



Regular Meeting Agenda  
City Council

The Corporation of the City of Brampton

**Date:** Wednesday, October 28, 2020  
**Time:** 9:30 a.m.  
**Location:** Council Chambers - 4th Floor, City Hall - Webex Electronic Meeting

**Members:**

Mayor Patrick Brown	
Regional Councillor R. Santos	Wards 1 and 5
Regional Councillor P. Vicente	Wards 1 and 5
City Councillor D. Whillans	Wards 2 and 6
Regional Councillor M. Palleschi	Wards 2 and 6
City Councillor J. Bowman	Wards 3 and 4
Regional Councillor M. Medeiros	Wards 3 and 4
City Councillor C. Williams	Wards 7 and 8
Regional Councillor P. Fortini	Wards 7 and 8
City Councillor H. Singh	Wards 9 and 10
Regional Councillor G. Dhillon	Wards 9 and 10

**NOTICE:** In consideration of the current COVID-19 public health orders prohibiting large public gatherings and requiring physical distancing, in-person attendance at Council and Committee meetings will be limited to Members of Council and essential City staff.

As of September 16, 2020, limited public attendance at meetings will be permitted by preregistration only (subject to occupancy limits). It is strongly recommended that all persons continue to observe meetings online or participate remotely. To register to attend a meeting in person, please [complete this form](#).

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact: Terri Brenton, Legislative Coordinator, Telephone 905.874.2106, TTY 905.874.2130 or e-mail [cityclerksoffice@brampton.ca](mailto:cityclerksoffice@brampton.ca)

Note: Meeting information is also available in alternate formats upon request.

1. **Call to Order**

Note: The City Clerk will conduct a roll call at the start of the meeting.

2. **Approval of Agenda**

3. **Declarations of Interest under the Municipal Conflict of Interest Act**

4. **Adoption of the Minutes**

4.1. Minutes – City Council - Regular Meeting – October 14, 2020

5. **Consent Motion**

All items listed with an caret (^) are considered to be routine and non-controversial by Council and will be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it in which case the item will be removed from the consent resolution and considered in its normal sequence on the agenda.

(10.6.3, 10.6.4)

6. **Announcements (2 minutes maximum)**

6.1. Proclamation – Hindu Heritage Month – November 2020

7. **Government Relations Matters**

7.1. Update re: Government Relations Matters.

8. **Public Delegations and Staff Presentations (5 minutes maximum)**

9. **Reports from the Head of Council**

9.1. Update from Mayor Brown re: COVID-19 Emergency.

## 10. Reports from Corporate Officials

### 10.1. Office of the Chief Administrative Officer

#### 10.1.1. Staff Report re: City of Brampton's Comprehensive COVID-19 Response

Note: There will be an accompanying presentation for this report – to be distributed prior to the meeting.

#### 10.1.2. Staff Report re: 2018 - 2022 Term of Council Priorities Update

Note: There will be an accompanying presentation for this report – to be distributed prior to the meeting.

### 10.2. Legislative Services Operating

### 10.3. Corporate Support Services

### 10.4. Planning and Economic Development

#### 10.4.1. Staff report re: Direction to enter into a Consent Agreement – Smartcentres Inc. – 370 Main Street North – Ward 1 (B-2020-0016)

*Recommendation*

#### 10.4.2. Staff Report re: Request to Exempt 2719 Bovaird Drive West from Interim Control By-Law 306-2003

See By-law 198-2020

*Recommendation*

### 10.5. Community Services

#### 10.5.1. Staff Report re: 2020 Funding Request - Volunteer Mississauga Brampton Caledon (Volunteer MBC)

*Recommendation*

10.6. Public Works

10.6.1. Staff Report re: Noise Walls in Rosedale Village – Ward 9 (RM 58/2020)

*Recommendation*

10.6.2. Staff Report re: Request to Begin Procurement – Hiring of a General Contractor to Complete the Interior Improvement and Various Improvement Projects at Chinguacousy Wellness Centre – 995 Peter Robertson Boulevard – Ward 9

*Recommendation*

10.6.3. ^ Staff Report re: Subdivision Release and Assumption – Registered Plan 43M-1979 – Ward 6

The Erin Mills Development Corporation (south of Steeles Avenue and west of Mississauga Road) (File C05W02.006)

See By-law 199-2020

*Recommendation*

10.6.4. ^Staff Report re: Subdivision Release and Assumption – Registered Plan 43M-2005 – Ward 6

Gold Park Rowntree Developers Inc. (north of Remembrance Road and east of Creditview Road) (File C02W17.002)

See By-law 200-2020

10.7. Brampton Transit

10.7.1. Staff Report re: Request to Begin Procurement – For the Supply and Delivery of Transit Bus Break Components, Diesel Exhaust Fluid and Refurbishment Services

*Recommendation*

10.8. Fire and Emergency Services

11. Reports from Accountability Officers



**12. Committee Reports**

**12.1. Minutes – Committee of Council – October 21, 2020**

Meeting Chairs:

Regional Councillor Vicente – Economic Development and Culture, and Public Works and Engineering Sections

City Councillor Singh – Corporate Services Section

Regional Councillor Santos – Community Services Section

Note: The recommendations are attached. The minutes will be distributed prior to the meeting.

**12.2. Minutes – Planning and Development Committee – October 26, 2020**

Chair: Regional Councillor Medeiros

Note: to be distributed prior to the meeting

**13. Unfinished Business**

**14. Correspondence**

**15. Notices of Motion**

**16. Other Business/New Business**

**16.1. Referred Matters List**

Note: In accordance with the Procedure By-law and Council Resolution, the Referred Matters List will be published quarterly on a meeting agenda for reference and consideration. A copy of the current Referred Matters List for Council and its committees, including original and updated reporting dates, is publicly available on the City's website.

**17. Public Question Period**

**15 Minute Limit (regarding any decision made at this meeting)**

During the meeting, the public may submit questions regarding decisions made at the meeting via email to the City Clerk at [cityclerksoffice@brampton.ca](mailto:cityclerksoffice@brampton.ca), to be introduced during the Public Question Period section of the meeting.

**18.        By-laws**

- 18.1.        By-law 198-2020 – To amend Interim Control By-law 306-2003, an Interim Control By-law applicable to part of the area subject to By-law 270-2004, as amended – 2719 Bovaird Drive West

See Item 10.4.2

- 18.2.        By-law 199-2020 – To accept and assume works in Registered Plan 43M-1979 – The Erin Mills Development Corporation (south of Steeles Avenue and west of Mississauga Road) (File C05W02.006)

See Item 10.6.3

- 18.3.        By-law 200-2020 – To accept and assume works in Registered Plan 43M-2005 – Gold Park Rowntree Developers Inc. (north of Remembrance Road and east of Creditview Road) (File C02W17.002)

See Item 10.6.4

- 18.4.        By-law 201-2020 – To amend Traffic By-law 93-93 – administrative update to the schedule relating to Community Safety Zones

See Item 12.1 – Committee of Council Recommendation CW257-2020 – October 21, 2020

- 18.5.        By-law 202-2020 – To amend Traffic By-law 93-93 – schedules relating to through highways and stop signs – Remembrance Road and Queen Mary Drive – Ward 6

See Item 12.1 – Committee of Council Recommendation CW258-2020 – October 21, 2020

- 18.6.        By-law 203-2020 – To amend Traffic By-law 93-93 – schedules relating to through highways and stop signs – Saint Hubert Drive and Concorde Drive – Ward 10

See Item 12.1 – Committee of Council Recommendation CW266-2020 – October 21, 2020

- 18.7.        By-law 204-2020 – To authorize the execution of a new lease agreement at Kiwanis Youth Centre for Sports Excellence – Ward 3

See Item 12.1 – Committee of Council Recommendation CW271-2020 – October 21, 2020

- 18.8. By-law 205-2020 – To establish certain lands as part of the public highway system (Rolling Acres Drive, Frost Street, Dairymaid Road and Longevity Road) – Ward 6
- 18.9. By-law 206-2020 – To prevent the application of part lot control to part of Registered Plan 43M-1821 (PLC-2020-0036)

**19. Closed Session**

Note: A separate package regarding this agenda item is provided to Members of Council and senior staff only.

- 19.1. Minutes - Closed Session - City Council - October 14, 2020
- 19.2. Minutes - Closed Session - Committee of Council - October 21, 2020
- 19.3. Open Meeting exception under Section 239 (2) (c) of the Municipal Act, 2001:
- A proposed or pending acquisition or disposition of land by the municipality or local board.
- 19.4. Open Meeting exception under Section 239 (2) (c) of the Municipal Act, 2001:
- A proposed or pending acquisition or disposition of land by the municipality or local board.
- 19.5. Open Meeting exception under Section 239 (2) (c) of the Municipal Act, 2001:
- A proposed or pending acquisition or disposition of land by the municipality or local board.
- 19.6. Open Meeting exception under Section 239 (2) (c) of the Municipal Act, 2001:
- A proposed or pending acquisition or disposition of land by the municipality or local board.
- 19.7. Open Meeting exception under Section 239 (2) (c) of the Municipal Act, 2001:
- A proposed or pending acquisition or disposition of land by the municipality or local board.

- 19.8. Open Meeting exception under Section 239 (2) (k) and (c) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board.

**20. Confirming By-law**

- 20.1. By-law \_\_\_\_-2020 - To confirm the proceedings of Council at its Regular Meeting held on October 28, 2020

**21. Adjournment**

**Next Meetings:**

Wednesday, November 25, 2020 - 9:30 a.m.

Wednesday, December 9, 2020 - 9:30 a.m.



## Minutes

### City Council

#### The Corporation of the City of Brampton

**Wednesday, October 14, 2020**

**Members Present:** Mayor P. Brown (arrived at 9:41 a.m. – other municipal business – assumed the chair at 9:51 a.m.)  
Regional Councillor R. Santos  
Regional Councillor P. Vicente  
Regional Councillor M. Palleschi  
Regional Councillor M. Medeiros  
Regional Councillor P. Fortini  
Regional Councillor G. Dhillon  
City Councillor D. Whillans (Acting Mayor – chaired meeting from 9:30 a.m. to 9:51 a.m.)  
City Councillor J. Bowman (left at 11:45 a.m. and returned at 12:01 p.m. – other municipal business)  
City Councillor C. Williams  
City Councillor H. Singh

**Members Absent:** Nil

**Staff Present:** D. Barrick, Chief Administrative Officer  
M. Davidson, Commissioner, Corporate Support Services  
R. Forward, Commissioner, Planning, Building and Economic Development  
B. Boyce, Acting Commissioner, Community Services  
J. Holmes, Acting Commissioner, Public Works and Engineering  
K. Kane, Deputy Fire Chief, Fire and Emergency Services  
A. Milojevic, General Manager, Transit  
S. Akhtar, City Solicitor  
P. Fay, City Clerk  
C. Gravlev, Deputy City Clerk  
T. Brenton, Legislative Coordinator, City Clerk's Office

Note: In consideration of the current COVID-19 public health orders prohibiting large public gatherings and requirements for physical distancing between persons, in-person attendance at this Council meeting was limited to Members of Council and essential City staff only. Physical distancing was maintained in Council Chambers at all times during the meeting.

The meeting was called to order at 9:30 a.m. and recessed at 11:49 a.m. Council moved into Closed Session at 12:01 p.m. and recessed at 12:42 p.m. Council reconvened in Open Session at 12:49 p.m. and adjourned at 12:50 p.m.

**1. Call to Order**

As this meeting of Brampton City Council was conducted with electronic participation by Members of Council, the meeting started with the City Clerk calling the roll for attendance at the meeting, as follows:

Members present during roll call: Regional Councillor Dhillon, City Councillor Singh, Regional Councillor Fortini, City Councillor Williams, Regional Councillor Medeiros, City Councillor Bowman, Regional Councillor Palleschi, Regional Councillor Vicente, Regional Councillor Santos, City Councillor Whillans

Members absent during roll call: Mayor Brown (other municipal business)

**2. Approval of Agenda**

Council discussion took place with respect to proposed amendments to the agenda.

The following motion was considered.

**C377-2020**

Moved by Regional Councillor Vicente

Seconded by Regional Councillor Dhillon

That the agenda for the Council Meeting of October 14, 2020 be approved as amended, as follows:

**To add:**

16.2 Discussion at the request of Regional Councillor Dhillon, re: Indian Farming Protests in Brampton; and,

**To withdraw:**

10.3.1 Staff Report re: Safe Restart Agreement Municipal Operating Fund – Phase 2

Carried

**3. Declarations of Interest under the Municipal Conflict of Interest Act**

Nil

**4. Adoption of the Minutes**

4.1 Minutes – City Council – Regular Meeting – September 30, 2020

Item 4.2 was brought forward and dealt with at this time.

The following motion was considered.

**C378-2020**

Moved by Regional Councillor Santos

Seconded by Regional Councillor Vicente

1. That the **Minutes of the Regular Council Meeting of September 30, 2020**, to the Council Meeting of October 14, 2020, be adopted as published and circulated; and,

2. That the **Minutes of the Special Council Meeting of September 30, 2020**, to the Council Meeting of October 14, 2020, be adopted as published and circulated.

Carried

4.2 Minutes – City Council – Special Meeting – September 30, 2020

**Dealt with under Item 4.1 – Resolution C378-2020**

**5. Consent Motion**

The following items listed with a caret (^) were considered to be routine and non-controversial by Council and were considered at one time.

The following items were added for consideration under the consent motion below: **10.5.1, 19.1 and 19.2.**

**C379-2020**

Moved by Regional Councillor Santos

Seconded by Regional Councillor Palleschi

That Council hereby approves the following items and that the various Officials of the Corporation are hereby authorized and directed to take such action as may be necessary to give effect of the recommendations as contained therein:

**10.5.1**

1. That the report titled: **Request for Budget Amendment for Additional Costs Related to the Construction of Artificial Turf Fields and Seasonal Dome at Dixie Sandalwood Park (Brampton Soccer Centre) – Ward 9** dated October 5, 2020, to the City Council Meeting of October 14, 2020, be received; and

2. That a budget amendment be approved for Capital Project #175201-001 – Construction of Two Artificial Turf Fields and Seasonal Dome Structure at Dixie Sandalwood Park (Brampton Soccer Centre) in the amount of \$1,070,000 for servicing and safety upgrades and additional costs, with funding of \$1,070,000 to be transferred from Reserve #134 – Recreation Development Charges.

**19.1 and 19.2**

That the following Closed Session minutes be acknowledged and the directions outlined within be confirmed:

19.1 Minutes – Closed Session – City Council – September 30, 2020

19.2 Minutes – Closed Session – Committee of Council – October 7, 2020

Carried

**6. Announcements (2 minutes maximum)**

**7. Government Relations Matters**

**7.1 Update re: Government Relations Matters.**

Blaine Lucas, Senior Manager, Public Affairs, Office of the CAO, provided a presentation on Government Relations Matters, which included information on Region of Peel, Provincial Government, Federal Government, and Federation of Canadian Municipalities (FCM) matters.



Council consideration of this matter included:

- congratulations to Regional Councillor Santos, who was elected to the Ontario Caucus of FCM (to be ratified at the FCM's Annual General Meeting on October 15, 2020)
- need for Members of Council to register for and participate in future FCM events
- impact of the Province's modified Stage 2 restrictions on restaurants and recreation (hockey leagues, dance studios, restaurants, gyms, etc.), particularly since there has been no forward transmission of COVID-19 as a result of these activities
- details from Mayor Brown on his outreach to and responses from the Premier and other Provincial representatives with respect to the impact of the modified Stage 2 restrictions on restaurants and recreation in Brampton
- acknowledgement of the Mayor's continuing advocacy to the Province on COVID-19 matters as they relate to the impact on Brampton businesses and recreation, and agreement from Council Members to assist the Mayor in these efforts

During consideration of a motion to receive the update on Government Relations Matters, a Point of Order was raised by City Councillor Williams. The Mayor gave leave for the Point of Order.

Councillor Williams noted that she was on the list to speak but was not given the opportunity to do so. Councillor Williams was acknowledged and provided her comments on this matter (which have been incorporated into Council's consideration above).

Staff responded to questions from Council on the following topics:

- potential discounted rates for rink rentals given the impact of the modified Stage 2 restrictions
- forward transmission of COVID-19 from restaurants and gyms (staff to determine if this information is tracked at the Region of Peel and provide details to Members of Council)
- advance notification and information for Members of Council for FCM events

The following motion was considered.

**C380-2020**

Moved by Regional Councillor Palleschi

Seconded by Regional Councillor Vicente

That the update re: **Government Relations Matters**, to the Council Meeting of October 14, 2020, be received.

Carried

**8. Public Delegations and Staff Presentations (5 minutes maximum)**

**8.1 Consultant Presentation from MNP LLP re: Value for Money Audit of Brampton Beast Sponsorship Agreement (RM 46/2018)**

Item 10.3.2 was brought forward and dealt with at this time.

Geoffrey Rodrigues, Partner, Enterprise Risk Services; Deepak Jaswal, Manager, Enterprise Risk Services; and Jason Ducharme, Partner, Head of Public Sector, MNP, provided a presentation titled "Value for Money Audit of the Brampton Beast" and responded to questions of clarification from Council.

Council consideration of this matter included:

- lessons learned for management of future sponsorship agreements
- role of the previous Council and staff as it relates to decision making on the subject agreement
- varying perspectives regarding the value of the subject agreement

In response to questions from Council, staff provided background on this matter, and confirmed that a process is in place to ensure accountability, monitoring, measurement, and value for money for future sponsorship agreements.

The following motions were considered.

Note: The motion to receive the associated staff report was subsequently seconded by all Members of Council.

**C381-2020**

Moved by City Councillor Singh

Seconded by Regional Councillor Dhillon

That the consultant presentation from the following representatives of MNP LLP re: **Value for Money Audit of Brampton Beast Sponsorship Agreement (RM 46/2018)**, to the Council Meeting of October 14, 2020, be received:

1. Geoffrey Rodrigues, Partner, Enterprise Risk Services
2. Deepak Jaswal, Manager, Enterprise Risk Services
3. Jason Ducharme, Partner, Head of Public Sector

Carried

**C382-2020**

Moved by City Councillor Singh

Seconded by Regional Councillor Dhillon

That the report titled: **ROI and Costs/Benefits Analysis of the Brampton Beast Hockey Club Sponsorship Agreement (RM 46/2018)**, to the City Council Meeting of October 14, 2020, be received.

Carried

**9. Reports from the Head of Council**

**9.1 Update from Mayor Brown re: COVID-19 Emergency.**

Mayor Brown provided an update on the City's response to the COVID-19 emergency, and noted that some matters were considered under Item 7.1. The Mayor's update included information on the following topics:

- contact tracing in the Region of Peel
- uptick in hospitalizations
- impact of the Province's modified Stage 2 restrictions on Brampton businesses, including restaurants and recreation
- essential workers in the medical, transportation, food processing and logistics sectors
- continuing advocacy to the Provincial and Federal governments
- testing locations, processing, and timelines for results

Council consideration of this matter included the impact of Stage 2 restrictions on Brampton businesses, need for creativity in the adaptive reuse of businesses, use of Members' social media accounts to promote Brampton businesses.

During consideration of this matter, staff responded to questions from Council with respect to the regulations related to the modified Stage 2 restrictions, and creative reuse of businesses.

The following motion was considered.

**C383-2020**

Moved by City Councillor Williams

Seconded by Regional Councillor Medeiros

That the update from Mayor Brown re: **COVID-19 Emergency**, to the Council Meeting of October 14, 2020, be received.

Carried

**10. Reports from Corporate Officials**

**10.1 Office of the Chief Administrative Officer**

Nil

**10.2 Legislative Services Operating**

Nil

**10.3 Corporate Support Services**

**10.3.1 Staff Report re: Safe Restart Agreement Municipal Operating Funding – Phase 2.**

This agenda item was withdrawn pursuant to Approval of Agenda Resolution C377-2020 and will be presented to a future meeting.

**10.4 Planning and Economic Development**

Nil

**10.5 Community Services**

**10.5.1 ^ Staff Report re: Request for Budget Amendment for Additional Costs Related to the Construction of Artificial Turf Fields and Seasonal Dome at Dixie Sandalwood Park (Brampton Soccer Centre) – Ward 9**

**Dealt with under Consent Resolution C379-2020**

**10.5.2 Staff Report re: ROI and Costs/Benefits Analysis of the Brampton Beast Sponsorship Agreement (RM 46/2018).**

See Item 8.1

**Dealt with under Item 8.1 – Resolution C382-2020**

See also Resolution C381-2020

10.6 Public Works

Nil

10.7 Brampton Transit

Nil

10.8 Fire and Emergency Services

Nil

11. **Reports from Accountability Officers**

Nil

12. **Committee Reports**

12.1 Minutes – Planning and Development Committee – October 5, 2020

Mayor Brown introduced the subject minutes.

The following motion was considered.

**C384-2020**

Moved by Regional Councillor Medeiros

Seconded by Regional Councillor Fortini

1. That the **Minutes of the Planning and Development Committee Meeting of October 5, 2020**, to the Council Meeting of October 14, 2020, be received; and,

2. That Recommendations PDC108-2020 to PDC116-2020 be approved as outlined in the subject minutes.

The recommendations were approved as follows:

**PDC108-2020**

That the Agenda for the Planning and Development Committee Meeting of October 5, 2020, be approved as amended as follows:

To add:

11.3-4. Correspondence from Michael Cara, Overland LLP, dated October 5, 2020, re: Item 7.3 – Implementing the Springbrook Settlement Area Tertiary Plan

**PDC109-2020**

1. That the report re: **Application to Amend the Official Plan, Zoning By-Law, and Proposed Draft Plan of Subdivision (to permit 78 stacked townhouse units) – Your Home Developments (Ebenezer) Inc. – Candevcon East Limited – 4316 Ebenezer Road – Ward 8 – File OZS-2020-0012 and 21T-20004B**, to the Planning and Development Committee Meeting of October 5, 2020, be received;
2. That Planning and Development Services staff be directed to report back to the Planning and Development Committee with the results of the Public Meeting and a staff recommendation, subsequent to the completion of the circulation of the application and a comprehensive evaluation of the proposal; and,
3. That the following correspondence re: **Application to Amend the Official Plan, Zoning By-Law, and Proposed Draft Plan of Subdivision (to permit 78 stacked townhouse units) – Your Home Developments (Ebenezer) Inc. – Candevcon East Limited – 4316 Ebenezer Road – Ward 8 – File OZS-2020-0012 and 21T-20004B**, to the Planning and Development Committee Meeting of October 5, 2020, be received:
  1. Leana Jaswal, Brampton resident, dated September 15, 2020
  2. Joti Jaswal, Brampton resident, dated September 15, 2020
  3. Madanjit Jaswal, Brampton resident, dated September 15, 2020
  4. Ivan Kralovic, Brampton resident, dated October 3, 2020

**PDC110-2020**

That the delegation from Jotvinder Sodhi, Home Owners Welfare Association, re: **Affordable Housing and Zoning Changes**, to the Planning and Development Committee Meeting of October 5, 2020, be received.

**PDC111-2020**

That the delegation from Phil and Joanne Sequeira, Brampton residents, re: **Shed Set-backs and Zoning**, to the Planning and Development Committee Meeting of October 5, 2020, be received.

**PDC112-2020**

1. That the staff report re: **Application to Amend the Zoning By-law (to permit 44 townhouse units) – Mattamy (Brampton North) Homes Ltd. – Korsiak**

**Urban Planning – File C04W14.010**, to the Planning and Development Committee Meeting of October 5, 2020, be received;

2. That the Zoning By-law Amendment application submitted by Korsiak Urban Planning on behalf of Mattamy (Brampton North) Homes Ltd., Ward: 6, File: C04W14.010, as revised, be approved, on the basis that it represents good planning, including that it is consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe and the Region of Peel Official Plan and the City's Official Plan, for the reasons set out in the Recommendation Report; and,
3. That the amendments to the Zoning By-law, generally in accordance with the attached Appendix 11 to the report be adopted.

**PDC113-2020**

1. That the staff report re: **Application to Amend the Zoning By-law (to permit a Concrete Batching Plant) – 2487557 Ontario Inc. – Gagnon Walker Domes Ltd. – File OZS-2020-0002**, to the Planning and Development Services Meeting of October 5, 2020, be received;
2. That the Zoning By-law Amendment application submitted by Gagnon Walker Domes Ltd. on behalf of 2487557 Ontario Inc., Ward 8, File: OZS-2020-0002 be approved, on the basis that it represents good planning, including that it is consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe, the Region of Peel Official Plan, and the City's Official Plan, and for the reasons set out in the Recommendation Report; and,
3. That the amendment to the Zoning By-law, generally in accordance with the attached Appendix 13 to the report be adopted.

**PDC114-2020**

That the staff report re: **City-initiated Official Plan Amendment to the Credit Valley Secondary Plan Area 45 - Implementing the Springbrook Settlement Area Tertiary Plan** and associated correspondence be **referred** back to staff for further consideration and a report back prior to the end of 2020.

**PDC115-2020**

That the correspondence from Nando Iannicca, Regional Chair, Region of Peel, dated September 24, 2020, re: **Comments of Proposed Amendment #1 and Land Needs Assessment Methodology for A Place to Grow: Growth Plan**

**for the Greater Golden Horseshoe**, to the Planning and Development Committee Meeting of October 5, 2020, be received.

**PDC116-2020**

That the Planning and Development Committee do now adjourn to meet again on Monday, October 26, 2020, at 1:00 p.m., or at the call of the Chair.

Carried

12.2 Minutes – Committee of Council – October 7, 2020

Mayor Brown introduced the subject minutes.

The following motion was considered.

**C385-2020**

Moved by Regional Councillor Santos  
Seconded by City Councillor Singh

1. That the **Minutes of the Committee of Council Meeting of October 7, 2020**, to the Council Meeting of October 14, 2020, be received; and,
2. That Recommendations CW224-2020 to CW243-2020 be approved as outlined in the subject minutes.

The recommendations were approved as follows:

**CW224-2020**

That the agenda for the Committee of Council Meeting of October 7, 2020 be approved as amended to add the following:

- 9.3.1 Discussion Item at the request of City Councillor Bowman, re: Amendments to the Ontario Building Code – Building Inspector Entry Provisions
- 9.3.2 Discussion Item at the request of Regional Councillor Medeiros, re: Letter of Credit for the Peel Islamic Center
- 9.3.3 Discussion Item at the request of Regional Councillor Medeiros, re: IT Security

**CW225-2020**

That the staff report re: **Government Relations Matters**, to the Committee of Council Meeting of October 7, 2020 be received.



**CW226-2020**

That Mayor Brown and the Co-Chairs of Brampton Economic Development Task Force be requested to send a letter to the Federal and Provincial Governments requesting enhancement with regard to support for small businesses to weather the impacts of COVID-19, particularly with regard to the business rent relief program.

**CW227-2020**

That the update from Mayor Brown re: **COVID-19 Emergency**, to the Committee of Council Meeting of October 7, 2020, be received.

**CW228-2020**

1. That the delegation from Adrian Dingle, Director, Reside Program, Raising the Roof, to the Committee of Council Meeting of October 7, 2020, re: **Proposed Partnership between the City of Brampton and Raising the Roof** be received; and
2. That the delegation request be **referred** to staff for consideration and a report back to a future Committee of Council meeting.

**CW229-2020**

That the report titled **2020 Advance Brampton Fund and COVID-19 Relief Fund for Non-Profit Arts Organizations – Funding Update** to the Committee of Council Meeting of October 7, 2020, be received.

**CW230-2020**

That the report titled: **Purchasing Activity Quarterly Report – 2<sup>nd</sup> Quarter 2020**, to the Committee of Council Meeting of October 7, 2020, be received.

**CW231-2020**

1. That the report titled **Rick Hansen Foundation Accessibility Certification (RHFAC) Program – City of Brampton Facilities**, to the Committee of Council Meeting of October 7, 2020, be received; and
2. That the City Clerk be authorized to execute the Participation Agreement with the Rick Hansen Foundation for complimentary ratings on nine (9) City facilities through the Rick Hansen Foundation Accessibility Certification Program.

**CW232-2020**

That the following motion be referred to staff (Chief Building Official and Enforcement and By-Law Services) to identify additional compliance and enforcement mechanisms regarding secondary units and report back with a draft letter for consideration:

Whereas the City of Brampton's Building and Enforcement staff have received a number of complaints regarding property owners who may be converting a house from a single family dwelling to a multi-unit dwelling, without a permit, but have experienced difficulty obtaining entry to carry out inspections;

Whereas these conversions and renovation projects are potentially putting occupants at risk due to poor construction or contravention of the fire code;

Whereas there is a prevalence in illegal construction activities across the City of Brampton in recent years;

Whereas according to section 12 of the *Ontario Building Code Act* (the "*Act*"), an inspector may enter upon land and into buildings at any reasonable time without a warrant for the purpose of inspecting the building or site to determine whether or not the *Act* and the *Building Code* have been complied with and, if contraventions are found, may make orders directing compliance;

Whereas according to section 16 of the *Act*, an inspector shall not enter or remain in any room or place actually being used as a dwelling without consent of the occupier, notwithstanding the section 12 right of entry;

Whereas there are instances where Building and Enforcement staff require access into a dwelling to determine whether the *Act* and *Building Code* are being complied with;

Whereas the City's Building and Enforcement staff are mindful of the privacy rights of residents related to dwellings but also understand that there are examples where access into dwellings is justified as set out in the exemptions described in section 16 of the *Act*; and

Whereas City Councillor Jeff Bowman has written and spoken to the Premier of Ontario, the Minister of Municipal Affairs and Housing and to the Solicitor General over the past two years, with no response or commitment to action from the Province;

Therefore Be It Resolved That the Mayor of the City of Brampton send a letter on behalf of Council with a copy of this resolution to the Hon. Steve Clark (Minister of Municipal Affairs and Housing), requesting that section 16 of the *Ontario*

*Building Code Act* be amended to allow inspectors to enter into dwellings to ensure compliance with the *Act* where the inspector has reasonable grounds to believe that construction has or is taking place within the dwelling for the purpose of creating an additional rentable occupancy space, without a permit; and

Further, a copy of the letter be sent to the Premier of Ontario, the Solicitor General of Ontario and Members of Peel Regional Council.

**CW233-2020**

Whereas the Peel Islamic Cultural Center is a non-profit, non-political, charitable, and religious organization dedicated to the education and welfare of the Muslim community and;

Whereas the Peel Islamic Cultural Center participates in community safety initiatives and engages with youth in a meaningful way, and have contributed to Brampton's community, economy, and cultural fabric and;

Whereas the Peel Islamic Cultural Center has supported Brampton during the COVID-19 pandemic by providing residents with care packages, food, essential items, tools and social support for those who are isolated and;

Whereas the Peel Islamic Cultural Center is in the process of building a mosque which will include youth and recreational programs and;

Whereas the Peel Islamic Cultural Centre cannot proceed with a City building permit until they satisfy the Regional Development Charge component, in order to satisfy this component a payment or deferral agreement is required and;

Whereas the Region of Peel requires a Letter of Credit from The Peel Islamic Cultural Center in order to enter into a deferral agreement for the payment of the regional development charges, as per the Regional Development Charge bylaw and;

Whereas The Region of Peel can accept a Letter of Credit for this project from a third party, such as the City of Brampton

Therefore Be It Resolved That staff review whether the City of Brampton can provide a Letter of Credit to the Region of Peel on behalf of the Peel Islamic Cultural Center, and report back to City Council on October 14, 2020.

**CW234-2020**

That staff be requested to report on the security of Councillor-account email and electronic files, and the appropriate corporately-supported platforms for electronic meetings.

**CW235-2020**

That the Minutes of the Brampton School Traffic Safety Council Meeting of September 17, 2020, to the Committee of Council Meeting of October 7, 2020, Recommendations SC033-2020 to SC037-2020 be approved, as published and circulated.

**SC033-2020**

That the agenda for the Brampton School Traffic Safety Council meeting of September 17, 2020, be approved as published and circulated.

**SC034-2020**

1. That the Site Inspection report to the Brampton School Traffic Safety Council meeting of September 17, 2020, re: Clark Boulevard Public School, 201 Clark Boulevard - Ward 7 be received;
2. That, in an effort to encourage Active Transportation to and from school, the Principal be requested to contact the school's designated Peel Health Nurse to participate in the School Travel Plan Program in Peel;
3. That the Principal be requested to:
  - Ask the school board to check the condition of the asphalt on school property and undertake the necessary repairs to remove existing hazards observed
  - Refresh all the pavement markings on school property
  - Keep the walkway to the school clear at all times for students and parents
  - Install clear signage at the entrance to school property indicating where the Kiss and Ride area is located
  - Re-enforce that all staff/volunteers wear safety vests when managing at arrival and dismissal times
  - Continue to encourage and educate the student population and families to use the crossing guards in place at Central Park Drive and Clark Boulevard
  - Encourage drivers to use Cloverdale Road and Bramalea City Centre parking lot to drop off and pick up students
  - Contact Parking Enforcement to enforce parking restrictions on school property during arrival and dismissal times; and,
4. That the Senior Manager of Traffic Services be requested to arrange for the pavement markings at the signalized intersection at the entrance to the Bramalea City Centre and Clark Boulevard, east of the school exit, to be refreshed.

**SC035-2020**

1. That the Site Inspection report to the Brampton School Traffic Safety Council meeting of September 17, 2020, re: Grenoble Public School, 33 Greenbriar Road - Ward 8 be received;
2. That, in an effort to encourage Active Transportation to and from school, the Principal contact the school's designated Peel Health Nurse to participate in the School Travel Plan Program in Peel;
3. That the Senior Manager of Traffic Services be requested to arrange for:
  - A review of the parking restrictions on the west side of Greenbriar Road and consider removing the restrictions to allow cars to park between the entrance and exit of school property
  - Pedestrian lines to be painted on the north leg and east leg of the 3-way stop intersection of Gondola Crescent and Greenbriar Road
4. That the Principal be requested to:
  - Install bus loading signage and pavement markings to indicate a buses only lane
  - Request the Public School Board to review the possibility of adding a Kiss and Ride lane at the front of the school
  - Continue to encourage and educate the student population and families to exercise safety in and around school.
  - Verify that there are no buses using the west side of Greenbriar Road to drop off/pick up students and then remove the exemption signage that is currently in place; and,
5. That the Manager of Enforcement and By-law Services be requested to enforce the restrictions on Greenbriar Road in the vicinity of Grenoble Public School during arrival and dismissal times.

**SC036-2020**

That the following site inspections be deferred to the Brampton School Traffic Safety Council meeting of October 1, 2020 for review by staff to determine whether they are still required given the changes to school attendance, traffic situation, and arrival and dismissal process:

- Kingswood Public School, 235 Kingswood Drive - Ward 1 - Review Park and Ride, Traffic Congestion School Street/School property, School Bus Zones
- St. Marguerite d'Youville Catholic Secondary School, 10815 Dixie Road - Ward 9 - Request to Review Park and Ride, Traffic Congestion School Street/School Property, School Bus Zones
- Goldcrest Public School, 24 Goldcrest Road - Ward 8 - Review Park and Ride/Kiss and Ride Safety Concerns

**SC037-2019**

That the Brampton School Traffic Safety Council meeting do now adjourn to meet again on October 1, 2020.

**CW236-2020**

1. That the report titled: **Execution of Encroachment Agreement with the Coptic Orthodox Patriarchate of Alexandria the Church of Archangel Michael and Saint Tekla, 12061 Hurontario Street, – Ward 6**, to the Committee of Council Meeting of October 7, 2020, be received;
2. That a by-law be passed to authorize the Commissioner of Public Works and Engineering to execute an Encroachment Agreement with the Coptic Orthodox Patriarchate of Alexandria the Church of Archangel Michael and Saint Tekla for the purposes of allowing an encroachment, composed of the front entrance stairs, landing, railing and roof eaves, to remain on City owned right-of-way for a term that may exceed 21 years on terms and conditions acceptable to the Commissioner of Public Works and Engineering and in a form acceptable to the City Solicitor or designate; and
3. That City staff communicate to the Coptic Orthodox Patriarchate of Alexandria the Church of Archangel Michael and Saint Tekla that the Encroachment Agreement does not prohibit the sale of Church lands, subject to the conditions set out in the Encroachment Agreement.

**CW237-2020**

That the report titled: **Quarterly Report, Real Estate Transactions Executed by Administrative Authority–Q3 and Q4 2019**, to the Committee of Council Meeting of October 7, 2020, be received.

**CW238-2020**

1. That the staff report titled: **Naming the Bob Callahan Flower City Seniors Centre**, to the Committee of Council Meeting of October 7, 2020, be received;
2. That signage be added to the Flower City Seniors Centre to formally name the facility as the Bob Callahan Flower City Seniors Centre; and
3. That, upon successful completion of the public commenting period, staff be directed to install appropriate facility signage and undertake notifications for addressing, mapping, operations and emergency services regarding the new Facility name.

**CW239-2020**

That the Minutes of the Brampton Community Safety Advisory Committee Meeting of September 17, 2020, to the Committee of Council Meeting of October 7, 2020, Recommendations BCS001-2020 to BCS008-2020 be approved, as published and circulated.

**BCS001-2020**

That the agenda for the Brampton Community Safety Advisory Committee Meeting of September 17, 2020 be approved, as amended, as follows:

To Add:

7.1. Discussion at the request of Regional Councillor Palleschi, re: Brampton Community Safety Advisory Committee Quorum.

7.2. Discussion at the request of Regional Councillor Palleschi, re: Criminal Back Ground Checks.

8.1. Correspondence from Suzy Godefroy, Executive Director, Downtown BIA, re: Concerns Relating To The Downtown Core.

**BCS002-2020**

1. That the delegation by David Powell and Andrea Kelly, Directors, Just Around The Corner (JAC), to the Brampton Community Safety Advisory Committee Meeting of September 17, 2020, re: **Just Around The Corner (JAC) - Youth Project Proposal** be received; and,
2. That the matter be referred to staff for consideration and that staff report back to a future Brampton Community Safety Advisory Committee meeting.

**BCS004-2020**

That the Sub-Committee Minutes - Gangs and Violence - March 12, 2020, to the Brampton Community Safety Advisory Committee Meeting of September 17, 2020, be received.

**BCS005-2020**

That Council be requested to reduce quorum for the Brampton Community Safety Advisory Committee to 10 to reduce potential quorum issues in the future.

**BCS006-2020**

That the Clerk's Office be requested to obtain vulnerable sector checks for all members of the Brampton Community Safety Advisory Committee.

**BCS007-2020**

That the correspondence from Suzy Godefroy, Executive Director, Downtown Brampton BIA, to the Brampton Community Safety Advisory Committee Meeting of September 17, 2020, re: Concerns relating to the downtown Core, be received.

**BCS008-2020**

That the Brampton Community Safety Advisory Committee do now adjourn to meet again on December 10, 2020, or at the call of the Chair.

**CW240-2020**

That the correspondence from The Honourable Seamus O'Regan, Minister of Natural Resources, dated September 23, 2020, to the Committee of Council Meeting of October 7, 2020, re: **City of Brampton Transit Electrification Efforts** be received.

**CW241-2020**

That Committee proceed into Closed Session to discuss matters pertaining to the following:

14.1. Open Meeting exception under Section 239 (2) (k) of the Municipal Act , 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**CW242-2020**

1. That the Commissioner of Planning, Building & Economic Development and the Treasurer be delegated authority to execute on behalf of the City service provider agreement(s) with the Toronto Business Development Centre in connection with the establishment, management and operation on behalf of the City of an immigrant entrepreneur incubator in Brampton's Innovation District on such terms as may be satisfactory to the Commissioner of Planning, Building & Economic Development and in form acceptable to the City Solicitor or designate, provided that the nature and terms of such agreement(s) is consistent with those as directed by Council; and



2. That Council authorize \$600,000 to be allocated from project 181256–001 – Branding-Marketing-Foreign Direct Investment Strategy for up-front costs related to facility fit-up; and
3. That staff incorporate \$3,400,000 in the 2021-2023 capital budget submission, pending Council approval.

**CW243-2020**

That the Committee of Council do now adjourn to meet again on Wednesday, October 21, 2020 at 9:30 a.m. or at the call of the Chair.

Carried

**13. Unfinished Business**

**13.1 Letter of Credit Peel Islamic Centre**

This item was listed pursuant to Committee of Council Recommendation CW233-2020.

Whereas the Peel Islamic Cultural Center is a non-profit, non-political, charitable, and religious organization dedicated to the education and welfare of the Muslim community and;

Whereas the Peel Islamic Cultural Center participates in community safety initiatives and engages with youth in a meaningful way, and have contributed to Brampton's community, economy, and cultural fabric and;

Whereas the Peel Islamic Cultural Center has supported Brampton during the COVID-19 pandemic by providing residents with care packages, food, essential items, tools and social support for those who are isolated and;

Whereas the Peel Islamic Cultural Center is in the process of building a mosque which will include youth and recreational programs and;

Whereas the Peel Islamic Cultural Centre cannot proceed with a City building permit until they satisfy the Regional Development Charge component, in order to satisfy this component a payment or deferral agreement is required and;

Whereas the Region of Peel requires a Letter of Credit from The Peel Islamic Cultural Center in order to enter into a deferral agreement for the payment of the regional development charges, as per the Regional Development Charge bylaw and;

Whereas The Region of Peel can accept a Letter of Credit for this project from a third party, such as the City of Brampton

Therefore Be It Resolved That staff review whether the City of Brampton can provide a Letter of Credit to the Region of Peel on behalf of the Peel Islamic Cultural Center, and report back to City Council on October 14, 2020.

Note: Further information related to this item was considered under added Item 19.5.

#### **14. Correspondence**

- 14.1 Correspondence from Sam Basra, Patron, Fiji Multicultural Society of Ontario, dated October 6, 2020, re: Request to Name a Street in Honour of Fiji's 50th Independence Anniversary.

A motion, moved by Mayor Brown and seconded by Regional Councillor Vicente, was introduced to refer the subject request to the Peel Street Naming Committee for consideration. The motion was subsequently also seconded by Regional Councillor Dhillon and City Councillor Singh.

The motion was considered as follows.

##### **C386-2020**

Moved by Mayor Patrick Brown

Seconded by Regional Councillor Vicente

That the correspondence from Sam Basra, Patron, Fiji Multicultural Society of Ontario, dated October 6, 2020, to the Council Meeting of October 14, 2020, re: **Request to Name a Street in Honour of Fiji's 50th Independence Anniversary**, be received; and

That the request for a street name be referred to the Peel Street Naming Committee for consideration.

Yea (11): Mayor Patrick Brown, Regional Councillor Santos , Regional Councillor Vicente , City Councillor Whillans , Regional Councillor Palleschi , City Councillor Bowman , Regional Councillor Medeiros , City Councillor Williams , Regional Councillor Fortini , City Councillor Singh , and Regional Councillor Dhillon

Carried (11-0-0)

**15. Notices of Motion**

Nil

**16. Other Business/New Business**

**16.1 Referred Matters List**

Nil

**16.2 Discussion at the request of Regional Councillor Dhillon re: Indian Farming Protests in Brampton.**

A motion, moved by Regional Councillor Dhillon and seconded by Regional Councillor Medeiros, was introduced, with the operative clause as follows. The motion was subsequently also seconded by City Councillor Singh.

Therefore, be it resolved that the City of Brampton stand in solidarity with those Brampton residents and their families who have been directly affected by the farming bills passed in India.

Councillor Dhillon and Councillor Medeiros outlined the purpose of the motion.

The motion was considered as follows.

**C387-2020**

Moved by Regional Councillor Dhillon

Seconded by Regional Councillor Medeiros

Whereas the City of Brampton remains a proud farming community;

Whereas the City of Brampton understands and respects the contributions of farmers in feeding nations;

Whereas the City of Brampton is home to thousands of farmers who still own farmland in their ancestral countries;

Whereas numerous rallies have recently taken place across the City of Brampton protesting three farming bills that were passed in India in September 2020;

Whereas the passing of the bills will result in the privatization of farmers' markets in India and will adversely affect the financial situation of many Bramptonians and their families back home;

Whereas India's agriculture sector contributes nearly 15 per cent of India's \$2.9-trillion economy but employs nearly half of the country's 1.3 billion people,

Whereas 86 per cent of Indian farmers only own two or less acres of farmland with an average income of \$1400 per year, and do not have the means to bargain with large, private corporations;

Whereas anti-farmer policies, debt, and a deteriorating financial status have led to 363,726 farmers and farm labourers committing suicide between 1995 and 2019;

Whereas Brampton City Council has recently recognized and stood with its Black, Tamil, Vietnamese, and other communities whose families have faced hardship abroad;

Therefore, be it resolved that the City of Brampton stand in solidarity with those Brampton residents and their families who have been directly affected by the farming bills passed in India.

Yea (10): Mayor Patrick Brown, Regional Councillor Santos , Regional Councillor Vicente , City Councillor Whillans , Regional Councillor Palleschi , Regional Councillor Medeiros , City Councillor Williams , Regional Councillor Fortini , City Councillor Singh , and Regional Councillor Dhillon

Absent (1): City Councillor Bowman

Carried (10-0-1)

**17. Public Question Period**

Members of the public were given the opportunity to submit questions via e-mail to the City Clerk's Office regarding any decisions made at this meeting.

Peter Fay, City Clerk, confirmed that no questions were submitted regarding decisions made at this meeting.

**18. By-laws**

The following motion was considered.

**C388-2020**

Moved by Regional Councillor Vicente

Seconded by City Councillor Whillans

That By-laws 191-2020 to 196-2020, before Council at its Regular Meeting of October 14, 2020, be given the required number of readings, taken as read, and signed by the Mayor and City Clerk, and the Corporate Seal affixed thereto.

Carried

The by-laws were passed as follows:

- 18.1 By-law 191-2020 – To amend By-law 270-2004, as amended – Mattamy (Brampton North) Homes Ltd. – Korsiak Urban Planning – Ward 6 (File C04W14.010)

See Item 12.1 – Planning and Development Committee Recommendation PDC112-2020 – October 5, 2020

- 18.2 By-law 192-2020 – To amend Zoning By-law 270-2004, as amended – 2487557 Ontario Inc. – Gagnon Walker Domes Ltd. (File OZS2020-0002)

See Item 12.1 – Planning and Development Committee Recommendation PDC113-2020 – October 5, 2020

- 18.3 By-law 193-2020 – To authorize the execution of an encroachment agreement with the Coptic Orthodox Patriarchate of Alexandria the Church of Archangel Michael and Saint Tekla, 12061 Hurontario Street – Ward 6

See Item 12.2 – Committee of Council Recommendation CW236-2020 – October 7, 2020

- 18.4 By-law 194-2020 – To appoint municipal by-law enforcement officers and to repeal By-law 164-2020

- 18.5 By-law 195-2020 – To prevent the application of part lot control to part of Registered Plan 43M-2043 – northeast corner of Mississauga Road and Wanless Drive – Ward 6 (PLC-2020-0035)

- 18.6 By-law 196-2020 – To prevent the application of part lot control to part of Registered Plan 43M-1934 – southeast corner of Sandalwood Parkway and Highway 410 – Ward 9 (PLC-2020-0031)

**19. Closed Session**

Note: Items 19.1 and 19.2 were dealt with under Consent Resolution C379-2020. Item 19.5 was added pursuant to Approval of Agenda Resolution C377-2020.

The following motion was considered.

**C389-2020**

Moved by City Councillor Williams

Seconded by Regional Councillor Fortini

That Council proceed into Closed Session to discuss matters pertaining to the following:

19.3. Open Session meeting exception under Section 239 (e) and (f) of the Municipal Act, 2001:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

19.4. Open Session meeting exception under Section 239 (e) and (f) of the Municipal Act, 2001:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

19.5. Open Session meeting exception under Section 239 (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

Note: In Open Session, Mayor Brown reported on the status of Closed Session matters as follows:

- Item 19.1 – dealt with pursuant to Consent Resolution C379-2020
- Item 19.2 – dealt with pursuant to Consent Resolution C379-2020
- Item 19.3 – this item was considered in Closed Session and direction was given to staff
- Item 19.4 – this item was considered in Closed Session and direction was given to staff
- Item 19.5 – this item was considered in Closed Session and no direction was given to staff

**20. Confirming By-law**

- 20.1 By-law 197-2020 – To confirm the proceedings of Council at its Regular Meeting held on October 14, 2020

The following motion was considered.

**C390-2020**

Moved by Regional Councillor Fortini

Seconded by Regional Councillor Medeiros

That the following by-law before Council at its Regular Meeting of October 14, 2020, be given the required number of readings, taken as read, and signed by the Mayor and the City Clerk, and the Corporate Seal affixed thereto:

By-law 197-2020 – To confirm the proceedings of Council at its Regular Meeting held on October 14, 2020

Carried

**21. Adjournment**

The following motion was considered.

**C391-2020**

Moved by City Councillor Williams

Seconded by City Councillor Bowman

That Council do now adjourn to meet again for a Regular Meeting of Council on Wednesday, October 28, 2020 at 9:30 a.m. or at the call of the Mayor.

Carried

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P. Brown, Mayor

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P. Fay, City Clerk

**Date:** 2020-01-22

**Subject:** **City of Brampton's Comprehensive COVID-19 Response**

**Contact:** David Barrick, Chief Administrative Officer,  
[David.Barrick@brampton.ca](mailto:David.Barrick@brampton.ca)

**Report Number:** CAO's Office-2020-308

**Recommendations:**

1. That the report from David Barrick, Chief Administrative Officer, dated October 22, 2020, to City Council at its meeting October 28, 2020 entitled **City of Brampton's Comprehensive COVID-19 Response**, be received.

**Overview:**

- On January 28, 2020, the City of Brampton activated its Emergency Operations Centre, and Brampton Emergency Management Office assumed the Pandemic incident lead.
- As of publication on October 22, 2020, the City of Brampton has been in a State of Emergency for 212 days, since the City's State of Emergency was declared on March 24, 2020.
- An overarching approach was established for the City's response to COVID-19 which included a focus on the principles of transparency, collaboration with partners, and a commitment to timely response and communication. This approach has ensured a coordinated and seamless response to COVID-19 in Brampton, together with partners from the community.
- Under the IMS structure, all response assets are organized into five functional areas: Command, Operations, Planning, Logistics, and Administration/Finance. The IMS structure's flexibility allowed for BEMO to add the Incident Management Team as the sixth functional area in response to COVID-19. Each area or section is responsible for



implementing decisions for both hazard-generated and response-generated demands relevant to their designation and expertise. One of the advantages of using the IMS structure in a large-scale event is that each division is interconnected through Command.

- **Municipal operations division leads worked together to ensure that staff safety was top priority. Many new policies were developed and implemented to ensure those continuing to work from allocated city locations, such as the EOC and City Hall, had physical restrictions and protective processes in place to limit exposure to COVID-19.**
- **The report outlines responsibilities and actions of IMT, Business Continuity, EOC, Mayor's Support Task Forces, Communications & Community Engagement, and Significant Event/Milestones Timeline, First Wave Lessons Learned, and an Economic Recovery Strategy Update.**
- **The Financial Impacts of the City's COVID-19 response on the City of Brampton's finances are outlined, which include a total projected deficit of \$61,902,000. Details include Major Variances, details on the City's COVID-19 Emergency Measures expenditures of \$10,225,000 (Appendix 2), and City staff securing provincial and federal funding received to offset the related deficits - including \$34,900,000 in Safe Restart funding from the federal and provincial government, and \$602,038 from the provincial Municipal Transit Enhanced Cleaning Fund. "Total Emergency Measures" numbers of Appendix 1 are projected numbers until Dec. 31, 2020, while the numbers in the Appendix are different (less) because they are actuals until Sept. 21, 2020.**
- **On September 23, 2020, the "Relief Measures for Overdue Property Taxes Report" was presented to Council that highlighted an additional lost revenue impact of approximately \$4.2 million to the City from penalty and interest charges being suspended on tax arrears, thus increasing the forecasted year-end operating deficit to \$61.9 million.**

#### **Background:**

- On December 31, 2019, the World Health Organization (WHO) officials identified 44 patients demonstrating pneumonia symptoms of an unknown etiology in Wuhan, China. Within two weeks, scientists identified the virus as Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2), commonly known as COVID-19. Global data suggested the contagion was spreading through human-to-human contact, and by mid-January, the virus had spread to several countries.

- Once the virus was confirmed in Ontario, infection rates began increasing exponentially. Data from other countries suggested that seniors and those with pre-existing medical problems were more vulnerable to the virus's effects, including demonstrating higher fatality rates than other demographics. Due to the speed of transmission, decisions had to be swift and effective to try and flatten the curve and reduce the health risks. As such, efforts to contain and control the virus's spread amongst the entire population included quarantine restrictions, self-isolation and personal protective measures, and non-essential business closure. The closures and restrictions created significant social, economic, and health challenges for City of Brampton residents and businesses. For example, self-isolation and mobility restrictions impacted seniors who could not access groceries, medicine, or critical support services.
- During pre-emergency phase preparations, the City of Brampton's Emergency Management Office (BEMO) identified various social and economic challenges that would likely result from public health measures and restrictions. Through extensive preparation and planning, a flexible Incident Management System (IMS) structure, and multi-jurisdictional collaboration, the BEMO team has collaborated with many other City departments and led the way forward through the city's pandemic response and recovery efforts.
- On January 28, 2020, the City of Brampton activated the EOC and Pandemic Plan. BEMO assumed the pandemic incident lead and facilitated meetings held twice weekly. EOC members monitored global and national response strategies to identify best practices and closely followed recommendations of Federal, Provincial, and Regional Public Health Authorities. The EOC leadership's initial focus was to share strategic information, provide incident-specific advice, and garner support for various decisions about employee protection, internal and external communications, visitor and client protection measures, and business continuity. Dedicated BEMO staff performed extensive research and documented multiple topics related to response and recovery planning.
- On March 13, 2020, while the City had not declared an official emergency on COVID-19, Brampton's Emergency Management Office activated the City of Brampton Emergency Response Plan at a Level 2. This decision enabled a more rapid response to dedicating specific resources to prevention and containment. To help prevent the spread of COVID-19, all City facilities including City Hall, Recreation and Community Centres, and Brampton Library branches were closed as of March 16 authorized by the CAO under the City's Emergency By-laws.
- On March 24, 2020, following consultation with City Council and on the recommendation of the City's Emergency Management Team, Mayor Patrick Brown declared a State of Emergency in the City of Brampton in accordance with the City's Emergency Management Plan. The declaration assisted the City's ongoing emergency response efforts by allowing more flexibility and speed.

