Agenda
Committee of Council
The Corporation of the City of Brampton

Date: Wednesday, February 24, 2021

Time: 9:30 a.m.

Location: Council Chambers - 4th Floor, City Hall - Webex Electronic Meeting

Members:

Mayor Patrick Brown (ex officio)	
Regional Councillor R. Santos	Wards 1 and 5
Regional Councillor P. Vicente	Wards 1 and 5
City Councillor D. Whillans	Wards 2 and 6
Regional Councillor M. Palleschi	Wards 2 and 6
Regional Councillor M. Medeiros	Wards 3 and 4
City Councillor J. Bowman	Wards 3 and 4
City Councillor C. Williams	Wards 7 and 8
Regional Councillor P. Fortini	Wards 7 and 8
City Councillor H. Singh	Wards 9 and 10
Regional Councillor G. Dhillon	Wards 9 and 10

NOTICE: In consideration of the current COVID-19 public health orders prohibiting large public gatherings and requiring physical distancing, in-person attendance at Council and Committee meetings will be limited to Members of Council and essential City staff only. Public attendance at meetings is currently restricted. It is strongly recommended that all persons continue to observe meetings online or participate remotely.

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:
Sonya Pacheco, Legislative Coordinator, Telephone 905.874.2178, TTY 905.874.2130
cityclerksoffice@brampton.ca

Note: Meeting information is also available in alternate formats upon request.

1. **Call to Order**

2. **Approval of Agenda**

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

4. **Consent**

In keeping with Council Resolution C019-2021, agenda items will no longer be pre-marked for Consent Motion approval. The Meeting Chair will review the relevant agenda items during this section of the meeting to allow Members to identify agenda items for debate and consideration, with the balance to be approved as part of the Consent Motion given the items are generally deemed to be routine and non-controversial.

5. **Announcements**

6. **Government Relations Matters**

6.1. Staff Update re: Government Relations Matters

To be distributed prior to the meeting

6.2. Update from Mayor P. Brown, re: COVID-19 Emergency

(See Item 9.3.1)

7. **Public Delegations**

7.1. Delegation from Johanne Rappoccio, VP Operations, Bempro Global Group, re: Overview of the Impacts of COVID-19 on Bempro Global Group

7.2. Delegation from Sena Munasinghe, President, Sri Lanka Canada Association of Brampton, re: Peace Monument for all Sri Lankans

8. **Community Services Section**

(Regional Councillor R. Santos, Chair; City Councillor C. Williams, Vice-Chair)

8.1. Staff Presentations

8.2. Reports

8.3. Other/New Business

8.3.1. Minutes - Brampton Sports Hall of Fame Committee - February 4, 2021

To be approved

8.4. Correspondence

8.5. Councillors Question Period

8.6. Public Question Period

5 Minute Limit (regarding any decision made under this section)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

9. <u>Legislative Services Section</u>

(City Councillor J. Bowman, Chair; City Councillor D. Whillans, Vice-Chair)

9.1. Staff Presentations

9.2. Reports

9.3. Other/New Business

9.3.1. Discussion Item at the request of Mayor Brown, re: Business Licensing Fees During the COVID-19 Pandemic

(See Item 6.2)

9.4. Correspondence

9.4.1. Correspondence from Brampton NDP MPPs Gurratan Singh, Kevin Yarde and Sara Singh, dated February 10, 2021, re: Approval of Cannabis Stores in Brampton

To be received

9.5. Councillors Question Period

9.6. Public Question Period

5 Minute Limit (regarding any decision made under this section)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

10. Economic Development Section

(Regional Councillor M. Medeiros, Chair; Regional Councillor P. Vicente, Vice-Chair)

10.1. Staff Presentations

10.1.1. Staff Presentation re: Support Local Brampton Update

Presenters: D. McClure, Senior Manager, Economic Development, and L. Lukasik, Manager, Tourism and Special Events

To be received

10.1.2. Staff Presentation re: Industrial Commercial Investment (ICI) Outreach Program

Presenter: A. Leard, Manager, Investment Attraction

To be received

10.2. Reports

10.3. Other/New Business

10.4. Correspondence

10.5. Councillors Question Period

10.6. Public Question Period

5 Minute Limit (regarding any decision made under this section)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

11. Corporate Services Section

(City Councillor H. Singh, Chair; Regional Councillor R. Santos, Vice-Chair)

11.1. Staff Presentations

11.1.1. Staff Presentation, re: Request to Begin Procurement – Multi-functional Print Services

Presenter: K. Gopalasamy, Chief Information Officer

To be received

11.2. Reports

11.2.1. Staff Report re: Purchasing Activity Quarterly Report – 4th Quarter 2020

To be received

11.2.2. Staff Report re: Property Tax Assistance for 2021

To be received

11.2.3. Staff Report re: Annual Sponsorship Update

Recommendation

11.2.4. Staff Report re: 2021 Brampton Farmers' Market Location

Recommendation

11.3. Other/New Business

11.4. Correspondence

11.4.1. Correspondence from Robert Tremblay, President, AMCTO, dated February 18, 2021, re: An Open Letter to Ontario Municipal Councils

To be received

11.5. Councillors Question Period

11.6. Public Question Period

5 Minute Limit (regarding any decision made under this section)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

12. Public Works and Engineering Section

(Regional Councillor P. Vicente, Chair; Regional Councillor P. Fortini, Vice-Chair)

12.1. Staff Presentations

12.2. Reports

12.2.1. Staff Report re: Traffic By-law 93-93 - Administrative Update (File I.AC)

Recommendation

12.2.2. Staff Report re: All-way Stop Review – Landview Road and Cloverhaven Road/Dinosaur Street - Ward 10

Recommendation

12.2.3. Staff Report, re: Parking/Stopping Related Concerns – Finley Road - Ward 3

Recommendation

12.2.4. Staff Report, re: Request to Begin Procurement – 2021 Road Resurfacing Program – Wards 1-9

Recommendation

12.2.5. Staff Report re: Request to Begin Procurement - Hiring of Consultants and General Contractors for various New Construction and State of Good Repair Projects

Recommendation

12.2.6. Staff Report re: Downtown Brampton Flood Protection: Federal Contribution Agreement and Commencement of Procurement for Detailed Design

Recommendation

12.2.7. Staff Report re: Recommendation for Options and Request to Begin Procurement for the Scott Street Bridge Replacement - Ward 1

Recommendation

12.3. Other/New Business

12.3.1. Minutes - Environment Advisory Committee - February 9, 2021

To be approved

12.3.2. Discussion Item at the request of Regional Councillor Dhillon re: Street Parking in Countryside Village

12.4. Correspondence

12.5. Councillors Question Period

12.6. Public Question Period

5 Minute Limit (regarding any decision made under this section)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

13. Referred Matters List

Note: In accordance with the Procedure By-law and Council Resolution, the Referred Matters List will be published quarterly on a meeting agenda for reference and consideration. A copy of the current Referred Matters List for Council and its committees, including original and updated reporting dates, is publicly available on the City's website.

14. Public Question Period

15 Minute Limit (regarding any decision made at this meeting)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

15. Closed Session

Note: A separate package regarding these agenda items are distributed to Members of Council and senior staff only.

15.1. Open Meeting exception under Section 239 (2) (b) of the Municipal Act, 2001:

Personal matters about an identifiable individual, including municipal or local board employees.

16. Adjournment

Next Regular Meeting: Wednesday, March 10, 2021

BRAMPTON Flower City
brampton.ca

Corporate Services
Council and Administrative Services

Request for Delegation

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2
Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting:
- ☐ City Council
- ☐ Planning & Development Committee
- ☒ Committee of Council
- ☐ Other

Meeting Date Requested: January 20, 2021 Agenda Item (if applicable):_____

Name of Individual(s):	Johanne Rappoccio
Position/Title:	VP Operations
Organization/Person being Represented:	Bempro Global Group (BMP Metals, CableTalk Systems, and Climateworx International)
Full Address for Contact:	18 Chelsea Lane Brampton, ON L6T 3Y4
Telephone No.	
Email/ Fax No.	jrappoccio@climateworxinternational.com

Subject Matter to be Discussed	An overview of the impacts of COVID-19 on a medium-sized manufacturer in Brampton. There have been a number of challenges and opportunities arising from the pandemic, and medium sized companies like Bempro would like Council to be aware of the activities that have taken place over the last 10 months, and what 2021 could bring for local businesses like Bempro (aka BMP Metals)
Action Requested	Delegation be received

Note: a delegation is limited to not more than five minutes. Attach additional page if required.

I am submitting a formal presentation to accompany my delegation: ☒ Yes ☐ No

I will require the following audio-visual equipment/software for my presentation:

- ☐ Computer Notebook
- ☐ DVD Player
- ☐ PowerPoint
- ☐ Other - please specify_____

Note: Delegates are requested to provide to the City Clerk's Office **well in advance of the meeting date**: (i) 25 copies of all background material and/or presentations for publication with the meeting agenda and/or distribution at the meeting, and (ii) for PowerPoint and other visual presentations, an electronic copy of the presentation (e.g., DVD, CD, .ppt file) to ensure compatibility with corporate equipment.

Once the above information is received by the City Clerk's Office, you will be contacted by a Legislative Coordinator **to confirm your placement on the appropriate agenda**.

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable Council/Committee agenda and will be attached to that agenda. Questions about the collection of personal information should be directed to the Deputy City Clerk, Office of the CAO, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.

BEMPRO GLOBAL GROUP

Established 1984

CableTalk®
Custom Data Center Solutions

BMP®
METALS INC.
ISO 9001:2015

CLIMATEWORX
MISSION CRITICAL CLIMATE CONTROL

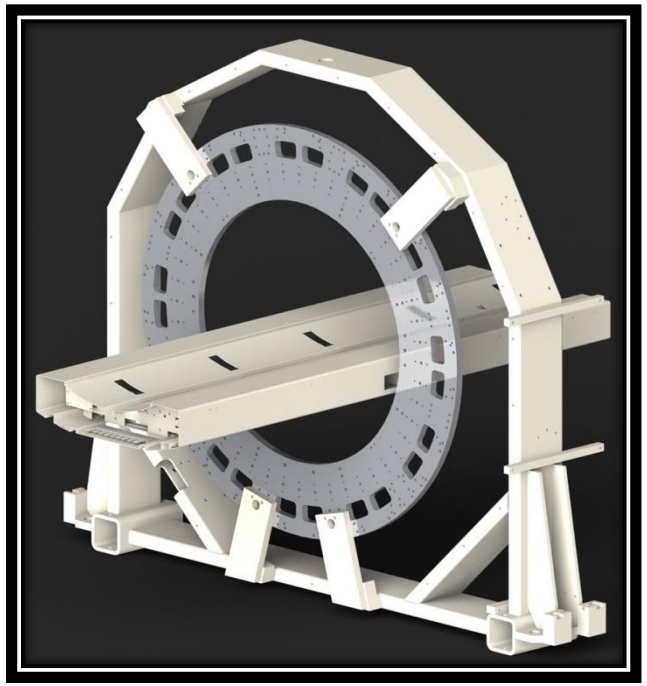
BMP®

METALS INC.

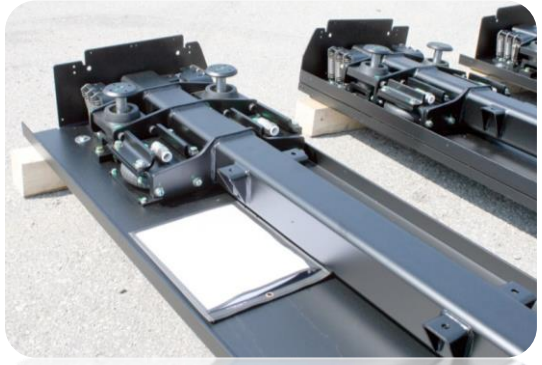
ISO 9001:2015

OUR WORK

Digital Imaging – MRI

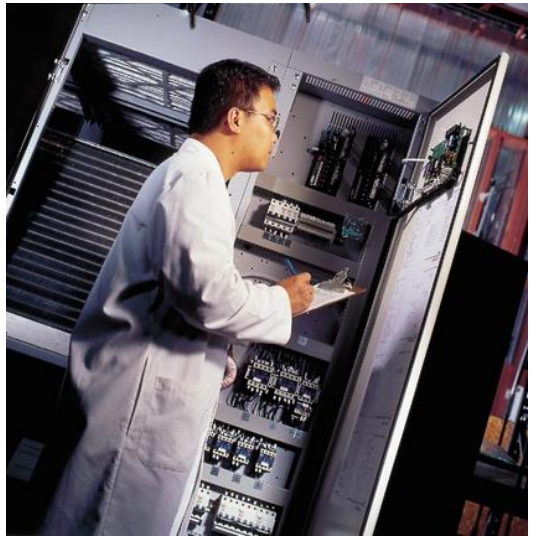


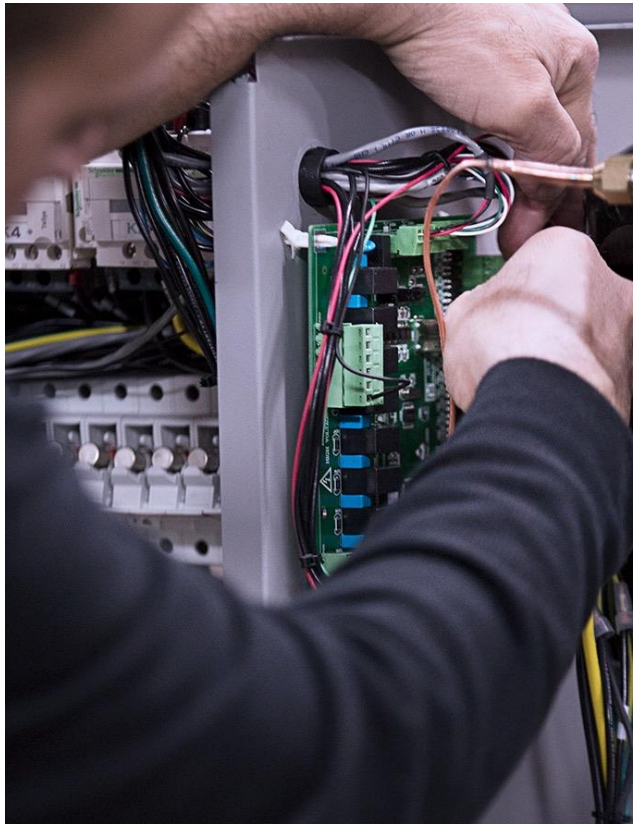
4D Motion Seat Assembly



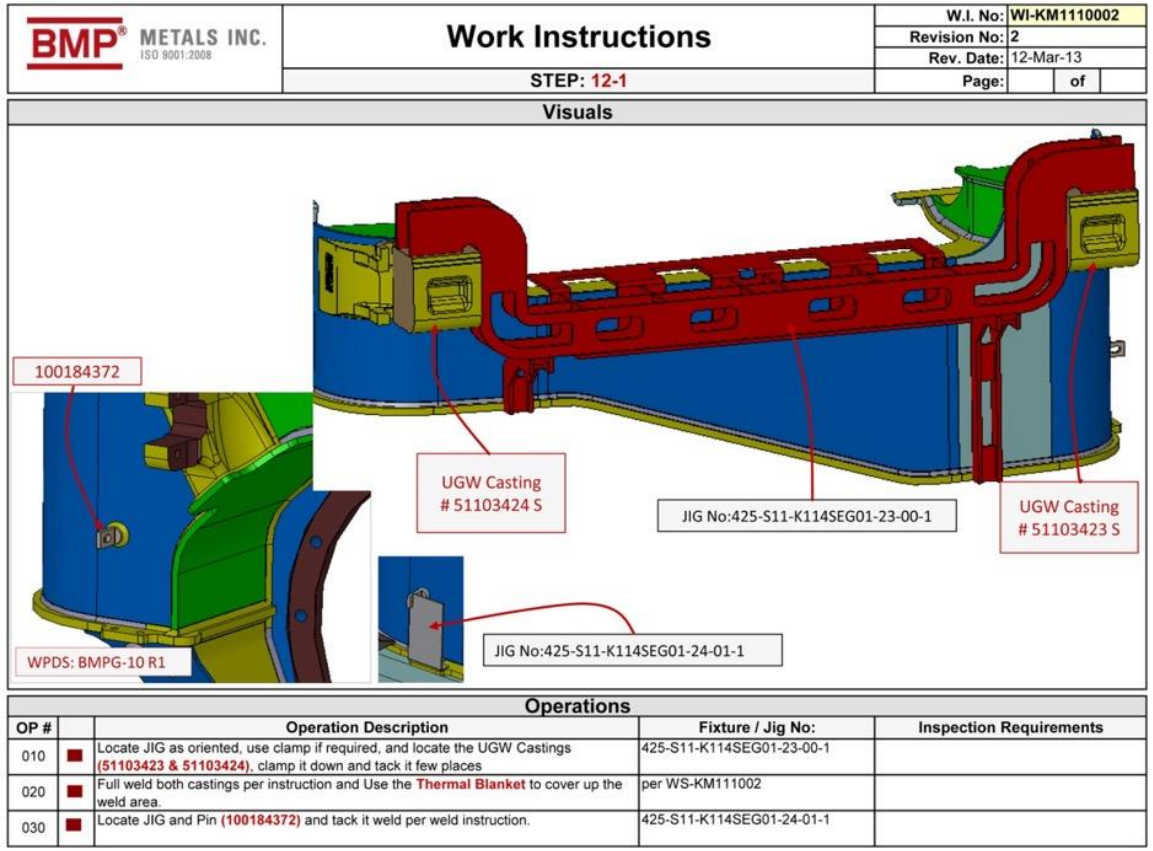
Bogie Monorails

Electrical & Automation Sub-Assembly





Methods Engineering



BMP METALS INC. ISO 9001:2008

Work Instructions

STEP: 12-1

W.I. No:	WI-KM1110002
Revision No:	2
Rev. Date:	12-Mar-13
Page:	of

Visuals

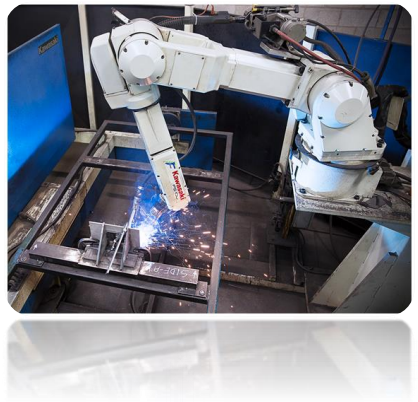
Operations

OP #		Operation Description	Fixture / Jig No:	Inspection Requirements
010	■	Locate JIG as oriented, use clamp if required, and locate the UGW Castings (51103423 & 51103424), clamp it down and tack it few places	425-S11-K114SEG01-23-00-1	
020	■	Full weld both castings per instruction and Use the Thermal Blanket to cover up the weld area.	per WS-KM111002	
030	■	Locate JIG and Pin (100184372) and tack it weld per weld instruction.	425-S11-K114SEG01-24-01-1	

DEPARTMENTS

Manufacturing

- Sheet Metal
- Machining
- 3D Plastic Printing

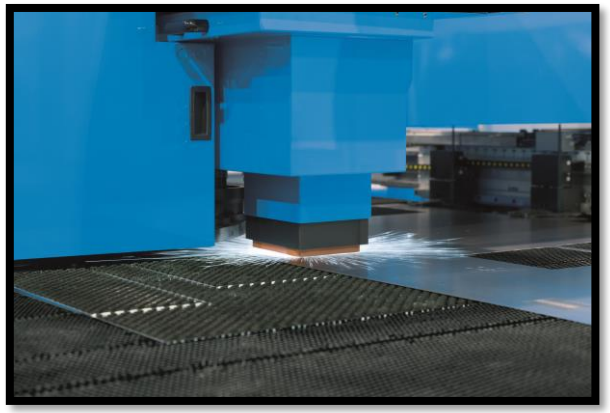


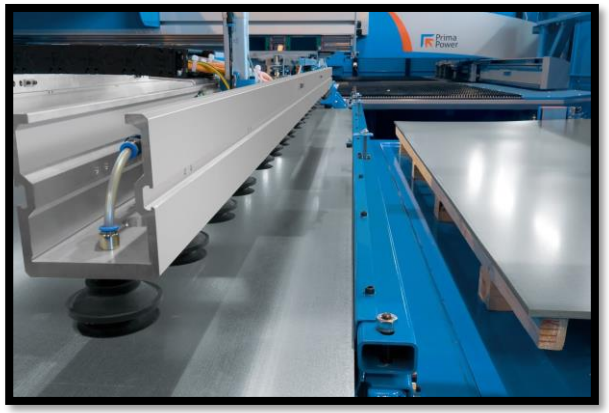
DEPARTMENTS

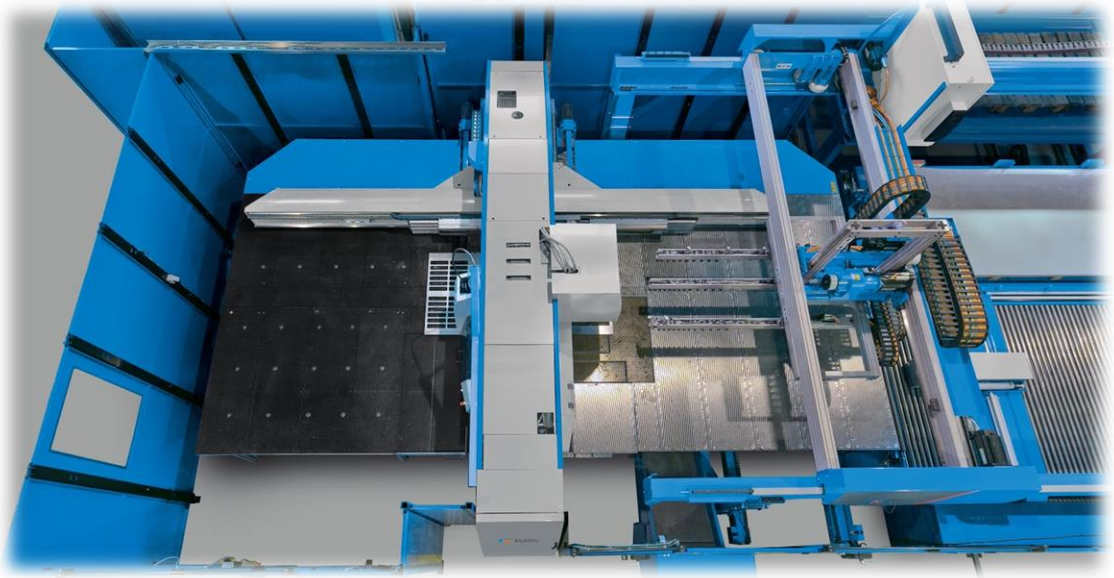
Manufacturing – Lights Out

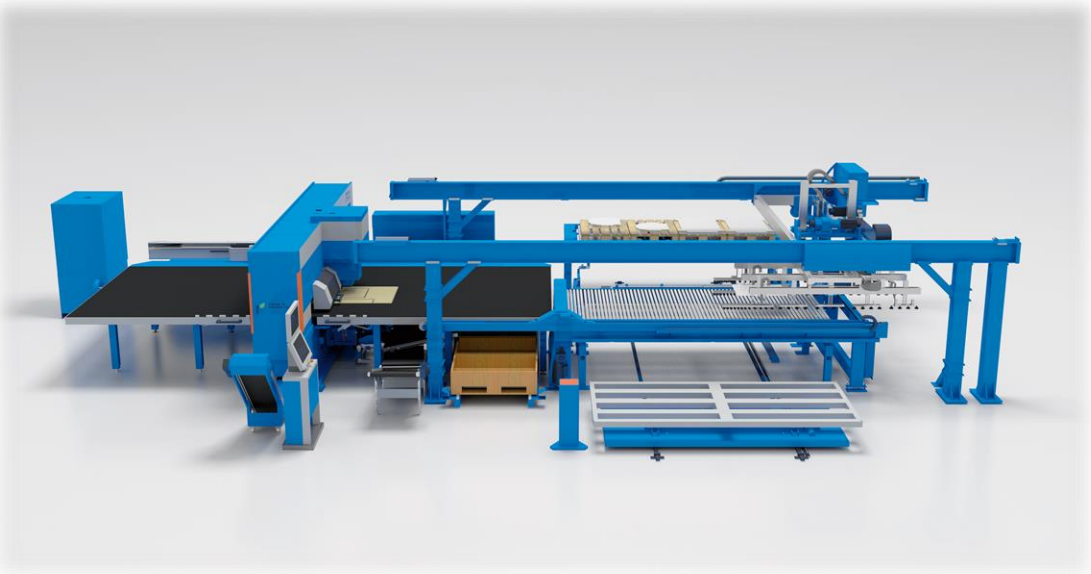
Purchased & Installed 2020

Punch/Laser Combination with
Automatic load/unload material tower





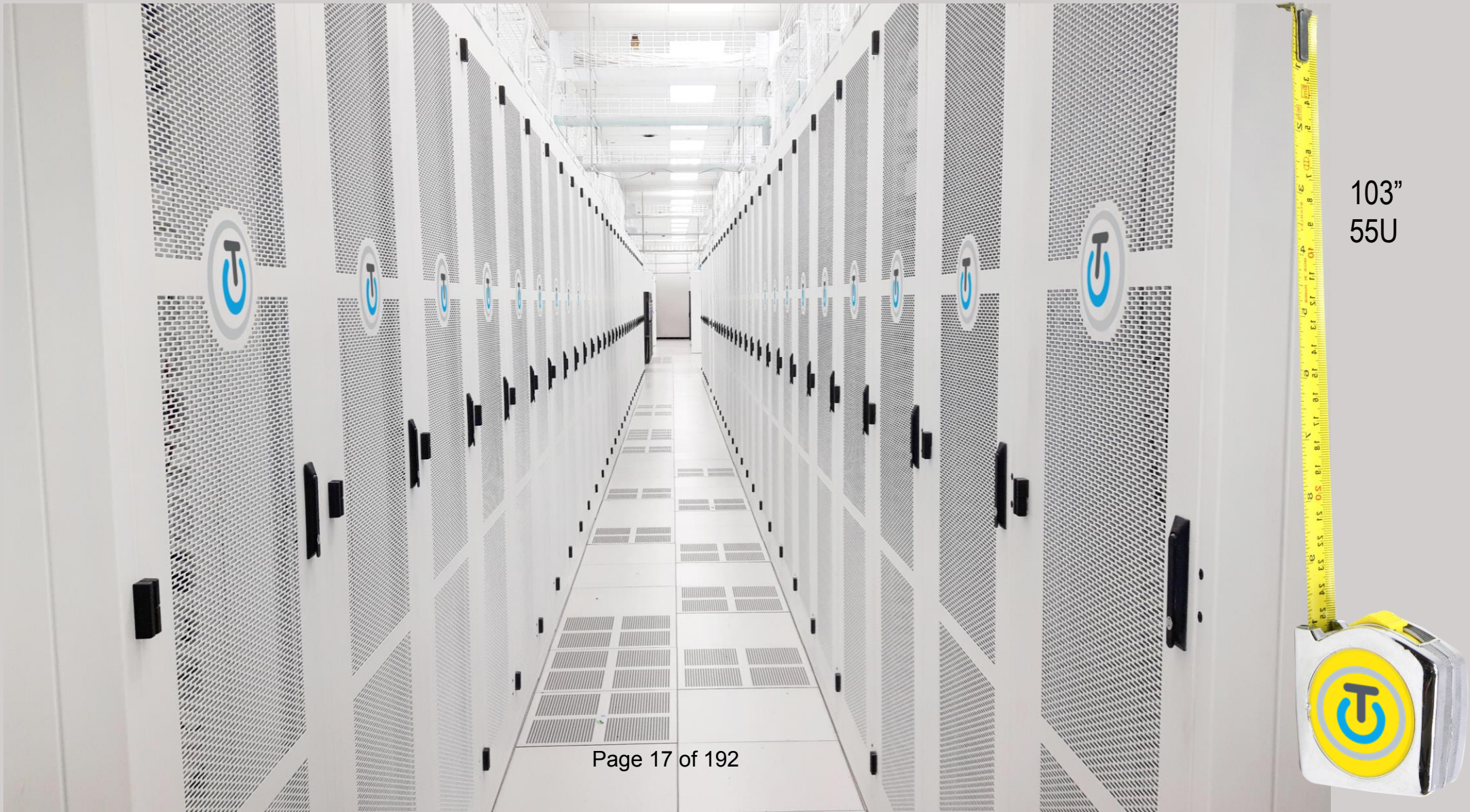




CableTalk®

Custom Data Center Solutions

CableTalk
Custom Data Center Solutions



Containment Systems

In-Row Air Conditioning

Cabinets & Racks

Wall Mount

Cable Management System (CMS)

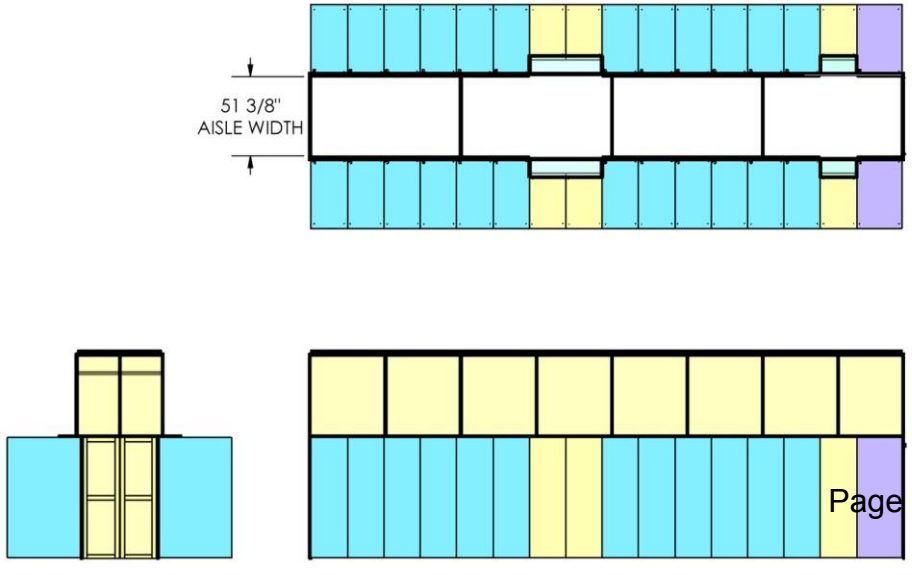
Power

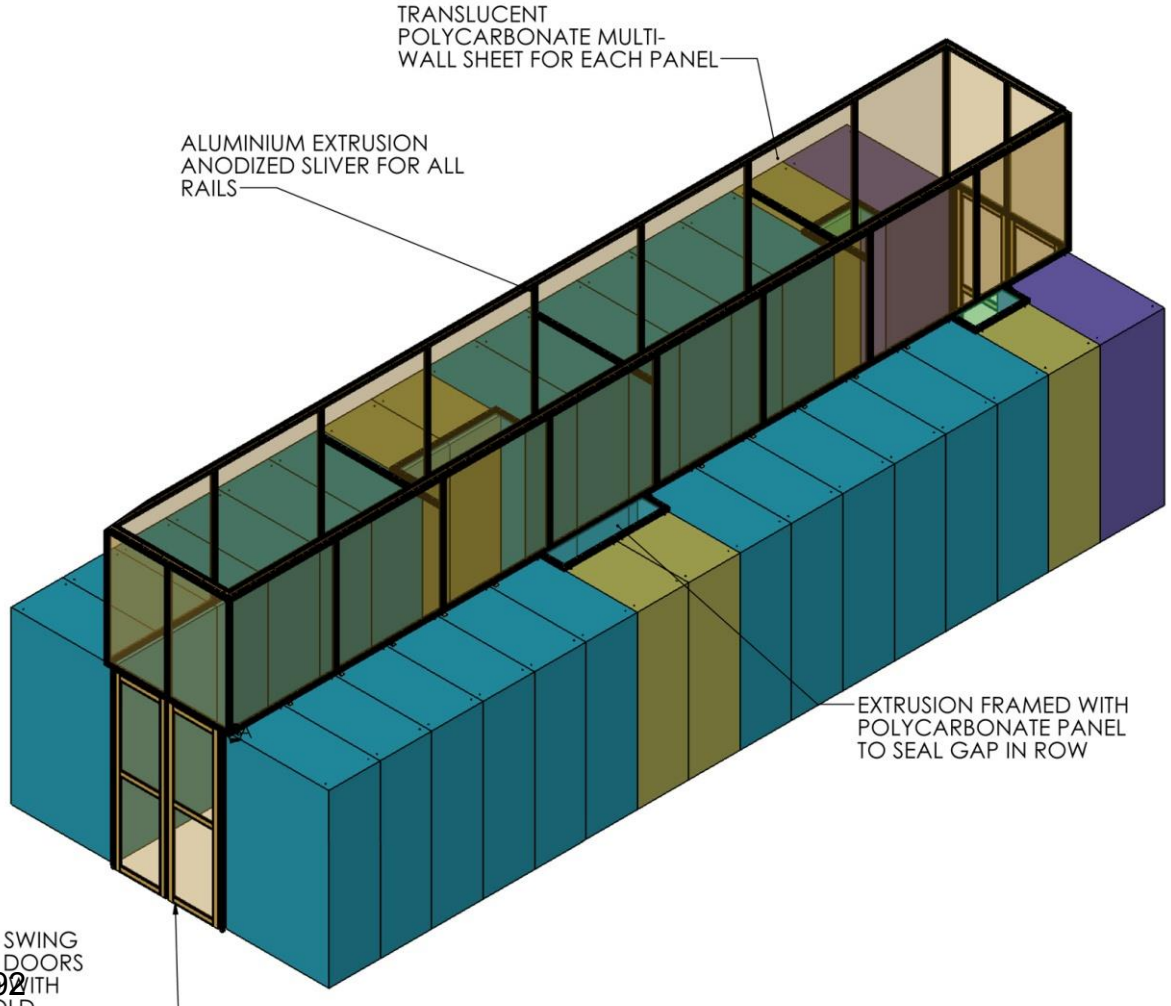
Manufactured by BMP® METALS INC. ISO 9001:2008

Consultation

Available services from CableTalk:

1. Site assessment
2. Installation
3. Project Management





CableTalk
Custom Data Center Solutions

Similar Solutions developed for:

TD
Bell
camh
IKEA
verizon
CANADIAN TIRE
BMO
NAV CANADA
Sun Life
Hydro Québec
tucows

CLIMATEWORX

MISSION CRITICAL CLIMATE CONTROL

CLIMATEWORX

MISSION CRITICAL CLIMATE CONTROL

DIAGNOSTICS

SALE OF SPARE PARTS

WARRANTY SERVICE

Markets Served by ClimateWorx

North & South American Markets

- Canada
- USA
- Central America
- South America
- Caribbean Islands

European Markets

- Sweden
- Spain
- Portugal
- Ireland
- United Kingdom

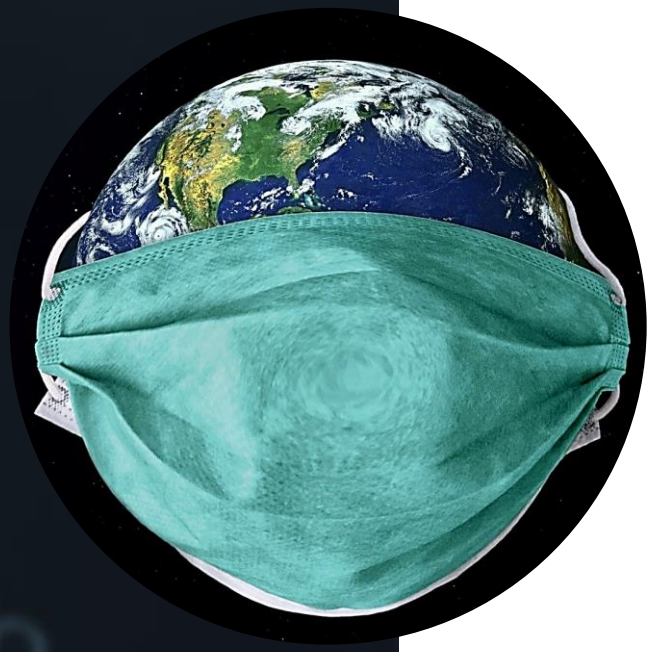
Asia Pacific & Middle East Markets

- United Arab Emirates
- Hong Kong
- Philippines
- Kingdom of Saudi Arabia

The impact of COVID-19 on our business

- Challenges – Protectionism, Soft Demand, Fatigue
- Opportunies - New Products for COVID
- Ensuring Relevance Post Pandemic:
  - ~ Training in Lean, Digital, Collaboration Tech
  - ~ Investing in New Machines, Tech Platforms
  - ~ CyberSecurity Resilience, AS9100 Quality
- Early win despite COVID

  Commissioned high value machinery, increased production capacity



CableTalk Custom Data Center Solutions

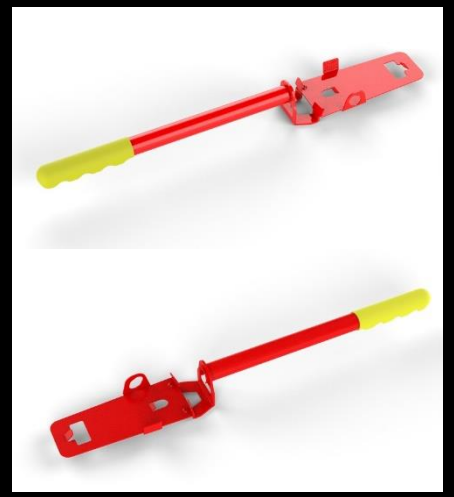
BMP METALS INC. ISO 9001:2015

CLIMATEWORX MISSION CRITICAL CLIMATE CONTROL

Working for the community: PPEs for McDonald's

- ✓ Samples were prepared within 2-3 days
- ✓ Product shipped within 7-10 days of receiving an order.
- ✓ McDonald's Roll-out Across Canada

CABLE MANAGEMENT DEVICE



KIOSK MOUNT BRACKETS

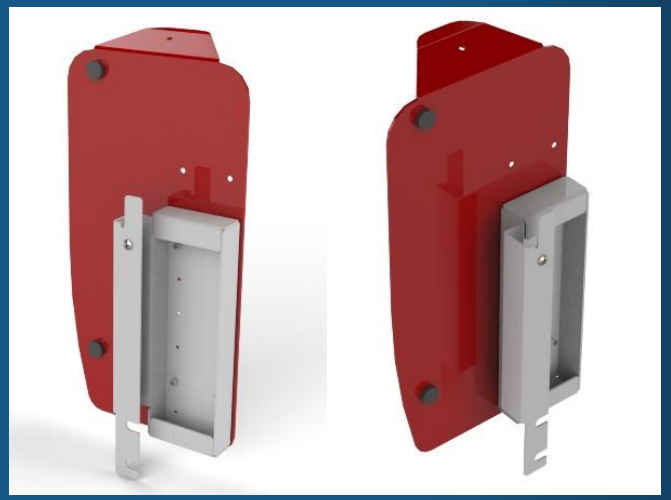


TABLE SLEDS (FOR TABLETS)

SANITIZER STANDS

A few closing comments:

BEMPRO GLOBAL GROUP

- The day-to-day effort to adjust our business to COVID-19 protocols is significant. Please be mindful of the regulatory burden that can stimy economic recovery

CableTalk
Custom Data Center Solutions

- Support local post-secondary institutions
  Skilled Trades Programming is essential for our businesses

BMP METALS INC.
ISO 9001:2015

- Strengthen Local Procurement Policy
  Revisit municipal buying practices/structural limitations to highlighting local capabilities

CLIMATEWORX
MISSION CRITICAL CLIMATE CONTROL

- Vaccine roll-out planning base

Thank you. Any Questions?

