NO. P.	THIS PLAN COMPRISES ALL OF PINS 14222-0293 (LT) AND 14222-0311 (LT). ALL OF LOT A AND BLOCK 11, PART OF LURISTION COURT ARE SUBJECT TO AN ALL OF LOT A AND BLOCK 11, PART OF LURISTION COURT ARE SUBJECT TO AN EASEMENT AS IN INST. No. PRI279464. ALL OF BLOCKS 11, PART OF LOTS 1 AND 4, PART OF BLOCKS 10 AND 12, AND PART OF LAURISTON COURT ARE SUBJECT TO AN EASEMENT IN GROSS AS IN INST. No. PR2317816. PART OF BLOCKS 10 AND 11 ARE SUBJECT TO AN EASEMENT IN PLAN OF SUBDICT TO AN EASEMENT IN PLAN OF SUBDICTION OF PART OF LOT 16 AND PART OF LOT 16 AND PART OF TOPPED UP AND CLOSED BY BY-LAW NO. 192-2012, AS IN INSTRUMENT NO PR26804330	- PLAN OF - PLAN OF COURT HAVE BEEN IONS. D TO THE CORPORA AY.	BROOKVALLEY DEVELOPMENTS BRAMPTON INC.			LECEND PERCIFIED CONTROL POINT. (SCP) PENOTES SPECIFIED CONTROL POINT. (SCP) PENOTES SURVEY MONUMENT SET PENOTES PLAN BAR PENOTES PLAN BAR PENOTES PLAN A3M-1B21 PENOTES	CERTIFICATE ND PLAN ARE CORRECT AN EYORS ACT AND THE LAND HEM. S COMPLETED ON NOVEMB 2021	D. BARDA MILLAN DI WIELARATOR WAY, SUITE A MILTON	T: (905) 875-9955 F: (905) 875-9956 www.jdbame E CHECKED BY: REFERENCE NO E Alteoving/mp203051400.dgn DATED: FEBR
	RD BEARING 05 N45*29'20"W 05 N2*47'40"W 05 N2*47'40"W 16 N75*55'30"E 84 N43*58'50"E 74 N14*10'00"E 74 N14*10'00"E 735 N36*04'20"E			14, PLAN 43R-32912 PIN 14222-0315(LT)	MOST WESTERLY ANGLE OF BLOCK 96, REGISTERED PLAN 43M-1705	of BLOCKAN BLOCKAN ERED	2 A3M-1705		r. 13	RIMENT


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SCHEDULE A TO BY-LAW NO.

Registered Plan 43M-2110

Lauriston Court

City of Brampton Regional Municipality of Peel





Number _____- 2025

To accept and assume works in

Registered Plan 43M-2043

WHEREAS the Commissioner of Planning, Building and Growth Management has, directed that all works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2043 be accepted and assumed;

AND WHEREAS Council has authorized the City Treasurer to release all the securities held by the City; save and except for the amount of \$38,000 which shall be held by the City until such time as the Director, Environment & Development Engineering is satisfied that the warranty period in respect of landscape works has expired; and

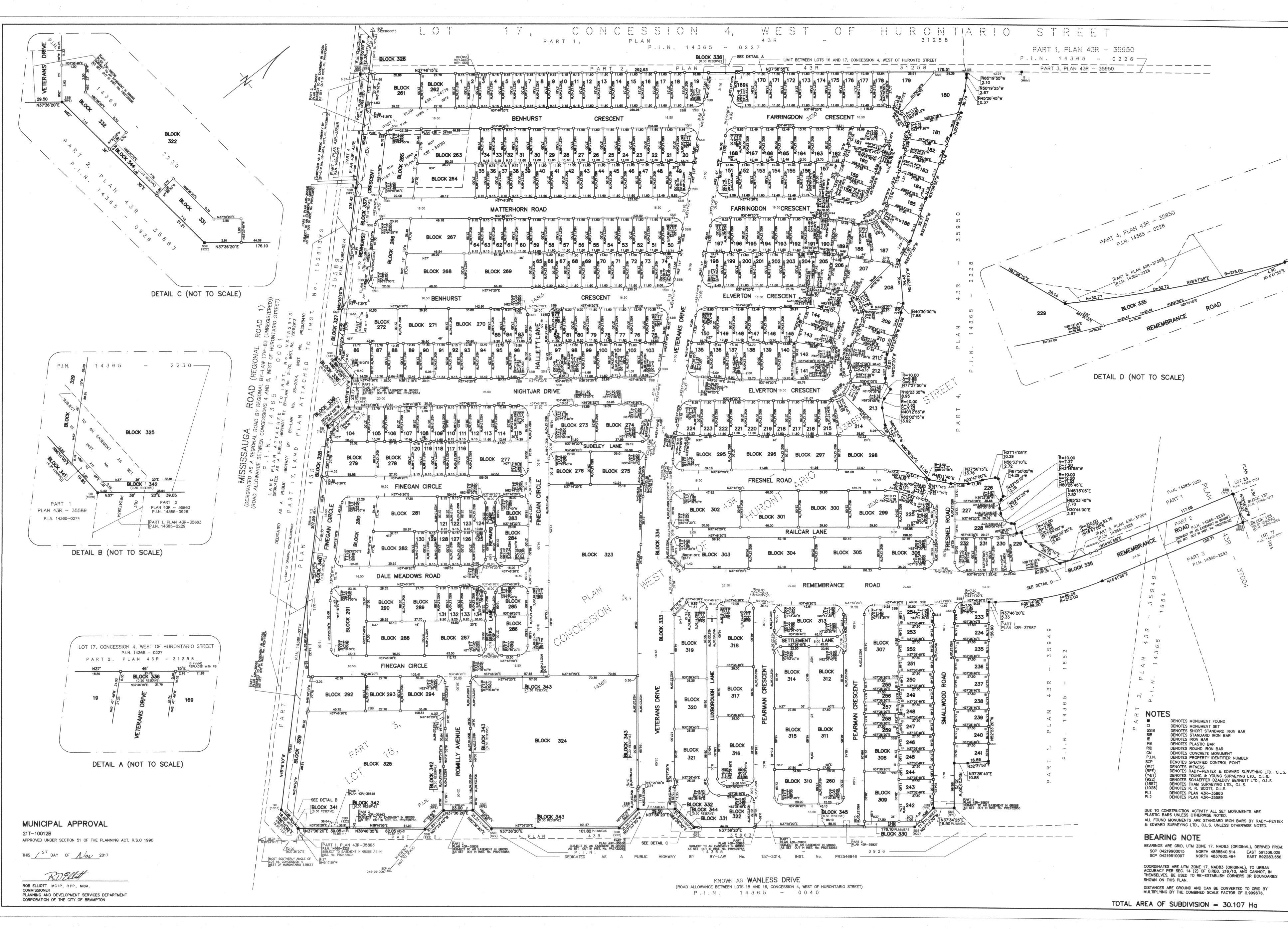
AND WHEREAS it is deemed expedient to accept and assume the street, and associated works, as shown on Registered Plan 43M-2043 as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton hereby **ENACTS** as follows:

- 1. All of the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2043 are hereby accepted and assumed.
- 2. The lands described in Schedule A to this by-law are hereby accepted and assumed as part of the public highway system of the City of Brampton.