## **Current Situation:**

- The City has maintained its AAA Credit Rating with a Stable Outlook from Standard & Poors (S&P) on October 15, 2020. According to S&P, the rating reflects the City's robust economy and financial management practices, which will support its recovery from the COVID-19 pandemic.
- On October 20, the Ontario government, in consultation with the Chief Medical Officer of Health, extended most orders currently in force under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA). This extension will be in effect until November 21, 2020 to ensure the government continues to have the necessary tools to contain the spread of COVID-19.
- Effective Monday, October 19, 2020 at 12:01 a.m., Peel's public health regions (including Brampton) are in a modified Stage 2, as a result of their trends in public health indicators, including higher than average rates of COVID-19 transmission.
- The City continues to provide ongoing communication to residents online, through Service & Information updates, social media channels, and media campaigns on the current provincial and public health rules impacting City services and programs. The most current information can be found online at [www.brampton.ca/covid19](http://www.brampton.ca/covid19)
- Staff continue to be nimble and responsive to the emergency and will continue to monitor, report and advise Council on substantive operational and financial impacts of COVID-19. This report is a status update, and a year end COVID-19 report will be provided to Council

## **Corporate Implications:**

### Financial Implications

No financial implications with the receipt of this report. COVID -19 financial impacts, including funding received from other orders of government are included in the report, attached as Appendix 1, and detailed emergency expenditures are outlined in Appendix 2.

### Legal Implications

No legal implications with the receipt of this report.

## **Term of Council Priorities:**

The actions outlined in this report align with the Term of Council Priorities. Fiscally responsible and prudent emergency management response supports a *Well Run City*,

and ensures that our actions related to COVID-19 result in a *Healthy and Safe City*, to ensure actions, programs and Council decisions are informed by Public Health.

### **Conclusion:**

This report outlines the City's COVID-19 Response. This report provides in depth detail for Council and Brampton residents on the City's response to COVID-19. The report includes actions taken to date and outlines the impacts of the pandemic on the City's finances. The report provides important context for consideration during the upcoming 2021 Budget process as well as reflecting on how the pivot in Corporate focus to Emergency response may impact the Term of Council Priorities.

Submitted by:

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David Barrick  
Chief Administrative Officer

*\*This report and Appendices have been prepared with input from staff leaders across the Corporation. Special thanks to BEMO, CIMT, HR, Strategic Communications & Finance.*

### **Attachments:**

Appendix 1: Overview of COVID-19 Response

Appendix 2: Detailed financial breakdown of Emergency expenditures



CITY OF BRAMPTON

# Overview of COVID-19 Response





# Introduction

On December 31, 2019, World Health Organization (WHO) officials identified 44 patients demonstrating pneumonia symptoms of an unknown etiology in Wuhan, China. Within two weeks, scientists identified the virus as Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2), commonly known as COVID-19. Global data suggested the contagion was spreading through human-to-human contact, and by mid-January, the virus had spread to several countries.

Once the virus was confirmed in Ontario, infection rates began increasing exponentially. Data from other countries suggested that seniors and those with pre-existing medical problems were more vulnerable to the virus's effects, including demonstrating higher fatality rates than other demographics. Due to the speed of transmission, decisions had to be swift and effective to try and flatten the curve and reduce the health risks. As such, efforts to contain and control the spread

among the entire population included quarantine restrictions, self-isolation and personal protective measures, and non-essential business closure. The closures and restrictions created significant social, economic, and health challenges for City of Brampton residents and businesses. For example, self-isolation and mobility restrictions impacted seniors who could not access groceries, medicine, or critical support services.

During pre-emergency phase preparations, the City of Brampton's Emergency Management Office (BEMO) identified various social and economic challenges that would likely result from public health measures and restrictions. Through extensive preparation and planning, a flexible Incident Management System (IMS) structure, and multi-jurisdictional collaboration, the BEMO team has collaborated with many other City departments and led the way forward through the City's pandemic response and recovery efforts.

# Approach

An overarching approach was established for the City's response to COVID-19 which included a focus on the principles of transparency, collaboration with partners, and a commitment to timely response and communication. This approach has ensured a coordinated and seamless response to COVID-19 in Brampton, together with partners from the community.





# Key Activities



## Policy Group Formation

The Policy Group is comprised of select individuals whose primary responsibilities include providing guidance and advice to the Mayor and Chief Administrative Officer and granting the Emergency Operations Centre (EOC) Director/Command with the authority to make critical response decisions during an emergency event. Beginning in mid-January, as concerns of COVID-19 began to rise in Ontario, the Policy Group convened daily to

strategize and plan for the 'what if' events, should the pandemic reach the City of Brampton. Initial discussions included identifying concerns for seniors, homeless individuals, work-from-home considerations, potential school closures, and maintaining essential services. The group initiated community and stakeholder engagement activities, and, as the pandemic progressed, the Policy Group supported the EOC Director's decision to activate the EOC.



# Opening the EOC

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On January 28, 2020, the City of Brampton activated the EOC and Pandemic Plan. BEMO assumed the pandemic incident lead and facilitated meetings held twice weekly. EOC members monitored global and national response strategies to identify best practices and closely followed recommendations of Federal, Provincial, and Regional Public Health Authorities. The EOC leadership's initial focus was to

share strategic information, provide incident-specific advice, and garner support for various decisions about employee protection, internal and external communications, visitor & client protection measures, and business continuity. Dedicated BEMO staff performed extensive research and documented multiple topics related to response and recovery planning.

## EOC Responsibilities and Oversight

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In Brampton, under the IMS structure, all response assets are organized into six functional areas: Command, Operations, Planning, Logistics, Finance/Administration, and Communications. The IMS structure's flexibility allowed for BEMO to add the Corporate Incident Management Team as the seventh functional area in response to COVID-19. Each area or section is responsible for actioning and implementing decisions for both hazard-generated and response-generated demands relevant to their designation and expertise. One of the advantages of using the IMS structure in a large-scale event is that each division is interconnected through Command.

Municipal operations division leads worked together to ensure that staff safety was top priority. Many new policies were developed and implemented to safeguard those continuing to work from allocated City locations, such as the EOC and City Hall, had physical restrictions and protective processes in place to limit exposures to COVID-19.

# Incident Management Team (CIMT)

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The Incident Management Team (CIMT) includes designated municipal staff members who assume specific IMS functions and are the first to react, control, and manage a disruptive corporate incident. The team consists of decision-makers trained in incident management and authorized to make critical decisions to ensure business continuity. In addition to creating corporate policies throughout the pandemic, the CIMT met weekly to examine and discuss services, guidelines, and strategies for reopening City workspaces and facilities. CIMT assessments included collaboration with division leaders and Human Resources to develop return-to-work questionnaires for senior leadership and processes for the resumption of City services.

## Strategic Communications

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Data, public health knowledge, and global response practices changed continually in the initial weeks of the pandemic. Daily communication updates were required to ensure all EOC groups and divisions could adapt accordingly. Brampton's Strategic Communications team is part of the CIMT and was instrumental in providing critical internal and external crisis communications, including managing all communications to residents and staff using

various platforms including media releases, service and information updates, Brampton's website & social media platforms, and paid advertisements. Internally, regular communications were critical as all staff, who were able, began work from home. A daily e-mail from the CAO to people leaders and staff was instrumental in ensuring staff were up-to-date regarding the City's response to COVID-19.

# 311

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As the pandemic escalated rapidly, so did the calls the City received through 311, necessitating the rapid expansion of call capacity and capability within the 311 call centre. As the public's demand for information increased, team members enhanced and expanded the Computer-Aided Dispatch (CAD) system to incorporate public health screening questions while managing the influx of calls from residents needing support and information on the pandemic.

## Business Continuity

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Early on, numerous efforts were made to ensure the City of Brampton could maintain critical functions while keeping employees safe. By March 13, the City had ordered the closure of all services and buildings, resulting in many staff and departments finding remote working solutions to continue both City business and COVID-19 projects. The City's Business Continuity Plan (BCP, 2019) allowed divisions to recover operations quickly, despite disruptions created by physical distancing and home-isolation. Various control measures were put into effect, such as increasing PPE and cleaning supply orders, initiating aggressive cleaning routines, establishing

physical distancing measures, and restricting access to City Hall and the EOC. In the interest of maintaining City governance, amended Council procedures allowed for teleconferencing for both Council Members and the public.

The Mayor and Council Members played a critical role in the City's pandemic response, providing guidance and serving as spokespeople. The Mayor became the main spokesperson of the City, while Councillors were assigned as Task Force leads and also participated in the City's news conferences.



# Business Continuity

City of Brampton. (2019). Continuity of municipal services, 2019 plan. The Corporation of the City of Brampton.

<b>Chief Administrative Officer (CAO)</b>	Provides overall Corporate leadership and direction for response to the incident.
<b>Corporate Leadership team (CLT)</b>	Provides strategic direction for response to the incident and managing issues.
<b>Corporate Incident Management Team (CCIMT)</b>	An operational response team comprised of BEMO, Facilities Operations and Maintenance, HR, Interior Design Services, IT, Security Services, Space Accommodations, Strategic Communications, and others as needed.
<b>All Business Units</b>	Impacted business units respond to the incident as needed and work towards continuing business.



# Formation of Mayor's COVID-19 Task Forces

To mitigate the pandemic's impacts, BEMO implemented four Task Forces to provide critical services and support for affected individuals and groups within the City.

## Social Support Task Force

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**Mandate:** To provide support to Brampton residents who are socio-economically dependant on various resources that have become inaccessible because of COVID-19 conditions. Circumstantial restrictions resulted in changes to the delivery of services, thus creating additional barriers for accessing much needed services such as food banks and meal programs. The Social Support Task Force (SSTF) took steps to mitigate the impact of the emergency on those individuals to ensure residents have access to services meeting their basic human needs

### **Actions:**

#### **Food Distribution**

- An emergency food distribution system was developed by partnering with local food distributors. To ensure an efficient process, the SSTF decided on working with Regeneration, Knights Table, Khalsa Aid and United Sikhs for the emergency response

- A social support form was developed to centralize and streamline the process for residents requesting support. Residents were also able to request support via telephone through 311

### **Centralized Volunteer Coordination**

- The SSTF developed and managed the centralized volunteer system for volunteer resources to be utilized by all task forces
- The process included recruitment, screening (COVID-19 medical, travel, police check), site training, PPE training, and deployment or transfer

### **Donation Coordination**

- The SSTF established a centralized system for donations to support all anchor food distributors and the community. They have been working on two types of donations to help address the expected increase in need, extended weekly and bulk donations

### **Homelessness**

- To address the issue of encampments and occurrences of homelessness on City property, SSTF staff collaborated with Regional partners (Peel Outreach) to provide the necessary information and resources to the vulnerable.
- SSTF staff enacted a compassionate and effective City-wide response to homeless encampments during the COVID-19 pandemic that assisted in preventing the spread of the COVID-19 virus
- SSTF staff developed and implemented multiple solutions to support individuals experiencing homelessness during the COVID-19 pandemic, which included the following:
  - Facilitated the installation of six portable toilets in the Downtown core to fill the gap of inadequate washroom facilities available during the pandemic due to closures;
  - Support Regeneration during their weekly drops of hot meals to active encampment sites;
  - Developed homelessness support signage and installed in strategic areas to help guide individuals experiencing homelessness to essential services available during the pandemic
  - Collaborated with the Region of Peel to deploy sharps disposal receptacles in various locations around the City; and
  - Assisted/supported Peel Outreach in facilitating shelter, housing and income supports for individuals residing in homeless encampments throughout the pandemic

### **Communication**

- With the support of Strategic Communications staff assigned to each task force, we developed posters and multiple social media posts to promote the work of the task force as well as educate residents on the services provided
- Daily updates were provided
- Weekly updates were provided for the CAO's video
- Weekly updates were provided to Councillor co-leads for the teletown halls
- Opportunities to promote donations were coordinated with donors and anchor food distributors
- Weekly meetings with all anchor food distributors and all SSTF members

### **Email Management**

To provide residents an additional opportunity to connect with us, covid19support@brampton.ca was created. As of May 25, 2020, 140 emails have been actioned and documented.

### **Long Term Food Supply Initiative**

- SSTF partnered with Global Medic, a registered Canadian charity dedicated to providing short-term, rapid response in the wake of disasters and crises
- This initiative supports our anchor food distributors by providing nutritious grains and lentils to residents they currently serve
- We successfully transformed an area at Williams Parkway Operations Yard into a production line with the use of volunteers

### **Results/Highlights:**

- 2,757 grocery deliveries and 415 food pickups
- Transitioned 29 people dealing with homelessness into shelters in collaboration with our partner organizations
- Distributed 121 emergency kits and 136 school supplies kits
- Responded to over 253 email inquiries
- Received and distributed 34,532 pounds of food and 71,000 units of product
- Trained and deployed 172 volunteers
- Administered a survey to residents who have accessed our services: 247 responses received; 44/247 somewhat satisfied; 155/247 very satisfied





**Current focus:** The Team continues to work on addressing shelter and grocery needs of our residents through partner organizations and food banks





# Seniors Support Task Force

**Mandate:** Provide Brampton seniors (55+) with everyday supports in the wake of the pandemic, including food, medication, and social well-being, and keep them updated about COVID-19 information and resources

## Actions:

- Arranged for grocery and medication home delivery through City-trained volunteers
- Adopted a no contact method so volunteers do not engage with seniors directly on premises. This was important to mitigate spread of the virus
- Developed a grocery payment program for seniors who did not have access to a payment card or were unable to place online grocery orders
- City partnered with Longo's, Fortino's and India Bazaar Fresh Piks for the grocery payment program
- Developed resources such as food and pharmacy map and list of agencies serving seniors, and this information could be accessed by phone or online
- Engaged with more than 100 organizations, including seniors groups, and community groups that served seniors
- Held the City's first ever Seniors Day on June 19, engaged seniors groups through a Telephone Town Hall and programming with local talent
- Shared critical information and resources on City's response, health and safety information and Provincial and Federal government offerings
- Supported Recreation in promoting Seniors' Digital Café program which connected seniors with their peers to help alleviate social isolation
- Supported Recreation in promoting seniors-specific hours at outdoor sports facilities, indoor fitness, swim, skate programs, and Rec@Home and general interest instructional videos



### Results/Highlights:

- Supported 273 grocery delivery requests
- Responded to 550 requests for information and resources
- Held three seniors-specific Tele Town Halls, engaging more than more than 2,500 seniors
- Recreation staff facilitated 22 meetings through Seniors' Digital Chat
- Collaborated with the Region of Peel's Community Response Table Seniors Sub-group and arranged for grocery support referrals through community partners

### Current Focus:

- Continue to be a valuable resource for seniors seeking information, resources and every day supports
- Grocery supports are now referred by City to community partners, while urgent food requests are referred to the Social Support Task Force
- Mobilize additional supports as required should COVID-19 case numbers get higher and restrict the movement of seniors
- Ongoing stakeholder engagement and community outreach supporting implementation of Brampton's Age-Friendly Strategy & Action Plan
- Continued representation on the Region of Peel's CRT Seniors Subgroup, focusing on a collective approach for addressing social isolation



# Youth Support Task Force

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**Mandate:** Provide Brampton youth (14-29) with the necessary supports, resources and social engagement during the COVID-19 pandemic

## **Actions:**

- Continuous engagement with 40+ youth-serving organizations and groups in Peel
- Connected with school boards on timely information and supports for students and families
- Shared critical resources and information on mental health and wellbeing to reduce youth trauma and anxiety
- Informed youth with accurate facts about COVID-19 and how to stay healthy and safe
- Identified and provide activities for youth to stay active and be entertained at home
- Created virtual engaging events to inspire youth during these challenging times
- Connected youth to resources, tools and activities to support their learning and growth
- Bridged the gap between higher levels of government to share funding/financial supports with youth and youth-organizations, including for international students

## **Results/Highlights:**

- Surveyed more than 250 Brampton youth to determine how the COVID-19 pandemic is impacting them and identify the required supports they need
- Web page became a one-stop shop for youth to receive resources and information on everything from mental health to learning at home
- Assisted with the Rogers Connected for Success program (low-income residents) and the Telus Mobility for Good program (vulnerable youth) to provide subsidized high-speed, low-cost internet to eligible

Brampton residents.

- Celebrated National Youth Week (May 1-7) with a variety of virtual programs and activities
- Virtual Youth Day event (September 3) saw 223 attendees listen to stories of hope, learn better ways to cope and stay inspired in 2020
- Ongoing social media engagement (live Instagram chats & social challenges)
- Five Instagram live chats with Mayor Brown and Task Force Councillors saw a combined total of 353 participants
- Connected youth to volunteer opportunities via the Social Support Task Force and opportunities in the community
- Collaborated with internal City divisions to share youth-related programming

**Current Focus:**

- Continue to focus on the above actions and expand the list of youth-serving organizations/groups to ensure a broader reach to better connect to youth
- Continue to post up-to-date, relevant information on the web page including employment resources, support for international students, mental health support, resources to government supports, and more for youth and parents.

## Economic Support Task Force

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**Mandate:** To coordinate recommendations and measures to support business relief efforts in Brampton including an assessment on support, stimulus and recovery measures needed to get local business, across all sectors, back to normal operations in consideration of the ongoing COVID-19 public health pandemic. This includes immediate and long-term actions to support local businesses, workers and residents. Task Force members included representatives from local organizations and businesses as well as from the provincial and federal governments.



### **Actions:**

- Organized six tele town halls for all sizes of business, within different sectors
- One-on-one support for local businesses to navigate the impacts of COVID-19 and the different government programs being introduced
- Advocacy to provincial and federal governments to support business
- Ongoing webinars to support businesses
- Development of an Economic Recovery Strategy to act as a framework for the City to move forward with restarting the local economy. The Economic Recovery Strategy aims to bring resiliency and competitive advantage to Brampton's economy as it moves forward

### **Results/Highlights:**

- Over 1,000 businesses participated in the tele town halls
- Over 10,000 touchpoints with local small businesses between March and May
- Success from advocacy with programs introduced by the Province in response to advocacy efforts (e.g. pausing of commercial evictions, Canada Emergency Commercial Rent Assistance program)

### **Current focus:**

- Continued support of local businesses
- Planning for support of businesses in second wave
- Set-up of Business Response Team with departments across the City to support business retention and expansion
- Implementation of the actions in the Economic Recovery Strategy



# Reopening and Recovery Working Group

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**Mandate:** Develop and execute a detailed plan and process for re-opening the City of Brampton facilities and gradual resumption of impacted programs and services, while continuing to prioritize the health and safety of staff and the community. Engage with staff, municipal partners, residents, and key stakeholder groups for input and guidance to inform the City's reopening activities.

The Group also collaborates with the Mayor's four Task Forces and the Corporate Incident Management Team (CCIMT) to ensure reopening work is effectively connected to the ongoing business of the City. The Reopening and Recovery Working Group communicates key changes to the public through various formats to ensure the public is aware of changes and up-to-date on reopenings and/or closures.

## **Actions:**

- Issued an online survey from May 6 to June 14 to gather public feedback on reopening priorities and precautions
- Held three stakeholder meetings with sports groups, seniors groups and youth groups to assess their priorities and collect input to shape reopening plans
- Held one focus group meeting with representatives from small businesses, including those from the arts and culture sector, on their vision and advice for supports and reopening
- Held a Recovery/Reopening-focussed Tele Town Hall on June 10
- Working Group Chair, Councillor Medeiros, hosted four Facebook Live Q&A sessions on key topics including health and safety, recreation, enforcement and reopening plans. Guest speakers included Dr. Lawrence Loh of Peel Public Health; City's Recreation, Parks and Enforcement division leads.
- Ongoing video messages from the Chair as the City transitioned through each stage of recovery, with safety messaging and updates provided to the community
- Oversaw and advised on the transition of the four Task Forces (Social, Youth, Economic and Seniors) with each stage of recovery
- Collaborated with Region of Peel's Community Response Table for information sharing and gathering details of supports and resources for the Brampton community

### Results/Highlights

- Received more than 4,500 responses for online survey on reopening and recovery. Summary of findings is posted on the City website
- Engaged more than 150 individuals representing key community groups through the various stakeholder meetings and focus group meeting
- Responded to more than 50 suggestions and 120 requests for information and resources through the “covid19reopencity” email account
- Engaged more than 8,000 participants at the June 10 Recovery-specific Tele Town Hall
- Created a reopening-specific webpage to keep the public updated on what’s open or remains closed
- Provided a timeline to the public to advise them of every step along the recovery process
- Developed a user-friendly video about what to expect when visiting City facilities
- Advised the public about the enhanced safety measures followed by City staff

### Current Focus:

- Continue to advise on further reopenings in line with Peel Public Health’s advice and Provincial and Federal guidelines
- Ensure that the appointment-booking process for visits to City facilities continues to be communicated to the public
- Collaboration between internal groups/teams and external agencies to support reopening activities
- Prepare to mobilize additional supports as required should COVID-19 case numbers have future impacts on City facilities, services and programs
- Continue responding to public inquiries





## Overview of City of Brampton's Communications and Community Engagement Throughout COVID-19



### **1. Regular Communications:**

Since March 11, the City has held 28 COVID-19 press conferences and issued over 90 pieces of communications to the media to disseminate to the public. This included Service and Information Updates(SIU), Media Releases (MR) and Statements from the City on Council decisions, City facility closures, health and safety information and changes to programs and services. All SIUs, Media Releases and Statements have been translated into top 10 languages spoken in Brampton. A full list of media releases is provided in Appendix A. These are also available on the City website.

### **2. Multi Lingual Communications**

Brampton is one of the most diverse cities in Canada. In order to ensure information about COVID-19 reached the many diverse communities in the City of Brampton, multilingual communications has been an integral part of communicating the City's messages since the onset of COVID-19 in mid-March. Since the onset of COVID-19, the City of Brampton has completed almost 900 translations for various communication pieces including media releases, service and information updates, posters, and ads. In addition, we have placed 232 ethnic media ads. A full list of translations and ethnic media ads is available in Appendix B.

**3. Dedicated Website:** The City created a specific website [www.brampton.ca/covid19](http://www.brampton.ca/covid19) to serve as a comprehensive source of the latest updates for the community and partners at various levels of government. Topic-specific FAQs were included and updated on a regular basis. As the need for greater engagement arose, the City transitioned the webpage into an engagement platform, allowing for more flexibility to conduct surveys direction, and with additional user-friendly features available for use as required.

**4. Telephone Town Halls (TTH) with Community Partners:** Since March 18, the City has hosted 19 City-wide 1.5-hour Telephone Town Halls along with representatives from Peel Region Public Health, Peel Regional Police, William Osler Health System, Peel Regional Paramedics and Brampton Fire & Emergency Services. More than 204,000 callers participated to hear updates and have their questions answered. The live audio is streamed online and promoted on social media to encourage attendance for those who missed or did not receive a call. Audio recordings of the TTH are posted on the City website for public reference. Anyone wishing to participate in this may sign up using the online form on the City website.

**5. Social Media Collateral:** Social media is one of the many channels the City uses to communicate with residents and businesses. Through YouTube, Facebook, Twitter, Instagram, and LinkedIn, the City has actively kept its social followers updated and engaged. Key topics include information about park closures, social distancing rules, how to report by-law violations, process for tax deferrals and others. Social media advertising campaigns have been used to amplify City messaging and reach a large number of residents. These channels were also used for two-way engagement such as the Mayor's Live Instagram Chats with youth, Mayor's Update Press Conferences on Facebook Live, and as a medium to answer questions seven days a week and get feedback.

## **6. Advocacy**

- Letter to Provincial Finance Minister advocating for insurance companies to lower car insurance during COVID-19
- Letter to Federal and Provincial Finance Ministers re: mandating credit card companies to lower interest rates during COVID-19
- April 1 – Letter to Premier re: rent relief measures for businesses
- April 15 – Letter to Hon. Steve Clark, Minister of Municipal Affairs and Housing, encouraging temporary ban on commercial evictions





# COVID-19 Significant events/milestones timeline



## Jan 25

- BEMO initiates enhanced monitoring, policy group convened
- First briefing warning issued with priority messaging for staff
- Pandemic plan reviewed
- First presumptive positive case of COVID-19 in province



## Jan 28

- EOC activation, BEMO assumes Pandemic incident lead. Business continuity plans reviewed to establish operations at reduced staffing capacity
- Provided guidance to Emergency Control Group, Mayor, CAO, and liaised with Peel Public Health



## Feb 4

- Advice, emergency plan expertise, and support to City divisions and external stakeholders



## Feb 10

- Ongoing sharing of COVID-19 related information between City divisions, community stakeholders and Regional Councillors



## Feb 28

- Stockpiling of cleaning and sanitation supplies for City sites distribution
- Sourcing N95 mask distributors for City staff supply



## March 1

- COVID-19 positive cases confirmed in Peel Region



### **March 10**

- Health care providers advised against all travel outside the province
- Mayor and CAO updates (daily), Regional Councillors (weekly)
- Working with BFES on pandemic plan revision and assisting divisions with Business Continuity Plans
- Expansion of IMS structure



### **March 11**

- WHO declares COVID-19 a pandemic



### **March 12**

- Social distancing strategies recommended provincially, public gatherings restricted to < 250 people. First screening / testing sites open
- Emergency Plan Activation, Level 2
- Expansion of IMS structure. EOC meetings increase to twice weekly



### **March 13**

- Closure of City services and buildings, work-from-home initiatives in place



### **March 16**

- Full EOC meetings begin (all divisions, stakeholders, partners), Recommendations (for both public and staff) on self-isolation, social distancing, use of PPE, sanitation measures.
- First Tele Town Hall held
- Logistics support (cots, pillows, blankets, sheets)



### **March 17**

- Provincial state of emergency declaration.
- BEMO activates the emergency plan at Level 1, Major emergency, Peel public health assumes incident lead
- Non-essential business closures, border closure, gathering restrictions, schools and public events closures
- Economic Support Task Force activated



### **March 18**

- Peel Region declares state of emergency
- Seniors Support Task Force activated
- Social Support Task Force (SSTF) activated



### **March 21**

- Youth Support Task Force (YTF) activated
- All activated task forces have designated BEMO team members in lead, liaison, or coordinator positions
- Partnership created with Sheridan College



### **March 23**

- City parks and facilities closed
- Youth Support Task Force working with Peel District School Board to engage youth
- Social Support Task Force seeing an increase in service requests, managing donations



### **March 24**

- Brampton Mayor declares state of emergency
- Province announces closure of all non-essential businesses
- Licensed childcare services suspended with an exception for those providing services for frontline workers



### **March 27**

- City of Brampton extends closure of City Hall and facilities



### **March 29**

- Public gatherings of > 5 people prohibited.



### **March 30**

- Provincial emergency declaration extended

- All outdoor recreational facilities closed



### **March 31**

- Province extends school and daycare closures
- Emergency measures by-law introduced- up to \$100,000 fine for physical distancing non-compliance



### **April 1**

- Letter to Premier regarding rent relief measures for businesses



### **April 2**

- Resident mobility restriction in place
- Drastic increase in request for support from Social Support Task Force. Establishing partnerships with anchor foodbanks (Knight's Table, Regeneration, United Sikhs).



### **April 8**

- Brampton cemeteries closed. Essential services, such burials and at-need burial plot sales, will continue to be provided by appointment only
- Council-approved direction to help increase local healthcare capacity by supporting qualified, foreign-trained doctors in their request to work on the frontlines



### **April 11**

- Public health orders extended further limiting gathering sizes, and requiring retail business and public transportation facilities to implement specific social distancing strategies, e.g., 1-2m distancing
- External requests for PPE- Holland Christian Homes
- Seniors STF Launches grocery payment program (invoicing)
- Youth TF completing needs assessment



### **April 14**

- Provincial declaration extended until May 12



### **April 15**

- Letter to Hon. Steve Clark, Minister of Municipal Affairs and Housing, encouraging temporary ban on commercial evictions



### **April 16**

- Backyard Gardens initiative announced
- City Councillors join Task Forces



### **April 17**

- BEMO, Peel Public Health, and the City of Brampton declare all festivals and events at City-operated facilities are closed until July 1, 2020
- Economic Support Task Force holds tele town hall for small businesses



### **April 20**

- Backyard Gardens program received 4,900 requests for participation
- Global Medic partnership begins bulk donations to anchor foodbanks
- Protocols created from emergent groups wanting to support the community
- SSTF working on initiatives to assist with social isolation
- Supporting LTC and Seniors in need of PPE (vendor lists and contact information)
- EOC discussing demobilization, encouraging divisions to envision reopening/recovery strategies.
- Handling all PPE ordering and distribution for the city. More than 100,000 non-medical masks, 9,000 KN-95 masks, and 35 cases of disinfectant distributed
- Acknowledging and implementing the need for volunteer recognition



### **April 22**

- Mayor's Working Group for Reopening and Recovery launched.



### **April 23**

- YTF holds third community call. Social media campaigns effective



## April 24

- Brampton COVID-19 response dashboard activated (internal)
- SSTF: performed 384 deliveries to families and individuals to date. Fourth anchor foodbank determined- Khalsa Aid. Working with donors to contribute to the long-term food supply, frequently updating the website, posters distributed to Transit locations and Regeneration addressing homelessness and COVID-19 challenges and support
- YTF focusing on National Youth Day, creating virtual recognition video, cooking classes, and podcasts. Calls occurring bi-weekly
- 7,000 requests made for the Backyard Gardens program participation- outreach for partnership support from stakeholders (Conservation Authorities, for example). Parks have agreed to deliver the soil. Seed delivery to begin in a few weeks
- Economic Development has supported > 1,000 small businesses
- BEMO addressing reopening/staff protection questions and processes to REOC
- Senior's Task Force collaborating with large-chain grocery stores for food delivery (Longo's, Fortino's)



## April 28

- Daily calls with union partners and staff
- Supporting Clerk's office to determine approach for marriage licence requests, funeral attendance, and screening processes
- Supporting HR to develop staff return to work and recovery questionnaire
- Collaborating with BFES to create a PPE list for 8-12 month supply



## May 5

- Province extends emergency orders to May 19
- Working with By-Law on Ramadan/Call to prayer
- Working with Transit to establish emergency use of buses in evacuation incidents
- SSTF collaborating with Security Services to provide crowd control at Regeneration; meeting with anchor foodbanks (ongoing operations, new ticketing system launched for grocery delivery tracking)
- Senior's STF continuing to update COVID-19 mapping tool. Influx in senior's requesting PPE.



Meeting with the Region to discuss grocery delivery program

- YTF working with Economic Development on programs that Rogers and Telus have in place.
- Advisory role for cemetery reopening and protocols, recommending cemeteries not open on Mother's Day (May 10)



### **May 6**

- 100th day of EOC activation



### **May 7**

- Partnership with Global Medic begins for bulk food
- Backyard Gardens program > 14,000 requests for seeds (maximum limit).
- Incident Management Team meeting weekly to examine and discuss services, guidelines, and strategies for reopening safely. Developing questionnaire for senior leaders
- Brampton cemeteries reopened with limited hours and access



### **May 8**

- Garden centres and nurseries reopen
- Discussion re: opening Farmer's Market in July
- Discussion re: recreation centres/programs reopening.
- Cost of COVID-19 response to date < \$1 million



### **May 9**

- Hardware and safety supply stores reopen



### **May 11**

- Storefront businesses reopen for curbside pickup and delivery
- Cemeteries reopen- monitored by Parks and Security staff for distancing practices



### **May 12**

- Gradual decline noted in case numbers
- Incident Management Team working with HR (questionnaire) and developing recovery plans

- Seniors Support TF determining logistics of delivering 250 masks to vulnerable seniors; promoting digital cafe
- 18,000 seeds sorted (Backyard Gardens program).



### **May 14**

- Incident Management Team distributed questionnaire to Senior Leaders
- Discussions re: returning redeployed staff to home locations and determine how this move impacts the task forces they were supporting
- Decrease in SSTF requests
- Backyard Gardens program- 200 soil deliveries per day



### **May 19**

- Schools to remain closed until September
- Reopened tennis and pickle ball courts and Peel Village Golf Course



### **May 27**

- Provincial declaration extended until June 9
- City encouraging staff to be tested for COVID-19
- Seniors Support TF sees uptick in requests for services; 500 goodie bags to be delivered to seniors by the end of the week
- Youth TF now meeting bi-weekly
- Discussion re: food grade vs. technical grade hand sanitizer
- Incident Management Team developing corporate guidelines. All departments requested to advise of PPE needs for reopening
- EOC meetings changed to once weekly



### **June 11**

- City announces it will distribute 100,000 masks to riders in response to the pandemic City reopens all parks with safety restrictions
- City reopens all parks with safety restrictions



### **June 15**

- City announces it will allow local restaurants and bars to expand outdoor spaces to support economic recovery when reopening is permitted



### **June 19**

- With support from Seniors Support Task Force, City holds its first-ever Seniors Appreciation Day



### **June 24**

- Three-month extension of rent relief program for non-profit and small for-profit tenants within City-owned buildings until September



### **June 24**

- City moves into Stage 2 of Reopening
- City launches Patio Brampton program to support local restaurants



### **June 27**

- Brampton Farmers' Market opens in Downtown Brampton with safety measures



### **July 2**

- Brampton Transit begins operating buses at increased capacity, allows front boarding, reintroduces fares and mandatory masks



### **July 9**

- City Council approves Mandatory Mask/Face Coverings By-law



### **July 30**

- City launches curbside pickup support for businesses in Downtown Brampton



### **July 31**

- City moves into Stage 3 of Reopening



### Aug 21

- With support of Youth Support Task Force, City hosts Youth Day to support and empower youth



### Sept 4

- Brampton's Innovation District will advance economic recovery
- New public spaces pop up in Downtown Brampton



### Sept 9

- City corporate facilities reopen for appointment-based in-person services



# Financial Impact of COVID-19 on City of Brampton Budget

OPERATING VARIANCE:	YEAR-END PROJECTION
Revenue Loss	94,592
Emergency Measures Costs	10,225
Operational Savings and Mitigation Measures	(47,115)
<b>CORPORATE VARIANCE: DEFICIT (Q2 Report)</b>	<b>57,702</b>
Additional Relief Measures - Interest, Taxes & Penalties	4,200
<b>TOTAL PROJECTED DEFICIT *</b>	<b>61,902</b>

MAJOR VARIANCES	YEAR-END PROJECTION
Transit reduced revenues	41,640
Recreation reduced revenues	25,995
COVID-19 Emergency Measures Costs	10,225
POA reduced revenues	6,644
Tax Penalties & Interest Revenue	6,066
Supplemental Taxes	2,400
Development Services Reduced Revenue	2,542
Investment income loss	2,293
Performing Arts Reduced Revenue	1,933
Ride Sharing reduced revenue	1,037
Other	(1,646)
Library Non-Labour Expenditures	(1,671)
Recreation Non-Labour Expenditures	(4,800)
Transit Non-Labour Expenditures	(9,959)
Labour Savings	(24,998)
<b>CORPORATE VARIANCE: DEFICIT</b>	<b>57,702</b>
Additional Relief Measures - Interest, Taxes & Penalties	4,200
<b>TOTAL PROJECTED DEFICIT *</b>	<b>61,902</b>

\* On September 23rd 2020, the "Relief Measures for Overdue Property Taxes Report" was presented to Council that highlighted an additional lost revenue impact of approximately \$4.2 million to the City from penalty and interest charges being suspended on tax arrears, thus increasing the forecasted year-end operating deficit to \$61.9 million.

Emergency Measures	\$'000
Personal Protective Equipment & Supplies	4,265
Enhanced Cleaning & Janitorial Services	3,070
Transit COVID Sick Credits	1,400
Signage, Communication & Media	1,093
Social Distancing Measures & Other	397
<b>Total Emergency Measures</b>	<b>10,225</b>

Deficit Management	\$ M
Q2 Year-End Projected Deficit	(61.9)
Funding Offset	
Phase 1 - Safe Restart Funding	34.9
Municipal Transit Enhanced Cleaning Fund	0.6
Phase 2 - Safe Restart Funding / GRS	26.4

View Appendix C -  
2020 Second Quarter Operating and Reserve Report



# Lessons Learned – First Wave

The BEMO team distributed a survey to city divisions and external partners involved in the pandemic’s first wave response. The survey addresses successes, challenges, impacts, lessons observed, and short-term actions identified between March 1- April 30, 2020. The survey results will allow for an effective and thorough evaluation of the response phase and shape how the city responds to the second wave and similar future events. The summary below provides a cursory glance at the survey results, which will be included in a future, in-depth analysis in a separate report.

## Brampton’s COVID-19 After-Action Report Survey (Cursory Analysis)

<b>Successes</b>	<ol style="list-style-type: none"><li>1. Communication;</li><li>2. Daily updates from BEMO and the CAO;</li><li>3. Internal &amp; external collaboration.</li></ol>
<b>Challenges</b>	<ol style="list-style-type: none"><li>1. Internal &amp; external communication;</li><li>2. Frequently changing information;</li><li>3. Information sharing (slow or absent);</li><li>4. Clearly defined roles &amp; responsibilities.</li></ol>
<b>Impacts</b>	Between March 1 – April 30, 2020, 18 of 20 survey respondents were significantly impacted in more than one of the following areas: personnel/staffing, technology, equipment, and communications.



## Lessons Observed

1. Timely staff communications are essential, including addressing FAQs posed by staff and residents;
2. Ensure regular internal & external communications;
3. Revise and redistribute relevant City plans (Corporate, Pandemic, BCP, emergency response, and Human Resources redeployment policy) and conduct frequent exercises to test the plans, familiarizing staff with their roles and responsibilities.

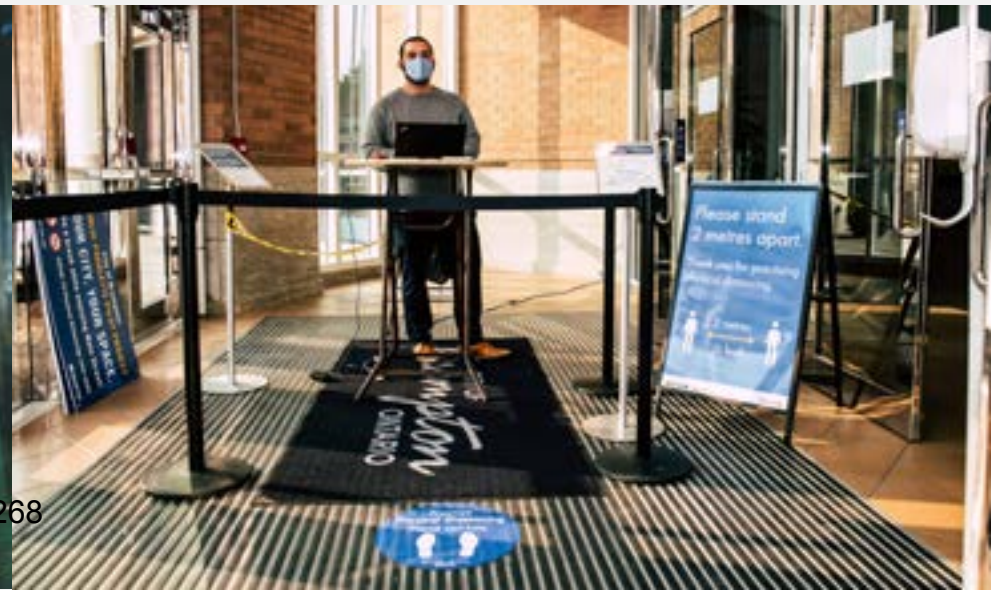
## Short-term Actions

1. Provide clarity on service continuity, protocols, and processes during 2nd wave (determine thresholds for when to implement restrictions, school closures, etc.);
2. Revise plans/policies/resources (ensuring each are scalable);
3. Use lessons observed to prepare for second wave (Task Forces/Work From Home/IT capability).



# Conclusion

With the leadership of the BEMO office and an emphasis on collaborating with partners and ensuring timely, transparent and comprehensive communications to residents, businesses and stakeholders, the City of Brampton has provided support to the City's vulnerable populations, residents, and businesses. As we continue to work together to support our City during a second wave of COVID-19, we have put a solid structure and processes in place to ensure continued safety of our community.







# Economic Recovery Strategy

In May, Brampton City Council endorsed Brampton's Economic Recovery Strategy with the aim of driving resiliency and competitive advantage in Brampton. This will be achieved by fully adopting our innovation and technology transformation, seizing opportunities to attract investment, expediting infrastructure projects and shifting the paradigm through which the arts and creative sector serves as the beating heart of Brampton.

## Actions Implemented

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### **Cornerstone 1: Innovation, Technology & Entrepreneurship:**

- **Innovation District Expansion**

**Recent additions to the Innovation District include:**

- **Ryerson Venture Zone (RVZ)** – The Ryerson Venture Zone (RVZ) officially launched virtually in downtown Brampton on Sept 9. This new incubator is dedicated to helping build and grow new businesses within Brampton, create high-skilled jobs, build a talent pipeline, and solidify Brampton's standing as a global hub of innovation.

- **Founder Institute** – Brampton City Council unanimously approved a partnership with the Founder Institute (FI), a global accelerator firm providing support to high-potential, early-stage companies. FI provides support to companies through specialized programming, training courses, access to funding and introductions to a world-class mentor network. FI has graduated more than 4,300 companies that have raised over \$950M, and has helped create approximately 25,000 jobs globally.
- Brampton is partnering with the Toronto Business Development Centre to launch an incubator specifically for immigrants in the Innovation District.

#### **The Innovation District also includes:**

- **Brampton Entrepreneur Centre and Co-Working Space** – 4500 sq.ft
- **The RIC Centre** – catalyst for tech companies through Research, Innovation & Commercialization (officially moved into George St. location)
- **Rogers Cybersecure Catalyst** – offers training and certification, support for cyber scale-ups and applied R&D.
- **DMZ Catalyst Cyber Accelerator** – Canada's first commercial accelerator
- **Centre for Innovation** – a hub for the City's talent to thrive
- **Downtown Brampton BIA**
- **Brampton Board of Trade**
- **Algoma**
- **Sheridan**

## **Cornerstone 2: Investment**

- Launched a Support Local initiative to encourage residents to support local businesses
- Introduced the ShopHERE program which supports businesses in establishing an online presence/ building an online store. Brampton has one of the highest numbers of applications in Ontario. There are currently 20 businesses from Brampton in the final stage of having their site launched.

- Rolled out the Starter Company Plus Recovery Stream, in which business owners received tailored training, mentorship, and the opportunity to apply for a provincial grant of up to \$3,000 to improve their business's feasibility and resilience. Over 100 business owners received training and one-on-one mentorship over the course of the summer and \$100,000 in grant funding was disbursed.
- **Proclaimed October as small business month** – to honour small businesses and the entrepreneurs that drive them. In October, the City of Brampton encouraged local business owners to take the time to develop new ideas to grow their business. With the support of our partners, BEC hosted a range of informative on-line events and activities throughout October.
- **Launched Foreign Direct Investment – 2020 Virtual Missions**
  - June 23-25: Collision at Home 2020
  - September 9-10: Intelligent Health (Europe)
  - October 5-7: Virtual MedTech Conference (Canada)
  - October 27: India Virtual Seminar
  - November 23: Japan Mission
  - December 2-4: Websummit (Europe)

### Cornerstone 3: Infrastructure

- **Riverwalk** – Riverwalk Area Urban Design Master Plan Public Information Session held on Oct. 1, 2020. The Riverwalk is expected to unlock 3.6 million square feet of residential, commercial and retail space in the downtown, creating more than 23,000 jobs and a \$1.4 billion impact on the GDP.
- **Expansion of Algoma** – The Brampton campus will jump from 13,500 to 31,000 square feet with an increase to 1,000 full time students by 2023. The Economic Development team works closely with Algoma in hosting talent development events as well as connecting businesses with their students for capstone projects.

- **Transit** – Higher Order Transit with increased investment in new modes of transit including Two-Way All-Day GO Service, Light Rail Transit and Bus Rapid Transit.

## **Cornerstone 4: Arts, Culture & Tourism**

Continuing towards digital innovation as the City reimagines the future of cultural engagement and support for the arts & culture sector. Immediate initiatives include virtual delivery of arts education, performances and events.

- **Tourism strategy** – The City announced a five-year Tourism Strategy. The strategy will address the impacts of the COVID-19 pandemic on Brampton's tourism sector and identify opportunities to increase local tourism, where residents can travel in and explore their own city. The strategy will align with the City's Culture Master Plan, Economic Development Strategy, and recently approved Economic Recovery Strategy. Each strategy recognizes arts, culture, and tourism as cornerstones of a resilient and competitive Brampton.



# Appendix

## **Appendix A – List of Media Releases, SIUs, Statements**

1. March 11 - City of Brampton health and safety measures against COVID-19
2. March 12 - City of Brampton takes additional health and safety measures
3. March 13 - City Hall and facilities closed, events and programming cancelled.
4. March 16 - 24-hour retail delivery allowance in Region of Peel
5. March 16 - Bars, restaurants to cease in-person service
6. March 17 - Mayor Brown supports Declaration of Provincial State of Emergency
7. March 17 - City of Brampton Announces Mayor's COVID-19 Economic Support and Social Support Task Forces
8. March 18 - City of Brampton announces Mayor's COVID-19 Seniors Support Task Force
9. Media releases March 19, 20, 30, April 4, 7 - Regular updates on Transit Service changes
10. March 20 - City of Brampton announces Mayor's COVID-19 Youth Support Task Force
11. March 21 - Deferral of Taxes if requested - 5 Months (Aug 19)
12. March 24 - City of Brampton Statement on confirmed Brampton Transit COVID-19 case
13. March 24 - State of Emergency Declared by Mayor
14. March 25 - City of Brampton COVID-19 response update: Special Council Meeting outcomes
15. March 26 - City of Brampton closes all parks
16. March 27 - Brampton City Hall and facilities closure extended until further notice in response to COVID-19
17. March 31 - City of Brampton enacts Emergency Measures by-law to enforce physical distancing
18. April 1 - City of Brampton provides rent relief to tenants and non-profit organizations in City-owned facilities in response to COVID-19
19. April 3 - City of Brampton statement on second confirmed Brampton Transit COVID-19 case
20. April 7 - City of Brampton to close all cemeteries in response to COVID-19
21. April 7 - Changes to Brampton Transit Service in response to COVID-19 effective April 13 and Good Friday service details
22. April 8 - Easter weekend 2020 in Brampton during COVID-19 pandemic
23. April 8 - Brampton requests support for increased physician capacity during COVID-19 emergency
24. April 10 - City of Brampton statement on third confirmed Brampton Transit COVID-19 case
25. April 12 - City of Brampton statement on fourth confirmed Brampton Transit COVID-19 case

26. April 15 – City of Brampton Festivals and Events cancelled until July 1 inclusive in response to COVID-19
27. April 16 Changes to Brampton Transit service in response to COVID-19 effective April 17
28. April 16 City of Brampton announces first citywide Backyard Garden Program in Canada in response to COVID-19
29. April 17 City implements interim bike lanes to promote safe active transportation opportunities during COVID-19 pandemic
30. April 17 Extended City closures and cancellations result in temporary suspension of employment in non-essential services
31. April 22 City launches Mayor's Working Group on phased plan for safe reopening of facilities and resumption of City Services
32. April 23 Customer service counters at Brampton Transit terminals to close in response to COVID-19 effective April 27
33. April 24 City introduces new digital tools to allow development to move forward during COVID-19
34. April 24 Brampton's advocacy efforts result in rent relief for small businesses
35. April 28 Virtual Press Conference: City of Brampton update on response to COVID-19
36. April 29 Changes to Brampton Transit service in response to COVID-19 effective May 4
37. April 30 Spring in Brampton during the COVID-19 pandemic
38. May 4 City continues to give residents and businesses ability to defer taxes and waives all penalties until August 19
39. May 4 We all play a role in being prepared
40. May 5 Virtual Press Conference: City of Brampton update on response to COVID-19
41. May 6 100 days on: Updates on the City's COVID-19 response
42. May 7 City of Brampton to reopen Brampton Cemetery with limited access and hours of operation
43. May 12 Victoria Day 2020 in Brampton during COVID-19 pandemic
44. May 12 City seeks community feedback on plans for reopening and recovery
45. May 12 Virtual Press Conference: City of Brampton update on response to COVID-19
46. May 13 Brampton City Council takes action to support businesses and plan for economic recovery in response to COVID-19
47. May 14 Parking, parks and playgrounds: City reminds residents of by-laws during COVID-19
48. May 15 City of Brampton to reopen outdoor tennis, pickleball courts and Peel Village Golf Course effective May 19 and 22

49. May 19 City of Brampton recognizes National Public Works Week May 17-23
50. May 20 City launches “Support Local” campaign to shine a light on Brampton businesses
51. May 22 Brampton Transit riders recommended to wear non-medical masks on buses, at bus stops and terminals
52. May 25 City of Brampton asks all City employees to be tested for COVID-19 as Ontario Government increases testing capacity at local assessment centres
53. May 29 Brampton among first Canadian cities to join ShopHERE in support of local independent businesses
54. May 29 City Council approves changes to user fees to help support residents, businesses and community groups
55. June 1 City of Brampton continues to celebrate its diverse community during COVID-19 in June
56. June 3 Brampton Transit to reintroduce fares and front boarding and make non-medical masks mandatory, effective July 2
57. June 8 City of Brampton to reopen all parks on June 11, with safety restrictions
58. June 9 Changes to Brampton Transit service in response to COVID-19 effective June 15
59. June 10 City to issue marriage licences on an urgent or compassionate basis beginning June 15
60. June 11 Brampton Transit to distribute 100,000 masks to riders in response to COVID-19
61. June 15 City of Brampton will allow local restaurants and bars to expand outdoor spaces to support economic recovery when reopening permitted
62. June 19 Brampton Farmers’ Market will open in downtown Brampton with safety measure starting June 27
63. June 19 Brampton Transit Customer Service counters to reopen at most terminals starting June 22
64. June 19 City of Brampton reopens all cemeteries today, June 19
65. June 19 City of Brampton reopens washrooms at select major parks today, June 19
66. June 24 City launches Patio Brampton program to support local restaurants
67. June 24 City of Brampton moves into Stage 2 of its safe reopening
68. June 24 City of Brampton statement on confirmed Brampton Transit COVID-19 case
69. UPDATED: June 25 City of Brampton provides rent relief to tenants and non-profit organizations in City-owned facilities in response to COVID-19
70. June 25 Canada Day 2020 in Brampton during the COVID-19 pandemic
71. June 29 Brampton Transit to operate buses at an increase capacity, effective July 2



72. June 30 Street parking, playgrounds and physical distancing: City reminds residents of by-laws during COVID-19
73. July 3 City of Brampton to move to safe and convenient cashless payment
74. July 6 COVID-19 updates: Brampton courthouse reopens on July 6, spray pad hours extended
75. July 9 Brampton City Council approves mandatory face coverings by-law
76. July 10 Professor's Lake, Eldorado Park outdoor pool, and wading pools to reopen on July 14
77. July 21 Changes to Brampton Transit service in response to COVID-19 effective July 27, and new online application process for senior ID cards
78. July 21 City of Brampton festivals and events cancellation extended until September 7 inclusive in response to COVID-19
79. July 27 City issuing marriage licences by appointment on Thursdays and Fridays
80. July 29 Civic Holiday 2020 in Brampton during the COVID-19 pandemic
81. July 30 City of Brampton moves into Stage 3 or Reopening on July 31
82. July 30 City supports curbside pickup for businesses in Downtown Brampton
83. Aug. 26 City of Brampton prepares for safe reopening of City facilities and resumption of services
84. Aug. 27 Changes to Brampton Transit effective September 8
85. Sept. 2 Labour Day 2020 in Brampton during the COVID-19 pandemic
86. Sept. 4 Brampton's Innovation District will advance economic recovery
87. Sept. 4 New public spaces pop up in Downtown Brampton
88. Sept. 9 City Hall and corporate facilities now open by appointment only
89. Sept. 18 Social gathering limits in Brampton lowered to curb spread of COVID-19
90. Sept. 21 Extended hours at Brampton City hall September 21 to 23 for property tax payment by appointment only
91. Oct. 1 City supports residents and businesses by suspending interest and penalties for overdue taxes until December 31
92. Oct. 6 City of Brampton supporting local artists with relief fund and learning series this fall
93. Oct. 6 Thanksgiving 2020 in Brampton during the COVID-19 pandemic

## **Appendix B – Multilingual Communications**

Translation Projects: 898 Projects

1. 451 Media Releases: (41 X 11 languages)
2. 311 Service and Information Updates (31 x 11 languages)
3. 55 Posters: Youth Taskforce, Senior Taskforce, Seniors Grocery Support, Seniors TTH, Property Tax Deferral (5 x11 languages)
4. 8 Property Tax Ad: 1 (x 8 languages)
5. 4 Property Tax Social Media Tiles: (1 X4 language)
6. 10 Physical Distancing By-law Tiles in Punjabi (1 X 10 Languages)
7. 10 Mandatory Mask Ad: 1 X Languages
8. 11 Stage-3 Opening Ad: 1x 11 Language
9. 3 City Reopening Ad: 1 X3 language
10. 5 Appointment Mandatory Ad: 1 x5 Language

Advertisements – Ethnic Media

Total Ethnic Ads Booked: 232

1. Tele Town Hall 1: Total 5 ads: Advertised on 5 radio stations
2. Tele Town Hall 2: Total 6 ads: Advertised on 6 radio stations
3. Tele Town Hall 3: Total 6 ads: Advertised on 6 radio stations
4. Safety before sunshine: Total 4 ads: weekend announcements on 4 radio stations
5. Property Tax Deferral: Total 9 ads: 5 radio and 4 TV stations
6. Generic Ad: Total 5 ads: Advertised on 5 Print/online
7. Tele Town Hall (Small Business, Seniors & General): Total 4 ads: Advertised on 4 stations
8. Physical Distancing Punjabi Ad: Total 6 ads: Advertised on 3 radio stations and 3 TV stations
9. Seniors support & TTH: Total 8 ads: Advertised on 8 radio outlets
10. Physical distancing ad: Total 31 ads: Advertised on 8 radio, 6 TV and 18 print/online outlets
11. Tele Town Hall general ad: Total 16 ads: Advertised on 16 radio outlets

12. Property Tax Deferral reminder: Total 14 ads: Advertised on 4 radio, 10 print/online
13. Physical Distance reminder: Total 10 ads: Advertised on 9 radio, 1 TV Outlet
14. Brampton Transit Mask: Total 17 ads: Advertised on 10 radio, 3 TV and 4 print/online
15. Mandatory Mask & Mask distribution: Total 34 Ads: Advertised on 21 radio, 13 print/online
16. Stage-3 Campaign: Total 27 ads: Advertised on 16 Print/Online, 11 radio outlets
17. City Reopening: Total 10 Ads: Advertised on 5 radio, 5 print/online
18. Reduced Social Gathering Limit: Total 9 ads: Advertised on 9 radio outlets
19. Appointment Mandatory: Total 11 ads: Advertised on 6 print/online, 4 radio, 1 digital

## Appendix C – 2020 Second Quarter Operating and Reserve Report



### Report Staff Report The Corporation of the City of Brampton 2020-09-23

**Date:** 2020-08-19

**Subject:** 2020 Second Quarter Operating Budget and Reserve Report

**Secondary Title:** Click or tap here to enter text.

**Contact:** Mark Medeiros, Treasurer (Acting)  
mark.medeiros@brampton.ca 905-874-2520

**Report Number:** Corporate Support Services-2020-134

#### Recommendations:

1. That the report titled "2020 Second Quarter Operating Budget and Reserve Report" to the Committee of Council Meeting of September 23<sup>rd</sup> be received;
2. That as per resolution BC018-2020.4, the following property tax funded reserves be closed due to redundancy and any remaining balances and/or liabilities be transferred to Reserve 4 (Asset Repair and Replacement):
  - a. Civic Centre Restoration (Reserve 10)
  - b. Official Plan Review (Reserve 37)
  - c. Theatre Capital Improvements (Reserve 58)
  - d. Operating Development Charge Contribution (Reserve 78)
3. That future initiatives related to the reserves in Recommendation #2, be funded from Reserve 4 (Asset Repair and Replacement);
4. That By-law 90-94, as amended, created to establish a Brampton Theatre Capital Improvements Reserve Fund, be repealed

#### Overview:

##### 2020 Operating Budget

- Based on operating results as at June 30, the Corporation is forecasting a year-end operating deficit of \$57.7 million. This variance represents 7.7% of total budgeted expenditures of \$753.5 million.