BRAMPTON Flower City
brampton.ca

Chief Administrative Office
City Clerk

For Office Use Only:
Meeting Name:
Meeting Date:

Delegation Request

Please complete this form for your request to delegate to Council or Committee on a matter where a decision of the Council may be required. Delegations at Council meetings are generally limited to agenda business published with the meeting agenda. Delegations at Committee meetings can relate to new business within the jurisdiction and authority of the City and/or Committee or agenda business published with the meeting agenda. **All delegations are limited to five (5) minutes.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2
Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting:
- ☐ City Council
- ☑ Committee of Council
- ☐ Planning and Development Committee
- ☐ Other Committee:

Meeting Date Requested: February 24, 2021 **Agenda Item (if applicable):**

Name of Individual(s): Sena Munasinghe (Presenter)
Udayakantha Pathiranawasam

Position/Title: President and Treasurer of Sri Lanka Canada Association of Brampton

Organization/Person being represented: Sri Lanka Canada Association of Brampton

Full Address for Contact: Brampton ON

Telephone:

Email:

Subject Matter to be Discussed:	Carried (11/0) Motion on Tamil Community monument on January 20, 2021; and Peace Monument for all Sri Lankans affected by 26 years armed conflict.
Action Requested:	All Sri Lankans irrespective of their ethnicity suffered from the 26 years armed conflict in Sri Lanka. Therefore, make the monument to be built an inclusive symbol of all - Peace monument, who were victims of the armed conflict in Sri Lanka.

A formal presentation will accompany my delegation: ☑ Yes ☐ No

Presentation format:
- ☑ PowerPoint File (.ppt)
- ☐ Picture File (.jpg)
- ☐ Adobe File or equivalent (.pdf)
- ☐ Video File (.avi, .mpg)
- ☐ Other:

Additional printed information/materials will be distributed with my delegation: ☑ Yes ☐ No ☐ Attached

Note: Delegates are requested to provide to the City Clerk's Office **well in advance of the meeting date:**
(i) 25 copies of all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
(ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and om the City's website. Questions about the collection of personal information should be directed to the Deputy City Clerk, Council and Administrative Services, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.

Minutes

Brampton Sports Hall of Fame Committee

The Corporation of the City of Brampton

Thursday, February 4, 2021

Members Present: Dean McLeod (Co-Chair)
Glenn McClelland (Co-Chair)
Carmen Araujo
Beth Cooper
Norman DaCosta
Don Doan
Ken Giles
Frank Juzenas
Bryan Steve Kerr
Ziggy Musial
Randy Osei
Mohammad Shoaib
Ron Noonan
City Councillor J. Bowman
City Councillor D. Whillans

Members Absent: Dave Middaugh

Staff Present: Edward Nickoloff, Rec Spvr, Sports & Comm Partner
Teri Bommer, Coordinator, Sport Liaison
Ashlyn Gladman, Events Specialist
Chandra Urquhart, Legislative Coordinator

1. Call to Order

The meeting was called to order at 7:15 p.m. and adjourned at 8:11 p.m.

2. Approval of Agenda

SHF001-2021

That the Agenda for the Brampton Sports Hall of Fame Committee meeting of February 4, 2021 be approved as published and circulated.

Carried

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. Previous Minutes

4.1 Minutes - Brampton Sports Hall of Fame Committee meeting - October 1, 2020

The minutes of the Brampton Sports Hall of Fame Committee meeting were approved by Council on October 28, 2020 and provided for information.

5. Presentations\Delegations

Nil

6. Reports

Nil

7. Sub-Committees

Nil

8. Other/New Business

8.1 Discussion re: Format for the 2021 Brampton Sports Hall of Fame Induction Ceremony

Terri Bommer, Coordinator, Recreation Services, advised that the City will not be hosting an in-person Induction Ceremony given the COVID-19 restrictions. She introduced, Ashlyn Gladman, Events Specialist, and advised that Ms. Gladman will provide details on options for a virtual format. Ms. Bommer noted that a

decision by Committee was required in order to prepare for the event. Details of the virtual format included the following:

- Virtual or communication campaign based ceremony
    - feature the inductees at locations throughout the City using City facilities, such as, Garden Square, recreation centres, television screens and bus shelters
    - advertise and promote inductees through all available communication and social media platforms
- Campaign-based event provides more opportunity for community recognition of inductees
- Help to build and increase community interest in the Sports Hall of Fame
- Deferral of the ceremony until an in-person event can be hosted may well result in missed opportunities for sponsorship/partnership from local business
- Minimal budgetary impact as many items required for the event are completed
- Opportunity to gather data through from a virtual event that will aid with organizing future events

Committee discussion and comments, and staff responses included the following:

- Confirmation that Sports Hall of Fame 40th anniversary logo can be featured in the marketing campaign for the communication based recognition program
- Questions whether benchmarking of other municipalities was undertaken to see what type of events were held in 2020 or what plans they may have for 2021
- Indication from staff that this information will be provided as soon as possible
- Indication from Committee that they will also reach out to their contacts in other municipalities with Sports Hall of Fame
- Suggestion that a City podcast be considered as a promotion tool and comments that this option may not be effective
- Suggestion from Committee that each member be asked to highlight a few ideas they would like featured with the campaign based program
- Request for information on the City's plans for other award programs

- Indication that the communication-based program is more effective for recognition of inductees - event is booked for early May 2021 and the campaign-based approach will target that timeline
- Inductees will be contacted with details of the event once a final decision is made
- Suggestion that staff connect with Strategic Communications to discuss options to market the event

The following motion was considered:

SHF002-2021

That the discussion, re: **Format for the 2021 Brampton Sports Hall of Fame Induction Ceremony** to the Sports Hall of Fame Committee meeting of February 4, 2021 be received.

Carried

9. Correspondence

Nil

10. Information Items

Nil

11. Question Period

At this time in the meeting, Ken Giles, Member, advised that he was no longer a Brampton resident and was submitting his resignation from the Committee. He noted that he has been a member of the Committee for over forty years and provided a few highlights of his contributions to the Sports Hall of Fame.

Committee considered the resignation and suggested that given Mr. Giles contribution to the Sports Hall Fame, and the fact that meetings are conducted virtually, that he remain as a member of the Committee if he wished.

Committee was advised that the City Clerk will review the requirements of City's Procedure By-law with respect to the suggestion discussed and provide an update at the next meeting.

12. Public Question Period

Nil

13. Closed Session

Nil

14. Adjournment

The following motion was considered:

SHF003-2021

That Brampton Sports Hall of Fame do now adjourn to meet again on March 4, 2021 at 7:00 p.m. or at the call of the Chair.

Carried

_____

Glenn McClelland (Co-Chair)

_____

Dean McLeod (Co-Chair)

Ontario

Official Opposition · L'opposition officielle

Ontario NDP Caucus · Caucus du NPD de l'Ontario

February 10, 2021

Hon. Doug Ford
Premier of Ontario
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

We are writing to share concerns we have heard from community members in Brampton who are opposed to approving additional cannabis stores in the city. The Alcohol and Gaming Commission of Ontario is currently reviewing over 30 applications for cannabis stores in the City of Brampton. The community is concerned that your government is allowing numerous private operators to set up across the city, and they are worried about the potential impact these additional stores will have on their surroundings and young children in their neighbourhoods.

It is crucial that when determining the location of cannabis shops, the concerns of Ontarians are taken into consideration. That is why NDP MPPs Gurratan Singh and Kevin Yarde, alongside other community members, wrote to you to raise concerns about the government allowing shops to set up near schools – something that went against the explicit wishes of the community. It is also why NDP MPP Marit Stiles introduced Bill 235, to allow municipal authorities and the local community to have a greater say in where and how many cannabis licenses are issued.

Without meaningful local input and consultation with the community, the Conservative Government's actions in allowing the approval of additional cannabis stores could have grave consequences for Brampton residents. We are calling on you to support this NDP legislation and address the situation in Brampton. Communities should be able to benefit from the legalization of Cannabis while also protecting their city's diversity, character and the best interests of our communities.

Sincerely,

Gurratan Singh, MPP Brampton East

Sara Singh, MPP Brampton Centre

Kevin Yarde, MPP Brampton North

Ontario NDP Caucus Services

Main Legislative Building, Room N200, Queen's Park · Toronto, ON M7A1A8 · ondpcaucus.com

Presentation
The Corporation of the City of Brampton
2021-02-24

Date: 2021-01-29

Subject: **Support Local Brampton Update**

Contact: **Denise McClure, Senior Manager, Economic Development**
Laura Lukasik, Manager, Tourism and Special Events

Report Number: Planning, Bld & Ec Dev-2021-179

Recommendations:

1. **THAT** the presentation from Denise McClure, Senior Manager, Economic Development and Laura Lukasik, Manager, Tourism and Special Events, dated January 29, 2021, to the Committee of Council meeting of February 24, 2021 entitled "**Support Local Brampton Update**" **(2021-179, File CE.x)**, be received.

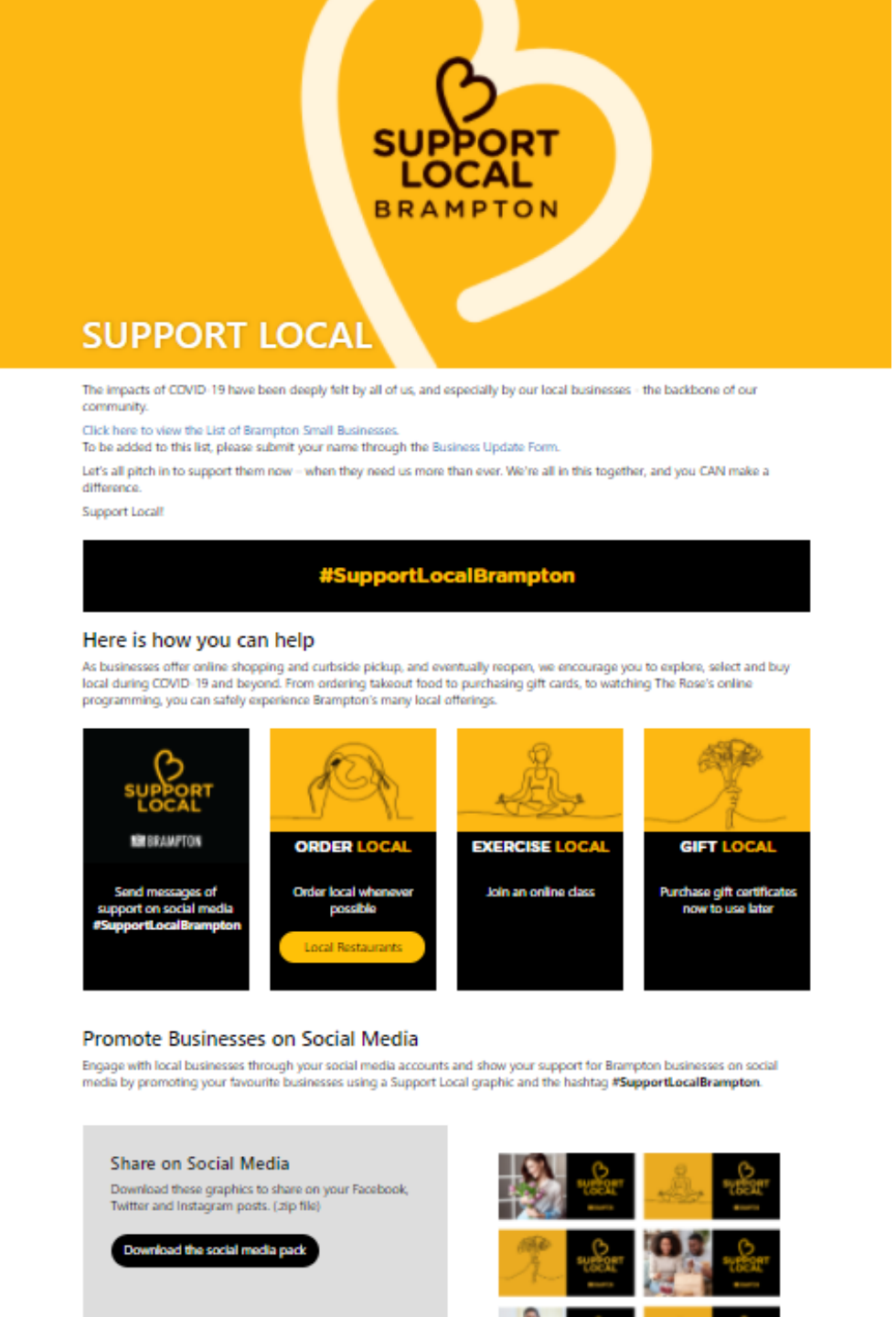
SUPPORT LOCAL BRAMPTON

BRAMPTON

#SupportLocalBrampton

Support Local Brampton Update

February 17, 2021



Website (launched May 2020)

Mandate

Help Brampton businesses impacted by COVID-19 by encouraging residents to:

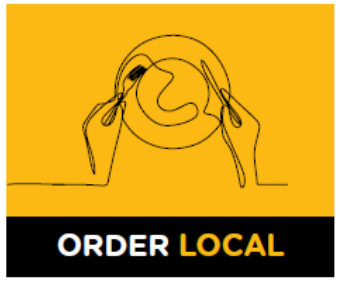
- shop, eat, gift and support local
- show their support for Brampton businesses on social media by using the "Support Local" image and #SupportLocalBrampton
- engage with local businesses via their social media accounts

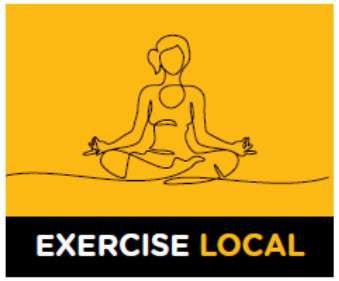
The webpage provides businesses with resources, printable window posters, logos for marketing collateral, and social media tiles.

20,000 unique page views

SUPPORT LOCAL BRAMPTON

Targeted Digital and Social Media Campaign





SUPPORT LOCAL BRAMPTON

Social Media – Holiday Campaigns

Collaborative campaign with the Downtown BIA

Holiday Shop & Share Campaign

Small Business Month

- **Transit shelter ads:**
  107 locations, 84 days

- **Mayor & Councillor videos**

SUPPORT LOCAL BRAMPTON

Support Local Marketing Initiatives

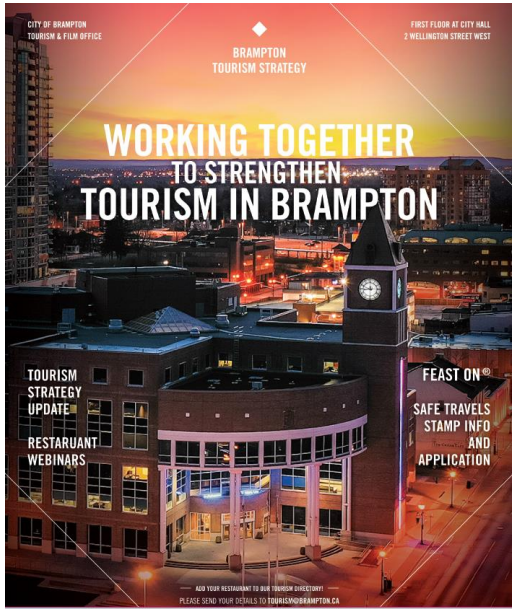
Restaurant take-out bags with Food Guide

Brampton Guardian false front

Printable window poster

Downtown window activation

Experience Brampton Collaboration



Initiatives

- Direct mailer: 200K
- Winter Fun Pass
- Vendor engagement mailer
- Letter distributed to 3K restaurants - license renewal
- Brampton Tourism Strategy revised from 10 years to 5 years with hyper-local focus

SUPPORT LOCAL BRAMPTON

Social Media Metrics

Corporate, EDO and Experience Brampton Accounts

	IMPRESSIONS	ENGAGEMENT
	216K	3.2K
	28K	1.8K
	47K	2.5K
	7K	–

More than 3,000 people used #SupportLocalBrampton

SUPPORT LOCAL BRAMPTON

Social Shares

haylee.couto Too many to count!! Lots of gifts (for others and myself) from @restyle_beautyboutique! Also love @segoviacoffee and just placed an order for @knowledgebookstore.
We are so lucky to have so many great shops right here in Brampton.

6w 2 likes Reply

natalieg_22 @segoviacoffee & @dasbrezelhaus, as usual, did not disappoint today! Also tried @theburgerbros.ca for the first time this evening, WOW! We'll definitely be back! 🙌🏻

8w 3 likes Reply

ekarlca Did my bit... sooo many @dasbrezelhaus bagels... mmmmmmm

8w 3 likes Reply

nikkisvirga We had crispy schnitzels for lunch with a side of cinnamon rolls for dessert today at @queen.gypsee 😍

8w 2 likes Reply

sheryl_anne_gay @scentedlair already started my Xmas shopping at Scented L'Air. Great experience. Support small business.

8w 1 like Reply

SUPPORT LOCAL BRAMPTON

Support Local Metrics

TACTICS	IMPRESSIONS
TARGETED ONLINE MEDIA CAMPAIGN (8 weeks)	9 Million
PAID ADVERTISING/MARKETING	
Transit shelter ads (84 days)	50 Million
Guardian false front	123K
Direct mail postcard	200K
Restaurant bags	3K
Experience Brampton collaborations	5K
NEWSLETTERS	
Corporate, EDO, BEC	87K
SUPPORT LOCAL WEBSITE	20K unique page views
SOCIAL MEDIA	
Corporate, EDO, BEC, Experience Brampton	298K
TOTAL	**59 .7 Million**

Coming - Q1/2 2021

Advertising
- Great Taste of Ontario Globe and Mail insert
- Direct Mailer (Food Guide/Support Local)
- Downtown window activations
- Brampton Guardian
- BIA Spring magazine
- Transit bus backs

Videos
- Provided by local restaurant to share on social
- Mayor & Councillor Videos

Social Media
- Continued promotion of collaborative campaigns
- Take Out Taste of Brampton Bandwagon App

Newsletters
- Good news stories from businesses, tips and tools for coping during COVID

SUPPORT LOCAL BRAMPTON

Thank you

Presentation
The Corporation of the City of Brampton
2021-02-24

Date: 2021-02-03

Subject: **Industrial Commercial Investment (ICI) Outreach Program**

Contact: **Amanda Leard, Manager, Investment Attraction**

Report Number: Planning, Bld & Ec Dev-2021-220

Recommendations:

1. **THAT** the presentation from Amanda Leard, Manager, Investment Attraction, dated February 3, 2021, to the Committee of Council meeting of February 24, 2021 entitled "Industrial Commercial Investment (ICI) Outreach Program" (2021-220, File CE.x), be received.

BRAMPTON MEANS BUSINESS NOW

Industrial Commercial Investment (ICI)
Outreach Program
Committee of Council
February 24, 2021

BRAMPTON

INVESTBRAMPTON.CA

Overview

- The Industrial Commercial Investment (ICI) industry is vital to supporting Brampton's goals as being an ideal place for investment and job growth.
- The City of Brampton Planning, Building and Economic Development Department recognizes the value of the ICI community in driving economic growth to our community.
- Investment identified as a cornerstone of Brampton's Economic Recovery Strategy.
- Staff have developed a **three phase** outreach program targeting the GTA ICI community.

Phase 1 – Virtual Interactive Sessions

- Highlighting Brampton's value proposition, and how municipal government can support this sector.

- To date, reached almost 10% of the City of Brampton's Commercial Realty database.

- Utilizing direct email and social media to engage and book sessions.

Phase 2 – Memberships and Associations

Phase 3 – Virtual Commercial Real Estate Forum

Thank you

BRAMPTON

INVESTBRAMPTON.CA

Presentation
The Corporation of the City of Brampton
2021-02-24

Date: 2021-02-18

Subject: **Request to Begin Procurement – Multi-functional Print Services**

Contact: Kumanan Gopalasamy
Chief Information Officer
905-874-2018
Kumanan.Gopalasamy@brampton.ca

Report Number: Corporate Support Services-2021-258

Recommendations:
To receive the staff presentation for Multi-functional Print Services.

Attachments:

1. Presentation slide deck – Printing RFP
2. Report – Request to Begin Procurement – Print Fleet Replacement (April 2015)
3. Supplementary Report – Multi-functional Printers, Print Shop, Specialized Printers

Request to Begin Procurement for Printing Services at the City of Brampton

BRAMPTON

Printing Services at the City

Current Contract(s):

- The printers and Corporate Print Shop (at City Hall) equipment are each supplied and maintained by Ricoh on 5-year contract(s). Both contracts are coming to end of term: printers on June 30, 2021, and Corporate Print Shop on December 31, 2021.

- The original equipment supplied is almost 5 years old. Printing requirements for some areas have changed and additional capability is required to meet current and future printing requirements of the City.

[redacted]

Background

Printing Services the last 5 years

Printers

The City provides 356 printers/copiers across 108 locations including:

- Black & white and colour
- Single-sided and double-sided
- Various paper sized
- Finisher functionality (stapling, hole-punching, collating)

The printers are scaled to meet low to medium printing volumes associated with day-to-day activities.

- The current contract includes printer lease and maintenance.
- The service is a consumption-based (per copy) and vendor managed, pricing includes per copy and lease charges.

Corporate Print Shop

- The Corporate Print Shop, located at City Hall, has the capability to print high volume jobs, booklets, binders, postcards, business cards, greeting cards, numbered tickets, score cards, lanyards, custom cut cards and magnets, posters, banners, easel mounts, NCR and numbered forms, glass and wall decals, architectural drawings. They also provide document scanning, cut and fold paper and provide prepress, and document setup.

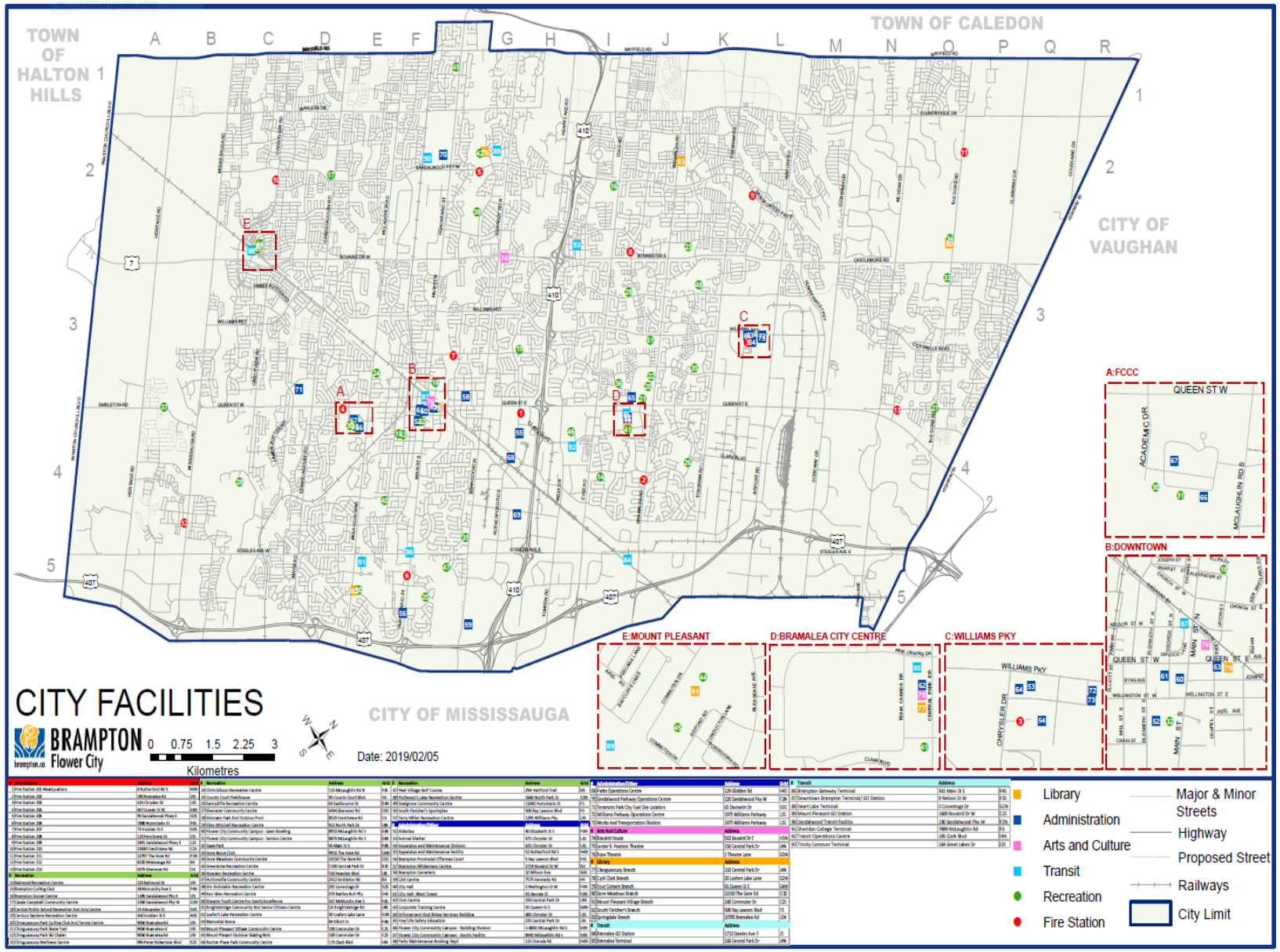
- The current contract includes printer lease with maintenance.
- The service is a consumption-based (per copy) and vendor managed, pricing includes per copy and lease charges.

Specialized Printers

- Client departments have expressed needs for specialized printers, which is not part of the current Ricoh contract.
- City staff have spent considerable amounts of time and effort in seeking potential solutions including conducting market research and inquiring with various vendors and partners.

BRAMPTON

Printer Distribution



108 Locations, 356 Printers

Location	TTL # Printers
Rose Theatre	6
Transit	38
Fire and Emergency Services	8
City Hall	61
City Hall WT	44
Flower City	30
Nelson Street	9
Court House	14
Civic Center	11
William Parkway Complex	35
Recreation Centers	100
TOTAL	**356**

Current Ricoh Printing Cost 2016 to 2021

Year	Total B&W all activity	Total Color all activity	Total Activity (includes Scan to Email, Duplexing, Copying, Faxing)	Total Copy Charges (no charge for scan to email, duplexing or Faxing)	Lease Total (Averaged)	Additional Costs for Repairs, Moves and Project Costs	Total Charges	% Increase year on year
2016 (6 months)	8,110,124	1,597,542	9,707,666	$64,396.40	$156,000.00	$5,117	$225,513	(only 6 months)
2017	12,808,599	3,096,714	15,905,313	$222,804.31	$156,000.00	$104,885	$483,690	7%
2018	12,064,659	3,482,978	15,547,637	$278,929.79	$156,000.00	$86,818	$521,748	8%
2019	11,827,148	3,630,138	15,457,286	$290,605.19	$156,000.00	$79,113	$525,718	1%
2020 (COVID)	5,227,986	1,689,058	6,917,044	$150,591.57	$156,000.00	$71,364	$385,803	- 27%
2021 (to Jan 31) 2021 (forecast Feb to June 30th)	441,037	359,259	800,296	$8,582.52	$13,000.00	$2500 approx. $12,500 approx.	$24,028 $120,000	
Total Contract to Jan 31, 2021	**50,479,553**	**13,855,689**	**64,335,242**				**$2,283,500**	

[redacted]

Printing Overview by Business Unit 2016 to 2021

Business Unit	Total Consumables/Volume of Copies	Total Consumable+Lease Costs
Recreation	12,083,492	$285,925
Building	5,339,877	$168,131
Fire	2,477,880	$112,883
Fleet	3,474,130	$109,168
Human Resources	3,434,495	$94,561
Transit	2,687,103	$83,385
Di&IT	1,942,361	$62,439
City Clerk	1,912,620	$62,012
Legal	2,151,211	$60,652
Courthouse	1,892,777	$52,861
BDC Facility	737,652	$26,529
Service Brampton	923,341	$26,456
Animal Services	598,115	$22,956
Theatre	600,225	$19,576
Councillor Offices	391,177	$16,091
Commissioners	361,608	$11,153
Mayors Office	119,591	$4,798

City Hall Corporate Print Shop

Printers included in existing contract

Year	Total Copies printed	Total Charges	% Increase Year on Year
2017	Running total below	$119,572	Initial Year
2018	Running total below	$137,061	15%
2019	Running total below	$130,406	- 5%
2020	Running total below	$106,893	- 18%
2021 (forecast)	End of January only	$123,500	16%
TOTAL	**8,770,784**	**$617,430.80**	

BRAMPTON

Specialized Printers

Printers not included in existing Ricoh contract

Business Unit Owned and Managed	Printer Type	Description	Year Purchased	Purchased Price
Strategic Communication	Plotter	Epson Plotter	2018	$45,000
Corporate Print Shop (managed by IT)	Plotter	HP DesignJet L365	2020	$31,300
Sign Shop	Plotter	Roland True VIS	2020	$27,600
Sign Shop	Plotter	SOLJET PRO III print and cut (to be replaced in 2022)	2005 approximately	$20,000 approx
Sign Shop	Plotter	SOLJET PRO III print and cut (to be replaced in 2023)	2008 approximately	$20,000 approx
Works Department	Plotter	Canon iPF825	2014	$12,000
Works Department	Plotter	HP2300	2010	$12,000
Planning BDC	Plotter	Canon iPF840 Plotter and Contex 1Q4400 Scanner and Touch Screen	2015	$14,900
Planning & Engineering	Plotter (shared)	Canon iPF9400	2014	$12,000
Urban design	Outsourced 3D printing and laser cutting	3D printing for neighborhood planning (currently outsourced with a vendor and laser cutting with UofT)	Request to purchase their own in 2021	$985 (2020 only)

[redacted]

Procurement Options

Current

Renew OPS Ricoh Contract

- Utilizing the Ontario Public Service Contract with Ricoh Canada
- This was the option chosen in 2016, after a competitive process was cancelled

Other details of current contract:
- Approved by previous Council on Apr 1, 2015
- Scope: Printers (Print Shop was NOT included)
- Estimate Base: 27 Million impressions / Year
- Procurement term: 5 years
- Total budget: 4.0 Million ($800,000/Year)

Future Direction

COB Request For Procurement

- **City of Brampton's fair, competitive and transparent procurement process (RFP)**
- **Allows for all vendors to bid on the contract including local City of Brampton businesses**

- **Preferred option:**
  - **Flexibility to scale up and down**
  - **Better reporting capability for departments to self manage (accurately measure consumption/cost)**

Procurement Term Options

Length of Contract

Current

- **5 year**
- **Locked into a contract with no ability for enhancements or changes in contract**

Future Direction

- **5 year**
- **Ability to upgrade technology every 12 months to ensure optimal savings for the City and access to latest printers & services**

Benefits of 5-year contract:

- **Cost effectiveness due to access to lower pricing through an extended contract**
- **Streamlined processes and efficiencies:**
  - **Less staff time to manage (Savings of approximately $105,000 every time contract changes over)**

Financial Implications:

- The combined printing services procurement requires an estimated $3.3M maximum spend over a period of five years. Budget estimates serve as a benchmark based on current spending.
- **However, with a fair and competitive process, staff are planning to right size the organization and optimize technology to actually realize savings versus additional costs.**

[redacted]

Staff Recommendations

COB PRINTERS

- Staff are requesting a 5 year contract based on the time, effort and complexity of replacement of technology across the corporation. Hardware, software, security and network connectivity are just some of the complicated characteristics of this procurement. Going with a shorter period will add to the overall cost of service (including procurement and implementation) and place undue pressure on staff, with no added benefit to client departments and the Corporation.
- **To address the issue of technology currency and rightsizing, the successful vendor will review and analyze the organizations size and usage every year and make proper adjustments.**

CORPORATE PRINT SHOP

- Combine print services and Corporate Print Shop services, under the same contract vendor to align with the competitive and transparent priorities.