ENACTED and PASSED THIS 14th day of May 2025.

Approved as to	
form. 2025/04/08	
2020/ <u>04</u> /00	
MR	Patrick Brown, Mayor
Approved as to content.	
2025/04/07	
L.Totino	
	Genevieve Scharback, City Clerk
Attachment: Schedule A	
KL/21T-10012B	



21T-10012B

1 PLAN 43M- 2043 I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF PEEL (No.43) AT 16:48 O'CLOCK ON THE 2 DAY OF Novenber, 2017 AND ENTERED IN PARCEL REGISTER(S) FOR PROPERTY IDENTIFIERS 14365 - 2230, 14365-0273 1436 - 0277 1436 - 2233 AND THE REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT No. PR 3236566

Frencesco Caccinpusti REPRESENTATIVE FOR LAND REGISTRAR

THIS PLAN COMPRISES ALL OF P.I.N. 14365-2230, P.I.N. 14365-0273, P.I.N. 14365-0277 AND P.I.N. 14365-2233 SUBJECT TO AN EASEMENT IN GROSS OVER PART 2, PLAN 43R-37004 AS SET OUT IN INST. No. PR2975132. (AFFECTS PART OF REMEMBRANCE ROAD) SUBJECT TO AN EASEMENT IN GROSS OVER PARTS 3 AND 4, PLAN 43R-35863 AS SET OUT IN INST. No. PR2529763. (AFFECTS PART OF BLOCK 325, PART OF 0.30 RESERVE BLOCKS 342 AND 345 AND PART OF PEARMAN CRESCENT). SUBJECT TO AN EASEMENT IN GROSS OVER PART 1 PLAN 43R-35837 AS SET OUT IN INST. No. PR273205. (AFFECTS PART OF BLOCK 345 (0.30 RESERVE) AND PART OF PEARMAN CRESCENT). SUBJECT TO AN EASEMENT IN GROSS OVER PARTS SUBJECT TO AN EASEMENT IN GROSS OVER PARTS 2,3 ANE PLAN 43R-35589 AS SET OUT IN INST. No. PR2472834 (AFFECTS ALL OF BLOCKS 327,328, ALL OF 0.30 RESERVE BLOCKS 338,339,340 AND 341, PART OF LOTS 86 AND 104 PART OF BLOCKS 325,329 PART OF 0.30 RESERVE BLOCKS 337 AND 342 PART OF FINEGAN CIRCLE, NIGHTJAR DRIVE AND BENHURST CRESCENT). SUBJECT TO AN EASEMENT IN GROSS OVER PART 3, PLAN 43R-35837, PARTS 2 AND 3, PLAN 43R-35838, AS SET OUT IN INST. No. PR2732055. (AFFECTS PART OF SMALLWOOD CRESCENT, PART OF VETERANS DRIVE AND PART OF ROMILLY AVENUE). SUBJECT TO AN EASEMENT IN GROSS OVER PART 2, PLAN 43R-35588 AS SET OUT IN INST. No. PR2472855 PLAN 43R-35588 AS SET OUT IN INST. No. PR2472855. (AFFECTS PART OF BLOCK 337 (0.30 RESERVE) AND (AFFECTS PART OF BLOCK 337 (0.30 RESERVE) AND PART OF BENHURST CRESCENT). SUBJECT TO AN EASEMENT IN GROSS OVER PART 2, PLAN 43R-35587 AS SET OUT IN INST. No. PR2472877. (AFFECTS ALL OF BLOCK 326 AND PART OF BLOCK 337 (0.30 RESERVE) AND PART OF BENHURST CRESCENT).

PLAN OF SUBDIVISION OF PART OF LOT 16, CONCESSION 4, WEST OF HURONTARIO STREET

(GEOGRAPHIC TOWNSHIP OF CHINGUACOUSY) CITY OF BRAMPTON REGIONAL MUNICIPALITY OF PEEL SCALE 1:1000

RADY-PENTEK & EDWARD SURVEYING LTD., O.L.S. METRIC

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SURVEYOR'S CERTIFICATE I CERTIFY THAT:

10m 0m 10m 20m 30m 40m 50m 50m 70m

- 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- 2. THE SURVEY WAS COMPLETED ON THE ______ DAY OF _____ULY ____2017.

DATE Aug 29 2017

C. P. EDWARD ONTARIO LAND SURVEYOR

OWNER'S CERTIFICATE THIS IS TO CERTIFY THAT:

LOTS 1 TO CERTIFT THAT:
 LOTS 1 TO 260, BOTH INCLUSIVE, BLOCKS 261 TO 335, BOTH INCLUSIVE, 0.30 RESERVES, NAMELY BLOCKS 336 TO 345, BOTH INCLUSIVE, STREETS NAMELY, BENHURST CRESCENT, FARRINGDON CRESCENT, MATTERHORN ROAD, NIGHTJAR DRIVE, VETERANS DRIVE, ROMILLY AVENUE, ELVERTON CRESCENT, FINEGAN CIRCLE, DALE MEADOWS ROAD, FRESNEL ROAD, REMEMBRANCE ROAD, SMALLWOOD ROAD, PEARMAN CRESCENT, RAILCAR LANE, REWARD LANE, SUDELEY LANE, HALL ETT LANE BIRKS' LANE, LUXBOROUGH LANE AND SETTLEMENT LANE HAVE BEEN LAID OUT IN ACCORDANCE WITH OUR INSTRUCTIONS

- ACCORDANCE WITH OUR INSTRUCTIONS.
- 2. THE STREETS ARE HEREBY DEDICATED AS PUBLIC HIGHWAYS TO THE CORPORATION OF THE CITY OF BRAMPTON.