- The 2020 projected operating budget deficit of \$57.7 million is primarily due to the impacts of COVID-19 with anticipated revenue losses of \$94.6 million and additional COVID-19 emergency measure costs of \$10.2 million which, are partially offset by \$47.1 million in operational savings and mitigating measures.
- The Ontario government, in partnership with the Federal government announced the first round of emergency funding under the Safe Restart Agreement and the Municipal Transit Enhanced Cleaning (MTEC) fund, providing the City of Brampton with funding of approximately \$34.9 million and \$0.6 million respectively. The City's projected deficit is anticipated to be offset by this emergency funding, which results in a remaining deficit of \$22.2 million.
- Staff are working with the Federal and Provincial governments to determine process, timelines and eligibility of the Phase 2 funding available in the Safe Restart Agreement and will continue to advocate for additional funding to offset the remaining projected deficit of \$22.2 million.
- The General Rate Stabilization reserve (GRS) balance is currently \$70.6 million, which is \$4.8 million less than the Council approved target of 10% of operating budget expenditures or \$75.4 million. If the GRS is utilized in lieu of Phase 2 funding, the projected GRS balance at year-end would be \$48.4 million with a shortfall of \$27.0 million.
- While it is difficult to predict the duration of a pandemic and the accompanying actions that are necessary to ensure the safety of residents, staff will continue to monitor the current situation and consider the impact and assumptions driving Q2 variances as part of developing the 2021 budget.

#### Reserves / Reserve Funds

- An update on the status of the City's primary Reserves and Reserve Funds, including rate stabilization reserves and development charge reserve funds, is also presented.

#### Background:

The City's financial management policies require staff to provide Council with periodic status updates related to the City's finances. This report is focused on updating Council on the status of the City's 2020 operating budget and reserves balances.

In March the Province of Ontario, the Region of Peel and the City of Brampton declared states of emergency to limit the spread of COVID-19 primarily through physical distancing measures.

As part of its response efforts, Council approved a number of necessary measures that had impacts to City finances, resulting in an anticipated deficit for 2020.

In late April, Ontario introduced "A Framework for Reopening Our Province" and Peel Region moved to Stage 2 of reopening on June 24 and Stage 3 (current stage) on July 31. The impact of reopening City Services has been considered by each Department when developing the Q2 Year-End Forecast.

#### Current Situation:

#### 2020 OPERATING BUDGET

Based on operating results as at June 30, the Corporation is forecasting a year-end operating deficit of \$57.7 million. This variance represents 7.7% of total budgeted expenditures of \$753.5 million.

The following tables summarize the 2020 Operating Budget forecasted year-end results, which includes a departmental breakdown of the deficit, along with highlighting specific variances that are deemed materially significant to the Corporation.

TABLE 1: 2020 OPERATING BUDGET FINANCIAL SUMMARY

OPERATING VARIANCE:	Annual Net Budget	Q2 YE Projection	(Favourable) / Unfavourable Variance	
Departments	(\$000s)			%
Public Works & Engineering	86,238	86,907	669	1%
Transit	77,316	95,000	17,684	23%
Community Services	71,118	77,129	6,011	8%
Corporate Support Services	63,049	60,485	(2,564)	-4%
Fire & Emergency Services	80,116	79,769	(348)	0%
Legislative Services	10,426	17,062	6,636	64%
Planning, Building & Economic Development	4,169	5,624	1,455	35%
Mayor & Members Of Council	4,529	4,076	(452)	-10%
Office of the CAO	8,784	7,124	(1,660)	-19%
Brampton Public Library	18,214	16,543	(1,671)	-9%
Gapping	(13,150)	-	13,150	-100%
<b>DEPARTMENTAL VARIANCE : DEFICIT</b>			<b>38,911</b>	
<b>GENERAL GOVERNMENT VARIANCE: DEFICIT</b>			<b>18,791</b>	
<b>CORPORATE VARIANCE: DEFICIT</b>			<b>57,702</b>	

TABLE 2: 2020 OPERATING BUDGET VARIANCES

OPERATING VARIANCE:	YEAR-END PROJECTION
Revenue Loss	94,592
Emergency Measures Costs	10,225
Operational Savings and Mitigation Measures	(47,115)
<b>CORPORATE VARIANCE: DEFICIT</b>	<b>57,702</b>
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Performing Arts Reduced Revenue	1,933
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Other	(1,646)
Library Non-Labour Expenditures	(1,671)
Recreation Non-Labour Expenditures	(4,800)
Transit Non-Labour Expenditures	(9,959)
Labour Savings	(24,998)
<b>CORPORATE VARIANCE: DEFICIT</b>	<b>57,702</b>

Deficit Summary

The 2020 projected operating budget deficit of \$57.7 million is primarily due to the impacts of COVID-19 with anticipated revenue losses of \$94.6 million and additional COVID-19 emergency measure costs of \$10.2 million which, are partially offset by \$47.1 million in operational savings and mitigating measures.

As illustrated in Table 2, revenue deficits are driven by a decline in user fee revenues which is largely concentrated in the areas of Transit and Recreation Services which account for 73% of revenue losses.

Transit's anticipated revenue deficit of \$41.6 million is largely due to the suspension of fares between March 21<sup>st</sup> and July 1<sup>st</sup>, reduced capacity and lower ridership demand.

Recreation revenue losses are the second largest contributor of the deficit with a projected loss of \$26.0 million primarily driven by the City's decision to close Recreation facilities, cancel programs and rentals to prevent the spread of the pandemic.

Several other revenue streams have been impacted by COVID-19 including Provincial Offences Act (POA) Revenues of \$6.4 million, tax related revenue loss of \$8.5 million due to waived tax penalties and delayed supplemental taxes; development services revenue of \$2.5 million, investment income of \$2.3 million; lost revenue due to unrealized sales of tickets, room and equipment rental of \$1.9 million in performing arts and ridesharing revenue losses of \$1.0 million due to decreased demand.

The City's response to the pandemic has placed additional emergency measure pressures which is anticipated at approximately \$10.2 million by year-end. These costs are attributable to enhanced cleaning and sanitization, personal protective equipment stock piling for all City staff, critical need long-term care homes and residents as part of the 1 million mask campaign; the Backyard Garden Program; additional rental and contracted Janitorial and Security services as well as COVID-19 sick credits provided to Transit frontline staff. At year-end, \$1.7 million in remaining Transit sick credits will carry into the following year.

\$47.1 million in operational savings and mitigating measures is projected to offset the significant revenue loss and additional costs incurred due to the pandemic.

\$25.0 million is due to labour related savings primarily driven by the temporary suspension of employment of part-time, temporary/casual, and seasonal staff members in non-essential and non-critical services, this can predominantly be seen in Transit due to reduced scheduling and maximizing available resources to minimize overtime costs; and in Recreation as a result of part-time labour and vacancy savings. With the decision to delay or freeze hiring where possible, labour vacancy savings are realized throughout the rest of the corporation but predominantly offset by lost capital recoveries.

The remaining \$22.1 million in non-labour expenditures savings is directly related to the City's response to the pandemic and again is mostly seen in Transit and Recreation, however cost savings are seen throughout the corporation in the areas of utility and fuel; preventative and demand maintenance, presto commission fee savings, contracted services and a lower transfer to Library due to hiring freezes and temporary layoffs.

#### Deficit Management

On August 12th the Ontario government, in partnership with the federal government announced Phase 1 of emergency funding under the Safe Restart Agreement providing the City of Brampton with approximately \$34.9 million in relief funds. \$24.0 million for the City's transit system to help offset financial pressures related to COVID-19, maintain critical services and protect vulnerable people as the province safely and gradually opens and \$10.9 million to help address other municipal operating pressures related to the pandemic.

Phase 2 funding will be available based on expenses incurred by each municipality up to March 31, 2021 and although the exact timing of the second phase funding is unknown, staff are working with the Federal and Provincial governments to determine process, timelines and eligibility and will continue to advocate for additional relief to offset the City's deficit.

The provincial government has also announced an incremental funding program to assist municipal transit agencies by providing funding under the Municipal Transit Enhanced Cleaning (MTEC) fund, which has been confirmed at \$0.6 million for the City of Brampton.

Considering the funding committed from the Federal Government and Province of Ontario, the City's projected deficit is anticipated to be offset by Phase 1 funding of the Safe Restart Agreement by \$34.9 million and the MTEC fund by \$0.6 with the remaining projected deficit of \$22.2 million potentially offset by Phase 2 funding. In the event that the timing of the second phase funding does not coincide with the City's year-end, the General Rate Stabilization Reserve will be drawn upon to fund the projected deficit as illustrated in Table 3.

TABLE 3: Deficit Management Strategy

Deficit Management	\$ M
Q2 Year-End Projected Deficit	(57.7)
Funding Offset:	
Phase 1 - Safe Restart Funding	34.9
Municipal Transit Enhanced Cleaning Fund	0.6
Phase 2 - Safe Restart Funding / GRS	22.2
Net Projected Deficit	\$ -

The primary purpose of the General Rate Stabilization reserve is to smooth the impacts on City operations in the event of an economic downturn or extraordinary situations such as the one we are currently in. Council's commitment to maintain the General Rate Stabilization reserve at an industry best practice of 10% of operating

expenditures, provides assurance to our residents and businesses that the City is well positioned to manage the financial impacts of this pandemic.

#### **RESERVES AND RESERVE FUNDS (Schedule A)**

##### **Stormwater Reserve Fund**

In the 2020 Operating Budget, the Stormwater fund has been established to manage the recently approved Stormwater Charge. The charge became effective on June 1, 2020 and is collected through the Region of Peel water/wastewater bill in response to the City's maintenance, renewal, replacement and asset management of the City's \$1.2 billion of Stormwater infrastructure.

The Brampton Stormwater Charge is anticipated to collect \$12.8 million for the period from June 1<sup>st</sup> to December 31<sup>st</sup> 2020 and \$22 million per year going forward, growing at the rate of inflation.

##### **Debt Repayment Reserve**

The 2020 Operating Budget included approval of \$3.6 million in annual debt repayments, related to a 25-year debenture of \$26 million, for the Fire and Emergency Services Campus and \$107.5 million for a 30-year debenture for the Centre for Innovation.

The Debt Repayment Reserve established in 2018, has a balance of \$10.7 million, as at June 30, 2020.

The City issued debentures in the amount of \$26 million in 2019 to meet cash flow requirements for the construction of the Fire and Emergency Services Campus. Annual funding from the Debt Repayment Reserve will be used to repay external borrowing obligations and therefore no incremental impact to property taxpayers is expected over the term of the debenture.

##### **Development Charge Reserve Funds**

Development charges (DCs) are one-time fees levied on new growth to pay for growth-related City infrastructure. The current DC By-laws were approved by Council in 2019, and inputs into the DC Study were based on various Master Servicing Plans and departmental input in how they would meet the needs of servicing new growth.

The impacts of COVID-19 on the housing market are being closely monitored by Finance staff. At present, the DC revenue for 2020 is tracking better than the recession of 2008-2009, but are lower than historic averages. DC reserve funds are currently in a surplus position of \$26.4 million, as of June 30, 2020.

#### **Building Rate Stabilization Reserve Fund**

As at June 30, 2020, the balance in the Building Rate Stabilization Reserve Fund was \$40.4 million, which provides assurance against a future short-term downturn in building activity. The City is obligated to transfer any surplus resulting from building related operations to this reserve fund in accordance with the requirements of Bill 124 (*Building Code Statute Law Amendment Act, 2002*).

#### **Cash In Lieu of Parkland**

As at June 30, 2020, there was a balance in the Cash in Lieu of Parkland of \$108.1 million. Staff continues to work on strategies to secure and expedite the acquisition of strategic parkland to meet the future needs of residents.

#### **General Rate Stabilization Reserve**

As at June 30, 2020, the balance in the General Rate Stabilization reserve was \$70.6 million. Council has established a GRS reserve balance target at 10% of the annual approved operating budget. The 2020 Operating Budget has been approved at \$754 million, resulting in a GRS reserve target of \$75.4 million.

The General Rate Stabilization reserve (GRS) balance is currently \$70.6 million, which is \$4.8 million less than the Council approved target of 10% of operating budget expenditures or \$75.4 million.

The COVID-19 pandemic has resulted in a projected deficit of \$57.7 million. In lieu of additional funding provided through Phase 2 of the Safe Restart Agreement, the GRS would be the primary source to fund the remaining estimated deficit of \$22.2 million in 2020 as illustrated in Table 4.

TABLE 4: 2020 OPERATING BUDGET VARIANCES

General Rate Stabilization Fund (GRS)	\$ M
10% of Operating Budget (\$754 M)	75.4
Current Balance as at June 30, 2020	70.6
GRS Deficit as at June 30, 2020	(4.8)
GRS Funding in lieu of Phase 2 Safe Restart Funding	(22.2)
GRS Year-End Shortfall (Estimate)	(27.0)

#### **Interest Rate Stabilization Reserve Fund**

As at June 30, 2020, the uncommitted balance in the Interest Rate Stabilization Reserve Fund was \$5.8 million. The balance continues to be drawn upon to fund annual operating shortfalls on budgeted Hydro investment income. Staff recommends the balance continue to be protected for use in mitigating any shortfalls in investment income expected in future years.

#### **Legacy, Community Investment, and Community Development Reserve Funds**

The Legacy, Community Investment and Community Dividend Reserve Funds were established in 2002 with contributions from the sale of Brampton Hydro. The Council approved objectives of these funds are as follows:

- Legacy Fund: Principal to be preserved and invested; investment income available for use
- Community Investment Fund: Principal for capital financing through internal borrowing; principal to be preserved over the long term; investment income available for use
- Community Dividend Fund: Principal available for direct spending on community orientated initiatives and other extraordinary, non-recurring expenditures; To be used only after consideration of all alternative funding sources; investment income available for use

Table 5 provides a financial status update on these strategic reserves, including the original balance, utilization to date, available balances and known pending commitments:

TABLE 5: STRATEGIC RESERVES - FINANCIAL STATUS UPDATE

	AMOUNT \$ M	LEGACY	COMMUNITY INVESTMENT	COMMUNITY DIVIDEND
Original Balance (1)	230.0	100.0	100.0	30.0
Spending & Approved Capital Commitments, as at June 30, 2020	(85.2)	(4.8)	(50.4)	(30.0)
Uncommitted Balance, as at June 30, 2020	144.8	95.2	49.6	-
Pending Strategic Initiatives: \$47.7 M remaining for Ryerson University and \$4.8 M for Algoma University	(52.5)			
STRATEGIC RESERVES AVAILABLE BALANCE	92.3			

(1) Investment income from these strategic reserves is included as a reserve source in the operating budget at a rate of 4.5%. As these funds are utilized, investment income revenue is reduced from the operating budget. Alternative revenue sources, reduction in expenditures or increases in property taxes would be required to offset the reduction in investment income revenue



- Council has endorsed in-principle \$50.0 million from the Legacy fund to support the Ryerson University initiative and \$7.3 million for the Algoma University initiative. Subsequent to funding these commitments, the Legacy Fund is projected to have a remaining balance of \$42.7 million.
- Of the \$50.0 million for Ryerson University, Council has approved \$5.0 million over a 4 year period (2019-2022) for the Cybersecure Catalyst and \$2.3 million has been contributed since 2019. Of the \$7.3 million for Algoma University, \$2.5 million has been contributed in 2020, leaving a remaining balance of \$95.2 million in the Legacy Fund, as at June 30, 2020.
- To date, the Legacy Fund has generated \$88.1 million in interest revenue since the inception of the fund. Of this, \$70.3 million has been transferred to the Operating Fund to offset tax levy requirements and the balance has been transferred to the Interest Rate Stabilization Reserve Fund.
- The Community Investment Fund has outstanding internal loans of \$50.4 million committed against this fund for previous Council initiatives such as the Rose Theatre, Provincial Offences Act Courthouse and Public Works Yards. Annual interest on the fund has also been built into the base budget to offset tax levy needs. The remaining uncommitted balance plus annual principal repayments will be available strategic for initiatives in 2021 and beyond. The balance available for future initiatives was \$49.6 million, as at June 30, 2020.
- The Community Dividend Fund has been fully drawn down for projects of citywide benefit and was closed out in 2009. Funding was committed towards initiatives such as the Rose Theatre, Downtown Revitalization and Sheridan College.

#### Housekeeping Item:

During the 2020 Council Budget Deliberations, resolution BC018-2020.4 directed staff to reduce contribution to reserves by \$5.0 million (or approximately 1 percent) from the 2020 operating budget. Table 6 illustrates the reserves impacted by the reduction in contributions;

TABLE 6: 2020 BUDGET REDUCTION IN CONTRIBUTIONS TO RESERVES

RESERVE #	RESERVE DESCRIPTION	REDUCTION \$ M
4	Asset Repair & Replacement	(0.033)
10	Corporate Facilities	(0.737)
37	Official Plan Review	(0.150)
58	Theatre Capital Improvements	(0.150)
78	Operating Development Charge Contribution	(3.930)
		<b>(5.000)</b>

#### Civic Centre Restoration (Reserve #10)

Established in 1987, this reserve was created to retain funds specifically for renovations to the Civic Centre pursuant to the resolution passed on March 9<sup>th</sup> 1987. Currently it is used for the repair and renovation of corporate properties which is redundant to the Asset Repair & Replacement Reserve 4 which, going forward is recommended to fund infrastructure related costs for the Civic Centre.

#### Official Plan Review (Reserve #37)

Established through a council resolution in 1991 by amendment to the development application fee by-law. A fee was to be charged once for each developable land outside of the 1984 Official Plan urban boundary and transferred to a reserve fund until needed for purposes of Official Plan Review studies. The nature of contribution to this reserve has changed where the reserve has been funded through an annual transfer of \$120,000 to \$150,000 of property tax funding rather than the fees as stated in the 1991 resolution. Going forward Official Plan Review studies are recommended be funded by the Asset Repair & Replacement Reserve.

#### Theatre Capital Improvements (Reserve #58)

By-Law 90-94 / 123-2000 / 287-2002 / 119-2007 was enacted in 1994 which permits the transfer of Ticket Surcharge revenue (\$2 Surcharge on every ticket sold, excluding complimentary tickets, or tickets under \$6) to the reserve for the purpose of funding capital improvements to City Theatres. Staff are recommending the closure of this reserve and that the by-law to establish a Brampton Theatre Capital Improvements Reserve Fund, be repealed, with future infrastructure funding requirements funded from the Asset Repair & Replacement reserve (Reserve 4).

#### Operating Development Charge Contribution (Reserve #78)

Established in 2000, this reserve was created to fund the City's benefit to existing requirement for growth assets, as per the Development Charge Act. As this reserve is funded by property taxes, the purpose is considered redundant and staff recommend that future benefit to existing requirements for growth assets be funded by the Asset Repair and Replacement reserve (Reserve 4), similar to other tax funded capital needs.

#### Corporate Implications:

#### Financial Implications:

N/A

#### Other Implications:

N/A

**Strategic Plan:**

This report achieves the Strategic Plan priority of Good Government by practicing proactive effective management of finances, policies and service delivery.

**Term of Council Priorities:**

This report fulfils the Council Priority of a Well-Run City through strict adherence to effective financial management policies and supports Brampton's 2040 Vision by ensuring sustainable financial operations.

**Conclusion:**

Based on operating results as at June 30, the Corporation is forecasting a year-end operating deficit of \$57.7 million. This variance represents 7.7% of total budgeted expenditures of \$753.5 million.

While it is difficult to predict the direction of a pandemic and the accompanying actions that are necessary to ensure the safety of residents, staff will continue to monitor the current situation and consider the impact and assumptions driving Q2 variances as part of developing the 2021 budget.

Authored by:

\_\_\_\_\_  
Diana Wren, Manager, Financial  
Planning (Acting)

Approved by:

\_\_\_\_\_  
Michael Davidson, Commissioner,  
Corporate Support Services

Reviewed by:

\_\_\_\_\_  
Mark Medeiros, Treasurer (Acting)

Submitted by:

\_\_\_\_\_  
David Barrick, Chief Administrative Officer

**Attachments:**

Schedule A: Reserve and Reserve Fund Balances  
Schedule B: Departmental Year-End Forecast Variances

Alternate format available upon request. Email [accessibility@brampton.ca](mailto:accessibility@brampton.ca).

**Emergency Measures Cost Centres (COVID-19 Impacts)**  
**As at September 21th, 2020**

Cost Centre Name	Cost Centre	Total
Emergency Meas-Comm Serv	0281	612,077
Emergency Meas-Corp Serv	0280	677,310
Emergency Meas-Fire	0284	2,160,748
Emergency Meas-Legislative Srv	0286	3,830
Emergency Meas-Public Works	0282	2,271,771
Emergency Meas-Transit	0283	658,294
<b>Grand Total</b>		<b>6,384,030</b>

Emergency Measures Cost Centres (COVID-19 Impacts)

As at September 21 (Inclusive of Transfers)

Sum of Amount						Per										
Cost Centre Name	Cost Centre	Account Name	Account	LnDesc	Desc	VendorNm	3	4	5	6	7	8	9	(blank)	Grand Total	
Emergency Meas-Comm Serv	0281	Demand Maintenance	201128	EARNSCLIFE	AP Accrual	M & R SECURITY INC.			193						193	
		Donations	600840	Cashiers	Class POS Adjustments for July	(blank)				-	3,500				- 3,500	
		Donations	600840	Cashiers	Class POS adjustments for June	(blank)			-	7,000					- 7,000	
		Donations	600840	Cashiers Mattamy homes Ltd	Class POS adjustments for June	(blank)			-	20,000					- 20,000	
		Donations	600840	Cashiers Parks backyard progra	Class POS adjustments for June	(blank)			-	5,000					- 5,000	
		Materials	200212	200 sntzr 1200 gloves	Snr Care Pkgs TJ June 30, 2020	(blank)			-	915					- 915	
		Materials	200212	ACCTG-BRAMPTON LIBRARY	AR Billing	(blank)			-	6,500					- 6,500	
		Materials	200212	Bball crt precaution sign	PWE ITJ TJ - August 31. 2020	(blank)						663			663	
		Materials	200212	BID CALL NO. Q2015-018 SUPPLY	AP Accrual	FSI LANDSCAPE SUPPLY / DIVISION OF			3,123	15,974		136,822			155,919	
		Materials	200212	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.			23,699		116,249	7,935	111,235		259,117	
		Materials	200212	CC-Anderson, Scott Bolts Plus	AP Accrual	BOLTS PLUS INC				118					118	
		Materials	200212	CC-Anderson, Scott Cdn Tire St	AP Accrual	CANADIAN TIRE CORPORATION LIMITED			177						177	
		Materials	200212	CC-Anderson, Scott Clark Indus	AP Accrual	CLARK INDUSTRIAL WHOLESALE					356				356	
		Materials	200212	CC-Danial, Jasmine Levitt Safe	AP Accrual	LEVITT SAFETY LIMITED						4,412			4,412	
		Materials	200212	CC-Eland, Harry Bolts Plus	AP Accrual	BOLTS PLUS INC					3,022				3,022	
		Materials	200212	CC-Eland, Harry Tenaquip Limit	AP Accrual	TENAQUIP LTD				496	3,333				3,829	
		Materials	200212	CC-Eland, Harry The Home Depot	AP Accrual	HOME DEPOT CANADA					120				120	
		Materials	200212	CC-Fagan, Edward Battlefield E	AP Accrual	BATTLEFIELD EQUIPMENT RENTALS						24,382			24,382	
		Materials	200212	CC-Fanni, Walter The Home Depo	AP Accrual	HOME DEPOT CANADA			49						49	
		Materials	200212	CC-Ferreira, Joe Battlefield E	AP Accrual	BATTLEFIELD EQUIPMENT RENTALS						24,382			24,382	
		Materials	200212	CC-Ferreira, Joe Bolts Plus	AP Accrual	BOLTS PLUS INC				223					223	
		Materials	200212	CC-Ferreira, Joe Unifirst Cana	AP Accrual	UNIFIRST CANADA LTD						41			41	
		Materials	200212	CC-Haris, Wasif Cdn Tire Store	AP Accrual	CANADIAN TIRE CORPORATION LIMITED				335					335	
		Materials	200212	CC-Haris, Wasif Humber Nurseri	AP Accrual	HUMBER NURSERIES LTD				875	809				1,684	
		Materials	200212	CC-Haris, Wasif Peel Hardware	AP Accrual	PEEL HARDWARE & SUPPLY				404					404	
		Materials	200212	CC-Lourenco, Steven Brafasco /	AP Accrual	HD SUPPLY BRAFASCO						11,179			11,179	
		Materials	200212	CC-Lovegrove, Sean Cdn Tire St	AP Accrual	CANADIAN TIRE CORPORATION LIMITED						57			57	
		Materials	200212	CC-Lovegrove, Sean The Home De	AP Accrual	HOME DEPOT CANADA			119		669	267			1,055	
		Materials	200212	CC-Macklin, Brian Sp Apex Lab	AP Accrual	APEX LAB						1,257			1,257	
		Materials	200212	CC-McKelvey, Brian Cdn Tire St	AP Accrual	CANADIAN TIRE CORPORATION LIMITED				3,217					3,217	
		Materials	200212	CC-McKelvey, Brian Dollarama #	AP Accrual	DOLLARAMA				16					16	
		Materials	200212	CC-McKelvey, Brian Metric Stor	AP Accrual	METRIC STORAGE SYSTEMS						305			305	
		Materials	200212	CC-McKelvey, Brian The Home De	AP Accrual	HOME DEPOT CANADA					97				97	
		Materials	200212	CC-McKelvey, Brian Uline	AP Accrual	ULINE CANADA CORPORATION				878					878	
		Materials	200212	CC-Quarrington, Brock Clark In	AP Accrual	CLARK INDUSTRIAL WHOLESALE						791			791	
		Materials	200212	CC-Simovic, Tom Bolts Plus	AP Accrual	BOLTS PLUS INC				594		7,890			8,484	
		Materials	200212	CC-Simovic, Tom Brafasco / Bra	AP Accrual	HD SUPPLY BRAFASCO						611			611	
		Materials	200212	CC-Skup, Jessica Glen Echo Nur	AP Accrual	GLEN ECHO NURSERIES INC				753					753	
		Materials	200212	CC-Skup, Jessica Mocon Greenho	AP Accrual	MOCON GREENHOUSES CORP						324			324	
		Materials	200212	CC-Walton, Margaret Cdn Tire S	AP Accrual	CANADIAN TIRE CORPORATION LIMITED				2,676					2,676	
		Materials	200212	CC-Walton, Margaret Dollar Tre	AP Accrual	DOLLAR TREE					3				3	
		Materials	200212	CC-Walton, Margaret The Home D	AP Accrual	HOME DEPOT CANADA						948			948	
		Materials	200212	CC-Walton, Margaret Timm Enter	AP Accrual	TIMM ENTERPRISES LTD						139			139	
		Materials	200212	CC-Winski, Sharon Foremost / E	AP Accrual	710660 ONTARIO LTD. (ESAFETY PRODUCTS.				298					298	
		Materials	200212	Coroplast for Covid 19 Closure	AP Accrual	THE DRAFTING CLINIC CANADA LIMITED						153			153	
		Materials	200212	LYSOL WIPES BEMO	AP Accrual	OFFICE CENTRAL				1,822					1,822	
		Materials	200212	Playground/Cemetery closed sig	Sign Shop Q1 and April 2020 -	(blank)			3,859						3,859	
		Materials	200212	Various park signage	PWE ITJ TJ's (5) July 31, 20	(blank)					2,971				2,971	
		Materials	200212	Various playground signs	Sign shop transfers Q1_CS	(blank)		2,122							2,122	
		Materials	200212	Various Signage	Q2 Sign shop Transfer_CS	(blank)				413					413	
		Miscellaneous	200250	CC-Haris, Wasif Tim Hortons #2	AP Accrual	RESTAURANT (P-CARD)						135			135	
		Miscellaneous	200250	CC-Walton, Margaret Swiss Chal	AP Accrual	RESTAURANT (P-CARD)						275			275	
		Miscellaneous	200250	Child Care Expense Reimbursmen	AP Accrual	WILLIAMS, KATHERINE J				540					540	
		Miscellaneous	200250	childcare expenses	AP Accrual	FRIEDMAN, SEAN				787					787	
		Office Expenses	200211	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.						8,492			8,492	

Emergency Meas-Comm Serv	0281	Office Expenses	200211	CC-Crocker, Steve Bolts Plus	AP Accrual	BOLTS PLUS INC					58				58
		Office Expenses	200211	CC-Eland, Harry Metric Storage	AP Accrual	METRIC STORAGE SYSTEMS					1,797				1,797
		Office Expenses	200211	CC-Evans, Michael Safety Expre	AP Accrual	SAFETY EXPRESS						678			678
		Office Expenses	200211	CC-Ferreira, Joe Metric Storag	AP Accrual	METRIC STORAGE SYSTEMS			132						132
		Office Expenses	200211	CC-Macklin, Brian Sp Apex Lab	AP Accrual	APEX LAB						3,400			3,400
		Office Expenses	200211	CC-Nicholls, Cindy Safety Expr	AP Accrual	SAFETY EXPRESS						1,215			1,215
		Office Expenses	200211	CC-Perdomo, Monica Safety Expr	AP Accrual	SAFETY EXPRESS						1,694			1,694
		Office Expenses	200211	CC-Stitt, Kyle Safety Express	AP Accrual	SAFETY EXPRESS						3,727			3,727
		Office Expenses	200211	CC-Walton, Margaret Crescent O	AP Accrual	THE CRESCENT OIL COMPANY OF CANADA					392				392
		Office Expenses	200211	CC-Winski, Sharon Postes Canad	AP Accrual	CANADA POST CORPORATION			97		97				193
		Office Expenses	200211	Direct Account	Sandalwood Stores Transactions	(blank)		39							39
		Office Expenses	200211	Direct Acct	Sandalwood Stores Parts Usages	(blank)						67			67
		Office Expenses	200211	Direct Acct	William Pkwy Stores Parts Usag	(blank)				552		1,741			2,293
		Office Expenses	200211	Direct Work	Sandalwood Stores Transactions	(blank)			13						13
		Office Expenses	200211	Direct Work	William Pkwy Stores Transactio	(blank)		5,766	243						6,009
		Office Expenses	200211	RFP2014-055 TO SUPPLY JANITO	AP Accrual	CORPORATE EXPRESS CANADA, INC.						111	825		936
		Outside Serv- Maintenance	200233	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.			18,868						18,868
		Outside Serv- Maintenance	200233	T2017-085 MISCELLANEOUS CONS	AP Accrual	SERVE CONSTRUCTION LTD.						65,224	4		65,228
		Outside Services - Misc	200264	BID CALL NO. T2016-026 RENTAL	AP Accrual	FORD ON-SITE SERVICES LTD							4,321		4,321
		Outside Services - Misc	200264	CC-Fagan, Edward Kwik Kopy Pri	AP Accrual	KWIK KOPY PRINTING					2,683				2,683
		Outside Services - Misc	200264	FCCC-THE HANGER	AP Accrual	M & R SECURITY INC.				305					305
		Uniform & Cleaning Allowa	200107	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.					6,859				6,859
Emergency Meas-Comm Serv Total								7,928	50,441	- 1,148	129,156	309,315	116,385		612,077
Emergency Meas-Corp Serv	0280	Advertising	200246	1.8 Page color	AP Accrual	ETHNIC MEDIA INC				76					76
		Advertising	200246	AD - TAX CAMPAIGN	AP Accrual	CORREIO DA MANHA CANADA				178					178
		Advertising	200246	AD PHYSICAL DISTANCING	AP Accrual	CHANNEL PUNJABI TELEVISION INC							1,409		1,409
		Advertising	200246	ADVERISTMENT	AP Accrual	MEDIACONCEPT BROADCASTING NETWORK						712			712
		Advertising	200246	ADVERTISEMENT	AP Accrual	10691224 CANADA INC						509			509
		Advertising	200246	ADVERTISEMENT	AP Accrual	1136811 ONTARIO INC. O/A HAMDARD MEDIA							458		458
		Advertising	200246	ADVERTISEMENT	AP Accrual	1760791 ONTARIO INC			1,396	1,117					2,513
		Advertising	200246	ADVERTISEMENT	AP Accrual	1818025 ONTARIO LTD.			127						127
		Advertising	200246	ADVERTISEMENT	AP Accrual	2457945 ONTARIO INC. / INSAUGA						7,734			7,734
		Advertising	200246	ADVERTISEMENT	AP Accrual	SAAB TV					560				560
		Advertising	200246	ADVERTISEMENT	AP Accrual	AJIT WEEKLY (A DIVISION OF 6178235							458		458
		Advertising	200246	ADVERTISEMENT	AP Accrual	AKHBAAR E PAKISTAN INC.							356		356
		Advertising	200246	ADVERTISEMENT	AP Accrual	ASIAN CONNECTIONS NEWSPAPER							712		712
		Advertising	200246	ADVERTISEMENT	AP Accrual	CANADIAN PUNJABI POST INC							458		458
		Advertising	200246	ADVERTISEMENT	AP Accrual	CANADIAN TAMIL BROADCASTING CORPORATION						712	254		967
		Advertising	200246	ADVERTISEMENT	AP Accrual	CIRC RADIO INC.					712				712
		Advertising	200246	ADVERTISEMENT	AP Accrual	CORREIO DA MANHA CANADA			178			509	356		1,043
		Advertising	200246	ADVERTISEMENT	AP Accrual	CORRIERE CANADESE INC.							456		456
		Advertising	200246	ADVERTISEMENT	AP Accrual	DES PARDESH PRIMETIME TV & RADIO						305			305
		Advertising	200246	ADVERTISEMENT	AP Accrual	EL POPULAR NEWSPAPER							314		314
		Advertising	200246	ADVERTISEMENT	AP Accrual	GEETHA VAANI INC						509			509
		Advertising	200246	ADVERTISEMENT	AP Accrual	GUJARAT NEWSLINE (DIV 2072343 ONTARIO)						356			356
		Advertising	200246	ADVERTISEMENT	AP Accrual	HINDI ABROAD MEDIA INC							356		356
		Advertising	200246	ADVERTISEMENT	AP Accrual	HULCHUL RADIO & TV							356		356
		Advertising	200246	ADVERTISEMENT	AP Accrual	INDO CARIBBEAN WORLD INC							204		204
		Advertising	200246	ADVERTISEMENT	AP Accrual	LO SPECCHIO							453		453
		Advertising	200246	ADVERTISEMENT	AP Accrual	MDC MEDIA GROUP INC			570			651			1,221
		Advertising	200246	ADVERTISEMENT	AP Accrual	MILENIO STADIUM INC.			356						356
		Advertising	200246	ADVERTISEMENT	AP Accrual	PUNJAB STAR INC					153				153
		Advertising	200246	ADVERTISEMENT	AP Accrual	PUNJABI LEHRAN							763		763
		Advertising	200246	ADVERTISEMENT	AP Accrual	RADIO VOICE LTD					1,262				1,262
		Advertising	200246	ADVERTISEMENT	AP Accrual	RANGLA PUNJAB RADIO & T V INC				509					509
		Advertising	200246	ADVERTISEMENT	AP Accrual	ROAD NEWS MEDIA GROUP INC						366			366
		Advertising	200246	ADVERTISEMENT	AP Accrual	SAAZ'O AWAZ BROADCASTING LTD							509		509
		Advertising	200246	ADVERTISEMENT	AP Accrual	SARGAM						712			712
		Advertising	200246	ADVERTISEMENT	AP Accrual	SOUTH ASIAN UNLIMITED INC						254			254



Emergency Meas-Corp Serv	0280	Advertising	200246	CC-Gardiner, Nancy Thoi Moi Ca	AP Accrual	THOI MOI CANADA INC					51				51
		Advertising	200246	CC-Gardiner, Nancy Wav Brampto	AP Accrual	BRAMPTONIST					712				712
		Advertising	200246	CC-Gardiner, Nancy Wpy Toronto	AP Accrual	TORONTO CARIBBEAN NEWSPAPER				366					366
		Advertising	200246	CC-Marrello, Peter Facebk Nb2a	AP Accrual	FACEBOOK			1,108						1,108
		Advertising	200246	CC-Pocha, Sejal Facebk 4pau3ta	AP Accrual	FACEBOOK						1,108			1,108
		Advertising	200246	CC-Pocha, Sejal Facebk 56879tj	AP Accrual	FACEBOOK					1,115				1,115
		Advertising	200246	CC-Pocha, Sejal Facebk 7dl54t6	AP Accrual	FACEBOOK						702			702
		Advertising	200246	CC-Pocha, Sejal Facebk 925wxse	AP Accrual	FACEBOOK					2				2
		Advertising	200246	CC-Pocha, Sejal Facebk 9j4p9ta	AP Accrual	FACEBOOK						60			60
		Advertising	200246	CC-Pocha, Sejal Facebk B9k3mte	AP Accrual	FACEBOOK						302			302
		Advertising	200246	CC-Pocha, Sejal Facebk F6jmwsW	AP Accrual	FACEBOOK						634			634
		Advertising	200246	CC-Pocha, Sejal Facebk Hkngns6	AP Accrual	FACEBOOK						1,108			1,108
		Advertising	200246	CC-Pocha, Sejal Facebk Mpxx8t6	AP Accrual	FACEBOOK						673			673
		Advertising	200246	CC-Pocha, Sejal Facebk Mxuhhsw	AP Accrual	FACEBOOK					1,108				1,108
		Advertising	200246	CC-Pocha, Sejal Facebk Pw4flu2	AP Accrual	FACEBOOK						508			508
		Advertising	200246	CC-Pocha, Sejal Facebk Qgeeetn	AP Accrual	FACEBOOK						1,098			1,098
		Advertising	200246	CC-Pocha, Sejal Facebk Xxshpta	AP Accrual	FACEBOOK						236			236
		Advertising	200246	CC-Tamming, Jason Asian Televi	AP Accrual	ASIAN TELEVISION NETWORK INC					1,018				1,018
		Advertising	200246	CC-Tamming, Jason Canadian Pun	AP Accrual	CANADIAN PUNJABI POST INC					987				987
		Advertising	200246	CC-Tamming, Jason Parvasi Week	AP Accrual	PARVASI WEEKLY INC					407				407
		Advertising	200246	CC-Tamming, Jason Pattison Out	AP Accrual	PATTISON OUTDOOR ADVERTISING LP					1,267				1,267
		Advertising	200246	Commercial Air Time	AP Accrual	SAAZ'O AWAZ BROADCASTING LTD		1,526	1,018						2,544
		Advertising	200246	COVID19 Quarter Page	AP Accrual	HINDI ABROAD MEDIA INC		356							356
		Advertising	200246	Expense Distribution	AP Accrual	MILENIO STADIUM INC.							356		356
		Advertising	200246	Expense Distribution	AP Accrual	RADIO HUMSAFAR INC							611		611
		Advertising	200246	GENERIC TELE TOWN HALL AD	AP Accrual	DES PARDESH PRIMETIME TV & RADIO				305					305
		Advertising	200246	GENERIC TELE TOWN HALL AD	AP Accrual	FULKARI INC							142		142
		Advertising	200246	GENERIC TELE TOWN HALL AD	AP Closure	DES PARDESH PRIMETIME TV & RADIO				-	305				- 305
		Advertising	200246	Issue #1385 Apr 29	AP Accrual	AJIT WEEKLY (A DIVISION OF 6178235			305						305
		Advertising	200246	Issue #1385 Apr 29	AP Closure	AJIT WEEKLY (A DIVISION OF 6178235				-	305				- 305
		Advertising	200246	ISSUE 1385 APR 29	AP Accrual	AJIT WEEKLY (A DIVISION OF 6178235					305				305
		Advertising	200246	LT2019-007 TO PROVIDE ADVERTI	AP Accrual	METROLAND MEDIA GROUP LTD.		1,739	799			1,629	3,358		7,525
		Advertising	200246	May 1 AD was published	AP Accrual	THAMILAR SENTHAMARAI PUBLICATION LTD			305						305
		Advertising	200246	May 1,2020 Weekly Issues	AP Accrual	GUJARAT NEWSLINE (DIV 2072343 ONTARIO)			127						127
		Advertising	200246	PHYSICAL DISTANCE BY LAW	AP Accrual	ASIAN CONNECTIONS NEWSPAPER				102					102
		Advertising	200246	PHYSICAL DISTANCING	AP Accrual	GUJARAT NEWSLINE (DIV 2072343 ONTARIO)					356				356
		Advertising	200246	PHYSICAL DISTANCING - AD	AP Accrual	PAKISTAN POST				254					254
		Advertising	200246	PHYSICAL DISTANCING AD	AP Accrual	DES PARDESH PRIMETIME TV & RADIO				509					509
		Advertising	200246	PHYSICAL DISTANCING AD	AP Closure	DES PARDESH PRIMETIME TV & RADIO				-	509				- 509
		Advertising	200246	PHYSICAL DISTANCING BY-LAW	AP Accrual	SAAZ'O AWAZ BROADCASTING LTD					509				509
		Advertising	200246	PHYSICAL DISTANCING RADIO ADS	AP Accrual	SOUTH ASIAN UNLIMITED INC					305				305
		Advertising	200246	Property Tax Deferral	AP Accrual	CORRIERE CANADESE INC.				456					456
		Advertising	200246	PROPERTY TAXES	AP Accrual	ASIAN CONNECTIONS NEWSPAPER				356					356
		Advertising	200246	RADIO AD-COVID	AP Accrual	RADIO HUMSAFAR INC						1,526			1,526
		Advertising	200246	RADIO AD-COVID	AP Accrual	THOI BAO INC						163			163
		Advertising	200246	RADIO ADS COVID AWARENESS	AP Accrual	BRAMPTON RADIO					611				611
		Advertising	200246	RADIO ADS-TAX DEFERRAL	AP Accrual	WATNO DUR NETWORK						254			254
		Advertising	200246	SADDA VIRSA-OUR HERITAGE	AP Accrual	AMANDEEP DHARIWAL DBA SADDA VIRSA - OUR			107						107
		Advertising	200246	SAHST - CC-Gardiner, Nancy Fac	SA HST JUI 2020 PCARD_CS	(blank)						117			117
		Advertising	200246	SAHST - CC-Gardiner, Nancy Fac	SA HST JUN 2020 PCARD_CS	(blank)					102				102
		Advertising	200246	SAHST - CC-Gardiner, Nancy Fac	SA HST MAY 2020 PCARD_CS	(blank)				141					141
		Advertising	200246	SAHST - CC-Marrello, Peter Fac	SA HST MAY 2020 PCARD_CS	(blank)				20					20
		Advertising	200246	SAHST - CC-Pocha, Sejal Facebk	SA HST JUI 2020 PCARD_CS	(blank)						39			39
		Advertising	200246	SENIOR SUPPORT COVID AD	AP Accrual	GEETHA VAANI INC					509				509
		Advertising	200246	TAX DEFERRAL ADS	AP Accrual	GURBAZ PUNJABI MEDIA INC.		305							305
		Advertising	200246	TELE TOWN HALL	AP Accrual	SAAZ'O AWAZ BROADCASTING LTD					407				407
		Advertising	200246	TRANSIT INFO RE. MASKS	AP Accrual	DES PARDESH PRIMETIME TV & RADIO				458					458
		Advertising	200246	TRANSIT INFO RE. MASKS	AP Closure	DES PARDESH PRIMETIME TV & RADIO				-	458				- 458
		Miscellaneous	200250	Business meals	AP Accrual	ELLIS, JENNIFER		568							568

Emergency Meas-Corp Serv	0280	Miscellaneous	200250	CC-Ellis, Jennifer Moneris Sho	AP Accrual	MONERIS SOLUTIONS CORP - FINANCE DEPT					435					435
		Miscellaneous	200250	CC-Pulnicki, Eric Euromax Food	AP Accrual	EUROMAX			25							25
		Miscellaneous	200250	CC-Pulnicki, Eric Gateway # 62	AP Accrual	GATEWAY NEWSTANDS			188							188
		Miscellaneous	200250	Childcare Expense Reimbursemen	AP Accrual	OLUSANYA-MAFE, OLUBUKOLA				1,288						1,288
		Office Expenses	200211	Direct Work	Sandalwood Stores Transactions	(blank)			44							44
		Office Expenses	200211	Direct Work	William Pkwy Stores Transactio	(blank)			872							872
		Outside Services - Misc	200264	APR 1: COVID-19 TELE TOWN HALL	AP Accrual	7514433 CANADA CORP				22,133						22,133
		Outside Services - Misc	200264	BID CALL NO. T2015-023 OPERA	AP Accrual	PRODUCTION SERVICE INDUSTRIES					5,088			2,035		7,123
		Outside Services - Misc	200264	CC-Gardiner, Nancy Bellwether	AP Accrual	7514433 CANADA CORP			6,731	8,741	29,256					44,729
		Outside Services - Misc	200264	CC-Hale, Jessica Bellwether Te	AP Accrual	7514433 CANADA CORP			9,031	9,667						18,698
		Outside Services - Misc	200264	CC-Tamming, Jason A Big Mobile	AP Accrual	A BIG MOBILE SIGN COMPANY INC.					3,816					3,816
		Outside Services - Misc	200264	CC-Tamming, Jason Bellwether T	AP Accrual	7514433 CANADA CORP			39,432	40,704	61,565					141,701
		Outside Services - Misc	200264	CC-Tamming, Jason In 7514433 C	AP Accrual	7514433 CANADA CORP				20,352						20,352
		Outside Services - Misc	200264	CC-Tamming, Jason Spotify Pof9	AP Accrual	SPOTIFY CANADA INC.					9					9
		Outside Services - Misc	200264	CC-Tamming, Jason Spotify Poff	AP Accrual	MASSE, DANIEL					9					9
		Outside Services - Misc	200264	CC-Tamming, Jason Warrens Wate	AP Accrual	WARREN'S WATERLESS PRINTING				27,593						27,593
		Outside Services - Misc	200264	COVID 19 TOURISM SECTOR RECOVER	AP Accrual	FOR THE LOVE OF FOOD				10,532						10,532
		Outside Services - Misc	200264	LT2020-121 COVID19 WEEKLY TEL	AP Accrual	7514433 CANADA CORP				42,739	51,314	49,886	22,896			166,835
		Outside Services - Misc	200264	Townhall Radio Announcement	AP Accrual	MILENIO STADIUM INC.			509							509
		Outside Services-Applicatio	201156	CC-Pulnicki, Eric Vision Point	AP Accrual	VISION POINT SYSTEMS INC							2,512			2,512
		Outside Services-Applicatio	201156	COVID-19 costs from 141480-004	JS-May adjustments	(blank)			5,748							5,748
		Outside Services-Applicatio	201156	T2017-071 MICROSOFT ENTERPRISE	AP Accrual	CDW CANADA CORPORATION						551				551
		Professional & Consulting S	201002	311 MOBILE APP APPLICATION MAI	AP Accrual	TECHBLOCKS INC.								3,816		3,816
		Professional & Consulting S	201002	CONSULTING SERVICES FOR THE DE	AP Accrual	R. NATHAN AND ASSOCIATES								5,996		5,996
		Reading Materials	200265	CC-Tamming, Jason Zoom.Us 888-	AP Accrual	ZOOM VIDEO COMMUNICATIONS INC.					975					975
		Reading Materials	200265	SAHST - CC-Tamming, Jason Zoom	SA HST - CORRECTION OF HST IN	(blank)						- 51			-	51
		Services-Media Relations	200858	REQUEST FOR PROPOSAL CALL NO.	AP Accrual	GREAT TRANSLATIONS 24-7			12,049	15,252	10,602	3,051				40,954
		Telephone	200231	311 Agents Inv 8891307591	COVID-19 Related Expenses May	(blank)			17,180							17,180
		Telephone	200231	Adtnl Skype Lic Inv XRX2814	COVID-19 Related Expenses May	(blank)			2,080							2,080
		Telephone	200231	CC-Ellis, Jennifer Bell Confer	AP Accrual	BELL CONFERENCING INC						1,184				1,184
		Telephone	200231	CC-Hale, Jessica Bell Conferen	AP Accrual	BELL CONFERENCING INC						1,991				1,991
		Telephone	200231	Headsets for dplyd staff	Deployed Rova Headsets - May 3	(blank)			1,783							1,783
		Telephone	200231	HSets for dplyd stf Inv 270036	COVID-19 Related Expenses May	(blank)			3,185							3,185
		Telephone	200231	HSets for dplyd stf Inv 270170	COVID-19 Related Expenses May	(blank)			3,746							3,746
		Telephone	200231	Maint40Lic Inv 8891307595	Avaya License - TRF Aug 31, 2	(blank)						1,149				1,149
Emergency Meas-Corp Serv Total								5,207	117,713	222,036	192,178	91,057	49,119			677,310
Emergency Meas-Fire	0284	Materials	200212	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.				11		12				23
		Materials	200212	BID CALL NO. T2014-030 SUPPLY	AP Accrual	3635112 CANADA INC. O/A M&L SUPPLY,		10,837	44,276							55,113
		Materials	200212	BID CALL NO. T2016-051 SUPPL	AP Accrual	3635112 CANADA INC. O/A M&L SUPPLY,								1,540		1,540
		Materials	200212	CC-Bernard, Ricky Acklands Gra	AP Accrual	CISCO - ACKLANDS GRAINGER INC					42,776	23,903				66,680
		Materials	200212	CC-Bernard, Ricky Arbell Elect	AP Accrual	ARBELL ELECTRONICS INC						55,968				55,968
		Materials	200212	CC-Bernard, Ricky Dental Brand	AP Accrual	DENTAL BRANDS			16,282	162,816						179,098
		Materials	200212	CC-Bernard, Ricky Dentalmarket	AP Accrual	DENTAL MARKET				38,096						38,096
		Materials	200212	CC-Bernard, Ricky Martin And L	AP Accrual	MARTIN & LEVESQUE INC						45,027				45,027
		Materials	200212	CC-Bernard, Ricky Martin Leves	AP Accrual	MARTIN & LEVESQUE INC						101,404				101,404
		Materials	200212	CC-Bernard, Ricky McCarthy Uni	AP Accrual	MCCARTHY UNIFORMS INC.			48,845							48,845
		Materials	200212	CC-Bernard, Ricky The Dental M	AP Accrual	DENTAL MARKET			16,823							16,823
		Materials	200212	CC-Boyes, Bill Dental Brands F	AP Accrual	DENTAL BRANDS			32,563							32,563
		Materials	200212	CC-Coelho, Victor Lowes #02631	AP Accrual	LOWE'S COMMERCIAL SERVICES			324							324
		Materials	200212	CC-Daley, Roland Universal Fie	AP Accrual	UNIVERSAL FIELD SUPPLIES INC.				16,750						16,750
		Materials	200212	CC-Daley, Roland Weber Supply	AP Accrual	WEBER SUPPLY CO LTD			264							264
		Materials	200212	CC-Draycott, Hazel In 1452898	AP Accrual	X-TINGUISHER			1,822							1,822
		Materials	200212	CC-Draycott, Hazel Lakeridge P	AP Accrual	LAKERIDGE PHARMACY			11							11
		Materials	200212	CC-Draycott, Hazel Starfield-L	AP Accrual	STARFIELD-LION COMPANY			140							140
		Materials	200212	CC-Glew, Scott A.J. Stone Comp	AP Accrual	AJ STONE COMPANY LTD			13,720							13,720
		Materials	200212	CC-Herteis, Parry Emrn 2008	AP Accrual	EMRN INC. (EQUIPEMENT MEDICAL RIVE NORD)				149						149
		Materials	200212	CC-Herteis, Parry Etsy.Com - C	AP Accrual	ETSY				851						851
		Materials	200212	CC-Herteis, Parry Hazmasters M	AP Accrual	HAZMASTERS INC.			1,528							1,528
		Materials	200212	CC-Herteis, Parry Levitt Safet	AP Accrual	LEVITT SAFETY LIMITED				2,543						2,543