	Estimate $	Notes
City of Brampton Printers	$2,250,000	Funded from various cost centers, Account 201171 – Contract managed by (DI&IT)
Corporate Print Shop	$750,000	Funded from Cost Center 0129 (DI&IT)
Specialized Printers, Printer Movies and Repairs	$300,000	Estimated - $100,000 Capital purchase for Specialized Printer and $200,000 for Operational Repairs to Fleet and Fleet Moves

Term of Council Priorities:
This report fulfills the Council Priority of a Well-run City by improving the day-to-day operations of the corporation by streamlining service delivery, effectively managing municipal assets and demonstrating value for money of City programs and services.

Thank you!

BRAMPTON

H2-1

BRAMPTON
brampton.ca Flower City

Report
Corporate Services Committee
Committee of the Council of
The Corporation of the City of Brampton

Corporate Services Committee
Date: April 1, 2015

Date: February 25, 2015

File: EG.x

Subject: **Request to Begin Procurement – Print Fleet Replacement**

Contact: Prasanna Gunasekera, Senior Manager, Business Services, Corporate Services

Overview:

- **The Print Strategy is to reduce cost, reduce print waste and improve print efficiencies while being environmentally friendly.**
- **Current print fleet is 5 years old and we are on a 1 year extension.**
- **This implementation will reduce the current fleet, increase availability and reduce cost of operation.**

Recommendations:

1. That the report from Prasanna Gunasekera, Senior Manager, Business Services, Corporate Services, dated February 25, 2015, to the Corporate Services Committee meeting of April 1, 2015, re: **Request to Begin Procurement - Print Fleet Replacement**, be received; and

2. That the Provincial print contract that was awarded in January 2015 and available to Ontario municipalities be adopted; and

3. The Purchasing Agent is authorized to proceed to procurement for supply, delivery, configuration, implementation, maintenance, support and services for print fleet.

Background:

The City has over 400 printers and produces over 27 million impressions a year. The current printer fleet was implemented in 2009. Over time, new printers were added to the fleet to support growth and new business needs. In September 2014, the current contract was extended for another year, ending September 29 2015.

The Province negotiated a new print contract in January this year. Ontario municipalities have the opportunity to take advantage of Provincially negotiated contracts. Adopting the Province's contract will reduce the City's current printing costs and allow the City to replace the existing fleet in a timely manner.

The Print Strategy for the City is to:

- Increase printer usage by consolidating existing underutilized printers
- Be environmentally responsible through reducing waste and energy consumption
- Reduce overall print costs.

Current Situation:

Scope of the Project/Initiative

The Scope of Work for this procurement is to acquire and implement new printers to replace existing fleet. Existing fleet will be returned to the current vendor. New contract will also replace the current services offered by the vendor for support, maintenance and printer moves. The Scope of Work of the entire project includes hardware, software, configuration services, training, maintenance, support and change management.

Tentative Project Schedule

Item	**Target Dates**
Contract Negotiations	March/April 2015
Award Contract	May 2015
Implementation	June 2015 – August 2015

Corporate Implications:

Purchasing Comments:

The Purchasing By-Law allows the City to adopt Provincial contracts. Purchase approval shall be obtained in accordance with the Purchasing By-law.

Financial Implications:

Estimated costs for this contract amount to $ 800,000.00 per year to sustain network printing requirements. The total anticipated 5 year cost for deployment and implementation is an estimated 4.0 Million. Current spending levels are in line with the

estimated cost of this contract. Individual departments have sufficient funding to proceed.

Other Implications:

This project aligns with the Information Technology Architecture Controls and Standards per the IT Use Policy, and will provide the solutions and tools that are necessary to integrate and accommodate functional requirements as well as for compliance with IT policy requirements.

Strategic Plan:

This report achieves the Strategic Plan priorities as shown below.

Serving	- Contain costs and capitalize on Funding Opportunities - Find efficiencies in delivery of core services
Preserving	- Ensure corporate operations are conducted in an environmentally responsible manner - Maximize energy efficiency and water conservation in City buildings

Conclusion:

This report summarizes the scope of the requirement, identifies available funding, and provides a tentative schedule and method of procurement for the supply, delivery, configuration, implementation, maintenance, support and services of the Printer Fleet Replacement Project.

To ensure delivery of the ongoing requirements in a timely manner, it is extremely important that staff be authorized to begin procurement, as described in this report.

Prasanna Gunasekera
Senior Manager Business Services

Peter Simmons
Chief Corporate Services Officer

Report authored by: Prasanna Gunasekera, Senior Manager Business Services

Approval for Submission:		
	Initials	Date
Chair, SMT		15/03/11
Department Chief		15/3/11
Chief Administrative Officer		15/3/11

Report
Staff Report
The Corporation of the City of Brampton
2021-02-03

Date: 2020-01-30

Subject: **SUPPLEMENTARY REPORT - Request to Begin Procurement – Multi-Functional Printers and Services, Print Shop Printers and Services, Specialized Printers**

Contact: Kumanan Gopalasamy
Chief Information Officer
905-874-2018
Kumanan.Gopalasamy@brampton.ca

Report Number: Corporate Support Services-2021-176

Recommendations:

1. THAT the report titled "**SUPPLEMENTARY REPORT - Request to Begin Procurement – Multi-Functional Printers and Services, Print Shop Printers and Services, Specialized Printers"** to the Committee of Council meeting of February 3, 2021, be received;
2. THAT the report titled "**Request to Begin Procurement – Multi-Functional Printers and Services, Print Shop Printers and Services, Specialized Printers"** to the Committee of Council meeting of January 20, 2021, be received;
3. THAT the Purchasing Agent be authorized to commence procurement of Multi-Functional Printers and Services, Print Shop Printers and Services and Specialized Printers.

Overview:

- **This Supplementary report has removed all references and content related to specialized printing services which are no longer in scope for this RFP.**
- **This report is to obtain Council authority to begin procurement of the Multi-Functional Printers and Services, Print Shop Printers and Services, Specialized Printers for a Five (5) Year Period.**
- **There are 108 locations with a total of 351 printers being serviced by the Printer Fleet.**
- **The City's existing contract(s) for Multi-Functional Printers and Services expires June 30, 2021 and Print Shop expires December 31, 2021. A public RFP process will allow the City an opportunity to upgrade the printer fleet technology to meet departments' needs and optimize its footprint while potentially generating cost-efficiencies.**

Background:

Printer Fleet
The City provides a fleet of 351 printers across 108 locations for standard printing needs including:

- Black & White and Colour
- Single sided and Duplex (double sided)
- Various paper sized
- Finisher functionality (stapling, hole-punching, collating)

The Printer Fleet is scaled to meet low to medium printing volumes associated with day to day activities. High volume print requirements or other specialized printing, as required by departments, are redirected to the Print Shop.

This is consumption-based, vendor managed services, in that the City leases the printers, routine operations are supported by IT client services and escalations handled by the vendor.

Print Shop
The print shop has the capability to print high volume jobs, booklets, binders, postcards, business cards, greeting cards, numbered tickets, score cards, lanyards, custom cut cards and magnets, posters, banners, easel mounts, NCR and numbered forms, glass and wall decals, architectural drawings.

They also provide document scanning, cut & fold paper and provide prepress & document setup.

This is consumption-based, vendor managed services, in that the City leases the printers and routine maintenance is supported by the vendor.

Specialized Printers

Client departments have expressed needs for specialized printers, not part of our fleet and for which the city does not have the knowledge or capacity to support. In those circumstances, City staff has had to spend considerable amount of time and effort in seeking potential solutions including conducting market research and inquiring with various vendors and partners. It would be efficient and beneficial to the City that we use the services of printing technologies vendors for that purpose, hence the inclusion of the requirement in the scope of the RFP. The service will be on demand and as required to fulfill departmental needs. Cost will be covered by the requesting client departments.

Current Contract(s):

Currently, the printer fleet and Print Shop equipment are supplied and maintained by Ricoh on a 5 year contract. The original equipment supplied is reaching 5 years old, printing requirements for some areas have changed and additional capability is required to meet current and future printing requirements of the City.

Scope of the RFP:

The City requires a Managed Print Services provider that is able to deliver high reliability, 'best in class' equipment and services that are flexible to the diverse requirements of the City Departments. The project involves supply of equipment, on demand services, consumables and comprehensive reporting.

The implementation would be rolled out in two phases:

1. Multi-function printers (current fleet replacement), with the addition of specialized printers component.
2. Print Shop printers (current printer replacement)

The scope of work defined in the RFP will include:

- Vendor Help Desk services;
- Print needs and operational efficiency assessments;
- Deployment & installation services;
- User/operator training;
- Device decommissioning and drive wipe services;
- Annual evaluation and right sizing of the organization based on print history
- Annual review of technologies as the industry changes
- Break/fix & preventative maintenance services; and
- Consumable supplies;

Corporate Implications:

Purchasing Comments:

A public procurement process will be conducted and submissions will be evaluated in accordance with the published evaluation process within the procurement document.
Purchase approvals will be obtained in accordance with the City's Purchasing By-Law.
All communications with Bidders involved in the procurement must occur formally, through the contact person identified in the procurement document.

Financial Implications:

The combined printing services procurement requires an estimated $3.3M maximum spend over a period of five years. Budget estimates serve as a benchmark based on current spending with a yearly increase for copy volume of 10%. However, with this RFP, staff are hoping to right size the organization and optimize technology to actually realize savings versus additional costs.

Forecasted Costs June 2021 to June 2026

	Estimate $	Notes
Printer Fleet	$2,250,000	Funded from various cost centers throughout the organization (Account 201171 – Printer Lease)
Print Shop	$ 750,000	Funded from Cost Center 0129 (DI&IT Print shop)
Specialized Printers, moves, repairs as needed	$ 300,000	Funded from various cost centers, accounts and capital projects as appropriate and authorized throughout the organization
TOTAL	**$3,300,000**	

Current print volumes 2016 (six months only) to 2020 (inclusive)

Printer Fleet total volume – **63,845,565** (50,289,009 BW, 13,556,556 Color)
Print Shop total volume – **8,770,784** (large and/or specialized print jobs)

Current Cost breakdown July 2016 to June 2021 (inclusive)

	Actual $	Additional Notes
Printer Fleet	$2,163,500	2016 was only 6 months as contract started in July; Print Fleet costs increased every year progressively; 2019 was highest at $447,000.
Print Shop	$ 617,430	This is a projected 5 year figure as this contract expires in December 2021. Projected spend for 2021 is $123,500.00 included.
Specialized Printers as needed	$ 362,000	Special Plotters, 3D Printers, Cheque Printers, moves, Client damage repair
TOTAL	**$ 3,142,930**	

Staff are requesting a 5 year contract based on the time, effort and complexity of replacement of technology across the corporation. Hardware, software, security and network connectivity are just some of the complicated characteristics of this procurement. Going with a shorter period will add to the overall cost of service (including procurement and implementation) and place undue pressure on staff, with no added benefit to client departments and the Corporation. To address the issue of technology currency and rightsizing, the successful vendor will review and analyze the organizations size and usage every year and make proper adjustments.

Term of Council Priorities:

This report fulfills the Council Priority of a Well-run City by improving the day-to-day operations of the corporation by streamlining service delivery, effectively managing municipal assets and demonstrating value for money of City programs and services.

Conclusion:

It is recommended that Council authorize the Purchasing Agent to commence procurement for Multi-Functional Printers and Services, Print Shop Printers and Services, Specialized Printers.

Authored by:

Jennifer Ellis
Manager, Customer Care
Digital Innovation and IT
Corporate Support Services

Reviewed by:

Kumanan Gopalasamy
Chief Information Officer
Digital Innovation and IT
Corporate Support Services

Approved by:

Michael Davidson
Commissioner, Corporate Support Services

Submitted by:

David Barrick
Chief Administrative Officer

Report
Staff Report
Committee of Council
The Corporation of the City of Brampton
2021-02-24

Date: 2021-02-03

Subject: **Purchasing Activity Quarterly Report – 4th Quarter 2020**

Contact: **Gina Rebancos, Director of Purchasing**
(905) 874-3435

Report Number: Corporate Support Services-2021-194

Recommendations:

1. That the report titled: **Purchasing Activity Quarterly Report – 4th Quarter 2020**, (2021-194) to the Committee of Council Meeting of February 24, 2021, be received.

Overview:

- **The City's Purchasing By-law 19-2018, prescribes reporting requirements with respect to the City's Purchasing activities.**
- **This report provides a summary of the City's purchasing activities with a total value of $25,529,591 during the 4th quarter of 2020. Specific procurement details are provided in Appendix 2.**

Background:

In accordance with the Purchasing By-law, the Director of Purchasing is required to provide quarterly reports to Council summarizing the City's purchasing activity as follows:

- New Contracts with a value of $100,000 and over;
- Contract Extensions and Renewals with a value of $100,000 and over;
- Exceptions;
- Emergency Purchases; and
- Disposal of assets.

Definitions are noted in Appendix 1.

Current Situation:

The following table provides a synopsis of the purchasing activities during the 4th quarter ending December 31, 2020.

	4th Quarter 2020	
New Contracts	$	11,955,679
Limited Tendering	$	2,508,785
Emergency Purchases	$	32,766
Exceptions	$	-
Consulting Services	$	895,830
Contract Extensions	$	5,394,505
Contract Renewals	$	4,742,026
Total Purchasing Activity	**$**	**25,529,591**
Proceeds from the disposal of assets	$	166,399

A detailed listing for each category is provided in Appendix 2.

Corporate Implications:

Funds required for procurement are verified through the City's Corporate Financial System to confirm budget availability. Purchase orders are issued after confirmation of budgeted funds in order to commit and allocate the funds to the specific procurements.

Terms of Council Priority:

This report has been prepared in full consideration of the Term of Council Priority of "Brampton is a Well-Run City", demonstrating value for money of City Programs and services through open, fair and transparent procurement processes.

Conclusion:

This report provides a summary of the City of Brampton's purchasing activities as required by the Purchasing By-law for the 4th quarter, October 1 to December 31, 2020 in accordance with the reporting requirements set out in the Purchasing By-law 19-2018.

Authored By:

_____
Claudia Santeramo
Manager, Procurement Performance, Purchasing

Reviewed and Recommended By:

_____
Gina Rebancos
Director, Purchasing

Approved By:

_____
Michael Davidson,
Commissioner, Corporate Support Services

Submitted By:

_____
David Barrick,
Chief Administrative Officer

Attachments:

Appendix 1: Definition of terms referenced in this report.
Appendix 2: Specific procurement details.

Appendix 1

Purchasing terms referenced in this report are:

Competitive means a Public Procurement Process.

Consulting Services means a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

Contract Amount is the original contract value and any previously approved contract extensions and renewals.

Contract Extension means an amendment increasing the value, changing the scope of work or extending the term, where the terms of the Contract do not include the option for such amendment.

Contract Renewal means an amendment extending the term and increasing the value, where the terms of the Contract include the option for such amendment, including pre-approved contingency funds.

Disposal means the sale, exchange, transfer, destruction or donation of assets.

Emergency Purchases means a Procurement Process where the usual competitive process is suspended due to the prevailing Emergency Circumstances.

Exceptions means exclusion from a competitive Procurement Process in the circumstances as set out in Section 2.3 of the Purchasing By-law.

Limited Tendering means a Procurement Process where negotiations are entered into with one or more Vendors based on the conditions as set out in Schedule C of the Purchasing By-law and includes Direct Negotiations where there is no competitive process.

Appendix 2
Q4 2020

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
1	Community Services	1,2,6,7,9	RFP2020-184 SUPPLY AND INSTALLATION OF PLAYGROUND EQUIPMENT AT RICHVALE PARK, SUNNY MEADOW PARK, HARRY SHIELDS PARK, BURTON PARK, ERNEST MAJURY PARK & FAIRHILL PARK	Competitive	PLAYPOWER LT CANADA INC	$ 306,414		
2	Community Services	5	RFP2020-184 SUPPLY AND INSTALLATION OF PLAYGROUND EQUIPMENT AT SUNCREST PARK, BLUE LAKE PARK & HOMESTEAD PARK	Competitive	PARK N PLAY DESIGN COMPANY LTD.	$ 156,800		
3	Community Services	4	T2020-020 CRICKET FIELD IMPROVEMENTS AT FLOWER CITY	Competitive	MOPAL CONSTRUCTION LIMITED	$ 213,286		
4	Community Services	ALL	T2020-064 BUSING SERVICES WITH OPERATORS FOR THE TRANSPORTATION OF PARTICIPANTS FOR VARIOUS PROGRAMS	Competitive	FIRSTCANADA ULC O/A FIRST STUDENT CANADA	$ 307,447		
5	Community Services	3	T2020-163 RE-DEVELOPMENT OF GAGE PARK SPLASH PAD AND PLAYGROUND	Competitive	CAMBIUM SITE CONTRACTING INC	$ 1,233,437		
6	Community Services	ALL	T2020-173 SUPPLY AND INSTALLATION OF SHADE STRUCTURES AT VARIOUS LOCATIONS FOR A TWO YEAR PERIOD	Competitive	PLAYPOWER LT CANADA INC	$ 400,844		
7	Community Services	1	T2020-203 SUPPLY AND INSTALLATION OF PORTABLE OUTDOOR SKATING RINKS AND TRAIL AT FOUR LOCATIONS - PART B SYNTHETIC ICE	Competitive	WELMAR RECREATIONAL PRODUCTS	$ 134,000		

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
8	Corporate Support Services	ALL	T2020-182 PROFESSIONAL SERVICES FOR PRODUCTION OF COUNCIL & COMMITTEE MEETINGS AND/OR RENT AUDIO/VISUAL EQUIPMENT FOR A THREE YEAR PERIOD	Competitive	PRODUCTION SERVICE INDUSTRIES	$ 121,250		
9	Fire & Emergency Services	ALL	RFP2019-029 SUPPLY AND DELIVERY OF STRUCTURAL FIREFIGHTING PARTICULATE BLOCKING HOODS	Competitive	AJ STONE COMPANY LTD	$ 107,350		
10	Legislative Services	ALL	NRFP2020-151 INSURANCE AND RISK MANAGEMENT SERVICES FOR A THREE YEAR PERIOD	Competitive	MARSH CANADA LIMITED	$ 2,743,355		
11	Public Works & Engineering	7	RFP2020-124 DESIGN AND CONTRACT ADMINISTRATION SERVICES FOR NEW CONSTRUCTION OF VICTORIA PARK ARENA AND BRAMPTON SPORTS HALL OF FAME	Competitive	ARCHITECTURE49 INC	$ 1,500,500		
12	Public Works & Engineering	1	RFP2020-193 ENVIRONMENTAL ASSESSMENT STUDY FOR KEN WHILLANS DRIVE EXTENSION (SOUTH OF CHURCH STREET)	Competitive	PARSONS INC.	$ 185,782		
13	Public Works & Engineering	1,3,4,5	T2020-041 HIGH PRESSURE DRAIN MAINTENANCE AND POWER WASHING SERVICES AT VARIOUS FACILITIES FOR A THREE YEAR PERIOD	Competitive	CANADIAN RESTORATIONS GTA INC.	$ 505,875		
14	Public Works & Engineering	3	T2020-060 PRINT SHOP REFRESH AT CITY HALL	Competitive	1320376 ONTARIO LTD O/A GEN-PRO	$ 419,525		
15	Public Works & Engineering	8,10	T2020-106 CONSTRUCTION OF DECORATIVE LIGHTING REBUILD PHASE I AND AERIAL STREET LIGHT CONVERSION – B SECTION	Competitive	LANGLEY UTILITIES CONTRACTING LTD.	$ 659,358		

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
16	Public Works & Engineering	ALL	T2020-131 INSTALLATION OF LEVEL 2 PEDESTRIAN CROSSOVER (PXO) AND TRAFFIC SIGNALS AT VARIOUS LOCATIONS	Competitive	TM3 INC.	$ 830,195		
17	Public Works & Engineering	ALL	T2020-156 SIDEWALK MUDJACKING REPAIR SERVICES CITYWIDE FOR A TWO YEAR PERIOD	Competitive	1338568 ONTARIO INC O/A WINSOM LANDSCAPE CONTRACTORS	$ 134,820		
18	Public Works & Engineering	2,3,4,7,8,9	T2020-158 SNOW CLEARING SERVICES AT VARIOUS FACILITIES	Competitive	2411221 ONTARIO INC.	$ 108,000		
19	Public Works & Engineering	1,3,7	T2020-162 LIGHTING RETROFIT PROJECT AT CLARK TRANSIT, CENTURY GARDENS RECREATION CENTRE AND EARNSCLIFFE RECREATION CENTRE	Competitive	2472609 ONTARIO INC. O/A MASTER IN ELECTRIC	$ 236,170		
20	Public Works & Engineering	7	T2020-178 DEMOLITION OF HOWDEN RECREATION CENTRE	Competitive	SALANDRIA LTD.	$ 363,900		
21	Public Works & Engineering	ALL	T2020-186 HOT POURED RUBBERIZED ASPHALT JOINT SEALING SERVICES AT VARIOUS LOCATIONS FOR A TWO YEAR PERIOD	Competitive	FXGT SERVICES	$ 185,040		
22	Public Works & Engineering	3	T2020-187 SUPPLY AND INSTALLATION OF NEW CHILLER VFD AND TERMPERATURE SENSOR AT BRAMPTON CITY HALL	Competitive	1320376 ONTARIO LTD O/A GEN-PRO	$ 100,500		
23	Public Works & Engineering	8	T2020-194 REMOVE THE EXISTING DASHER BOARD, SUPPLY AND INSTALL A NEW DASHER BOARD AT GREENBRIAR RECREATION CENTRE	Competitive	WELMAR RECREATIONAL PRODUCTS	$ 197,000		

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
24	Transit	ALL	T2020-164 TRANSIT BUS HOIST AND OTHER EQUIPMENT PREVENTATIVE AND DEMAND MAINTENANCE FOR A THREE YEAR PERIOD	Competitive	NOVAQUIP LIFTING SYSTEMS INC	$ 119,205		
25	Transit	ALL	T2020-192 SUPPLY AND DELIVER DIESEL EXHAUST FLUID TO BRAMPTON TRANSIT	Competitive	BRENNTAG CANADA INC	$ 387,000		
26	Transit	ALL	T2020-218 SUPPLY AND DELIVERY OF SAFETY FOOTWEAR FOR A THREE YEAR PERIOD	Competitive	MISTER SAFETY SHOES INC	$ 298,626		
27	Corporate Support Services	ALL	NRFP2020-198 FEASIBILITY ASSESSMENT FOR FAIR WAGE POLICY AND COMMUNITY BENEFITS	Competitive (Consulting Services)	PRISM ECONOMICS AND ANALYSIS	$ 108,080		
28	Corporate Support Services	ALL	RFP2020-123 THE DEVELOPMENT AND DOCUMENTATION OF THE CITY'S CORPORATE ASSET MANAGEMENT PLAN	Competitive (Consulting Services)	HEMSON CONSULTING LTD	$ 249,500		
29	Corporate Support Services	ALL	RFP2020-149 EXTERNAL AUDIT SERVICES FOR A THREE YEAR PERIOD	Competitive (Consulting Services)	KPMG LLP	$ 366,000		
30	Corporate Support Services	ALL	RFP2020-160 CONSULTING SERVICES FOR EMPLOYEE BENEFITS FOR A THREE YEAR PERIOD	Competitive (Consulting Services)	PEOPLE CORPORATION O/A BUFFETT TAYLOR + ASSOCIATES	$ 172,250		
31	Community Services	2,4,7	LT2020-222 SUPPLY AND INSTALLATION OF ARTIFICIAL ICE RINKS AT FLOWER CITY COMMUNITY CAMPUS, EARNSCLIFFE PARK AND MORRIS KERBEL PARK	Limited Tendering	FIRST LINE RINKS INCORPORATED	$ 650,000		

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
32	Community Services	8	LT2020-236 PROVIDE VALUATION REPORTS TO FACILITATE PROPERTY ACQUISITION ON TORBRAM ROAD, QUEEN STREET EAST TO STEELES AVENUE EAST	Limited Tendering	VERACITY REAL ESTATE SOLUTIONS	$ 108,000		
33	Corporate Support Services	ALL	LT2020-212 ENTERPRISE LICENSE SUBSCRIPTION FOR BENTLEY LICENSING	Limited Tendering	BENTLEY SYSTEMS, INC	$ 120,256		
34	Corporate Support Services	ALL	LT2020-130 MAINTENANCE AND SUPPORT OF THE AMANDA PLATFORM	Limited Tendering	CALYTERA SOFTWARE, INC.	$ 157,162		
35	Fire & Emergency Services	ALL	LT2020-223 SUPPLY AND DELIVERY OF PARATECH STABILIZATION RESCUE EQUIPMENT	Limited Tendering	AJ STONE COMPANY LTD	$ 158,000		
36	Public Works & Engineering	2	LT2020-180 REPLACEMENT OF BUILDING AUTOMATION SYSTEM AT SANDALWOOD OPERATION CENTRE	Limited Tendering	JOHNSON CONTROLS CANADA L.P.	$ 119,771		
37	Public Works & Engineering	ALL	LT2020-209 GPS STEALTH STRIPER WITH TRACTOR COMPLETE	Limited Tendering	SIMPLISTIC LINES INC	$ 109,975		
38	Public Works & Engineering	8,10	LT2020-215 RELOCATION OF BELL PLANT ON GOREWAY DRIVE BETWEEN COTTRELLE BOULEVARD AND COUNTRYSIDE DRIVE	Limited Tendering	BELL CANADA	$ 733,871		
39	Public Works & Engineering	4,8	LT2020-237 SUPPLY AND INSTALLATION OF FIVE COMPUTERIZED KEY BOXES MANAGEMENT SYSTEM	Limited Tendering	MORSE CANADA SYSTEMS INCORPORATED	$ 109,980		

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
40	Transit	2,6,8,9,10	LT2020-200 ELECTRICAL SUPPLY FOR THREE ELECTRICAL BUS CHARGING STATIONS	Limited Tendering	ALECTRA UTILITIES CORPORATION	$ 241,770		
41	Public Works & Engineering	3	CATCH BASIN LEADS REPAIR ON CLARENCE STREET	Emergency Purchase	DORAZIO INFRASTRUCTURE GROUP LIMITED	$ 32,766		
42	Community Services	ALL	Q2015-018 SUPPLY OF VARIOUS SOIL MIXES	Contract Extension	GRO-BARK ONTARIO LTD	$ 488,668		$ 75,250
43	Community Services	ALL	RFP2015-004 SUPPLY AND INSTALLATION OF IMPACT ATTENUATING PLAYGROUND SURFACING - PARTS B AND F.	Contract Extension	URE-TECH SURFACES INC.	$ 1,540,436		$ 21,094
44	Community Services	ALL	RFP2015-004 SUPPLY AND INSTALLATION OF IMPACT ATTENUATING PLAYGROUND SURFACING - PART C	Contract Extension	GROWER'S CHOICE LANDSCAPE PRODUCTS INC.	$ 679,886		$ 28,700
45	Community Services	ALL	T2015-027 WATERING SERVICES FOR HANGING BASKETS, PLANTERS AND PLANTING BEDS	Contract Extension	METRO MOBILE WASH	$ 1,154,242		$ 29,433
46	Community Services	9	T2019-041 CONSTRUCTION OF TWO ARTIFICIAL TURF FIELDS AND ONE AIR SUPPORTED DOME AND FIELDHOUSE PAVILION AT BRAMPTON SOCCER CENTRE	Contract Extension	GATEMAN-MILLOY INC.	$ 9,463,520		$ 1,050,447
47	Community Services	1,2,3,4,5,6, 9,10	T2020-053 GRASS CUTTING AND LANDSCAPE MAINTENANCE SERVICES AT VARIOUS LOCATIONS	Contract Extension	TRUSERVE GROUNDSCARE INC / CLINTAR LANDSCAPE MANAGEMENT	$ 1,325,534		$ 192,000

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
48	Corporate Support Services	ALL	LT2019-007 ADVERTISING SPACE FOR BOTH NEWSPAPER AND DIGITAL ADS IN THE BRAMPTON GUARDIAN	Contract Extension	METROLAND MEDIA GROUP LTD.	$ 475,000		$ 250,000
49	Corporate Support Services	ALL	T2015-051 PRINT FLEET REPLACEMENT	Contract Extension	RICOH CANADA INC	$ 1,980,000		$ 150,000
50	Fire & Emergency Services	ALL	T2014-037 SUPPLY AND DELIVERY OF VARIOUS CLOTHING AND FOOTWEAR ITEMS FOR BRAMPTON FIRE AND EMERGENCY SERVICES	Contract Extension	URBAN TACTICAL BRANTFORD LTD	$ 471,637		$ 25,000
51	Planning&Developme nt Services	ALL	CONSULTING SERVICES TO PROVIDE A LANDSCAPE SCALE ANALYSIS UPDATE FOR THE HERITAGE HEIGHTS COMMUNITY IN NORTHWEST BRAMPTON	Contract Extension	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, A DIVISION OF WOOD CANADA LIMITED	$ 1,690,458		$ 391,351
52	Public Works & Engineering	ALL	N2016-020 SUPPLY AND PICK UP OF SUMMER HOT MIX	Contract Extension	GRAHAM BROS. CONSTRUCTION LIMITED	$ 407,394		$ 18,000
53	Public Works & Engineering	ALL	N2017-030 HIGH PRESSURE SODIUM (HPS) TO LIGHT EMITTING DIOD (LED) STREET LIGHT CONVERSION PROJECT	Contract Extension	REALTERM ENERGY CORP.	$ 8,926,166		$ 50,000
54	Public Works & Engineering	ALL	RFP2018-007 PREVENTATIVE AND DEMAND MAINTENANCE SERVICES FOR HVAC EQUIPMENT AT VARIOUS FACILITIES	Contract Extension	XTRA MECHANICAL LIMITED	$ 822,000		$ 475,000

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
55	Public Works & Engineering	ALL	T2015-010 SUPPLY AND DELIVERY OF OEM (ORIGINAL EQUIPMENT MANUFACTURER) PARTS AND SERVICE FOR VARIOUS CITY OF BRAMPTON VEHICLES- PARTS A & B	Contract Extension	PLANET FORD INC.	$ 244,294		$ 14,500
56	Public Works & Engineering	ALL	T2015-010 SUPPLY AND DELIVERY OF OEM (ORIGINAL EQUIPMENT MANUFACTURER) PARTS AND SERVICE FOR VARIOUS CITY OF BRAMPTON VEHICLES- PARTS G & H	Contract Extension	METRO FREIGHTLINER HAMILTON INC.	$ 440,966		$ 40,000
57	Public Works & Engineering	10	T2017-016 RECONSTRUCTION OF COUNTRYSIDE DRIVE FROM GOREWAY DRIVE TO GORE ROAD	Contract Extension	614128 ONTARIO LTD. O/A TRISAN CONSTRUCTION	$ 16,344,887		$ 145,000
58	Public Works & Engineering	ALL	T2017-032 HIGH PRESSURE DRAIN MAINTENANCE AND POWER WASHING SERVICES	Contract Extension	CANADIAN RESTORATIONS GTA INC.	$ 964,922		$ 24,096
59	Public Works & Engineering	1,5,7	T2018-045 NOISE ATTENUATION WALL CONSTRUCTION ALONG WILLIAMS PARKWAY	Contract Extension	BRENNAN PAVING & CONSTRUCTION LTD.	$ 9,444,795		$ 340,000
60	Public Works & Engineering	4	T2019-039 BUILDING RENOVATIONS AT SOUTH FLETCHERS SPORTSPLEX	Contract Extension	STRACOR INC	$ 3,037,612		$ 3,021
61	Public Works & Engineering	2	T2019-046 BUILDING ADDITION AND RENOVATION AT LOAFTER'S LAKE RECREATION CENTRE	Contract Extension	STEELCORE CONSTRUCTION LTD	$ 7,187,382		$ 180,000
62	Public Works & Engineering	ALL	T2020-018 PAVEMENT MARKING SERVICES - PART A TRUCK MOUNTED OPERATIONS	Contract Extension	PROVINCIAL ROAD MARKINGS INC.	$ 1,302,960		$ 100,000

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
63	Public Works & Engineering	1,2,3,4,5,6, 7,8,9	T2020-032 ROAD RESURFACING	Contract Extension	887183 ONTARIO INC O/A RAFAT GENERAL CONTRACTOR INC.	$ 13,750,068		$ 817,645
64	Transit	ALL	N2015-008 SOFTWARE AND HARDWARE FOR THE ENHANCEMENT OF THE SMARTBUS SYSTEM FOR ZUM PHASE 2	Contract Extension	CONDUENT TRANSPORT SOLUTIONS, INC.	$ 4,465,901		$ 73,970
65	Transit	ALL	T2016-067 LEASING OF RADIAL TYPE TUBELESS TRANSIT BUS TIRES	Contract Extension	BRIDGESTONE CANADA INC.	$ 3,581,870		$ 900,000
66	Community Services	ALL	N2016-037 SUPPLY AND STORAGE OF VARIOUS ANNUALS	Contract Renewal	MOCON GREENHOUSES CORP	$ 826,044	$ 105,213	
67	Community Services	ALL	Q2016-021 SUPPLY AND DELIVERY OF VARIOUS TYPES OF FERTILIZER	Contract Renewal	NUTRITE, A DIVISION OF NUTRITE-DIVISON OF FERTI TECHNOLOGY INC.	$ 319,910	$ 43,000	
68	Community Services	ALL	T2019-050 TREE STUMPING REMOVAL SERVICES AT VARIOUS LOCATIONS	Contract Renewal	LIONSGATE TREE CARE INC. / 1730236 ONTARIO INC.	$ 425,000	$ 100,000	
69	Community Services	ALL	THE SUPPLY, DELIVERY AND/OR PICKUP OF FINISHED HANGING BASKETS	Contract Renewal	MOCON GREENHOUSES CORP	$ 125,768	$ 30,000	
70	Corporate Support Services	ALL	RFP2017-015 EMPLOYEE AND FAMILY ASSISTANCE PROGRAM	Contract Renewal	MORNEAU SHEPELL LTD.	$ 501,384	$ 380,000	

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
71	Corporate Support Services	ALL	RFP2019-031 SECURITY OPERATION CENTRE (SOC) SERVICES	Contract Renewal	SECURE SENSE SOLUTIONS	$ 115,000	$ 197,000	
72	Public Works & Engineering	ALL	RFP2016-019 HIRING OF A CONSULTANT TO PROVIDE PEER REVIEW AND DESIGN SERVICES FOR STREET LIGHTING	Contract Renewal	AECOM CANADA LTD.	$ 476,550	$ 200,000	
73	Public Works & Engineering	ALL	RFP2016-041 SUPPLY AND DELIVERY OF TRAFFIC CONTROLLER CABINETS	Contract Renewal	TACEL LTD.	$ 861,142	$ 200,912	
74	Public Works & Engineering	ALL	RFP2016-063 FIRE LIFE SAFETY INSPECTION, CERTIFICATION AND DEMAND MAINTENANCE- RECREATION FACILITIES	Contract Renewal	COM-PLEX SYSTEMS LTD.	$ 874,345	$ 223,000	
75	Public Works & Engineering	ALL	T2017-069 SUPPLY AND DELIVERY OF CLEANING WIPES FOR FITNESS EQUIPMENT	Contract Renewal	CORPORATE EXPRESS CANADA, INC.	$ 261,144	$ 133,000	
76	Public Works & Engineering	ALL	T2017-086 SUPPLY AND DELIVERY OF SIGN MANUFACTURING MATERIALS AND PARTS - PART B	Contract Renewal	9030-5814 QUEBEC INC. O/A SPECTRALITE	$ 208,140	$ 50,000	
77	Public Works & Engineering	ALL	T2017-086 SUPPLY AND DELIVERY OF SIGN MANUFACTURING MATERIALS AND PARTS - PART C	Contract Renewal	UCC INDUSTRIES INTERNATIONAL INC	$ 161,630	$ 90,000	
78	Public Works & Engineering	ALL	T2018-040 STREET AND PARKING LOT SWEEPING SERVICES	Contract Renewal	A & G THE ROAD CLEANERS LTD.	$ 2,393,808	$ 821,885	

#	Lead Department	Ward #	Bid Call No. and Description	Procurement Type	Vendor	Contract Amount (Includes total contract value at the start of the reporting quarter)	Current Quarter Contract Renewal (In Scope)	Current Quarter Contract Extensions
79	Public Works & Engineering	10	T2020-062 RENOVATION OF DOHERTY FITZPATRICK HERITAGE HOUSE AT 10100 GOREWAY ROAD	Contract Renewal	HERITAGE RESTORATION INC	$ 1,765,500	$ 115,500	
80	Transit	ALL	N2017-019 URBAN TRANSIT BUS HYBRID BATTERY ENERGY STORAGE SYSTEM REFURBISHMENT	Contract Renewal	INTEGRATED DISTRIBUTION SYSTEMS LIMITED	$ 3,988,191	$ 1,220,516	
81	Transit	ALL	RFP2018-042 MAINTENANCE AND CLEANING SERVICES OF ZUM TRANSIT SHELTERS	Contract Renewal	ARIMCO SERVICES INC.	$ 252,521	$ 150,000	
82	Transit	ALL	RFP2020-066 SUPPLY AND DELIVERY OF URBAN TRANSIT BUS AFTERMARKET REPLACEMENT PARTS	Contract Renewal	CBM N.A. INC.	$ 50,000	$ 200,000	
83	Transit	ALL	RFP2020-066 SUPPLY AND DELIVERY OF URBAN TRANSIT BUS AFTERMARKET REPLACEMENT PARTS	Contract Renewal	NATSCO - NORTH AMERICAN TRANSIT SUPPLY CORPORATION	$ 50,000	$ 120,000	
84	Transit	ALL	RFP2020-066 SUPPLY AND DELIVERY OF URBAN TRANSIT BUS AFTERMARKET REPLACEMENT PARTS	Contract Renewal	BAKER TRANSIT PARTS INC.	$ 50,000	$ 225,000	
85	Transit	ALL	T2016-123 RENTAL AND DELIVERY OF COVERALLS AND SHOP COATS AT VARIOUS LOCATIONS	Contract Renewal	CINTAS CANADA LIMITED	$ 317,288	$ 137,000	

Report
Staff Report
Committee of Council
The Corporation of the City of Brampton
2021-02-24

Date: 2021-02-10

Subject: **Property Tax Assistance for 2021**

Contact: Mark Medeiros, Treasurer (Interim) mark.medeiros@brampton.ca

Report Number: Corporate Support Services-2021-172

Recommendations:

1. That the report titled: **Property Tax Assistance for 2021** to the Committee of Council meeting February 24, 2021**,** be received ;

Overview:

- **The COVID-19 pandemic continues to impact residents and businesses in the City of Brampton and as of Thursday, January 14, 2021, the Province of Ontario has declared a 2nd State of Emergency.**
- **Council suspended penalties and interest on overdue property tax accounts from April 1st to December 31, 2020 to provide assistance to taxpayers during the COVID-19 pandemic. This decision provided financial relief of approximately $10.3 million to many in our community that were most impacted by this pandemic.**
- **Penalty and Interest suspensions for all tax accounts was a broad approach to assist the community. Public reaction in 2020 has been mixed with some finding it beneficial and others questioning the fairness of the assistance and preferring to continue with tax payments similar to previous years.**
- **Throughout the year, staff have monitored property tax collection activities against previous year trends to immediately identify any significant changes in property tax revenue received. Property tax collection arrears have increased compared to last year. Tracking of arrears for 2020 does indicate that some property owners are still experiencing difficulties.**

- **The Provincial and Federal governments are providing financial assistance programs relating to COVID-19**.