WALNESS DEVELOPMENTS INC.

(ALL OF P.I.N. 14365-2230 AND ALL OF P.I.N. 14365-2233) AFFECTS ALL OF LOTS 3 TO 260, BOTH INCLUSIVE, PART OF LOT 2, ALL OF BLOCKS 266 TO 325, BOTH INCLUSIVE, 327 TO 335, BOTH INCLUSIVE, PART OF BLOCKS 263, 264 AND 265, ALL OF 0.30 RESERVE BLOCKS 336 AND 338 TO 345, BOTH INCLUSIVE, PART OF 0.30 RESERVE BLOCK 337, ALL OF EARPINCODOL OPECENT FARRINGDON CRESCENT, MATTERHORN ROAD, ELVERTON CRESCENT, NIGHTJAR DRIVE, VETERANS DRIVE, ROMILLY AVENUE, FINEGAN CIRCLE, NIGHTJAR DRIVE, VETERANS DRIVE, ROMILLY AVENUE, FINEGAN CIRCLE, DALE MEADOWS ROAD, FRESNEL ROAD, REMEMBRANCE ROAD, SMALLWOOD ROAD, PEARMAN CRESCENT, RAILCAR LANE, SUDELEY LANE, BIRKS LANE, HALLETT LANE, REWARD LANE, LUXBOROUGH LANE, SETTLEMENT LANE AND PART OF BENHURST CRESCENT.

DATED THE _____ DAY OF SEPTE HBER 017.

TONY OUGLIETTI

I HAVE THE AUTHORITY TO BIND THE CORPORATION NORTHWEST BRAMPTON INVESTMENTS INC. (ALL OF PIN 14365-0277) AFFECTS PART OF BLOCKS 263, 264 AND 265, PART OF BLOCK 337 (0.30 RESERVE) AND PART OF BENHURST CRESCENT.

DATED THE 4TH DAY OF SEPTEMBER 2017.

TONY GUCIETTI I HAVE THE AUTHORITY TO BIND THE CORPORATION

PHASE 4

2044831 ONTARIO INC. (ALL OF PIN 14365-0273) AFFECTS ALL OF LOT 1, PART OF LOT 2, ALL OF BLOCKS 261, 262 AND 326, PART OF BLOCKS 263 AND 265, PART OF BLOCK 337 (0.30 RESERVE) AND PART OF BENHURST CRESCENT.

DATED THE _____ DAY OF SEPTEMBER 2017.

I HAVE THE AUTHORITY TO BIND THE CORPORATION

COPERADY-PENTEK & EDWARD SURVEYING LTD. ONTARIO LAND SURVEYORS 643 Chrislea Road, Suite 7 Woodbridge, Ontario L4L 8A3 Tel.(416)635-5000 Fax (416)635-5001 Tel.(905)264-0881 Fax (905)264-2099 Website: www.r-pe.ca DRAWN: P.M/D.F./C.D.S. CHECKED: C.P.E. CAD FILE No.13118s2 JOB No. 13-118

SCHEDULE A TO BY-LAW NO. _____

Registered Plan 43M-2043

Benhurst Crescent, Farringdon Crescent, Matterhorn Road, Nightjar Drive, Veterans Drive, Romilly Avenue, Elverton Crescent, Finegan Circle, Dale Meadows Road, Fresnel Road, Remembrance Road, Smallwood Road, Pearman Crescent, Railcar Lane, Reward Lane, Sudeley Lane, Hallett Lane, Birks Lane, Luxborough Lane, Settlement Lane

City of Brampton Regional Municipality of Peel





Number _____- 2025

To accept and assume works in

Registered Plan 43M-1936

WHEREAS the Commissioner of Planning, Building and Growth Management has, directed that all works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-1936 be accepted and assumed;

AND WHEREAS the City Treasurer has authorized the release of all the securities held by the City;

NOW THEREFORE the Council of The Corporation of the City of Brampton hereby **ENACTS** as follows:

1. All of the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-1936 are hereby accepted and assumed.

ENACTED and PASSED THIS 14th day of May 2025.

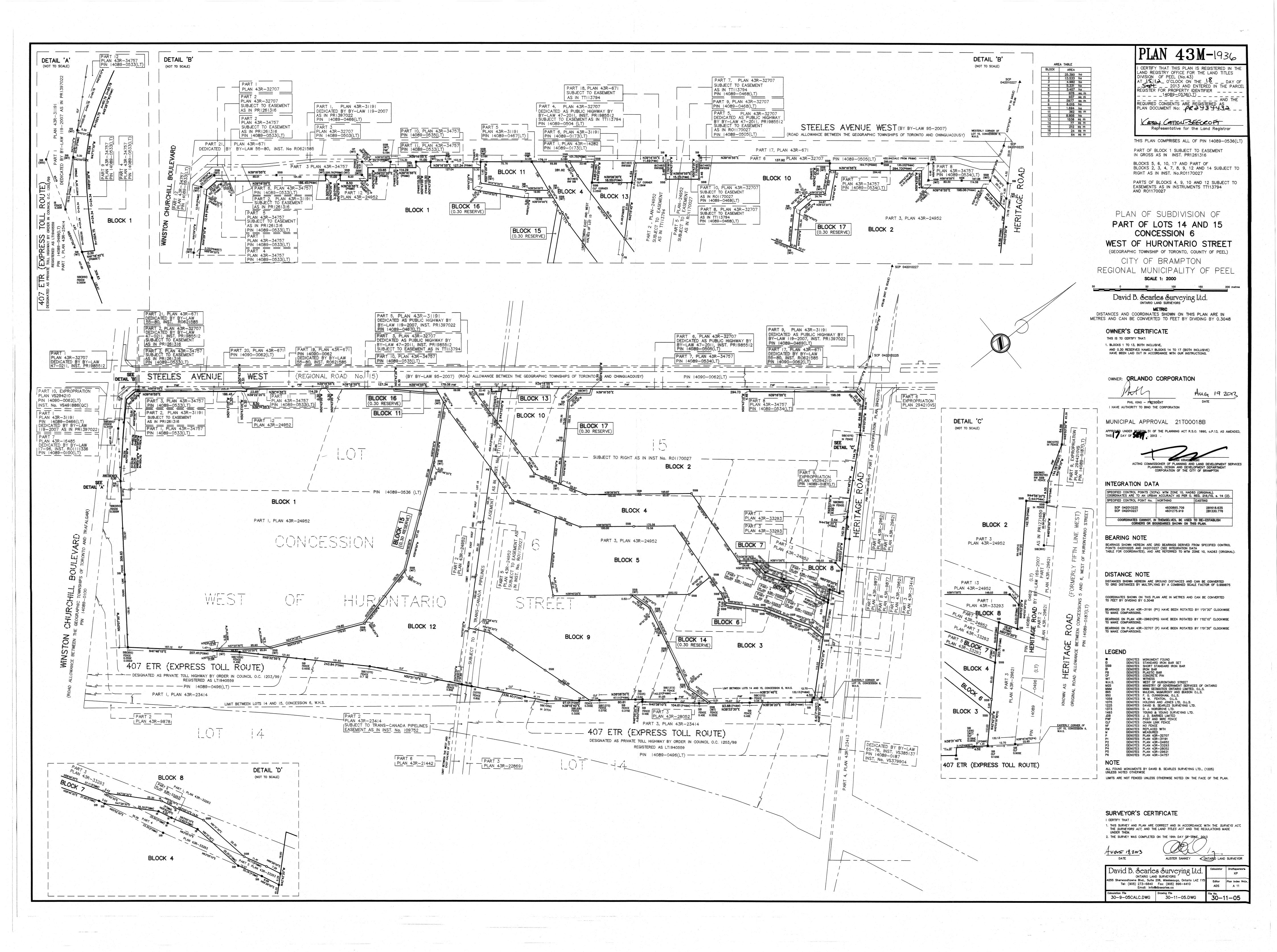
Approved as to form. 2025/<u>04/22</u> MR