Emergency Meas-Fire	0284	Materials	200212	CC-Herteis, Parry M & L Supply	AP Accrual	3635112 CANADA INC. O/A M&L SUPPLY,			536						536
		Materials	200212	CC-Herteis, Parry Wal-Mart #11	AP Accrual	WAL-MART			119						119
		Materials	200212	CC-Herteis, Parry Weber Supply	AP Accrual	WEBER SUPPLY CO LTD			475	156					631
		Materials	200212	CC-Jenic, Edward Amg Medical I	AP Accrual	AMG MEDICAL INC				7,123					7,123
		Materials	200212	CC-Jenic, Edward Hazmasters Mi	AP Accrual	HAZMASTERS INC.			7,880						7,880
		Materials	200212	CC-Jenic, Edward Nine Clouds B	AP Accrual	NINE CLOUDS BEDS 2010 LTD				1,881					1,881
		Materials	200212	CC-Jenic, Edward Sq Amg Medica	AP Accrual	AMG MEDICAL INC						1,679			1,679
		Materials	200212	CC-Langlois, Candace Acklands	AP Accrual	CISCO - ACKLANDS GRAINGER INC						323			323
		Materials	200212	CC-Langlois, Candace Amzn Mktp	AP Accrual	AMAZON				1,202					1,202
		Materials	200212	CC-Langlois, Candace Shoppers	AP Accrual	SHOPPERS DRUG MART				35					35
		Materials	200212	CC-Marangoni, Albert Cdn Tire	AP Accrual	CANADIAN TIRE CORPORATION LIMITED				1,221					1,221
		Materials	200212	CC-Murdock, Timothy Costco Who	AP Accrual	COSTCO WHOLESALE			178						178
		Materials	200212	CC-Normand, Alain Dental Brand	AP Accrual	DENTAL BRANDS				81,408					81,408
		Materials	200212	CC-Normand, Alain Mister Chemi	AP Accrual	MISTER CHEMICAL LTD			37,091						37,091
		Materials	200212	CC-Power, Jacob Cdn Tire Stor	AP Accrual	CANADIAN TIRE CORPORATION LIMITED					62	119			181
		Materials	200212	CC-Power, Jacob Www.Canadiant	AP Accrual	CANADIAN TIRE CORPORATION LIMITED					14				14
		Materials	200212	CUSTOMS BROKERAGE SERVICES	AP Accrual	CANADIAN CUSTOMS BROKERS INC					80	40			120
		Materials	200212	Direct Account	EMAIN Parts usages Apr 2020_CS	(blank)		18,809							18,809
		Materials	200212	Direct Account	EMAIN Parts usages Mar 2020_CS	(blank)	5,432								5,432
		Materials	200212	Direct Account	EMAIN Parts usages May 2020_CS	(blank)			18,956						18,956
		Materials	200212	Direct Acct	EMAIN Fire Stores Parts usages	(blank)				8,734					8,734
		Materials	200212	EmergencyMeasures Inv 000257	Transfer Journal - Emergency M	(blank)			-						-
		Materials	200212	HAND SANITIZER	AP Accrual	CONTRACT PHARMACEUTICALS LIMITED CANADA			21,174						21,174
		Materials	200212	HAND SANITIZER AND MEDICAL MAS	AP Accrual	8796564 CANADA LTD. O/A D2B SUPPLIES			147,552						147,552
		Materials	200212	NON MEDICAL MASKS - 3 PLY DISP	AP Accrual	2072870 ONTARIO INC.					995,133				995,133
		Materials	200212	SAHST - CC-Herteis, Parry Etsy	SA HST JUN 2020 PCARD_CS	(blank)					15				15
		Mileage	200239	MAY-JUL VOLUNTEER MILEAGE	AP Accrual	AMBROISE, ERIC						133			133
		Mileage	200239	MILEAGE	AP Accrual	ALIMI, TAIWO			66						66
		Mileage	200239	MILEAGE	AP Accrual	AMBROISE, ERIC			67						67
		Mileage	200239	MILEAGE	AP Accrual	BAL, DHIRAJ			138						138
		Mileage	200239	MILEAGE	AP Accrual	BOLAN, JOHN			340						340
		Mileage	200239	MILEAGE	AP Accrual	FERNANDEZ, GAVIN					81				81
		Mileage	200239	MILEAGE	AP Accrual	HASAN, SOFIA			208						208
		Mileage	200239	MILEAGE	AP Accrual	HINDS, PAUL			96						96
		Mileage	200239	MILEAGE	AP Accrual	MAH, KENWARD			133						133
		Mileage	200239	MILEAGE	AP Accrual	NAZARI, OBID			7						7
		Mileage	200239	MILEAGE	AP Accrual	PORTARO, JULIA			12						12
		Mileage	200239	MILEAGE	AP Accrual	QUAN, PEARL			140						140
		Mileage	200239	MILEAGE	AP Accrual	RASIAH, JOEL A				284					284
		Mileage	200239	MILEAGE	AP Accrual	SMITH, CYNTHIA			60						60
		Mileage	200239	MILEAGE	AP Accrual	VERMA, VIJAYANT			321						321
		Mileage	200239	MILEAGE	AP Accrual	YIADOM, KONADU			116						116
		Mileage	200239	MILEAGE VOLUNTEER	AP Accrual	BOURGEAU, DOMINIQUE						134			134
		Mileage	200239	MILEAGE VOLUNTEER	AP Accrual	HASAN, EISA				436					436
		Mileage	200239	MILEAGE VOLUNTEER	AP Accrual	KATPARA, MEHUL						181			181
		Mileage	200239	MILEAGE VOLUNTEER	AP Accrual	ROGERS, LESLEY						48			48
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	BOURGEAU, DOMINIQUE					543				543
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	BUGAYONG, BERNARD					24				24
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	LOW, JUSTIN					129				129
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	NINAWAT, SUSHIL					64				64
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	QUAN, PEARL					207				207
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	ROGERS, LESLEY					181				181
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	SAJJAN, JASPREET					296				296
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	VUKIC, CHERIE					91				91
		Mileage	200239	MILEAGE -VOLUNTEER	AP Accrual	YIADOM, KONADU					49				49
		Mileage	200239	MILEAGE-VOLUNTEER	AP Accrual	GAY, SHERYL					105				105
		Mileage	200239	MILEAGE-VOLUNTEER	AP Accrual	MORGAN, SOPHIA					45				45
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	ALIMI, TAIWO				22					22
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	AMBROISE, ERIC				113					113

Emergency Meas-Fire	0284	Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	BAL, DHIRAJ				37						37
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	BOLAN, JOHN				111						111
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	BUGAYONG, BERNARD				157		50				207
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	DONNELLY, TONY				143		55				198
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	GIDDA, JANIKA				10						10
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	HASAN, SOFIA				200						200
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	MAH, KENWARD				112						112
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	NARULA, MUKESH							113			113
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	NNAKE, NNAMDI				183						183
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	PORTARO, JULIA				12						12
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	QUAN, PEARL						30				30
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	SAULEAN, RUCSANDA MARIA					93					93
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	SULLIVAN, DANIEL					150					150
		Mileage	200239	VOLUNTEER MILEAGE	AP Accrual	WELLINGTON, QUINCY				45						45
		Miscellaneous	200250	CC-Boyces, Bill Starbucks 18196	AP Accrual	STARBUCKS COFFEE COMPANY				17						17
		Miscellaneous	200250	CC-Coelho, Victor Cali Mexican	AP Accrual	RESTAURANT (P-CARD)				73						73
		Miscellaneous	200250	CC-Coelho, Victor Dominos Pizz	AP Accrual	DOMINO'S PIZZA				42						42
		Miscellaneous	200250	CC-Coelho, Victor Radicas Hot	AP Accrual	RESTAURANT (P-CARD)				99						99
		Miscellaneous	200250	CC-Daley, Roland Wal-Mart # 10	AP Accrual	WAL-MART				31						31
		Miscellaneous	200250	CC-Deol, Vicky Pizza Pizza Ltd	AP Accrual	PIZZA PIZZA				80						80
		Miscellaneous	200250	CC-Deol, Vicky Swiss Chalet 12	AP Accrual	RESTAURANT (P-CARD)				287						287
		Miscellaneous	200250	CC-Deol, Vicky Swiss Chalet 17	AP Accrual	RESTAURANT (P-CARD)				160						160
		Miscellaneous	200250	CC-Normand, Alain Gino's Pizza	AP Accrual	RESTAURANT (P-CARD)				106						106
		Miscellaneous	200250	CC-Normand, Alain Tks Catering	AP Accrual	2215745 ONTARIO INC. O/A TK'S CATERING				351						351
		Miscellaneous	200250	CC-Rolfe, Ron Fairfield Inn &	AP Accrual	FAIRFIELD INN & SUITES BY MARRIOTT				185						185
		Miscellaneous	200250	CC-Rolfe, Ron Residence Inn By	AP Accrual	HOTELS						235				235
		Miscellaneous	200250	CC-Rolfe, Ron Tim Hortons #637	AP Accrual	TIM HORTONS				9						9
		Miscellaneous	200250	CC-Said, Razmin Buck Or Two Pl	AP Accrual	A BUCK OR TWO						50				50
		Miscellaneous	200250	CC-Said, Razmin Bulk Barn #464	AP Accrual	BULK BARN						33				33
		Miscellaneous	200250	CC-Said, Razmin Dollarama # 48	AP Accrual	DOLLARAMA						71				71
		Miscellaneous	200250	CC-Said, Razmin Dollarama # 64	AP Accrual	DOLLARAMA						6				6
		Miscellaneous	200250	CC-Said, Razmin Greatness Magn	AP Accrual	GREATNESS MAGNIFIED						126				126
		Miscellaneous	200250	CC-Said, Razmin Wal-Mart #3130	AP Accrual	WAL-MART						49				49
		Miscellaneous	200250	CC-Tijanic, George Pizza Pizza	AP Accrual	RESTAURANT (P-CARD)				90						90
		Miscellaneous	200250	CC-Tijanic, George Tim Hortons	AP Accrual	TIM HORTONS				20						20
		Miscellaneous	200250	Child Care Expense Reimburseme	AP Accrual	BEIRNES, TRICIA						225				225
		Miscellaneous	200250	child expense reimbursement	AP Accrual	SCHWALM, JAMES WILLIAM						450				450
		Miscellaneous	200250	Childcare Expense Reimbursemen	AP Accrual	MONK, KEVIN				117						117
		Miscellaneous	200250	covid-19 joint isolation facil	AP Accrual	CHUN, ADAM							54			54
		Miscellaneous	200250	SAHST - CC-Rolfe, Ron Fairfiel	SA HST - CORRECTION OF HST IN	(blank)				-	17				-	17
		Office Expenses	200211	CC-Bernard, Ricky Global Healt	AP Accrual	GLOBAL HEALTH IMPORTS CORPORATION						4,474				4,474
		Office Expenses	200211	CC-Daley, Roland Acklands Grai	AP Accrual	CISCO - ACKLANDS GRAINGER INC						700	5,186			5,886
		Office Expenses	200211	CC-Daley, Roland Universal Fie	AP Accrual	UNIVERSAL FIELD SUPPLIES INC.				3,828			1,508			5,336
		Office Expenses	200211	N2017-029 TO PROVIDE PROMOTI	AP Accrual	SCORE PROMOTIONAL MARKETING INC.			19,080							19,080
		Outside Serv- Maintenance	200233	CC-Dell Erede, Lisa Biochem En	AP Accrual	BIOCHEM ENVIRONMENTAL SOLUTIONS INC						1,669				1,669
		Outside Serv- Maintenance	200233	Gore Meadows Liz Van Eysinga	June Security Services TJ - Ju	(blank)						1,729				1,729
		Outside Services - Misc	200264	BID CALL NO. T2016-017 FEMINI	AP Accrual	BIOCHEM ENVIRONMENTAL SOLUTIONS INC				4,456	2,697	153				7,306
		Outside Services - Misc	200264	BramCurlingClub AlainNormand	July Security Service Invoices	(blank)						415				415
		Outside Services - Misc	200264	CC-Bernard, Ricky Bell Confere	AP Accrual	BELL CONFERENCING INC			85							85
		Outside Services - Misc	200264	PRE FOR CULTURE CALLS	AP Accrual	SAMANTHA ROSHANIE DHARMASENA			122							122
		Outside Services - Misc	200264	RFP2018-008 JANITORIAL SERVIC	AP Accrual	KLEENZONE LTD			10,675	3,195	11,794	5,450				31,114
		Outside Services - Misc	200264	SUPPLY AND DELIVERY OF VINYL M	AP Accrual	NINE CLOUDS BEDS 2010 LTD			32,350							32,350
		Reading Materials	200265	CC-Tijanic, George Wpy Katika	AP Accrual	KATIKA INTEGRATED COMMUNICATIONS INC.						3,180				3,180
		Telephone	200231	CC-Bernard, Ricky Bell Confere	AP Accrual	BELL CONFERENCING INC						1,030	148			1,178
		Telephone	200231	CC-Tijanic, George Bell Confer	AP Accrual	BELL CONFERENCING INC						10	784			794
Emergency Meas-Fire Total									5,432	81,284	424,306	336,619	1,063,535	247,865	1,707	2,160,748
Emergency Meas-Legislative Srv	0286	Materials	200212	CC-Barrett, Amanda Akran Marke	AP Accrual	1222010 ONTARIO INC.						3,765				3,765
		Materials	200212	CC-Barrett, Amanda Cdn Tire St	AP Accrual	CANADIAN TIRE CORPORATION LIMITED				20						20
		Materials	200212	CC-Barrett, Amanda Www.Canadia	AP Accrual	CANADIAN TIRE CORPORATION LIMITED				45						45

Emergency Meas-Legislative Srv Total									64		3,765			3,830
Emergency Meas-Public Works	0282	Demand Maintenance	201128	COVID 129 GLIDDEN	AP Accrual	M & R SECURITY INC.		369						369
		Equipment Costs	200218	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.						58,432		58,432
		Equipment Costs	200218	RFP2014-055 TO SUPPLY JANITO	AP Accrual	CORPORATE EXPRESS CANADA, INC.						11,499		11,499
		Equipment Costs	200218	T2018-051 SUPPLY AND DELIVERY	AP Accrual	MISTER CHEMICAL LTD						10,949		10,949
		Materials	200212	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.		1,092	1,321		72,085	14,702	88,230	177,430
		Materials	200212	CC-Baron, Jose Wurth Canada -	AP Accrual	WURTH CANADA LIMITED				14,008				14,008
		Materials	200212	CC-Cox, Gregory Cdn Tire Store	AP Accrual	CANADIAN TIRE CORPORATION LIMITED			208					208
		Materials	200212	CC-Cox, Gregory Tenaquip Limit	AP Accrual	TENAQUIP LTD				305				305
		Materials	200212	CC-Cox, Gregory Uline	AP Accrual	ULINE CANADA CORPORATION			189					189
		Materials	200212	CC-Hill, Derek Bolts Plus	AP Accrual	BOLTS PLUS INC					2,798			2,798
		Materials	200212	CC-Hill, Derek Crescent Oil-Te	AP Accrual	THE CRESCENT OIL COMPANY OF CANADA					8,192	7,449		15,641
		Materials	200212	CC-Lapuz, Elizam Bolts Plus	AP Accrual	BOLTS PLUS INC					2,519			2,519
		Materials	200212	Comp PickUp Signage	PWE ITJ TJ - August 31. 2020	(blank)						138		138
		Materials	200212	Construction Signage	Q2 Sign shop Transfer_CS	(blank)				2,737				2,737
		Materials	200212	COROPLAST FOR COVID19	AP Accrual	THE DRAFTING CLINIC CANADA LIMITED		4,325						4,325
		Materials	200212	COVID Parking garage signs	Sign Shop Q1 and April 2020 -	(blank)			102					102
		Materials	200212	EV Charging Covid-19 signage	RP - SIGN SHOP INVENTORY RECOV	(blank)		52						52
		Materials	200212	FACE MASKS	AP Accrual	D. N. B. MEDIA GROUP INC.							8,650	8,650
		Materials	200212	HAND SANITIZER AND MEDICAL MAS	AP Accrual	8796564 CANADA LTD. O/A D2B SUPPLIES			206,431					206,431
		Materials	200212	HAND SANITIZER, MEDICAL MASKS	AP Accrual	8796564 CANADA LTD. O/A D2B SUPPLIES						138,980		138,980
		Materials	200212	Hand Sanitizing Station	AP Accrual	8796564 CANADA LTD. O/A D2B SUPPLIES					7,213			7,213
		Materials	200212	PPE & HAND SANITIZER	AP Accrual	8796564 CANADA LTD. O/A D2B SUPPLIES					6,821			6,821
		Materials	200212	PPE-50 Masks 10 Sanitizer 5 gl	AP Accrual	SCORE PROMOTIONAL MARKETING INC.					577			577
		Materials	200212	Prkg gar open close signage	PWE ITJ TJ's (5) July 31, 20	(blank)					25			25
		Materials	200212	RFP2014-055 TO SUPPLY JANITO	AP Accrual	CORPORATE EXPRESS CANADA, INC.						7,106		7,106
		Miscellaneous	200250	Child Care Expense Reimburseme	AP Accrual	LEE, PATRICIA				648				648
		Miscellaneous	200250	Childcare Expense Reimbursemen	AP Accrual	LEE, HOI YAN					702			702
		Office Expenses	200211	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.				198				198
		Office Expenses	200211	CC-Hartley, Angela Metric Stor	AP Accrual	METRIC STORAGE SYSTEMS						849		849
		Office Expenses	200211	CC-Hill, Derek Transaxle Parts	AP Accrual	TRANSAXLE PARTS HAMILTON INC.					2,519			2,519
		Office Expenses	200211	Direct Acct	Sandalwood Stores Parts Usages	(blank)				25		458		483
		Office Expenses	200211	Direct Acct	William Pkwy Stores Parts Usag	(blank)				4,748		8,906		13,654
		Office Expenses	200211	Direct Work	Sandalwood Stores Transactions	(blank)			2,015					2,015
		Office Expenses	200211	Direct Work	William Pkwy Stores Transactio	(blank)		1,947	1,326					3,273
		Office Expenses	200211	PPE & HAND SANITIZER	AP Accrual	8796564 CANADA LTD. O/A D2B SUPPLIES					2,221			2,221
		Office Expenses	200211	T2018-090 SUPPLY AND DELIVERY	AP Accrual	BOLTON AUTO PARTS INC			1,679					1,679
		Outside Serv- Maintenance	200233	PPE - 400 Mask	AP Accrual	SCORE PROMOTIONAL MARKETING INC.				1,936				1,936
		Outside Serv- Maintenance	200233	RFP2018-008 JANITORIAL SERVIC	AP Accrual	KLEENZONE LTD			145,324	95,401		107,868		348,593
		Outside Serv- Maintenance	200233	RFP2019-009 PHYSICAL SECURITY	AP Accrual	PALADIN SECURITY GROUP LTD.			182,410	166,977	110,531	6,603	710,468	1,176,989
		Outside Services - Misc	200264	CC-Stephens, John Modu-Loc Fen	AP Accrual	MODU-LOC FENCE RENTALS LTD				1,489				1,489
		Vehicle Costs - Repairs & M	200214	CC-Lewis, Michael Transform	AP Accrual	TRANSFORM VAN & TRUCK FLEET OUTFITTERS						18,398		18,398
		Vehicle Costs - Repairs & M	200214	CC-Moss, Aaron Transform	AP Accrual	TRANSFORM VAN & TRUCK FLEET OUTFITTERS						18,622		18,622
Emergency Meas-Public Works Total								7,785	541,003	288,473	216,202	330,080	888,228	2,271,771
Emergency Meas-Transit	0283	Advertising	200246	CC-Fulton, Jacqueline Facebk B	AP Accrual	FACEBOOK					500			500
		Advertising	200246	CC-Fulton, Jacqueline Facebk D	AP Accrual	FACEBOOK					500			500
		Advertising	200246	CC-Fulton, Jacqueline Twitter	AP Accrual	TWITTER					180			180
		Advertising	200246	COVID 19 MASKS CAMPAIGN	AP Accrual	SAMBROOK MEDIA CORPORATION							1,323	1,323
		Advertising	200246	David Perrisini: Facilities	AP Accrual	GTA TENTS AND EVENTS INC.			2,340					2,340
		Advertising	200246	Region of Peel Covid 19 Interi	AP Accrual	WARREN'S WATERLESS PRINTING						3,129		3,129
		Advertising	200246	ROP Interior Cards	AP Accrual	WARREN'S WATERLESS PRINTING						3,129		3,129
		Advertising	200246	ROP Shelter Ads	AP Accrual	WARREN'S WATERLESS PRINTING						1,434		1,434
		Advertising	200246	SAHST - CC-Fulton, Jacqueline	SA HST JUI 2020 PCARD_CS	(blank)						18		18
		Building Maintenance Supp	200219	CC-Booth, Ryan Checkers Market	AP Accrual	CHECKERS CLEANING SUPPLY						132		132
		Building Maintenance Supp	200219	CC-Peressini, David Brimar Per	AP Accrual	BRIMAR PERFORMANCE GROUP					153			153
		Building Maintenance Supp	200219	RFP2014-055 TO SUPPLY JANITO	AP Accrual	CORPORATE EXPRESS CANADA, INC.		1,843	1,747		2,016			5,607
		Building Maintenance Supp	200219	T2018-051 SUPPLY AND DELIVERY	AP Accrual	MISTER CHEMICAL LTD				733				733
		Employee Overtime	100110	Emerg OT Apr6-May31	Emergency O/T Transfer Jul 31,	(blank)					49,787			49,787
		Employee Overtime	100110	Emerg OT payperiod Apr 05	Transfer of Emergency OT- May	(blank)			24,887					24,887

Emergency Meas-Transit	0283	Employee Overtime	100110	Emerg OT payperiod Mar 22	Transfer of Emergency OT- May	(blank)			27,020						27,020
		Employee Overtime	100110	TRF Emerg OT Jun1-Jul12	Emergency OT Jun 1-Jul 12 TRF	(blank)					32,426				32,426
		Materials	200212	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.		6,254	3,969	11,588	9,296	2,962			34,069
		Materials	200212	BID CALL NO. T2016-012 TO PRO	AP Accrual	J.A. TOWING (BRAMPTON) LIMITED		127							127
		Materials	200212	CC-Booth, Ryan Genesis Supplie	AP Accrual	GENESIS SUPPLIES INC				19,172					19,172
		Materials	200212	CC-Booth, Ryan In 1452898 Onta	AP Accrual	X-TINGUISHER				1,822					1,822
		Materials	200212	CC-Brahami, Suraj Lowes #02493	AP Accrual	LOWE'S COMMERCIAL SERVICES			163						163
		Materials	200212	CC-Chambers, Carl Amazon.Ca My	AP Accrual	AMAZON						51			51
		Materials	200212	CC-Chambers, Carl Amazon.Ca Xa	AP Accrual	AMAZON				52					52
		Materials	200212	CC-Chambers, Carl Amz Amazon.C	AP Accrual	AMAZON				-	52			-	52
		Materials	200212	CC-Chambers, Carl Mississauga	AP Accrual	MISSISSAUGA HARDWARE CENTRE			256						256
		Materials	200212	CC-Chambers, Carl Princess Aut	AP Accrual	PRINCESS AUTO			1,230						1,230
		Materials	200212	CC-Chambers, Carl Uline	AP Accrual	ULINE CANADA CORPORATION			4,519						4,519
		Materials	200212	CC-Gendron, Larry Brampton Hom	AP Accrual	HOME HARDWARE BUILDING CENTRE			71						71
		Materials	200212	CC-Gendron, Larry Dens N Dente	AP Accrual	DENS 'N DENTE DENTAL SUPPLIES				1,129	570				1,699
		Materials	200212	CC-Gendron, Larry Princess Aut	AP Accrual	PRINCESS AUTO			366		193				559
		Materials	200212	CC-Gendron, Larry Weber Supply	AP Accrual	WEBER SUPPLY CO LTD			650						650
		Materials	200212	CC-Morin, William Brimar Perfo	AP Accrual	BRIMAR PERFORMANCE GROUP				254					254
		Materials	200212	CC-Morin, William Cdn Tire Sto	AP Accrual	CANADIAN TIRE CORPORATION LIMITED						85			85
		Materials	200212	CC-Nixon, Dave Farzins No Fril	AP Accrual	NO FRILLS			14						14
		Materials	200212	CC-Nixon, Dave Mikes No Frills	AP Accrual	GROCERY AND CONVENIENT STORES			20						20
		Materials	200212	CC-Peressini, David Amzn Mktp	AP Accrual	AMAZON			23						23
		Materials	200212	CC-Peressini, David One Stop S	AP Accrual	ONE STOP STEEL SHOP				206					206
		Materials	200212	CC-Peressini, David The Home D	AP Accrual	HOME DEPOT CANADA			29						29
		Materials	200212	RFP2014-055 TO SUPPLY JANITO	AP Accrual	CORPORATE EXPRESS CANADA, INC.		1,764	1,150			1,625			4,539
		Materials	200212	SUPPLY AND DELIVERY OF ELECTRI	AP Accrual	WURTH CANADA LIMITED		1,371							1,371
		Materials	200212	SUPPLY, DELIVERY AND PICK UP O	AP Accrual	BOLTS PLUS INC			975	331			269		1,575
		Materials	200212	T2017-058 SUPPLY AND DELIVER	AP Accrual	UNIFIRST CANADA LTD		447							447
		Materials	200212	T2017-069 SUPPLY AND DELIVERY	AP Accrual	CORPORATE EXPRESS CANADA, INC.						73			73
		Materials	200212	T2020-021 SUPPLY AND DELIVERY	AP Accrual	SUPER SAVE ENTERPRISE LTD.				473					473
		Miscellaneous	200250	Childcare Expenses Reimburseme	AP Accrual	CHAHAL, SIKANDER				338					338
		Miscellaneous	200250	miscellaneous	AP Accrual	DEWDNEY, ROCHELLE				338					338
		Miscellaneous	200250	miscellaneous	AP Closure	DEWDNEY, ROCHELLE			-	338				-	338
		Miscellaneous	200250	2020/05/01	AP Accrual	DEWDNEY, ROCHELLE				338					338
		Office Expenses	200211	BID CALL NO. RFP2018-004 SUPP	AP Accrual	CORPORATE EXPRESS CANADA, INC.		7			7,155				7,162
		Office Expenses	200211	CC-Booth, Ryan Genesis Supplie	AP Accrual	GENESIS SUPPLIES INC				6,391	21,868	12,781			41,040
		Office Expenses	200211	CC-Chambers, Carl Amz Amazon.C	AP Accrual	AMAZON					-	51		-	51
		Office Expenses	200211	CC-Morin, William Farzins No F	AP Accrual	NO FRILLS			17						17
		Office Expenses	200211	CC-Morin, William Genesis Supp	AP Accrual	GENESIS SUPPLIES INC				647					647
		Office Expenses	200211	CC-Peressini, David Mikes No F	AP Accrual	GROCERY AND CONVENIENT STORES			7						7
		Office Expenses	200211	RFP2014-055 TO SUPPLY JANITO	AP Accrual	CORPORATE EXPRESS CANADA, INC.				1,747		732			2,480
		Office Expenses	200211	SUPPLY AND DELIVERY OF ELECTRI	AP Accrual	WURTH CANADA LIMITED				531					531
		Office Expenses	200211	SUPPLY, DELIVERY AND PICK UP O	AP Accrual	BOLTS PLUS INC				109					109
		Office Expenses	200211	T2017-069 SUPPLY AND DELIVERY	AP Accrual	CORPORATE EXPRESS CANADA, INC.			4,712		3,858	48			8,619
		Outside Serv- Maintenance	200233	ClarkTransit DaveNixon	July Security Service Invoices	(blank)						14,062			14,062
		Outside Serv- Maintenance	200233	RFP2017-040 JANITORIAL SERVIC	AP Accrual	KLEENZONE LTD			75,684						75,684
		Outside Services - Misc	200264	CC-Cheema, Navreet Kwik Kopy P	AP Accrual	KWIK KOPY PRINTING						4,797			4,797
		Outside Services - Misc	200264	CC-Fulton, Jacqueline The Draf	AP Accrual	THE DRAFTING CLINIC CANADA LIMITED						5,617			5,617
		Outside Services - Misc	200264	Clark Transit - Dave Nixon	April Security Services Invoic	(blank)			6,492						6,492
		Outside Services - Misc	200264	Clark Transit - Dave Nixon	May 2020 Security Svcs Invoice	(blank)				14,219					14,219
		Outside Services - Misc	200264	INSTALL SIGNS	AP Accrual	SAMBROOK MEDIA CORPORATION							1,018		1,018
		Outside Services - Misc	200264	PRINTING SERVICES	AP Accrual	THE LITHO-COLOR SERVICES (TORONTO) LTD.					10,624				10,624
		Outside Services - Misc	200264	RFP2017-040 JANITORIAL SERVIC	AP Accrual	KLEENZONE LTD		256	28,457		78,932	67,101			174,747
		Outside Services - Misc	200264	SANCTION SIGNS FOR ONBOARD BUS	AP Accrual	KWIK KOPY DESIGN & PRINT CENTRE		908							908
		Outside Services - Misc	200264	SOCIAL DISTANCING SIGNAGE	AP Accrual	KWIK KOPY DESIGN & PRINT CENTRE		13,104							13,104
		Outside Services - Misc	200264	TENT	AP Accrual	GTA TENTS AND EVENTS INC.				2,035					2,035
		Outside Services - Misc	200264	TENT & WALLS	AP Accrual	GTA TENTS AND EVENTS INC.						4,070			4,070
		Outside Services - Misc	200264	TENT RENTAL	AP Accrual	GTA TENTS AND EVENTS INC.			2,340						2,340
		Promotion	200222	Brampton Transit	Brampton Transit -July 13-NK	(blank)						5			5

Emergency Meas-Transit	0283	Promotion	200222	CC-Cheema, Navreet Kwik Kopy P	AP Accrual	KWIK KOPY PRINTING				2,919	3,461				6,380
		Promotion	200222	CC-Cheema, Navreet The Draftin	AP Accrual	THE DRAFTING CLINIC CANADA LIMITED				6,701	7,331				14,032
		Promotion	200222	CC-Fulton, Jacqueline Stk Shut	AP Accrual	SHUTTERSTOCK, INC.						208			208
		Promotion	200222	DECALS	AP Accrual	PRINT THREE			1,931						1,931
		Promotion	200222	Expense Distribution	AP Accrual	AMAL INVESTMENTS INC (KKP BRAMPTON )			2,620						2,620
		Promotion	200222	IVR COVID 19	AP Accrual	HOCHSCHILD, VALERIE		763							763
		Promotion	200222	IVR MESSAGES	AP Accrual	HOCHSCHILD, VALERIE				254	254		254		763
		Promotion	200222	Point Of Sale Revenue	Transit - Bramalea Transit Ter	(blank)				509	1,527				2,036
		Promotion	200222	Point Of Sale Revenue	Transit - Downtown Transit Ter	(blank)				387	631				1,018
		Promotion	200222	Point Of Sale Revenue	Transit - Gateway	(blank)				1,043	993				2,036
		Promotion	200222	PRINTING SERVICES	AP Accrual	KWIK KOPY DESIGN & PRINT CENTRE		943							943
		Promotion	200222	PRINTING SERVICES	AP Accrual	WARREN'S WATERLESS PRINTING					4,114				4,114
		Promotion	200222	ROP Hygiene Interior Cards	AP Accrual	WARREN'S WATERLESS PRINTING			3,424						3,424
		Promotion	200222	ROP Hygiene Shelter Aids	AP Accrual	WARREN'S WATERLESS PRINTING			1,414						1,414
		Promotion	200222	SAHST - CC-Cheema, Navreet The	SA HST - CORRECTION OF HST IN	(blank)				-	667	-	729		- 1,396
		Vehicle Costs - Repairs & M	200214	BID CALL NO. T2016-012 TO PRO	AP Accrual	J.A. TOWING (BRAMPTON) LIMITED			127						127
		Vehicle Costs - Repairs & M	200214	SUPPLY, DELIVERY AND PICK UP O	AP Accrual	BOLTS PLUS INC							124		124
Emergency Meas-Transit Total								28,756	195,691	73,927	235,652	117,210	7,058		658,294
(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)									
(blank) Total															
Grand Total							5,432	130,959	1,329,153	919,972	1,836,723	1,099,292	1,062,497		6,384,030

**Date:** 2020-10-22

**Subject:** **2018 - 2022 Term of Council Priorities Update**

**Contact:** D. Barrick, Chief Administrative Officer,  
[David.Barrick@brampton.ca](mailto:David.Barrick@brampton.ca)

**Report Number:** CAO's Office-2020-310

**Recommendations:**

1. THAT the report from D. Barrick, Chief Administrative Officer, dated October 22, 2020, to the Council meeting of October 28, 2020 titled **2018 - 2022 Term of Council Priorities Update** be received, and;
2. THAT staff be directed to coordinate a Workshop for Council to do a midterm review to amend or add to its Term of Council Priorities, amid the COVID-19 environment, to focus on continuing to advance the City's operations and strategic direction for the remainder of the term.

**Overview:**

- **This report provides an update on the 2018-2022 Term of Council Priorities (TOCP) Work Plan.**
- **This report offers a summary of the TOCP work plan updates, with further details provided in Appendices A to D.**

**Background:**

In March 2019, City Council established the TOCP aligned with the Brampton 2040 Vision. Twenty-two priorities were identified and embedded within the five strategic directions of the Vision: *Brampton is a City of Opportunities; Brampton is a Mosaic; Brampton is a Green City; Brampton is a Healthy and Safe City; and Brampton is a Well-Run City.*

On May 29, 2019, City Council received a detailed work plan outlining specific initiatives, accountabilities, timelines and possible performance metrics for the TOCP. Staff committed to report back to Council on the status of the work plan.

The Office of the CAO has consulted with divisional leaders and project teams to update the work plan to meet the goals and objectives set out by Council. In addition to providing these updates, project leads were asked to consider the impact of the COVID-19 pandemic on key initiatives. Work plan updates were completed in September/October 2020.

## Current Situation:

### Work Plan Status

There are 51 initiatives that support the 22 priorities set for this Council term. As of October, 22, 2020, 8 initiatives have been completed, 41 are on track, and 2 experiencing minor delays. At this time, all initiatives are tracking for completion within this term of Council.

To execute the work plan, there are a total of 267 milestones, 103 of which have been completed to date. It is important to note that some of the milestones refer to 'ongoing' or 'continuous' projects or programs that are more appropriately classified as operational activities. Specific and measurable outcomes for these milestones will be defined, and communicated in the next reporting period.

The table below reflects the status of the TOCP initiatives as of October 2020:

**Legend: A – Accountable R – Responsible**

Direction	Priority	Responsible Department	Initiative	Status
Brampton is a City of Opportunities	1.1. Create Complete Communities	Planning, Building and Economic Development A: R. Forward R: B. Bjerke	1.1.1 Revamp the City-Wide Development Design Guidelines to prioritize complete communities, sustainability, and implementation in urban areas	On track
		Public Works and Engineering A: J. Holmes R: M. Hoy	1.1.2 Expand the Sustainable Neighbourhood Action Plan (SNAP) Program to support urban renewal of existing neighbourhoods	On track

Direction	Priority	Responsible Department	Initiative	Status
	1.2 Unlock Downtown and Uptown	Planning, Building and Economic Development <b>A:</b> R. Forward <b>R:</b> B. Bjerke	1.1.3 Finalize Brampton's Affordable Housing Strategy	On track
		Planning, Building and Economic Development & Public Works and Engineering <b>A:</b> R. Forward, J. Homes <b>R:</b> M. Won, B. Bjerke	1.2.1 Develop a coordinated Master Plan for Downtown Brampton	On track
		Planning, Building and Economic Development & Corporate Support Services <b>A:</b> R. Forward, M. Davidson <b>R:</b> M. Medeiros, A. Parsons, B. Bjerke	1.2.2 Develop a coordinated implementation framework for Uptown Brampton	On track
		Planning, Building and Economic Development & Community Services <b>A:</b> D. Boyce, R. Forward <b>R:</b> B. Bjerke	1.3.1 Create a development and implementation action plan for Integrated Community Facilities	On track
	1.3 Support Community Hub Concept	Community Services <b>A:</b> D. Boyce <b>R:</b> D. Bennett	1.3.2 Incorporate co-location requests as a mandatory requirement of the Real Estate Acquisition, Disposal and Leasing Strategy	On track



Direction	Priority	Responsible Department	Initiative	Status
	1.4 Prioritize Jobs within Centres	Planning, Building and Economic Development <b>A:</b> R. Forward <b>R:</b> A. Parsons	1.4.1 Establish Community Improvement Plan(s) for each urban and town centre with incentives to increase employment and population density	On track
		Planning, Building and Economic Development <b>A:</b> R. Forward <b>R:</b> C. Barnett	1.4.2 Leverage post-secondary partnerships to establish an innovation ecosystem in the downtown	On track
		Planning, Building and Economic Development <b>A:</b> R. Forward <b>R:</b> B. Bjerke	1.4.3 Develop a new Official Plan that aligns all master plans with Brampton 2040	On track
	1.5 Attract Investment & Employment	Planning, Building and Economic Development <b>A:</b> R. Forward <b>R:</b> B. Bjerke	1.5.1 Complete a review of the service delivery model of the Planning and Development Services Department	On track
		Planning, Building and Economic Development <b>A:</b> R. Forward <b>R:</b> A. Parsons, B. Bjerke	1.5.2 Expand the Development Permit System (DPS) to strategic growth areas	Minor delay
		Planning, Building and Economic Development <b>A:</b> R. Forward <b>R:</b> C. Barnett	1.5.3 Align the investment and entrepreneurial support services provided by the City of Brampton with the objective of creating an innovation ecosystem	On track

Direction	Priority	Responsible Department	Initiative	Status
Brampton is a Mosaic	2.1 Embed Diversity and Equity	Office of the CAO A: G. Kaur R: TBD	2.1.1 Develop a Diversity, Equity and Inclusion (DEI) Strategic Blueprint to provide a comprehensive action framework to coordinate the City's approach to embedding DEI into our programs, services and initiatives	On track
	2.2 Innovative Engagement	Corporate Support Services A: M. Davidson R: J. Tamming	2.2.1 Develop and implement the Nurturing Neighbourhoods Program to engage a diverse range of stakeholders in more meaningful ways to identify neighbourhood needs and build capacity to empower our residents	On track
		Corporate Support Services A: M. Davidson R: J. Tamming	2.2.2 Develop a multi-phase Community Engagement Plan to implement a shared framework and innovative tools for proactively engaging a diverse range of residents and community stakeholders to support evidence-based decision-making	On track
		Office of the CAO A: G. Kaur R: TBD	2.2.3 Establish a community-led Taskforce to initiate development of an Institute for Brampton Diversity to increase community involvement, animation and profiles of diverse groups and people in all aspects of Brampton life	On track
	2.3 Support Inclusive Culture Expressions	Corporate Support Services A: M. Davidson R: J. Tamming	2.3.1 Implement the Culture Master Plan (CMP) with a focus on the key themes of supporting success, developing a community of practice and building Brampton's identity	On track
	2.4 Inclusive and Flexible Community Spaces	Public Works and Engineering A: J. Holmes R: D. Bottoni	2.4.1 Utilize and implement elements of Universal Design Strategies in tandem with the City's Accessibility Technical Standards to ensure that all facility renovations and new construction projects identify opportunities to increase accessibility and a sense of belonging for all	On track

Direction	Priority	Responsible Department	Initiative	Status
		Planning, Building and Economic Development & Community Services <b>A:</b> R. Forward, D. Boyce <b>R:</b> B. Bjerke	2.4.2 Complete development and implement the Age Friendly Strategy to improve accessibility, affordability and encourage greater civic participation for people of all ages and abilities	On track
Brampton is a Green City	3.1 Equalize All Forms of Transportation	Planning, Building and Economic Development <b>A:</b> R. Forward <b>R:</b> H. Zbogar	3.1.1 Update the Transportation Master Plan to prioritize active transportation and non-auto modes	On track
		Brampton Transit <b>A:</b> A. Milojevic <b>R:</b> V. Rodo, D. Rieger	3.1.2 Advance the work underway to meet ridership demands on Brampton Transit and demand for higher order transit infrastructure in Brampton (such as the Queen Street BRT)	On track
		Brampton Transit <b>A:</b> A. Milojevic <b>R:</b> J. Jensen	3.1.3 Improve access to transit for seniors in Brampton	Completed
	3.2 Implement a Green Framework	Public Works and Engineering <b>A:</b> J. Homes <b>R:</b> M. Hoy	3.2.1 Implement the Natural Heritage Restoration Program to integrate and enhance natural heritage within our communities	On track
		Public Works and Engineering <b>A:</b> J. Homes <b>R:</b> M. Won	3.2.2 Coordinate with Regional and Provincial Governments on efforts to address climate change	On track
		Community Services <b>A:</b> D. Boyce <b>R:</b> E. Fagan	3.2.3 Promote community events and outreach programs such as Adopt-a-Park, Community Gardens, Community Tree Planting, and Environmental Stewardship Education programs to give residents opportunities for	On track

Direction	Priority	Responsible Department	Initiative	Status
			hands-on community improvement	
	3.3 Sustainable Growth	Public Works and Engineering A: J. Holmes R: M. Won	3.3.1 Continue the development and implementation of the Development Guidelines and Sustainability Assessment Tool	On track
		Planning, Building and Economic Development A: R. Forward R: Y. Yeung	3.3.2 Expand the Urban Design Awards to highlight innovative developments	On track
		Planning, Building and Economic Development A: R. Forward R: B. Bjerke	3.3.3 Establish on-going monitoring of intensification and greenfield density in Brampton	On track
	3.4. Lead Environmental Innovation	Public Works and Engineering A: J. Holmes R: M. Won	3.4.1 Develop a Community Energy and Emissions Reduction plan to improve energy efficiency and increase resilience to climate change	Completed
		Public Works and Engineering A: J. Holmes R: R. Rajah	3.4.2 Implement environmental and energy efficiency standards across City facilities	On track
Brampton is a Healthy and Safe City	4.1. Community Partnerships	Fire and Emergency Services A: B. Boyes R: A. Normand	4.1.1 Represent the City of Brampton in the development of the legislated Region of Peel Community Safety and Well-Being Plan (CSWP)	On track
		Fire and Emergency Services A: B. Boyes R: A. Normand	4.1.2 Explore the opportunity to build a virtual community hub in collaboration with local service providers to share information on community/social services and programs	Completed

Direction	Priority	Responsible Department	Initiative	Status
		Fire and Emergency Services <b>A:</b> B. Boyes <b>R:</b> A. Normand	4.1.3 Implement the Lighthouse Program that help members of the community to seek refuge within the premises of participating faith-based organizations – during times of community-wide emergencies in Brampton	On track
	4.2 Streets for People	Public Works and Engineering <b>A:</b> J. Holmes <b>R:</b> M. Parks, C. Kummer	4.2.1 Incorporate the Vision Zero framework into transportation planning, design an operations to prevent fatal and serious injury from motor vehicle collisions within the City Right of Way	On track
	4.3 Local Health Support	Community Services <b>A:</b> D. Boyce <b>R:</b> A. Patel	4.3.1 Implement the “BEST You” Community Outreach Workshops	Completed
		Community Services <b>A:</b> D. Boyce <b>R:</b> A. Patel	4.3.2 Provide financial and in-kind contribution to health and wellness programs	Completed
		Community Services <b>A:</b> D. Boyce <b>R:</b> A. Patel	4.3.3 Continue to support the Healthy Communities Initiative through enhancing recreational programs and facilities	Completed
	4.4 Healthy Citizens	Community Services & Public Works and Engineering <b>A:</b> D. Boyce, J. Holmes <b>R:</b> A. Patel, D. Bottoni	4.4.1 Recreation Revitalized – Implement the Renewal Strategy on older recreation centres	On track
		Community Services & Public Works and Engineering <b>A:</b> D. Boyce, J. Holmes <b>R:</b> A. Patel, E. Fagan	4.4.2 Enhance recreation and sports facilities to increase access to programs for residents	On track

Direction	Priority	Responsible Department	Initiative	Status
		Community Services A: D. Boyce R: E. Fagan	4.4.3 Continue to design and build new activity hubs to provide accessible spaces and play elements for residents of all ages and abilities	On track
Brampton is a Well-Run City	5.1 Public Participation	Corporate Support Services A: M. Davidson R: J. Tamming	5.1.1 Administer a Community Satisfaction Survey every two years to get a pulse on residents' perception / satisfaction with City services	On track
		Corporate Support Services A: M. Davidson R: K. Gopalasamy	5.1.2 Continue to grow the City's Open Data platform to make City data accessible and easy to understand	Minor Delay
	5.2 Modern Workforce	Corporate Support Services and Public Works & Engineering A: M. Davidson, J. Holmes R: TBD	5.2.1 Develop and Implement a Workplace Modernization Strategy	On track
		Corporate Support Services A: M. Davidson R: S. Aujla	5.2.2 Develop and Implement a Talent Acquisition Strategy	On track
	5.3 Collaboration and Advocacy	Office of the CAO A: G. Kaur R: B. Lucas	5.3.1 Continue to build the City's Government Relations and Advocacy Capacity and Impact	On track
	5.4 Stewardship of Assets and Services	Office of the CAO A: D. Barrick R: M. Medeiros	5.4.1 Demonstrate value for money of City programs and services	Completed
		Corporate Support Services A: M. Davidson	5.4.2 Develop an Asset Management Plan	On track

Direction	Priority	Responsible Department	Initiative	Status
		R: M. Medeiros		
	5.5 Service Excellence	Corporate Support Services A: M. Davidson R: J. Tamming	5.5.1 Design and implement a Customer Experience Strategy	On track
		Corporate Support Services A: M. Davidson R: K. Gopalasamy	5.5.2 Develop and implement the Brampton Connected City	Completed
		Office of the CAO A: M. Marr R: M. Raiz, M. Jurczyk	5.5.3 Continue to transform corporate culture to be more resident-focused in its approach to service delivery	On track

### COVID-19 Impacts

The COVID-19 pandemic brought forth unforeseen conditions and challenges that required project leads to adapt quickly and effectively to pivot and address the emergency response. As a result of this shift in focus, staff were required to shift timelines and reallocate resources.

Despite the challenges presented by the pandemic, a number of projects successfully demonstrated the agility, commitment and perseverance on behalf of the City and staff. For example, in relation to:

- Initiative 1.1.3 “*Finalize Brampton's Affordable Housing Strategy*” – The Planning, Building and Economic Development department experienced notable success in rolling out virtual versions of workshops and meetings, including the hosting of public gatherings online like the Supportive Housing Policy Review.
- Initiative 2.2.1 “*Develop and implement the Nurturing Neighbourhoods Program to engage a diverse range of stakeholders in more meaningful ways to identify neighbourhood needs and build capacity to empower our residents*” – The Office of the CAO shifted delivery of the program to be exclusively online, launching virtual surveys, mapping and neighborhood walk videos. Staff is considering both online and offline delivery of the program in 2021 and beyond.

- Initiative 2.3.1 *“Implement the Culture Master Plan (CMP) with a focus on the key themes of supporting success, developing a community of practice and building Brampton’s identity”* – The Corporate Support Services department developed a new COVID-19 Relief Fund for Artists & Arts Organizations in support of Brampton’s arts community.
- Initiative 4.1.2 *“Explore the opportunity to build a virtual community hub in collaboration with local service providers to share information on community/social services and programs”* – Fire and Emergency Services expedited the consolidation of community resources webpages and moved quickly to establish and implement a virtual community hub to support communications for community, social services, and emergency programs.

### Communication, Engagement, and Continuous Improvement

Key to the success of the work plan is continuing to communicate the connections and successful outcomes of the TOCP and associated initiatives. This will be achieved through the following:

#### **Council**

Council will receive status updates on the TOCP. Future updates will also include a roster of metrics and more detail on the planned outcomes of each initiative. TOCP Highlights will be posted on [brampton.ca](http://brampton.ca).

#### **Project Leads & Employees**

As a result of the corporate realignment that occurred in May 2020, and where required, ‘Responsible Departments’ were modified to reflect the current organizational structure and accountabilities.

It is important that employees understand how they contribute to the success of the TOCP. Employees are encouraged to continue to align projects and programs with the City’s established strategic directions, through project planning and performance measurement.

To ensure continuous improvement, an online, self-serve TOCP update process has been developed, which will assist project leads in making updates more frequently and with greater ease and efficiency, resulting in improvements in tracking and reporting (i.e. use of dashboard tool, infographics, visual timelines). This new process will be implemented in Q1 2021.

As work continues with operating departments to identify and define metrics to measure the success of the TOCP initiatives, the Organizational Performance and Strategy group is developing a framework to incorporate TOCP data sets into a revamped internal



dashboard, offering insights and connections to the City's other internal metrics and measures. This information will be available to Council and employees in Q1 2021.

*Note: updates on the proposed framework for the City's internal dashboard is forthcoming.*

### **Corporate Implications:**

Since March 2019, when Brampton City Council established their Term of Council Priorities; considerable progress has been made on the deliverables. The COVID-19 pandemic brought forth unforeseen conditions and challenges that have required project leads to adapt quickly and shift operations. As Council is at the mid-point of the term, a reassessment of the existing TOCP is recommended, taking into account the many Council initiatives that currently reside outside of its TOCP's (Appendix C), to ensure the City is investing in projects and initiatives that continue to move the City forward.

### **Financial Implications:**

The 2020 budget was consistent with the priorities highlighted in the TOCP work plan. The 2021 budget will be reviewed with feedback from Council to ensure alignment with Council priorities.

### **Conclusion:**

A significant number of TOCP milestones have been completed since May 2019, and continue to track as planned. Moving forward, Council will be provided with updates on the TOCP, including: status of initiatives, specific and planned outcomes of initiatives, timelines and clearly defined metrics.

Submitted by:

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David Barrick  
Chief Administrative Officer

*\*This report and Appendices have been prepared with input from staff leaders across the Corporation. Special thanks to the Organizational Performance and Strategy division.*

### **Attachments:**

Appendix A – Overall Status of Initiatives

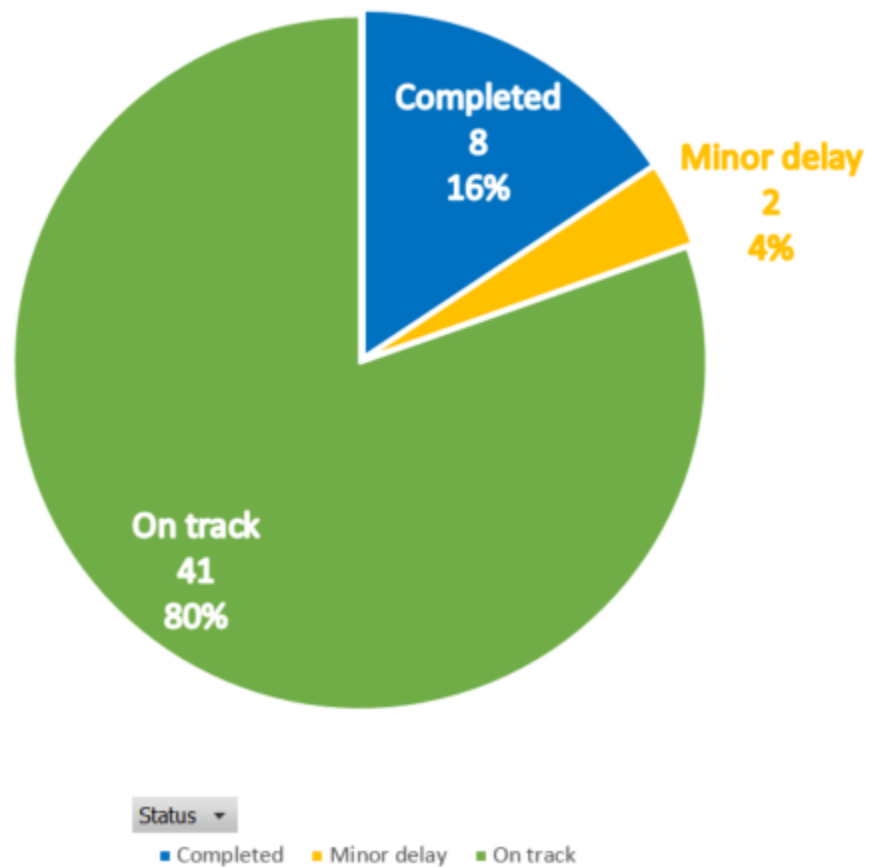
Appendix B – Status of Initiatives by Strategic Direction

Appendix C – Initiatives Outside of the TOCP

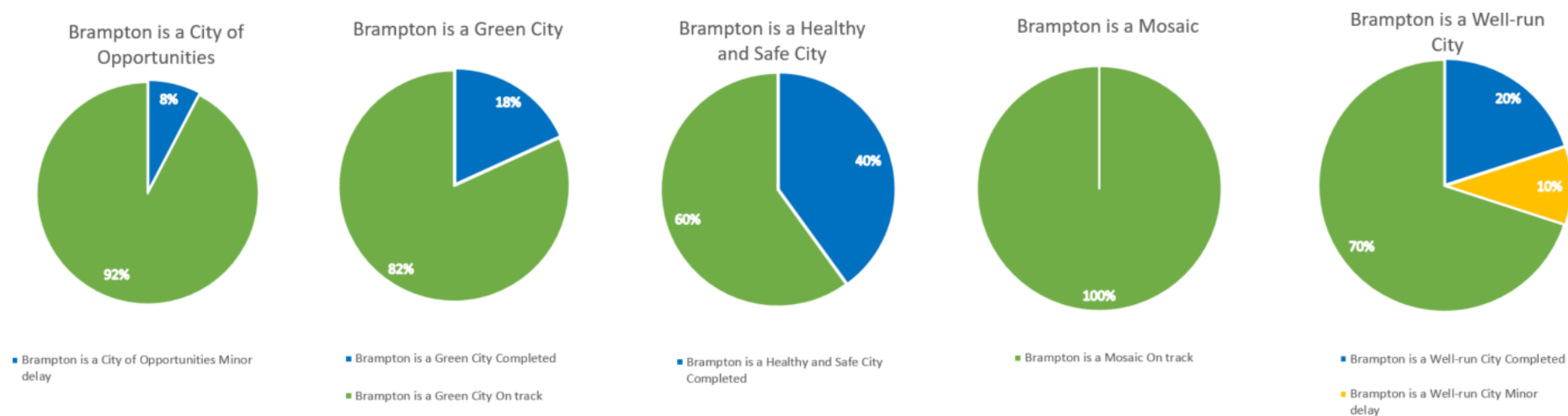
Appendix D – TOCP Work Plan Submitted to Council May 29, 2019

## Appendix A – Overall Status of Initiatives, October 2020

Status of Initiatives October, 2020



## Appendix B – Status of Initiatives by Strategic Direction, October 2020



	Brampton is a City of Opportunities	Brampton is a Green City	Brampton is a Healthy and Safe City	Brampton is a Mosaic	Brampton is a Well-run City
<b>Total</b>	13	11	10	7	10
<b>Completed</b>	-	2	4	-	2
<b>On Track</b>	12	9	6	7	7
<b>Minor Delay</b>	1	-	-	-	1

**Appendix C – Initiatives Outside of the TOCP** (non-exhaustive and in alphabetical order)

Initiatives (currently outside TOCP)	Comments
Active Transportation	The Active Transportation Master Plan (ATMP) provides the implementation framework for network plans, policies and programs that support the 2040 Vision.
Automated Speed Enforcement/Community Safety Zones	Development and implementation of new Automated speed enforcement systems and designation of Community Safety Zones.
Brampton Rapid Transit (BRT)	On February 26, 2020, City Council passed a motion reiterating the City's support of this project and requesting Metrolinx prioritize the Queen Street-Highway 7 BRT, which would include advancing this project to the next stage of Metrolinx's Benefits Management Process and procuring the necessary consultant work to support this advancement, by fall of 2020.
BramptonU	In September 2019, Brampton City Council took a step towards establishing a Brampton University, with the support of local Provincial representatives and Ministry officials. The Province is interested in further discussions about BramptonU, because it is an innovative post-secondary solution that focuses on training students for the jobs of tomorrow.
Centre For Innovation	Iconic Gateway building that will offer a new Central Library, downtown transit terminal and office space.
City Wide – Waste Management Strategy	Develop a corporate Waste Management Strategy to implement and promote waste reduction, reuse, recycling and composting for all City facilities, buildings, parks and streets

Initiatives (currently outside TOCP)	Comments
	including organic materials from forestry operations.
Community Safety	Enhancement of the City's Nurturing Neighbourhood Program with an increased focus on community safety and well-being.
Downtown Mobility Hub and Metrolinx's transit oriented development strategy	Update the Hurontario-Main Light Rail Transit Environmental Assessment study to include consideration for a Main-George One-Way Loop in addition to underground tunneling options and the original Hurontario-Main Light Rail Transit approved route, and incorporate elements of the enhanced streetscaping for Downtown Reimagined where possible.
Economic Recovery Strategy	To bring resiliency and competitive advantage to Brampton's economy as it moves forward. These goals will be achieved by advancing immediate and longer-term actions in line with the Strategy's four cornerstones: Innovation, Technology and Entrepreneurship, Investment, Infrastructure, and Arts, Culture and Tourism.
Equity Office	Assisting the organization in understanding the dynamics of DEI (diversity, equity, and inclusion) — and to identify and empower actions to drive progress.
Heritage Heights	Proposed location for a new town centre – a complete, full-service, mixed-use place with work and housing options. The City's Planning and Development Committee endorsed a Conceptual Land use plan for the Heritage Heights Community on July 27, 2020.