- **Staff have surveyed several municipalities to determine what options our counterparts are currently considering or implementing for 2021, regarding property tax assistance. Three approaches have been identified and are discussed in this report for Council's information:**
    - **Proceed with standard billing practice**
    - **Extend the suspension of Penalties and Interest for all overdue accounts**
    - **Application based deferral program**

Background:

At the onset of this pandemic, Council immediately recognized the serious economic impact that COVID-19 was having in our community and took action to provide temporary financial relief.

Council suspended penalty and interest charges from April 1 to December 31, 2020 to provide additional flexibility in the timing of tax payments. This decision provided financial relief of approximately $10.3 million to many in our community that were most impacted by this pandemic. Also, the 2020 final due dates were delayed to accommodate the interim deferral with the first instalment scheduled in September.

These measures applied to all taxpayers as a broad approach to assist the community during the onset of the pandemic. Public reaction has been mixed with most property owners being appreciative while others would have preferred for the payment schedule to remain similar to previous years.

Staff have been monitoring the balance of taxes owing throughout the year and while tax collection continues to be received at a similar rate to previous years, the arrears have increased by just over 1%. There is evidence that some property owners continue to experience difficulties in making property tax payments since the onset of the pandemic.

Current Situation:

<u>Property Tax Assistance</u>

The COVID-19 pandemic continues to impact residents and businesses in Brampton in 2021. Council's waiver of penalties and interest expired on December 31, 2020. As a result, property tax billings have resumed as per our normal practices. The 2021 Interim Tax Bills were mailed to all taxpayers on January 25th and the interim due dates are February 17th, March 24th, and April 19th.

The balance of tax receivables as at December 31, 2020 increased to 6.83% ($78,078,311) from the previous year's balance of 5.79% ($64,564,690) on December 31, 2019. In total during 2020, the City processed $1,274,024,389 in collectible billings. Overdue accounts over the same time period increased by 4,315 accounts (21,566 to 25,881). Staff will continue to monitor the balance of tax receivables for any significant changes to the balance outstanding. Payment of property taxes is secured as unpaid taxes have priority lien status.

Staff have surveyed several municipalities to determine what options our counterparts are currently considering or implementing for 2021, regarding property tax assistance. Three distinct options that have been identified and are discussed in this report for Council's information:

- Proceed with standard billing practice
- Extend the suspension of Penalties and Interest for all overdue accounts
- Application based deferral program

Option 1: Continue with standard billing practice (receive report for information)

The suspension of penalty and interest charges ended on December 31, 2020. The City began to charge as per our usual practice at 1.25% on arrears on the first of each month and 1.25% on any balances not paid by the due dates.

The interim billing for 2021 has been processed and bills mailed to residents which represent 50% of the prior year taxes. Many municipalities have discontinued the previous year's property tax assistance programs and are reverting to their usual cycle for 2021. These include Toronto, Ottawa, Milton, Hamilton, Burlington, Oakville, Vaughan, Whitby, Peterborough, Guelph, St. Catharines and Township of Clearview.

Option 2: Extend the suspension of penalty and interest charges (6 or 12 months)

This would apply for all properties including those that were in arrears prior to the pandemic. This option would require staff to reverse penalty/interest charges incurred on all accounts to date in 2021. It would result in an approximate loss of $1 Million per month or $6 million for the interim billing and $12 million for the full year.

If this option is adopted, By-Law 229-2020 to Provide for the Levy and Collection of the Interim Taxes for the Year 2021 must be amended to enable suspension of penalty and interest charges.

Taxpayers who have registered to the City's pre-authorized tax payment program (PTP) program will continue to have payments withdrawn as per the chosen interim billing due dates. Those who cannot commit to these payments must notify the City, in writing, to cancel their PTP plan. City staff will make every effort to process cancellations as quickly as possible. However, due to resource limitations and potential volume of requests, the City cannot guarantee that all cancellations will be processed prior to the

previously set withdrawal extraction dates. If an automatic withdrawal is made on an account where a cancellation request could not be processed prior to the withdrawal date, the City could waive the internal fee of $35 plus HST. Taxpayers that withdraw from the PTP program will then have to reapply at a later date, if they would like to resume participation in the program.

Taxpayers that have an agreement with a financial institution to make tax payments through their mortgage will continue to be collected as per the billing due dates. The City is not party to those agreements and will expect the financial institutions to continue to make their client payments as per previously billed arrangements.

We are aware of only Orangeville and Richmond Hill offering this support in 2021. Orangeville will be waiving penalty and interest charges to March 31st. Richmond Hill's waiver is only until January 31st.

Option 3: Application-based deferral program

A few municipalities are offering application-based programs. At the time of preparing this report Caledon, Markham, Newmarket, Mississauga and Clarington are known to have introduced additional assistance for 2021.

Caledon has introduced two programs for 2021, a no interest pre-authorized payment plan for outstanding 2020 tax balances and an application-based deferral for 2021 taxes. Markham and Mississauga have also introduced a temporary application-based tax deferral program.

Generally, these programs require property owners to state the reason for their financial hardship as resulting from the COVID-19 pandemic including prolonged suspension of pay, loss of employment, extreme business revenue loss, business closure, insolvency and / or bankruptcy. In addition, eligibility for the program requires that the applicant's tax account was in good standing prior to the start of the pandemic.

It is important to note that this approach could result in negative reaction from the community, as less than 5,000 accounts have fallen into arrears since the pandemic started, while accounts that were in arrears prior to the pandemic amounted to over 20,000. Equitability and fairness may be questioned by taxpayers who were previously in arrears and facing additional difficulty as a result of the pandemic. In addition, manually responding to and adjusting each account could result in significant resource requirements with the risk of being unable to respond to each request timely, leading to additional complaints.

The application-based deferral program would be available to all property owners (residential and non-residential) though conditions for eligibility must be established. There is no legislated ability for the City to provide assistance directly to tenants who may be responsible for payment of property taxes. It would be the responsibility of the property owner to adjust their agreements with tenants.

Application-based deferral programs are intended to better focus financial relief to those specifically impacted by the pandemic, while encouraging taxpayers that have the means to continue to pay by the scheduled installment due dates. It is anticipated that additional administrative resources will be required to operate this type of program.

Provincial and Federal Assistance Programs

Both the Provincial and Federal governments have introduced several assistance programs for residents and businesses during the pandemic including:

- Canada Recovery Benefit (CRB) – income support for self-employed not eligible for EI
- Canada Recovery Caregiving Benefit (CRCB) – income support for persons having to stop work to care for dependants due to closures, high risk and caregiver availability
- Canada Recovery Sickness Benefit (CRSB) – Up to two weeks of support for persons ill or having to self-isolate as a result of COVID-19
- Canada Emergency Wage Subsidy (CEWS) – A wage subsidy for Canadian employers to re-hire workers previously laid off as a result of COVID-19
- Canada Emergency Rent Subsidy (CERS) – Rent and mortgage support for qualifying organizations affected by COVID-19

The Provincial government has also introduced a number of support programs relating to COVID-19, most recently for businesses impacted by the “control or lockdown” regions with an application-based rebate for property taxes and energy costs.

In the Provincial Budget for 2021, the business education tax (BET) rate for commercial and industrial properties is being reduced to 0.88 %. This represents an over 10% drop from the 0.98% rate in 2020. In addition, the Province will be adjusting their funding model so that revenue for school boards will remain unchanged.

The budget also introduced an optional small business sub-class that municipalities can choose to adopt. This optional sub-class will enable municipalities to provide a tax rate reduction for small business. Adopting this sub-class would benefit small business but would create a shift in tax burden to the other property classes including the residential class. City Staff are working with the Region and other lower-tier municipalities on this program. To date, the regulation for this new optional sub-class has not been released by the Province

Corporate Implications:

Financial Implications:

If the City provides no further assistance at this time, there would be no immediate financial implication.

Suspension of penalties and interest for all property tax accounts would result in lost revenue of approximately $1 million per month, which amounts to $6 million for the 6 months covered by interim billing or $12 million for fiscal year 2021.

Revenue loss related to an application-based deferral program would depend on program eligibility criteria and volume of accounts that apply and qualify for such assistance. Furthermore, depending on volume, additional resources may be required for intake, processing and responding to individual requests for assistance.

The Province has not amended their due dates for the education portion as they did in 2020. Payments of taxes collected on behalf of the Region of Peel and the school boards would still be remitted based on their usual payment schedules. Any taxes not received by the City will result in a decline in cash flow from property tax revenues, which will affect investment income.

Term of Council Priorities:

This report fulfils the Council Priority of a Well-Run City through strict adherence to effective financial management policies and supports Brampton's 2040 Vision by ensuring sustainable financial revenues.

Conclusion:

The COVID-19 pandemic continues to affect the residents and businesses in Brampton into 2021. Financial assistance programs are being provided by the Provincial and Federal governments. The majority of municipalities are not providing any additional property tax assistance for 2021.

Authored by:

Martin Finnegan, Senior Manager, Revenue

Reviewed by:

Mark Medeiros, Acting Treasurer

Approved by:

Michael Davidson, Commissioner, Corporate Support Services

Submitted by:

David Barrick, Chief Administrative Officer

Report
Staff Report
The Corporation of the City of Brampton
2021-02-24

Date: 2021-01-25

Subject: **Annual Sponsorship Update**

Contacts: Blaine Lucas, Senior Manager, Public Affairs, 416-457-6195
blaine.lucas@brampton.ca

Tara Hunter, Manager Sponsorship & Corporate Development, 905-874-5270 tara.hunter@brampton.ca

Report Number: CAO's Office-2021-060

Recommendations:

1. That the report titled, Annual Sponsorship Update 2021-060 to the Committee of Council meeting of February 24, 2021, be received; and

2. That staff be directed to secure new revenue generating advertising opportunities for the City of Brampton.

Overview:

- **The Sponsorship and Naming Rights Policy approved by Council Resolution C451-2019 (CW497-2019) requires an annual report to Council on the total value of Sponsorship contributions (cash and in-kind).**
- **The achievements of the citywide sponsorship program in 2020 will be outlined in this report. The total cumulative value of sponsorship and naming rights agreements (based on the full term of agreements) since 2019, when the citywide program began, is $3,460,946.**
- **Revenue generating advertising for the City is an underdeveloped component of the sponsorship program, and if approved, will become an operational focus of the Sponsorship program in 2021.**
- **In July 2020, the Sponsorship program integrated with government Grants initiatives under the authority of the Public Affairs business unit. The Public Affairs business unit consists of Government Relations, Public Policy and the Sponsorship & Grants portfolios in the Corporate**

Projects, Policy & Liaison (CPPL) division in the Office of the Chief Administrative Officer (CAO).

Background:

The Sponsorship & Grants portfolio is tasked with securing corporate sponsorships and naming rights on behalf of the corporation for all departments. The portfolio is also responsible for developing revenue generating advertising opportunities for the corporation and facilitating donations, where applicable.

In March 2019, Council approved the citywide sponsorship strategy, which included an updated Sponsorship and Naming Rights Policy and the Sponsorship Asset Inventory List for Naming Rights.

In 2019, twenty-eight (28) different companies entered into sponsorship agreements with the City having a total value of $502,480 over the full term of the agreements. There was also an RFP issued for a three-year revenue-generating agreement for rink board advertising in Community Centres. The signed contract for $154,200 over three years is effective July 1, 2019 to June 30 2022.

In July 2020, the portfolio was amended to include grant applications that would be completed by the Government Relations team. The revised Sponsorship & Grants program was assigned to the Senior Manager, Public Affairs as the leadership oversight of the portfolio.

Current Situation:

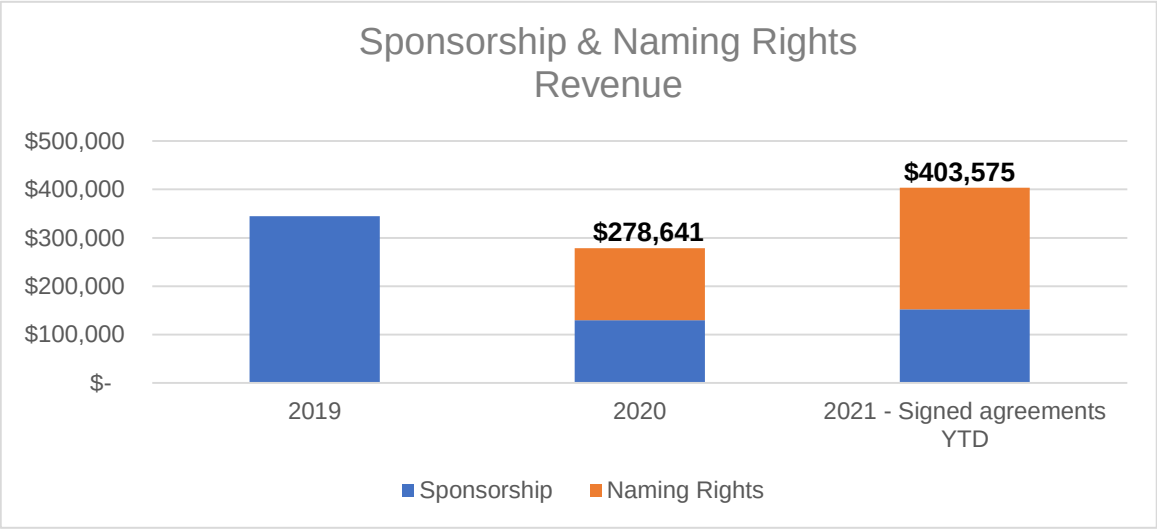
Sponsorship and Naming Rights

In its second year of operation, the citywide sponsorship program achieved the first-ever naming rights agreement for the City. The naming rights to Brampton Soccer Centre sold to Save Max Real Estate for $2,512,500 over a term of fifteen (15) years. The facility will be officially renamed the Save Max Sports Centre when the exterior signage is installed, anticipated early Q2 2021.

As illustrated by Chart A, the pandemic has had a significant impact on sponsorship revenue in 2020, and the majority of revenue was generated by the Brampton Soccer Centre naming rights initial up-front payment.

2020 Sponsors are identified in Table 1, and Table 2 identifies how the program is benefitting Departments across the corporation.

Chart A – Revenue: Sponsorship & Naming Rights



**2021 revenue confirmed*

Table 1: 2020 Sponsors

2020 SPONSORS	
Alectra	My Smile
Algoma University – New!	Policaro/Northwest Lexus
Allstate	RBC
Bell	Revera – New!
CN	TD
Enbridge	Tim Hortons
HSBC	Save Max – New!
MNP	

Table 2: Sponsorship Breakdown by City Department

CITY-WIDE SPONSORSHIP & NAMING RIGHTS			
Department	**Division**	**Description**	**2020 Revenue**
Corporate Services	Strategic Communications, Culture & Events	Chinese New Year, Canada Day, Brampton Youth Day, Farmers' Market, Winter Lights	$ 39,500
Community Services	Performing Arts	Rose & Garden Square	$ 33,375
	Recreation	2019/2020 Winter programming	$ 11,416
	Parks	Seedy Saturday	$ 3,000
Planning, Building & Economic Development	Economic Development	Brampton Entrepreneur Centre (BEC)	$ 26,100
	Planning	Nurturing Neighbourhoods (moved to StratComm late 2020)	$ 5,000

Fire	Brampton Fire	Fire and Carbon monoxide awareness	$ 11,500
Sub Total			**$129,891**
Community Services	Recreation	Naming Rights to Brampton Soccer Centre (50% of year one rights fee + signage)	**$148,750**
Total			**$278,641**

Despite closures and cancellations in 2020 caused by COVID-19, the Sponsorship & Grants portfolio continued to deliver its citywide mandate. The operational adjustment by staff to deliver virtual events and programming of interest to Sponsors is a testament to the City's pandemic response.

In 2021 to date, we have established a strong foundation with eleven (11) confirmed sponsors and over $400,000 confirmed revenue (see Chart A). Unfortunately, the sponsorship industry has been hard-hit by the pandemic and the citywide sponsorship program is not expected to return to pre-pandemic (2019) sponsorship revenue this year.

However, it is very encouraging that the Brampton Soccer Centre naming rights has created momentum for other naming rights in the City. The City Assets available for the sale of exterior primary naming rights is based on the Council approved *Sponsorship Asset Inventory List for Naming Rights*.* All opportunities are posted on the City's sponsorship website and negotiations are pursued upon receiving an expression of interest. Marketing of sponsorship and naming rights will be increased to ensure broad awareness of the opportunities.

Properties available for primary exterior Naming Rights:

1. Gore Meadows Community Centre
2. Century Gardens Community Centre
3. Garden Square
4. Creditview Park
5. LBP (Lester B Pearson Theatre)
6. Transit Terminals (Gateway, Downtown, Mount Pleasant, BCC)

**Council commemoratively renamed three facilities in 2020 that were on the approved list: South Fletchers, Flower City Seniors Centre and Dixie 407 Park.*

Staff have received inquiries for Gore Meadows and the Gateway Terminal and are in the process of qualifying leads and preparing for initial negotiations. Staff are also conducting a third-party valuation for Gore Meadows Community Centre.

<u>Covid 19 Task Force Support</u>

During the initial response to the state-of-emergency the staff from the sponsorship team supported the Mayor's Covid-19 Economic Support, Social Support, Seniors, and Youth Task Forces. The Sponsorship Sales Coordinator secured PPE donations and

food bank donations from businesses, as well as cash donations to support programs such as Backyard Gardens.

Revenue Generating Advertising

The forced closure of Community Centres due to the pandemic resulted in an amended agreement to the revenue-generating rink board advertising contract signed in 2019.

The impact of the pandemic on this revenue-generating advertising channel is significant. The third-party sales model for rink board advertising will be reviewed in 2021 to provide recommendations on whether the existing agreement should be renewed or an alternative in-house sales model considered.

A new revenue-generating advertising opportunity was presented to Council in the summer of 2020 by RCC Media: digital signs on CN Rail Bridge overpasses. Staff received direction from Council to establish conditions for digital signs and to proceed with negotiations. The Sponsorship and Grants portfolio works with Staff from Sign By-law and Traffic Services to report back to Council with terms to enter into a revenue-generating agreement with RCC Media.

To provide clarity for the sponsorship portfolio it is the recommendation of this report that staff be directed to secure revenue generating advertising opportunities for the City. An example of this pursuit is working with Sign By-law on amendments for digital billboards.

Administrative Update

In 2020, the sponsorship portfolio and staff moved to the CPPL division under the Public Affairs business unit's operational authority. As a result of the restructuring, housekeeping updates to the Sponsorship & Naming Rights Policy and Administrative Authority By-law are required and will be recommended as part of a separate report to Council in the near future.

Corporate Implications:

Financial Implications:

There are no financial implications associated with this report. Staff will ensure any future adjustments to the sponsorship revenue budget will be incorporated in the 2022-2025 operating budget submission, pending Council approval.

Legal Implications:

All Sponsorships and Naming Rights require an Agreement that is reviewed and approved as to form by Legal Services.

Term of Council Priorities:

The Annual Sponsorship Update achieves the Council Priority Well-Run, demonstrating the success of pursuing sponsorship, naming rights and advertising to generate non-tax revenue for the City. It also achieves the City of Opportunities priority, creating sponsorship opportunities for Businesses to pursue their marketing objectives and to give back to the community.

Conclusion:

The Public Affairs, Sponsorship & Grants portfolio delivered results in a difficult year, including the first-ever naming rights for the City. There is strong momentum for 2021 but the pandemic will continue to have a negative impact on sponsorship activity. It is recommended that Council approve advertising revenue generation be an operational objective of the portfolio; the coming year will have an increased focus on developing new revenue-generating advertising opportunities for the City.

Authored by:

Tara Hunter
Manager, Sponsorship & Corporate Development

Reviewed by:

Blaine Lucas
Senior Manager, Public Affairs

Approved by:

Gurdeep Kaur
Director, Corporate Projects, Policy & Liaison

Submitted by:

David Barrick
Chief Administrative Officer

Report
Staff Report
The Corporation of the City of Brampton
2021-02-24

Date: 2021-01-26

Subject: **2021 Brampton Farmers' Market Location**

Contact: Jason Tamming, Director Strategic Communications, Culture & Events
jason.tamming@brampton.ca / 905.874.2889

Report Number: Corporate Support Services-2021-159

Recommendations:

1. That the report from Jason Tamming, Director Strategic Communications, Culture and Events, dated January 26, 2021 to the Committee of Council meeting of February 24, 2021 titled 2021 Brampton Farmers' Market Location be received; and

2. That Council approve the recommendation, based on stakeholder feedback, for the temporary market location for the 2021 and if required, the 2022 Brampton Farmers' Market.

Overview:

- The City of Brampton will celebrate 35 years of operating the Brampton Farmers' Market in 2021. For the majority of that time, the weekly Saturday market has taken place on Main Street North and South.

- The Market typically runs from mid-June to mid-October, for approximately 17 to 18 weeks. The 2020 market operated for a full season with all required COVID precautions in place.

- The Region of Peel will begin construction in July 2021 to replace the underground water main system in downtown Brampton resulting in the requirement for an alternate market location for the 2021 season – June 19 to October 23. It is expected that the requirement for an alternate location may extend into the 2022 market season.

- Staff identified locations in, or close to, the downtown core as potential market sites for the 2021 season: Rosalea Park; Brampton GO Station Parking Lot; and, the combination of Gage Park, Wellington Street West and Ken Whillans Square.

- A SWOT (Strengths, Weaknesses, Opportunities & Threats) analysis was completed for each potential location. The analysis is an appendix to this report. Staff also consulted with internal departments that support the market for input regarding the feasibility of each site.

- Feedback from existing market vendors and through the BIA to its members was obtained through an online survey. A total of 50 surveys were completed with the following results: Rosalea Park – 1 vote (2%); Downtown Brampton GO Station Parking Lot – 5 votes (10%); and the combination of Gage Park, Wellington Street West and Ken Whillans Square – 44 votes (88%).

Background:

The City of Brampton will celebrate 35 years of operating the Brampton Farmers' Market in 2021. The market has proven itself to be well-loved by both residents and visitors alike, operating on Saturdays from mid-June to mid-October. Many vendors are proud to share that they have been selling at the City's market since its inception as a city-run entity in 1986 in the downtown core along Main Streets North and South. The popularity of the Brampton Farmers' Market is illustrated by attendance numbers of approximately 3,000 visitors, during the pandemic, to 5,000 visitors per week. Total vendor sales on a weekly basis range from approximately $600,000, during the pandemic, to over $750,000.

At the City Council meeting held on July 8, 2020, the report titled: "*Recommendation Report - Downtown Reimagined, Update on Roadworks in Downtown Brampton - Wards 1, 3, 4 & 5, (R161/2020, Capital Works File Nos. 18-2683-231 & 18-2791-231)",* was received. The report outlined the Region of Peel's concerns about their ability to maintain reliability of the water and wastewater infrastructure in downtown, particularly on Queen Street from George Street to Chapel Avenue, and on Main Street from Wellington Street to Nelson Street.

A review of options for the downtown was undertaken by Regional and City staff and concluded that the best option to mitigate risk associated with aging infrastructure would be to replace water mains in the downtown core. City staff further recommended proceeding with interim road improvements for those roads in the downtown core that are in poor condition at the same time that the Region completes the upgrades to the water and wastewater infrastructure in the downtown core. Construction work is estimated to take 18 to 24 months and is scheduled to begin in July 2021 and may extend in to 2022.

As a result, due to safety reasons, the Brampton Farmers' Market will not be able to use Main Street North and South during the construction period.

Current Situation:

City staff identified 13 potential temporary locations within the City of Brampton and were assessed against operational criteria for operating a successful market. The long list of 13 locations was reduced to a short list of three. A SWOT analysis (Appendix A) was conducted and staff from internal departments were consulted about the viability of each of the three temporary locations. The short list of potential market locations includes:

- Rosalea Park
- Downtown Brampton GO Station Parking Lot
- Gage Park, Wellington Street West and Ken Whillans Square

Engagement of stakeholders including market vendors and BIA members was undertaken in January 2021. An online survey to obtain feedback on the market location was emailed to stakeholders outlining the location options and an invitation to connect with any comments. The email was resent twice as a reminder. Additionally, BIA staff shared the information in their weekly member newsletter. Finally, phone calls were made to market vendors who are known not to have computer access.

A total of 50 surveys were completed over a three week period with the following results:

- Rosalea Park – 1 vote (2%)
- Downtown Brampton GO Station Parking Lot – 5 votes (10%)
- Gage Park, Wellington Street West & Ken Whillans Park – 44 votes (88%)

As outlined in the SWOT analysis, the Gage Park, Wellington Street West and Ken Whillans Square location option features the following:

- Closest proximity to the downtown core - the location of the market for the last 20 plus years as well as BIA members' storefronts;
- AODA accessible including accessible parking and paved paths;
- Onsite washrooms available for use without additional cost;
- Municipal parking available at no charge at City Hall, adjacent to the market location;
- Access to public transit;
- Availability of hydro;
- Potential ability to store market equipment on site;
- Limited road closure – Wellington Street West from Main Street South to George Street South only;
- City owned and operated;
- Gazebo for entertainment; and

- Beautiful surroundings for residents and tourists.

Approximately 20 comments were received through the engagement process. The two quotes below from market stakeholders support the Gage Park, Wellington Street West and Ken Whillans Square option.

"I think the atmosphere of the park and being so close to the original location will still draw good numbers out."

"Keep it near the local businesses in the downtown since they will be affected by the water main construction. By keeping the farmers' market nearby the businesses this will encourage visitors to stay downtown and shop in the area. Great opportunity to support local businesses while at the market."

Corporate Implications:

Financial Implications:
There are no direct expenses associated with the new locations selected for the Brampton Farmers' Market operating Saturdays from 8am to 1pm, requiring access to space from 6:30am to 3pm, from June 19 to October 23, 2021. Staff from the affected areas will coordinate to ensure minimum disruption to any revenue generating activities.

Term of Council Priorities:

This recommendation aligns with the Term of Council Priority – Brampton is a Well Run City. Responsible program administration supports a Well Run City and striving to create a successful seasonal market that appeals to both residents and visitors contributes to furthering Brampton as a Mosaic.

Conclusion:

Staff recommends Council consider the choice of Gage Park, Wellington Street West and Ken Whillans Square as the location for the 2021 season and, if required the 2022 season, of the Brampton Farmers' Market as indicated by 88% of market survey respondents.

Authored by: Reviewed by:

Laura Lukasik
Manager, Tourism & Special Events

Jason Tamming
Director, Strategic Communications, Culture & Events

Approved by:

Submitted by:

Michael Davidson
Commissioner, Corporate Support Services

David Barrick
Chief Administrative Officer

Attachments:

Appendix A – Market Locations SWOT Analysis

Appendix A
2021 Market Locations – SWOT Analysis

Option 1 – Rosalea Park

Strengths	**Weaknesses**
• City owned and managed • No road closure requirements – no cost • Large area • Paved parking lot for heavier vendor trailers/trucks • Availability of hydro • Accessible parking and paved paths available • Park setting • Access to public transit	• No onsite parking for vendors • Nearest parking is Market Square – under the Rose Theatre • Quite a distance from BIA vendor storefronts • Paved track not wide enough for vendor stalls and shoppers • Concerns that wet weather will result in grassy areas becoming muddy area • Minimal shade • Security required to monitor YMCA parking • No washroom facilities – rental costs • Costs for City services and resources to be delivered onsite • No ability to store equipment on site, must be moved in and out every week • Provisions for events to take place during the market, i.e. Bike the Creek
Opportunities	**Threats**
• Promote park as available event space • Promote elements of the Riverwalk project planned for that space • Potential to increase market customer base from surrounding residential area	• Parking on side streets, at the church and in surrounding residential areas • Potential complaints regarding noise associated with early set up the market • Loss of customers due to relocation

-

Option 2 – Downtown Brampton GO Parking Lot

Strengths	**Weaknesses**
• Large paved area • Very good location for heavy vendor vehicles • Walking distance to downtown • No road closure requirements and associated costs • Lots of space • Close to all transit • Accessible parking and paved paths available	• Minimal parking for market shoppers • Privately owned by Metrolinx • Cost to lease space • Costs for City services and resources to be delivered onsite • Increased City staffing requirements • No washrooms – rental costs • No shade • No ambiance

	• Distance from BIA storefronts • No ability to store equipment onsite, must be moved in and out every week • Water main construction
Opportunities • Full scale vendor footprint • Potential for new customer base from residential area to the north • Opportunity to build relationship with Metrolinx	**Threats** • High potential for residential complaints regarding on-street parking • Heat from blacktop of parking lot in the summer sun • Limited ability to post market specific signage on property

Option 3 – Gage Park, Wellington Street West & Ken Whillans Square

Strengths • City owned and managed • Within the downtown core • Parking at City Hall municipal garages adjacent to proposed market area • Access to public transit • Beautiful surroundings with shaded area • Combination of paved and grassy areas • Paved track in Gage Park wide enough for vendor stalls and shoppers • Washrooms onsite • Availability of hydro • Closure of Wellington street only • Accessible parking and paved paths available • Ability to store market equipment onsite • Closest location to BIA member storefronts • Visible location in downtown • Ability to hang signage	**Weaknesses** • Market divided into three sections
Opportunities • Use of gazebo for entertainment	**Threats** • Splash pad construction • Water main construction

*SWOT analysis does not include potential impacts of COVID-19 and related Provincial and Public Health directives and guidelines which would be the same for all three locations.

From: AMCTO President <president@amcto.com>
Sent: 2021/02/18 8:28 AM
To: Fay, Peter <Peter.Fay@brampton.ca>
Subject: [EXTERNAL]An Open Letter to Ontario Municipal Councils

Dear Peter Fay,

We would appreciate your support in sharing the below open letter and for this letter to be included on your municipal council agenda:

February 18, 2021

AMCTO
THE MUNICIPAL EXPERTS

AN OPEN LETTER TO ONTARIO MUNICIPAL COUNCILS

Dear Council,

As a vital municipal association with membership roots that reach deep into each and every part of Ontario, we know the challenges you have faced in continuing to provide essential municipal services within your community during the COVID-19 pandemic.

As elected officials, we know that you recognize the contribution made by your municipal staff, many of whom are members of AMCTO. Municipal professionals across this entire province have been at the forefront of service delivery, applying their knowledge and skills to innovate processes and procedures to meet the evolving needs of residents and businesses.

One key point that is often overlooked in this pandemic is that many municipal staff were prepared to act and innovate BECAUSE of the professional municipal training and development they receive from organizations like AMCTO. The leadership skills, education and technical training prepare your staff in getting ahead of immediate community needs, reacting and responding to new challenges brought on by COVID-19. This unique and sought-after skillset has allowed your staff to provide council with options and solutions for keeping your municipality running.

In these challenging financial times, there will be temptation to divert operational funding away from staff training budgets. Now more than ever, it is crucial that municipalities continue to invest in your most valuable resource – your staff.

In addition to increased levels of employee retention, engagement and empowerment, investments in staff professional development strengthens your council's ability to provide

reliable, effective and efficient services to your community, both today and in the future. The question is no longer “if” you innovate but “when”. Innovation comes with knowledge, training, and exposing municipal staff to new opportunities to grow and develop professionally.

On behalf of AMCTO and its over 2,200 members, please accept my heartfelt thank you for your service during these difficult times. As “Municipal Experts”, AMCTO will continue to be at your service to help you and your staff meet the needs of your community.