Patrick Brown, Mayor

Approved as to content.	
2025/04/10	
L. Totino	

Attachment: Schedule A KL/21T-00018B

Genevieve Scharback, City Clerk



SCHEDULE A TO BY-LAW NO.

Registered Plan 43M-1936

No Streets

City of Brampton Regional Municipality of Peel





Number _____- 2025

To accept and assume works in Registered Plan 43M-2033

WHEREAS the Commissioner of Planning, Building and Growth Management has, directed that all works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2033 be accepted and assumed;

AND WHEREAS Council has authorized the City Treasurer to release all the securities held by the City;

AND WHEREAS it is deemed expedient to accept and assume the streets as shown on Registered Plan 43M-2033 as part of the public highway system.

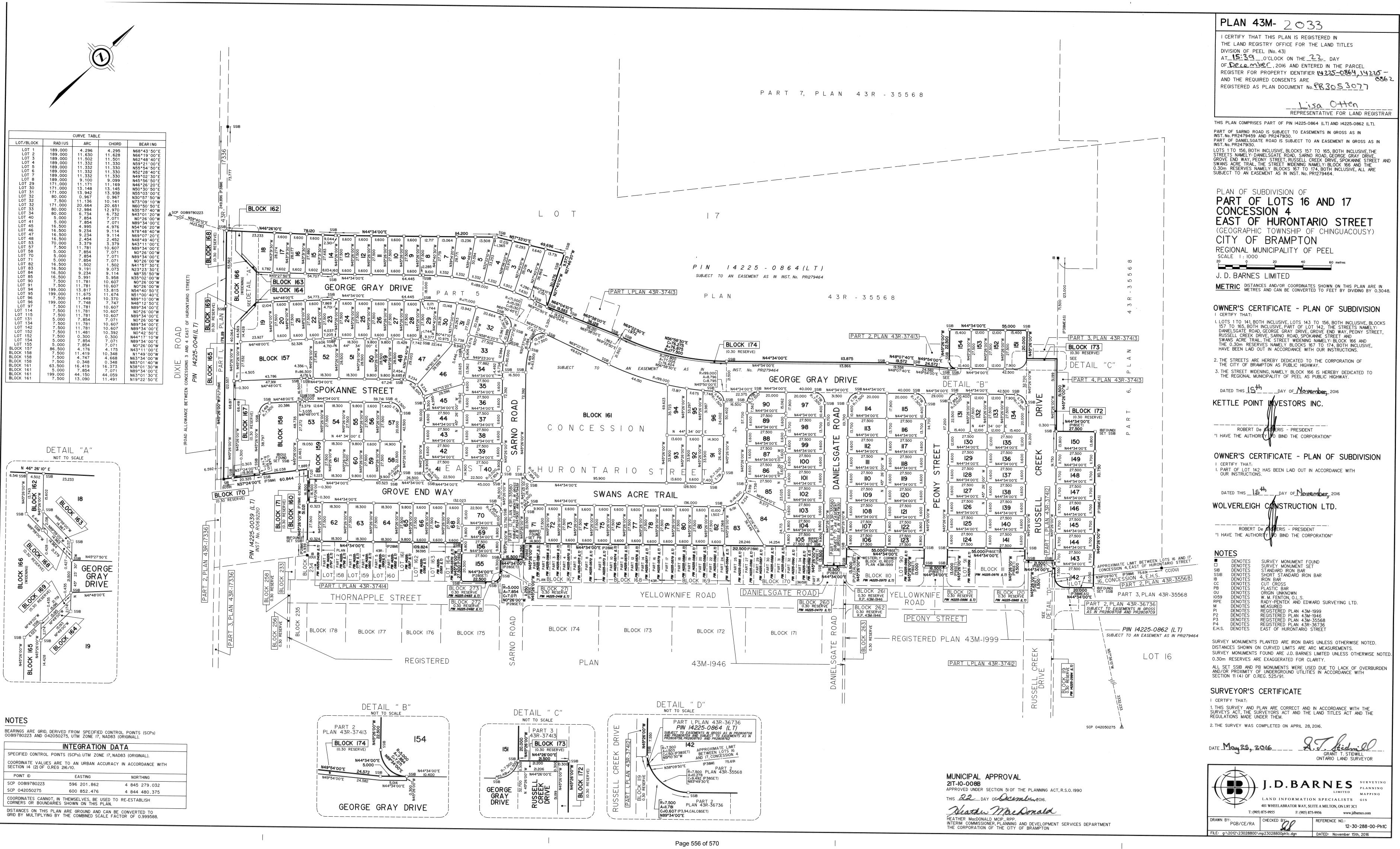
NOW THEREFORE the Council of The Corporation of the City of Brampton hereby **ENACTS** as follows:

- 1. All of the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2033 are hereby accepted and assumed.
- 2. The lands described in Schedule A to this by-law are hereby accepted and assumed as part of the public highway system of the City of Brampton.