Initiatives (currently outside TOCP)	Comments
Light Rail Transit (LRT)	<p>On July 6, 2016, City Council authorized the Mayor and City Clerk to execute a Memorandum of Understanding (MOU) on behalf of the City of Brampton with Metrolinx and the City of Mississauga for the delivery of the Hurontario Light Rail Transit (LRT) project.</p> <p>LRT – Extension – On December 12, 2018, Council approved a motion to study a LRT extension on Main Street from the Brampton Gateway Terminal to the Brampton GO station.</p>
Municipal Development Corporation	Community engagement and implementation
Participation of youth in the community (improved access to youth programs and opportunities) & Youth hub	At the City of Brampton, we are building a healthy and safe city for you by providing opportunities to learn, grow and play. Through programs and initiatives, we want to encourage youth participation, increase leadership opportunities, and promote mental and physical well-being.
Permit Application - Reduction in Turnaround Time	Legislative requirement and Council priority
PMO/Project Management	<p>Recommendation through Council endorsed KPMG Capital Project Delivery review.</p> <p>Establishment of PMO office to standardize project delivery process, close out procedures, identification and prioritization.</p>
Downtown Etobicoke Creek Revitalization Study	Long term solutions for flood mitigation measures, creating new public space and amenities, bringing new development opportunities, creating an attraction for the

Initiatives (currently outside TOCP)	Comments
	downtown, enhancing its character and strengthening its identity.
Social, Cultural and Economic Empowerment & Anti-Black Racism unit	On June 10, 2020, Brampton City Council approved a motion to implement and create a Black African and Caribbean Social, Cultural and Economic Empowerment & Anti-Black Racism Unit. This aligns with the City's Term of Council Priority Brampton is a Mosaic through developing a holistic framework to embed diversity across the city.
Transit Oriented Communities	The Uptown Framework Plan further implements the Brampton 2040 Vision and the 2018-2022 Term of Council Priorities by transforming the Uptown area into a Transit-Orientated Community.
Workplace Diversity and Inclusion Strategy	Employee surveys, leader interviews and assessments, employee focus groups to establish a Steering Committee to define and develop Workplace Diversity and Inclusion Strategy and Work Plan.

Appendix A: Direction 1 – Brampton is a City of Opportunities

Legend:
A: Accountable
R: Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones		Metrics
1.1. Create Complete Communities	Planning and Development  <b>A:</b> R. Forward <b>R:</b> B. Bjerke	1.1.1. Revamp the City-Wide Development Design Guidelines to prioritize complete communities, sustainability, and implementation in urban areas.	Q4 2019	Launch Urban Design Framework Studies for all Major Growth Centres and Town Centres.	<ul style="list-style-type: none"> <li>Density of places of work, services, and amenities within walking distance.</li> <li>Number of developments and master planned neighbourhoods awarded LEED Gold.</li> <li>Number of sustainable actions implemented by SNAP programs.</li> <li>Share of households living near major transit stations.</li> <li>Share of family-friendly developments, multi-generational dwellings, and low-income households living near major transit stations.</li> <li>Percentage of households spending more than 45% of their income on housing and transport.</li> <li>Number of residents living and working within Brampton.</li> <li>Share of commercial units on the ground / lower floor(s) of mixed-use and multi-unit buildings.</li> </ul>
	Public Works and Engineering  <b>A:</b> B. Zvaniga <b>R:</b> M. Hoy	1.1.2. Expand the Sustainable Neighbourhood Action Plan (SNAP) Program to support urban renewal of existing neighbourhoods.	Q3 2019	Create new Urban Standards Manual for Development.	
			Q1 2020	Review City-wide Development Design Guidelines.	
			Q4 2020	Complete Urban Design Framework Studies.	
			Q4 2020	Approve new Urban Standards Manual for Development.	
			Q4 2021	Report to Council for approval of updated Design Guidelines.	
			Q4 2019	Initiate Bramalea SNAP.	
			Q4 2020	Approval of Bramalea SNAP.	
			Q4 2020	County Court SNAP - Complete the Upper Nine Pond retrofit.	
			Q4 2021	Complete the Early Action Implementation items identified in the Fletchers Creek SNAP.	
			Q4 2022	Commencement of the Early Action Implementation items identified in the Bramalea SNAP.	
	Planning and Development  <b>A:</b> R. Forward <b>R:</b> B. Bjerke	1.1.3. Finalize Brampton’s Affordable Housing Strategy.	Q3 2019	Launch development of the Affordable Housing Strategy (internal and external consultation).	
			Q4 2019	Collaborate with Housing Advisory Committee to implement streamlined approvals process for affordable housing projects.	



## Appendix A: Direction 1 – Brampton is a City of Opportunities

**Legend:** **A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			<p>Q1 2020 Partner with Peel Region to on a pilot project to align affordable housing tools and incentives, including development of Affordable Housing CIP.</p> <p>Q2 2020 Complete Draft Affordable Housing Strategy.</p> <p>Q3 2020 Finalize and commence implementation of housing strategy action items.</p> <p>Q4 2020 Commit to ongoing monitoring and reporting of strategy and achievement of targets.</p>	
1.2. Unlock Downtown & Uptown	<p>Planning and Development, Public Works and Engineering</p> <p><b>A:</b> B. Zvaniga, R. Forward <b>R:</b> M. Won, B. Bjerke</p>	1.2.1. Develop a coordinated implementation framework for Downtown Brampton.	<p>Q3 2019 Launch Urban Design Implementation Framework Study for Downtown Brampton.</p> <p>Q4 2019 Complete Return-On-Investment study.</p> <p>Q4 2019 Substantial completion (75%) of Downtown Brampton Flood Protection EA.</p> <p>Q4 2019 Apply for funding through Disaster Mitigation and Adaptation Fund (DMAF).</p> <p>Q1 2020 Develop a marketing and investment strategy for Downtown Brampton.</p> <p>Q2 2020 Review implementation best practices and develop a business case for Downtown Brampton.</p>	<ul style="list-style-type: none"> <li>• Municipal tax share (commercial tax base).</li> <li>• Share of commercial units on the ground floor of mixed-use and multi-unit buildings.</li> <li>• Population and employment density.</li> <li>• Share of full-time, part-time, low and moderate income jobs.</li> <li>• Jobs to housing ratio.</li> <li>• Commercial vacancy rates.</li> </ul>

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			Q2 2020 Establish land acquisition strategy for public developments and spaces. Q2 2020 Complete the Brampton Flood Protection EA. Q1 2021 Complete Urban Design Implementation Framework Study for Downtown Brampton. Q1 2021 Complete the Open Space Master Plan for Downtown Etobicoke Creek. Q4 2021 Complete detailed design of Etobicoke Creek channel contingent on EA approval. Q4 2022 Complete detailed design of Open Space for Downtown Etobicoke Creek. Q4 2022 Complete detailed design of other flood-related infrastructure contingent on EA approval.	
	Planning and Development, Corporate Services  <b>A:</b> J. Macintyre, R. Forward <b>R:</b> D. Sutton, A. Parsons, B. Bjerke	1.2.2. Develop a coordinated implementation framework for Uptown Brampton.	Q3 2019 Launch Urban Design Implementation Framework Study for Uptown. Q1 2020 Develop a marketing and investment strategy for Downtown Brampton. Q2 2020 Review implementation best practices and develop a business case for Uptown Brampton.	

## Appendix A: Direction 1 – Brampton is a City of Opportunities

**Legend:** **A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			<p>Q2 2020 Establish a land acquisition strategy for public developments and spaces.</p> <p>Q1 2021 Complete Urban Design Implementation Framework Study for Uptown.</p>	
1.3. Support Community Hub Concept	<p>Community Services, Planning and Development</p> <p><b>A:</b> A. Meneses, R. Forward <b>R:</b> Bob Bjerke</p>	1.3.1. Create a development and implementation action plan for Integrated Community Facilities.	<p>Q3 2019 Launch integrated community facilities action plan process.</p> <p>Q2 2020 Complete partnership and implementation framework to enable the delivery of community hubs.</p> <p>Q2 2020 Establish land acquisition strategy.</p> <p>Q4 2020 Complete integrated needs assessment to target services and facilities for residents, visitors and businesses.</p> <p>Q2 2021 Complete integrated community facilities action plan.</p>	<ul style="list-style-type: none"> <li>• Share of City facilities with multipurpose functions.</li> <li>• Share of City facilities with multipurpose functions.</li> <li>• Number of connections and referrals to other on-site services.</li> <li>• Life-cycle cost analysis (LCCA).</li> </ul>
	<p>Community Services</p> <p><b>A:</b> A. Meneses <b>R:</b> V. Wong</p>	1.3.2. Incorporate co-location requests as a mandatory requirement of the Real Estate Acquisition, Disposal and Leasing Strategy.	<p>Q4 2019 Adopt the current internal and external circulation practices for declaring a property as surplus and expand these practices to property acquisition.</p> <p>Q4 2020 Create a protocol for investigating external requests to lease City-owned space to maximize utility of interim use.</p> <p>Q4 2021 Develop a protocol for property acquisition that supports the creation of collaborative</p>	

**Direction 1 – Brampton is a City of Opportunities**

**Legend: A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			<p>Q4 2022 multipurpose hubs by identifying synergies amongst the City's departments for their property requirements.</p> <p>Q4 2022 Expand and develop a program around maximizing the mutual benefits of shared-use agreements with school boards to utilize spaces within existing facilities for community programs during off-peak hours.</p>	
1.4. Prioritize Jobs within Centres	<p>Planning and Development, Economic Development and Culture</p> <p><b>A:</b> R. Forward <b>R:</b> A. Parsons</p>	1.4.1. Establish Community Improvement Plan(s) for each urban and town centre with incentives to increase employment and population density.	<p>Q3 2019 Request for Proposal for CIP study issued.</p> <p>Q4 2019 Adoption of new incentive programs under Central Area CIP.</p> <p>Q1 2020 CIP study complete and launch of public consultation process.</p> <p>Q4 2020 Report to Council recommending options for implementation.</p> <p>Q3 2022 Report to Council for approval of implementation guidelines.</p> <p>Q4 2022 Begin annual reporting to Council monitoring the impact of the incentive programs.</p>	<ul style="list-style-type: none"> <li>• Share of households/ jobs in centres and share of households/ jobs in centres categorized as low and moderate income.</li> <li>• Ratio of population and job density and growth in centres and citywide.</li> <li>• Population within 10 km of an urban centre or employment centre.</li> <li>• Change in businesses opened near centres.</li> </ul>
	<p>Economic Development and Culture</p> <p><b>A:</b> C. Barnett <b>R:</b> D. McClure</p>	1.4.2. Leverage post-secondary partnerships to establish an innovation ecosystem in the downtown.	<p>Q4 2019 Finalize agreements with Ryerson University for co-working space in the Pilot Innovation Incubator and Cybersecure Catalyst.</p> <p>Q4 2019 Establish a second innovation hub.</p> <p>Q1 2020 Grand opening of the Cybersecure Catalyst.</p>	

## Appendix A: Direction 1 – Brampton is a City of Opportunities

**Legend:** **A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			<p>Q1 2020 Launch logistics accelerator program.</p> <p>Q1 2021 Finalize design and partnership agreements for the Centre for Innovation.</p> <p>Q2 2022 Establish a health employment cluster around Peel Memorial.</p> <p>Q4 2022 Break ground on the Centre for Innovation.</p>	
	<p>Planning and Development</p> <p><b>A:</b> R. Forward <b>R:</b> B. Bjerke</p>	1.4.3. Develop a new Official Plan that aligns all master plans with Brampton 2040.	<p>Q3 2019 Establish project team.</p> <p>Q4 2019 Present a work plan to a Special Meeting of Council.</p> <p>Q1 2020 Launch of public consultation process and open houses.</p> <p>Q3 2020 Circulate first draft to internal and external partners for feedback.</p> <p>Q1 2021 Report to Planning and Development Committee of first draft for feedback</p> <p>Q4 2021 Complete final draft.</p> <p>Q1 2022 Report to Council for approval of new Official Plan.</p>	
1.5. Attract Investment & Employment	<p>Planning and Development</p> <p><b>A:</b> R. Forward <b>R:</b> B. Bjerke</p>	1.5.1. Complete a review of the service delivery model of the Planning and Development Services Department.	<p>Q2 2019 Launch review of service delivery model.</p> <p>Q4 2019 Complete service delivery model review and implementation plan.</p> <p>Q1 2020 Finalize multi-year department business plan in alignment with new service delivery model.</p>	<ul style="list-style-type: none"> <li>• Net long-term growth (size, strength, and diversity) of the local economy.</li> <li>• Unemployment rate (%), total and youth ranges.</li> </ul>

Direction 1 – Brampton is a City of Opportunities

**Legend:** **A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			<p>Q2 2020 Complete structural realignment and establish new service standards.</p> <p>Q4 2021 Launch department performance metrics and dashboard.</p>	<ul style="list-style-type: none"> <li>Population-employment activity rate.</li> <li>Full time/ part-time jobs created by FDI work.</li> <li>Ratio of jobs to FDI.</li> <li>Net change in new businesses established due to FDI work.</li> <li>Funding applications received vs. granted.</li> <li>Performance of funding disbursed.</li> <li>Number of inquiries and consultations (start up vs. established).</li> <li>Number of businesses started or expanded.</li> <li>Number of jobs created.</li> <li>Value of grants dispersed.</li> <li>Additional capital, outside of investments made by BEC/Incubator, raised by client companies, distinguishable by local and outside sources.</li> <li>Net change in total direct employment of client firms that can be attributed to BEC/Incubator activity and/or support, within an annual reporting period.</li> </ul>
	<p>Planning and Development</p> <p><b>A:</b> R. Forward <b>R:</b> A. Parsons, B. Bjerke</p>	1.5.2. Expand the Development Permit System (DPS) to strategic growth areas.	<p>Q4 2019 Report to Council on initiating new DPS by-law for Queen Street East (between Downtown and Hwy 410), identifying other potential DPS areas, and establishing metrics to monitor economic impact.</p> <p>Q2 2020 Report to Council for approval of Queen Street West DPS by-law.</p> <p>Q4 2020 Report to Council for approval of Queen Street East DPS by-law.</p> <p>Q1 2021 Report to Council on initiating DPS by-laws for other strategic areas.</p> <p>Q1 2022 Report annually to Council on development activity in DPS areas.</p>	
	<p>Economic Development and Culture</p> <p><b>A:</b> C. Barnett <b>R:</b> D. McClure</p>	1.5.3. Align the investment and entrepreneurial support services provided by the City of Brampton with the objective of creating an innovation ecosystem.	<p>Q2 2019 Initial report to Council on proposed Foreign Direct Investment (FDI) Strategy and continued partnership with Toronto Global Regional Marketing Alliance.</p> <p>Q3 2020 Finalize a detailed matrix outlining FDI research and marketing plan.</p> <p>Q4 2020 Develop metrics to monitor the economic impact of the FDI Strategy.</p>	

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			Q1 2021 Commence monitoring the job creation targets and service level standards of the Brampton Entrepreneur Centre (BEC) and annual reporting to Council on the return on investment (results achieved) of the FDI Strategy and BEC.	

**Direction 2 – Brampton is a Mosaic**

**Legend: A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
2.1. Embed Diversity and Equity	Office of the CAO  <b>A:</b> K. White-Boswell <b>R:</b> R. Sandhu	2.1.1. Develop a Diversity, Equity and Inclusion (DEI) Strategic Blueprint to provide a comprehensive action framework to coordinate the City's approach to embedding DEI into our programs, services and initiatives.	Q2 2019 Develop and present Staff Recommendation Report. Q3 2019 Develop and issue RFP for consultant services. Q4 2019 Initiate public engagement and strategy development. Q1 2020 Present Draft Strategy for approval. Q2 2020 Initiate Strategy implementation.	<ul style="list-style-type: none"> <li>Percentage of policies updated with a DEI lens.</li> </ul>
2.2. Innovative Engagement	Planning and Development  <b>A:</b> R. Forward <b>R:</b> A Minichillo	2.2.1. Develop and implement the Nurturing Neighbourhoods Program to engage a diverse range of stakeholders in more meaningful ways to identify neighbourhood needs and build capacity to empower our residents.	Q2 2019 Develop and complete Recommendation Report – Complete Neighbourhood Audit Program. Q3 2019 Engage institutional partners to coordinate program delivery and establish appropriate partnership agreements. Q4 2019 Initiate first phase of Neighbourhood Audits under the Program.	<ul style="list-style-type: none"> <li>Number and type of community organizations engaged on City Planning projects.</li> <li>Percentage increase/decrease in number and type of organizations applying for first-time grant funding.</li> <li>Percentage of residents reported as being socially isolated.</li> <li>Percentage of seniors aging in place.</li> <li>Number/share of City facilities that exceed legislated accessibility standards.</li> </ul>
	Office of the CAO  <b>A:</b> J. Tamming <b>R:</b> S. Pocha	2.2.2. Develop a multi-phase Community Engagement Plan to implement a shared framework and innovative tools for proactively engaging a diverse range of residents and community stakeholders to support evidence-based decision-making.	Q3 2019 Implement Ethnic Outreach Program Refresh. Q3 2019 Continue support for the implementation of Web of Influence project. Q4 2019 Develop and implement Multilingual Staff Directory project.	



Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			Q1 2020 Develop Corporate standards and toolkits for community engagement. Q2 2020 Develop and implement Online Engagement Platform project.	
	Office of the CAO <b>A:</b> K. White-Boswell <b>R:</b> R. Sandhu	2.2.3. Establish a community-led Taskforce to initiate development of an Institute for Brampton Diversity to increase community involvement, animation and profiles of diverse groups and people in all aspects of Brampton life.	Q2 2019 Identify community leaders and experts and initiate recruitment. Q3 2019 Establish Terms of Reference and convene inaugural meeting. Q4 2019 Develop Institute Framework. Q4 2020 Establish Institute Development Action Plan.	
2.3. Support Inclusive Cultural Expressions	Economic Development and Culture <b>A:</b> C. Barnett <b>R:</b> K. Stahl	2.3.1. Implement the Culture Master Plan (CMP) with a focus on the key themes of supporting success, developing a community of practice and building Brampton's identity.	Q2 2019 Lead the development and delivery of an organizational model and business plan for a non-profit, arm's length arts and culture organization in Brampton. Q2 2019 Conduct review the City's Community Grant Program. Q2 2019 Identify sectors of strength in Brampton's creative economy. Q2 2019 Undertake Public Art Program Review and Refresh. Q2 2019 Implement a new Community Recognition Program as part	<ul style="list-style-type: none"> <li>• Access to space for the production and presentation of cultural work.</li> <li>• Rental revenue at LBP.</li> <li>• Increased visitor and tourism spending.</li> </ul>

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			<p>of the 2019 Corporate Events listing to celebrate Brampton’s cultural mosaic.</p> <p>Q3 2019 Develop a new Tourism Strategy.</p> <p>Q4 2019 Define the goals, objectives and usage policies for City-owned performing arts spaces and explore opportunities to adaptively reuse City-owned spaces for cultural purposes.</p>	
2.4. Inclusive and Flexible Community Spaces	<p>Community Services</p> <p><b>A:</b> A. Meneses <b>R:</b> R. Rason</p>	2.4.1. Utilize and implement elements of Universal Design Strategies in tandem with the City’s Accessibility Technical Standards to ensure that all facility renovations and new construction projects identify opportunities to increase accessibility and a sense of belonging for all.	<p>Q2 2019 Identify renovation and new construction projects in alignment with Universal Design Strategies and Accessibility Technical Standards.</p> <p>Q3 2019 Ensure preparation of annual capital budget program incorporates strategies and standards to create inclusive and flexible community spaces.</p> <p>Q4 2019 Implement approved projects and report on status.</p> <p>Q4 2020 Continue to monitor status and provide quarterly updates on Capital Budget Program in alignment with the inclusive</p>	

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			and flexible community spaces priority.	
	Planning and Development, Community Services, Economic Development and Culture  A: R. Forward R: B. Bjerke	2.4.2. Complete development and implement the Age Friendly Strategy to improve accessibility, affordability and encourage greater civic participation for people of all ages and abilities.	Q3 2019 Hire an Age-Friendly Co-ordinator to lead implementation of Age-Friendly Strategy.  Q1 2020 Develop Age-Friendly Official Plan Policies.  Q4 2019 Update Development Review Process to apply an age-friendly lens to the assessment of development applications.  Q4 2019 Continue with implementation and enhance the profile of the City's Senior of the Year Award.	

**Direction 3 – Brampton is a Green City**

**Legend: A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
3.1. Equalize all forms of Transportation	Planning and Development  <b>A:</b> R. Forward <b>R:</b> H. Zbogar	3.1.1. Update the Transportation Master Plan to prioritize active transportation and non-auto modes.	Q4 2019 Initiate the Transportation Master Plan. Q4 2021 Complete the Transportation Master Plan Process. Q4 2022 The modal share of non-driver trips meets or exceeds 25% as reported in the Census 2021 or Transportation Tomorrow Survey.	<ul style="list-style-type: none"> <li>• Journey to work modal split.</li> <li>• Brampton Transit Ridership.</li> <li>• KM of active transportation infrastructure.</li> <li>• Ratio of sidewalk and/or bicycle lanes to roadway miles.</li> <li>• Number of participants in the senior's transit pass program</li> </ul>
	Brampton Transit  <b>A:</b> A. Milojevic <b>R:</b> V. Rodo, D. Rieger	3.1.2. Advance the work underway to meet ridership demands on Brampton Transit and demand for higher order transit infrastructure in Brampton (such as the Queen Street BRT).	Q3 2019 Support the completion the Initial Business Case for the Queen Street BRT with Metrolinx. Q4 2019 Anticipated approval of external funding to continue the Züm Expansion to Pearson Airport. Q2 2020 Pending Provincial/Metrolinx commitments, support the initiation of the EA process for the Queen Street BRT. Q2 2022 Support the completion of the EA process in the Preliminary Design Stage of the Business Case for the Queen Street BRT.	
	Brampton Transit  <b>A:</b> A. Milojevic <b>R:</b> J. Jensen	3.1.3. Improve access to transit for seniors in Brampton.	Q4 2019 Report to Council on the viability of a \$15 transit pass for seniors. Q4 2020 Report to Council on the viability of a free transit pass for seniors.	

**Direction 3 – Brampton is a Green City**

**Legend: A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
3.2. Implement a Green Framework	Public Works and Engineering  <b>A:</b> B. Zvaniga <b>R:</b> M. Hoy	3.2.1. Implement the Natural Heritage Restoration Program to integrate and enhance natural heritage within our communities.	Q4 2019 Release updated tree planning standards for new development and capital projects. Q4 2019 Finalize Eco Park framework. Q4 2019 Increase the target for number of new trees planted annually to 50,000. Q3 2020 Develop an Urban Forestry Master Plan. Q2 2020 Implement Grow Green grant program, which will support community greening initiatives.	<ul style="list-style-type: none"> <li>• Number of trees planted.</li> <li>• Amount (area) of natural heritage restoration</li> <li>• Percentage of system meeting levels of service under climate change</li> </ul>
	Public Works and Engineering  <b>A:</b> B. Zvaniga <b>R:</b> M. Won	3.2.2. Coordinate with Regional and Provincial Governments on efforts to address climate change.	Q4 2021 Work with Provincial and Regional partners to integrate climate change into infrastructure design standards. Q4 2022 Complete Level-of-Service and climate change resiliency assessments for existing stormwater system as per the Peel Community Climate Change Flood Resiliency Strategies.	
	Public Works and Engineering  <b>A:</b> B. Zvaniga <b>R:</b> R. Gasper, M. Won	3.2.3. Promote community events and outreach programs such as Adopt-a-Park, Community Gardens, Community Tree Planting, and Environmental Stewardship Education programs to give residents	Ongoing Continue to promote and implement the Community Gardens Program. Ongoing Continue to promote and implement the Adopt-a-Park Program. Ongoing Expand the Environmental Stewardship Education Program.	

**Direction 3 – Brampton is a Green City**

**Legend:** **A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
		opportunities for hands-on community improvement.	Ongoing Continue to promote and implement the Eco Pledge program. Ongoing Expand the Grow Green Network. Ongoing Continue to promote and implement the Community Tree Planting program. Ongoing Continue Spring and Fall Parks Cleanup program.	
3.3. Sustainable Growth	Public Works and Engineering  <b>A:</b> B. Zvaniga <b>R:</b> M. Won	3.3.1. Continue the development and implementation of the Development Guidelines and Sustainability Assessment Tool.	Q4 2020 Update the Sustainable Community Development Guidelines. Q4 2020 Update the Sustainability Metrics. Q1 2021 Develop Sustainability Metrics for Urban Centres. Q4 2021 Establish incentives to facilitate higher sustainability threshold performance of new development.	<ul style="list-style-type: none"> <li>• Applications meeting sustainable development scores.</li> <li>• Maintain compliance with Provincial Growth Plan intensification and Density targets.</li> <li>• Share of residents living within walking distance of a frequent transit stop.</li> <li>• Sustainability thresholds being achieved by development applications.</li> </ul>
	Planning and Development  <b>A:</b> R. Forward <b>R:</b> Y. Yeung	3.3.2. Expand the Urban Design Awards to highlight innovative developments.	Q2 2019 Present an award for a Healthy and Sustainable Development project. Q2 2021 Present an award for a Healthy and Sustainable Development project.	
	Planning and Development  <b>A:</b> R. Forward <b>R:</b> B. Bjerke	3.3.3. Establish on-going monitoring of intensification and greenfield density in Brampton.	Q4 2019 Establish a Growth Management Program. Q2 2020 Estimate Brampton's current and anticipated intensification rates. Q2 2020 Estimate Brampton's greenfield density.	

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
3.4. Lead Environmental Innovation	Public Works and Engineering  <b>A:</b> B. Zvaniga <b>R:</b> M. Won	3.4.1. Develop a Community Energy and Emissions Reduction plan to improve energy efficiency and increase resilience to climate change.	Q1 2020 Develop GHG emission reduction targets. Q1 2020 Develop community energy reduction targets. Q1 2020 Identify zones for District Energy potential.	<ul style="list-style-type: none"> <li>• Number/share of City facilities that meet energy efficiency standards</li> <li>• Energy supply coming from on-site renewable resources (e.g. solar)</li> <li>• Building energy intensity equivalent kilowatt-hours/m<sup>2</sup> of floor area (ekWh/m<sup>2</sup>) (Corporate)</li> <li>• Total tonnes of eCO<sub>2</sub> per year (Community and Corporate)</li> <li>• Energy Performance Target: building energy intensity equivalent kilowatt-hours/m<sup>2</sup> of floor area (ekWh/m<sup>2</sup>) (Corporate)</li> <li>• The following metrics to be normalized:                             <ul style="list-style-type: none"> <li>– Total tonnes of CO<sub>2</sub>e/m<sup>2</sup> (Corporate)</li> <li>– Energy savings \$/m<sup>2</sup></li> <li>– Energy consumption savings ekWh/m<sup>2</sup></li> </ul> </li> </ul>
	Community Services  <b>A:</b> A. Meneses <b>R:</b> J. Raina	3.4.2. Implement environmental and energy efficiency standards across City facilities.	Q3 2019 Develop Corporate Energy and Emissions Plan 2019-2024 that will investigate a zero-carbon transition for our existing and new buildings which will include: <ul style="list-style-type: none"> <li>– Minimum energy energy targets per square foot of building area for City facility upgrades and construction;</li> <li>– Completion of zero-carbon studies for existing and new buildings;</li> <li>– Implementation of zero-carbon plans for existing and new buildings;</li> <li>– Energy reduction targets for existing buildings.</li> </ul>	

**Direction 4 – Brampton is a Healthy and Safe City**

**Legend: A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
4.1. Community Partnerships	Fire and Emergency Services  <b>A:</b> B. Boyes <b>R:</b> A. Normand	4.1.1. Represent the City of Brampton in the development of the legislated Region of Peel Community Safety and Well-Being Plan (CSWP).	Q4 2019 Identify CSWP strategic priority areas and strategic approaches to guide community development, multi-agency collaboration and evaluation. Q4 2019 Develop and plan for public consultation. Q4 2019 Review and agree on governance, evidence informed approaches, and evaluation Q1 2020 Develop recommendations to operationalize CSWP and commence public consultation on CSWP priorities. Q2 2020 Reflect and integrate feedback gathered through public consultation on CSWP priorities. Q3 2020 Develop draft of the CSWP. Q3 2020 Brampton Community Safety Advisory Committee to review the draft plan. Q4 2020 Incorporate feedback and finalize the plan. Q4 2020 Submit Recommendation Report on CSWP to Regional Council. Q1 2021 Regional Council adoption of CSWP.	<ul style="list-style-type: none"><li>• Number of community organizations participated in the Lighthouse Program.</li><li>• Number of Lighthouse Program training provided.</li><li>• Number of participants attending the Lighthouse Program training.</li></ul>



**Direction 4 – Brampton is a Healthy and Safe City**

**Legend: A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
	Fire and Emergency Services (collaborates with a cross-departmental team)  <b>A:</b> B. Boyes <b>R:</b> A. Normand	4.1.2. Explore the opportunity to build a virtual community hub in collaboration with local service providers to share information on community/social services and programs.	Q4 2019 Develop and socialize the objectives of the “virtual community hub” with internal departments and external partners.  Q4 2020 Conduct gap analysis based on internal/external data gathering.  Q2 2021 Develop a business case with cost and benefit analysis and recommendations for consideration in 2022 budget cycle.	
	Fire and Emergency Services  <b>A:</b> B. Boyes <b>R:</b> A. Normand	4.1.3. Implement the Lighthouse Program that help members of the community to seek refuge within the premises of participating faith-based organizations – during times of community-wide emergencies in Brampton.	Q2 2019 Program Launch. Build awareness and interest of the program through promotion and communication public awareness campaign to promote the program.  Ongoing Continue engagement with local faith-based organizations to attract participation.  Ongoing Provide training and ongoing drill exercise to participating organizations.  Ongoing Prepare and sign Lighthouse Program contract with the organization.  Ongoing Conduct annual review and ongoing monitoring of the effectiveness of the program.	

**Direction 4 – Brampton is a Healthy and Safe City**

**Legend: A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
4.2. Streets for People	Public Works and Engineering  <b>A:</b> B. Zvaniga <b>R:</b> M. Parks, C. Kummer	4.2.1. Incorporate the Vision Zero framework into transportation planning, design an operations to prevent fatal and serious injury from motor vehicle collisions within the City Right of Way.	Q2 2019 Council endorsement. Q3 2019 Implementation of traffic calming measures. Q3 2019 Pedestrian Crossover Implementation. Q4 2019 Update to Neighbourhood Traffic Management Guide. Q1 2020 Automated Speed Enforcement. Q1 2020 Identification of two (2) roadways to be traffic calmed as per the Neighbourhood Traffic Management Guide.  Ongoing Bicycle Facility Implementation Program. Ongoing Speed Display Boards Program. Ongoing Review of roadways on annual overlay program.  Ongoing Work with Peel Safe and Active Routes to School (PSARTS) to educate target audience regarding active school travel to and from school (AST).	<ul style="list-style-type: none"> <li>• Percent reduction in fatal and injury collision (goal is 10% by 2022).</li> <li>• Fatal Motor Vehicle Collision Rate (per 100,000 population).</li> <li>• Total Motor Vehicle Collision Rate (per 100,000 population).</li> <li>• Length of school walking routes.</li> <li>• Number of participating schools active in initiating School Travel Planning.</li> </ul>

**Direction 4 – Brampton is a Healthy and Safe City**

**Legend: A:** Accountable **R:** Responsible

<b>Council Priority</b>	<b>Responsible Team</b>	<b>Key Initiatives</b>	<b>Planned Milestones</b>	<b>Metrics</b>
4.3. Local Health Support	Community Services  <b>A:</b> A. Meneses <b>R:</b> D. Boyce	4.3.1. Implement the “BEST You” Community Outreach Workshops.	Q2 2019 Program Launch. Q2 2019 Promotion and engagement at school. Q3 2019 Program delivery (through Council Term).	<ul style="list-style-type: none"> <li>• Number of clients supported through Active Assist subsidy program.</li> <li>• Number of diabetes workshop participants.</li> <li>• Number of Cardiac Transitional Rehabilitation Program participants.</li> <li>• Number of BEST YOU workshop participants.</li> </ul>
	Community Services  <b>A:</b> A. Meneses <b>R:</b> D. Boyce	4.3.2. Provide financial and in-kind contribution to health and wellness programs.	Q4 2019 Annual Community Grant Program (through Council term). Q4 2019 Annual ActiveAssist Program (through Council term). Q4 2020 Provide in-kind space in high traffic recreation centres to host the Sun Life Financial Osler At Risk Diabetes Initiative workshops. Ongoing Provide in-kind space at Chinguacousy Wellness Centre to host Cardiac Transitional Rehabilitation Program offered by the William Osler Health Service (reviewed annually). Ongoing Provide in-kind space to Central West Local Health Integration Network (LHIN) in select community centres for free programming for seniors (reviewed annually).	
	Community Services  <b>A:</b> A. Meneses <b>R:</b> D. Boyce	4.3.3. Continue to support the Healthy Communities Initiative through enhancing recreational programs and facilities.	Q2 2020 Enhance food offerings in recreation facilities. Q3 2020 Continue planning work for facility audits and retrofits for activity building design.	

**Direction 4 – Brampton is a Healthy and Safe City**

**Legend: A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			Q4 2020 Engage community to consider future opportunities on expanding recreational programs to community sites.	
4.4. Healthy Citizens	Community Services  <b>A:</b> A. Meneses <b>R:</b> D. Boyce, R. Rason	4.4.1. Recreation Revitalized – Implement the Renewal Strategy on older recreation centres.	Q4 2019 Begin construction of Loafers Lake Recreation Centre. Q4 2019 Begin construction of South Fletcher's Sportsplex. Q4 2020 Begin construction of Balmoral Recreation Centre. Q4 2020 Begin construction of Chris Gibson Recreation Centre. Q4 2020 Riverstone Community Centre opens.	<ul style="list-style-type: none"> <li>• Number of visits annually (i.e. foot traffic)</li> <li>• Number of active memberships</li> <li>• Recreation Registration Growth</li> <li>• Field Utilization/Rental Hours</li> </ul>
	Community Services, Public Works and Engineering  <b>A:</b> A. Meneses, B. Zvaniga <b>R:</b> D. Boyce, R. Gasper	4.4.2. Enhance recreation and sports facilities to increase access to programs for residents.	Q2 2019 Begin construction for Brampton Soccer Centre (BSC) Turf Fields and Dome Project. Q4 2019 Build new cricket fields and install lighting in existing fields (Gore Meadows, Dixie/407 Sports Park, Teramoto Park).	
	Public Works and Engineering  <b>A:</b> B. Zvaniga <b>R:</b> R. Gasper	4.4.3. Continue to design and build new activity hubs to provide accessible spaces and play elements for residents of all ages and abilities.	Q4 2019 Begin the design phase for the activity hub for Sesquicentennial Park. Q4 2019 Develop Master Plan and conduct due diligence for Gore Meadows East. Q4 2020 Begin construction at Sesquicentennial Park.	

Direction 4 – Brampton is a Healthy and Safe City

Legend: A: Accountable R: Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			Q4 2020 Develop detailed design for Gore Meadows East. Q4 2021 Complete construction and open activity hub at Sesquicentennial Park. Q4 2021 Begin construction at Gore Meadows East. Q4 2022 Complete construction and open activity hub at Gore Meadows East.	

**Direction 5 – Brampton is a Well-Run City**

**Legend:** **A:** Accountable **R:** Responsible

<b>Council Priority</b>	<b>Responsible Team</b>	<b>Key Initiatives</b>	<b>Planned Milestones</b>	<b>Metrics</b>
5.1. Public Participation	Office of the CAO  <b>A:</b> K. White-Boswell <b>R:</b> Y. Shah	5.1.1. Administer a Community Satisfaction Survey every two years to get a pulse on residents' perception / satisfaction with City services.	Q2 2019 Determine survey methodology, implementation plan and cost. Q2 2019 Identify survey framework and questions. Q2 2019 Develop communications plan. Q3 2019 Administer Community Satisfaction Survey 2019. Q3 2019 Undertake community focus groups to provide context on results. Q3 2019 Report on results to target audiences. Q2 2021 Administer Community Satisfaction Survey 2021. Q3 2021 Undertake community focus groups to provide context on results.	<ul style="list-style-type: none"><li>• Community Satisfaction.</li><li>• Availability and Use of Open Data.</li></ul>
	Corporate Services  <b>A:</b> J. Macintyre <b>R:</b> K. Kulson	5.1.2. Continue to grow the City's Open Data platform to make City data accessible and easy to understand.	Q4 2019 Develop the Open Data Roadmap. Q4 2019 Engage & educate City staff and the Public on how to leverage data and tools through training sessions. Ongoing Engage with City staff to create awareness and a plan to open city/departmental data Ongoing Continue to publish new, and enhancements to existing datasets quarterly.	

**Direction 5 – Brampton is a Well-Run City****Legend: A:** Accountable **R:** Responsible

<b>Council Priority</b>	<b>Responsible Team</b>	<b>Key Initiatives</b>	<b>Planned Milestones</b>	<b>Metrics</b>
5.2. Modern Workforce	Office of the CAO <b>A:</b> Joe Pittari <b>R:</b> A. Meneses, K. Kulson, V. Major	5.2.1. Develop and Implement a Workplace Modernization Strategy.	Q2 2019 Obtain endorsement on the Workplace Modernization Strategy from the Senior Leadership Team. Q4 2020 Continue to monitor status, conduct post-occupancy surveys and evaluation, provide annual updates, and identify opportunities to improve the strategy and define the future implementation plan (through Council Term). Q4 2021 Implement approved pilot projects and report on status.	<ul style="list-style-type: none"> <li>• Space cost savings.</li> <li>• Staff engagement rate.</li> <li>• Quality of hire.</li> <li>• Candidate source.</li> <li>• Turn over rate in the first year of employment.</li> </ul>
	Office of the CAO <b>A:</b> V. Major <b>R:</b> I. Peressini	5.2.2. Develop and Implement a Talent Acquisition Strategy.	Q4 2019 Draft a framework based on benchmarking, research and current state analysis. Q1 2020 Develop a consultation plan. Q2 2020 Conduct feedback sessions and focus groups. Q3 2020 Obtain endorsement from SLT. Q4 2020 Develop communication plan. Q1 2021 Develop an implementation plan. Q2 2021 Rollout strategy.	
5.3. Collaboration and Advocacy	Office of the CAO <b>A:</b> K. White-Boswell <b>R:</b> L. Rubin Vaughan	5.3.1. Continue to build the City's Government Relations and Advocacy Capacity and Impact.	Q3 2019 Communicate/advocate City's interests for Regional Government Review Implementation. Ongoing Provide ongoing support to the Mayor and Councillors participating as either a Board or Committee member in municipal associations. Associations include:	<ul style="list-style-type: none"> <li>• Number and value of Provincial and Federal Grants.</li> </ul>

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			<ul style="list-style-type: none"> <li>– Big City Mayor’s Caucus (BCMC).</li> <li>– Federation of Canadian Municipalities (FCM).</li> <li>– Large Urban Mayors Caucus of Ontario (LUMCO).</li> <li>– Mayors and Regional Chairs Caucus of Ontario (MARCO).</li> <li>– Association of Municipalities of Ontario (AMO).</li> </ul>	
5.4. Stewardship of Assets & Services	Office of the CAO <b>A:</b> J. Pittari <b>R:</b> D. Sutton	5.4.1. Demonstrate value for money of City programs and services.	Q2 2019 Complete Value for Money Audit. Q4 2019 Undertake deeper dives on identified opportunities for service transformation and efficiency in support of 2020 budget and beyond.	<ul style="list-style-type: none"> <li>• City Credit Rating.</li> <li>• Non-Residential Tax Revenue.</li> <li>• Tax Rate increase.</li> <li>• Condition of Infrastructure Assets.</li> </ul>
	Corporate Services <b>A:</b> J. Macintyre <b>R:</b> D. Sutton	5.4.2. Develop an Asset Management Plan.	Q2 2019 Develop a Strategic Asset Management Policy. Q4 2019 Develop asset management plans for core service areas. Q2 2020 Develop expected levels of services for all service areas and identify future costs to achieve those target levels of services. Q4 2019 Adopt a comprehensive data management strategy. Q4 2019 Develop service area wide risk management frameworks and prioritization techniques	



**Direction 5 – Brampton is a Well-Run City**

**Legend:** **A:** Accountable **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			<p>Q2 2020 Identify future costs to meet growth demands and develop demand management strategy</p> <p>Q4 2020 Fully integrate asset management with financial planning.</p> <p>Q4 2020 Develop long term asset investment strategy.</p>	
5.5. Service Excellence	<p>Office of the CAO</p> <p><b>A:</b> V. Major <b>R:</b> M. Raiz</p>	5.5.1. Design and implement a Customer Experience Strategy.	<p>Q4 2019 Stakeholder engagement (Working Team + Steering Committee).</p> <p>Q2 2020 Procurement - Bid document, evaluation, vendor and contract finalization.</p> <p>Q3 2020 Consultations - Design &amp; Development.</p> <p>Q4 2020 Journey Mapping Sessions.</p> <p>Q1 2021 Analysis, Insights, Strategy Formulation.</p> <p>Q2 2021 Strategy Socialization + Validation.</p>	<ul style="list-style-type: none"> <li>Service Brampton Interaction Channel Shift.</li> <li>Cost Avoidance from Continuous Improvements/ Lean Projects.</li> </ul>
	<p>Corporate Services</p> <p><b>A:</b> J. Macintyre <b>R:</b> K. Kulson</p>	5.5.2. Develop and implement the Brampton Connected City.	<p>Q2 2019 Conduct an Intelligent Traffic Count pilot at selected intersections using IoT technology.</p> <p>Q4 2019 Development of a Technology Playbook to be used as a tactical tool to standardize the technology approach during the execution of any Connected City Program or initiative.</p> <p>Q4 2019 Develop work packages and initial setup for the Living Labs.</p> <p>Q4 2019 Initiate the study process to enable the City to be 5G.</p>	

Direction 5 – Brampton is a Well-Run City

**Legend:** **A:** Accountable    **R:** Responsible

Council Priority	Responsible Team	Key Initiatives	Planned Milestones	Metrics
			Q4 2019 Initiate pilot project for Gateless Parking at City Hall. Q4 2019 Initiate Phase 2 of Cityworks and the vGIS pilot. Q2 2020 Implement Connected Vehicle pilot project.	
	Office of the CAO <b>A:</b> K. White-Boswell <b>R:</b> N. Early	5.5.3. Continue to transform corporate culture to be more resident-focused in its approach to service delivery.	Q4 2019 Embed service-based performance metrics within Budget Reporting (through the Council Term). Ongoing Continue to implement the City's Corporate Performance Framework to improve the use of performance measures and benchmarks to inform service planning and service delivery. Ongoing Develop and execute continuous Improvement Strategy/Road map with reporting to Council on cost savings and cost avoidance.	

**Date:** 2020-10-09

**Subject:** **B-2020-0016, 370 Main Street North – Smartcentres Inc.**

**Secondary Title:** Recommendation Report: Direction to enter into a Consent Agreement – Smartcentres Inc. – 370 Main Street North – Ward 1

**Contact:** Daniel Watchorn, Development Planner, Development Services, 905-874-2953, [daniel.watchorn@brampton.ca](mailto:daniel.watchorn@brampton.ca)  
Steve Ganesh, Manager, Development Services, 905-874-2089, [steve.ganesh@brampton.ca](mailto:steve.ganesh@brampton.ca)

**Report Number:** Planning, Building and Economic Development-2020-233

**Recommendations:**

1. **THAT** the report titled: **Recommendation Report: Direction to enter into a Consent Agreement – Smartcentres Inc. – 370 Main Street North – Ward 1 (Planning, Building and Economic Development-2020-233 and File B-2020-0016)** to the Council Meeting of October 28, 2020, be received, and
2. **THAT** the Mayor and City Clerk be authorized to execute a Consent Agreement in Accordance with the Committee of Adjustment's decision (File B-2020-0016) approving a Consent Application for Smartcentres Inc. respecting a property located at 370 Main Street North, with content satisfactory to the Commissioner of Planning, Building and Economic Development and in a form acceptable to the City Solicitor; and that staff be authorized to take the necessary steps to implement the terms of the Consent Agreement.

**Overview:**

- This report recommends that Council direct the Mayor and the City Clerk to execute a Consent Agreement in association with Consent Application B-2020-0016 for Smartcentres Inc. at 370 Main Street North. The Committee of Adjustment approved the Consent Application on September 29, 2020 with a condition that the Consent Agreement be entered into.
- The purpose of Consent Application B-2020-0016 is to sever approximately 0.61 hectares from a parcel of land currently having a total area of 6.7 hectares. The effect of the application is to create a separate

**parcel that will be sold to the future operators of an intended Self-Storage building that is being proposed on the severed lands.**

- **This Consent application was brought before the Committee of Adjustment, and approved, on September 29, 2020. A Consent Agreement was recommended by Development Services staff to ensure that improvements to vehicular and pedestrian connections on the severed lands will occur in the future, specifically upon the redevelopment of Kingspoint Plaza, so that the sites continue to function harmoniously.**

### **Background:**

The property at 370 Main Street North is located North-East of the intersection of Main Street North and Vodden Street East. The overall property is currently operating as a commercial plaza, however an Official Plan Amendment and Zoning By-law Amendment were recently endorsed at the Planning and Development Committee meeting of September 14, 2020, and adopted at the September 16, 2020 Council Meeting, to introduce 'Commercial Self-Storage' as a permitted use on the severed lands. A concurrent site plan application (SPA-2020-0053) is ongoing for this project.

Consent application B-2020-0016 was submitted in order to sever off the parcel of land that is proposed to contain this Commercial Self Storage facility. Throughout the review of the Official Plan Amendment, Zoning By-law Amendment and Site Plan Application it was determined that, as a condition of approval of the severance, a consent agreement should be entered into to ensure the lands can easily adapt to a potentially changing urban context. The Main and Vodden Node is directly north of the Urban Growth Centre, and is serviced by a Bus Rapid Transit Line. As a result, there are growing development pressures in the area and a transformation to a more urban character is possible. The consent agreement will ensure that improvements to the driveway and walkway areas on this site will be accommodated at a future time when the abutting lands are redeveloped to an urban character.

On September 29, 2020, the Committee of Adjustment approved the Consent Application and applied the condition that was recommended by staff regarding the Consent Agreement. Staff is of the opinion that a Consent Agreement is an appropriate means to protect the City's interests while advancing the development of the project.

### **Current Situation:**

This Recommendation Report seeks Council's direction to authorize the Mayor and City Clerk to execute the Consent Agreement. This authorization is required to enable the Consent Agreement to be executed and the related condition to be cleared, allowing the consent certificate to be issued to facilitate the proposed development.

### **Corporate Implications:**

Financial Implications:

There are no financial implications associated with this request to enter into a Consent Agreement.

Other Implications:

There are no Corporate implications associated with this request to enter into a Consent Agreement.

**Term of Council Priorities:**

This report is consistent with the “City of Opportunities” priority by cultivating economic growth and investing in new infrastructure efficiencies and attracting investment.

**Conclusion:**

By entering into a Consent Agreement, the City will be able to ensure that the lands will be able to function harmoniously both now, and in a changing urban environment in the future.

Authored by:

Reviewed by:

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Daniel Watchorn  
Development Planner  
Planning, Building & Economic Development

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Allan Parsons, MCIP., RPP.  
Director, Development Services  
Planning, Building & Economic Development

Approved by:

Submitted by:

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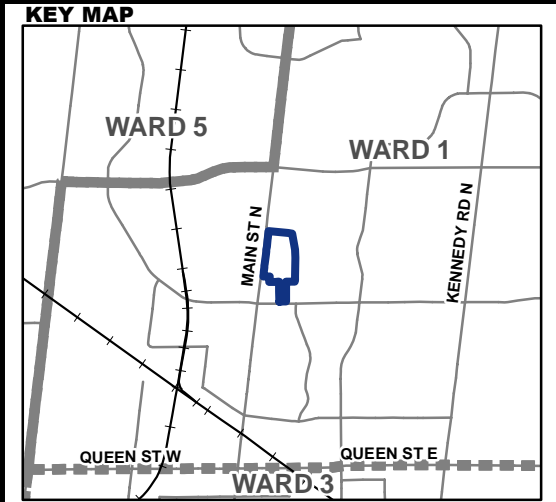
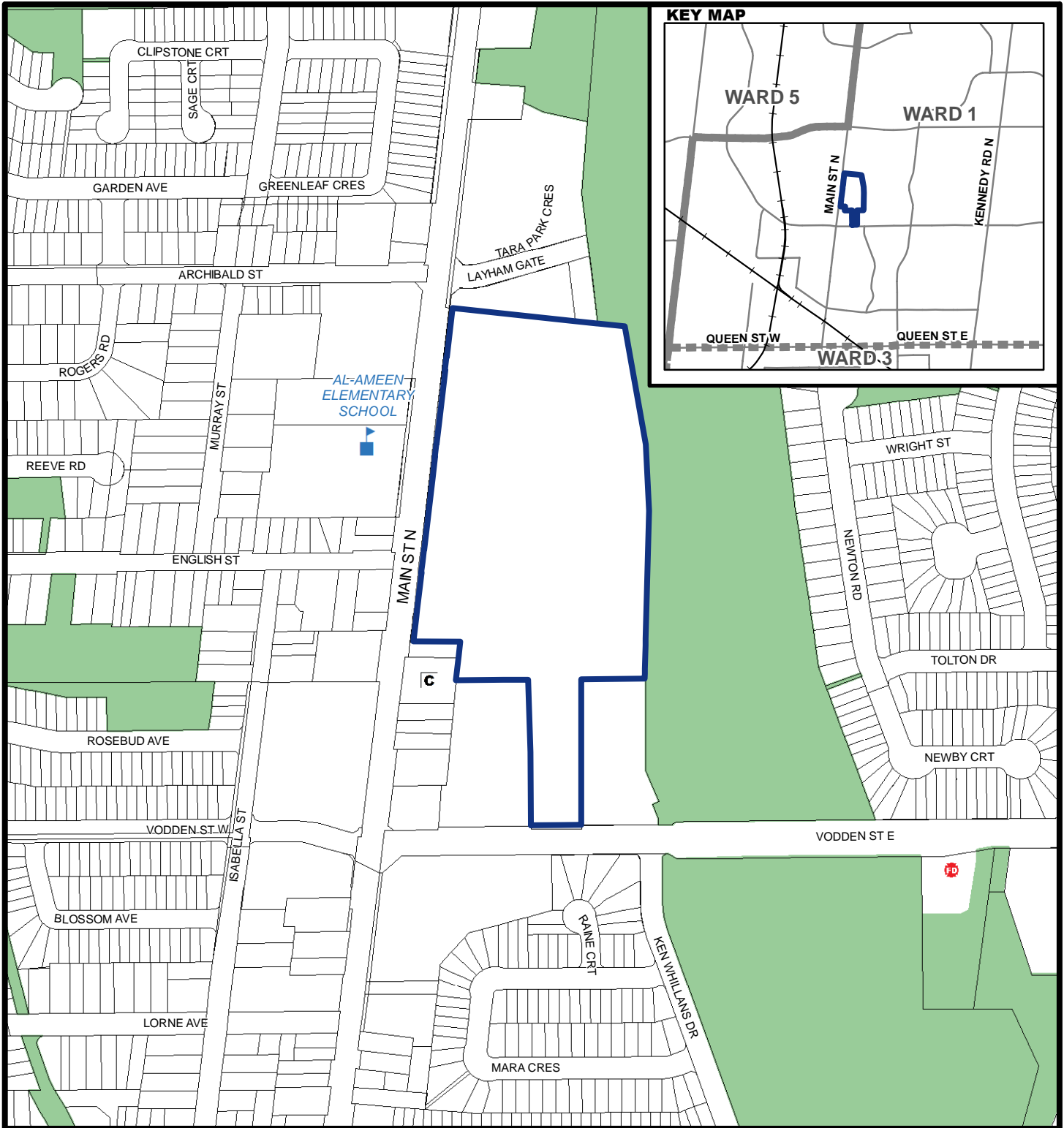
Richard Forward, MBA, M.Sc., P.Eng.  
Commissioner  
Planning, Building & Economic Development

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David Barrick  
Chief Administrative Officer

**Attachments:**

- Appendix 1: Location Map
- Appendix 2: Severance Sketch for Consent Application B-2020-0016
- Appendix 3: Planning Report for Consent Application B-2020-0016



- SUBJECT LAND
- GREENSPACE
- PROPERTY LINE
- SCHOOLS
- C CEMETERY





**Filing Date:** August 31, 2020  
**Hearing Date:** September 29, 2020  
**File:** A-2020-0078 & B-2020-0016  
**Owner/  
Applicant:** 7724934 CANADA INC – Daniel Orellana  
**Address:** 370 Main Street North  
**Ward:** 1  
**Contact:** Daniel Watchorn, Planner I, Development

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**Recommendations:**

That application A-2020-0078 is supportable, subject to the following conditions being imposed:

1. That the extent of the variances be limited to that shown on the sketch attached to the Public Notice; and
2. That failure to comply with and maintain the conditions of the Committee shall render the approval null and void.

AND that application B-2020-0016 is supportable, subject to the following conditions being imposed:

1. That the owner shall convey, at the Owner's expense, a public access easement to the City for the driveway area, sidewalk and landscaping to the satisfaction of the Commissioner of Planning, Building and Economic Development.
2. Approval of the draft reference plan(s), as applicable, shall be obtained at the Committee of Adjustment office, and; the required number of prints of the resultant deposited reference plan(s) shall be received.