Sincerely,

Robert Tremblay, MPA, CMO, AOMC
President
AMCTO

CC: Graydon Smith, President, AMO

Robert Tremblay, MPA, CMO, AOMC
President

AMCTO
THE MUNICIPAL EXPERTS

2680 Skymark Ave. # 610
Mississauga, ON L4W 5L6
president@amcto.com
www.amcto.com

Report
Staff Report
The Corporation of the City of Brampton
2021-02-24

Date: 2021-01-20

Subject: **Traffic By-law 93-93 - Administrative Update - File I.AC (TRAF)**

Contact: Binita Poudyal, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering Department, 905-874-2878

Report Number: Public Works & Engineering-2021-135

Recommendations:

1. That the report titled: **Traffic By-law 93-93 - Administrative Update – (R135/2021 - File I.AC TRAF)**, to the Committee of Council meeting of February 24, 2021, be received; and,

2. That Traffic By-law 93-93, as amended, be further amended.

Overview:

- **Administrative changes are required to update and/or add new by-law information to the appropriate schedules and consolidated text of the General Traffic By-law 93-93.**

- **The by-law schedules relating to "Rate of Speed", "No Parking", "Fire Routes" and "Community Safety Zones" are impacted by this administrative update.**

Background:

Administrative changes to Traffic By-law 93-93 are necessary on a regular basis as staff identifies, adds and modifies by-law information to the appropriate schedules of the by-law. This allows Traffic By-law 93-93 to support appropriate changes to the City's road network and subsequent traffic and parking regulations.

Current Situation:

The following amendments to the schedules of Traffic By-law 93-93 are recommended:

Rate of Speed (Schedule X):

An amendment is required to the “Rate of Speed” schedule to change the posted speed limit on a section of Bartley Bull Parkway.

Currently, Bartley Bull Parkway has 40 km/h speed zones between a point 150 metres north of the north limit of Peel Alternative School and Bartley Bull Parkway (clockwise) and Duncan Bull Drive (southerly intersection) and a point 200 metres east of Main Street South. The section of Bartley Bull Parkway between Duncan Bull Drive (southerly intersection) and a point 150 metres north of the north limit of Peel Alternative School (counterclockwise) has a posted speed limit of 50 km/h. The entire length of Bartley Bull Parkway has already been designated as a community safety zone. In order to have consistency in the posted speed limit throughout the entire roadway, staff recommends implementing a 40 km/h posted speed limit on the aforementioned section currently posted at 50 km/h.

Rate of Speed (Schedule X):

A housekeeping amendment is required to the “Rate of Speed” schedule to correct an error related to the following entries:

- Kanata Road
- Vodden Street East

No Parking (Schedule XIV):

By-law amendments are required to the “No Parking” schedule to support parking prohibitions that are approved through the subdivision review and approval process on the following roadways:

- Affleck Road
- Ariel Road
- Baycliffe Crescent
- Butterworth Road
- Crossbill Road
- Delavan Lane
- Pescara Lane

Fire Routes (Schedule XXII):

A housekeeping amendment is required to the “Fire Routes” schedule to generate an index number for the following location:

- 100 Martin Byrne Drive

Community Safety Zones (Schedule XXIV):

Based on the report to the July 8, 2020 Council meeting titled “Timetable for Automated Speed Enforcement Implementation”, the following roadway sections are recommended to be designated as Community Safety Zones to meet the provincial requirements for implementing Automated Speed Enforcement.

Street Name	Between	Ward
Aloma Crescent	Avondale Boulevard (westerly intersection) and Avondale Boulevard (easterly intersection)	7
Aylesbury Drive	Veterans Drive and Berberis Crescent/ Poncelet Road	6
Bellchase Trail	Castle Oaks Crossing and Clarkway Drive	10
Campbell Drive	A point 105 metres west of Gretna Drive and McLaughlin Road North	5
Cherrytree Drive	Ray Lawson Boulevard and a point 25 metres south of Samson Court/ Waterloo Court	4
Daviselm Drive	A point 40 metres west of Durango Drive and Chinguacousy Road	5
Gretna Drive	Horwood Drive and Kimbark Drive	5
Kanata Road	Queen Mary Drive and Beavervalley Drive	6
Malta Avenue	A point 57 metres north of Herdmans Road and a point 245 metres north of Ray Lawson Boulevard	4
Massey Street	MacKay Street North and Marblehead Crescent (westerly intersection)	7
Monte Vista Trail	Richvale Drive North and McFadden Drive	2
Mountainberry Road	Mountainash Road (northerly intersection) and Snow Leopard Court (northerly intersection)	10
Olivia Marie Road	Larande Court/ Messina Avenue and a point 102 metres east of Hellyer Avenue/ Morenci Court	4
Parkway Avenue	Kimbark Drive and Gretna Drive	5
Summer Valley Drive	Mayfield Road and a point 21 metres north of Hillpath Crescent	2
Tribune Drive	Robert Parkinson Drive and Creditview Road	6

Corporate Implications:

Financial Implications:

There is no financial impact resulting from the recommendations in this report.

Strategic Plan:

This report achieves the “Move & Connect” Priority of the Strategic Plan by supporting the “active transportation and cycling strategy” initiative of the plan.

Council Priority – Streets for People

This report incorporates the Vision Zero framework into transportation planning, design and operations to prevent fatal and serious injury from motor vehicle collisions within the City right-of-way.

Conclusion:

The aforementioned administrative updates to Traffic By-law 93-93 are required to support appropriate changes to the City’s road network and subsequent traffic and parking regulations.

Authored by:	Reviewed and Recommended by:
Binita Poudyal Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering Department	Michael Parks, C.E.T. Director, Road Maintenance, Operations and Fleet Public Works and Engineering
Approved by:	Submitted by:
Jayne Holmes Acting Commissioner Public Works and Engineering	David Barrick, Chief Administrative Officer

Report
Staff Report
The Corporation of the City of Brampton
2021-02-24

Date: 2021-01-26

Subject: **All-way Stop Review – Landview Road and Cloverhaven Road/ Dinosaur Street (Ward 10)**

Secondary Title: Alternate process for consideration of all-way stop control at the intersection of Landview Road and Cloverhaven Road/ Dinosaur Street (Ward 10)

Contact: Rabin Maskey, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering Department, 905-458-4888 Ext. 63163

Report Number: Public Works & Engineering-2021-164

Recommendations:

1. That the report titled: **All-way Stop Review – Landview Road and Cloverhaven Road/ Dinosaur Street (Ward 10)**, **(R164/2021 - File I.AC TRAF)** to the Committee of Council Meeting of February 24, 2021 be received; and,

2. That an all-way stop control be implemented at the intersection of Landview Road and Cloverhaven Road/ Dinosaur Street (Ward 10).

Overview:

- **An alternate streamlined process for the consideration of all-way stop requests that includes a review of an all-way stop location from a safety perspective and a public consultative process can be considered if an intersection does not meet technical warrants.**

- **The intersection of Cloverhaven Road/ Dinosaur Street and Landview Road (Ward 10) has been identified for review in accordance with the alternate process for consideration of an all-way stop control.**

- **The subject intersection can safely accommodate an all-way stop control.**

Background:

The consideration of stop signs require City Council to balance technical traffic engineering input versus the desire of local residents who believe that the introduction of an all-way stop control will improve livability within their respective communities.

As a result, an alternate streamlined process for the consideration of all-way stop requests was developed that includes a review of an all-way stop location from a safety perspective and a public consultative process if an intersection does not meet technical warrants.

Current Situation:

The following intersection has been identified for review in accordance with the alternate process for consideration of all-way stop signs:

- Cloverhaven Road/ Dinosaur Street and Landview Road (Ward 10).

Safety Review

A safety review of the subject intersection was conducted using the following criteria and the results of the review revealed that the location does not meet any of these criteria, thus can safely accommodate an all-way stop control:

- Posted speed is greater than 50 km/h;
- Multi-lane roadways;
- Offset intersections;
- Where traffic is required to stop on a grade;
- Driver sightlines; and,
- Other traffic safety related concerns.

Public Consultation

In accordance with the approved methodology to solicit public feedback, questionnaires were sent to all homes that front onto the intersecting roadways within 250 metres of the subject intersection. Based on the feedback received, an all-way stop is not to be considered if responses received do not support the all-way stop are more than 51%. Input received in response to the information panels weighs lower (half) than comments received from residents immediately affected by the all-way stop (who received the questionnaire). The results of the public consultation are summarized in the table below.

Table 1: Summary of the Public Consultation

Location	Questionnaires Sent Out	Questionnaires Received		Total In Favour *	Total Opposed*
		Within 250 Metres	Not Within 250 Metres		
Cloverhaven Road/ Dinosaur Street and Landview Road	67	11	0	11 (100%)	0 (0%)

*Note: input received from residents not within 250 metres have been factored lower (half)

The results of the public consultation process revealed that the response rate from residents not in favour of an all-way stop at the subject intersection does not exceed the approved criteria of 51%. Therefore, in accordance with the Council approved alternate process, all-way stop signs can be considered at the following intersection:

- Cloverhaven Road/ Dinosaur Street and Landview Road (Ward 10).

Corporate Implications:

Financial Implications:

The costs associated with the installation of the traffic signs and pavement-marking changes required to support this initiative are estimated to be $615. There is sufficient funding available within the Public Works and Engineering operating budget to proceed with the recommendations in this report.

Term of Council Priorities:

Council Priority – Streets for People

This report incorporates the Vision Zero framework into transportation planning, design and operations to prevent fatal and serious injury from motor vehicle collisions within the City right-of-way

Conclusion:

Using the City Council approved streamlined process for the consideration of all-way stop, the subject intersection can safely accommodate an all-way stop control, and the results of the public consultation revealed that the respondents are in favour of the implementation of an all-way stop control at the subject intersection. This requires an amendment to the “Through Highways” and “Stop Signs” schedules of Traffic By-law 93-93.

Authored by:

Rabin Maskey
Traffic Operations Technologist,
Road Maintenance, Operations and Fleet,
Public Works and Engineering

Reviewed by:

Michael Parks, C.E.T.
Director,
Road Maintenance, Operations and Fleet,
Public Works and Engineering

Approved by:

Jayne Holmes
Acting Commissioner,
Public Works and Engineering

Submitted by:

David Barrick
Chief Administrative Officer

Attachments:

Figure 1: Proposed All-way Stop at Landview Road and Cloverhaven Road/ Dinosaur Street (Ward 10)

CITY OF BRAMPTON

brampton.ca

Date: January 2021
Drawn by: R. Maskey

NTS

Figure 1: Proposed All-Way Stop at Landview Road and Cloverhaven Road / Dinosaur Street (Ward 10)

Report
Staff Report
The Corporation of the City of Brampton
2021-02-24

Date: 2021-01-26

Subject: **Parking/Stopping Related Concerns – Finley Road (Ward 3)**

Contact: Rabin Maskey, Traffic Operations Technologist,
Road Maintenance, Operations and Fleet, Public Works and Engineering Department, 905-458-8888 Ext. 63163

Report Number: Public Works & Engineering-2021-165

Recommendations:

1. That the report titled: **Parking/Stopping Related Concerns – Finley Road (Ward 3) (R165-2021 – File I.AC TRAF)** to the Committee of Council meeting of February 24, 2021 be received; and,

2. That Traffic By-law 93-93, as amended, be further amended to implement "No Stopping, Anytime" restrictions on the north side of Finley Road between West Drive and the westerly limit of Finley Road (including cul-de-sac).

Overview:

- **Staff received concerns related to parked and stopped vehicles on both sides of Finley Road.**
- **On-street parking/stopping is currently permitted on both sides of the road for a period no longer than three hours unless otherwise posted.**
- **The Public Works and Engineering Department reviews the need for on-street parking/stopping restrictions on City streets taking into consideration public safety, emergency/maintenance vehicle access and the needs of the area residents.**
- **Staff have reviewed, and recommends implementation of stopping restrictions on Finley Road (Ward 3).**

Background:

The Public Works and Engineering Department reviewed on-street parking on Finley Road to address potential safety issues created by parked/stopped vehicles.

The need to implement parking and stopping restrictions is evaluated by taking into account public safety, access requirements of emergency services and maintenance vehicles and the site-specific characteristics of the roadway.

Current Situation:

Finley Road is an industrial roadway where on-street parking has primarily been used by the staff and visitors of the area businesses. Observations undertaken by staff revealed that parking was evident on both sides of Finley Road, causing egress issues for staff/visitors and, at times, resulted in limited access for through traffic (including emergency services and maintenance vehicles). Staff observed that the heavy vehicles stopped on the north side of Finley Road partially blocked westbound through traffic, thereby forcing the passing vehicles to travel on the opposing lane.

Finley Road has a rural cross-section and hence, does not have sidewalks on either side. Pedestrians have been observed walking on the shoulders of Finley Road to access the businesses from the bus stop on West Drive. When the parked/stopped vehicles take up shoulder spaces, pedestrians are forced to walk on the travelled portion of the roadway, creating safety concerns for both approaching vehicles and pedestrians.

Further, it has been noted that frequent parking/stopping of large trucks on Finley Road caused sightline issues for motorists attempting to exit driveways and pedestrians attempting to cross the road.

In order to address the above-noted concerns, staff recommends implementing “No Stopping, Anytime” restrictions on the north side of Finley Road between West Drive and the westerly limit of Finley Road (including cul-de-sac). Figure 1, attached, illustrates the recommended restriction.

Corporate Implications:

Financial Implications:

The costs associated with the installation of the traffic signs required to support this initiative are estimated to be $642. There is sufficient funding available within the Public Works and Engineering operating budget to proceed with the recommendations in this report.

Strategic Plan:

This report achieves the “Move & Connect” Priority of the Strategic Plan by supporting the “active transportation and cycling strategy” initiative of the plan.

Council Priority – Streets for People

This report incorporates the Vision Zero framework into transportation planning, design and operations to prevent fatal and serious injury from motor vehicle collisions within the City right-of-way.

Conclusion:

Based on the review of the subject roadways, staff recommends implementing “No Stopping, Anytime” restrictions on the north side of Finley Road between West Drive and westerly limit of Finley Road (including cul-de-sac).

Authored by:

Rabin Maskey
Traffic Operations Technologist I,
Road Maintenance, Operations and Fleet,
Public Works and Engineering Department

Reviewed by:

Michael Parks, C.E.T.
Director,
Road Maintenance, Operations and Fleet,
Public Works and Engineering

Approved by:

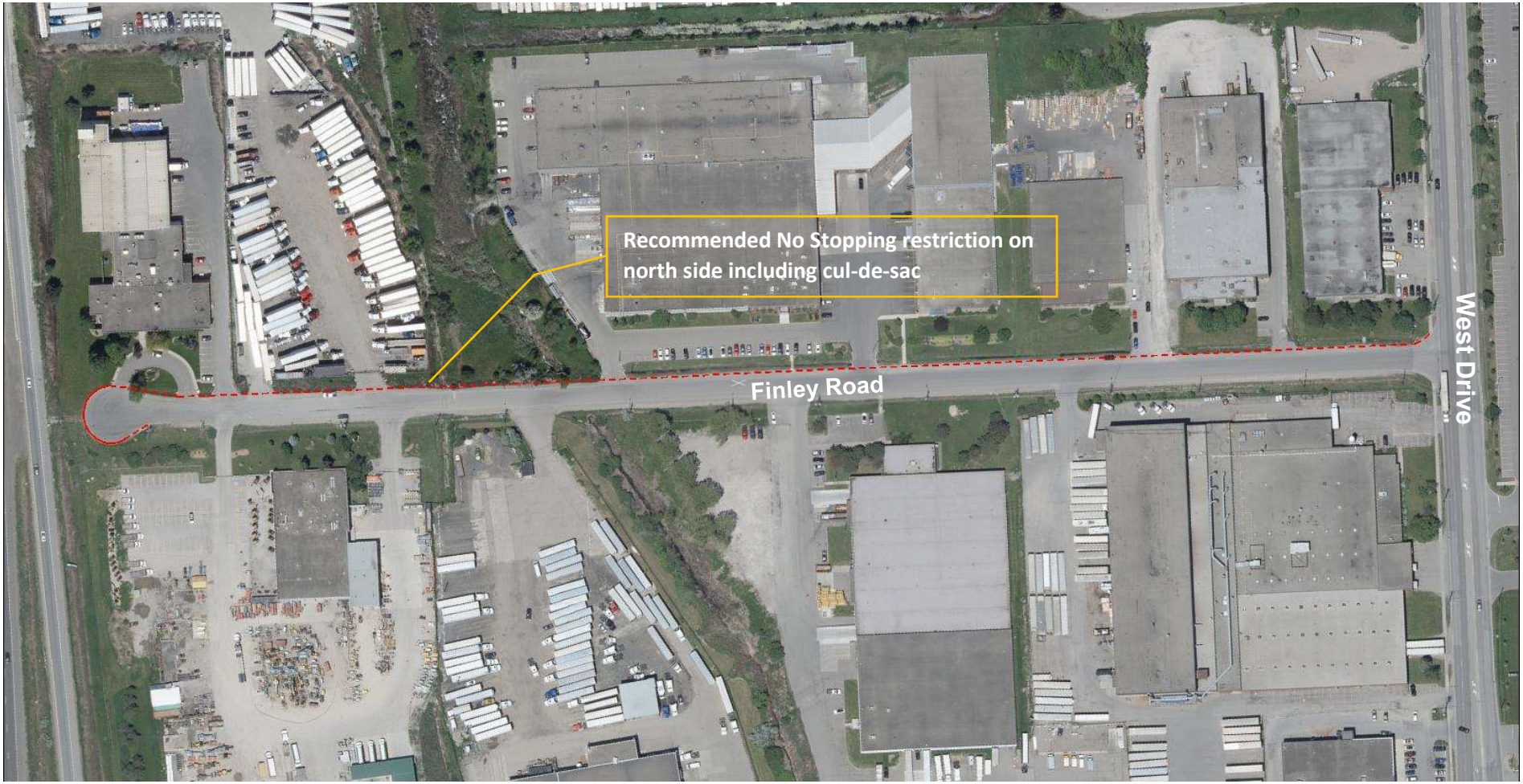
Jayne Holmes
Acting Commissioner
Public Works and Engineering

Submitted by:

David Barrick
Chief Administrative Officer

Attachments:

Figure 1: Recommended No Stopping Restriction on Finley Road (Ward 3)



CITY OF BRAMPTON

brampton.ca

Date: January 2021
Drawn by: R. Maskey

NTS

Figure 1: Recommended No Stopping Restriction on Finley Road (Ward 3)

Report
Committee of Council
The Corporation of the City of Brampton
2021-02-24

Date: 2021-01-27

Subject: **Request to Begin Procurement – 2021 Road Resurfacing Program – City Wide – Wards 1 - 9**

Contact: Mike Donnelly, P.Eng., PMP
Manager, Construction
Capital Works
Public Works & Engineering
(905) 874-2516
mike.donnelly@brampton.ca

Report Number: Public Works & Engineering-2021-168

Recommendations:

1. That the report titled: **Request to Begin Procurement – 2021 Road Resurfacing – Citywide – Wards 1-9**, dated January 27, 2021, to the Committee of Council Meeting of February 24, 2021, be received;

2. That the Purchasing Agent be authorized to commence the procurement for the 2021 Road Resurfacing Program.

Overview:

- **This report seeks Council approval to authorize the Purchasing Agent to commence procurement for the 2021 Road Resurfacing Program including Active Transportation, new transit pads, and fully recoverable watermain works to be completed on behalf of the Region of Peel.**

Background:

The annual Road Resurfacing Program is developed through the evaluation of pavement condition ratings, managed by the Infrastructure Planning section of Capital Works.

The program is coordinated with Transportation Planning, Region of Peel and other PUCC members to determine the needs to maintain the current levels of service for City roads and infrastructure. The roads that have been identified for resurfacing in 2021 are listed in Appendix A.

Current Situation:

The Public Works & Engineering Department is prepared to begin the procurement for the 2021 Road Resurfacing Program.

This program has been developed within the approved 2021Council Capital Budget.

The scope of the 2021 Road Resurfacing Program includes seventy one (71) street locations as well as eight (8) provisional street sections city wide. There may be a need to adjust the street list once the procurement process is complete in which case streets may be removed, replaced and/or provisional streets may be added. Below are typical reasons why the street list may be adjusted:

- The bid prices exceeds the budget amount
- Unforeseen conflicts in which a street may be deferred
- Where realized savings can be utilized to complete an additional street(s)

Work under this program includes removal and replacement of deficient asphalt surfaces, concrete curbs, sidewalks and storm sewers, construction of new transit pads and the addition of Active Transportation measures as identified in the Active Transportation Master Plan.

Pending Council approval, the anticipated timing for the start of construction is spring 2021 with substantial completion in fall of 2021 and final completion in the spring of 2022.

Corporate Implications:

<u>Financial Implications:</u>

Sufficient funding is available within the Public Works & Engineering approved Capital Budget. Funding for bus pads is available under Transit operations. Additional

watermain works to be completed on behalf of the Region of Peel is fully recoverable from the Region.

Other Implications:

Purchasing

A public Procurement Process will be conducted and the lowest compliant Bid will be eligible for contract award. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document

Term of Council Priorities:

The goal to keep people moving efficiently by investing in new infrastructure and maintaining it in a state of good repair in the “Move and Connect” priority is met utilizing good construction practices to prolong the life of Brampton’s roads and related infrastructure.

The “Good Government” priority is also realized by the joint partnership with the Region of Peel in combining construction projects to save on restoration costs and minimize inconvenience to the public.

Living the Mosaic – 2040 Vision:

The road resurfacing program supports the 2040 Vision:

Vision 1, Sustainability and the Environment, by using recycled asphalt in our new asphalt hot mix’s and by the use of crushed recycled concrete on some roads in lieu of virgin stone aggregate.

Vision 4, *Transportation and Connectivity*, by maintaining the road network in a state of good repair for all modes of transportation, and the movement of goods.

Conclusion:

In conclusion, this report recommends that the Purchasing Agent be authorized to commence the procurement for Road Resurfacing within the City of Brampton, as described in this report.

Authored by:

Derek Currie
Senior Operations Technician
Capital Works
Public Works & Engineering

Reviewed by:

Mike Donnelly, P.Eng., PMP
Manager, Construction,
Capital Works
Public Works & Engineering

Approved by:

Jayne Holmes, P.Eng., PMP
Acting Commissioner
Public Works & Engineering

Submitted by:

David Barrick
Chief Administrative Officer
Office of CAO

Attachments: Appendix A: Road Resurfacing Street List

2021 PRELIMINARY ROAD REHABILITATION PROGRAM					
1	H3	ASHURST CR	WINTERFOLD DR	LANGSTON DR	1.181
1	F3	BLOSSOM AV	VODDEN ST	ISABELLA ST	0.479
1	F3	MCMURCHY AV	RAILROAD ST	QUEEN ST	1.165
1	G3	PAUL WILLIAM GT	CENTRE ST	SWENNEN DR	0.194
1	G3	SALEM CT	VALONIA DR	CUL-DE-SAC	0.278
1	G3	SWENNEN DR	WEST END	EAST END	0.426
1	G3	TOLTON DR	NEWTON RD	CENTRE ST	0.490
1	G3	VALONIA DR	HINCHLEY WOOD GR (S)	HINCHLEY WOOD GR (N)	1.557
1	G3	WILLERTON CS	VALONIA CR	END	0.409
1	F3	WILLOWCREST CT	STILLWATER CR	END	0.366
2	G2	BALLYCASTLE CR	DUNDALK CR (S)	DUNDALK CR (N)	0.485
2	G2	BURNLEY PL	DUNDALK CR	END	0.259
2	G2	COLCHESTER AV	SHERINGHAM ST	DORKING DR	0.536
2	G2	EBBY AV	CONESTOGA DR	DORKING DR	0.840
2	G2	FAIRLIGHT ST	CONESTOGA DR	MUSKOKA ST	0.619
2	G2	GREENTREE CT	FAIRLIGHT ST	END	0.116
2	G2	LA ROSE CT	DUNDALK CR	END	0.306
2	G2	SILVERSTREAM RD	JAY ST	END	0.504
3	F4	BARNSTEAD CRT	FREDERICK ST	END	0.158
3	G4	CENTRE ST	CLARENCE ST	HASLEMERE AV	0.755
3	H4	CLARENCE ST	RUTHERFORD RD	KENNEDY RD	4.048
3	F4	FREDERICK ST	MCMURCHY AV	MILL ST	0.746
3	F4	HAROLD ST	MAIN ST	340m W OF MCMURCHY A	0.408
3	F4	HOWELL ST	DRISCOLL DR (W)	MILL ST	0.811
3	G4	MALVERN CT	RICHMOND DR	END	0.445
3	F4	MILL ST (S)	CHAROLAIS BV	EDWIN DR	0.745
3	G4	ORENDA CT	KENNEDY RD	END	0.276
3	F4	PARKEND AV	MCMURCHY AV	END	0.700
4	E5	CRIMSON CT	TUMBLEWEED TL	END	0.108
4	E5	LAURAGLEN CR	OAKLEA BV (W)	OAKLEA BV (E)	1.089
4	E5	MOONSTONE CT	TUMBLEWEED TL	END	0.079
4	E4	READY CT	DRINKWATER RD	END	0.494
4	E5	ROCKFORD RN	LAURAGLEN CR	END	0.200
4	E5	TUMBLEWEED TL	OAKLEA BV	ROLLINGWOOD DR	1.098
5	E3	CORTEZ CT	WAYNE NICOLE DR	END	0.316
5	E3	FINCHAM AV	MAJOR WILLIAM SHARPE DR	PHELPS DR	0.617
5	E3	KELMAN CT	FINCHMAN AV	END	0.094
7	J4	ALBION CR	ALOMA CR (W)	ALOMA CR (E)	0.534
7	J4	BRAEBURN CT	BRAEMAR DR	END	0.199
7	K4	BRAMALEA RD	AVONDALE BL	STEELES AVE	6.719
7	J4	BURNHAM CR	BRAEMAR DR (S)	BRAEMAR DR (N)	0.758
7	J3	HANDEL CT	HILLDALE CT	END	0.255
7	J3	HANNIBAL SQ	HANDEL CT	END	0.233
7	J3	HAPSBURG SQ	HYDE PARK CT	END	0.220

7	J3	HARDCASTLE CT	HILLDALE CR	CUL-DE-SAC	0.451
7	J3	HAYDEN CT	HILLDALE CR	CUL-DE-SAC	0.314
7	J3	HEATHERSIDE CT	HEDGESON CT	END	0.208
7	J3	HECTOR CT	HILLDALE CR	CUL-DE-SAC	0.405
7	J3	HEDGESON CT	HOWDEN BV	END	0.326
7	J3	HERNON CT	HILLDALE CR	CUL-DE-SAC	0.257
7	J3	HERO SQ	HILLDALE CR	END	0.178
7	J3	HERRON PL	HOLLIS CT	END	0.030
7	J3	HIGHLAND TL	HILLPARK TL	END	0.287
7	J3	HILLDALE CR	CENTRAL PARK DR (W)	CENTRAL PARK DR (E)	4.712
7	J3	HILLGATE DR	HECTOR CT	HALEY CT	0.275
7	J3	HILLPARK TL	HOWDEN BV	END	0.229
7	J3	HOLLIS CT	HUNTCLUB DR	END	0.280
7	J3	HOMER SQ	HILLDALE CR	END	0.248
7	J3	HUGHES CT	HERNON CT	END	0.135
7	J3	HUNT CLUB DR	HOWDEN BV	HILLGATE DR	0.229
7	J3	HYDE PARK CT	HILLDALE CR	END	0.233
7	I3	NEWPORT ST	NASMITH ST	NORTH PARK DR	1.691
8	K4	FLAMINGO CR	FORSYTHIA RD (S)	END	1.120
8	K4	FLINDON GT	FLAMINGO CR	FOLKSTONE CR	0.172
8	K4	FORSYTHIA RD	FOLKSTONE CR	FLAMINGO CR (N)	0.991
8	K3	GAILGROVE CT	GREENMOUNT RD	END	0.353
8	K3	GAILWOOD CT	GLENVALE BV	END	0.492
8	K3	GARLAND CT	GAILWOOD CT	END	0.247
8	K3	JUNIPER CR	JACKSON RD	JEFFERSON RD	1.054
9	J2	BLACK FOREST DR	BRAMALEA RD	SPRUCELANDS AV	0.357
10	L2	STONELEDGE CL	RED STAG RD	STONELEDGE CL (2ND)	0.835

2021 PROVISIONAL STREETS

WARD	INDEX	ROAD NAME	FROM DESCRIPTION	TO DESCRIPTION	LANE KMS
1	G3	LINKDALE RD	KENNEDY RD	CENTRE ST	1.484
2	G2	TRAVERSTON CT	SOMERSET DR	END	0.354
5	E3	FLOWERTOWN AV	PHELPS DR	MCLAUGHLIN RD	1.645
5	E3	OLDE TOWN RD	FLETCHERS CREEK BV	WHITEWASH WY	0.889
7	K4	DARLINGTON CR	DORSET DR (S)	DORSET DR (N)	0.758
7	J3	HOLLOWOOD CT	HUNTINGTON CT	END	0.193
7	J3	HEARTHSTONE CT	HUNTINGTON CT	END	0.193
9	K2	RED RIVER DR	BARLEYFIELD RD	SUNNY MEADOW BV	0.711

Report
Staff Report
The Corporation of the City of Brampton
2021-02-24

Date: 2020-02-03

Subject: **Request to Begin Procurement - Hiring of Consultants and General Contractors for various New Construction and State of Good Repair Projects**

Contact: David Bottoni, Director, Building Design and Construction, Community services (437.881.4053)

Report Number: Public Works & Engineering-2021-181

Recommendations:

1. THAT, the report from David Bottoni, Director, Building Design and Construction, Public Works & Engineering Department, dated February 3, 2021, to the Committee of Council Meeting of Feb 24, 2021, re: **Request to Begin Procurement – Hiring of Consultants and General Contractors for Various New Construction and State of Good Repair projects**, be received; and

2. THAT, the Purchasing Agent be authorized to commence the procurement for Consulting services for the design and contract administration of a new Animal Shelter; and

3. THAT, the Purchasing Agent be authorized to commence the procurement for General Contracting services for the demolition project at Victoria Park Arena; and

4. THAT, the Purchasing Agent be authorized to commence the procurement for General Contracting services for the new construction project Fire Station 201 at 25 Rutherford Rd S.; and

5. THAT, the Purchasing Agent be authorized to commence the procurement for General Contracting services for the roof replacement for Clark Transit facility; and

6. THAT, the Purchasing Agent be authorized to commence the procurement for General Contracting services for the rehabilitation of the garage for Market Square Parking Garage; and

7. THAT, the Purchasing Agent be authorized to commence the procurement for General Contracting services for the replacement of LED Pylon Signs for multiple facilities; and

8. THAT, the Purchasing Agent be authorized to commence the procurement for General Contracting services for the Roof and Building Repairs at Century Gardens Recreation Centre; and

9. THAT, the Purchasing Agent be authorized to commence the procurement for General Contracting services for the Change Room Refresh at Earnscliffe Recreation Centre; and

10. THAT, the Purchasing Agent be authorized to commence the procurement for General Contracting services for the addition at Bramalea Tennis Club; and

11. THAT, the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Overview:

This report seeks Council approval to commence the following procurements:

- **Hiring of a Consultant for the design and contract administration services for a new Animal Shelter**

- **Hiring of a General Contractor for the new construction services for:**
  - **Victoria Park Arena (Demolition Only)**
  - **Fire Station 201**
  - **Bramalea Tennis Club**

- **Hiring of a General Contractor for the State of Good Repair projects including:**
  1. **Roof replacement for Clark Transit facility**
  2. **Rehabilitation of the garage for Market Square Parking Garage**
  3. **Replacement of LED Pylon Signs for Chinguacousy Park, Jim Archdekin Recreation Centre, Cyril Clark Library, Fire Stations 202, 206 and 210**
  4. **Roof and Building Repairs at Century Gardens Recreation Centre**
  5. **Change Room Refresh at Earnscliffe Recreation Centre**

Summary of Projects included in the report:

Project	Site Address	Ward No.	Anticipated Construction timeline
New Animal Shelter	475 Chrysler Drive	8	Design: Q4, 2021 Construction: Q3 2023 - Q4 2024
Victoria Park Arena	20 Victoria Crescent	7	Demolition: July 2021 – Oct 2021
Fire Station 201	25 Rutherford Rd., S	5	Q4 2021 – Q1 2023
Roof replacement for Clark Transit facility	185 Clark Boulevard	3	June 2021 – December 2021
Rehabilitation of garage for Market Square Parking Garage	1 Theatre Lane	1	April 2021- December 2021
Replacement of LED Pylon Signs for Chinguacousy Park, Jim Archdekin Recreation Centre, Cyril Clark Library, Fire Stations 202, 206 and 210	Multiple Facilities	2,3,6,8	May, 2021- November 2021
Roof and Building Repairs at Century Gardens Recreation Centre	340 Vodden St E	1	April, 2021- September 2021
Change Room Refresh at Earnscliffe Recreation Centre	44 Eastbourne Dr	7	May 2021- December 2021
Bramalea Tennis Club	9050 Bramalea Rd	7	Q3/4 2021 - Q2 2022

Background:

1. **New Animal Shelter**
   The existing animal shelter is currently undersized and staff are working out of other facilities. This procurement is to determine the future needs of Animal Services, start the design and provide contract administration services for the facility. A separate report will be submitted once the design is complete to begin procurement for the construction, for which there is funding in 2023.

2. **Victoria Park Arena**

The existing 36,000 sq. ft. fire damaged Victoria Park Arena is to be demolished and a new multi-purpose facility is going to be constructed in its place. The redevelopment of the Victoria Park Arena was approved by Council in 2019. This report is seeking Council's approval to begin procurement for the demolition only. Staff will report back to the council regarding the construction of the new facility, including the Sports Hall of Fame, in Q3 of this year. The proposed similar sized facility is part of a larger strategic plan that includes the transformation of six other older recreation centers in the Bramalea area: Howden, Ellen Mitchell, Balmoral, Terry Miller, and Greenbriar.

.

3. **Fire Station 201**
   This procurement is for the construction of a new four (4) bay fire station, on a City owned parcel located at 25 Rutherford Road South, with site specific access improvements including intersection upgrades.

4. **Roof replacement for Clark Transit facility**
   Clark Transit facility is a bus storage and maintenance facility. It stores and maintains 147 buses, which is approximately 30% of Brampton Transit fleet. The existing flat roofs have reached the end of their service life and require full replacement to avoid potential leaks causing service disruptions and damages to building components and equipment. The life expectancy of the new roof is 20 - 25 years. In addition, the new roof will have higher R-Value which will reduce greenhouse gas emissions.

5. **Rehabilitation of the garage for Market Square Parking Garage**
   The scope of work for this project includes the replacement of expansion joints and waterproofing membrane. It also includes the replacement of the traffic topping of entrance ramp, repair and waterproof cracks where there are existing slab leaks and repair foundation cracks and spalling/delamination of stairwells.

6. **Replacement of LED Pylon Signs for Chinguacousy Park, Jim Archdekin Recreation Centre, Cyril Clark Library, Fire Stations 202, 206 and 210**
   The project involves LED Pylon Sign replacement at various locations including the supply and installation of new LED pylon signs in accordance with the City of Brampton's Outdoor Wayfinding and Signage Standard. Restoration all landscaped areas affected by construction will be included.