ENACTED and PASSED THIS 14th day of May 2025.

	Approved as to form.
	2025/ <u>04/14</u>
Patrick Brown, Mayo	MR
	Approved as to content.
	2025/04/10
Genevieve Scharback, City Cler	L.Totino

Attachment: Schedule A 21T-10008B



SCHEDULE A TO BY-LAW NO.

Registered Plan 43M-2033

Danielsgate Road, George Gray Drive, Grove End Way, Peony Street, Russell Creek Drive, Sarno Road, Spokanne Street, Swans Acre Trail

City of Brampton Regional Municipality of Peel





Number _____- 2025

To Adopt Amendment Number OP 2023 -____.

To the Official Plan of the City of Brampton Planning Area.

The Council of The Corporation of the City of Brampton, in accordance with the provisions of the <u>Planning Act</u>, R.S.O. 1990, c.P. 13, hereby ENACTS as follows:

1.Amendment Number OP 2023 – ___ to the Official Plan of the City of Brampton Planning Area is hereby adopted and made part of the Official Plan.

ENACTED and PASSED this 14 day of May, 2025.

Approved as to form.
<u>2025/May/06</u>
MR

Patrick Brown, Mayor

Genevieve Scharback, City Clerk

Approved as to content.
2025/May/06
AAP

(OZS-2024-0011)

AMENDMENT NUMBER OP 2023 – ____ To the Official Plan of the City of Brampton Planning Area

AMENDMENT NUMBER OP 2023 – _____

To the Official Plan of the

City of Brampton Planning Area

1.0 <u>Purpose</u>:

The purpose of this amendment is to amend Schedule 2 of the Springdale Secondary Plan (SPA 2) to change the land use designation and add Special Policies for the subject property.

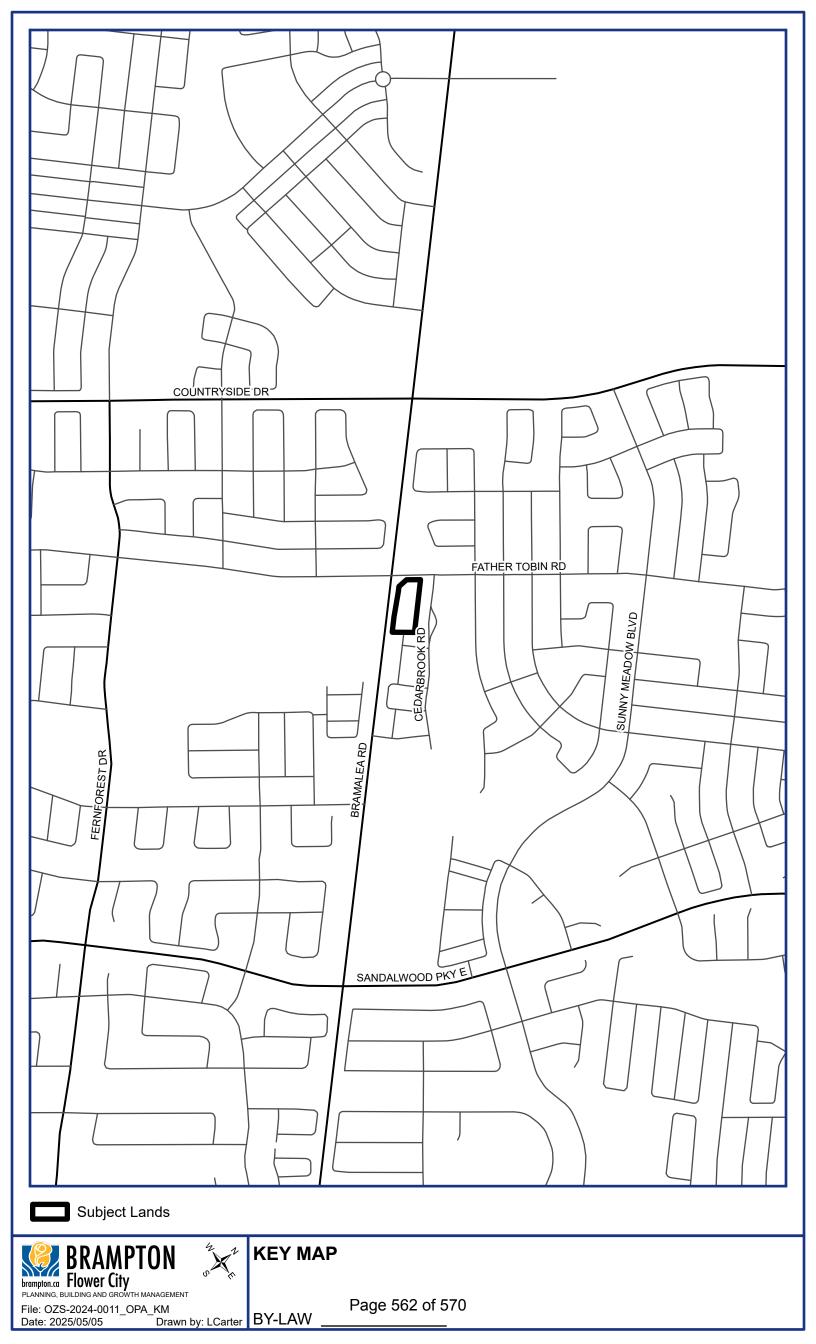
2.0 <u>Location</u>:

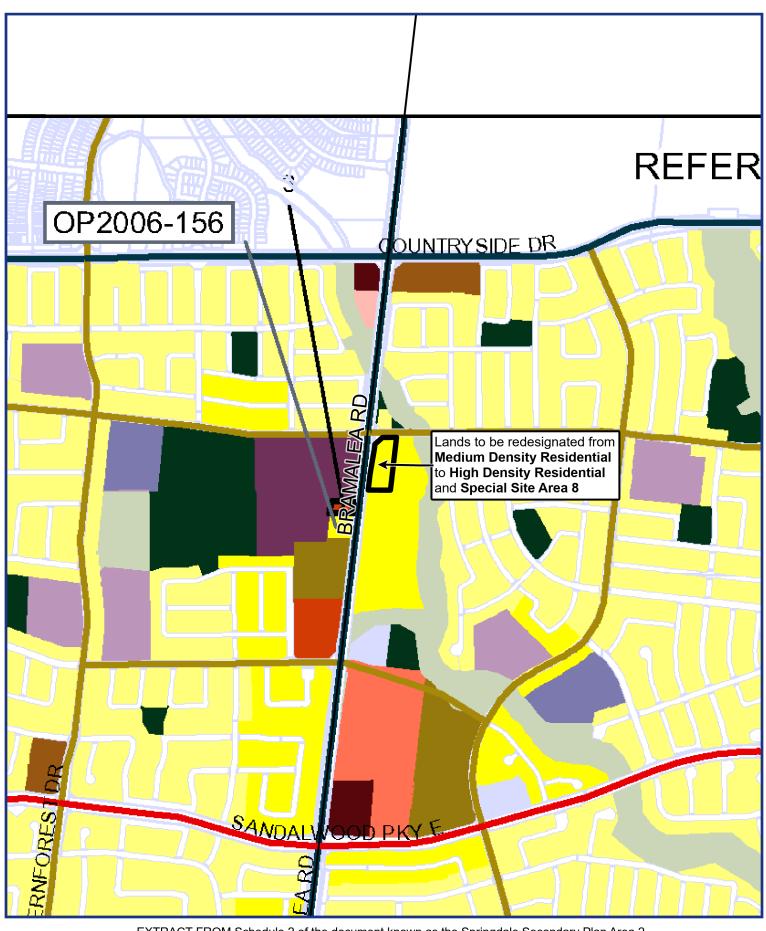
The lands subject to this amendment are located at the southeast corner of Bramalea Road and Father Tobin Road and are municipally known as '0' Father Tobin Road, 10819 and 10833 Bramalea Road. The property has a gross area of 0.78 hectares (1.92 acres) and is legally described as Block 366 of Registered Plan 43M-1731 save and except Parts 2, 3 of 43R-32222; Part Lot 15, Concession 5 E.H.S., RO782081 save and except Part 3 of 43R-30957, RO1037456 save and except Part 4 of 43R-30957, Chinguacousy, in the City of Brampton.

3.0 <u>Amendments and Policies Relative Thereto</u>:

- 3.1 The document known as the 2023 Official Plan of the City of Brampton Planning Area is hereby amended:
 - a) By adding to the list of amendments pertaining to Secondary Plan Area Number 2: Springdale set out in Part II: Secondary Plans, Amendment Number OP 2023-___.
- 3.2 The document known as the 2023 Official Plan of the City of Brampton Planning Area, which remains in force, as it relates to the Springdale Secondary Plan (Part II Secondary Plans, as amended) is hereby further amended:
 - a) By changing on Schedule SP02 of Chapter 3 of Part II: Secondary Plan, the land use designation of the lands shown on Schedule 'A' to this amendment from "Medium Density Residential" to "High Density Residential";
 - b) By identifying on Schedule SP02 the lands shown outlined on Schedule'A' to this amendment as Special Site Area "8";
 - c) By adding to Section 7.0 of Chapter 3 of Part II: Secondary Plan:

- "7.8 Special Site Area 8, located at the southeast corner of Bramalea Road and Father Tobin Road shall permit stacked and back-to-back townhouses in accordance with the following:
 - i. A maximum density of 170 units per net residential hectare (70 units per net residential acre);
 - ii. A maximum Floor Space Index (FSI) of 2.0 (exclusive of an underground parking garage, all accessory buildings and structures);
 - iii. The maximum building height shall be three storeys (not including basements or a roof structure used to house enclosed stairways and or mechanical equipment);
 - Development shall demonstrate a high level of design, high quality building materials, well-articulated façades, and the incorporation of a building and site elements that contribute to a strong pedestrian streetscape;
 - v. Buildings are to be constructed with high life-cycle and aesthetic quality materials. Extensive use of EIFS (i.e., stucco) finish is strongly discouraged and the use of EIFS should be limited for architectural features and accents."





EXTRACT FROM Schedule 2 of the document known as the Springdale Secondary Plan Area 2

Subject Lands					
RESIDENTIAL	COMMERCIAL	UTILITY			
LOW DENSITY RESIDENTIAL 1	CONVENIENCE RETAIL	TRANSCANADA PIPELINE			
MEDIUM DENSITY RESIDENTIAL	DISTRICT RETAIL	ROADS			
MEDIUM/HIGH DENSITY RESIDENTIAL	NEIGHBOURHOOD RETAIL	COLLECTOR ROAD			
HIGH DENSITY RESIDENTIAL	REGIONAL RETAIL	MAJOR ARTERIAL ROAD			
INSTITUTIONAL	SERVICE COMMERCIAL	MINOR ARTERIAL ROAD			
INSTITUTIONAL	HIGHWAY COMMERCIAL	PROVINCIAL HIGHWAY			
ELEMENTARY SCHOOL	OPEN SPACE	SPECIAL SITE AREA			
MIDDLE SCHOOL	NATURAL HERITAGE SYSTEM	1 SPECIAL SITE AREA			
SECONDARY SCHOOL	OPEN SPACE	LBPIA Operating Area			
PLACE OF WORSHIP					
FIRE STATION					
BRAMPTON SCHEDULE A TO OFFICIAL PLAN AMENDMENT Flower City OP2023#					
PLANNING, BUILDING AND GROWTH MANAGEMENT File: OZS-2024-0011_OPA_A Date: 2025/05/05 Drawn by: LCarter	Page 563 of 57 BY-LAW	70			





Number _____- 2025

To Amend Comprehensive Zoning By-law 270-2004

The Council of the Corporation of the City of Brampton, in accordance with the provisions of the *Planning Act, R.S.O. 1990, c.P. 13,* hereby ENACTS as follows:

- 1. By-law 270-2004, as amended, is hereby further amended:
 - (1) By changing Schedule A thereto, the zoning designation of the lands as shown outlined on <u>Schedule A</u> to this by-law:

From:	То:
AGRICULTURE (A); and	RESIDENTIAL APARTMENT A(1) – SECTION 3834 [R4A(1) – 3834]
RESIDENTIAL TOWNHOUSE A SPECIAL SECTION 1929 (R3A – 1929)	

(2) By adding the following Sections:

- "3834 The lands designated R4A(1) 3834 on Schedule A to this by-law:
- 3834.1 Shall only be used for the following purposes:
 - 1) Dwelling, stacked townhouse;
 - 2) Dwelling, back-to-back townhouse;
 - 3) Dwelling, back-to-back stacked townhouse;
 - 4) Purposes accessory to the other permitted purposes;
- 3834.2 Shall be subject to the following requirements and restrictions:
 - 1) Minimum Lot Area: No requirement;
 - 2) Minimum Lot Width: No requirement;
 - 3) Minimum Lot Depth: No requirement;
 - 4) For the purposes of this Section:

- a. The lot line abutting Father Tobin Road shall be the front lot line:
- b. The lot line abutting Bramalea Road shall be the exterior side lot line;
- 5) Minimum Front Yard Depth: 2.0 metres;
- 6) Minimum Interior Side Yard Width: 4.5 metres;
- 7) Minimum Exterior Side Yard Width: 3.0 metres;
- 8) Minimum Rear Yard Depth:
 - a. To a dwelling: 7.5 metres;
 - b. To a one storey building containing an enclosed loading space and/or waste room: 0.3 metres;
- 9) Minimum Setback to a Daylight Triangle: 0.3 metres;
- 10) Minimum Setback for an Underground Parking Garage: 0.0 metres to all lot lines;
- 11) Minimum Setback to an above grade stair enclosure leading to an Underground Parking Garage: 1.0 metres to all lot lines;
- 12) Maximum Building Height: 3.0 Storeys;

(Exclusive of basements, parapets, railings, privacy screens and dividers, a roof structure used to house stairways, mechanical and electrical equipment, architectural feature(s), or other features as permitted by Section 6.16)

13) Maximum Floor Space Index (FSI): 2.0;

(Exclusive of an underground parking garage, all accessory

buildings and structures)

- 14) Maximum Number of Units: 131;
- 15) Maximum Lot Coverage: 50% of the lot area;
- 16) Minimum Landscaped Open Space: 30% of the lot area;
- 17) Landscaped open space may consist of both hard and soft elements, including retaining walls, stairs, ramps, sunken patios and porches (covered and uncovered) and utility infrastructure;
- 18) Permitted Yard Encroachments
 - a. Sills, belt courses, cornices, gutters, chimneys, pilasters, eaves, parapets or canopies: Maximum 0.6 metres into any required yard;
 - b. Porches and exterior stairs: Maximum 2.5 metres into the required exterior side yard;
- Minimum setback to utility infrastructure including hydro transformers, gas pads, or telecommunications infrastructure in any yard: 0.0 metres;

- 20) Minimum Number of Loading Spaces: 1 space;
- 21) Minimum Parking Space Requirements:
 - a. Resident: 1.0 spaces per dwelling unit;
 - b. Visitor: 0.20 spaces per dwelling unit;
- 22) Bicycle Parking:
 - a. Bicycle parking must be located on the same lot as the use or building for which it is required;
 - b. Resident: Minimum 0.50 spaces per dwelling unit;
 - c. Visitor: Minimum 0.10 spaces per dwelling unit;
 - d. A maximum of 50% of the required bicycle parking may be vertical spaces, and the rest must be horizontal spaces;
 - e. Where the number of bicycle spaces exceeds fifty spaces, a minimum of 25% of that total required must be located within:
 - (1) A building or structure;
 - (2) A secure area such as a supervised parking lot or enclosure; or
 - (3) Within bicycle lockers;
 - f. Where four or more bicycle parking spaces are provided in a common parking area, each space must contain a parking rack that is securely anchored to the ground and attached to a heavy base such as concrete;
 - g. Dimensions:
 - If located in a horizontal position (on the ground): a minimum length of 1.8 metres and a minimum width of 0.6 metres;
 - (2) If located in a vertical position (on the wall): a minimum length of 1.5 metres and a minimum width of 0.5 metres;
- Waste Disposal and Storage:
 All garbage, refuse and waste containers shall be located within a climate-controlled area within the same building containing the use;
- 24) All lands zoned R4A(1) 3834 shall be treated as a single lot for zoning purposes;
- 25) Shall also be subject to the requirements and restrictions of the R4A(1) zone and all the general provisions of this By-law, which are not in conflict with those set out in Section 3834;
- 26) For the purpose of Section 3834: A Dwelling, Back-to-Back Stacked Townhouse shall mean a building containing four or more dwelling units where each unit is separated horizontally and vertically from another dwelling with a common wall, and which may also have a rear common wall, where no rear yard is provided

and where each unit is directly accessibly from the outside of the building."

ENACTED and PASSED this 14 day of May, 2025.