3. Arrangements satisfactory to the Region of Peel, Public Works shall be made with respect to the location of existing and installation of new services and/or possible required private service easements.
4. That prior to the issuance of the Certificate of the Secretary-Treasurer, the owner shall be required to enter into a Consent Agreement for the severed and retained lands which Consent Agreement shall be registered on title to the lands subject to the application in priority to all other encumbrances, all to the satisfaction of the Commissioner of Planning, Building, and Economic Development Services and the City Solicitor. The Consent Agreement shall generally include provisions including, but not limited to, the following:
  - a. Upon the redevelopment of the retained lands reaching a stage that the City deems to be satisfactory, the owner of the severed lands shall, immediately at the request of the City, alter the area as shown on a Registered R-plan as approved by the City of Brampton, to the satisfaction of the City of Brampton. The alterations may consist of a redesign/redevelopment of the surface treatment of the severed lands to improve the local transportation and open space network.
  - b. The potential alteration shall in no manner unduly restrict public access to the building and parking area on the severed lands.
  - c. The works shall be completed within 12 months of the date of the request of the City, or within an extended period of time as approved by the Commissioner of Planning, Building and Economic Development.
  - d. In the event that the owners of the Severed Lands fail to complete the alteration works within the stated timeframe, the City may complete the works itself and charge an additional 15% administration fee to the owners. If the owners of the Severed Lands fail to pay the city its costs for completing the alteration works within a reasonable time as determined by the City, it will become a debt due to the City and may be collected from the owners in any manner permitted by law, including being added to the tax roll for the owners of the Severed Lands and recovered in the same manner and with the same penalties as municipal taxes on real property.

**Background:**

This site is also subject to planning applications OZS-2020-0003 and SPA-2020-0053. These applications are all in support of the development of a 5 Storey Self-Storage building on the portion of the existing Kingspoint Plaza which directly fronts onto Vodden Street East. The portion of the property which contains the Self-Storage building is proposed to be severed from the balance of the property, as depicted in B-2020-0016.

The Official Plan Amendment and Zoning By-law Amendment (OZS-2020-0003) were adopted by Council at the September 16, 2020 Council meeting and are in their statutory appeal periods. SPA-2020-0053 is an ongoing site plan approval process.

**Existing Zoning:**

The property is zoned "Commercial Three – Special Section 3235 (C3-3525)" and "Commercial Three – Special Section 3171 (C3-3171)", according to By-law 270-2004, as amended.

**Minor Variance Request:**

**Requested Variance:**

The applicant is requesting the following variances:

1. To reduce the minimum required parking rate to 1 space per 23m<sup>2</sup> of gross commercial floor area, whereas the by-law requires 1 space per 19m<sup>2</sup> of commercial Gross Floor Area.

**Current Situation:**

1. Conforms to the Intent of the Official Plan

The property is designated as 'Residential' in the Official Plan, and 'District Retail' in the Brampton Flowertown Secondary Plan (SPA 6). Within the context of the Official Plan and Secondary Plan, the requested variance has no significant impacts. As a result, the requested variance maintains the general intent of the Official Plan.

2. Conforms to the Intent of the Zoning By-law

The intent of the By-law in regulating the minimum number of parking spots is to ensure that an adequate number of parking spaces is provided on-site to accommodate all of the potential parking demand. This, in turn, supports the harmonious functioning of the surrounding transportation network. In this case, HDR inc has provided a parking study to determine the actual parking demand on-site. The parking study supports the reduction of required parking to 1 space per 23m<sup>2</sup> of commercial Gross Floor Area. City Transportation staff have reviewed the parking study and have determined it to be acceptable. As a result, an adequate parking supply will continue to be provided. Subject to the recommended conditions being imposed, the intent of the By-law is maintained.

3. Desirable for the Appropriate Development of the Land

HDR inc has demonstrated that the required reduction in parking for the balance of the Kingspoint Plaza will not have adverse effects on the local transportation network, and the parking rate of 1 space per 23m<sup>2</sup> is adequate to meet demand. By reducing the

required parking rate, a significant portion of the site will become available for redevelopment/intensification. The intensification of uses in this area will make more efficient use of existing infrastructure, will improve the neighbourhood design and will lead to a more complete community. As such, this variance is desirable for the appropriate development of the land.

#### 4. Minor in Nature

The proposed reduction in required parking will not adversely impact the local transportation network or parking supply. An adequate supply of parking on-site will be maintained in order to serve the potential users of the Kingspoint Plaza. The proposed variances are simply bringing the number of parking spaces provided on-site more in line with the actual parking demand. As a result, the requested variances are minor in nature.

#### **Consent Request:**

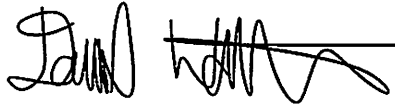
The purpose of the application is to request the consent of the Committee of Adjustment to sever a parcel of land with an area of approximately 6.79 hectares (16.56 acres). The effect of the application is to create a new lot having a frontage of approximately 45.9 metres (150.59 feet) onto Vodden Street East, a depth of approximately 131.6 metres (431.76 feet), and an area of approximately 0.61 hectares (1.52 acres). The severed lands are proposed to have a new, Commercial Self-Storage Facility use, developed. The retained portion of the land is proposed to remain as a District Retail centre.

- **Official Plan:** The subject property is designated 'Residential' in the Official Plan;
- **Secondary Plan:** The subject property is designated 'District Retail' in the Brampton Flower Town Secondary Plan (Area 6); and
- **Zoning By-law:** The subject property is zoned "Commercial Three – Special Section 3235 (C3-3525)" and "Commercial Three – Special Section 3171 (C3-3171)", according to By-Law 270-2004, as amended.

#### **Conclusion:**

Staff has undertaken a thorough review of this proposal, relative to the provisions prescribed within Section 51(24) of the Planning Act (as summarized on Schedule "A" attached to this report), and advise that the proposed consent application is considered to represent proper and orderly planning and can be supported from a land use perspective.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Dan Watchorn', with a horizontal line drawn through the middle of the signature.

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Daniel Watchorn , Planner I, Development

**SCHEDULE "A"**

**CRITERIA TO BE CONSIDERED UNDER SECTION 53(12) & 51(24) OF THE  
PLANNING ACT**

<b>CRITERIA TO BE CONSIDERED</b>	<b>ANALYSIS</b>
a) <i>The effect of development of the proposed subdivision on matters of provincial interest;</i>	The proposed severance has no effect on matters of provincial interest.
b) <i>Whether the proposal is premature or in the public interest;</i>	The proposed severance is neither premature nor contrary to any matters of public interest.
c) <i>Whether the plan conforms to the official plan and adjacent plans of subdivision, if any;</i>	The proposed severance does not present any concern with regard to the Official Plan or adjacent plans of subdivision.
d) <i>The suitability of the land for the purposes for which it is to be subdivided;</i>	There are no concerns about the suitability of the land for the purposes of the severance.
e) <i>The number, width, location and proposed grades and elevations of highways, and the adequacy of them, and the highways linking the highways in the proposed subdivision with the established highway system in the vicinity and the adequacy of them;</i>	The proposed severance does not present any concern with regard to the adequacy of the roadway network. Conditions are recommended to ensure that the severed lands can continue to function harmoniously into the future under different potential redevelopment circumstances.
f) <i>The dimensions and shapes of the proposed lots;</i>	The proposed severance is appropriate in size and shape for its purpose
g) <i>The restrictions or proposed restrictions, if any, on the land proposed to be subdivided; or the buildings or structures proposed to be erected on it and the restrictions, if any, on adjoining land;</i>	No concerns are noted with regard to restrictions on the lands included in the lands to be severed.

h)	<i>The conservation of natural resources and flood control;</i>	The proposed severance presents no concerns with regard to flood control and the conservation of natural resources. Floodplain issue mitigation was managed through the approval of OZS-2020-0003.
i)	<i>The adequacy of utilities and municipal services;</i>	There are no concerns with regard to the adequacy of utilities and municipal services.
j)	<i>The adequacy of school sites;</i>	The proposed severance presents no concerns with regard to the adequacy of school sites.
k)	<i>The area of land, if any, within the proposed subdivision that, exclusive of highways, is to be conveyed or dedicated for public purposes;</i>	There are no concerns related to conveyances for public purposes.
l)	<i>The extent to which the plan's design optimizes the available supply, means of supplying, efficient use and conservation of energy</i>	The proposed severance has no impact on matters of energy conservation.
m)	<i>The interrelationship between the design of the proposal and site plan control matters relating to any development on the land, if the land is also located within a site plan control area designated under subsection 41(2) of this Act.</i>	There are no concerns related to the design of the proposal in relation to the proposed severance. The ongoing site plan application (SPA-2020-0053) will ensure that appropriate design treatments are implemented for the proposed Commercial Self-Storage Facility.

**Date:** 2020-10-07

**Subject:** Recommendation Report – Request to Exempt 2719 Bovaird Drive West from Interim Control By-Law 306-2003

**Contact:** Jeffrey Humble, Manager of Policy Planning  
Jeffrey.humble@brampton.ca  
(905) 874-5179

**Report Number:** Planning, Building and Economic Development-2020-251

**Recommendations:**

1. **THAT** the report from Jeffrey Humble, Manager of Policy Planning, Planning and Development Services, dated October 28, 2020, to the Council Meeting of October 28, 2020, re: **Recommendation Report – Request to Exempt 2719 Bovaird Drive West from Interim Control By-Law 306-2003** be received;
2. **THAT** the City Council authorize the enactment of the Exemption By-law attached hereto as Appendix E.

**Overview:**

- The purpose of this report is to recommend an exemption for the City-owned lands located at 2719 Bovaird Drive West (the Siemens lands). Apart from an unused former industrial building, the subject lands are presently vacant.
- A potential tenant has approached the City with an interest in leasing a portion of the subject lands for the purpose of film production and construction of temporary set structures for filming. The lease is contemplated for roughly a one year period (Fall 2020 to Fall 2021). All structures will be removed by the tenant prior to the termination of the lease.
- An exemption to the ICBL is required in order to facilitate pursuing planning approvals and building permits for construction of a temporary town on the subject site, which requires building permits.
- ICBL 306-2003 was enacted to facilitate planning for a future transportation corridor in North West Brampton. The ICBL is still in

**effect because Zoning By-law 300-2005, to implement corridor protection policies, remains under appeal at the LPAT.**

- **Staff supports the proposed exemption to ICBL 306-2003 based on a set of exemption criteria that Council approved in March 2010.**

### **Background:**

On October 15, 2003, City Council enacted an Interim Control By-Law (306-2003) to protect lands in West Brampton so the Ministry of Transportation could undertake a Needs Assessment Study for a proposed Greater Toronto Area (GTA) West Corridor. The Ministry's Strategic Directions report of January 2003 identified a potential north-south highway link in Brampton's west end, confirming the City's earlier finding that there was a need for a "North-South Transportation Corridor" in the Halton-Peel boundary area. In September 2004, City Council extended Interim Control By-law 306-2003 for another year.

In 2005, Council adopted an Official Plan Amendment and Zoning By-law to implement corridor protection provisions. OP93-255 and Zoning By-law 300-2005 were subsequently appealed to the Ontario Municipal Board (now LPAT) by a number of parties. The final disposition of these appeals has not yet been determined by the LPAT. Therefore, in accordance with Section 38 (6.1) of the *Planning Act*, Interim Control By-law 306-2003 remains in effect.

In 2020, the MTO released the GTA West Corridor Study Focused Analysis Area, which further scoped the lands under investigation and released other areas that are not encumbered for the purpose of the study. The subject lands at 2719 Bovaird Drive West are not located within the Focused Analysis Area but, do partially infringe on the buffer the surrounds the FAA (see Appendix A). Notwithstanding, the lands subject to ICBL 306-2003 have not been scoped to a smaller area as there is a need to factor future transportation needs and demands as it applies to the larger area. As such, the ICBL applies to the subject lands and an exemption is required in order to secure the necessary building permits.

### **Exemption Criteria**

In March 2010, Council approved a staff report recommending that future requests for exemptions to the Interim Control By-law 306-2003 (ICBL) must be evaluated under the following considerations:

- that requests should relate to uses that are temporary or transitory in nature;
- that any new buildings proposed are to be temporary, non-permanent, structures requiring minimal capital investment or are re-usable;
- that any addition to existing buildings must be minor in scale and intended to facilitate only current activity/use of the building;
- that consideration be given for the existing settlement pattern; and,



- that consideration be given for existing environmental or physical constraints on or within the vicinity of the subject lands seeking the exemption as it related to the proposed potential transportation corridor.

These criteria are not mutually inclusive and are intended to be applied as appropriate, recognizing the unique context of individual situations. Also to be considered is whether proposed uses would constrain the long-range planning for the surrounding area.

### **Current Situation:**

A potential tenant has approached the City with an interest in using a portion of the subject lands for the purpose of film production and construction of temporary set structures for filming, for roughly a one year period (Fall 2020 to Fall 2021). The “exclusive area” to be leased and utilized by the potential tenant is identified in green on Appendix B. The intended use of the subject site is to create a temporary town (see preliminary concept plan, attached as Appendix C) that will use the existing access from Bovaird Drive. All structures will be removed by the tenant prior to the termination of the lease. Staff note that the preliminary concept remains to be finalized and this may result in the need for future planning approvals specifically, variances to the zoning by-law, as well as, a site plan. The extent of the site to be used by the potential tenant and preliminary concept plan is provided as Appendix B and Appendix C, respectively.

Building permits are required to facilitate the construction of a temporary town for filming at the subject site. An exemption to Interim Control By-law 306-2003 is required in order to allow the potential tenant to secure the building permits. All planning approvals must be secured before building permits can be issued.

Staff has reviewed the request for exemption in the context of the Council approved exemption criteria and are support the proposed exemption because it is temporary in nature, with no long term impact to the subject lands. The portion of the subject site that is being considered for lease by the potential leasee, is entirely outside of the GTA West Focused Study Area buffer and will not negatively impact future transportation planning efforts. Further, an exemption to the ICBL to allow the potential tenant to lease a portion of the subject lands and, will provide the City with an opportunity to utilize these lands for a one-year period, whereas they are otherwise vacant. The by-law granting an exemption to ICBL 306-2003 is attached hereto as Appendix E.

Should the exemption By-law be adopted by Council, the parties who have indicated an interest and are part of the LPAT proceedings on the City’s corridor protection planning amendments will be informed of Council’s decision to exempt the subject lands from Interim Control By-law 306-2003.

### **Agency Comments:**

The exemption request was circulated to the Ministry of Transportation, who confirmed that the property was located within the buffer of the 2020 Focused Analysis Area (FAA)

and, may be impacted by the Preferred Route and/or ancillary uses (See Appendix A and Agency correspondence in Appendix C). The MTO provided that they do not object given to the temporary use on this site, noting the end date of 2021. Staff note, that the lands within the buffer will continue to be owned by the City, as the potential tenant intends only to lease the exclusive area, shown in Appendix B. As such, there is no potential conflict between the potential tenant or the MTO needing to access different areas within the subject lands. The MTO may require site access to the lands identified within the buffer of the FAA for the purpose of field work. When this access is required, the City would continue to grant access as per delegated authority, which is present process.

The Region of Peel has also provided support for the exemption request, as provided in Appendix C.

The exemption request was circulated also to Halton Region, and the Town of Halton Hills. No comments from these Agencies was received as a result of this circulation.

### **Corporate Implications:**

#### Financial Implications:

There are no financial implications associated with this report.

### **Term of Council Priorities:**

This report and proposed amendments are consistent with the “A City of Opportunities” theme as it supports livability and prosperity by focusing on employment opportunities and job investment strategies.

### **Conclusion:**

It is recommended that Council enact an exemption to Interim Control By-law 306-2003 to allow the potential tenant to pursue the necessary approvals for the purpose of film production and construction of temporary set structures for filming in the exclusive area within 2719 Bovaird Drive.

Authored by:

Reviewed by:

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Jeffrey Humble, MCIP, RPP  
Manager of Land Use Planning,  
Planning, Building & Economic  
Development Department

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Bob Bjerke, MCIP, RPP  
Director, Policy Planning, Planning,  
Building & Economic Development  
Department

Approved by:

Submitted by:

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Richard Forward, MBA, M.Sc., P.Eng  
Commissioner, Planning, Building &  
Economic Development Department

---

David Barrick,  
Chief Administrative Officer

**Attachments:**

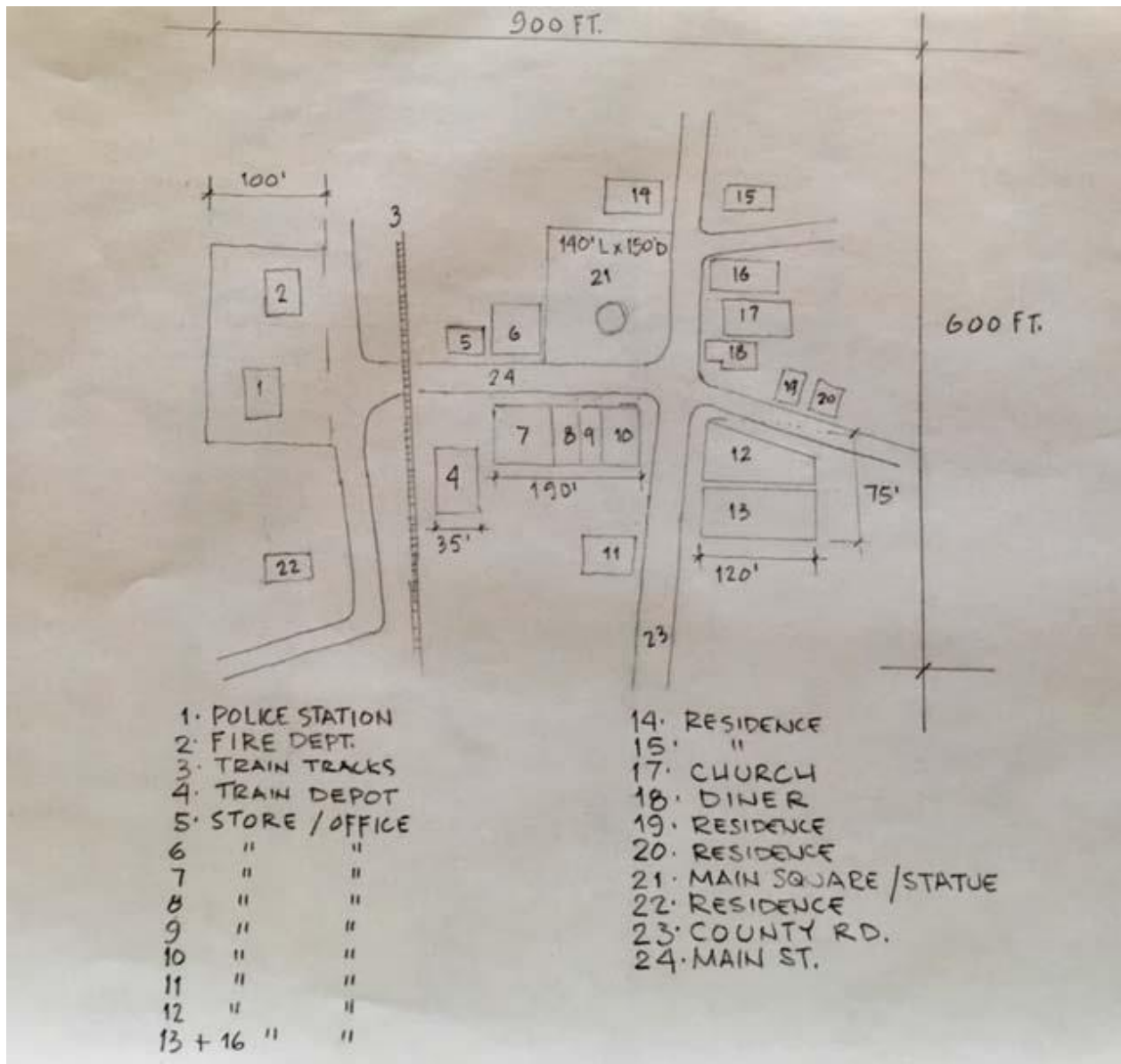
- Appendix A: 2719 Bovaird Drive West in relation to the GTA West Corridor Study  
Focused Analysis Area
- Appendix B: Extent of the site to be used by potential tenant, shown as “exclusive  
area,” in green
- Appendix C: Preliminary Concept Plan
- Appendix D: Agency Correspondence – MTO, dated October 6, 2020; Region of Peel,  
dated October 7, 2020.
- Appendix E: Proposed Exemption By-law

Appendix A: 2719 Bovaird Drive West in relation to the GTA West Corridor Study  
Focused Analysis Area





# Appendix C: Preliminary Concept Plan



Appendix D: Agency Correspondence  
MTO, dated October 6, 2020

**From:** Grobel, Lukasz (MTO) <Lukasz.Grobel@ontario.ca>  
**Sent:** 2020/10/06 4:56 PM  
**To:** Rea, Natasha <Natasha.Rea@brampton.ca>  
**Subject:** [EXTERNAL]RE: Request for comments: exemption to ICBL 306-2003 (2719 Bovaird Drive West) - Brampton

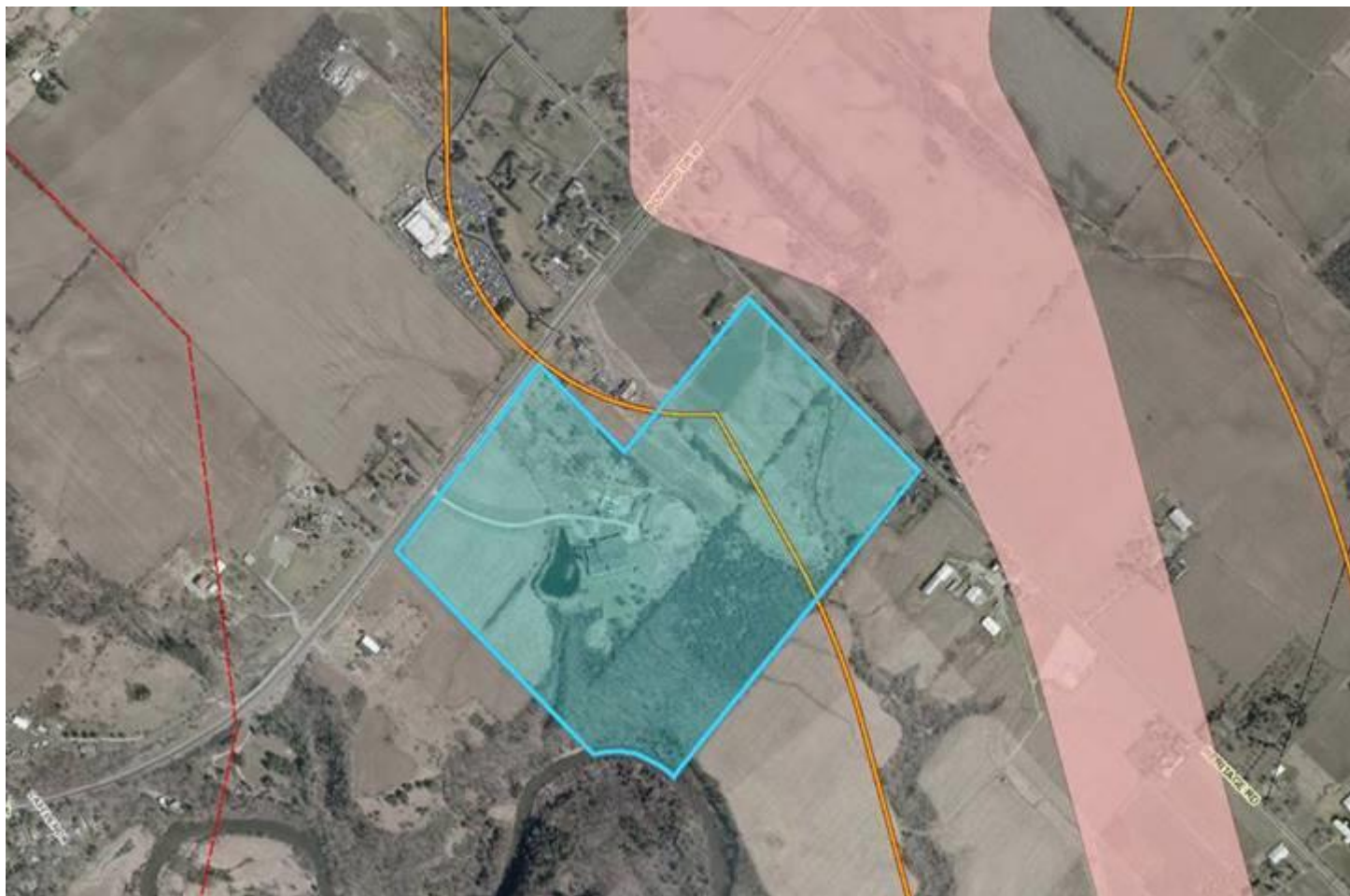
Hi Natasha,

We have reviewed the property located 2719 Bovaird Drive West and note that is located within the GTA West Study Area and within the 2020 Focused Analysis Area. As such the property can be impacted by the Preferred Route and/or ancillary uses. See map below.

In this case, since this is for a temporary use on this site until the end of 2021, the GTA West Project Team does not object. We recommend that you also advise the property owner against making substantial improvements to the property during this period of time. I assume that the proposed temporary town would be removed following filming?

Since we are currently in the process of undertaking fieldwork to support our preliminary design, I would request that a provision be added to the approval that would still allow MTO access for fieldwork through a mutually agreed upon procedure (we had previously obtained a permission to enter from the property owner and will be seeking another one in the near future).





Thanks,

**Lukasz Grobel, P.Eng.**  
**Senior Project Engineer**  
**Route Planning and Transit Initiatives**  
Planning and Design Section  
Ministry of Transportation  
159 Sir William Hearst Avenue  
Toronto, Ontario, M3M 0B7  
T - 647.248.2155



Region of Peel, dated October 7, 2020

**From:** Dave, Richa <richa.dave@peelregion.ca>  
**Sent:** 2020/10/07 2:20 PM  
**To:** FarouqueAlthaf <althaf.farouque@peelregion.ca>; Rea, Natasha <Natasha.Rea@brampton.ca>  
**Subject:** RE: [EXTERNAL]FW: Request for comments: exemption to ICBL 306-2003 (2719 Boviard Drive West) - Brampton

Hi Natasha,

Thanks for circulating this application to the Province. According to the development protocol letter received from the Province, applications within the Route Planning Study Area for the GTA West Transportation Corridor should be circulated to the Province for their review however applications outside the Focused Analysis Area will likely be able to proceed (as is the case with this application).

Just for my understanding, is this request the actual interim control by-law exemption request or is the applicant just seeking our preliminary comments like a pre-consultation application? The hand drawn plan and the location map did not provide much intel on the nature of the proposal (the scale of the new buildings proposed or whether any extension to existing buildings are being proposed).

If the following are met, I would have no objections from my end:

- Province has cleared the application,
- all proposed uses are temporary or transitory in nature, any buildings proposed are temporary, non-permanent, and involve structures requiring minimal capital investment or are re-usable
- any addition to existing buildings must be minor in scale

Warm regards,

**Richa Dave**

Principal Planner

Sustainable Transportation & Strategic Initiatives, Transportation Division

Region of Peel

10 Peel Centre Drive, Suite B, 4<sup>th</sup> Floor



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## Appendix E: Proposed Exemption By-law

# BY-LAW

*Number* \_\_\_\_\_ - 2020

To amend Interim Control By-law 306-2003, an Interim Control By-law applicable to Part of the Area Subject to By-law 270-2004, as amended, located at 2719 Bovaird Drive West, Part of Lot 11, Concession 6, W.H.S.

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The Council of The Corporation of the City of Brampton, in accordance with the provisions of the *Planning Act*, R.S.O. 1990, c.P. 13, hereby ENACTS as follows:

1. By-law 306-2003 as amended, is hereby further amended:

(1) Section 1 is amended by adding after the words “Except as provided for in Section 1.1, Section 1.2, Section 1.3, Section 1.4, Section 1.5, Section 1.6, Section 1.7, Section 1.8, Section 1.9, Section 1.10, Section 1.11, Section 1.12, Section 1.13, Section 1.14, Section 1.15, Section 1.16, Section 1.17, Section 1.18, Section 1.19, Section 1.20, Section 1.21, Section 1.22 and Section 1.23, the lands described as Part of Lots 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, and 17 Concession 5 and 6 WHS and Lots 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 and Parts of Lots 5, 8, 9, and 10 Concession 6 WHS as outlined on Schedule A to this by-law shall not have any buildings or structures erected thereon, except for those existing on the date of enactment of this by-law,” the following:

“and Section 1.24”

(2) The following is added as Section 1.24:

1.24 The lands municipally known as 2719 Bovaird Drive West, in Part of Lot 11, Concession 6, W.H.S. and referenced as the “Lands subject to specific exemption from Interim Control By-law 306-2003”, as amended by By-law \_\_\_\_\_ as outlined on Schedule A to this By-law for the purpose of a temporary film production location.

(3) Schedule A is deleted and replaced with Schedule A attached to this by-law.

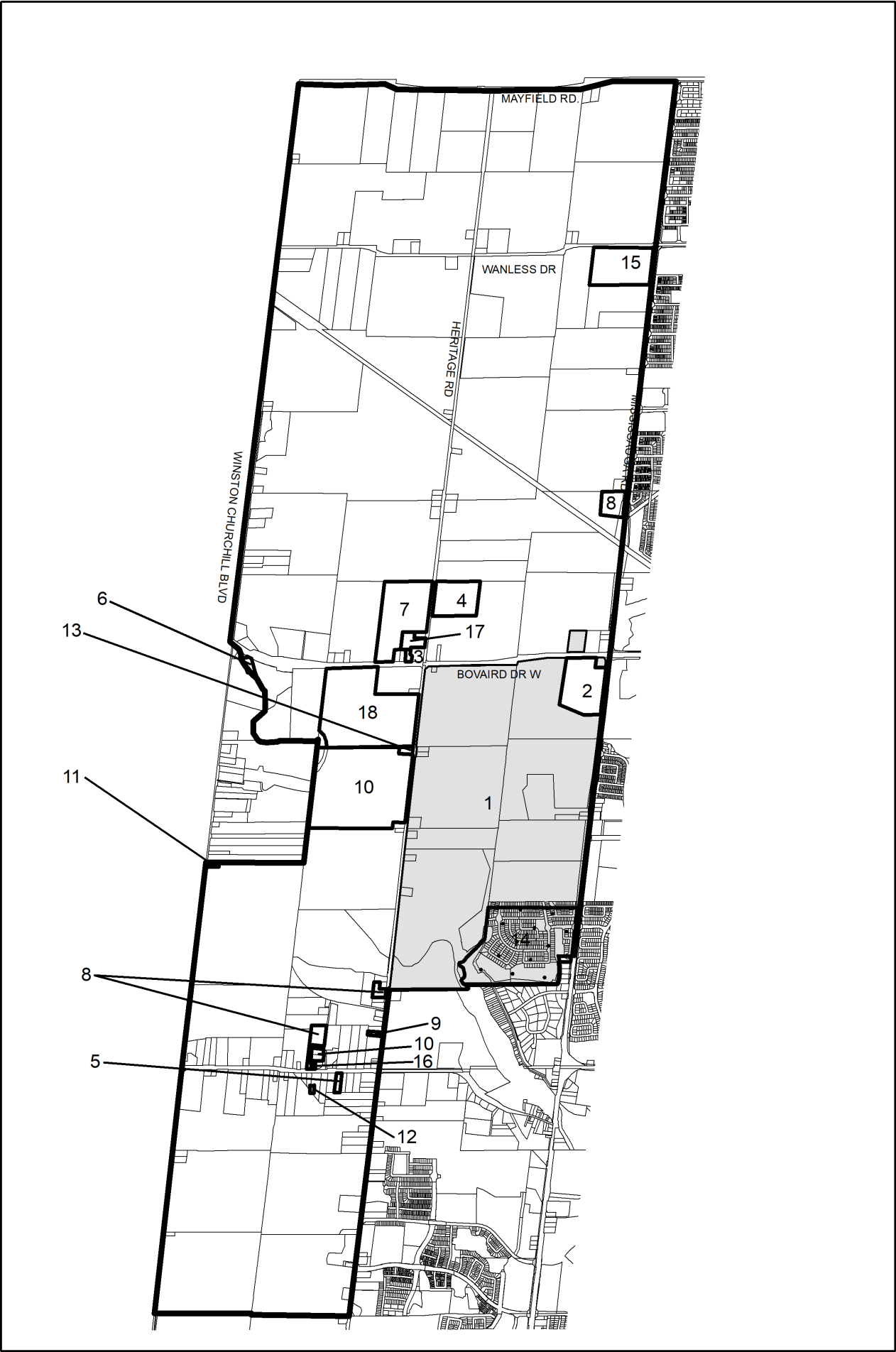
ENACTED and PASSED this \_\_\_\_th day of October, 2020.

Approved as to  
form.

\_\_\_\_\_  
Patrick Brown, Mayor

Approved as to  
content.  
  
RJB  
  
10/08/2020

\_\_\_\_\_  
Peter Fay, City Clerk



SITE SPECIFIC EXEMPTIONS FROM BY-LAW 306-2003

1	BY-LAW - 305-2004 & 306-2003	10	BY-LAW - 106-2013 (9726 Heritage Rd.)
2	BY-LAW - 364-2004 (2055 Bovaird Dr. W.)	11	BY-LAW - 265-2013
3	BY-LAW - 154-2009 (2538 Bovaird Dr. W.)	12	BY-LAW - 137-2014 (2593 Heritage Rd.)
4	BY-LAW - 193-2009 & 176-2012	13	BY-LAW - 57-2015 (9794 Heritage Rd.)
5	BY-LAW - 126-2010 (44 Browns Ln.)	14	BY-LAW - 123-2015 (9264 & 9330 Mississauga Rd.)
6	BY-LAW - 09-2011 (2975 Bovaird Dr. W.)	15	BY-LAW - 122-2016 (10916 Mississauga Rd.)
7	BY-LAW - 312-2011 (2594 Bovaird Dr. W.)	16	BY-LAW - 184-2018 (2670 Embleton Road)
8	BY-LAW - 10-2012 (9188 Heritage Rd., 2696 Embleton Rd., 10344 Mississauga Rd.)	17	BY-LAW - 72-2019 (10044 Heritage Road)
9	BY-LAW - 100-2012 (9086 Heritage Rd.)	18	BY-LAW-____-2020 (2719 Bovaird Drive West)

**Date:** 2020-10-13

**Subject:** **2020 Funding Request - Volunteer Mississauga Brampton Caledon (Volunteer MBC)**

**Contact:** Yvonne Sinniah, Manager, Strategic Community Development and Program Partnerships, [yvonne.sinniah@brampton.ca](mailto:yvonne.sinniah@brampton.ca), 905-874-3371

**Report Number:** Community Services-2020-282

**Recommendations:**

1. That the report from Yvonne Sinniah, Manager, Strategic Community Development and Program Partnerships dated October 13, 2020 to the Community Services Committee meeting of October 28, 2020 re: **2020 Funding Request - Volunteer Mississauga Brampton Caledon (Volunteer MBC)** be received; and;
2. That the amount of \$35,700 be transferred from the Community Services, Recreation, Community Development account to Volunteer MBC for 2020.

**Overview:**

- The City of Brampton has been providing funding to Volunteer Mississauga Brampton Caledon (MBC) since 2010 and for the past four years funding of \$35,700 was provided by the City of Brampton. Volunteer MBC has requested funding from the Municipality of \$35,700 for 2020.
- Staff recommend that funding remain at \$35,700 for 2020 in the context of the Covid-19 pandemic. Recreation Division's Volunteer Services has undergone significant transformation over the past three years, and as such, moving forward, staff will be reviewing the relationship to Volunteer MBC as efficiencies are realized internally. Staff will work with Volunteer MBC to communicate possible future funding changes in a

**timely way ensuring that the organization is able to prepare for long term sustainability.**

- **This report seeks approval to transfer the \$35,700 from the Community Services, Recreation Division's, Community Development account to Volunteer MBC for 2020.**

## **Background:**

Volunteer MBC has been in existence since 2008 and The City of Brampton has provided funding to this community organization since 2010 based on annual requests.

The mandate of this organization is to promote and support volunteerism in an effort to connect all people to meaningful volunteer opportunities, and to strengthen community organizations to recruit, retain and recognize volunteers.

The mandate of Volunteer MBC aligns with Recreation's philosophy of forming strong networks at the grass roots level by engaging community members, such as the Region, local schools, colleges, businesses and residents. Highlights of the organization's 2019 accomplishments can be referenced in Appendix A.

For the past four years, the City of Brampton has provided \$35,700 in funding annually to support the work of Volunteer MBC in the community.

## **Current Situation:**

Volunteer MBC is requesting that the City of Brampton continues their financial support for 2020 based on the 2019 funding approval of \$35,700. The funding is to be directed to the Volunteer Brampton Centre (an arm of Volunteer MBC) and will be used to support marketing, communication and other non-core operating expenditures.

This report has been prepared to seek the necessary approval to provide funding to Volunteer MBC in the amount of \$35,700 from the Recreation, Community Development account.

Based on the Volunteer MBC's strategic plan 2020-2024, the organization helps to strengthen the organizational capacity of its member organizations by providing valuable resources and training. The recommended financial investment on the City's part in supporting Volunteer MBC enables support to community agencies in Brampton utilizing volunteer services in a coordinated manner. The organization also supports their member organizations by providing capacity and education related to risk management, health and safety, community engagement, virtual volunteering, and program delivery during the pandemic.

The Region of Peel, The City of Mississauga, the Town of Caledon and the United Way of Peel Region continue to support Volunteer MBC with operating grants. Staff have reviewed the benefits of providing continued funding to Volunteer MBC and recommend continuing similar funding for 2020 in the context of Covid-19 pandemic, with an outlook to consider reduced funding in future years.

It is recommended that Volunteer MBC provide a complete list of Brampton based member organizations in their 2020 report submission to the City of Brampton with service information, community impact and statistics.

### **Corporate Implications:**

#### Financial Implications:

Funding for this request is available in the Recreation Division's operating budget. The Recreation division will continue to review the efficacy and value of the financial support provided to Volunteer MBC over the course of the 2020 calendar year to ensure the outputs of this program continue to be beneficial to the City of Brampton and are not redundant with current volunteer efforts throughout the City, and aligned with funding levels of other municipalities.

### **Term of Council Priorities:**

This report aligns with the Strategic Council Priority of a Well-Run City enabling public participation through volunteer engagement

### **Conclusion:**

This report has been prepared to seek the necessary approval to provide the funding to Volunteer MBC in the amount of \$35,700 from Recreation Division's Community Development Account. This report also seeks approval to evolve the relationship with Volunteer MBC to a service level agreement in future years.

Approved by:

Approved by:

---

Anand Patel  
Acting Director, Recreation  
Community Services Department

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Derek Boyce  
Acting Commissioner  
Community Services Department



**Appendices:**

- Appendix A – 2019 Highlights – Brampton Cares
- Appendix B - Letter from MBC Funding request
- Appendix C - Audited Financial Statements December 31, 2019



# BRAMPTON CARES

A summary of Volunteer MBC's impact in 2019 –  
2020

Volunteer Mississauga Brampton Caledon

Charitable RN: 847920469RR0001



## Brampton HQ

Our presence in Brampton is substantial thanks to our main office at Community Door Brampton where many visitors come to us for in-person consultations, including many clients from our neighbor organizations such as the Canadian Mental Health Association and the Centre for Education & Training. This space also provides us access to a shared boardroom, in which we conduct various workshops, meetings and info sessions. This location is conveniently along a major corridor and is centrally located in Peel. By being present in a nonprofit hub, Brampton residents can access multiple services they need in one trip.

## 2017-2019 Strategic Plan Accomplishments

We reflect with pride on our collective achievements and the impact Volunteer MBC has had on volunteers, our member non-profit organizations, their clients, and the voluntary sector in Peel as we completed the final year of our 2017-2019 Strategic Plan which focused on four priorities:

- Empower the voluntary sector through community engagement, learning and capacity building
- Seek diversified and sustainable resources to support and grow Volunteer MBC
- Develop team skills, attributes and competencies to attain organizational goals
- Invest and maximize use of technology & processes to improve internal communication and business practices

### Empower the voluntary sector through community engagement, learning and capacity building

In 2019, we made **39,861** volunteer referrals, totalling **280,953** since our inception. In following our service excellence model, we made grate strides with client engagement. We did this by increasing the numbers as noted above, as well as the quality of service delivered to the volunteers (our clients) and our member organizations. We enhanced the quality of client referrals, positions and support. We made in-roads with several community partners focused on inclusion and removing barriers to volunteering. In terms of our Learning and Development, we established ourselves as a service provider for governance-focused learning sessions working with United Way Greater Toronto, Our

Groups in Peel (municipalities), Moyo and Indus. In addition, we increased our revenue with Learning Management System development.

## Seek diversified and sustainable resources to support and grow Volunteer MBC

Over the last five years, we have been highly successful at increasing revenue generated via the Learning Centre, membership fees and fundraising to support our core services. This now represents 35% of our total revenue, compared to 18% in 2013, so that we are far less reliant on government program funding. However, this achievement was not enough to counter the loss of 36% in revenue from the Provincial government, from which we received no funding for the first time in a decade.

## Develop team skills, attributes and competencies to attain organizational goals

Reduced funding forced us to downsize our paid staff team, however, we have been able to build a strong board based on a skills matrix with a diverse and inclusive lens and skilled volunteers to assist us with all aspects of our operation. We also engaged more co-op students and volunteers from the Ontario Works program.

## Invest and maximize technology & processes to improve internal communication, business practices

Our foresight to invest in technology and improve our business practices prepared us very well to move to a virtual office environment at the start of the pandemic and we were able to quickly adapt our key services and programs. Today we have the capacity to withstand the impact of COVID-19 on our workflows because of a much-improved digital infrastructure.

## Outreach and Referrals

### Audiences

Volunteer MBC serves two customer segments with distinct value propositions that we are trying to connect: Community service organizations and the other key clients are the Residents who want to volunteer or already volunteer.

1. Community residents who want to volunteer or already serve as volunteers.

Our three primary audiences are: youth, newcomers, older adults. We also serve employee volunteers to support Corporate Social Responsibility programs, the 2SLGBTQ+ communities and people with disabilities.

#### Value Proposition:

Adult newcomer - VMBC helps to increase your employment readiness by connecting you with local volunteer opportunities that help you acclimatize, develop local market experience and that serve to build local relationships that can help you adapt.

Secondary School Students – seek to help youth who are most vulnerable and at risk of social isolation – build academic and human skills, etc. to increase their employability.

Populations most likely to experience Loneliness – retirees, people unable to work due to impaired health, disabilities, youth, newcomers – VMBC helps alleviate loneliness and reduces the impacts of loneliness on volunteers' health resulting in increased quality of life, improved health and reduced cost on the healthcare system.

Local businesses that can benefit from local community volunteer programs – skill development through volunteering, improved morale, retirement transition – utilizing skills gained to benefit community and reduce isolation which may be experienced during transition. – VMBC helps companies attract, retain and develop employees as well as helping to transition successfully to retirement through connecting them with meaningful community volunteer opportunities.

What is the demographic of the residents we serve?

**Age 19 and above of the clients we serve: Annual Income \$24,999 and less = 39.8%** (No income = 8.2%, Less than \$10k = 15.2%, \$10k - \$24,999 = 13.9%)

**Unemployed and Seeking Employment = 18.5%**, Unemployed and unable to seek Employment = 6.9%, Retired = 8.6%.

Furthermore, we also know the following:

**Immigrant Stats:** Total Immigrants includes all ages = 57.61% (10.75% 3yrs or less, 7.16% 3-5yrs, 7.76% 5-10yrs, 31.94% more than 10yrs)

- Mississauga: Total = 27.16% (5.07% 3yrs or less, 2.98% 3-5yrs, 4.18 5-10yrs, 14.93% more than 10yrs)
- **Brampton: Total = 25.67% (4.78% 3yrs or less, 3.88% 3-5yrs, 3.28% 5-10yrs, 13.73% more than 10yrs)**
- Caledon: Total = 1.49% (0.00% 3yrs or less, 0.00% 3-5yrs, 0.30% 5-10yrs, 1.19% more than 10yrs)
- Other Geos: 3.28%)

**We also assist a large youth audience grade 7 and 8 and high school/post-secondary** who are looking to primarily learn new academic and human skills.

**This reflects the demographics of the marginalized community we serve and this is why they volunteer: (data collected from an extensive Volunteer Motivation Survey conducted in 2018).**

Top 3 box scores (agreements) of Career Focused Items;

75.95% "I volunteer because I feel that I make important work connections through volunteering"; 69.76% "I volunteer because volunteering helps me gain work experience in my particular profession" 46.67% "I volunteer because I feel that volunteering will help me to find out about employment opportunities", 70.24% "I volunteer because volunteering gives me an opportunity to explore potential careers."

2. Social Purpose Organizations (non-profits) that serve residents in need. Including our members, other agencies working in the community, social purpose organizations (educational systems, service clubs, school boards, hospitals, social purpose enterprises).



## Value Proposition:

VMBC helps to strengthen your organizational capacity through providing valuable resources and training to help you fulfill your social purpose. The independent survey completed with Align Consulting for our new strategic plan revealed the following:

- 76% are happy with the service we provide and the relationship with us.
- 84% feel effective volunteer management is important.
- 41% expect to increase the use of our services and 23% will require the same level of service.
- 93% Learning Centre has been helpful in developing skills, knowledge and capacity
- 96% Learning Centre course offer good value for the money
- 95% Learning Centre course (in person and online) good investment of time.
- 52% are satisfied with the quality/fit of volunteers we refer.

This demonstrates 2 key points:

- **Volunteerism is very much a CAUSE that in of itself addresses social issues.**
- The gap between what social purposes organizations are looking for from a client (volunteer) – specific skills and time to execute their missions is not always aligned with why our clients want to volunteer (i.e. to build their skills (including human skills), to find employment, build social and professional networks, etc.).

As part of our new strategic plan, we are addressing this gap with:

- Using innovative technology in a sophisticated referral system and matching based on a skills matrix.
- Educating member organizations on how to work with volunteers that face barriers and focus instead on the talents and assets that they do bring.
- Educating volunteers
- Advocating for volunteerism as a cause
- Offering a New Membership Model with menu-based service offerings

## Referral System

Our in-person community and school outreach increased to 31,000 people throughout Peel region. At the end of December 2019, this resulted in 39,861 referrals to volunteer positions with community service organizations including the municipalities. This is a **15% increase in total referrals over 2018**.

Location	age	<12	13-15	16-18	19-24	25-34	35-44	45-54	55-64	65>	Total
Mississauga		621	4914	4338	3177	3483	2232	1062	441	243	20511
Brampton		459	4590	3672	2430	3393	1611	693	279	90	17217
Caledon		27	297	351	180	198	90	18	36	9	1206
Other		9	108	117	207	261	117	54	45	9	927
Total		1116	9909	8478	5994	7335	4050	1827	801	351	39861
Brampton 2017		670	4550	2780	2050	3100	1590	630	340	130	14840

In Brampton, the referrals reached a total of 17,217 in 2019, a **9% increase over 2018**. Together they provided an average of **2.7 million volunteer hours**. It's very Interesting to note that Brampton youth engagement has increased substantially, by over 12% year over year which is very encouraging and

there was a 7% increase in the Adult category as well (specifically the 25 to 54 age group) but there was also a decrease in the older adult volunteer engagement demographic.

The way in which we engage volunteers is evolving too, with development of our community skills matrix. This project enabled us to engage skilled newcomers onto an advisory team as we build a reverse-matching functionality that allows organizations to search for volunteers by the skills they have to offer. This relates to the increased need identified by non-profits for skilled volunteers as noted in the 2019 Review of Volunteerism.

## Online Engagement

Volunteer MBC's email subscribers list in Mailchimp with over 20,000 volunteers and over 1,000 nonprofit staff has shown a steady growth and we are very excited since we are now moving this operation into our new CRM - GiveLife, which will increase connectivity between Volunteer MBC and all of our stakeholders by tracking our relationships better. We believe this coupled with our rebranding efforts will be key to continued, increased success with community engagement. Due to a lack of funding, we lost our Mar/Com Coordinator role and it has taken some time to pivot to a new online engagement model. Thanks to an excellent Social Media Communications and Art House Volunteer Team, our social media engagement is now increasing with more new content and frequency of updates, and more focus on video and live-casting to show the impact of volunteerism in more easily understood ways. We use these to demonstrate the services our member organizations offer to the community as well.

Followers	March 2019	December 2019	+/- Change
Facebook	1607	1776	169
Instagram	501	621	120
Twitter	2702	2762	60
LinkedIn	2433	2581	148

## Charter of Volunteerism Campaign

### Call to action

In April 2019, Mayor Patrick Brown presented a proclamation at Brampton City Council on the Charter of Volunteerism. We continue to raise local awareness in many public venues across Peel, combined with an invitation to residents to sign and endorse it online at Volunteer MBC's website. The Charter of Volunteerism focuses on the volunteer experience, relationship between volunteers and organizations, the benefits for the individual and community, and inspiring action. Pictured here is Robert from our team holding the Proclamation.



## Membership

Volunteer MBC's membership base has remained stagnant at about 200 community service organizations, which also includes the City of Brampton, the City of Mississauga, and the Town of

Caledon. 129 of these organizations serve Brampton with 61 physically located in Brampton. A number of the smaller organizations have ceased operations and/or could not afford the \$52 membership. We will be looking to help these organizations with the introduction of a Sustainer membership for businesses and individual supporters who believe in the learning and capacity building we provide to all our organizations.

In Brampton, 67% of Volunteer MBC member organizations serve all audiences, 26% service children and youth and 7% serve seniors. Almost all these organisations have programs or services for newcomers.

Table 3. Sample List of Volunteer MBC member organizations by focus area in Brampton

<b>Mission focus area</b>	<b>Examples of organizations serving the cause</b>
<b>Environment and wildlife</b>	Toronto and Region Conservation Authority Ecosource
<b>Poverty and Homelessness</b>	Knights Table Indus Community Services Habitat for Humanity Regeneration Sai Dam (Covid-19 free membership)
<b>Arts and crafts</b>	Womens Creative Club International Visual Arts Brampton
<b>Recreation and sports</b>	The Brampton Track Club Brampton Girls Softball Association
<b>Healthcare</b>	William Osler Health System Moyo WellFort Community Health Services Canadian Mental Health Association Canadian Blood Services MS Society Catholic Family Services
<b>Education &amp; Literacy</b>	Brampton Library Boys and Girls Club of Peel The Learning Place Learning Disabilities Association of Peel Region
<b>Accessibility and disability support</b>	March of Dimes Canada
<b>Legal Aides and Corrections</b>	The BRIDGE North Peel & Dufferin Community Legal Services John Howard Society of Peel-Halton-Dufferin
<b>Older Adults</b>	Elder Help Peel Making Our Seniors Matter The Region of Peel Long Term Care Homes Roots Community Services
<b>Youth</b>	Big Brothers and Big Sisters of Peel Rapport Youth & Family Services Regeneration Outreach Community Free for All
<b>Parent and child</b>	The Region of Peel PLASP



<b>Mental Health</b>	Canadian Mental Health Association Spectra Community Health Services Punjabi Community Health Centre
<b>Hospice and Bereavement</b>	Dorothy Ley Hospice Heart House Hospice
<b>Information and Referrals Services</b>	Spectra Community Support Services
<b>Settlement and Integration Services</b>	The Centre for Education and Training Indus Community Services
<b>Skills and Career Development</b>	The Centre for Education and Training Volunteer MBC Learning Centre

## Volunteer Recognition Events



### V-Oscars

During National Volunteer Week, Volunteer MBC and its member organizations, supporters, and friends came together for the premier volunteer recognition event in the region, the 4<sup>th</sup> annual V-Oscars. Once again, we rolled out the red carpet to recognize the achievements of volunteers and volunteer engagement professionals in Peel. 15 recipients received awards in a wide range of categories. Award nominees all received free entry to the gala, which is made possible by generous sponsors and ticket sales. It's a prestigious honour for the volunteers and each nominating organization. Depicted here, the Newcomer Gem is awarded to a newcomer volunteer from Brampton, Vishal Shrivastava (right) and it is presented by Rohit Mehta of DoGood Fundraising, a Brampton-based small business that sponsored the award. We engage sponsors to make the event free for the nominees and keep costs very low for their families and friends.

<b>Award Category</b>	<b>Award Recipient</b>	<b>Nominating Organization</b>
Hazel McCallion Power of Giving Award	Mohamad Fakh	Volunteer MBC
Helping Hands Award - Brampton	Olamide Alimi	Volunteer MBC
Helping Hands Award - Caledon	Margie Mols	SHIP – Peace Ranch
Helping Hands Award - Mississauga	Vivia McCalla	Catholic Family Services
Newcomer Gem Award	Vishal Shrivastava	Volunteer MBC
Leader of Tomorrow Award	Parnika Celly	Community Living Mississauga
Family VolunTree Award	Bill and Mary Horton	William Osler Health System
Youth LEaD by Example Award	Peel Environmental Youth Alliance	Ecosource
Leader in Volunteer Engagement Award	Karmela Buzdon	Active Adult Centre
Corporate Volunteer Engagement Award - Brampton	Pfizer Canada	Indus Community Services
Corporate Volunteer Engagement Award - Caledon	BMO	SHIP – Peace Ranch
Corporate Volunteer Engagement Award - Mississauga	Robert Half Management Resources	Breakfast with Santa Foundation
John Huether Award for Volunteer Excellence	Zehra Abbas	Studio.89
Bonnie Yagar Award for Community Engagement Leadership	Kevin Travers	Caledon Community Services
Lifetime Volunteer Achievement Award	Janice Dennis	William Osler Health System

## Peel Cares Celebration

To celebrate International Volunteer Day, we held our Peel Cares Celebration, featuring 3 Volunteer of the Year Awards for Mississauga, Brampton, and Caledon. The event was held at Community Door in Brampton and was packed with participants and media including Mayor Brown, who took time out from his in session Council Meeting to thank the volunteers. There were 29 nominees from Peel, including 12 Brampton nominees. Ann Crane, the Volunteer of the Year for Brampton was recognized for her efforts in 2019--she is a lifelong, incredible volunteer with William Osler Health System at the age of 97!



### **Caledon: Abby Elliott**

– Toronto and Region Conservation Authority

### **Brampton: Ann Crane**

– Peel Memorial Hospital

### **Mississauga: Ayrton Stefanos**

– Distress Centre of Greater Toronto

## Brampton Citizen Awards

Several nominees were co-nominated for the Brampton Citizen Awards, as Volunteer MBC serves on its Selection Committee. The co-nomination process makes it easier for organizations to submit nominations and this increased the number of nominations for the Brampton Citizen Awards within the volunteerism related categories.

## Appreciation

Volunteer MBC is committed to appreciating and recognizing volunteers on a daily basis. Outside of the opportunities that the centre provides its member organizations and communities to recognize volunteers on special occasions, Volunteer MBC also trains organizations on good volunteer recognition practices. Volunteer MBC directly recognizes volunteers on a daily basis through producing and sharing their volunteer stories and sharing snapshots via web and social media platforms. This is essential to boost the retention rate of volunteers within organizations and inspire greater volunteerism in the region, including our own in-house volunteer base of close to 350.