7. **Roof and Building Repairs at Century Gardens Recreation Centre**
   The scope of work includes localized replacement of the exterior brick wall assembly, localized flat roof replacement, localized sloped metal roof replacement, repair of leaking curtain wall, concrete stair repairs and replacement of roof and wall assemblies at the hydro vault.

8. **Change Room Refresh at Earnscliffe Recreation Centre**

The scope of work includes a comprehensive interior renovation of the family change room, and conversion of the existing male/female change room into a single universal change room.

9. **Bramalea Tennis Club**
   Chinguacousy Park Curling Club facility will undergo an addition of approximately 850 sq. ft. to accommodate a new tennis club lounge. It will also undergo a renovation of the existing locker room.

Corporate Implications:

Purchasing Comments

Design and Contract Administration for New Animal Shelter
A public Procurement Process will be conducted and the Proposal submissions shall be evaluated in accordance with the published evaluation process within the Bid Document.

Victoria Park Arena, Fire Station 201, Roof and Building Repairs at Century Gardens Recreation Centre and Change Room Refresh at Earnscliffe Recreation Centre
A public Procurement Process will be conducted for each project to pre-qualify general contractors and submissions shall be evaluated in accordance with the published evaluation process within the Bid Document.

The pre-qualified general contractors will be invited to submit a Bid for each project and the lowest compliant Bid will be eligible for contract award.

Roof replacement for Clark Transit facility
The pre-qualified roofing contractors will be invited to submit a Bid and the lowest compliant Bid will be eligible for contract award.

Rehabilitation of Market Square Parking Garage, Replacement of LED Pylon Signs at Chinguacousy Park, Jim Archdekin Recreation Centre, Cyril Clark Library, Fire Stations 202, 206 and 210 and Bramalea Tennis Club Addition
A public Procurement Process will be conducted for each project and the lowest compliant Bid will be eligible for contract award.

Purchase approval for each procurement shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurements must occur formally through the contact person identified in the Bid Documents

Financial Implications:

Projects identified in the recommendations of this report are approved capital initiatives under the Public Works and Engineering capital budget.

Other Implications:

This report achieves the following Term of Council priorities:

Brampton is a Safe & Healthy City:

- Fire Station 201 will provide emergency response services to the community, positively impacting emergency response times and thereby improving the safety of the City's residents.

Brampton is a Mosaic:

- Construction of Victoria Park Arena supports the 2040 Vision: Complete Neighbourhoods, as recreation centres are key components of a complete, balanced neighbourhood.

- State of Good Repair projects will allow for the implementation of elements of universal design strategies in tandem with the City's Accessibility Technical Standards to serve the City's residents.

Conclusion:

It is recommended that the Purchasing Agent be authorized to commence the procurements as described in this report.

Reviewed by:

David Bottoni
Director, Building Design & Construction

Reviewed by:

Approved by:

Jayne Holmes, P. Eng.
Acting Commissioner, Public Works & Engineering

Submitted by:

David Barrick
Chief Administrative Officer, City of Brampton

Report authored by. Sonika Soor, Project Manager, Building Design and Construction

Report
Staff Report
The Corporation of the City of Brampton
2021-02-24

Date: 2021-02-10

Subject: **Downtown Brampton Flood Protection: Federal Contribution Agreement and Commencement of Procurement for Detailed Design**

Contact: **Michael Heralall**, Sr. Manager, Environment, 905-874-3585

Report Number: Public Works & Engineering-2021-217

Recommendations:

1. That the report titled **Downtown Brampton Flood Protection: Federal Contribution Agreement and Commencement of Procurement** to the Committee of Council Meeting of February 24, 2021 be received;

2. That staff be authorized on behalf of the City to enter into a Contribution Agreement with the Government of Canada to access up to $38.8M of Federal funds towards the implementation of the Downtown Brampton Flood Protection solution recommended in the approved Environmental Assessment, representing the amount approved by the Federal Government under the Disaster Mitigation and Adaptation Fund;

3. That Council commit the remaining project costs of $67.6M for implementation of the Downtown Brampton Flood Protection; and

4. That the Purchasing Agent be authorized to begin procurement for detailed design of the Downtown Brampton Flood Protection works.

Overview:

- **The Downtown Brampton Flood Protection Environmental Assessment was approved in September 2020 and recommended an engineering solution to mitigate existing flood vulnerability in Downtown Brampton. The flood mitigation is key to enabling Riverwalk, a Term of Council Priority.**

- **The preliminary estimated cost for the flood protection component of Riverwalk is approximately $107M, including the costs of land acquisition.**
    - **Council approved $5.88M in the 2021 Capital Budget for detailed design of the flood protection works. Detailed design is expected to start in 2021, and take at least two years to complete.**
    - **The Federal Government has announced up to $38.8M will be made available for the flood mitigation project under the Disaster Mitigation and Adaptation Fund.**
    - **The Government of Canada requires the remaining project costs to be committed as a condition of entering into a funding agreement with the City.**
- **Construction will commence following detailed design, and is expected to start late 2023 at the earliest. Construction of the project is expected to take three to five years, but exact timing and duration will be become known as detailed design is developed.**
- **Committing the remaining project costs does not preclude the City from pursuing additional funding opportunities to reduce the City portion of the project costs, including such opportunities as may become available at the Provincial level.**

Background:

Downtown Brampton is subject to flooding during extreme storm events similar to the historic Hurricane Hazel (1954), and as a result is within the regulatory flood plain of the Etobicoke Creek. The Provincial Policy Statement has long commanded that development shall be directed outside of areas subject to flooding, typically resulting in no developments within the regulatory floodplain. The few exceptions are for areas that were always within the floodplain, and where it is important to maintain the economic viability of such areas. In such cases, the area may be designated a Special Policy Area (SPA) by the Province of Ontario, which allows for some limited development activity informed by risk management.

Downtown Brampton is one such Special Policy Area, and the current restrictions on development within the Downtown Area will not support a vision for transformation of the Downtown into a vibrant urban center as envisioned in Vision 2040, and affirmed by a current Term of Council priority to unlock Downtown Brampton. Removal of the development restrictions can be achieved by eliminating or reducing the flood risk within Downtown Brampton.

Riverwalk has also been identified as a priority for Council, including the recent Term of Council Priorities – Mid-term Update, presented in December 2020. Staff continue to provide oversight of this project to ensure the project stays on schedule.

Current Situation:

The Downtown Brampton Flood Protection Environmental Assessment (EA) commenced in September 2018, and was led by the Toronto and Region Conservation Authority (TRCA) in partnership with the City of Brampton. The EA investigated various approaches to flood risk reduction in the Downtown Brampton area, and recommends widening and deepening of the Etobicoke Creek through Downtown Brampton and several bridge replacements from Church Street to the CNR inclusive to accommodate the widening. The EA was approved in September 2020, and approval of the EA allows the City to move forward to the next stages of detailed design and construction.

Property Impacts

A key principle during assessment of flood protection solutions in the EA was minimizing impacts to private property. Given the complexity of the established urban environment that formed the study area and the need to minimize the property impacts, a greater level of data collection and analysis was required than would be typical for an EA. However, it was determined that implementation of the flood protection will adversely affect up to ten properties within the project area, with full or partial takings required to construct the project. Further analysis possible only during detailed design may refine the property requirements and perhaps allow some further reduction in property requirements for partial takings. Staff will work with affected property owners throughout the detailed design and construction process.

Project Costs

The EA has estimated it will cost $107M to implement the flood protection. Of this cost, approximately $9M represents the estimated cost to acquire property for the project.

Federal Project Funding

The City of Brampton submitted an application for project funding under the Disaster Mitigation and Adaptation Fund (DMAF) in July 2020. The application was successful, and the Federal Government announced in November 2020 that the City of Brampton would be able to access up to $38.8M of Federal funds towards the implementation of the flood protection. This amount represents 40% of the eligible project costs of $97M, as land acquisition costs for this project were not eligible for funding.

Federal Contribution Agreement

The City of Brampton is required to enter into a Contribution Agreement with the Government of Canada in order to access the funds being made available under DMAF. The administering Federal Agency, Infrastructure Canada, has provided a draft Contribution Agreement to the City and a requirement of this Contribution Agreement is for the City to commit to the remaining project costs. As advised by Infrastructure Canada, this may take the form of a resolution by Council that speaks to this commitment.

A risk in delaying the execution of the Contribution Agreement is the possibility of a Federal election and potential change in priorities at the Federal level before the Agreement is legally binding.

Detailed Design

Council has approved $5.88M through the City's 2021 Capital Budget to complete the detailed design of the Downtown Brampton Flood Protection works. During detailed design, commitments to future work made in the approved Environmental Assessment would be addressed, including:

- Developing and implementing a communications plan for notifying landowners, residents, businesses, recreational users etc. of updates to the project.
- Considering construction of temporary recreational trails during construction activities.
- Conducting pre- and post-construction assessments of buildings immediately adjacent to the concrete channel to ensure impacts arising from construction can be assessed, identified and remediated.
- Undertaking reviews to identify cultural heritage resources beyond those with existing municipal recognition.
- Conduct Heritage Impact Assessment for St. Mary's Roman Catholic Cemetery.
- Coordinating with CN and Metrolinx regarding scheduling of track expansion and infrastructure works

Staff will begin procurement for engineering services for detailed design with Council's approval through this report.

Integration with Urban Design Master Plan (UDMP)

The detailed design of the flood protection works will incorporate those design elements of the Urban Design (Open Space) Master Plan that are within the boundaries of the flood protection works. Development of the UDMP is currently in progress, and expected to be complete in June 2021. Some of the potential elements are contouring of the side slopes of the channel, vegetative and surficial treatments on the channel slopes, low flow channel design along the bottom of the channel, and design of open spaces at Church Street.

Implementation Report

A key deliverable of the detailed design phase will be an Implementation Report that describes how the detailed design incorporates the Preferred Alternative Solution from the EA as well as the design elements of the UDMP, identifies any changes to impacts, mitigation, compensation and enhancement measures arising from the detailed design.

Corporate Implications:

Financial Implications:

As per recommendations in this report, there is sufficient funding available to begin procurement for detailed design of the Downtown Brampton Flood Protection work. Funding for construction phase of the flood protection works will be spread out over the expected duration of the project. Further details will become available as the detailed design is developed. Once the Contribution Agreement is signed, staff will include funding in future budget capital asks as the project progresses for Council's approval.

Other Implications:

Continued External Funding Advocacy

The terms of the Federal DMAF Contribution Agreement does not prevent the City from continuing to seek additional funding to reduce the City's portion of the flood mitigation project costs.

On November 25, 2020, Council directed staff (Resolution #C436-2020) to continue to engage with the Province of Ontario in an effort to secure financial support for the Riverwalk project up to the remaining $58.3M. In collaboration with staff from Government Relations, Riverwalk has been identified as a priority advocacy issue, and will be

incorporated in all advocacy initiatives (i.e. pre-budget submissions, AMO Annual Conference, meetings with Members of Parliament), as well as additional opportunities as they arise. Government Relations will continue to provide updates, specific to advocacy initiatives when available.

Term of Council Priorities:

The Downtown Brampton Flood Protection contributes to the **"Brampton is a City of Opportunities"** Term of Council priorities specifically "Unlock Uptown and Downtown" to allow for the realization of urban transformation and unlock economic potential.

Conclusion:

The Downtown Brampton Flood Protection project is a key component of the Riverwalk, a central piece within the urban transformation vision for Downtown Brampton. Implementation of flood protection to reduce flood risk in Downtown Brampton would allow for the removal of the Special Policy Area designation on the Downtown, and allow for the future removal of SPA planning restrictions thus opening the door for progressive planning and redevelopment in the Downtown. The Province has approved the Environmental Assessment, clearing the way for the City to move forward to detailed design and implementation. Council continues to affirm the importance of Riverwalk as a key city-building initiative, and has approved $5.88M for detailed design to commence.

In addition, the Federal government recognizes the importance of this project to Brampton, and to risk management for natural hazards, and is prepared to provide up to $38.8M towards the Project.

The City is required to enter into a legal funding agreement with the Government of Canada, for which Council will have to commit to the remaining project costs of $67.6M as a requirement of the funding agreement. Time is of the essence for executing the funding agreement, and staff recommend Council pass a funding resolution to allow the funding agreement to be executed immediately. Staff also seek Council approval to begin procurement of engineering services for detailed design of the Downtown Brampton Flood Protection works.

Authored by:

Michael Heralall, P.Eng.
Senior Manager, Environment
Public Works & Engineering

Reviewed by:

Michael Won, P.Eng.
Director, Environment & Development Engineering
Public Works & Engineering

Approved by:

Jayne Holmes, P.Eng.
Acting Commissioner, Public Works & Engineering

Submitted by:

David Barrick
Chief Administrative Officer

Attachment: Draft Contribution Agreement – DMAF, City of Brampton, Feb 2021

CANADA – THE CORPORATION OF THE CITY OF BRAMPTON
DISASTER MITIGATION AND ADAPTATION FUND

AGREEMENT FOR "PROTECTING OUR FUTURE: FLOOD MITIGATION AND PHYSICAL, ECONOMIC, SOCIAL AND CULTURAL RESILIENCE FOR HISTORIC DOWNTOWN BRAMPTON, ON BY RECONSTRUCTING 600M OF THE CONCRETE ETOBICOKE CREEK BYPASS CHANNEL" PROJECT

This Agreement is made as of the date of last signature

BETWEEN: **HER MAJESTY THE QUEEN IN RIGHT OF CANADA**, as represented by the Minister of Infrastructure and Communities ("Canada")

AND

THE CORPORATION OF THE CITY OF BRAMPTON, continued or incorporated pursuant to the Municipal Act, 2001, S.O. 2001, c.25 (the "Recipient"),

individually referred to as a "Party" and collectively referred to as the "Parties".

RECITALS

WHEREAS the Government of Canada established the $2 billion Disaster Mitigation and Adaptation Fund in Budget 2017;

WHEREAS, the Minister of Infrastructure and Communities is responsible for the Disaster Mitigation and Adaptation Fund (the "Program");

WHEREAS the Recipient has submitted to Canada a proposal for the funding of the "Protecting Our Future: Flood mitigation and physical, economic, social and cultural resilience for historic downtown Brampton, ON by reconstructing 600m of the concrete Etobicoke Creek bypass channel" Project ("the Project") which qualifies for support under the Program;

AND WHEREAS the Recipient is responsible to carry out the Project and Canada wishes to provide financial support for the Project and its objectives;

NOW THEREFORE, in accordance with the mutual covenants and agreements herein, the Parties hereby agree as follows:

1. INTERPRETATION

1.1 DEFINITIONS

In addition to the terms and conditions defined in the recitals and elsewhere in this Agreement, a capitalized term has the meaning given to it in this subsection.

"Agreement" means this contribution agreement and all its schedules, as may be amended from time to time.

"Agreement End Date" means March 31, 2028.

"Asset" means any real or personal property or immovable or movable asset, acquired, purchased, constructed, rehabilitated or improved, in whole or in part, with funds contributed by Canada under the terms and conditions of this Agreement, including but not limited to any Non-Owned Asset.

"Asset Disposal Period" means the period commencing from the Effective Date and ending twenty (20) years after the Project's Substantial Completion Date and ending forty (40) years after Substantial Completion Date for land acquired for Natural Infrastructure purposes.

"Communications Activity" or "Communications Activities" means, but is not limited to, public or media events or ceremonies including key milestone events, news releases, reports, web and social media products or postings, blogs, news conferences, public notices, physical and digital signs, publications, success stories and vignettes, photos, videos, multi-media content, advertising campaigns, awareness campaigns, editorials, multi-media products and all related communication materials.

"Contract" means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to the Project in return for financial consideration.

"Declaration of Substantial Completion" means a declaration in the form substantially prescribed in Schedule D (Declaration of Substantial Completion).

"Effective Date" means the date of last signature of this Agreement.

"Eligible Expenditures" means those costs of the Project incurred by the Recipient and eligible for reimbursement by Canada as set out in Schedule A (Eligible and Ineligible Expenditures).

"Fair Value" means the amount that would be agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

"Fiscal Year" means the period beginning April 1 of a year and ending March 31 of the following year.

"**In-Kind Contributions**" means non-monetary contributions of goods, services or other support provided by the Recipient, or to the Recipient by a third party for the Project, for which Fair Value is assigned, but for which no payment occurs.

"Joint Communications" means events, news releases and signage that relate to the Agreement and are collaboratively developed and approved by the Parties and are not operational in nature.

"Oversight Committee" means the committee established pursuant to Section 5 (Oversight Committee).

"Non-owned Asset" means an Asset to which the Recipient does not hold the title and ownership.

"**Non-Owned Land Agreement**" means any agreement for real property between the Recipient and any land owner which provides the Recipient with the necessary rights or interest to access, manage, occupy, hold, use, modify or any other right or interest relating to real property for the purpose of or related to the Project or this Agreement.

"Project" means the project as described in Schedule B (Project Details).

"Project Approval Date" means October 13, 2020, which is the date indicated by Canada in writing to the Recipient following Canada's approval in principle of the Project.

"**Project Component**" means any of the components of the Project as described in Schedule B2 (Project Components and Cashflow).

"Program" means the Disaster Mitigation and Adaptation Fund Program.

"Substantial Completion Date" means the date on which the Project can be used for the purpose for which it was intended as described in Schedule B1 (Project Description) and as will be set out in Schedule D (Declaration of Substantial Completion).

"Third Party" means any person or legal entity, other than a Party, who participates in the implementation of the Project by means of a Contract.

"Total Financial Assistance" means total funding from all sources towards Total Expenditures of the Project, including funding from the Recipient and federal, provincial, territorial, and municipal governments as well as funding from other sources, private financial sources and In-Kind Contributions.

1.2 ENTIRE AGREEMENT

This Agreement, including the recitals, comprises the entire agreement between the Parties in relation to the subject of the Agreement. No prior document, negotiation, provision, undertaking or agreement has legal effect, unless incorporated by reference into this Agreement. No representation or warranty expressed, implied or otherwise, is made by Canada to the Recipient except as expressly set out in this Agreement.

1.3 DURATION OF AGREEMENT

This Agreement will be effective as of the Effective Date and will terminate on the Agreement End Date subject to early termination in accordance with this Agreement.

1.4 SCHEDULES

The following schedules are attached to, and form part of this Agreement:

Schedule A – Eligible and Ineligible Expenditures

Schedule B – Project Details

Schedule C – Communications Protocol

Schedule D – Declaration of Substantial Completion

2. PURPOSE OF AGREEMENT

The purpose of this Agreement is to establish the terms and conditions whereby Canada will provide funding to the Recipient for the Project.

3. OBLIGATION OF THE PARTIES

3.1 COMMITMENTS BY CANADA

a) Canada agrees to pay a contribution to the Recipient of not more than 40 percent (40%) of the total Eligible Expenditures but only up to a maximum of thirty-eight million, eight-hundred and fifty-two thousand, and three-hundred and ninety-seven dollars ($38,852,397).

b) Canada will pay the contribution in accordance with the terms and conditions of this Agreement and the Fiscal Year breakdown in Schedule B2 (Project Components and Cashflow).

c) The Parties acknowledge that Canada's role in the Project is limited to making a financial contribution to the Recipient for the Project and that Canada will have no involvement in the implementation of the Project or its operation. Canada is neither a decision-maker nor an administrator to the Project.

d) If Canada's total contribution towards the Project exceeds forty percent (40%) of the Project's total Eligible Expenditures or if the Total Financial Assistance received or due in respect of the total Project costs exceeds one hundred per cent (100%) thereof, Canada may recover the excess from the Recipient or reduce its contribution by an amount equal to the excess.

3.2 COMMITMENTS BY THE RECIPIENT

a) The Recipient will ensure the Project is completed in a diligent and timely manner, as per the Project Details outlined in Schedule B, within the costs and deadlines specified in this Agreement and in accordance with the terms and conditions of this Agreement.

b) The Recipient will be responsible for all costs of the Project including cost overruns, if any.

c) The Recipient will be responsible for any and all costs associated with the Project should the Project be withdrawn or cancelled, and the Recipient will repay to Canada any payment received for disallowed costs and all ineligible costs, surpluses, unexpended contributions, and overpayments made under and according to the terms and conditions of this Agreement.

d) The Recipient will ensure that the greenhouse gas emissions assessment that includes a cost-per-tonne calculation for the Project is completed to Canada's satisfaction and submitted to Canada within six months of the Effective Date and prior to Canada flowing funds, unless otherwise required by Canada.

e) The Recipient will report on community employment benefits provided to at least three federal target groups (apprentices, Indigenous peoples, women, persons with disabilities, veterans, youth, recent immigrants, or small- and medium-sized enterprises and social enterprises) and submit to Canada with annual updates until Project completion as per paragraph 9.1 c) Reporting.

f) The Recipient will promptly inform Canada of the Total Financial Assistance received or due for the Project.

g) The Recipient will ensure the ongoing operation, maintenance, and repair of any Asset in relation to the Project, as per appropriate standards, during the Asset Disposal Period.

h) At the request of Canada, the Recipient will declare to Canada any amounts owing to the federal Crown, under legislation or contribution agreements, which constitute an overdue debt. The Recipient recognizes that any such amount owing is a debt due to the federal Crown and may be set-off by Canada in accordance with Section 18.5 (Set-off by Canada).

i) The Recipient will inform Canada immediately of any fact or event that will compromise wholly or in part the Project.

j) The Recipient agrees that material changes to the Project will require Canada's consent, which may be subject to terms and conditions, and a corresponding amendment to the Agreement.

k) During the Asset Disposal Period the Recipient will:

   i. ensure that it has secured and will maintain title to and ownership of land or any necessary rights or interests with respect to land required to carry out the Project, including entering into and maintaining any Non-Owned land Agreement, and to operate, maintain, and repair the Assets.

   ii. ensure that any Non-Owned Land Agreement, and necessary rights or interests with respect to land that may be registered on title under the applicable provincial legislation are so registered and are in good standing; and,

   iii. inform Canada within thirty (30) business days of becoming aware of any material changes, breaches or termination in regard to any Non-Owned Land Agreement or any necessary rights or interests with respect to land related to any Assets, the Project or this Agreement.

l) The Recipient will ensure that the acquired land for natural infrastructure purposes will remain protected for forty (40) years by a provincial, territorial or municipal government or by one of the Indigenous recipients identified in Schedule A.1 (d)(iii);

m) The Recipient will provide an attestation that the land acquisition process for natural infrastructure purposes has been completed and that the price is at, or below, Fair Value.

n) The Recipient will enter into an agreement with the/each Ultimate Recipient(s) in accordance with this Agreement. Upon request, the Recipient will promptly provide Canada with a copy of the ultimate agreement(s).

3.3 APPROPRIATIONS AND FUNDING LEVELS

a) Notwithstanding Canada's obligation to make any payment under this Agreement, this obligation does not arise if, at the time when a payment under this Agreement becomes due, the Parliament of Canada has not passed an appropriation that is sufficient and constitutes lawful authority for making the payment. Canada may reduce or terminate any payment under this Agreement in response to the reduction of appropriations or departmental funding levels in respect of transfer payments, the Program under which this Agreement was made or otherwise, as evidenced by any appropriation act or the federal Crown's main or supplementary estimates expenditures. Canada will not be liable for any direct, indirect, consequential, exemplary or punitive damages, regardless of the form of action, whether in contract, tort or otherwise, arising from any such reduction or termination of funding.

3.4 FISCAL YEAR BUDGETING

a) The amount of the contribution payable by Canada for each Fiscal Year of the Project is set out in Schedule B2 (Project Components and Cashflow).

b) If the actual amount payable by Canada in respect of any Fiscal Year of the Project is less than the estimated amount in Schedule B2 (Project Components and Cashflow), the Recipient may request that Canada re-allocate the difference between the two amounts to a subsequent Fiscal Year. Subject to Subsection 3.3 (Appropriations and Funding Levels), Canada agrees to make reasonable efforts to accommodate the Recipient's request. The Recipient acknowledges that requests for re-allocation of Project funding will require appropriation adjustments or federal Crown approvals.

c) In the event that any requested re-allocation of Project funding is not approved, the amount of Canada's contribution payable pursuant to Subsection 3.1 (Commitments by Canada) may be reduced by the amount of the requested re-allocation. If the contribution payable by Canada pursuant to Subsection 3.1 (Commitments by Canada) is so reduced, the Parties agree to review the effects of such reduction on the overall implementation of the Project and to adjust the terms and conditions of this Agreement as appropriate.

3.5 INABILITY TO COMPLETE PROJECT

If, at any time during the term of this Agreement, one or all of the Parties determine that it will not be possible to complete the Project for any reason, the Party will immediately notify the other Party of that determination and Canada may suspend its funding obligation. The Recipient will, within thirty (30) business days of a request from Canada, provide a summary of the measures that it proposes to remedy the situation. If Canada is

not satisfied that the measures proposed will be adequate to remedy the situation, then this will constitute an Event of Default under Section 15 (Default) and Canada may declare a default pursuant to Section 15 (Default).

3.6 CONDITIONS PRECEDENT

a) Condition

The Recipient agrees that Canada has no obligation to make payments under this Agreement unless and until:

i. The Recipient completes a greenhouse gas emissions assessment that includes a cost-per-tonne calculation for the Project to Canada's satisfaction and provides it to Canada.

b) Remedy

In the event that the Recipient is unable to meet the condition set out in paragraph 3.6 (a) (Condition), Canada may terminate this Agreement. Canada will not be liable for any direct, indirect, consequential, exemplary or punitive damages, regardless of the form of action, whether in contract, tort or otherwise, arising from the termination of this Agreement.

4. THE RECIPIENT REPRESENTATIONS AND WARRANTIES

The Recipient represents and warrants to Canada that:

a) The Recipient has the capacity and authority to enter into and execute this Agreement [INSERT EITHER "AS DULY AUTHORIZED BY [BY-LAW OR RESOLUTION REFERENCE, dated [DATE]" OR by resolution of its Board of Directors, dated [DATE];

b) The Recipient has the capacity and authority to carry out the Project;

c) The Recipient has the requisite power to own the Assets; or it will secure all necessary rights, interests, and permissions to carry out the Project during the Asset Disposal Period;

d) The Recipient has obtained all necessary rights and permissions to carry out the Project and to operate, maintain and repair the Assets during the Asset Disposal Period;

e) This Agreement constitutes a legally binding obligation of the Recipient, enforceable against it in accordance with its terms and conditions;

f) All information submitted to Canada as set out in this Agreement is true, accurate, and was prepared in good faith to the best of its ability, skill, and judgment;

g) There are no actions, suits, investigations or other proceedings pending or, to the knowledge of the Recipient, threatened and there is no order, judgment or decree of any court or governmental agency which could materially and adversely affect the Recipient's ability to carry out the activities contemplated by this Agreement. The Recipient will inform Canada immediately if any such action or proceedings are threatened or brought during the term of this Agreement.

h) Any individual, corporation or organization that the Recipient has hired, for payment, who undertakes to speak to or correspond with any employee or other person representing Canada on the Recipient's behalf, concerning any matter relating to the contribution under this Agreement or any benefit hereunder and who is required to be registered pursuant to the federal *Lobbying Act*, is registered pursuant to that *Act*;

i) The Recipient has not made and/or will not make a payment to any individual required to be registered under the federal *Lobbying Act* or to any legal entity with which that individual is engaged in doing business, that is, in whole or in part contingent on the outcome of arranging a meeting between a public office holder and any other person, or communicating with a public office holder in the awarding of the contribution under this Agreement by or on behalf of Her Majesty in right of Canada.

5. OVERSIGHT COMMITTEE

Within sixty (60) business days of the date of the last signature of this Agreement, the Parties will establish an Oversight Committee comprising a federal co-chair and a co-chair from the Recipient. The Oversight Committee will:

a) Monitor compliance with the terms and conditions of this Agreement;

b) Monitor the implementation of Schedule C (Communications Protocol);

c) Monitor the progress of the Project as per described in Section 8 (Reporting);

d) Ensure that audit plans are carried out as per this Agreement, including but not limited to Section 10 (Audit);

e) Act as a forum to resolve potential issues and address concerns;

f) Review and, as necessary, recommend to the Parties amendments to the Agreement; and

g) Attend to any other function required by this Agreement, or as mutually agreed to by the Parties.

6. CONTRACT PROCEDURES

6.1 AWARDING OF CONTRACTS

a) The Recipient will ensure that Contracts are awarded in a way that is fair, transparent, competitive and consistent with value-for-money principles, and if applicable, in accordance with the Canadian Free Trade Agreement and international trade agreements.

b) If Canada becomes aware that a Contract is awarded in a manner that is not in compliance with the foregoing, upon notification to the Recipient, Canada may consider the expenditures associated with the Contract to be ineligible.

c) In addition to any other remedy available to Canada under this Agreement, if Canada considers the expenditures associated with a Contract to be ineligible under Section 6.1(b), the Recipient shall repay to Canada any funds that have been paid for Eligible Expenditures in relation to the Contract, at Canada's discretion.

6.2 CONTRACT PROVISIONS

The Recipient will ensure that all Contracts are consistent with, and incorporate, the relevant provisions of this Agreement. More specifically but without limiting the generality of the foregoing, the Recipient agrees to include terms and conditions in all Contracts to ensure that:

a) The Third Party will keep proper and accurate financial accounts and records, including but not limited to its Contracts, invoices, statements, receipts, and vouchers, in respect of the Project for at least six (6) years after the Agreement End Date and that the Recipient has the contractual right to audit them;

b) All applicable labour, environmental, and human rights legislation is respected; and

c) Canada, the Auditor General of Canada, and their designated representatives, to the extent permitted by law, will at all times be permitted to inspect the terms and conditions of the Contract and any records and accounts respecting the Project and will have reasonable and timely access to the Project sites and to any documentation relevant for the purpose of audit.

7. CLAIMS AND PAYMENTS

7.1 PAYMENT CONDITIONS

a) Canada will not pay interest for failing to make a payment under this Agreement.

b) Canada will not make a payment until the conditions identified in subsection 3.6 (Conditions Precedent) have been met;

c) Canada will not make a payment, other than the first Fiscal Year in which claims are submitted, unless Canada has received and approved reports as required under Section 9 (Reporting) and any audit requirements as required in Section 10 (Audit);

d) Canada will not make a payment in respect of an Asset until the Recipient secures and confirms to Canada title to and ownership of land or any necessary rights or interests with respect to land required for the Project in respect of that Asset.

e) Canada will not pay any claims until the requirements under Section 19 (Environmental and Impact Assessment) and Section 20 (Aboriginal Consultations), if applicable, are, in Canada's opinion, satisfied to the extent possible at the date the claim is submitted to Canada.

7.2 CLAIMS AND PAYMENTS

a) The Recipient will submit claims to Canada covering the Eligible Expenditures, in a form acceptable to Canada. Each claim must include the following:

   i. a written attestation by a senior official designated by the Recipient that the information submitted in support of the claim is accurate and that Eligible Expenditures have been incurred;

   ii. a breakdown of Eligible Expenditures claimed by Project Component in accordance with Schedule B2 (Project Components and Cashflow);

   iii. upon request by Canada, any documents in support of Eligible Expenditures claimed.

b) Canada will make a payment upon review and acceptance of a claim, subject to the terms and conditions of this Agreement.

c) The Recipient will provide a final claim to Canada no later than twelve (12) months after Substantial Completion Date, along with all information required under Subsections 8.2 (Final Report), Section 10 (Audit), and Declaration of Substantial Completion (Schedule D).

7.3 DECLARATION OF SUBSTANTIAL COMPLETION

a) Prior to executing the Declaration of Substantial Completion, the Recipient will request confirmation from Canada as to whether the Declaration of Substantial Completion lists all relevant documents;

b) The Declaration of Substantial Completion must be signed by an authorized official as deemed acceptable by Canada, and it must list all relevant documents as agreed to by Canada.

7.4 PAYMENT DEADLINE

a) Canada will not have the obligation to make a payment after March 31st of the year following the Fiscal Year in which the Eligible Expenditures were incurred; and

b) Canada will make the final payment no later than March 31st, 2028.

7.5 RETENTION OF CONTRIBUTION

Canada will retain up to five percent (5%) of its contribution under this Agreement. Any amount retained by Canada will be released by Canada upon review and acceptance of the final report described under Section 8.2 (Final Report) and the Recipient fulfills all of its obligations under this Agreement.

7.6 FINAL ADJUSTMENTS

Upon Canada's receipt of the final claim, but before issuing the final payment, the Parties will jointly carry out a final reconciliation of all claims and payments in respect of the Project and make any adjustments required in the circumstances.

7.7 FINAL PAYMENT

Canada will make a final payment upon review and acceptance of the final claim, subject to the terms and conditions of this Agreement.

8. REPORTING

8.1 PROGRESS REPORT

a) The Recipient will submit progress reports to Canada at a timing and frequency determined by Canada but no less than every six (6) months. The progress report will be attested by a delegated senior official. The first progress report under this Agreement must cover the period from the Project Approval Date.

b) Each progress report must include, at a minimum, the following information:

   i. Project Title
   ii. cost sharing breakdown, including Canada's contribution funding to the Project by Fiscal Year and any other sources of funding;
   iii. construction start and end dates (forecast/actual);
   iv. Project progress for the period;
   v. an update on Project issues/risks, if any, and mitigation measures;

vi. an update on Project alignment to meet results as described in Schedule B, subsection 1.2; and
vii. confirmation of the Project's installed signage, if applicable.

c) Expected and actual results related to community employment benefits for the Project will be included in a progress report on an annual basis.

8.2 FINAL REPORT

The Recipient will submit a final report to Canada with the final claim for approval no later than twelve (12) months after the Substantial Completion Date. The final report will include:

a) All information required under paragraph 8.1. (Progress Report), covering the period from the last progress report to the date of submitting the final claim; and

b) A cumulative summary of the results and the financials for the Project, which will include the following information:

i. the Project's completed results compared to the baseline established prior to the start of the Project as listed under Schedule B (Project Details);

ii. total expenditures and Eligible Expenditures by source of funding as well as federal contribution by Fiscal Year for the Project;

iii. an attestation, signed by a delegated senior official, that the Project has been completed and that federal funding was spent on Eligible Expenditures in accordance with this Agreement;

iv. reporting on community employment benefits and demonstrating that all environmental conditions and aboriginal consultation and accommodation requirements have been met;

v. confirmation of the Total Financial Assistance in accordance with paragraph 3.2 (f) (Commitments by the Recipient) and Schedule B3 (Total Financial Assistance).

9. INFORMATION MANAGEMENT

The Recipient will use the Infrastructure Recipient Information System (IRIS), or a process designated by Canada, to fulfill the obligations of the Recipient under this Agreement, including Section 8 (Reporting) and any other obligations of the Recipient as requested by Canada.

10. AUDIT

a) The Recipient agrees to inform Canada of any audit that has been conducted on the use of contribution funding under this Agreement, provide Canada with all relevant audit reports, and ensure that prompt and timely corrective action is taken in response to any audit findings and recommendations. The Recipient will submit to Canada in writing as soon as possible, but no later than sixty (60) days following receiving it, a report on follow-up actions taken to address recommendations and results of the audit.

b) Canada may, at its discretion, conduct a Recipient audit related to this Agreement during the term of this Agreement and up to two years after the Agreement End Date, in accordance with the Canadian Auditing Standards and Section 18.2 (Accounting Principles).

c) The Recipient will ensure proper and accurate financial accounts and records are kept, including but not limited to its Contracts, invoices, statements, receipts, and vouchers in respect to the Project for at least six (6) years after the Agreement End Date.

11. EVALUATION

The Recipient agrees to provide Project-related information to Canada during and following the termination of the Agreement in order for Canada to conduct any evaluation of the performance of the Program. All evaluation results will be made available to the public, subject to all applicable laws and policy requirements.