Approved as to form. <u>2025/05/06</u> <u>MR</u>

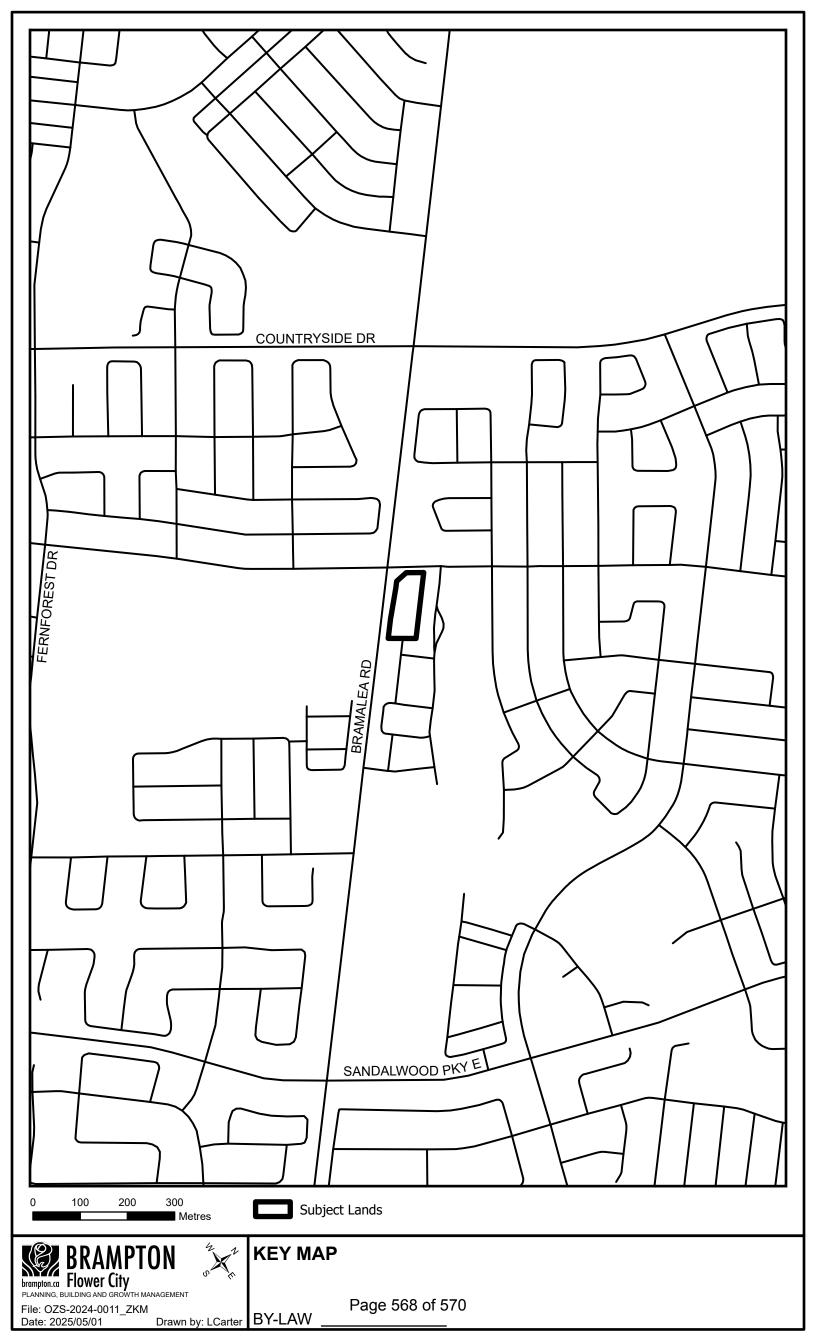
Patrick Brown, Mayor

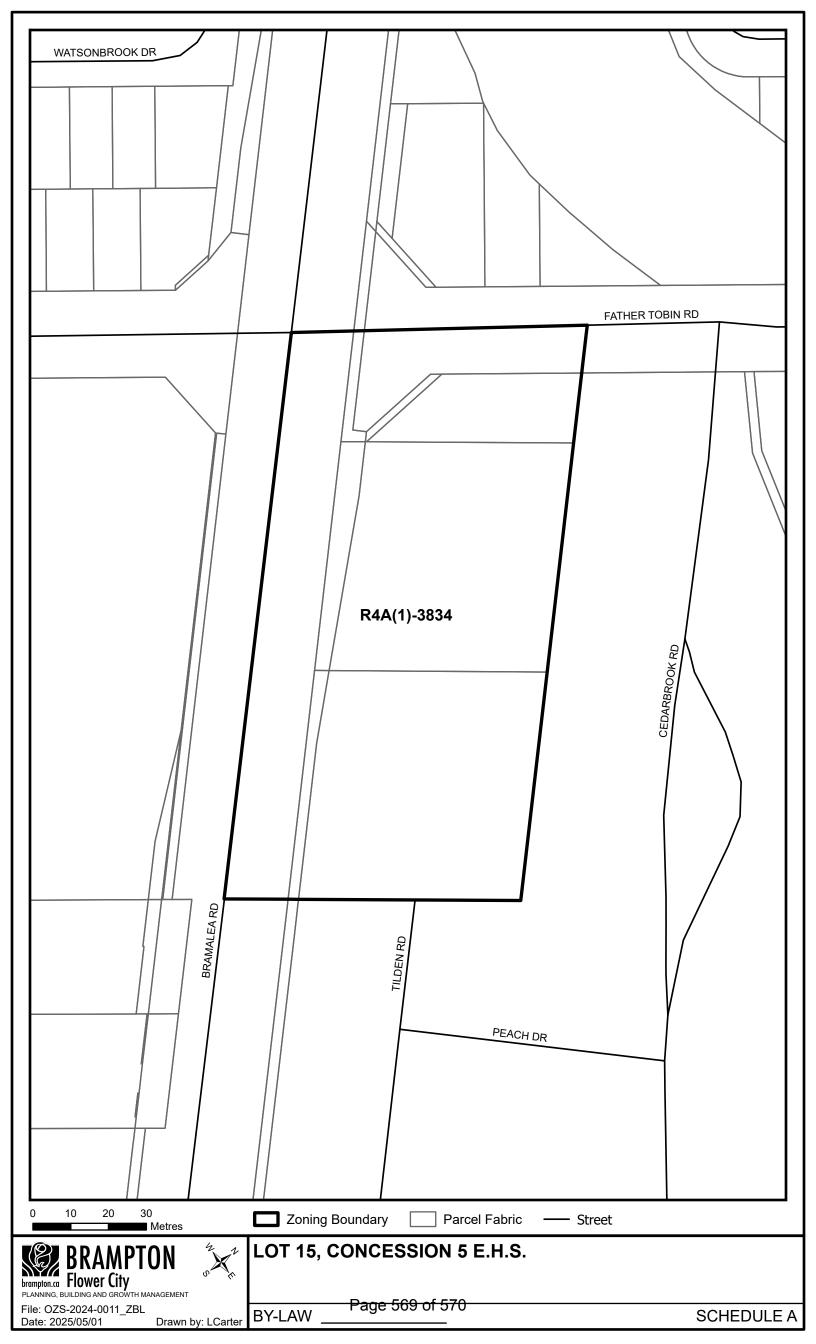
Approved as to content. 2025/May/06

AAP

Genevieve Scharback, City Clerk

(OZS-2024-0011)









Number _____- 2025

To confirm the proceedings of Council at its Regular Meeting held on May 14, 2025

The Council of The Corporation of the City of Brampton ENACTS as follows:

- 1. THAT the action of the Council at its Regular Meeting of May 14, 2025 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and
- 2. THAT the Mayor and the proper officers of the city are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the City to all such documents. Where the subject matter of any such action is within a sphere or jurisdiction assigned to The Corporation of the City of Brampton pursuant to section 11 of the Municipal Act, 2001, the authority granted by this section includes the use of natural person powers under section 8 of the Municipal Act, 2001; and
- 3. THAT this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its powers to proceed with, or to provide any money for, any undertaking, work, project, scheme, act, matter or thing which requires an approval in addition to the approval of the Council, shall not take effect until the additional approval has been obtained.

Dated at the City of Brampton this 14th day of May, 2025.

Patrick Brown, Mayor

Genevieve Scharback, City Clerk