## Achieve Certificates

An Achieve Certificate is a document that is issued to volunteers to recognize skills demonstrated during their volunteer experiences. Related volunteer hours, activities performed, special achievements or training obtained and comments from volunteers' supervisors are also included on an Achieve Certificate. Skills listed on the Achieve Certificate are informed by the National Occupation Classification Code



An adaptation of the national PREB program, Achieve Ontario is a Pan/Parapan Am Games' Volunteer Legacy Initiative that was sponsored by the Government of Ontario, which led to over 23,000 volunteers being awarded Achieve Certificates following the games.

The Achieve Certificate is ideal for anyone looking to be recognized for their volunteer involvement, but especially for employment-seekers as it provides a formal demonstration of experience, which can help distinguish yourself from others and for employers as it provides a credible reference and lists skills which are transferrable to the workplace. Achieve is beneficial to youth as it provides a professional reference which can be used when applying for scholarships and bursaries.

Volunteer MBC is an exclusive Certified Trainer and member of the Ontario Volunteer Centre Network. In April, all staff leading volunteers across the City of Brampton received customized training and access to the Achieve database to start issuing Achieve Certificates to recognize the efforts of City of Brampton Volunteers.

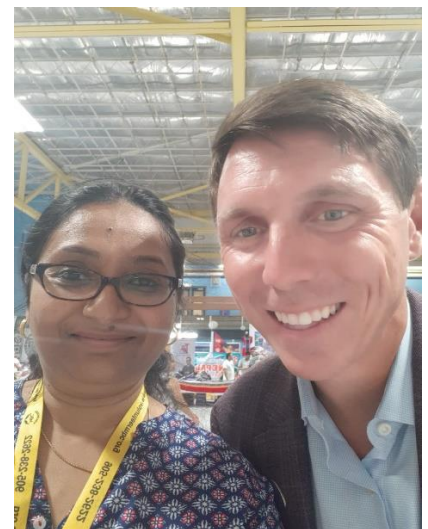
## Supporting Brampton Community Festivals

Carabram – July 12/13/14, 2019

Volunteer MBC were contacted with very short notice requesting assistance with event volunteer recruitment and the intake process logistics. The volunteer posting we created secured 15 volunteers in 12 days.

Carabram was not a member but we decided to partner instead. As part of this successful partnership, Volunteer MBC was able to have a staffed booth, covering all three days to encourage Brampton residents to volunteer and give back to their community.

We were grateful to Mayor Brown who stopped by our booth to show his support.





## Youth Engagement

### StepUp Ambassadors

StepUp is a program in which Volunteer MBC trains youth as volunteer ambassadors. In this process, they gain leadership skills that support volunteer engagement. An Executive Team of grade 11-12 students leads StepUp and Volunteer MBC supports them in the development of programming and training for their general membership through a combination of in-person and online learning. An Advisory Panel comprised of post-secondary students provides them with additional mentorship.

Youth continue to represent the majority of all the referrals we make to volunteer opportunities. StepUp organized several meetings in Brampton, including a volunteer scary movie night at Community Door Brampton, and a number of in-school activities at schools such as Notre Dame CSS and Jean Augustine SS.

### Youth LEaD

*Youth (Youth Leadership Education and Development)* is a community-connected experiential learning program for high school youth divided into six learning units to plan and organize community service projects; Leadership in practice, Volunteer engagement, Project management, Service excellence, Project marketing, and Project delivery.

2019 marked Year 2 of a three-year agreement with the Centre for Education & Training in Brampton to deliver a version of Youth LEaD as part of their Newcomer Youth Volunteer Connections project. Our staff facilitated the training to a group of 40 newcomer and racialized youth who leveraged the skills developed to organize a volunteer expo.

### Aim High

Our Youth LEaD curriculum has also been adapted into a lunchtime program to deliver in partnership with Free For All Foundation to black youth at 2 Brampton high schools, Fletcher's Meadow and David Suzuki. The Free For All Foundation partnered with the Peel District School Board to source students who would benefit from the program, and Volunteer MBC facilitated discovery sessions in the classroom to about 25 students in each school in weekly sessions.



## Learning Centre

Over the course of the year, we delivered 31 Learning Opportunities across Peel region, with over 300 participants from Social Purpose Organizations serving Brampton. Volunteer MBC offers professional development opportunities to leaders of volunteers, staff working with volunteers, and volunteers including board members for board governance learning and youth. In 2019, our Learning Centre saw a gradual evolution of services with the introduction of two new Learning Services: (1) Learning Management Systems development and (2) eLearning Design and Development. These two services offer affordable, technology-based Learning Services to augment the Performance and Learning

infrastructure of Social Purpose Organizations in Brampton. We continue to offer holistic learning solutions through a multi-faceted delivery approach that includes online delivery (webcasts and eLearning), in-person workshops, blogs and vlogs, consultations, and customized sessions. A diverse delivery methodology facilitates learning accessible to everyone at the pace, style and cost that works for them.

### Volunteer Leaders in Peel Network

To support the professional practice of Leaders of Volunteers across Peel, the Learning Centre took over the coordination of the *Volunteer Leaders in Peel Network* (VLPN). This network is a peer driven knowledge sharing network comprised of professionals engaged in volunteer involvement in their organizations. Membership in this network was initially fee-based and in 2019 it was transformed into a FREE service exclusive to member organizations of Volunteer MBC. We hosted 5 VLPN sessions at Community Door in Brampton that yielded an average of 20 participants per session. Each session covers specific volunteer management topics such as Volunteer Orientations/onboarding best practices, Volunteer Retention and Recognition, Effective Volunteer Recruitment, to name a few.

The VLPN is led by a team of senior volunteer leaders among our Member Organizations who volunteer their skills and time toward the Network.

### Vetch

For 2019, Vetch records 22,429 site views. Our in-house developed Learning Management System, [www.vetch.ca](http://www.vetch.ca) continues to be a formidable resource to facilitate synchronous and asynchronous learning thus enabling social learning through knowledge sharing.

### Customized Learning

The Learning Centre also provided customized training for organizations, such as Elder Help Peel, in which we visited their location to train volunteers and staff on ambassadorship, program planning and asset mapping.

### Strategic Plan Development

Perhaps the most important project of 2019 for Volunteer MBC occurred behind the scenes. Thanks to funding from the Region of Peel, we underwent facilitations and analysis with the consultation of Align Coaching to generate a new 5-year Strategic Plan to respond to the changing landscape of the non-profit sector and focus on our organization sustainability. Align engaged in comprehensive conversations and surveying with many of our key stakeholders and our team was challenged to think broadly about possibilities, while also critically to prioritize. To better inform the new Strategic Plan, a Review of Volunteerism was conducted with 4 significant components: External Environmental Scan, Current Landscape of Canadian Volunteer Centres, Survey of non-profit Agencies in Peel Region, and Funder Perspectives. The public-facing edition of the Review of Volunteerism will be released in the fall of 2020. The Review found that Volunteer MBC has brought the most significant value to medium-sized non-profit organizations and that improving the fit through more skills-based matching of volunteers would be essential. We also developed a new Performance Measurement Framework to track our progress in addressing the priorities.

The Strategic Plan 3D Map (attached) depicts the re-envisioned identity of Volunteer MBC as a multi-sided platform with priorities to strengthen services for Residents, Organizations and our Internal

infrastructure. *Note: This image was made prior to 2020 rebranding, which will affect imagery and simplify the lingo.* More info about the new Strategic Plan, associated activities and Review will be released in early fall of 2020 with our rebrand implementation.

## Covid-19 and Volunteer Mobilization

We were in discussion with Yvonne Sinniah and ready to submit this report in early April, 2020 but then the pandemic struck and we needed to shift priorities very quickly, assess our internal capacity and prepare to work with the Region and the municipalities via the Community Response table to mobilize, train and pre-screen COVID-19 Community Responder Volunteers to serve the most vulnerable people in need.

Over the past months, non-profits across Peel region have wrestled with the innumerable impacts of both the pandemic and economic downturn (ourselves included). For many, these times have been isolating and confusing as we each grapple with how to adapt our organizations and what these times bring for the voluntary sector. Many of the organizations had to lay off staff and/or redeploy them and overnight the volunteer positions our members posted in our referral database were reduced to about 10%. These agencies and their clients were in need of immediate support. We dove right in and we have been more active than ever during this crisis and are focusing efforts in these four key areas:

- Providing ways for organizations and essential services to collaborate and share resources
- Implementing an emergency plan to quickly deploy volunteers to where they are most needed
- Providing training to protect volunteers and vulnerable populations in essential services
- Developing virtual volunteer roles to allow people to help out even while physically distanced.

Volunteer MBC was able to take over and mobilize front-line community responder volunteers quickly and they have risen to the occasion. As an example, Sai Dam (received a free Covid-19 membership, offered to anyone agency until the end of this year) had an urgent request to get volunteers for their foodbank and drivers to deliver food hampers to vulnerable seniors and to continue deliveries for the Children's breakfast program. Within a week, we were able to refer 63 responder volunteers to them.

Volunteer MBC also mobilized our Community Responders drivers to deliver daily fresh TRCA meals prepared at Albion Hills Farm for four Brampton organization's seniors and other vulnerable clients. (Moyo, Regeneration, Knights Table, and Roots Community Services).

Our Volunteer drivers also assembled and delivered care packages to many Brampton organization provided to the Region of Peel by generous corporate supporters.

When the City of Brampton needed assistance to assemble, package and deliver vegetable seeds for its successful Community Backyard Garden project, we worked with them and sent many trained and screened volunteer drivers on very short notice.

## Mask Marvels



We started the Mask Marvels program. These are caring volunteers who have stepped up in our community during this time of crisis to protect people who really need it by producing safe homemade masks. Volunteer MBC collects these masks and distributes them to where they are most needed through non-profit organizations. Thanks to Mask Marvels, we've provided masks to all Peel shelter residents, food banks and long-term care centres. We're focused on masking the most vulnerable people in our community and the volunteers and staff that serve them.



To support our non-profits in Peel during this difficult time, we established a dedicated COVID-19 webpage with many volunteer management resources and organized and hosted weekly training forums since March for both for the organizations and for the volunteers. Here is the link to the page: <https://www.volunteermbc.org/index.php?MenuItemID=214>

## What's next:

### Peel MoVES

With additional funding, we will be enhancing our emergency response readiness and prepare for the new non-profit volunteer environment (which hopefully will not include a second wave) in collaboration with many other organizations through Peel MoVES.

### Making our Learning Centre more sustainable and prolific

We are the recipients of a Federal IRP grant to help prepare us to build a sustainable business model that's ready and worthy of social investment. The goal - to offer affordable learning via a social enterprise model.

### BoardWalk

We'll be focused on board diversity in our new BoardWalk project which includes training and mentorship as well as newcomer/racialized board members audits. And we are well all aware of the need and urgency for that. We need our organizations to reflect the communities we serve. Volunteer MBC has been a big advocate for recruitment based on a skills-based board diversity and inclusion matrix and we are very proud that our board and our staff very much resemble Peel's diverse community.

### Ovation

We will be addressing social isolation of seniors, in the next phase of Ovation through friendly volunteering.

## Thank you!

We extend heartfelt thanks to the City of Brampton and corporate supporters, donors and partners. Our success is the direct result of your unwavering support. We are in this together and hope we can continue to count on you.

As our thoughts turn to the future of Peel region and its municipalities and begin the process of recovery, we have an opportunity to share our learning, lean on each other and rebuild together and we strongly believe now more than ever that caring volunteers will stand tall with all of us, offering their skills, talent and time to address the most pressing social issues together to build healthy, resilient, connected and inclusive communities, with the ultimate goal of improving lives through volunteerism.



July 5, 2020

The Corporation of the City of Brampton  
2 Wellington Street West  
Brampton, ON  
L6Y4R2

ATTENTION: Derek Boyce, Interim Commissioner, Community Services

**RE: Funding Request for Volunteer MBC**

Dear Derek:

Volunteer Mississauga Brampton Caledon (Volunteer MBC) is a Volunteer Centre that started in September 2008 with our head office located at Community Door in Brampton. Our new aspiration is to fuel purposeful connections between social purpose organizations, residents, businesses, partners and local funders so that together we can address the most pressing social issues.

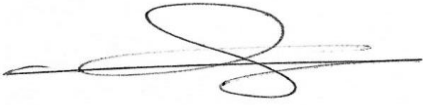
Our in-person community and school outreach increased to 31,000 people throughout Peel region. At the end of December 2019, this resulted in 39,861 referrals to volunteer positions with community service organizations including the municipalities. This is a **15% increase in total referrals over 2018**. In Brampton, the referrals reached a total of 17,217 in 2019, a **9% increase over 2018**.

We are very grateful for the support The City of Brampton has provided to Volunteer MBC since 2010 and need this continued support now more than ever. For the past four years we have received \$35,700.00. For this year, we would be immensely grateful with the same level of support but if possible, a small increase would be very much appreciated. In comparison, Mississauga increased their support last year via a multi-year agreement and we have received a slight increase from Caledon as well. Brampton's support will help us to continue the growth and extent of the services we deliver to the Brampton community especially during these difficult times for our sector. To date, we still have not received any of the provincial or federal emergency funding. In addition, last year, Volunteer MBC was able to help offset our losses by increasing our earned revenue to 35% via membership, learning centre and fundraising events but this is not possible at this time.

The attached report and attachments in the email provide further insights into the services we provide, our accomplishments and the community impact for 2019 and 2020 to date. As you will see, Volunteer MBC was able to quickly pivot and work with the Region of Peel and municipalities to mobilize emergency responder volunteers to help serve the most vulnerable residents in Brampton and the rest of Peel region. Our new strategic plan continues to show excellent alignment to those of the City of Brampton and we continue our commitment to demonstrate the positive impact our services have on Brampton residents and the community at large.

If you require any further information, please do not hesitate to get in touch with me. Thank you so much for your continued consideration to support Volunteer MBC - Brampton's local Volunteer Centre.

Yours truly,



Carine Strong

Cc: Yvonne Sinniah

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**

**AUDITED FINANCIAL STATEMENTS**

**DECEMBER 31, 2019**

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON  
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## **Management Responsibility Statement**

The management of Volunteer Mississauga Brampton Caledon ("Volunteer MBC") is responsible for preparing the financial statements and the notes to the financial statements.

Management prepares the financial statements in accordance with Canadian accounting standards for not-for-profit organizations. The financial statements are considered by management to present fairly the financial position and results of operations of Volunteer MBC.

The organization, in fulfilling its responsibilities, has developed and maintains a system of internal accounting controls designed to provide reasonable assurance that management assets are safeguarded from loss or unauthorized use, and that the records are reliable for preparing the financial statements.

The financial statements have been reported on by Dang & Associates CPA Professional Corporation, the organization's auditor. Their report outlines the scope of their examination and their opinion on the financial statements.



## Independent Auditor's Report

To the Members of Volunteer Mississauga Brampton Caledon ("Volunteer MBC"):

We have audited the accompanying financial statements of Volunteer MBC, which comprise the statement of financial position as at December 31, 2019, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



*Basis For Qualified Opinion*

In common with many not-for-profit organizations, Volunteer MBC derives revenue from donations the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenue was limited to the amounts recorded in the records of the Volunteer MBC. Therefore, we were not able to determine whether any adjustments might be necessary to revenue, cash flow, current and net assets as at and for the year ended December 31, 2019 and December 31, 2018.

*Other Matter*

The financial statements of Volunteer MBC for the year ended December 31, 2018 were audited by another auditor who expressed a qualified opinion due to the inability to verify the completeness of revenue from donations. The date of the audit report was May 6, 2019.

*Qualified Opinion*

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Volunteer MBC as at December 31, 2019 and December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Kha D. Dang, CPA, CA, LPA

Mississauga, Ontario  
June 19, 2020

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT DECEMBER 31, 2019**

	2019	2018
<b>ASSETS</b>		
<b>Current assets</b>		
Cash	\$ 31,782	\$ 136,739
Short-term investments (Note 3)	222,876	246,836
Accounts receivable	9,502	3,774
HST and sundry receivables	14,285	13,098
Prepaid expenses	9,765	9,765
	288,210	410,212
<b>Fixed assets</b>		
Capital assets (Note 4)	1,136	5,009
	\$ 289,346	\$ 415,221
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities	\$ 7,602	\$ 16,847
Deferred revenue (Note 5)	56,484	82,923
	64,086	99,770
<b>Net assets</b>		
Net assets	225,260	315,451
	\$ 289,346	\$ 415,221

The accompanying notes are an integral part of the financial statements  
Approved by the board

 Director

 Director



**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**  
**STATEMENTS OF OPERATIONS AND CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	2019	2018
<b>Revenue (Note 6)</b>		
Government – Federal	\$ 28,389	\$ 14,415
Government – Provincial	10,240	114,636
Government – Regional (Sustainability/Organizational Effectiveness/Internship)	153,139	104,889
Municipalities – Mississauga, Brampton and Caledon	78,900	67,953
Foundations, United Way OTF & other	116,980	168,639
Core programs, Learning Centre, memberships, tax rebates and miscellaneous (Note 3)	100,538	110,772
Fund Development (CORE)	93,438	102,824
	<u>581,624</u>	<u>684,128</u>
<b>Operating expenses (Note 6)</b>		
Program expenses (Schedule A)	419,227	455,594
Salaries and benefits	97,317	92,542
Consulting	54,569	23,700
Rent	50,815	49,549
Information technology	17,547	16,153
Professional fees	9,807	7,631
Office and general	7,349	10,322
Amortization	5,569	9,995
Insurance	2,403	2,654
Equipment lease	1,946	2,994
Advertising and promotion	1,671	10,817
Travel and accommodations	1,214	2,781
Website development	1,022	2,357
Interest and bank charges	982	746
Memberships and licenses	190	240
Repairs and maintenance	187	94
	<u>671,815</u>	<u>688,169</u>
<b>Excess of expenses over revenue for the year</b>	<b>(90,191)</b>	<b>(4,041)</b>
Net assets, beginning	315,451	319,492
<b>Net assets, ending</b>	<b>\$ 225,260</b>	<b>\$ 315,451</b>

The accompanying notes are an integral part of the financial statements

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

	2019	2018
<b>Cash flow from operating activities</b>		
Excess of expenses over revenue	\$ (90,191)	\$ (4,041)
Adjustments for:		
Amortization	5,569	9,995
	(84,622)	5,954
Changes in non-cash working capital items:		
(Increase) decrease in accounts receivable	(5,728)	10,015
(Increase) decrease in HST and sundry receivables	(1,187)	2,546
(Decrease) increase in accounts payable and accrued liabilities	(9,245)	(25,753)
(Decrease) increase in deferred revenue	(26,439)	(144,601)
	(127,221)	(151,839)
<b>Cash flow from investing activities</b>		
Sale (purchase) of short-term investments – net	23,960	(52,137)
Purchase of capital assets	(1,696)	-
	22,264	(52,137)
<b>Net decrease in cash during the year</b>	(104,957)	(203,976)
<b>Cash at the beginning of the period</b>	136,739	340,715
<b>Cash at the end of the period</b>	\$ 31,782	\$ 136,739

The accompanying notes are an integral part of the financial statement

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

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**1. Purpose and legal form of the Organization**

Volunteer Mississauga Brampton Caledon (“Volunteer MBC”) is a volunteer center, whose mission is to promote meaningful volunteerism and foster best practices through learning and development; through a united community of volunteers that ensures a safe and healthy environment where people truly care for each other. The mandate of Volunteer MBC is to foster and develop volunteerism in the Region of Peel, serving the cities of Mississauga, Brampton and Caledon.

Volunteer MBC was incorporated under the Business Corporation Act – Ontario on August 21, 2009 without share capital, which is exempt from income taxes as long as it complies with the applicable provisions of the Income Tax Act. Volunteer MBC received charitable status on May 12, 2010 for the purpose of accepting tax receipted donations.

Volunteer MBC employs the following acronyms in these financial statements:

MCI – CTW	- Ministry of Citizenship & Immigration – ChangeTheWorld
OVCN	- Ontario Volunteer Center Network
OTF – Seed Grant	- Ontario Trillium Foundation – Seed Grant
MCF	- Mississauga Community Foundation
MCI	- Ministry of Citizenship & Immigration
VLPN	- Volunteer Leaders in Peel Network

**2. Significant accounting policies**

*Basis of presentation*

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

*Revenue recognition*

Volunteer MBC follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably assured.

Unrestricted investment income is recognized as revenue when earned. Investment income on restricted funds is recognized as revenue of the general fund when earned.

*Cash*

Volunteer MBC’s policy is to present bank balances including cash on hand and short-term investments with a maturity period of three months or less from the date of acquisition into cash under cash and cash equivalents.

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

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*Capital assets*

Capital assets are recorded at cost and amortized over their useful lives using the straight-line method at the following annual rates:

Leasehold improvements	-	10 years
Office equipment	-	3 years

Half-year amortization is provided in the year of acquisition.

Contributed capital assets are recorded at fair value at the date of contribution.

When a tangible asset no longer has any long-term service potential for the organization, the excess of its net carrying amount over any residual value should be recognized as an expense in the statement of operations.

*Use of estimates*

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the reporting period. These estimates are audited periodically and, as adjustments become necessary, they are reported in the statement of operations and retained earnings for the year in which they become known.

Significant estimates were made in the areas of useful lives of capital assets, deferred revenue and allocation of program expenses.

*Contributed materials and services*

Volunteer MBC only recognizes contributions of materials and services when a fair value can be reasonably estimated.

The delivery of services and program for Volunteer MBC was highly dependent upon the voluntary service of exceptional volunteers. During the year, 344 volunteers freely donated in excess of 9,800 hours of their time. While the financial value of these donated services has not been recognized in these statements, the socio-economic impact for Volunteer MBC is immense.

*Financial instruments*

Measurement

Volunteer MBC initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions. Transaction costs related to financial assets that will be subsequently measured at fair value are recognized in the statement of operations in the year in which they are incurred. Volunteer MBC subsequently measures its financial assets and financial liabilities at amortized cost other than short term investments, which is measured at fair value. Changes in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost included cash, accounts receivable and HST and sundry receivable. Financial liabilities measured at amortized cost includes accounts payable and accrued

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

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liabilities.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the statement of operations. Any previously recognized impairment loss may be reversed to the extent of any improvement, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

**3. Short-term investments**

Investment income of \$7,900 (2018 - \$11,385), and an unrealized loss of \$356 (2018 - \$15,387) are included in core programs, learning center, memberships, tax rebates and miscellaneous.

Short-term investments consist of the following:

		2019		2018
Callable bond, 5%, maturing May 2025 measured at fair value	\$	156,957	\$	146,450
Mutual funds measured at fair value		65,919		100,386
	\$	222,876	\$	246,836

**4. Capital assets**

			2019		2018
	Cost	Accumulated Amortization	Net Carrying Value	Net Carrying Value	
Leasehold improvements	\$ 59,446	(59,446)	-	\$ 4,031	
Office equipment	22,720	(21,584)	1,136	978	
	\$ 82,166	(81,030)	1,136	\$ 5,009	

**5. Deferred revenue**

Volunteer MBC employs the deferred revenue method of recording restricted revenues, whereby the amount of revenue is recorded to match the amount of expenses in the period. Any remaining amounts are recorded on the balance sheet.

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

<b>Funder/Project</b>	<b>Balance, beginning of the year</b>	<b>Amount received in the year</b>	<b>Amount recognized as revenue in the year</b>	<b>Balance, end of the year</b>
City of Brampton	\$ 17,118	\$ 35,700	\$ (35,700)	\$ 17,118
Core	1,836	-	(1,020)	816
MCF	13,081	12,000	(19,931)	5,150
MCI – CTW	10,240	-	(10,240)	-
New Horizons	16,011	-	(16,011)	-
OTF – Seed Grant	-	40,500	(10,500)	30,000
OVCN	23,201	12,719	(32,520)	3,400
VLPN	1,436	-	(1,436)	-
	\$ 82,923	\$ 100,919	\$ (127,358)	\$ 56,484

**6. Administrative fees**

Volunteer MBC acts as an administrator on behalf of Ontario Volunteer Center Network (OVCN) and reports activities during the year relating to the duties carried out on a net basis. Revenue and expenses associated with these activities are as follows:

	<b>2019</b>	<b>2018</b>
Revenue	\$ 32,520	\$ 127,037
Expenses	32,520	127,037
Excess of revenue over expenses	\$ -	\$ -

**7. Lease commitments**

Volunteer MBC is committed to minimum annual payments on operating leases as follows:

	<b>Total</b>	<b>Premises</b>	<b>Equipment</b>
2020	\$ 23,725	\$ 29,189	\$ 1,438

**8. Financial instruments**

The company is exposed to various risks through its financial instruments. The following analysis provides a measure of the company's risk exposure and concentrations at the balance sheet date.

*Liquidity risk*

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The company is exposed to this risk mainly in respect of its obligations under capital leases and accounts payable.

*Market risk*

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The company is mainly exposed to currency risk and interest rate risk.

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

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*Other price risk*

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market price. Volunteer MBC is exposed to other price risk in respect of its short-term investments.

**9. Comparative figures**

Certain comparative figures have been reclassified to conform to the presentation adopted in the current year.

**VOLUNTEER MISSISSAUGA BRAMPTON CALEDON**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

**SCHEDULE A**

	<b>2019</b>	<b>2018</b>
Community engagement	\$ 52	\$ 156
Fund development	15,478	14,228
Honorariums	1,625	2,975
Learning Centre	3,377	11,745
Materials	317	520
Project management	2,497	17,935
Salaries and benefits	385,823	395,425
Special events	8,707	8,595
Training and conferences	-	1,060
Venue rental costs	290	727
Volunteer recognition	1,061	2,228
	<b>\$ 419,227</b>	<b>\$ 455,594</b>



## VOLUNTEER MISSISSAUGA BRAMPTON CALEDON

SCHEDULE B

## STATEMENT OF OPERATIONS BY PROGRAM &amp; CHANGES IN NET ASSETS

For the year ended December 31, 2019

	Core	Federal	Foundations	Region of Peel	Trillium	United Way GTA	MCI	City of Brampton	Town of Caledon	City of Mississauga	2019 Total	2018 Total
<b>Revenue</b>												
Government - Federal	\$ -	\$ 28,389	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,389	\$ 14,415
Government - Provincial	-	-	-	-	-	-	10,240	-	-	-	10,240	114,636
Government - Regional (Sustainability/OE/Internship Incentive)	-	-	-	153,139	-	-	-	-	-	-	153,139	104,889
Municipalities - Mississauga, Brampton & Caledon	-	-	-	-	-	-	-	35,700	5,000	38,200	78,900	67,953
Foundations, United Way, OTF & other	-	-	19,931	-	10,500	86,549	-	-	-	-	116,980	168,639
Core programs, Learning Centre, memberships, tax rebates and misc.	100,538	-	-	-	-	-	-	-	-	-	100,538	110,772
Fund development	93,438	-	-	-	-	-	-	-	-	-	93,438	102,824
	193,976	28,389	19,931	153,139	10,500	86,549	10,240	35,700	5,000	38,200	581,624	684,128
<b>Expenses</b>												
<b>Administrative and management</b>												
Salaries and benefits	38,834	3,942	2,238	19,673	1,721	18,140	1,393	4,305	645	6,426	97,317	92,542
Rent	10,049	325	-	3,333	217	743	137	933	-	1,200	16,938	16,516
Office and general	148	542	1,892	322	1,273	303	45	661	775	1,388	7,349	10,322
Amortization	5,569	-	-	-	-	-	-	-	-	-	5,569	9,995
Insurance	1,703	-	-	-	500	200	-	-	-	-	2,403	2,654
Interest and bank charges	982	-	-	-	-	-	-	-	-	-	982	746
Equipment lease	265	67	-	-	-	133	-	100	33	50	649	998
Repairs and maintenance	187	-	-	-	-	-	-	-	-	-	187	94
	57,737	4,876	4,130	23,328	3,711	19,519	1,575	5,999	1,453	9,064	131,394	133,867
<b>Program</b>												
Salaries and benefits	166,212	19,951	14,599	67,464	5,679	59,888	4,483	21,887	2,280	23,380	385,823	395,425
Consulting	-	-	-	54,569	-	-	-	-	-	-	54,569	23,700
Rent	20,099	650	-	6,666	435	1,487	274	1,867	-	2,400	33,877	33,033
Program expenses	24,329	2,533	774	-	-	3,888	1,580	300	-	-	33,404	60,169
Information technology	9,541	140	320	300	-	743	1,556	1,818	225	2,904	17,547	16,153
Professional fees	5,267	-	-	-	675	-	338	3,527	-	-	9,807	7,631
Advertising and promotion	-	200	-	812	-	200	200	-	-	259	1,671	10,817
Equipment lease	531	133	-	-	-	267	-	200	67	100	1,298	1,996
Travel and accommodations	-	46	14	-	-	512	145	102	370	25	1,214	2,781
Website development	121	-	94	-	-	45	89	-	605	68	1,022	2,357
Memberships and licenses	190	-	-	-	-	-	-	-	-	-	190	240
	226,290	23,653	15,801	129,811	6,789	67,030	8,665	29,701	3,547	29,136	540,422	554,302
	284,027	28,529	19,931	153,139	10,500	86,549	10,240	35,700	5,000	38,200	671,815	688,169
<b>Net expenses over revenue for the year</b>	(90,051)	(140)	-	-	-	-	-	-	-	-	(90,191)	(4,041)
<b>Net assets (liabilities), beginning of year</b>	314,958	32	-	697	521	30	(757)	(30)	-	-	315,451	319,492
<b>Net assets (liabilities), end of year</b>	\$ 224,907	\$ (108)	\$ -	\$ 697	\$ 521	\$ 30	\$ (757)	\$ (30)	\$ -	\$ -	\$ 225,260	\$ 315,451

**Date:** 2020-10-06

**Subject:** Recommendation Report – Noise Walls in Rosedale Village – Ward 9

**Contact:** Bishnu Parajuli, Manager, Infrastructure Planning, Public Works and Engineering, Tel: (905) 874-3644,  
Email: bishnu.parajuli@brampton.ca

**Report Number:** Public Works & Engineering-2020-252

**Recommendations:**

1. THAT the report titled Recommendation Report – Noise Walls in Rosedale Village – Ward 9, to the Council Meeting of October 28, 2020, be received; and,
2. THAT the Rosedale Village Inc. be advised that the owners of the properties adjacent to the private noise wall along the north side of Sandalwood Parkway between Dixie Road to Via Rosedale are responsible for the maintenance of the noise wall and should continue to maintain it as per the Condominium Development Agreement.
3. THAT the Rosedale Village Inc. be advised that at the end of service life of the private noise wall, affected property owners have an option to petition to the City to subsidize the replacement cost of the noise wall through Local Improvement process. Subject to successful petition, the City can subsidize 75% of the replacement cost of the noise wall.

**Overview:**

- **Noise walls were constructed around Villages of Rosedale under the Condominium Development Agreement (21CDM 93-517) dated December 20, 1995 and Site Plan Agreement (SP17-114.000) July 11, 2019.**
- **Noise walls constructed under the Condominium Development Agreement are located on private properties. As per the Agreement, adjacent property owners are responsible to maintain/replace the noise walls when necessary. These noise walls are currently in fair condition with minor repairs required at some locations. The noise walls are located on the north side of Sandalwood Parkway between Dixie Road and Via Rosedale and along west side of Dixie Road north of Sandalwood Parkway.**
- **The proposed noise walls facing public roads under the Site Plan Agreement are located on City property with exception of lots 316 and 317 which will be constructed on private property.**
- **Property owners should continue to maintain/replace the private noise walls. At the end of service life of the noise wall, they may petition to the City for subsidy through Local Improvement process. In the meantime, if the City decides to assume responsibility for all private noise walls adjacent to City roads, a citywide priority list will be prepared and implemented.**

**Background:**

Noise walls abutting public roads were constructed around Villages of Rosedale under the Condominium Development Agreement (21CDM 93-517 dated December 20, 1995 and Site Plan Agreement (SP17-114.000) July 11, 2019. Noise walls proposed as part of the Site Plan Agreement are under construction and will primarily be on City property with exception of units 316 and 317, which will be constructed on private properties.

Noise walls constructed under the Condominium Development Agreement include primarily wooden noise walls with small segments of masonry walls and entry features located within private properties. Based on the Condominium Agreement, property owners adjacent to the noise walls are responsible for their maintenance or replacement. These noise walls are constructed on a berm with an approximate height of 2 meters.

A map of noise walls around Rosedale Village abutting public roads is provided in Appendix A and the table below summarizes the location, length and maintenance responsibilities of these noise walls.

Noise Wall Location	Road Jurisdiction	Approx. Length (m)	Maintenance Responsibility
<b>Constructed under the Condominium Development Agreement (1995)</b>			
Wooden noise wall on the north side of Sandalwood Parkway between Dixie Road and Via Rosedale	City of Brampton	488	Property owners
Masonry noise wall and entry features on the north side of Sandalwood Parkway between Dixie Road and Via Rosedale	City of Brampton	26	Property owners
Wooden noise wall on the west side of Dixie Road north of Sandalwood Parkway	Region of Peel	72	Property owners
<b>Constructed under the Site Plan Agreement (2019)</b>			
Concrete noise wall on the east side of Highway 410 north of Sandalwood Parkway	Ministry of Transportation	1083	City of Brampton
Concrete noise wall on the north side of Sandalwood Parkway west of Via Rosedale except units 316 and 317 (proposed)	City of Brampton	220	City of Brampton
Concrete noise wall on the north side of Sandalwood Parkway west of Via Rosedale units 316 and 317 (proposed)	City of Brampton	15	Property owners

While the City will maintain the noise walls that have been or will be constructed on City lands, property owners will be responsible to maintain/replace the noise walls constructed within private properties as per the respective development agreements. The purpose of these noise walls is to mitigate traffic noise on the outdoor living areas including backyards/side yards.

#### **Current Situation:**

On September 23, 2020, Council directed staff to report back on a potential noise wall in relation to the Villages of Rosedale. The resolution reads as follows:

CW204-2020

1. That the staff report re: Review of Tax Fairness for the Villages of Rosedale Residents to the Committee of Council Meeting of September 23, 2020, be received; and,
2. That staff be requested to provide a subsequent report specific to a potential noise wall in relation to the Villages of Rosedale.

Subsequently on September 30, there was a delegation from the Villages of Rosedale where it stated that the noise wall was petitioned in November 2018. Noise wall petitions are administered by staff upon request, however, staff have no record of this request.

On September 28, 2020, staff inspected the noise walls around Rosedale Village. The noise wall on the north side of Sandalwood Parkway between Via Rosedale and Dixie Road is in fair condition with minor repairs needed at certain locations. These noise walls were constructed under the Condominium Development Agreement dated December 20, 1995 and full replacement is not necessary at this time. The estimated cost of replacement of this noise wall at current market price is approximately \$1,000,000.

Capital Works is currently updating citywide inventory of private noise walls adjacent to City roads and will report to Council in the first quarter of 2021. The report will include any cost implications to the City, if the City decides to take on the responsibility of these private noise walls. If Council decides to assume responsibility of the private noise walls, similar to the Region of Peel and the City of Mississauga, a replacement priority list will be developed considering the condition of private noise walls citywide. Otherwise, property owners will continue to maintain and replace them with a new one at the end of their service life.

Alternatively, at the end of service life of the noise walls, affected homeowners can petition to the City to replace them through Local Improvement process where the City covers 75% of the replacement cost with 25% covered by the affected homeowners subject to successful petition. Given that the noise wall between Dixie Road and Via Rosedale is in fair condition with only minor repairs needed, petition process cannot be initiated at this time.

### **Corporate Implications:**

#### Financial Implications:

There are no financial implications to the City as a result of recommendations in this report.

### **Term of Council Priorities:**

This report achieves the Strategic Plan priorities of Smart Growth and Strong Communities by supporting sustainable growth and to build a City with vibrant and connected communities for people to live, work and play.

#### Living the Mosaic – 2040 Vision:

This report supports the following 2040 Visions:

- Sustainability and the Environment, as environmentally sensitive areas are major environmental features, which contribute to sustainability.

**Conclusion:**

This report recommends that, consistent with the Condominium Development Agreement homeowners of Rosedale Village continue to repair and maintain the private noise walls on their own and replace them as necessary. At the end of service life of the noise wall, affected homeowners may petition to the City to replace them through Local Improvement process in which case the City can subsidize 75% of the cost of replacement. In the meantime, if the City decides to assume responsibility of private noise walls adjacent to City roads, a citywide priority list will be developed and implemented.

Authored by:

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Bishnu Parajuli  
Manager, Infrastructure Planning

Reviewed by:

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Tim Kocialek  
Acting Director, Capital Works

Approved by:

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Jayne Holmes  
Acting Commissioner  
Public Works and Engineering

Submitted by:

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David Barrick  
Chief Administrative Officer

**Attachments:****Appendix A – Rosedale Village Noise Walls**



APPENDIX A - ROSEDALE VILLAGE NOISE WALLS



LOCATION A



LOCATION B



LOCATION C



LOCATION D

Legend

- ████████ CITY OWNED NOISE WALL PROPOSED (219.92m)
- ████████ CITY OWNED NOISE WALL (1082.68m)
- ████████ PRIVATE NOISE WALL ADJACENT TO CITY ROAD (487.44m)
- ████████ PRIVATE NOISE WALL PROPOSED (15.12m)
- ████████ STONE / GATEWAY FEATURE (25.73m)
- ████████ PRIVATE NOISE WALL FACING REGION OF PEEL ROAD (72.13m)



**Date:** 2020-01-13

**Subject:** **Request to Begin Procurement - Hiring of a General Contractor to Complete the Interior Improvement and Various Improvement Projects at Chinguacousy Wellness Centre, 995 Peter Robertson Boulevard, Ward 9**

**Contact:** Robert Hornblow, MAATO  
Project Manager, Building Design and Construction  
Public Works and Engineering

**Report Number:** Public Works & Engineering-2020-267

**Recommendations:**

1. That the report titled: **Request to Begin Procurement - Hiring of a General Contractor to complete the Interior Improvement and Various Improvement Projects at Chinguacousy Wellness Centre, 995 Peter Robertson Boulevard, Ward 9** to the City Council Meeting of October 28, 2020 be received;
2. That the Purchasing Agent be directed to cancel Bid Call T2020-086 – Interior Renovation to the Fitness Change Room and Repair and Replace Damaged Asphalt at Chinguacousy Wellness Centre; and
3. That Building Design and Construction staff be directed to combine the interior renovation to the fitness change room, exterior lighting and repair and replacement of the damaged asphalt project with the 2020 capital which approved design only for the pool change room renovations and mechanical system repair into one larger project; and
4. That the Purchasing Agent be authorized to commence procurement to hire a general contractor for the combined larger project, inclusive of the renovations of the fitness change rooms, pool change rooms, asphalt and exterior lighting repairs and mechanical repairs; and
5. THAT, the appropriate City staff be authorized and directed to take the necessary action to give effect thereto



**Overview:**

- **This report is to request permission to combine 2019 and 2020 scopes of work into one tender for implementation in 2021 at Chinguacousy Wellness Centre.**
- **This report seeks permission to cancel tender T2020-086 - Interior Renovation to the Fitness Change Room and Repair and Replace Damaged Asphalt**
- **The report seeks authorization to proceed with the procurement of the combined scope of work using the already approved design phase funding as part of the 2020 Capital Budget. Proceeding with the construction work will be contingent on Council approval of the 2021 Capital Budget.**

**Background:**

As part of the 2019 Capital Budget submission, two projects were approved for work to be completed at the Chinguacousy Wellness Centre: (1) Fitness Change Room Renovation, and (2) Replacement of the Damaged Asphalt.

In 2019, Building Design and Construction (“BDC”) staff retained the services of an architectural firm and an engineering firm to provide design and contract administration services for these projects through a competitive bid process.

A request to begin procurement report, R54.2020, was approved by Council at its meeting on February 2, 2020 for general contracting services for the renovation to the fitness change rooms and replacement of the damaged asphalt.

Further and separate to the 2019 approved project mentioned, and as part of the 2020 Capital Budget submission, additional projects were approved for Chinguacousy Wellness Centre to complete the renovation of:

- Boiler Replacement and VFD drives for the Pool area.
- Interior Door and Partitions in the pool area.
- Pool Area Finishes and floor drainage repairs.
- Wall Repairs and drainage in the daycare area.

**Current Situation:**

In June 2020, Purchasing conducted a competitive bid process, Bid Call T2020-086 - Interior Renovation to the Fitness Change Room and Repair and Replace Damaged Asphalt. The lowest compliant bid received as a result of the bid process exceeds the available budget. The defined budget was prepared in consultation with the project Architect using a Class B Estimate.

Some of the factors that may have affected the bid prices include the tight timelines for the delivery of the project, the size of the project scope and value, and impacts to delivery and timing constraints due to COVID-19.

BDC is seeking Council approval to combine the 2019 approved capital budget work with the approved 2020 capital budget work into one project and to tender and implement the full scope of work in 2021.

The current contract with the project Architect will be extended to include the additional design and contract administration services required for the 2020 capital budget work

By combining the two projects into one larger project, the following can be achieved:

- Minimizing downtime on the closure of the facility to the public to complete the outlined scopes of work allowing the general contractor to better control schedule and delivery in phases
- More seamless look to the building
- Warranty and workmanship benefits
- Avoid possible conflicts in delivery of project due to overlapping worksites.
- A larger scope of work typically attracts a greater interest from qualified general contracting firms in competitively bidding on the project.
- Improved value for money by combining scopes of work.

BDC will reprioritize the capital request for the money required in the 2021 Capital request and be in a position to award the scope of work in early 2021 right after the approval of the 2021 capital budget.

## **Corporate Implications:**

### **Community Services**

BDC has been in consultation with Community Services. If the report recommendations are approved, the Chinguacousy Wellness Centre would close its Fitness Centre in the Spring of 2021 to early Fall of 2021 and then close the Pool area for renovations until the Winter of 2021. In the interim, Community Services may open services immediately to serve the community for the Winter of 2020/2021.

### **Purchasing**

A public Procurement Process will be conducted to pre-qualify General Contractors and submissions shall be evaluated in accordance with the published evaluation process within the Bid Document.

The pre-qualified General Contractors will be invited to submit a Bid and the lowest compliant Bid will be eligible for contract award.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

### **Financial Implications:**

Sufficient funding is available for the Hiring of a General Contractor to Complete the Interior Improvement and Various Improvement Projects at Chinguacousy Wellness Centre in the 2019 and 2020 Council approved capital submission. Additional funding is requested for the construction of the Pool Change Room Refresh and other minor works, as part of the 2021 capital budget request and is subject to Council approval.

### **Term of Council Priorities:**

Chinguacousy Wellness Renovation project achieves the following Term of Council priorities:

- Brampton is a Mosaic; this project will implement elements of universal design strategies in tandem with the City's Accessibility Technical Standards to increase accessibility at the Chinguacousy Wellness Centre.
- Brampton is a Safe & Healthy City; this facility will provide a venue to deliver programming geared to the community and encourage active healthy lifestyles.

This project also supports Brampton's 2040 vision of healthy citizens enjoying physical and mental wellness, fitness and sports.

**Conclusion:**

It is recommended that BDC be authorized to combine all related scopes of work outlined in this report and work with all departments to complete drawings and specifications.

In addition, it is recommended that the Purchasing Agent cancel Bid Call T2020-086 and be authorized to commence the procurement as described in this report.

Authored by:

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Robert Hornblow, Project Manager  
Building Design and Construction  
Public Works and Engineering

Reviewed by:

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Samantha Boyd, Manager (Acting)  
Building Design and Construction  
Public Works and Engineering

Approved by:

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Jayne Holmes, Commissioner (Acting)  
Public Works and Engineering

Submitted by:

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David Barrick  
Chief Administrative Officer  
City of Brampton

**Date:** 2020/09/02

**Subject:** Subdivision Release and Assumption

**Secondary Title:** The Erin Mills Development Corporation, Registered Plan 43M-1979 - Ward 6 (South of Steeles Avenue, West of Mississauga Road) - Planning References – C05W02.006 and 21T-10007B

**Contact:** John Edwin, Manager, Development Construction, Environment & Development Engineering Services (905-874-2538)

**Report Number:** Public Works & Engineering-2020-152

**Recommendations:**

1. That the report titled: **Subdivision Release and Assumption; The Erin Mills Development Corporation, Registered Plan 43M-1979 – Ward 6 - Planning References – C05W02.006 and 21T-10007B**, to the Council Meeting of October 28, 2020 be received;
2. That all works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-1979 (the “Subdivision”) be accepted and assumed;
3. That the Treasurer be authorized to release the securities held by the City;
4. That a by-law be passed to assume the following streets as shown on the Registered Plan 43M-1979 as part of the public highway system:

Financial Drive, Montpelier Street, Dancing Waters Road, Edinburgh Drive, Mugford Crescent, Little Britain Crescent, Howard Stewart Road, Rising Hill Ridge, Isle Royal Terrace, Perdita Road and Beckenrose Court

**Overview:**

- This report recommends that the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-1979 be accepted and assumed.

**Background:**

City Council, at its meeting of December 11, 2019 approved Committee of Council recommendation CW507-2019, whereby the streets as shown on the subject Registered Plan are to be assumed by the City, once all departments have provided clearance for assumption by the City.

**Current Situation:**

City departments have now reviewed the Registered Plan for this subdivision and have provided clearance for assumption.

**Corporate Implications:**

All City Departments and the Region of Peel have provided clearances for assumption of the Subdivision to the Manager, Development Construction. This subdivision will now be included in the City's list of assets. The City of Brampton will now be fully responsible for on-going maintenance.

**Financial Implications:**

The annual operating impacts associated with the assumed infrastructure within this subdivision are estimated to be \$33,700. There is sufficient funding approved within the Public Works and Engineering operating budget to proceed with the recommendations in this report.

**Strategic Plan and Term of Council Priorities:**

This report accomplishes the Strategic Plan priorities by supporting the benefits of sustainable growth to build a pre-eminent city with vibrant and connected communities.

**Living the Mosaic – 2040 Vision**

This report directly aligns with the vision that Brampton will be a mosaic of complete neighbourhoods and sustainable urban places.

**Term of Council Priority**

This report achieves the Term of Council Priority by highlighting Brampton as a well-run City. We continuously improve the day-to-day operations of the corporation by streamlining service delivery, effectively managing municipal assets, and leveraging partnerships for collaboration and advocacy.

**Conclusion:**

With approval of this report, the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-1979 will be accepted and assumed.  
Respectfully submitted,

Authored by:

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John Edwin, EIT, C.E.T.  
Manager, Development Construction  
Environment & Development Engineering  
Public Works and Engineering

Reviewed and Recommended by:

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Michael Won, P. Eng., Director  
Environment & Development Engineering  
Public Works and Engineering

Approved by:

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Jayne Holmes, P. Eng.  
Acting Commissioner,  
Public Works & Engineering

Submitted by:

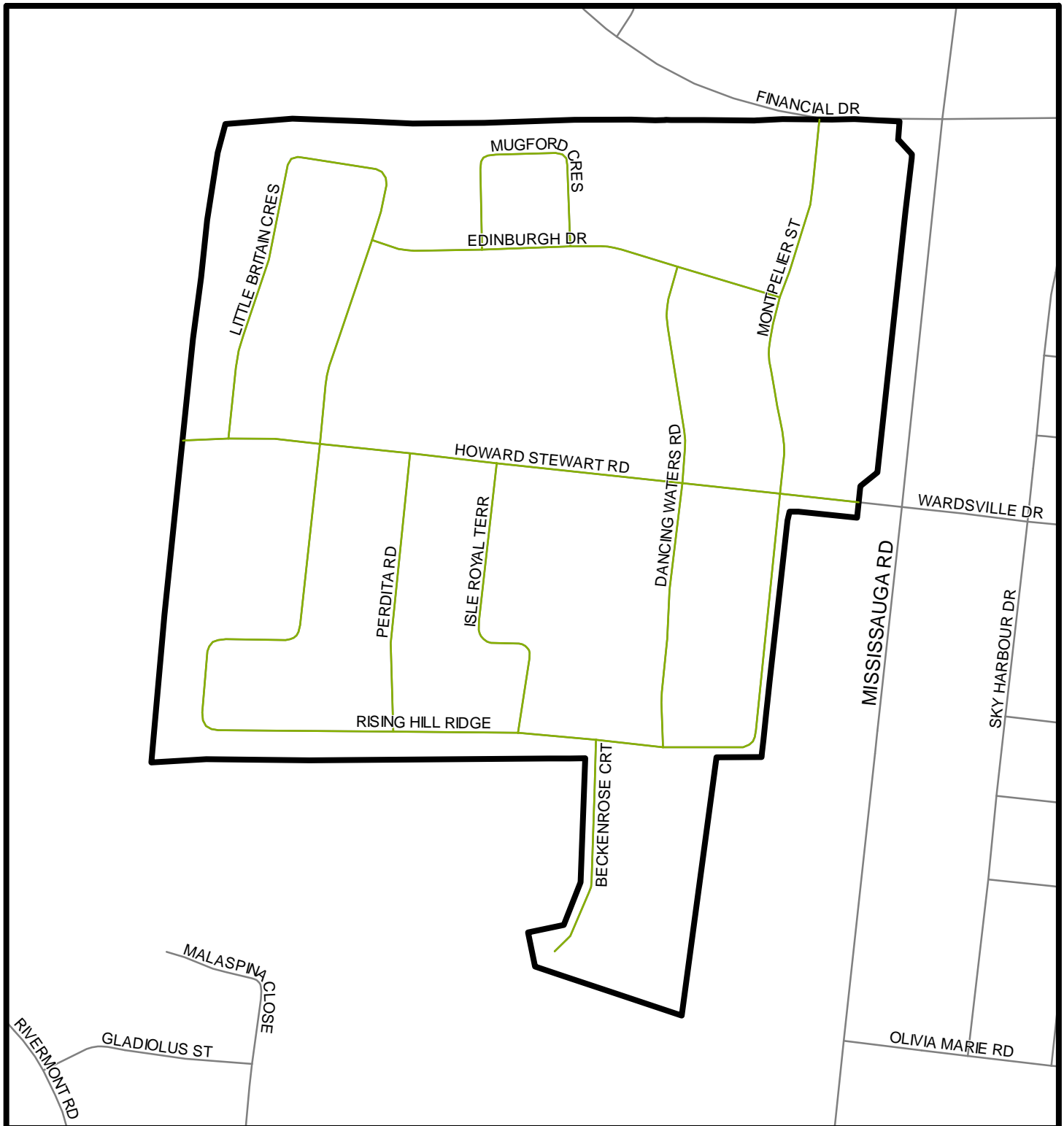
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David Barrick  
Chief Administrative Officer

Appendices:

Attachment 1: Subdivision Map

Attachment 2: Registered Plan 43M-1979



 SUBJECT LANDS TO BE ASSUMED

 Approximate Road Distance - 4.66 km





**Date:** 2020-09-15

**Subject:** **Subdivision Release and Assumption**

**Secondary Title:** **Gold Park Rowntree Developers Inc., Registered Plan 43M-2005 – (North of Remembrance Road, East of Creditview Road), Ward 6 - Planning References – C02W17.002 and 21T-11009B**

**Contact:** John Edwin, Manager, Development Construction, Environment & Development Engineering Services (905-874-2538)

**Report Number:** Public Works & Engineering-2020-159

**Recommendations:**

1. That the report titled: **Subdivision Release and Assumption; Gold Park Rowntree Developers Inc., Registered Plan 43M-2005 - North of Remembrance Road, East of Creditview Road, Ward 6 - Planning References – C02W17.002 and 21T-11009B**, to the Council Meeting of October 28, 2020 be received;
2. That all works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2005 (the “Subdivision”) be accepted and assumed;
3. That the Treasurer be authorized to release the securities held by the City; save and except for the amount of \$32,000 which shall be held by the City until such time as the Director, Environment & Development Engineering is satisfied that the period in respect of warranty works has expired; and
4. That a by-law be passed to assume the following streets as shown on the Registered Plan 43M-2005 as part of the public highway system:

Roulette Crescent, Clockwork Drive, Thornbush Boulevard and Street Widening Block 142 to be part of Creditview Road

**Overview:**

- **This report recommends that the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2005 be accepted and assumed.**

**Background:**

City Council, at its meeting of March 11, 2020 approved Committee of Council recommendation CW082-2020, whereby the streets as shown on the subject Registered Plan are to be assumed by the City, once all departments have provided clearance for assumption by the City.

**Current Situation:**

City departments have now reviewed the Registered Plan for this subdivision and have provided clearance for assumption.

**Corporate Implications:**

All City Departments and the Region of Peel have provided clearances for assumption of the Subdivision to the Manager, Development Construction. This subdivision will now be included in the City's list of assets. The City of Brampton will now be fully responsible for on-going maintenance.

**Financial Implications:**

The annual operating impacts associated with the assumed infrastructure within this subdivision are estimated to be \$5,800. There is sufficient funding approved within the Public Works and Engineering operating budget to proceed with the recommendations in this report.

**Strategic Plan and Term of Council Priorities:**

This report accomplishes the Strategic Plan priorities by supporting the benefits of sustainable growth to build a pre-eminent city with vibrant and connected communities.

### Living the Mosaic – 2040 Vision

This report directly aligns with the vision that Brampton will be a mosaic of complete neighbourhoods and sustainable urban places.

### Term of Council Priority

This report achieves the Term of Council Priority by highlighting Brampton as a well-run City. We continuously improve the day-to-day operations of the corporation by streamlining service delivery, effectively managing municipal assets, and leveraging partnerships for collaboration and advocacy.