12. ACCESS

The Recipient will provide Canada and its designated representatives with reasonable and timely access to the Project sites, facilities, and any documentation for the purposes of audit, inspection, monitoring, evaluation, and ensuring compliance with this Agreement.

13. COMMUNICATIONS

14.1 *COMMUNICATIONS PROTOCOL*

a) The Parties will comply with Schedule C (Communications Protocol).

b) The Recipient will acknowledge Canada's contribution in all signage and public communication produced as part of the Project or Agreement, in a manner acceptable to Canada, unless Canada communicates in writing to the Recipient that this acknowledgement is not required.

c) The Recipient acknowledges that the following may be made publicly available by Canada:

   i. its name, the amount awarded by Canada, and the general nature of the Project; and

   ii. any evaluation or audit report and other reviews related to this Agreement.

14.2 OFFICIAL LANGUAGES

a) The Recipient will ensure that information on the Project is developed and is available in both official languages when intended for the information of, or use by the public.

b) The Recipient will communicate in such a manner as to address the needs of both official language communities.

14. DISPUTE RESOLUTION

The Parties will keep each other informed of any issue that could be contentious by exchanging information and will, in good faith and reasonably, attempt to resolve potential disputes.

a) If a contentious issue arises, it will be referred to the Oversight Committee. The Oversight Committee will examine it and, in good faith, attempt to resolve it, within thirty (30) business days from the receipt of notice.

b) Where the Oversight Committee cannot agree on a resolution, the issue will be referred to the Parties for resolution. The Parties will provide a decision within ninety (90) business days.

c) Where the Parties cannot agree on a resolution, the Parties may explore any alternative dispute resolution mechanisms available to them to resolve the issue.

d) Any payments related to the issue will be suspended, together with the obligations related to such issue, pending resolution.

e) The Parties agree that nothing in this Section will affect, alter or modify the rights of Canada to terminate this Agreement.

15. DEFAULT

15.1 EVENTS OF DEFAULT

The following events constitute Events of Default under this Agreement:

a) The Recipient has not complied with one or more of the terms and conditions of this Agreement;

b) The Recipient has not completed the Project in accordance with the terms and conditions of this Agreement;

c) The Recipient has submitted false or misleading information to Canada or made a false or misleading representation in respect of the Project or in this Agreement, except for an error in good faith, demonstration of which is incumbent on the Recipient, to Canada's satisfaction; or

d) The Recipient has neglected or failed to pay Canada any amount due in accordance with this Agreement;

15.2 DECLARATION OF DEFAULT

Canada may declare default if:

a) One or more of the Events of Default occurs.

b) Canada gave notice to the Recipient of the event which in Canada's opinion constitutes an Event of Default; and

c) The Recipient has failed, within thirty (30) business days of receipt of the notice, either to remedy the Event of Default or to notify and demonstrate, to the satisfaction of Canada, that it has taken such steps as are necessary to remedy the Event of Default.

15.3 REMEDIES ON DEFAULT

In the event that Canada declares a default under Subsection 15.2 (Declaration of Default), Canada may exercise one or more of the following remedies, without limiting any remedy available to it by law:

a) Suspend any obligation by Canada to contribute or continue to contribute funding to the Project, including any obligation to pay an amount owing prior to the date of such suspension;

b) Terminate any obligation of Canada to contribute or continue to contribute funding to the Project, including any obligation to pay any amount owing prior to the date of such termination;

c) Require the Recipient to reimburse Canada all or part of the contribution paid by Canada to the Recipient;

d) Terminate this Agreement.

16. LIMITATION OF LIABILITY AND INDEMNIFICATION

16.1 DEFINITION OF PERSON

In this section, "Person" includes, without limitation, a person, the Recipient, a Third Party, a corporation, or any other legal entity, and their officers, servants, employees or agents.

16.2 LIMITATION OF LIABILITY

In no event will Canada, its officers, servants, employees or agents be held liable for any damages in contract, tort (including negligence) or otherwise, for:

a) Any injury to any Person, including, but not limited to, death, economic loss or infringement of rights;

b) Any damage to, loss of, or destruction of property of any Person; or

c) Any obligation of any Person, including, but not limited to, any obligation arising from a loan, capital lease or other long term obligation;

in relation to this Agreement or the Project.

16.3 INDEMNIFICATION

The Recipient will at all times indemnify and save harmless Canada, its officers, servants, employees or agents, from and against all actions, claims, demands, losses, costs, damages, suits or other proceedings, whether in contract, tort (including negligence) or otherwise, by whomsoever brought or prosecuted in any manner based upon or occasioned by:

a) Any injury to any Person, including, but not limited to, death, economic loss or any infringement of rights;

b) Any damage to or loss or destruction of property of any Person; or

c) Any obligation of any Person, including, but not limited to, any obligation arising from a loan, capital lease or other long term obligation in relation to this Agreement or Project, except to the extent to which such actions, claims, demands, losses, costs, damages, suits or other proceedings are caused by the negligence or breach of this Agreement by an officer, servant, employee or agent of Canada in the performance of his or her duties.

17. DISPOSAL OF ASSETS

a) Unless otherwise agreed to by the Parties, the Recipient will:

i) where the Recipient owns the Asset, retain title to and ownership of the Asset or part of the Asset for the Asset Disposal Period; or

ii) ensure that title to and ownership for any Non-Owned Asset is retained by the entity with title to and ownership of that Asset for the Asset Disposal Period.

b) The Recipient will ensure that any Asset will be preserved, maintained, and used for the purposes of the Project, and that no Asset, in whole or in part, will be sold, leased, encumbered or otherwise disposed of, directly or indirectly, during the Asset Disposal Period unless the Recipient notifies Canada in advance and in writing.

c) Upon alternate use or disposal of any Asset, which includes selling, leasing, encumbering, or otherwise disposing of, directly or indirectly, during the Asset Disposal Period, the Recipient will reimburse Canada, at Canada's discretion, all or part of the contribution paid under this Agreement by Canada to the Recipient.

18. GENERAL

18.1 SURVIVAL

The Parties' rights and obligations which, by their nature, extend beyond the termination of this Agreement, will survive any termination of this Agreement.

18.2 ACCOUNTING PRINCIPLES

All accounting terms will have the meanings assigned to them, all calculations will be made and all financial data to be submitted will be prepared in accordance with the Generally Accepted Accounting Principles (GAAP) or the Public Sector Accounting Standards (PSAS) in effect in Canada.

18.3 DEBTS DUE TO THE FEDERAL CROWN

Any amount owed to Canada under this Agreement by the Recipient will constitute a debt due to the federal Crown, which the Recipient will reimburse Canada forthwith on demand.

18.4 INTEREST ON DEBTS DUE TO THE FEDERAL CROWN

Debts due to the federal Crown by the Recipient will accrue interest in accordance with the federal *Interest and Administrative Charges Regulations*.

18.5 SET-OFF BY CANADA

Any debt due to the federal Crown by the Recipient may be set-off against any amounts payable by Canada to the Recipient under this Agreement.

18.6 MEMBERS OF THE HOUSE OF COMMONS AND SENATE

No member of the House of Commons or the Senate of Canada will be admitted to any share or part of this Agreement, or to any benefit arising from it, that is not otherwise available to the general public. The Recipient will promptly inform Canada should it become aware of the existence of any such situation.

18.7 CONFLICT OF INTEREST

No current or former public servant or public office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from this Agreement unless the provision or receipt of such benefits is in compliance with such legislation, guidelines, policies or codes. The Recipient will promptly inform Canada should it become aware of the existence of any such situation.

18.8 NO AGENCY, PARTNERSHIP, JOINT VENTURE, ETC.

a) No provision of this Agreement and no action by the Parties will establish or be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient or between Canada and a Third Party.

b) The Recipient will not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Canada.

18.9 NO AUTHORITY TO REPRESENT

Nothing in this Agreement is to be construed as authorizing any person, including a Third Party, to contract for or to incur any obligation on behalf of Canada or to act as an agent for Canada. The Recipient will take the necessary action to ensure that any Contract between the Recipient and any Third Party contains a provision to that effect.

18.10 ASSIGNMENT

The Recipient will not transfer or assign its rights or obligations under this Agreement without the prior written consent of Canada. Any attempt by the Recipient to assign any of the rights, duties or obligations of this Agreement without Canada's express written consent is void.

18.11 COUNTERPART SIGNATURE

This Agreement may be executed and delivered in counterparts (including by mail or other means of electronic transmission, such as by electronic mail in "pdf" form), with the same effect as if all parties had signed and delivered the same document, and all counterparts shall together constitute one and the same original document.

18.12 SEVERABILITY

If for any reason a provision of this Agreement that is not a fundamental term of this Agreement between the Parties is found to be or becomes invalid or unenforceable, in whole or in part, and if both Parties agree, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.

18.13 AMENDMENTS

This Agreement, including its schedules, can only be amended in writing by the Parties.

18.14 WAIVER

A Party may waive any of its rights under this Agreement only in writing. Any tolerance or indulgence demonstrated by the Party will not constitute a waiver.

18.15 NOTICE

Any notice provided for under this Agreement may be delivered in person, sent by mail addressed to:

for Canada:

ASSISTANT DEPUTY MINISTER
COMMUNITIES AND RURAL ECONOMIC DEVELOPMENT BRANCH
INFRASTRUCTURE CANADA
1100 - 180 Kent Street
Ottawa, Ontario
K1P 0B6

or to such other address or email or addressed to such other person as Canada may, from time to time, designate in writing to the Recipient; and

for the Recipient:

[POSITION TITLE]

[ADDRESS]

or such other address or email or addressed to such other person as the Recipient may, from time to time, designate in writing to Canada.

Such notice will be deemed to have been received, if sent by mail or email, when receipt is acknowledged by the other Party; by facsimile, when transmitted and receipt is confirmed; and in person, when delivered.

18.16 COMPLIANCE WITH LAWS

The Recipient will comply with all applicable laws and regulations and all requirements of regulatory bodies having jurisdiction over the subject matter of the Project.

18.17 GOVERNING LAW

This Agreement is governed by the laws applicable in the province of the Recipient.

18.18 SUCCESSORS AND ASSIGNS

This Agreement is binding upon the Parties and their respective successors and assigns.

18.19 INTELLECTUAL PROPERTY

(a) All intellectual property that arises in the course of the Project will vest in the Recipient.

(b) The Recipient will obtain the necessary authorizations, as needed, for the implementation of the Project, from Third Parties who may own the intellectual property rights or other rights in respect of the Project. Canada will assume no liability in respect of claims from any Third Party in relation to such rights and to the Agreement.

19. ENVIRONMENTAL AND IMPACT ASSESSMENT

19.1 REQUIREMENTS UNDER APPLICABLE FEDERAL ENVIRONMENTAL OR IMPACT ASSESSMENT LEGISLATION

The Recipient agrees that no construction, physical activity or site preparation may be carried out in relation to the Project, and no funds or additional funds for any Eligible Expenditure for the Project will be payable by Canada to the Recipient, unless and until the requirements under the applicable federal environmental or impact assessment legislation are met and continue to be met and the requirements under any applicable agreements between Canada and Aboriginal groups are met and continue to be met.

19.2 COMPLIANCE WITH ENVIRONMENTAL REQUIREMENTS

The Recipient will comply with, to the satisfaction of Canada and at the Recipient's own expense, any conditions related to the Project in relation to this section (Environmental and Impact Assessment) and will ensure access to Project sites, facilities, and documentation in accordance with section 12 (Access).

19.3 CHANGES TO PROJECT OR OTHERWISE

If, as a result of changes to the Project or otherwise, Canada is of the opinion that there are requirements under the applicable federal environmental or impact assessment legislation in relation to the Project, the Recipient agrees that construction of the Project or any other physical activity that is carried out in relation to the Project, including site preparation, will not be undertaken or will be suspended and no funds or additional funds for any Eligible Expenditure for the Project will become or will be payable by Canada to the Recipient unless and until those requirements have been met and continue to be met.

20. ABORIGINAL CONSULTATIONS

The Recipient agrees that:

No site preparation, vegetation removal or construction will occur for a Project and Canada has no obligation to pay any Eligible Expenditures that are capital costs, as determined by Canada, until Canada is satisfied that any legal duty to consult, and where appropriate, to accommodate Aboriginal groups or other federal consultation requirements, have been met and continues to be met. If required, Canada must be satisfied that:

a) Aboriginal groups have been notified and, if applicable, consulted;
b) if applicable, a summary of consultation or engagement activities has been provided, including a list of Aboriginal groups consulted, concerns raised, and how each of the concerns have been addressed, or if not addressed, an explanation as to why not;
c) accommodation measures, where appropriate, are being carried out by the Recipient and these costs may be considered Eligible Expenditures; and
d) any other information has been provided that Canada may deem appropriate.

SIGNATURES

This Agreement has been executed on behalf of Her Majesty the Queen in right of Canada by the Minister of Infrastructure and Communities and on behalf of the Recipient by the Mayor of the Corporation of the City of Brampton.

HER MAJESTY THE QUEEN IN RIGHT OF CANADA

The Honourable Catherine McKenna
Minister of Infrastructure and Communities

DATE

THE CORPORATION OF THE CITY OF BRAMPTON

Patrick Brown
Mayor of the Corporation of the City of Brampton

DATE

DRAFT

SCHEDULE A – ELIGIBLE AND INELIGIBLE EXPENDITURES

A.1. ELIGIBLE EXPENDITURES

a) All Eligible Expenditures identified below can begin to be incurred as of the Project Approval Date except for expenditures associated with greenhouse gas assessments, which are Eligible Expenditures, that may be incurred within twelve (12) months prior to the Project Approval Date.

b) Eligible Expenditures will be all direct and necessary expenditures incurred by the Recipient towards the eligible Project that are associated with acquiring, planning, designing, constructing or rehabilitating a tangible capital asset, as defined by the Generally Accepted Accounting Principles (GAAP) or the Public Sector Accounting Standards (PSAS) in effect in Canada. This also specifically includes the following:

   i. Expenditures directly associated with joint federal communication activities and with Project signage, installed in accordance with federal signage guidelines.

   ii. The incremental costs of the Recipient's employees or leasing of equipment may be included as Eligible Expenditures under the following conditions:

      1. The Recipient is able to demonstrate that it is not economically feasible to tender a contract;
      2. The employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
      3. The arrangement is approved in advance and in writing by Canada.

   iii. Costs of Aboriginal consultations, and where appropriate, accommodation.

c) All Eligible Expenditures outlined above can be reimbursed to the Recipient only following the Effective Date of the Agreement.

A.2 INELIGIBLE EXPENDITURES

a) Expenditures incurred before Project Approval Date and all expenditures related to contracts signed prior to the Project Approval Date except for expenditures associated with greenhouse gas assessments as per paragraph A.1.a).
b) Expenditures incurred for cancelled Projects.
c) Expenditures of relocating entire communities.
d) Costs for and associated with the acquisition of land.
e) Leasing land, buildings and other facilities; leasing equipment other than equipment directly related to the construction of the Project; real estate fees and related costs, unless in accordance with the requirements described in Schedule A.1.a)ii;
f) Any overhead expenditures, including salaries and other employment benefits of any employees of the recipient, the direct or indirect operating or administrative costs of recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, unless in accordance with the requirements described in Schedule A.1.a)ii;
g) Financing charges, legal fees, and loan interest payments including those related to easements (e.g. surveys).
h) Any goods and services costs which are received through donations or in-kind.
i) Provincial sales tax and Goods and Services tax/HST, for which the recipient is eligible for a rebate, and any other costs eligible for rebates.
j) Expenditures associated with operating expenses and regularly scheduled maintenance work.
k) Expenditures related to furnishings and non-fixed assets which are not essential for the operation of the Asset/Project.
l) All capital expenditures and costs, including site preparation and construction costs, until Canada is satisfied that the Environmental Assessment and Aboriginal consultation obligations have been met and continue to be met; and
m) Expenditures related to all emergency services infrastructure.

SCHEDULE B – PROJECT DETAILS

B1. Project Description:

A 66-year-old concrete diversion channel is the main mechanism that Brampton, Ontario—Canada's second fastest growing and youngest urban community—has to protect its historic downtown from flooding of the Etobicoke Creek. This project seeks to increase capacity and extend the life of this conduit, and to introduce measures to prevent flood damage to businesses, homes, public assets and critical infrastructure; including a busy passenger and CN freight rail line that facilitates goods movements across Canada's Innovation Super Corridor. The project will also provide resiliency against increases in frequency and magnitude of extreme events due to climate change.

In particular, the project involves the following:

- reconfiguration of the existing 600-m channel by lowering and widening it to increase conveyance capacity for flood flows
- replacement of bridges with larger spans to allow for increased conveyance within the widened channel
- redesign of nearby infrastructure such as roadways and trail systems

Together, these measures will provide sufficient assurance that flooding will be mitigated to ensure public safety, and that the provincial development restrictions for the 31-ha floodplain can be lifted. It will unlock development potential, create jobs, boost small business and support cultural events.

Ultimately, this project is the key to revitalizing the area and creating a healthy, vibrant and resilient downtown. Brampton's vision is for this now largely inaccessible and dormant area of downtown to be transformed into the beating heart of a renewed and green urban centre. The downtown will feature transit connections, drive economic development, become a visitor attraction and source of civic pride.

B1.1 Project Objective:

There are three main objectives to replacing the existing 600-m diversion channel for the Etobicoke Creek through downtown Brampton:

- Protect existing properties in Brampton's historic downtown core from flood damage during the regulatory storm event (Hurricane Hazel, for this region on Ontario) and the likely increase in storms with a high risk of flooding due to climate change.
- Allow the removal of provincial development restrictions for the Etobicoke Creek floodplain, which includes downtown Brampton.
- Spur the revitalization of the downtown core, as a driver of economic, environmental, social and cultural sustainability that will support population growth and create a civic identity.

The project aligns exactly with the objectives of the Disaster Mitigation and Adaptation Fund with regard to management of natural hazards and the consequences thereof. History shows the consequences of flooding in Brampton. A series of devastating floods in the early 20th century caused millions of dollars in damage to businesses, homes and public infrastructure. This prompted construction of the current channel in 1952, and the simultaneous diversion of the creek. However, the infrastructure is no longer adequate in size, it is aging and must be upgraded. At the same time, the City is aware that it must plan for the increased possibility of flooding due to climate change, and make every effort to mitigate that risk now.

Brampton residents, through an unprecedented planning vision engagement process, have told us that environment is a priority. This project will contribute to a sustainable community and will enhance tree cover in the middle of the growing city, help residents and businesses reduce greenhouse gas emissions by encouraging walking and biking, connect neighbourhoods and enhance links to transit.

List of Assets:

If this DMAF Project includes ultimate recipients, please list all the assets that are part of the DMAF Project and note if they are related to an ultimate recipient agreement, and name the ultimate recipient.

Assets (example)	**Applicable Ultimate Recipient Agreement**
A – Etobicoke Creek Diversion Channel	Yes; Ultimate Recipient is Toronto & Region Conservation Authority
B – Queen Street Bridge	N/A
C – Church Street Bridge	N/A
D – Scott Street Bridge	N/A
E – CN Rail Bridge	N/A
F – Roadway: Ken Whillans Drive	N/A
G – Roadway: Church Street	N/A

B1.2 Expected Results at Project completion (by asset or asset system):

Expected Outputs and immediate Outcome(s)	**Indicators**	**Baseline**	**Target**	**Actual Results** (info to be included in final report)
Increased structural capacity to adapt to climate change impacts, disasters triggered by natural hazards, and extreme weather events	Number of newly built or improved infrastructure Assets	**A:** **600m of widened and deepened channel** **B,C,D,E:** **Replacement of bridge with larger span** **F:** **Relocation and reconstruction of roadway** **G:** **Modification to roadway profile**	**A:** **600m of widened and deepened channel** **B,C,D,E:** **Replacement of bridge with larger span** **F:** **Relocation and reconstruction of roadway** **G:** **Modification to roadway profile**	
	Expected lifecycle of newly built or improved infrastructure Assets (years)	**A. 100 yr** **B. 100 yr** **C. 100 yr** **D. 100 yr** **E. 100 yr** **F. 50 yr** **G. 50 yr**	**A. >100 yr** **B. >100 yr** **C. >100 yr** **D. >100 yr** **E. >100 yr** **F. >50 yr** **G. >50 yr**	
	Performance of newly built or improved infrastructure Assets (ex. m^3)	**A,B,C,D,E:** **Conveyance capacity for flows from Hurricane Hazel storm** **F, G:** **Elevation of roadway to ensure no overtopping by flood waters**	**A,B,C,D,E:** **Conveyance capacity for Hurricane Hazel + 25%** **F, G:** **No overtopping plus 0.3m freeboard**	

Expected intermediate Outcome(s)	**Indicators**	**Baseline**	**Target**	**Actual Results** (info to be included in final report)
Increased ability of communities to adapt and withstand climate change impacts, disasters triggered by natural hazards, and extreme weather events	Percentage of directly affected people by hazard	**< 5%**	**< 5%**	
	Percentage of local economic losses per hazard	**Unknown**	**Unknown**	
	Percentage of population without essential services during hazard	**< 2%**	**< 2%**	
	Number of missing people/lives lost	**≥ 10 and ≤ 30**	**< 10**	
Expected ultimate Outcome(s)	**Indicators**	**Baseline**	**Target**	**Actual Results** (info to be included in final report)
Increased economic, environmental and social resilience	Long-term savings on socio-economic damages during the Asset life cycle	**0**	**$113,000,000**	
Minimum Federal Requirements	All projects under the DMAF must meet the following federal requirements: a) Meeting or exceeding the applicable energy efficiency standards for buildings outlined in the *Pan-Canadian Framework (PCF) on Clean Growth and Climate Change*. b) Meeting or exceeding the requirement of the highest published accessibility standard in a jurisdiction, defined as the requirements in the Canadian Standards Association Technical Standard Accessible Design for the Built Environment (CAN/CSA B651-12 or newer), in addition to applicable provincial or territorial building codes, and relevant municipal by-laws.			

B1.3 Boundaries:

		Project Component Mid-Points	
Project Component	Midpoint km	CSRS-UTM-20N Lat/Long	
		Latitude (N)	Longitude (W)
1. Etobicoke Creek Diversion Channel		43°41'26.0"N	79°45'23.0"W
2. Queen Street Bridge		43°41'24.2"N	79°45'19.5"W
3. Church Street Bridge		43°41'28.3"N	79°45'33.4"W
4. Scott Street Bridge		43°41'26.0"N	79°45'25.5"W
5. CN Rail Bridge		43°41'20.2"N	79°45'14.9"W
6. Roadway: Ken Whillans Drive		43°41'30.3"N	79°45'38.6"W
7. Roadway: Church Street		43°41'28.3"N	79°45'33.4"W

B2. Project Components and Cashflow

Project Components	Estimated Expenditures			Forecast							
				Forecast of Estimated Contribution by Canada by Fiscal Year							
	Estimated Total Expenditures	Estimated Eligible Expenditures	Estimated Contribution by Canada	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Project Cost	$97,130,992	$97,130,992	$38,852,397	$0	$2,352,000	$12,000,000	$12,000,000	$12,500,397	$0	$0	$0
Total	$97,130,992	$97,130,992	$38,852,397	$0	$2,352,000	$12,000,000	$12,000,000	$12,500,397	$0	$0	$0

B3. Total Financial Assistance: $97,130,992

Recipient: $58,278,595

Canada: $38,852,397

Other contributors: $0

DRAFT

SCHEDULE C – COMMUNICATIONS PROTOCOL

C.1 PURPOSE

This Communications Protocol outlines the roles and responsibilities of each of the Parties to this Agreement with respect to Communications Activities related to the funded Project.

This Communications Protocol will guide all communications activity planning, development and implementation to ensure clear, consistent and coordinated communications to the Canadian public.

The provisions of this Communications Protocol apply to all Communications Activities related to this Agreement including any Projects funded under this Agreement.

Communications Activities may include, but are not limited to, public or media events, news releases, reports, web and social media products or postings, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, and multi-media products.

C.2 GUIDING PRINCIPLES

The Parties recognize the importance of managing the delivery of coherent Communications Activities based on the principle of transparent and open discussion and collaboration.

Communications Activities undertaken through this Protocol should ensure that Canadians are informed of infrastructure investments made to help improve their quality of life and that they receive consistent information about the funded Project and its benefits.

The Communication Activities undertaken jointly by Canada and the Recipient should recognize the funding of all contributors to the Project.

The Recipient's public acknowledgement of financial assistance received from Canada is a condition of funding under this Agreement.

The Recipient will address any deficiencies and/or corrective actions identified by Canada or by the Oversight Committee.

C.3 GOVERNANCE

The Parties will designate communications contacts and form a communications subcommittee that will be responsible for preparing the Project's communications plan, overseeing its implementation and reporting on its results to the Oversight Committee.

C.4 PROGRAM COMMUNICATIONS

Canada retains the right to meet its obligations to communicate information to Canadians about the Program and the use of funding through its own communications products and activities.

Canada and the Recipient may also include general Program messaging and an overview of this Project as an example in their own communications products and activities. The Party undertaking these activities will recognize the funding of the Parties.

Canada and the Recipient agree that they will not unreasonably restrict the other Party or other funding contributors from using, for their own purposes, public communications products related to the Project that were prepared collectively or individually by the Parties, and if web-based, from linking to them.

Canada and the Recipient will ensure that:

a) Canada and the Recipient will work together with respect to Joint Communications about the Project.

b) Joint Communications related to Project funded under this Agreement should not occur without the prior knowledge and agreement of each of the Parties.

c) All Joint Communications material will be approved by Canada and the Recipient, and will recognize the funding of each of the Parties.

d) Each of the Parties may request Joint Communications to communicate to Canadians about the progress or completion of Projects. The requestor will provide at least fifteen (15) business days' notice to the other Parties. If the Communications Activity is an event, it will take place at a mutually agreed date and location.

e) The requestor of the Joint Communications will provide an equal opportunity for the other Parties to participate and choose their own designated representative in the case of an event.

f) As Canada has an obligation to communicate in English and French, Communications products related to events must be bilingual and include the Canada word mark and the other Party's logo. In such cases, Canada will provide the translation services and final approval of products.

g) The conduct of all Joint Communications will follow the *Table of Precedence for Canada*.

Media events include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.

The Recipient agrees to collaborate with Canada on Communications Activities and products including, but not limited to, Project success stories, vignettes, and multi-media products.

C.5 INDIVIDUAL COMMUNICATIONS

The Recipient will ensure that:

a) Where a website or webpage is created to promote or communicate progress on a funded Project or Projects, it must recognize federal funding through the use of a digital sign or through the use of the Canada wordmark and the following wording, "This project is funded in part by the Government of Canada." The Canada wordmark or digital sign must link to Infrastructure Canada's website, at www.infrastructure.gc.ca. The guidelines for how this recognition is to appear and language requirements are published on Infrastructure Canada's website (http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html).

b) The Recipient will be required to send a minimum of one photograph to each of the Parties of the construction in progress, or of the completed project, for use in social media and other digital individual Communications Activities. Sending the photos will constitute permission to use and transfer of copyright. Photographs are to be sent to INFC.photos@canada.ca along with the Project name and location.

C.6 OPERATIONAL COMMUNICATIONS

The Recipient is solely responsible for operational communications with respect to the Project, including, but not limited to, calls for tender, construction, and public safety notices.

Operational communications will include the following statement: "This project is funded in part by the Government of Canada". Operational communications as described above are not subject to the federal official languages policy.

Canada and the Recipient will share information promptly with the other Party should significant media inquiries be received or if major stakeholder issues relating to the Project arise.

C.7 SIGNAGE

Unless otherwise agreed upon by Canada, the Recipient will produce and install a sign to recognize contributors' funding at each Project site in accordance with current federal signage guidelines The sign's design, content, and installation guidelines are provided by Canada (http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html).

Where the Recipient decides to install a permanent plaque or other suitable marker with respect to the Project, it must recognize the federal contribution and be approved by Canada.

The Recipient will ensure that signs are installed at the Project site(s) at least one (1) month prior to the start of construction, be visible for the duration of the Project, and

remain in place until one (1) month after construction is completed and the infrastructure is fully operational or opened for public use.

The Recipient will ensure that signs are installed in a prominent and visible location that takes into consideration pedestrian and traffic safety and visibility.

Sign installations shall be reported to Canada as per subsection 8.1 b) (Progress Report).

C.8 ADVERTISING CAMPAIGNS

Recognizing that advertising can be an effective means of communicating with the public, Canada and the Recipient may, at their own cost, organize an advertising or public information campaign related to the Program or the funded Project. However, such a campaign must respect the provisions of this Agreement. In the event of such a campaign, each Party agrees to inform the other Party of its intention, no less than twenty-one (21) business days prior to the campaign launch.

DRAFT

SCHEDULE D – DECLARATION OF SUBSTANTIAL COMPLETION

In the matter of the Agreement entered into between Her Majesty the Queen in right of Canada, as represented by the Minister of Infrastructure and Communities, and the Recipient, as represented by _____(Name), concerning the "Protecting Our Future: Flood mitigation and physical, economic, social and cultural resilience for historic downtown Brampton, ON by reconstructing 600m of the concrete Etobicoke Creek bypass channel" Project.

I, _____(Name), of the City of Brampton, Ontario, declare as follows:

1. I hold the position of _____with the Corporation of the City of Brampton and as such have knowledge of the matters set forth in this declaration and believe this declaration to be true.

2.

   a) I have received the following documents for the "Protecting Our Future: Flood mitigation and physical, economic, social and cultural resilience for historic downtown Brampton, ON by reconstructing 600m of the concrete Etobicoke Creek bypass channel" Project:

      i. [LIST NAME OF RELEVANT DOCUMENT(S), E.G. CERTIFICATE OF COMPLETION, CERTIFICATE OF PERFORMANCE, OCCUPANCY PERMIT, ETC.] signed by _____ (Name), a _____ (Profession, e.g. professional engineer) for the Project.

      II. [ADD SAME TEXT AS IN i FOR EACH DOCUMENT]

   b) Based on the above documents and the representations made to me by the professionals identified in Section 2(a) above, I declare to the best of my knowledge and belief that the Project:

      i. has been substantially completed, as described in Schedule B.1 (Project Description) of the Agreement, dated on the _____ day of _____ 20__;

      ii. was carried out between the dates _____ (start date) and _____ (Substantial Completion Date).

[Insert #3, if applicable:]

3. I have received the following documents and based on these documents and representations made to me by the professionals identified below, I declare to the best of my knowledge and belief that the Project conforms with the [applicable environmental review or assessment e.g., *Impact Assessment Act, 2019,* or Northern Regime]:

   i. [LIST NAME OF RELEVANT DOCUMENT(S)] signed by _____ (Name), an _____ .

   ii. [ADD SAME TEXT AS IN i FOR EACH DOCUMENT]

4. All terms and conditions of the Agreement that are required to be met as of the date of this declaration have been met.

Declared at _____ (City), in _____ (Province/Territory)

this _____ day of _____, 20_____.

_____
(Signature)

Report
Staff Report
The Corporation of the City of Brampton
2021-02-24

Date: 2021-01-28

Subject: **Recommendation for Option and Request to begin procurement for the Scott Street bridge replacement (Ward # 1)**

Contact: Borendra Sanyal, Senior Project Engineer - Bridges, Capital Works, Public Works & Engineering, Tel: 905-874-3597

Report Number: Public Works & Engineering-2021-178

Recommendations:

1. **That** the report titled: **Recommendation for Options and Request to begin procurement for the Scott Street bridge replacement. (Ward # 1, File: 17-5220-261)** to the Committee of Council Meeting of February 24, 2021, be received; and,

2. That Council direct staff to proceed with the design and construction of the temporary pre-fabricated steel truss structure that will accommodate pedestrians and cyclists (Option 4)

3. That the Purchasing Agent be authorized to commence the procurement for the replacement of the Scott Street Bridge.

Overview:

- **The Scott Street Bridge deck has reached the end of its service life and has been closed as of March 2020.**
- **Numerous options were reviewed that reviewed costs, timing as it relates to the Downtown Flood Mitigation project and scope.**
- **Option 4 is recommended which would include the installation of a temporary pre-fabricated steel truss bridge with asphalt deck. This option would only accommodate pedestrian and bicycle traffic.**
- **This option would provide active transportation connectivity for the residents in the area while the final design of Scott Street Bridge replacement is considered as part of the Downtown Flood Mitigation Project.**

- **Option 4 would require notification of the nearby residents and businesses in accordance with the Municipal Engineers Act.**
- **This option can be accommodate within the existing budget funding.**

Background:

On March 20, 2020, the Scott Street Bridge was closed after receiving a complaint from a resident that there was concrete falling from the underside of the Scott St. Bridge over the Etobicoke Creek diversion channel. Upon inspection by the structural engineer, the bridge was deemed unsafe for vehicular traffic and as a result was closed for all traffic except pedestrians and bikes. The Scott Street Bridge, which was constructed in 1952, saw repairs in 1982 and 2003 but was under regular inspection as it was reaching the end of its service life.

Current Situation:

This bridge is slated for a complete replacement as part of the Downtown Brampton Flood Protection works, a component of the larger Riverwalk transformational initiative. The Environmental Assessment (EA) for that project has recently been finalized and partial funding for the project has been announced as part of the Disaster Mitigation and Adaptation Fund (DMAF). A companion report titled "Downtown Brampton Flood Mitigation Implementation Plan" will also be presented at the Committee of Council meeting of February 24th, 2021 to request the start of the design and present options for funding to implement the project; the flood protection works are estimated to cost around $106M based on preliminary estimates derived in the EA.

The Downtown Flood Mitigation EA has identified the Scott Street Bridge as requiring complete replacement with a larger span in order to implement the flood protection solution proposed in the EA. At this time, the construction start for the bridge would be contingent on a completed design for the entire project, obtaining the required approvals and securing funding for the remaining budget. Estimates at this time are that the construction for the Downtown Flood Mitigation project could begin earliest in 2023 and take about 3 years to complete. The start date however, is dependent on design completion, land acquisitions and permits prior to starting. Given the uncertainty and length of time until the construction may start on the Downtown Flood Mitigation project and on this bridge in particular, options were reviewed in order to determine a 'meantime' strategy for the Scott Street Bridge so that the proposed temporary solution will continue to provide service and connectivity to the area in the interim period.

A brief summary of the options considered is below:

Option	Estimated Cost	Issues to consider
1) Do nothing	Maintenance	• Deferred capital cost, least construction disruption, bridge remains closed. • Deterioration continues, winter maintenance still required, no firm time on Riverwalk.
2) Minor Repairs only	$500K	• Minimized capital cost but throwaway • Can only accommodate 8 ton load, only extend bridge life for 3 years, 2x construction disruption
3) Install two lane steel deck baily bridge	$1.2M	• Some capital cost but throwaway, can accommodate all travel, extends bridge life for 10 years • Optics of replacing with Riverwalk solution if early, 2X construction disruption
4) Install single lane steel deck baily bridge for active transportation only	$800K	• Some capital cost but throwaway, promotes AT, extends bridge life for 10 years • Optics of replacing with Riverwalk solution if early, 2X construction disruption • This option will trigger a Municipal Class EA (Schedule A+)
5) Like for Like replacement	$4M	• Large capital cost but throwaway, can accommodate all travel, extends bridge life for 75 years • Optics of replacing with Riverwalk solution if early 2X construction disruption
6) Riverwalk solution	$10M	• Large capital cost, uncertainty in Riverwalk timing, one and done construction

A complete analysis of options was completed for the bridge and the details are in the attached Option Matrix (Appendix 1). The recommended option is to remove the existing bridge deck and install a temporary pre-fabricated steel truss bridge with asphalt deck life expectancy of 10 years and which can accommodate pedestrian and bicycle traffic at a capital cost of $800k.