### **Conclusion:**

With approval of this report, the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2005 will be accepted and assumed.  
Respectfully submitted,

Authored by:

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John Edwin, EIT, C.E.T.  
Manager, Development Construction  
Environment & Development Engineering  
Public Works and Engineering

Reviewed and Recommended by:

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Michael Won, P. Eng., Director  
Environment & Development Engineering  
Public Works and Engineering

Approved by:

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Jayne Holmes, P. Eng.  
Acting Commissioner  
Public Works & Engineering

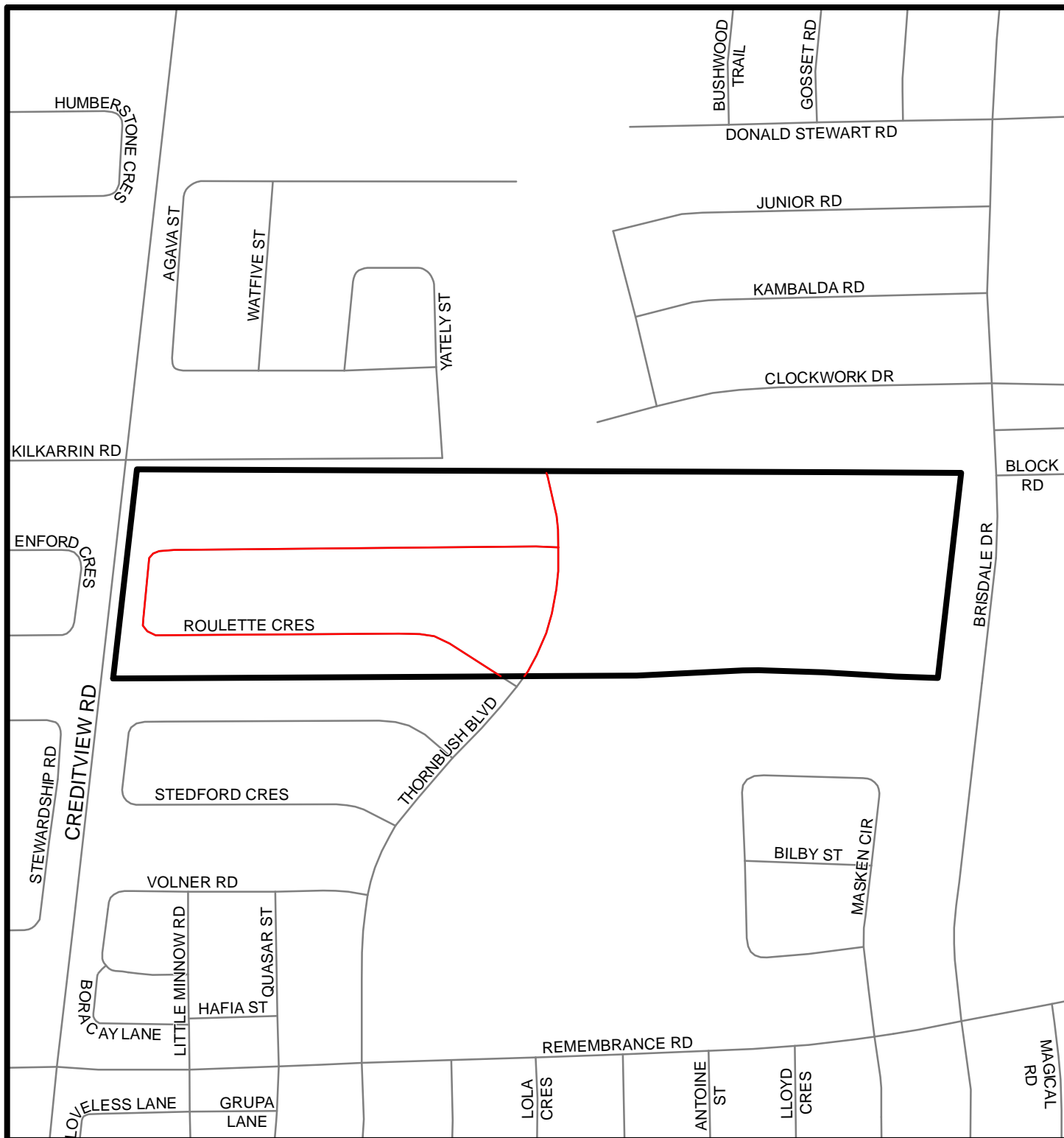
Submitted by:

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David Barrick  
Chief Administrative Officer

### **Attachments:**

Attachment 1: Subdivision Map  
Attachment 2: Registered Plan 43M-2005



 SUBJECT LANDS TO BE ASSUMED

 RoadDistance (0.87 KM)



**Date:** 2020-09-28

**Subject:** Request to Begin Procurement

**Secondary Title** Request to Begin Procurement – For the Supply and Delivery of Transit Bus Break Components, Diesel Exhaust Fluid and Refurbishment Services

**Contact:** Vedran Stankovic, Contract Administrator, Transit  
[vedran.stankovic@brampton.ca](mailto:vedran.stankovic@brampton.ca) 905.874.2750 ext. 62636

**Report Number:** Brampton Transit-2020-246

**Recommendations:**

1. That the report titled; **Request to Begin Procurement - For the Supply and Delivery of Transit Bus Brake Components, Diesel Exhaust Fluid and Refurbishment Services (EG.x/2020)**, to the Council meeting of October 28, 2020, be received; and
2. That the Purchasing Agent be authorized to begin procurement for the Supply and Delivery of Transit Bus Break Components, Diesel Exhaust Fluid and Refurbishment Services.

**Overview:**

**To obtain authorization to begin procurement for the below noted goods and services:**

- **Supply and Delivery of Transit Bus Brake Components for a three (3) year period with one (1) optional one (1) year renewal period.**
- **Supply and Delivery of Diesel Exhaust Fluid for a three (3) year period with two (2) optional one (1) year renewal periods.**
- **Midlife Refurbishment Services on 40 and 60-foot Transit Buses for a three (3) year period with two (2) optional one (1) year renewal periods.**
- **Articulated Joint Refurbishments on 60-foot Transit Buses for a three (3) year period with two (2) optional one (1) year renewal periods.**

**Background:**

There are current existing contracts for the Supply and Delivery of Diesel Exhaust Fluid and Midlife Refurbishment Services on Transit Buses. These contracts were established with upset limits, allowing Transit staff to acquire the required repair services, parts and consumables on an as-and-when required basis. Subject to Council approval, new contracts will include replacements of the above as well as a Supply and Delivery contract for Transit Bus Brake Components and a service contract for Articulated Joint Refurbishments on 60-foot Transit Buses.

**Current Situation:**

With Brampton Transit's service levels incrementally increasing as we approach 2021, the need for a seamless supply of transit bus parts, consumables and maintenance services is imperative to Transit's operation.

**Supply and Delivery of Transit Bus Brake Components**

Brake components for Transit buses are currently sourced through existing blanket purchase orders established for the supply and delivery of various OEM (Original Equipment Manufacturer) and Aftermarket bus parts. Due to large quantities of brake parts purchased regularly, Transit staff is requesting to implement separate contracts, exclusive to the supply and delivery of these components. It is expected that specialized contracts will result in lower unit pricing in comparison to prices available through existing blanket contracts, since vendors that specialize in distributing brake and drivetrain components are more likely to offer deeper contractual discounts, over those distributing a wide range of transit bus parts. This approach is also consistent with several other Transit agencies, seeking attractive unit pricing on specific bus parts. An additional benefit in having standalone contracts for these components is a more streamlined warranty process. With specialized contracts, staff can better track any warranty claims to ensure full recoupment of associated funds.

The upset limit estimate for new contracts is based on historical usage and Transit's anticipated growth over the next three (3) to five (5) years. Staff is requesting a three (3) year contract with a one (1) optional one (1) year renewal period.

**Supply and Delivery of Diesel Exhaust Fluid for Transit Buses**

Diesel Exhaust Fluid (DEF) is introduced in commercial diesel engines to reduce emissions ensuring compliance with federal emissions guidelines. Due to governmental mandates in recent years and an overall increase in focus on carbon footprint reductions in commercial vehicle fleets, the usage of DEF has become a new standard as a carbon compound inhibitor in heavy-duty equipment and vehicles, including urban transit buses.

Brampton Transit buses manufactured prior to 2010 are not equipped with DEF systems, due to their age. However, as these buses approach the end of their useful life cycle, they will be replaced with vehicles which have DEF after-treatment systems. Based on the forecasted quantities of diesel bus purchases over the next several years, Brampton Transit will be seeing a substantial increase in the usage of DEF. While plans for eventual fleet electrification are being explored through the Electric Bus Pilot program, Brampton Transit will continue to source and operate clean diesel vehicles (both replacement and growth) into the foreseeable future, necessitating continued demand for diesel exhaust fluid. Staff is requesting to implement a standard supply and delivery contract for three (3) years, with two (2) optional one (1) year renewal periods.

#### Midlife Refurbishments of 40 and 60-foot Transit Buses

The remaining scope of Brampton Transit's current contract for major bus refurbishments includes 27 40-foot buses manufactured in 2008, with completion anticipated by mid to late 2021. Staff is requesting to engage a qualified supplier through a competitive procurement process, to commence refurbishments of 2009 and newer 40-foot and 60-foot buses. Subject to Council approval to begin procurement, the multi-year contract scope would be set up as follows (all bus quantities estimated):

- **Year 1 of contract (2021 budget year):** Major refurbishment of 26 Conventional diesel buses manufactured in 2009;
- **Year 2 of contract (2022 budget year):** Major refurbishment of 25 Hybrid buses manufactured in 2010;
- **Year 3 of contract (2023 budget year):** Major refurbishment of 30 Conventional buses and 16 Hybrid buses manufactured in 2011.

Staff is requesting to establish a standard service contract for three (3) years, with two (2) optional one (1) year renewal periods. It is expected that a multiyear contract will drive greater efficiencies for the supplier, and result in better value for the City. Optional year(s) to be exercised, subject to successful negotiations by both parties, referencing actual bus quantities at the time of renewal.

#### Articulated Joint Refurbishments on 60-foot Transit Buses

Brampton Transit currently maintains a fleet of 90 articulated urban Transit buses, servicing Brampton Rapid Transit (BRT) routes with Züm branded vehicles. While these larger 60-foot buses have greater revenue potential due to the additional available passenger seating, they incur greater operating costs to maintain specific components not found on conventional 40-foot buses. The most notable driver to these additional costs is the upkeep of the articulated joint, which allows the 60-foot bus to navigate turns safely, without breaching the confines of the roadway.

Subject to Council approval to begin procurement, the multiyear contract scope would be established as follows (all bus quantities estimated):

- **Year 1 of contract (2020 and 2021 budget years):** Refurbishment or replacement of articulated joints on 30 buses manufactured in 2012 and 2014;
- **Year 2 of contract (2022 budget year):** Refurbishment or replacement of articulated joints on 18 buses manufactured in 2015;
- **Year 3 of contract (2023 budget year):** Refurbishment or replacement of articulated joints on 8 buses manufactured in 2016.

Based on the information above, staff is requesting to establish a standard service contract for three (3) years, with two (2) optional one (1) year renewal periods. The procurement process would ensure that only highly qualified and experienced vendors be considered for contract award. Optional year(s) to be exercised, subject to successful negotiations by both parties, referencing actual bus quantities at the time of renewal.

### **Corporate Implications:**

Establishing new blanket contracts will ensure Brampton Transit will have the necessary resources available to properly maintain and service its fleet of urban Transit buses. Furthermore, these services will ensure an adequate number of buses are available at all times to meet the operational requirements needed to provide efficient Transit services to the citizens of Brampton, as service levels return to normal.

### **Purchasing Comments:**

#### Supply and Delivery of Transit Bus Brake Components

A public Procurement Process will be conducted and the lowest compliant Bid will be eligible for contract award.

#### Supply and Delivery of Diesel Exhaust Fluid for Transit Buses

A public Procurement Process will be conducted and the lowest compliant Bid will be eligible for contract award.

#### Midlife Refurbishments of 40 and 60-foot Transit Buses

A public Procurement Process will be conducted and the Proposal submissions shall be evaluated in accordance with the published evaluation process within the Bid Document.

#### Articulated Joint Refurbishments on 60-foot Transit Buses

A public Procurement Process will be conducted and the Proposal submissions shall be evaluated in accordance with the published evaluation process within the Bid Document.



All purchase approvals shall be obtained in accordance with the Purchasing By-law. All communication with Bidders involved in the procurements must occur formally, through the contact person(s) identified in the Bid Documents.

### Financial Implications

#### Supply and Delivery of Transit Bus Brake Components

Funding for year one (1) of the contract is available from Operating Accounts 200214.001.2305.0001 and 200214.001.2805.0001, which have 2020 budget of \$11,360,374.

This amount represents Transit's total combined budget for Vehicle Repairs and Maintenance and sufficient funds within that budget have been identified for the Supply and Delivery of Transit Bus Brake Components. Transit staff will ensure budget availability in future years, subject to Council approval.

#### Supply and Delivery of Diesel Exhaust Fluid for Transit Buses

Funding for year one (1) of the contract is available from Operating Accounts 200213.001.2305.0001 and 200213.001.2805.0001, which have a 2020 budget of \$16,857,922.

This amount represents Transit's total combined budget for Diesel Fuel and sufficient funds within that budget have been identified for the Supply and Delivery of DEF. Transit staff will ensure budget availability in future years, subject to Council approval.

#### Midlife Refurbishments of 40 and 60-foot Transit Buses

Due to the capital nature of these costs, Brampton Transit recently received funding under the Investing in Canada Infrastructure Program (ICIP), with Federal and Provincial contributions at 40% and 33.3% respectively.

Funding for year one (1) of the contract is available from Capital Account 214680.001 which will have a 2021 budget of \$8,288,000, subject Council approval. Transit staff will ensure budget availability in future years, subject to Council approval.

#### Articulated Joint Refurbishments on 60-foot Transit Buses

Similar to bus refurbishments, replacements or refurbishments of articulated joints on 60-foot buses are backed by funds approved under ICIP, as Transit's capital expenditures.

Funding for year one (1) of the contract is available from Capital Accounts 204680.005 (approved) and 214680.005 (subject to Council approval), which will have a combined budget of \$2,290,000. Transit staff will ensure budget availability in future years, subject to Council approval.

**Term of Council Priorities:**

This report achieves the Strategic Plan of Move and Connect by keeping people moving efficiently by maintaining Transit's fleet of urban Transit buses in a state of good repair, ensuring seamless delivery of Transit services to the community.

**Living the Mosaic – 2040 Vision**

This report directly aligns with the vision that Brampton will be a mosaic of safe, integrated transportation.

**Conclusion:**

To ensure continuous maintenance of the City's Transit buses to meet operational demands, it is recommended that Council authorize the Purchasing Agent to commence procurements, as described in this report.

Authored by:

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Vedran Stankovic,  
Contract Administrator, Transit

Reviewed by:

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Vincent Rodo,  
Director, Transit Operations

Approved by:

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Alex Milojevic,  
General Manager, Transit

Submitted by:

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David Barrick,  
Chief Administrative Officer



**Wednesday, October 21, 2020**

**2. Approval of Agenda**

**CW244-2020**

That the agenda for the Committee of Council Meeting of October 21, 2020 be approved, as amended, to add the following item:

14.3. Open Meeting exception under Section 239 (2) (k) of the *Municipal Act, 2001*:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

Carried

**6. Government Relations Matters**

**6.1 CW245-2020**

Whereas the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

Whereas the FCM Board of Directors has established ten standing committees and forums to facilitate more detailed debate and provide the Board with recommendations on priority policy and program issues;

Whereas the FCM committees are comprised of both Board members and other municipal elected officials;

Be it Resolved that Council of the City of Brampton endorse Councillor Bowman and Councillor Williams to stand for appointment to FCM's Standing Committees and Forums;

Be it Further Resolved that Council assumes all costs associated with Councillor Bowman and Councillor Williams attending FCM's Standing Committees and Forums meetings.

A recorded vote was requested and carried as follows:

Yea (10): Mayor Patrick Brown, Regional Councillor Santos , Regional Councillor P. Vicente , City Councillor Whillans, Regional Councillor Palleschi, Regional Councillor Medeiros, City Councillor Bowman, City Councillor C. Williams , Regional Councillor P. Fortini , and City Councillor Singh

Absent (1): Regional Councillor Dhillon

Carried (10 to 0)

### **CW246-2020**

That the report titled: **Government Relations Matters**, to the Committee of Council Meeting of October 21, 2020, be received.

Carried

## **6.2 CW247-2020**

That the update from Mayor P. Brown re: **COVID-19 Emergency**, to the Committee of Council Meeting of October 21, 2020, be received.

Carried

## **7. Public Delegations**

### **7.1 CW248-2020**

1. That the delegation from Rajbalinder Singh Ghatoura and Amandeep Purewal, Environment Advisory Committee Members, to the Committee of Council Meeting of October 21, 2020, re: **Corporate Waste Diversion Strategy**, be received; and
2. That the delegation's request be **referred** to staff for review and a report back to a future Committee of Council meeting.

Carried

## 7.2 **CW249-2020**

1. That the delegations from the following Brampton residents, to the Committee of Council Meeting of October 21, 2020, re: **Brampton Transit Service**, be received; and

1. Sylvia Roberts
2. Mark Sebamaalai

2. That the delegation requests be **referred** to staff for review and a report back during the 2021 budget approval process, including night service.

Carried

## 7.3 **CW250-2020**

That the delegation from Charles Finlay, Executive Director, Rogers Cybersecure Catalyst, to the Committee of Council Meeting of October 21, 2020, re: **Annual Cybersecure Catalyst Update**, be received.

Carried

## 7.4 **CW251-2020**

That the following delegations to the Committee of Council Meeting of October 21, 2020, re: **Starter Company Plus Recovery Stream**, be received:

1. Alykhan Jadavji and Salima Neek Gilani, Palette Foods Inc.
2. Melissa Barban, FCC Decor Inc.

Carried

## 8. **Economic Development and Culture Section**

### 8.1.1 **CW252-2020**

That the presentation from A. Leard, Manager, Investment Attraction, Planning, Building and Economic Development, to the Committee of Council Meeting of October 21, 2020 re: **Investment Attraction Update (File CE.x)**, be received.

Carried

### 8.2.1 **CW253-2020**

1. That the report titled: **Advance Brampton Fund - 2021 Program Framework**, to the Committee of Council Meeting of October 21, 2020, be received;

2. That Council endorse the 2021 Advance Brampton Fund framework as outlined in this report;
3. That Council allocate \$150,000 from Capital Project #192111 – Community Safety Project to further support Community Safety and well-being projects through the existing Advance Brampton Fund framework; and
4. That the Director, Strategic Communications, Culture and Events, Corporate Support Services, be delegated authority to approve funding recommendations and execute on behalf of the City any required grant agreements and other agreements and documents deemed necessary for implementing approved funding from the 2021 Advance Brampton Fund, on such terms and conditions as may be satisfactory to the Director, Strategic Communications, Culture and Events or designate and in a form satisfactory to the City Solicitor or designate.

A recorded vote was requested and the motion carried as follows:

Yea (11): Mayor Patrick Brown, Regional Councillor Santos , Regional Councillor P. Vicente , City Councillor Whillans, Regional Councillor Palleschi, Regional Councillor Medeiros, City Councillor Bowman, City Councillor C. Williams , Regional Councillor P. Fortini , City Councillor Singh, and Regional Councillor Dhillon

Carried (11 to 0)

## **9. Corporate Services Section**

### **9.2.1 CW254-2020**

1. That the report titled: **Audit Appointment – Request for Proposal No. RFP2020-149 for External Audit Services for a Three (3) Year Period**, to the Committee of Council Meeting of October 21, 2020 be received;
2. That RFP2020-149 be awarded to KPMG LLP in the total amount of \$366,000 (excluding applicable taxes); and
3. That a by-law be passed to appoint KPMG LLP as the City's external auditor for a three (3) year term effective November 1, 2020.

Carried

### 9.2.2 **CW255-2020**

That the report titled: **Past Council Resolutions with respect to Government Relations Matters**, to the Committee of Council Meeting of October 21, 2020, be received.

Carried

### 9.2.3 **CW256-2020**

1. That the report titled: **Safe Restart Agreement Municipal Operating Funding - Phase 2**, to the Committee of Council Meeting of October 21, 2020, be received; and
2. That the City submit an application for Phase 2 funding under the Province's Safe Restart Program for COVID-19 related financial impacts that exceed the allocation provided to the City in Phase 1 funding.

Carried

## 10. **Public Works and Engineering Section**

### 10.2.1 **CW257-2020**

1. That the report titled: **Traffic By-law 93-93 - Administrative Update – (File I.AC)**, to the Committee of Council Meeting of October 21, 2020, be received; and,
2. That a by-law be passed to amend Traffic By-law 93-93, as amended, as outlined in the subject report.

Carried

### 10.2.2 **CW258-2020**

1. That the report titled: **All-way Stop Review – Remembrance Road and Queen Mary Drive - Ward 6** to the Committee of Council Meeting of October 21, 2020 be received; and,
2. That an all-way stop control be implemented at Remembrance Road and Queen Mary Drive.

Carried

### 10.2.3 CW259-2020

1. That the report titled: **Initiation of Subdivision Assumption Bremont Homes (Creditview South) Inc., Registered Plan 43M-1935 – East of Creditview Road, North of Steeles Avenue, Ward 4 - Planning References – C03W03.012 and 21T-11013B**, to the Committee of Council Meeting of, October 21, 2020 be received;
2. That the City initiate the Subdivision Assumption of Bremont Homes (Creditview South) Inc., Registered Plan 43M-1935; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of Bremont Homes (Creditview Homes) Inc., Registered Plan 43M-1935 once all departments have provided their clearance for assumption.

Carried

### 10.2.4 CW260-2020

1. That the report titled: **Initiation of Subdivision Assumption Bremont Homes (Brampton) Inc., Registered Plan 43M-1971 – West of Chinguacousy Road, North of Queen Street West, Ward 5 - Planning References – C03W06.006 and 21T-11002B**, to the Committee of Council Meeting of October 21, 2020 be received;
2. That the City initiate the Subdivision Assumption of Bremont Homes (Brampton) Inc., Registered Plan 43M-1971; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of Bremont Homes (Brampton) Inc., Registered Plan 43M-1971 once all departments have provided their clearance for assumption.

Carried

### 10.2.5 CW261-2020

1. That the report titled: **Initiation of Subdivision Assumption Georgian Riverview Inc., Registered Plan 43M-1779 – West of The Gore Road, North of Cottrelle Boulevard, Ward 8 - Planning References – C09E08.007 and C09E08.017 and 21T-99011B and 21T-99014B**, to the Committee of Council Meeting of October 21, 2020, be received;
2. That the City initiate the Subdivision Assumption of Georgian Riverview Inc., Registered Plan 43M-1779; and



3. That a report be forwarded to City Council recommending the Subdivision Assumption of Georgian Riverview Inc., Registered Plan 43M-1779 once all departments have provided their clearance for assumption.

Carried

#### 10.2.6 CW262-2020

1. That the report titled: **Initiation of Subdivision Assumption Medallion Developments (Castlestone) Limited, Registered Plan 43M-1740 – West of Bramalea Road, South of Countryside Drive, Ward 9 - Planning References – C04E15.003 and 21T-02015B**, to the Committee of Council Meeting of October 21, 2020, be received;
2. That the City initiate the Subdivision Assumption of Medallion Developments (Castlestone) Limited, Registered Plan 43M-1740; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of Medallion Developments (Castlestone) Limited, Registered Plan 43M-1740 once all departments have provided their clearance for assumption.

Carried

#### 10.2.7 CW263-2020

1. That the report titled: **Initiation of Subdivision Assumption 2073737 Ontario Inc. & 2073740 Ontario Inc., Registered Plan 43M-1905 – East of McVean Drive, South of Castlemore Road, Ward 8 - Planning References – C09E09.005 and 21T-09003B**, to the Committee of Council Meeting of October 21, 2020, be received;
2. That the City initiate the Subdivision Assumption of 2073737 Ontario Inc. & 2073740 Ontario Inc., Registered Plan 43M-1905; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of 2073737 Ontario Inc. & 2073740 Ontario Inc., Registered Plan 43M-1905 once all departments have provided their clearance for assumption.

Carried

#### 10.2.8 CW264-2020

1. That the report titled: **Initiation of Subdivision Assumption Bremont Homes (Creditview North) Inc., Registered Plan 43M-2010 – West of**

**Creditview Road, South of Queen Street, Ward 4 - Planning References – C04W05.010 and 21T-12021B**, to the Committee of Council Meeting of October 21, 2020, be received;

2. That the City initiate the Subdivision Assumption of Bremont Homes (Creditview North) Inc., Registered Plan 43M-2010; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of Bremont Homes (Creditview North) Inc., Registered Plan 43M-2010 once all departments have provided their clearance for assumption.

Carried

#### 10.2.9 **CW265-2020**

1. That the report titled: **Initiation of Subdivision Sundial Homes (Castlemore) Limited, Registered Plan 43M-1975 – West of Goreway Drive, South of Countryside Drive, Ward 10 - Planning References – C07E15.009 and 21T-05041B**, to the Committee of Council Meeting of October 21, 2020, be received;
2. That the City initiate the Subdivision Assumption of Sundial Homes (Castlemore) Limited, Registered Plan 43M-1975; and
3. That a report be forwarded to City Council recommending the Subdivision Assumption of Sundial Homes (Castlemore) Limited, Registered Plan 43M-1975 once all departments have provided their clearance for assumption.

Carried

#### 10.2.10 **CW266-2020**

1. That the report titled: **The Alternate Process for Consideration of All-way Stop Signs – Ward 10**, to the Committee of Council Meeting of October 21, 2020, be received; and,
2. That an all-way stop control be implemented at Saint Hubert Drive and Concorde Drive (northerly intersection).

Carried

#### 10.3.1 **CW267-2020**

That the Minutes of the Brampton School Traffic Safety Council Meeting of October 1, 2020, to the Committee of Council Meeting of October 21, 2020,

Recommendations SC038-2020 to SC040-2020 be approved, as published and circulated.

Carried

The recommendations were approved as follows:

**SC038-2020**

That the Agenda for the Brampton School Traffic Safety Council Meeting of October 1, 2020, be approved.

**SC039-2020**

That the Site Inspection request from Marissa Martindale, Brampton resident, to the Brampton School Traffic Safety Council meeting of October 1, 2020, re:

**Request for a Crossing Guard at St. Jean-Marie Vianney Catholic School, 75 Jordensen Drive - Ward 6** be received;

That a site inspection be undertaken.

**SC040-2020**

That the Brampton School Traffic Safety Council meeting do now adjourn to meet again on November 5, 2020.

**10.3.2 CW268-2020**

1. That the Minutes of the Environment Advisory Committee Meeting of October 13, 2020, to the Committee of Council Meeting of October 21, 2020, Recommendations EAC012-2020 to EAC020-2020 and EAC022-2020 be approved, as published and circulated; and

2. That recommendation EAC021-2020 be amended and adopted as follows:

That it is the position of Brampton City Council, and consistent with the City position already in place with respect to the Heritage Heights Planning Area, that ERO Posting 019-2377 not include the 400 Series Highways for a streamlined Environmental Assessment, in so far as it impacts the Heritage Heights Planning Area within the City of Brampton, due to expected environmental and social impacts from the proposed 400 Series Highway Project in this part of the City, and that the Highway Project be subject to the full Environmental Assessment process.

Carried

The recommendations were approved as follows:

#### **EAC012-2020**

That the agenda for the Environment Advisory Committee Meeting of October 13, 2020 be approved as amended to add the following:

##### **7.1. Grow Green Network Sub-Committee Report**

#### **EAC013-2020**

That the presentation from Stavroula Kassaris, Environmental Planner, Public Works and Engineering, to the Environment Advisory Committee Meeting of October 13, 2020 re: **Brampton Grow Green Environmental Master Plan Refresh Update** be received.

#### **EAC014-2020**

That the presentation by Pam Cooper, Environmental Planner, Public Works and Engineering, to the Environment Advisory Committee Meeting of October 13, 2020, re: **Community Energy and Emissions Reduction Plan (CEERP)** be received.

#### **EAC015-2020**

That the presentation by Michael Hoy, Supervisor, Environmental Planning, Public Works and Engineering, to the Environment Advisory Committee Meeting of October 13, 2020, re: **Centre for Community Energy Transformation (CCET)** be received.

#### **EAC016-2020**

That the presentation by Zoe Milligan, Planner I, Public Works and Engineering, to the Environment Advisory Committee Meeting of October 13, 2020, re: **Eco Park and One Million Trees Update** be received.

#### **EAC017-2020**

That the verbal update from Rajbalinder Ghatoura, Committee Member, to the Environment Advisory Committee Meeting of October 13, 2020, re: **Delegation to Committee of Council - Development of a Waste Diversion Strategy** be received.

#### **EAC018-2020**

That the Grow Green Network Sub-Committee Report, to the Environment Advisory Committee Meeting of October 21, 2020, be received.

## **EAC019-2020**

1. That the verbal advisory from the City Clerk's Office, to the Environment Advisory Committee Meeting of October 13, 2020, re: **Resignation of Environment Advisory Committee Members** be received; and
2. That the resignations of Malcolm Hamilton, Kayla Wong and Ken Lauppe, from membership on the Environment Advisory Committee be accepted.

## **EAC020-2020**

That Akeem Gardner and David Laing be selected to represent the Environment Advisory Committee on the River Walk Area Urban Design Master Plan Community Liaison Team.

## **EAC021-2020**

That it is the position of Brampton City Council, and consistent with the City position already in place with respect to the Heritage Heights Planning Area, that ERO Posting 019-2377 not include the 400 Series Highways for a streamlined Environmental Assessment, in so far as it impacts the Heritage Heights Planning Area within the City of Brampton, due to expected environmental and social impacts from the proposed 400 Series Highway Project in this part of the City, and that the Highway Project be subject to the full Environmental Assessment process.

## **EAC022-2020**

That the Environment Advisory Committee do now adjourn to meet again on Tuesday, December 8, 2020 at 6:00 p.m. or at the call of the Chair.

## **11. Community Services Section**

### **11.2.1 CW269-2020**

1. That the report titled: **Rent Relief Report: Recommendations to support the Non-Profit and Small For-Profit Tenants within City-Owned Buildings in Response to COVID-19**, to the Committee of Council Meeting of October 21, 2020, be received; and
2. That the City of Brampton defer monthly rent payments for the Non-Profit and Small For-Profit Tenants within City-owned facilities for three (3) months (October to December 2020), and that all rents that have been deferred in response to the COVID-19 pandemic will become due on January 01, 2021.

Carried

### 11.3.1 **CW270-2020**

That the Minutes of the Brampton Sports Hall of Fame Committee Meeting of October 1, 2020, to the Committee of Council Meeting of October 21, 2020, Recommendations SHF018-2020 to SHF021-2020 be approved, as published and circulated.

Carried

The recommendations were approved as follows:

#### **SHF018-2020**

That the Agenda for the Sports Hall of Fame Committee meeting of October 1, 2020, be approved as published and circulated.

#### **SHF019-2020**

1. That the discussion re: **Induction of 2020 Inductees in the year 2021** to the Brampton Sports Hall of Fame Committee meeting of October 1, 2020 be received;
2. That the Induction of the Class of 2020 inductees be deferred to 2021 and that the induction of new participants in 2021 be suspended to the following year; and,
3. That all incoming and existing applications to the Sports Hall of Fame be granted an additional year in light of the elimination of the 2020 induction ceremony.

#### **SHF020-2020**

That whereas the Sports Hall of Fame induction ceremony for the year 2020 was waived due to COVID-19, the nomination deadline of June 2020 for the acceptance of applications be extended to June 15, 2021.

#### **SHF021-2020**

That Brampton Sports Hall of Fame Committee do now adjourn to meet again on November 5, 2020 at 7:00 p.m.

## **14. Closed Session**

### 14.1 **CW271-2020**

That staff be authorized to negotiate and a by-law be passed to authorize the Commissioner of Community Services to execute a lease agreement for the lease of approximately 4,515 square feet of space at the Kiwanis Centre for

Sports Excellence, municipally known as 247 McMurchy Avenue South, to Lifemark Health Corp. for consideration at fair market value, and other terms and conditions acceptable to the Senior Manager, Realty Services and in a form of agreement approved by the City Solicitor or designate.

Carried

**14.2 CW272-2020**

That the Commissioner, Community Services be delegated the authority to execute on behalf of the City of Brampton a memorandum of understanding, lease agreement, operating and maintenance agreement and any additional agreements related to the construction and operation of the tennis facility at Gore Meadows Community Centre with Karl Hale (Sports Travel Experts Inc.) on terms and conditions acceptable to the Chief Administrative Officer and in a form acceptable to the City Solicitor.

Carried

**14.3 CW273-2020**

That Committee proceed into Closed Session to discuss matters pertaining to the following:

14.3. Open Meeting exception under Section 239 (2) (k) of the Municipal Act, 2001:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

Carried

**15. Adjournment**

**CW274-2020**

That the Committee of Council do now adjourn to meet again on Wednesday, November 18, 2020 at 9:30 a.m. or at the call of the Chair.

Carried



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

*Number* \_\_\_\_\_ - 2020

To amend Interim Control By-law 306-2003, an Interim Control By-law applicable to Part of the Area Subject to By-law 270-2004, as amended, located at 2719 Bovaird Drive West, Part of Lot 11, Concession 6, W.H.S.

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The Council of The Corporation of the City of Brampton, in accordance with the provisions of the *Planning Act*, R.S.O. 1990, c.P. 13, hereby ENACTS as follows:

1. By-law 306-2003 as amended, is hereby further amended:

(1) Section 1 is amended by adding after the words “Except as provided for in Section 1.1, Section 1.2, Section 1.3, Section 1.4, Section 1.5, Section 1.6, Section 1.7, Section 1.8, Section 1.9, Section 1.10, Section 1.11, Section 1.12, Section 1.13, Section 1.14, Section 1.15, Section 1.16, Section 1.17, Section 1.18, Section 1.19, Section 1.20, Section 1.21, Section 1.22 and Section 1.23, the lands described as Part of Lots 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, and 17 Concession 5 and 6 WHS and Lots 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 and Parts of Lots 5, 8, 9, and 10 Concession 6 WHS as outlined on Schedule A to this by-law shall not have any buildings or structures erected thereon, except for those existing on the date of enactment of this by-law,” the following:

“and Section 1.24”

(2) The following is added as Section 1.24:

1.24 The lands municipally known as 2719 Bovaird Drive West, in Part of Lot 11, Concession 6, W.H.S. and referenced as the “Lands subject to specific exemption from Interim Control By-law 306-2003”, as amended by By-law \_\_\_\_\_ as outlined on Schedule A to this By-law for the purpose of a temporary film production location.

(3) Schedule A is deleted and replaced with Schedule A attached to this by-law.



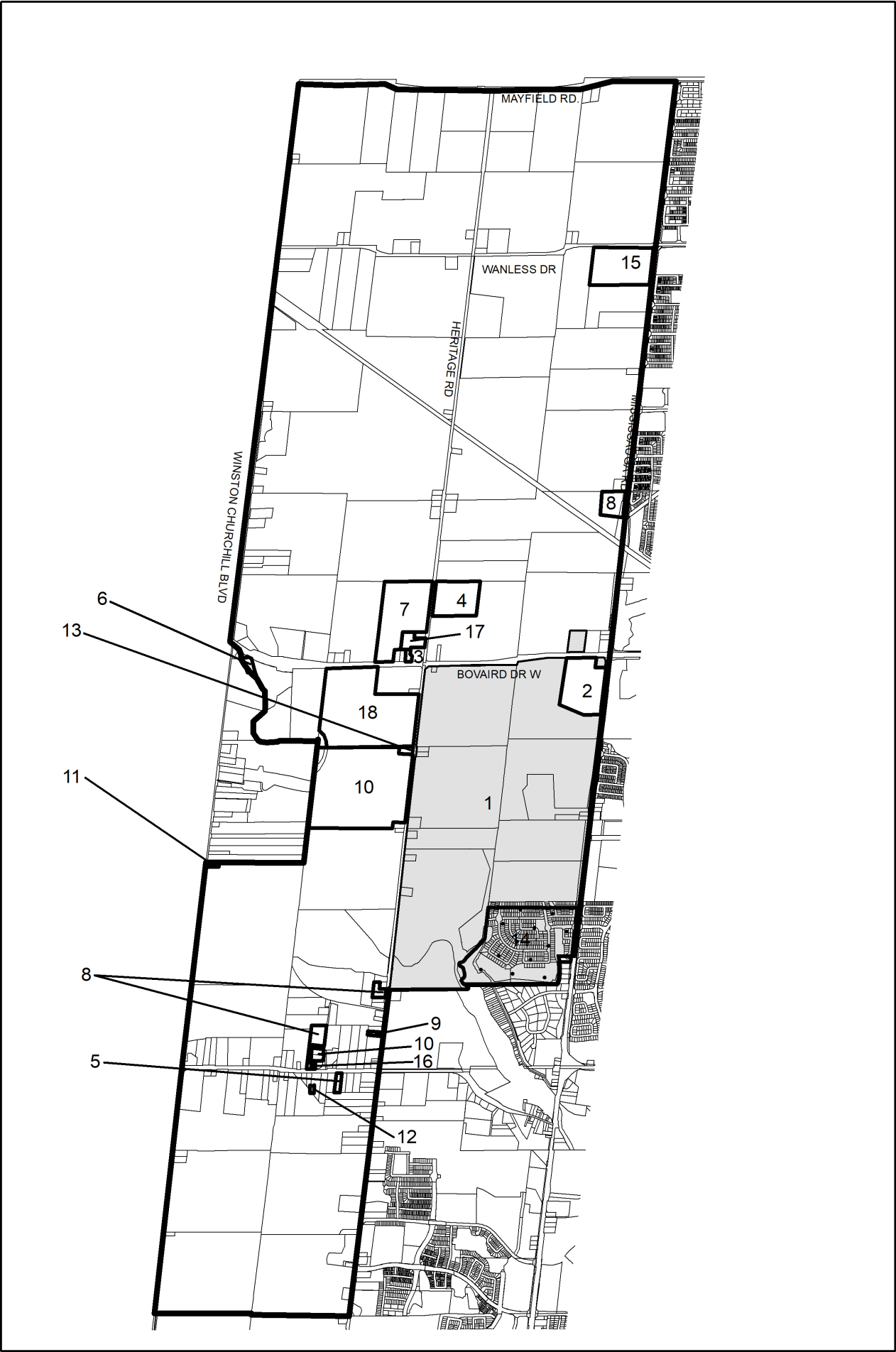
ENACTED and PASSED this 28<sup>th</sup> day of October, 2020.

Approved as to  
form.  
  
2020/10/15  
  
MR

\_\_\_\_\_  
Patrick Brown, Mayor

Approved as to  
content.  
  
2020/10/08  
  
B. Bjerke

\_\_\_\_\_  
Peter Fay, City Clerk



SITE SPECIFIC EXEMPTIONS FROM BY-LAW 306-2003

1	BY-LAW - 305-2004 & 306-2003	10	BY-LAW - 106-2013 (9726 Heritage Rd.)
2	BY-LAW - 364-2004 (2055 Bovaird Dr. W.)	11	BY-LAW - 265-2013
3	BY-LAW - 154-2009 (2538 Bovaird Dr. W.)	12	BY-LAW - 137-2014 (2593 Heritage Rd.)
4	BY-LAW - 193-2009 & 176-2012	13	BY-LAW - 57-2015 (9794 Heritage Rd.)
5	BY-LAW - 126-2010 (44 Browns Ln.)	14	BY-LAW - 123-2015 (9264 & 9330 Mississauga Rd.)
6	BY-LAW - 09-2011 (2975 Bovaird Dr. W.)	15	BY-LAW - 122-2016 (10916 Mississauga Rd.)
7	BY-LAW - 312-2011 (2594 Bovaird Dr. W.)	16	BY-LAW - 184-2018 (2670 Embleton Road)
8	BY-LAW - 10-2012 (9188 Heritage Rd., 2696 Embleton Rd., 10344 Mississauga Rd.)	17	BY-LAW - 72-2019 (10044 Heritage Road)
9	BY-LAW - 100-2012 (9086 Heritage Rd.)	18	BY-LAW-____-2020 (2719 Bovaird Drive West)



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

*Number* \_\_\_\_\_ - 2020

To accept and assume works in  
Registered Plan 43M-1979

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WHEREAS the Council of the Corporation of the City of Brampton has, by resolution, directed that all works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-1979 be accepted and assumed;

AND WHEREAS Council has authorized the City Treasurer to release all the securities held by the City;

AND WHEREAS it is deemed expedient to accept and assume the streets as shown on Registered Plan 43M-1979 as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton hereby ENACTS as follows:

1. All of the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-1979 are hereby accepted and assumed.
2. The lands described in Schedule A to this by-law are hereby accepted and assumed as part of the public highway system of the City of Brampton.

ENACTED and PASSED this 28<sup>th</sup> day of October, 2020.

Approved as to  
form.

2020/09/30

AWP

---

Patrick Brown, Mayor

Approved as to  
content.

2020/Sept/23

J Edwin

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Peter Fay, City Clerk

**SCHEDULE A TO BY-LAW NO. \_\_\_\_\_**

**Registered Plan 43M-1979**

Financial Drive, Montpelier Street, Dancing Waters Road, Edinburgh Drive, Mugford Crescent, Little Britain Crescent, Howard Stewart Road, Rising Hill Ridge, Isle Royal Terrace, Perdita Road, and Beckenrose Court

City of Brampton  
Regional Municipality of Peel



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

*Number* \_\_\_\_\_ - 2020

To accept and assume works in  
Registered Plan 43M-2005

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WHEREAS the Council of the Corporation of the City of Brampton has, by resolution, directed that all works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2005 be accepted and assumed;

AND WHEREAS Council has authorized the City Treasurer to release all the securities held by the City; save and except for the amount of \$32,000 which shall be held by the City until such time as the Director, Environment and Development Engineering is satisfied that the period in respect of warranty works has expired; and

AND WHEREAS it is deemed expedient to accept and assume the street as shown on Registered Plan 43M-2005 as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. All of the works constructed and installed in accordance with the subdivision agreement for Registered Plan 43M-2005 are hereby accepted and assumed.
2. The lands described in Schedule A to this by-law are hereby accepted and assumed as part of the public highway system of the City of Brampton

ENACTED and PASSED this 28th day of October, 2020.

Approved as to  
form.

2020/10/23

AWP

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Patrick Brown, Mayor

Approved as to  
content.

2020/Sept/23

J. Edwin

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Peter Fay, City Clerk

**SCHEDULE A TO BY-LAW NO. \_\_\_\_\_**

**Registered Plan 43M-2005**

Roulette Crescent, Clockwork Drive, Thornbush Boulevard and Street Widening Block  
142 to be part of Creditview Road

City of Brampton  
Regional Municipality of Peel



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

*Number* \_\_\_\_\_ - 2020

**To amend the Schedules of Traffic By-law 93-93, relating to COMMUNITY SAFETY ZONES (XXIV)**

WHEREAS the Council for The Corporation of the City of Brampton has adopted the Traffic and Parking By-law No. 93-93, ("By-law 93-93") as amended to regulate the use of highways and parking in the City of Brampton;

AND WHEREAS pursuant to subsection 11 (3) 1 of the *Municipal Act, 2001* a by-law may be passed by a council of a municipality relating to the regulation of highways and parking within the municipality;

AND WHEREAS the Council of The Corporation of the City of Brampton is desirous of adopting a by-law to further amend By-law 93-93 by amending COMMUNITY SAFETY ZONES (XXIV);

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. By-law 93-93 as amended, is hereby further amended by DELETING the following items from Schedule XXIV:

**COMMUNITY SAFETY ZONES (XXIV)**

COLUMN 1 HIGHWAY	COLUMN 2 BETWEEN	COLUMN 3 TIMES OR DAYS
Charolais Boulevard	Chinguacousy Road and McLaughlin Road	Anytime
Drinkwater Road	Chinguacousy Road and Queen Street	Anytime
Edenbrook Hill Drive	Queen Mary Drive and Sandalwood Parkway	Anytime
Elgin Drive	McLaughlin Road and Torrance Woods	Anytime
Fernforest Drive	Sandalwood Parkway East and Bovaird Drive East	Anytime
Fernforest Drive	Sandalwood Parkway and Countryside Drive	Anytime
Great Lakes Drive	Guru Nanak Street and Sandalwood Parkway	Anytime

Heart Lake Road	Bovaird Drive East and Sandalwood Parkway	Anytime
Laurelcrest Street	Queen Street East and Vodden Street	Anytime
Queen Mary Drive	Sandalwood Parkway and Kanata Road/Knightswood Crescent	Anytime
Royal Orchard Drive	Bovaird Drive and Williams Parkway	Anytime
Sunset Boulevard	Vodden Street and Elmgrove Avenue	Anytime

2. By-law 93-93 as amended, is hereby further amended by ADDING the following items to Schedule XXIV:

**COMMUNITY SAFETY ZONES (XXIV)**

COLUMN 1 HIGHWAY	COLUMN 2 BETWEEN	COLUMN 3 TIMES OR DAYS
Charolais Boulevard	Chinguacousy Road and McLaughlin Road South	Anytime
Drinkwater Road	Chinguacousy Road and Queen Street West	Anytime
Edenbrook Hill Drive	Queen Mary Drive and Sandalwood Parkway West	Anytime
Elgin Drive	McLaughlin Road South and Torrance Woods	Anytime
Fernforest Drive	Countryside Drive and Bovaird Drive East	Anytime
Great Lakes Drive	Guru Nanak Street and Sandalwood Parkway East	Anytime
Heart Lake Road	Bovaird Drive East and Sandalwood Parkway East	Anytime
Laurelcrest Street	Queen Street East and Vodden Street East	Anytime
Queen Mary Drive	Sandalwood Parkway West and Kanata Road/Knightswood Crescent	Anytime
Royal Orchard Drive	Bovaird Drive West and Williams Parkway	Anytime
Sunset Boulevard	Vodden Street West and Elmgrove Avenue	Anytime

ENACTED and PASSED this 28<sup>th</sup> day of October, 2020.

Approved as to form.  2020/09/28  C. Grant
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\_\_\_\_\_  
Patrick Brown, Mayor

Approved as to content.  2020/09/25  K.Minaker
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\_\_\_\_\_  
Peter Fay, City Clerk





THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

Number \_\_\_\_\_ - 2020

**To amend the Schedules of Traffic By-law 93-93, relating to THROUGH HIGHWAYS (Schedule III) and STOP SIGNS (Schedule IV)**

\_\_\_\_\_

WHEREAS the Council for The Corporation of the City of Brampton has adopted the Traffic and Parking By-law No. 93-93, ("By-law 93-93") as amended to regulate the use of highways and parking in the City of Brampton;

AND WHEREAS pursuant to subsection 11 (3) 1 of the *Municipal Act, 2001* a by-law may be passed by a council of a municipality relating to the regulation of highways and parking within the municipality;

AND WHEREAS the Council of The Corporation of the City of Brampton is desirous of adopting a by-law to further amend By-law 93-93 by amending THROUGH HIGHWAYS (Schedule III) and STOP SIGNS (Schedule IV);

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. By-law 93-93 as amended, is hereby further amended by DELETING the following items from Schedule III:

**THROUGH HIGHWAYS**

COLUMN 1 HIGHWAY	COLUMN 2 BETWEEN
Remembrance Road	The west limit of McLaughlin Road and the west limit of the roadway

2. By-law 93-93 as amended, is hereby further amended by ADDING the following items to Schedule III:

**THROUGH HIGHWAYS**

COLUMN 1 HIGHWAY	COLUMN 2 BETWEEN
Remembrance Road	The west limit of McLaughlin Road and east limit Queen Mary Drive
Remembrance Road	The west limit of Queen Mary Drive and the west limit of the roadway

3. By-law 93-93 as amended, is hereby further amended by ADDING the following items to Schedule IV:

**STOP SIGNS**

COLUMN 1 INTERSECTION or LOCATION	COLUMN 2 FACING TRAFFIC
Remembrance Road and Queen Mary Drive	Northbound on Queen Mary Drive
Remembrance Road and Queen Mary Drive	Southbound on Queen Mary Drive
Remembrance Road and Queen Mary Drive	Eastbound on Remembrance Road
Remembrance Road and Queen Mary Drive	Westbound on Remembrance Road

ENACTED and PASSED this 28<sup>th</sup> day of October, 2019.

Approved as to  
form.  
  
2020/09/22  
  
[C. Grant]

\_\_\_\_\_  
Patrick Brown, Mayor

Approved as to  
content.  
  
2020/09/22  
  
[CAK]

\_\_\_\_\_  
Peter Fay, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number \_\_\_\_\_ - 2020

To amend the Schedules of Traffic By-law 93-93, relating to THROUGH HIGHWAYS (Schedule III) and STOP SIGNS (Schedule IV)

\_\_\_\_\_

WHEREAS the Council for The Corporation of the City of Brampton has adopted the Traffic and Parking By-law No. 93-93, (“By-law 93-93”) as amended to regulate the use of highways and parking in the City of Brampton;

AND WHEREAS pursuant to subsection 11 (3) of the *Municipal Act, 2001* a by-law may be passed by a council of a municipality relating to the regulation of highways and parking within the municipality;

AND WHEREAS the Council of The Corporation of the City of Brampton is desirous of adopting a by-law to further amend By-law 93-93 by amending THROUGH HIGHWAYS (Schedule III) and STOP SIGNS (Schedule IV);

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. By-law 93-93 as amended, is hereby further amended by DELETING the following item from Schedule III:

THROUGH HIGHWAY

COLUMN 1 HIGHWAY	COLUMN 2 BETWEEN
Saint Hubert Drive	The east limit of Belleville Drive/Laurentide Crescent and the north limit of Eiffel Boulevard

2. By-law 93-93 as amended, is hereby further amended by ADDING the following items to Schedule III:

THROUGH HIGHWAY

COLUMN 1 HIGHWAY	COLUMN 2 BETWEEN
Saint Hubert Drive	The east limit of Belleville Drive/Laurentide Crescent and the north limit of Concorde Drive (northerly intersection)
Saint Hubert Drive	The south limit of Concorde Drive (northerly intersection) and the north limit of Eiffel Boulevard

3. By-law 93-93 as amended, is hereby further amended by ADDING the following items to Schedule IV:

STOP SIGNS

COLUMN 1 INTERSECTION OR LOCATION	COLUMN 2 FACING TRAFFIC
Saint Hubert Drive and Concorde Drive (northerly intersection)	Northbound on Saint Hubert Drive
Saint Hubert Drive and Concorde Drive (northerly intersection)	Southbound on Saint Hubert Drive
Saint Hubert Drive and Concorde Drive (northerly intersection)	Westbound on Concorde Drive (northerly intersection)

ENACTED and PASSED this 28<sup>th</sup> day of October, 2020.

Approved as to  
form.  
  
2020/09/22  
  
C. Grant

\_\_\_\_\_  
Patrick Brown, Mayor

Approved as to  
content.  
  
2020/09/22  
  
[CAK]

\_\_\_\_\_  
Peter Fay, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

*Number* \_\_\_\_\_ - 2020

To Authorize the Execution of a New Lease Agreement at Kiwanis Youth Centre for Sports Excellence, Ward 3

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WHEREAS the Council of the Corporation of the City of Brampton has determined that it is in the interest of The Corporation of the City of Brampton to enter into a new five-year lease for fair market rent with Lifemark Health Corp.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. That the Acting Commissioner of Community Services is hereby authorized to execute a lease agreement for the lease of approximately 4,515 square feet of space at the Kiwanis Youth Centre for Sports Excellence, municipally known as 247 McMurchy Avenue South, to Lifemark Health Corp. for rent at fair market value and otherwise on such terms and conditions acceptable to the Senior Manager, Realty Services and in a form of agreement approved by the City Solicitor or designate.

ENACTED and PASSED this 28<sup>th</sup> day of October, 2020.

Approved as to  
form.

2020/10/13

Maja Mitrovic

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Patrick Brown, Mayor

Approved as to  
content.

2020/10/13

Donn Bennett

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Peter Fay, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

*Number* \_\_\_\_\_ - 2020

To establish certain lands as part of the public highway system (Rolling Acres Drive, Frost Street, Dairymaid Road and Longevity Road)

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WHEREAS it is deemed expedient to establish certain lands as part of the public highway system.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. The lands acquired by The Corporation of the City of Brampton and described as Reserve Block 219, Plan 43M-2030 are hereby established as part of the public highway system to be part of Rolling Acres Drive.
2. The lands acquired by The Corporation of the City of Brampton and described as Reserve Block 220, Plan 43M-2030 are hereby established as part of the public highway system to be part of Frost Street.
3. The lands acquired by The Corporation of the City of Brampton and described as Reserve Block 223, Plan 43M-2030 are hereby established as part of the public highway system to be part of Dairymaid Road.
4. The lands acquired by The Corporation of the City of Brampton and described as Reserve Block 224, Plan 43M-2030 are hereby established as part of the public highway system to be part of Longevity Road.

ENACTED and PASSED this 28<sup>th</sup> day of October, 2020.

Approved as to  
form.

2020/10/19

AWP

---

Patrick Brown, Mayor

Approved as to  
content.

2020/Oct//19

J.Edwin

---

Peter Fay, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

*Number* \_\_\_\_\_ - 2020

To prevent the application of part lot control  
to part of Registered Plan **43M - 1821**

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**WHEREAS** subsection 50(5) of the *Planning Act*, R.S.O. c. P.13, as amended, has imposed part lot control on all lands within registered plans within the City;

**AND WHEREAS** pursuant to subsection 50(7) of the *Planning Act*, the Council of a municipality may, by by-law, provide that subsection 50(5) of the *Planning Act* does not apply to land within such registered plan or plans of subdivision or parts thereof, as are designated in the by-law;

**AND WHEREAS** the application for an exemption from part lot control pursuant to subsection 50(7) of the *Planning Act*, on the lands described below, for the purpose of creating single detached units, is to the satisfaction of the City of Brampton;

**NOW THEREFORE** The Council of The Corporation of the City of Brampton **ENACTS AS FOLLOWS:**

1. THAT subsection 50(5) of the *Planning Act* does not apply to the following lands within the City of Brampton, Regional Municipality of Peel:

Blocks 147, 148 and 149 on Registered Plan 43M-1821.

2. THAT pursuant to subsection 50 (7.3) of the *Planning Act*, this By-law shall expire THREE (3) years from the date of its registration.
3. THAT this By-law shall not become effective until a certified copy or duplicate of this By-law has been registered in the proper land registry office.

ENACTED and PASSED this 28<sup>th</sup> day of October, 2020.

Approved as to  
form.

2020/10/15

AWP

Approved as to  
content.

2020/October/07

SG

\_\_\_\_\_  
Patrick Brown, Mayor

\_\_\_\_\_  
Peter Fay, City Clerk



THE CORPORATION OF THE CITY OF BRAMPTON

# BY-LAW

*Number* \_\_\_\_\_ - 2020

To confirm the proceedings of Council  
at its Regular Meeting held on October 28, 2020

The Council of The Corporation of the City of Brampton ENACTS as follows:

1. THAT the action of the Council at its Regular Meeting of October 28, 2020 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and
2. THAT the Mayor and the proper officers of the city are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the City to all such documents. Where the subject matter of any such action is within a sphere or jurisdiction assigned to The Corporation of the City of Brampton pursuant to section 11 of the Municipal Act, 2001, the authority granted by this section includes the use of natural person powers under section 8 of the Municipal Act, 2001; and
3. THAT this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its powers to proceed with, or to provide any money for, any undertaking, work, project, scheme, act, matter or thing which requires an approval in addition to the approval of the Council, shall not take effect until the additional approval has been obtained.

Dated at the City of Brampton this 28<sup>th</sup> day of October, 2020.

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Patrick Brown, Mayor

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Peter Fay, City Clerk