The construction cost of the temporary pre-fabricated steel truss bridge with asphalt deck is approximately 30% of the cost to replace the structure with a new concrete bridge and the construction can be completed in approximately 4 months.

It should be noted that for Option 4, where access will be for pedestrians and bicycles only, the change in bridge capacity will require a Municipal Class EA (Schedule A+) as a result of the change in use. The Municipal Engineering Act requires the affected

property/business owners in the area be informed of the proposed changes. This report would serve as the required public document indicating the proposed construction and staff will notify the affected property/business owners closer to commencement of construction. We note there have been a few residents in the area that have raised concerns about the road being closed to vehicles, as would be the case were Option 4 to be selected.

Project Timing (Anticipated):

Description	**Timing**
Council Approval	February 2021
Issue for Tender	May 2021
Tender Closing	June 2021
Purchase Order Issued	July 2021
Construction Start	August 2021
Completion	November 2021 (subject to weather conditions)

Corporate Implications:

Financial Implications:

The required funding will depend on the selected option that staff is directed to proceed with. However, there is sufficient funding available within the Public Works & Engineering approved capital budget for options 2, 3 and 4.

Other Implications:

Purchasing Comments:

A public Procurement Process will be conducted and the lowest compliant Bid will be eligible for contract award. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Realty Services Comments:

Acquisitions of the property rights for this structure is not required as the structure will be built on the existing bridge footprint. The structure is located within the City of Brampton's Right of Way.

Strategic Plan and Term of Council Priorities:

This report achieves the Strategic Plan priorities for growth management by improving the roadway network to move people more efficiently and to support the advancing urbanization and development within the City of Brampton.

Living the Mosaic - 2040

Upgrading Brampton's deteriorated bridge/culvert structures through planned replacements and rehabilitations will provide a mosaic of safe, integrated transportation choices and new modes of transportation to the Brampton's residents. Also, this will positively contribute towards the civic sustainability by emphasizing walking, cycling and efficient transit system as promoted within Brampton's 2040 Vision.

Conclusion:

This report recommends that Council approve the design and construction of a temporary pre-fabricated steel truss bridge with asphalt deck to replace the existing Scott Street Bridge which has reached the end of its service life. While both Options 3 and 4 provide connectivity for the residents in the area until the full replacement can take place under the Downtown Flood Mitigation Project, staff are recommending Option 4 at this time to promote the City's support of active transportation. This report also recommends the Purchasing Agent be authorized to commence the procurement as described in this report.

Authored by:

Borendra Sanyal, P. Eng.
Senior Project Engineer – Bridges
Capital Works Division
Public Works & Engineering

Reviewed and Recommended by:

Tim Kocialek. P. Eng.
Acting Director, Capital Works
Capital Works Division
Public Works & Engineering

Approved by:	Submitted by:
Jayne Holmes. P. Eng. Acting Commissioner Public Works & Engineering	David Barrick Chief Administrative Officer Office of the CAO

Attachments:

1. Scott Street Bridge Scenario Matrix
2. Scott St Bridge- re-evaluation Memorandum
3. Key Plan: Structure Location
4. Typical Bailey bridge

Scott Street Bridge Scenarios

Revised: October 27, 2020

OPTION	LEVEL OF IMPACT (BURDEN) ON CAPITAL BUDGET	ASSUMPTIONS	SCHEDULE	COSTS	BENEFITS	RISKS AND CHALLENGES	NOTES
1 – **DO NOTHING (NO WORK); WAIT FOR RIVERWALK PROJECT**	This option has lowest capital burden up front. 	• Riverwalk will proceed in the near future (starts 2022) • Scott St will remain closed to all vehicles • The bridge will remain open to pedestrian/bikers for now.	• Dependent on schedule of Riverwalk implementation. • Riverwalk decision will be made in summer 2021 earliest. • Bridge could be completed by 2023 if funding available to fast track the bridge • Estimated 2-3 year construction period for Riverwalk project.	• Ongoing maintenance and frequent monitoring/ inspection cost to monitor the rate of the bridge deterioration over time	• Deferred capital expenditure • Minimized throwaway expenditure (associated with implementing temporary works). • Can still have access for pedestrians/bikers and other detour options for cars/trucks • Once permanent solution proceeds, will result least construction-related disruption to the residents	• Bridge to remain closed indefinitely to cars. • Bridge will still need to be monitored for failure • Bridge will continue to deteriorate and will remain as a liability to the City • Inconvenience to car traffic in the area • Will still require winter maintenance, manually. • Uncertainty in timing and funding amount for Riverwalk project as it depends on external funding ($10M tax for entire project)	• Notification to residents required • More permanent closure, signage required at bridge.

OPTION	LEVEL OF IMPACT (BURDEN) ON CAPITAL BUDGET	ASSUMPTIONS	SCHEDULE	COSTS	BENEFITS	RISKS AND CHALLENGES	NOTES
2 – **COMPLETE MINOR TEMPORARY REPAIRS ONLY NOW;** The repair will mainly include • Filling the major cracks with epoxy filler. • Clean the loose and spalled concrete and repair these areas • Wrapping the repaired and cracked areas with Carbon Fiber Reinforced Polymer (CFRP) in order to prevent further concrete deteriorations and cracks further propagation • Installation of monitoring systems **FULL REPLACEMENT WHEN RIVERWALK PROCEEDS.**	• This option has moderate up front capital costs. • Lowers the risk for failure but only for a few years (2-3 years). 	• That Riverwalk will proceed in the near future (starts in 2022) • That Scott St will remain closed to all vehicles with gross weight over 8.0 tonnes	• Summer 2021 for temporary repairs pending City's Council approval. • Design of permanent replacement will be done as part of Riverwalk project • Riverwalk decision will be made in year 2021 earliest. • Bridge could be completed by 2023 if funding available to fast track the bridge • Estimated 2-3 year construction period for Riverwalk project.	Approx. $500K ($400K construction + $100K design/monitoring)	• Deferred capital expenditure and minimized throw-away costs • Bridge will be able to accommodate vehicles less that 8.0 tonnes.	• Costs are for temporary repairs only and will be throwaway once Riverwalk proceeds. • Repairs expected to extend the service life of the bridge for maximum 2-3 years. Riverwalk may not be underway by then so bridge may need additional work or to be closed again. Remains as a liability to the City • Enforcement for restricting larger vehicles may be an issue. • Manual winter maintenance depending on vehicle load • Multiple construction-related disruption to the residents; once for temp repairs and then again for Riverwalk solution • Uncertainty in timing for Riverwalk project funding.	Decision to be made if any other upgrades are to be included (scope creep)

OPTION (PREFERRED)	LEVEL OF IMPACT (BURDEN) ON CAPITAL BUDGET	ASSUMPTIONS	SCHEDULE	COSTS	BENEFITS	RISKS AND CHALLENGES	NOTES
3-REMOVE THE CONCRETE DECK AND KEEP THE ABUTMENT. INSTALL TWO LANE STEEL DECK BAILY BRIDGE **FULL REPLACEMENT WHEN RIVERWALK PROCEEDS.**	• This option has moderate up front capital costs. • Lowers the risk for failure for 7 -10 years 	That Riverwalk will proceed in the future but will be more than 5 years away	• Summer 2021 to start construction. Complete in 4 to 6 months. • Design of permanent replacement will be done as part of Riverwalk project • Riverwalk decision will be in year 2021 earliest.	• $1.2M for deck replacement	• Risk of bridge failure is managed; hence no further liability to the City • Bridge can be opened in late 2021 for full use by vehicles and service to the residents. • Solution will last for minimum 10 years. • When Riverwalk project finalized, ultimate bridge design can proceed. • No additional land acquisitions required.	• Higher throwaway costs if the project is to be replaced once the Riverwalk project proceeds. • Scope/cost will not be finalized until the bridge design is complete. • Multiple construction-related disruption to the residents; once for temp repairs and then again for Riverwalk solution • Design cost may also throwaway as decision on Riverwalk may come before construction starts. • Optics of installing new bridge and then possibly replacing in a few years (less than 10 years). • No upgrades capacity of bridge or channel until Riverwalk project finalized	• Decision to be made if any other upgrades are to be included per outcome of Riverwalk (scope creep)

OPTION (PREFERRED)	LEVEL OF IMPACT (BURDEN) ON CAPITAL BUDGET	ASSUMPTIONS	SCHEDULE	COSTS	BENEFITS	RISKS AND CHALLENGES	NOTES
4-REMOVE THE CONCRETE DECK AND KEEP THE ABUTMENT. INSTALL SINGLE LANE STEEL DECK BAILY BRIDGE FOR ACTIVE TRANSPORTATION ONLY. **FULL REPLACEMENT WHEN RIVERWALK PROCEEDS.**	• This option has moderate up front capital costs. • Lowers the risk for failure for 7 -10 years 	That Riverwalk will proceed in the future but will be more than 5 years away	• Summer 2021 to start construction. Complete in 4 to 6 months. • Design of permanent replacement will be done as part of Riverwalk project • Riverwalk decision will be in year 2021 earliest.	• $800K for existing deck replacement and installing active transportation only Baily bridge	• failure is managed; hence no further liability to the City • Bridge can be opened in late 2021 for active transportation services to the residents. • Solution will last for minimum 10 years. • When Riverwalk project finalized, ultimate bridge design can proceed. • No additional land acquisitions required.	• Higher throwaway costs if the project is to be replaced once the Riverwalk project proceeds. • Scope/cost will not be finalized until the bridge design is complete. • Multiple construction-related disruption to the residents; once for temp repairs and then again for Riverwalk solution • Design cost may also throwaway as decision on Riverwalk may come before construction starts. • Optics of installing new bridge and then possibly replacing in a few years (less than 10 years). • No upgrades of the capacity of bridge rather reduced capacity or channel until Riverwalk project finalized	• Decision to be made if any other upgrades are to be included per outcome of Riverwalk (scope creep)

OPTION	LEVEL OF IMPACT (BURDEN) ON CAPITAL BUDGET	ASSUMPTIONS	SCHEDULE	COSTS	BENEFITS	RISKS AND CHALLENGES	NOTES
5 – **REMOVE AND REPLACE WITH LIKE-FOR-LIKE STRUCTURE;** **FULL REPLACEMENT WHEN RIVERWALK PROCEEDS.**	Larger up-front capital cost that will be throwaway when Riverwalk proceeds however will eliminate failure risk. 	That Riverwalk will proceed in the future but will be more than 5 years away .	• Summer 2021 to start construction. Complete in 6 months to 1 year. • Design of permanent replacement will be done as part of Riverwalk project • Riverwalk decision will be in year 2021 earliest.	$3-4M Construction; 100-150K additional design cost if undertaken under current assignment.	• Risk of bridge failure is managed; hence no further liability to the City • Bridge can be opened in late 2021 or early 2022 for full use by vehicles and service to the residents. • Solution will last for 75 years so not dependent on Riverwalk project to proceed. • No additional land acquisitions required.	• Higher throwaway costs if the project is to be replaced once the Riverwalk project proceeds. • Scope/cost will not be finalized until the bridge design is complete. • Multiple construction-related disruption to the residents; once for temp repairs and then again for Riverwalk solution • Design cost may also throwaway as decision on Riverwalk may come before construction starts. • Optics of installing new bridge and then possibly replacing in a few years (less than 10 years). • No upgrades capacity of bridge or channel until Riverwalk.	Decision to be made if any other upgrades are to be included per outcome of Riverwalk (scope creep)

OPTION	LEVEL OF IMPACT (BURDEN) ON CAPITAL BUDGET	ASSUMPTIONS	SCHEDULE	COSTS	BENEFITS	RISKS AND CHALLENGES	NOTES
6 – **REPLACE NOW WITH THE RIVERWALK SOLUTION**	Option has largest up-front capital cost with least amount of throwaway and eliminates the bridge failure risk and the least construction-related disruption to the residents	This option assumes that Riverwalk will proceed sometime in the future. Assumes that the design of the Scott Bridge and the channel in that area will not change This option would become the preferred option is a decision on the scope is finalized and funding is available to proceed in early 2021.	If the design criteria are known by summer 2020, construction can be started by summer 2021 and can be completed in 1 year There may be delays due to the required land acquisition	$10M (tax for City) including costs to acquire 10 Scott St.and TRCA channel costs. Funding would need to be made available immediately to begin the design and proceed to tender in early 2021.	• Risk of bridge failure is managed. Hence no further liability to the City • Bridge can be opened in 2022 for full use by vehicles and service to the residents. • Fully reconstructed bridge (with anticipated service life up to 75 years). • Channel capacity will be full and will be ready whenever Riverwalk proceeds. • Impose the least long term construction-related disruption to the resident. • Results in final and complete solution.	• Highest capital cost that would be required prior to EA completion • Bridge remains closed until work is done • Will have one-time major disruptions to the area. • Land acquisition of private property required (time and cost implications) • Once built, cannot change design without cost implications. • The design criteria should be finalized in close consultation with TRCA and the Riverwalk project. • Have to coordinate with TRCA for channel work; hence potential impact to the design/construction schedule.	Need to determine limits of project for tie in to existing. All parties to be fully involved in the design for a permanent solution.

MEMORANDUM

30 Bayberry Cres.
Toronto, ON M2K 1T8
Tel: (647) 236-4791
E-mail: info@tsigroup.ca

November 17, 2020

The City of Brampton
1975 Williams Pkwy,
Brampton, ON L6S 6E5,

Attn: **Borendra Sanyal, P.Eng.**
Senior Project Engineer-Bridge

Via Email: Borendra.Sanyal@brampton.ca

Re: **Scott Street Bridge (Site No. G3RBNTE075)**
Bridge Functional Repurposing

Dear Borendra,

Per request made by the City of Brampton ("*the City*"), TSI Inc. undertook a detailed review of the bridge evaluation report previously prepared for Scott Street Bridge (Site No. G3RBNTE075) and provides the following memorandum to address the City's request to further investigate the potential functional repurposing of the bridge into a pedestrian crossing:

BACKGROUND:

Scott Street Bridge, crossing Etobicoke Creek Diversion Channel, is located at Scott Street, approximately 0.16km East of Church St. and 0.2km north of the Queen St. East. The structure is a single-span (23.1m), cast-in-place (CIP), "ribbed" concrete rigid arch frame bridge with an asphalt-wearing surface carrying two lanes of traffic in the north-south direction. The roadway width over the structure is 7.3m.

TSI Inc. was retained by the City of Brampton (C/O Planmac Engineering Inc.), under Assignment 2019-001, to complete a detailed bridge evaluation for Scott Street Bridge in accordance with the requirements of Section 14 of the latest version of Canadian Highway Bridge Design Code (CHBDC; CSA S6-14). Based on the bridge evaluation results and their subsequent discussion summarized in Sections 6.3 & 6.4 of the report, and in accordance with the recommendations provided in CHBDC, a **bridge closure** was highly recommended for the structure until further decision was made regarding the bridge replacement or rehabilitation. The bridge was subsequently closed to the vehicular traffic as directed by the City.

TSI Inc. has recently been approached by the City to further investigate;

- Whether repurposing of the bridge into a pedestrian crossing, under its current condition, would be feasible; and
- The approximate timeline how long the bridge can stay like this if used for active transportation purposes only.

MEMORANDUM

30 Bayberry Cres.
Toronto, ON M2K 1T8
Tel: (647) 236-4791
E-mail: info@tsigroup.ca

SUMMARY OF THE FINDINGS:

To address the City's request, a detailed review of the findings of the most recent detailed deck condition survey and the bridge evaluation reports was undertaken by TSI Inc.. A site visit was further arranged, attended by the officials from the City of Brampton and Planmac Engineering, to review and outline the main concerns noted for the bridge.

The finding of our review remains in general conformance with that of the 2020 Bridge Evaluation Report; i.e. bridge closure based on the below-noted uncertainties:

- The unknowns associated with the bridge resistance capacity against positive moment loading effects.
- The uncertainties associated with the extent and nature of the noted transverse cracks which could be a potential "through section" shear crack with significant, unpredictable consequences.
- The nature of the shear failure is very unpredictable, uncertain and often occurs very suddenly without giving any advance warning.

It is noteworthy that the noted transverse crack is assumed to be a shear crack. Although Scott Street Bridge is currently closed to the vehicular traffic, the bridge was noted to be vastly used by the public (both pedestrians and cyclists). It is worthwhile to remember that many bridges failed under its dead load. The consequence of the bridge failure could be fatal and the corresponding debris may also result in blockage of the Etobicoke Creek Diversion Channel which could consequently result in flooding upstream of the structure.

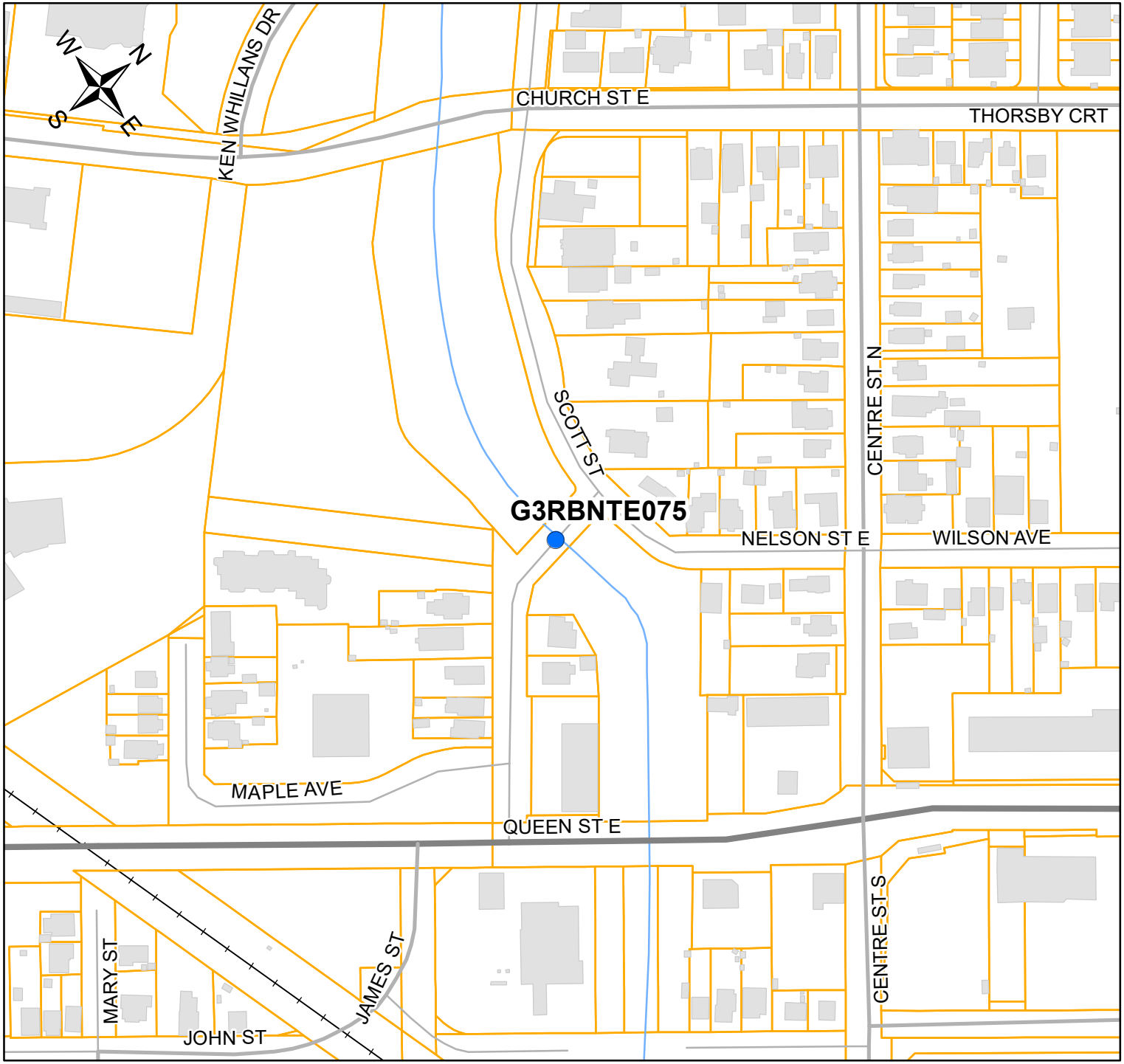
Based on the above notes, TSI cannot comment with certainty on the approximate timeline the bridge can stay like this if used for active transportation purposes only. It is highly recommended that **the deck of the bridge be removed if the City requires longer time to finalize the decision about the ultimate bridge replacement.**

Yours very truly,

TSI Inc.

Ramin Rameshni, PhD, P. Eng.
CEO

Cc Mike Neumann, P.Eng. Project Manager, President – Planmac Engineering Inc.



BRAMPTON Flower City
brampton.ca

Public Works and Engineering

G3RBNTE075
Scott St. over Etobicoke Creek Diversion Channel Road Bridge

1:2,500

Legend

- Scott St. road bridge
- Collector road
- Local road
- Arterial road
- Etobicoke Creek
- Property Line
- Railway

0 15 30 60 90 120 Meters

Typical Bailey bridge

Minutes

Environment Advisory Committee

The Corporation of the City of Brampton

Tuesday, February 9, 2021

Members Present:
Preethi Anbalagan (Co-Chair)
Akeem Gardner (Co-Chair)
Harripaul Bridgemohan
Rajbalinder Ghatoura
Jafir Jaferi
David Laing
Sanjay Mathur
Davika Misir
Sherry-Ann Ram
Stacey Wilson
City Councillor D. Whillans

Members Absent:
Tamsen Metcalfe
Amandeep Purewal
Vipul Shah

Staff Present:
Michael Hoy, Supervisor, Environmental Planning, Public Works and Engineering
Stavroula Kassaris, Policy Planner, Environment , Public Works and Engineering
Zoe Milligan, Environmental Project Specialist, Public Works and Engineering
Tammi Jackson, Legislative Coordinator

1. Call to Order

The meeting was called to order at 6:03 p.m. and adjourned at 7:31 p.m.

2. Approval of Agenda

The following motion was considered.

EAC001-2021

That the agenda for the Environment Advisory Committee Meeting of February 9, 2021, be approved, as published and circulated.

Carried

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. Previous Minutes

4.1 **Minutes - Environment Advisory Committee - December 8, 2020**

Note: The minutes were considered by Committee of Council on January 20, 2021 and approved by Council on January 27, 2021. The minutes were provided for Committee's information.

5. Presentations\Delegations

5.1 Delegation from Jack Gibbons, Chair, Ontario Clean Air Alliance, re: **Municipal Resolution - Phasing Out Ontario's Gas-Fired Power Plants**

Jack Gibbons, Chair, Ontario Clean Air Alliance, provided a presentation regarding the Municipal Resolution - Phasing Out Ontario's Gas-Fired Power, which included information on the following:

- Ontario's demand for electricity will increase by approximately 1% per year.

- Outlined implementation measures need to be put in place to reduce greenhouse gas pollution by additional 7.3 to 14 million tonnes per year to achieve the 2030 climate target.
- Ways to phase out Ontario's Gas Plants:
  - Energy efficiency
  - Quebec water power
  - Wind and solar energy
- By distributing resources, jobs will be established within communities
- Quebec's hydro electricity supply can back-up wind and solar energy
- Cost comparison of Ontario electricity problems.
- Phasing out gas power plants will assist with the reductions required to achieve GHG reduction targets

Committee discussion on this matter included the following:

- Environmental impacts of expanding infrastructure.
- Clarification on the Ontario Independent Electricity System Operator IESO Report
- Increased ability to import electricity from Quebec
- Cost of solar and wind power versus nuclear power
- The Goreway Power Station and the Halton Hills Generating Station Clean Energy Supply Contract with the IESO expiring in 2029 and 2030, respectively.

The following motion was considered.

EAC002-2021

1. That the delegation from Jack Gibbons, Chair, Ontario Clean Air Alliance, to the Environment Advisory Committee Meeting of February 9, 2021, re: **Municipal Resolution - Phasing Out Ontario's Gas-Fired Power Plants** be received; and,

WHEREAS the Government of Ontario is forecast to increase greenhouse gas (GHG) emissions from Ontario’s natural gas-fired power plants from 3 megatonnes CO2e in 2017 to 11 megatonnnes CO2e by 2030 and to

approximately 13 megatonnes CO2e by 2040, reversing more than a third of the GHG reductions that were achieved by phasing out coal-fired power plants; and,

WHEREAS GHG emissions are causing temperatures to rise in Canada at more than double the rate of the rest of the world, causing impacts to municipal operations and affecting City of Brampton residents; and,

WHEREAS, in June 2019, the City of Brampton declared a climate emergency; and,

WHEREAS, in September 2020, the City of Brampton approved the City's first comprehensive Community Energy and Emissions Reductions Plan (CEERP); and,

WHEREAS the CEERP sets out ambitious goals, including reducing GHG emissions by 30% from 2016 levels by 2030, 50% by 2040, and at least 80% by 2050; and,

WHEREAS, if the City is to meet its targets under the CEERP, the Ontario electricity grid must remain low carbon; and,

NOW THEREFORE BE IT RESOLVED that it is the position of the Environment Advisory Committee:

2. That the City of Brampton requests the Government of Ontario to place an interim cap of 2.5 megatonnes per year on GHG emissions from Ontario's natural gas-fired power plants and develop and implement a plan to phase-out all natural gas-fired electricity generation by 2030 to ensure that Ontario meets its climate targets; and,
3. That the City of Brampton request that the Government of Ontario invest in residential, business, industrial and institutional energy efficiency programs to reduce the need for additional natural gas-fired power plants; and,
4. That this resolution be sent to the Minister Environment, Conservation, and Parks, the Minister of Energy, Northern Development and Mines, David Piccini, MPP, and Ontario Premier Doug Ford.

Carried

5.2 Presentation by Karley Cianchino, Environmental Planning Student, Public Works and Engineering, re: **Pursuing Bee City Canada Designation for the City of Brampton**

Karley Cianchino, Environmental Planning Student, Public Works and Engineering, provided a presentation regarding Pursuing Bee City Canada Designation for the City of Brampton, which included information on the following:

- What a Bee City is
- The importance of pollinators
- Bee City Canada
- Outline of what Brampton is already doing to support pollinators
    - Community outreach and education
        - Parks Environmental Stewardship Program
        - Natural Heritage Brochure Series
        - Sustainable Neighbourhood Action Program (SNAP)
    - Community Programs and Events
        - Seedy Saturday and Garden Show
        - Community Garden Program
        - Backyard Garden Program
        - Community Stewardship Program
    - City Strategies, Programs and Guidelines
        - Naturalization Program
        - Don’t Mow, Let it Grow Initiative
        - One Million Trees Program
        - Jefferson, Jordan, and Jayfield Parks Revitalization Project (Eco Park Strategy)
        - Landscape Development Guidelines

        - Sustainable Community Development Guidelines and Sustainability Metrics
    - Reasons, benefits and community opportunities of becoming a Bee City
    - Bee City designation process

Committee discussion on this matter included the following.

- Suggestions on improving the Don't Mo, Let it Grow initiative
- City staff working with ecologists and other pollinator specialists when planning restoration projects to support pollinators
- Question as to whether the City would consider using it's greenhouses to grow native plants
- Difficulties of sourcing sufficient volumes of native species to plant in all of the City's garden beds
- Increasing communication with residents in areas where naturalization/restoration work is being undertaken.

The following motion was considered.

EAC003-2021

1. That the presentation from Karley Cianchino, Environmental Planning Student, Public Works and Engineering, to the Environment Advisory Committee of February 9, 2021 re: **Pursuing Bee City Canada designation for the City of Brampton** be received;
2. That the Environment Advisory Committee endorse the City of Brampton pursuing the Bee City Canada designation, and recommend that Council direct City staff to submit the Bee City Canada application to designate Brampton as a Bee City.

Carried

5.3 Delegation from Sylvia Roberts, Brampton Resident, re: **Centre for Community Energy Transformation (CCET).**

Item 6.4 was brought forward and dealt with at this time.

Michael Hoy, Supervisor, Environmental Planning, Public Works and Engineering, provided a brief overview of the Centre for Community Energy Transformation (CCET) and advised the Committee that staff were moving

forward with establishing a Community Advisory Task Force, which would support the implementation of the Community Energy and Emissions Reduction Plan (CEERP). Mr. Hoy also provided a brief summary the requested experience and backgrounds of potential members, and advised that applications were being accepted until February 19, 2021 and outlined the skills required for the role.

S. Roberts, Brampton Resident, expressed concerns regarding the requirements of the applicants and the process outlined for the project. S. Roberts noted they did not feel the CEERP Plan is addressing Brampton's needs, and suggested the City support more transit oriented development.

The following motion was considered.

EAC004-2021

1. That the verbal update from Michael Hoy, Supervisor, Environmental Planning, Public Works and Engineering, to the Environment Advisory Committee Meeting of February 9, 2021, re: **Centre for Community Energy Transformation (CCET)** be received; and,

2. That the delegation by Sylvia Roberts, Brampton Resident, to the Environment Advisory Committee meeting of February 9, 2021, re: Centre for Community Energy Transformation (CCET), be received.

Carried

6. <u>Reports/Updates</u>

6.1 Verbal Update from David Laing, Grow Green Network Working Group Chair, re: **Status of the Grow Green Network**

David Laing, Grow Green Network Working Group, Chair, provided an overview of the Status of the Grow Green network and outlined two focus areas:

- First focus area – transitioning the current Grow Green Network to a charitable not-for-profit.

- Second focus area - to provide value to the existing Grow Green Network members through, workshops, and technical presentations, as well as resource sharing.

The following motion was considered.

EAC005-2021

That the verbal update from David Laing, Grow Green Network Working Group Chair, to the Environment Advisory Committee Meeting of February 9, 2021, re: **Status of the Grow Green Network**, be received.

Carried

6.2 Verbal Update from Stacey Wilson, Committee Member, re: **Progress on the Grow Green Network Website Update**

Stacy Wilson, Committee Member, requested an update on the progress of the Grow Green Network website.

Michael Hoy, Supervisor, Environmental Planning, advised that City staff received feedback from EAC members for improvement of the Grow Green webpages, and the update to the webpages was delayed as the City's IT Services was focused on u finishing with another portfolio for the Public Works website. The Grow Green Network website update project will start March 2021.

The following motion was considered.

EAC006-2021

That the verbal update from Michael Hoy, Supervisor, **Environmental Planning, to the Environment Advisory Committee Meeting of February 9, 2021, re: Progress on the Grow Green Network Website Update** be received.

Carried

6.3 Verbal Update from Zoe Milligan, Environmental Project Specialist, Public Works and Engineering, re: **Designating September as Brampton Tree Month**

Zoe Milligan, Environmental Project Specialist, Public Works and Engineering, provided an overview of the Designating September as Brampton Tree Month and outlined the following:

- Staff will be bringing a report to Committee of Council in late March to provide an update on the One Million Trees Program, as well as a recommendation that Council designate September as Brampton Tree Month
- Each year September has been National Forest Week and the Wednesday of that week is National Tree Day.
- The City of Brampton typically celebrates this week and day by hosting community tree planting events during the month of September.

- Last year, due to the COVID pandemic, the City released tree related social media posts and videos, which were well-received by the public.
- In January 2020 Council passed a resolution to designate September as Tree month
- Future tree months will combine activities undertaken in the past, as well as provide opportunities for new ways to celebrate trees.

The following motion was considered.

EAC007-2021

That the verbal update from Zoe Milligan, Environmental Project Specialist, Public Works and Engineering, to the Environment Advisory Committee Meeting of February 9, 2021, re: **Designating September as Brampton Tree Month** be received.

Carried

6.4 Verbal Update from Michael Hoy, Supervisor, Environmental Planning, Public Works and Engineering, re: **Centre for Community Energy Transformation (CCET)**

Dealt with under item 5.3 - Recommendation EAC004-2021.

7. Sub-Committees

Nil

8. Other New/Business

8.1 Discussion Item at the request of Rajbalinder Ghatoura and Amandeep Purewal, Committee Members, re: **Establishment of a Waste Literacy Campaign**

Rajbalinder Ghatoura and Amandeep Purewal, provided an overview of the proposed establishment of a Waste Literacy Campaign, its key tactics (social media content and videos on sorting waste, compostable and recyclable's).

Committee discussion on this matter included the following.

- Salt management
- Water savings for residential and city buildings

- How the Environmental Master Plan can be used to support better management practices

8.2 Discussion Item at the request of David Laing, Committee Member, re: **Recognition of Earth Day - April 22, 2021**

David Laing, Committee Member, provided an overview of Recognition of Earth Day - April 22, 2021 and asked the committee for feedback with respect to how the committee could recognize this particular day.

Stavroula Kassaris, Policy Planner, Environment , Public Works and Engineering, provided clarification that the City of Brampton in previous years recognized Earth Day through community planting events in partnership with local Conservation Authorities. Ms. Kassaris advised that in 2020 the earth day celebration was slightly different due to the COVID-19 pandemic. Earth Day was celebrated through the City of Brampton's social media platforms with direction given regarding how Brampton residents could recognize the day. This year's celebrations will be determined by Provincial and Regional regulations and guidelines surrounding the pandemic.

8.3 Discussion Item at the request of David Laing, Committee Member, re: **EAC Participation in the "Smelling Pink" Spring Festival - May 7-9, 2021**

David Laing, Committee Member, provided an overview of the "Smelling Pink" Spring Festival being proposed for the weekend of May 7-9, 2021 and advised that due to the COVID-19 pandemic the planning for the event had been put on hold and should the event still take place it would be on a much smaller scale. Mr. Laing asked the Committee if there was any interest of having a booth set up at the event.

Stavroula Kassaris, Policy Planner, Environment, Public Works and Engineering, provided clarification that City staff are working with the individual organizing the event and that plans would be subject to COVID-19 precautions. Ms. Kassaris advised that the Environmental Advisory Committee is a Committee of Brampton that was required to follow subject guidelines (how many people participate, how and where to set up).

9. Correspondence

9.1 Correspondence provided by City Councillor Whillans, re: **Atlas365 Inc. Announcement titled "Black Entrepreneurs Get Green, In A Majority White Cannabis Industry: Atlas365 Inc. Secures Oversubscribed Round for New Portfolio Company: Canurta Inc."**

The subject Correspondence was provided within the agenda package and was not displayed during the meeting. Committee acknowledged the information provided within.

The following motion was considered.

EAC008-2021

That the Correspondence from City Councillor Whillans, to the Environment Advisory Committee Meeting of February 9, 2021, re: **Atlas365 Inc. Announcement titled "Black Entrepreneurs Get Green, In A Majority White Cannabis Industry: Atlas365 Inc. Secures Oversubscribed Round for New Portfolio Company: Canurta Inc."**, be received.

Carried

10. Question Period

Nil

11. Public Question Period

15 Minute Limit (regarding any decision made at this meeting)

During the meeting, the public may submit questions regarding recommendations made at the meeting via email to the City Clerk at cityclerksoffice@brampton.ca, to be introduced during the Public Question Period section of the meeting.

Questions were asked with respect to the following:

- Who is involved with the Bee program at the school boards level.
- Waste Literacy project- key objectives and partners for this initiative and time frame for deliverables
- Initiatives around water savings in residential and city buildings and, salt reduction program during winters

12. Adjournment

Next Meeting: Tuesday, April 13, 2021

The following motion was considered.

EAC009-2021

That the Environment Advisory Committee do now adjourn to meet again on Tuesday, April 13, 2021 at 6:00 p.m. or at the call of the Chair.

Carried

_____

Preethi Anbalagan – Co-Chair

_____

Akeem Gardner – Co-Chair