

Date: 2023-12-18

Subject: **Active Consulting Service Contracts – Q3 2023**

Contact: Marlon Kallideen, Acting Director, Purchasing,
Strategic Services & Initiative, Office of the CAO

Report Number: CAO's Office-2024-023

Recommendations:

1. That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing to the Committee of Council Meeting of January 17, 2024 re: **Active Consulting Service Contracts – Q3 2023**, be received.

Overview:

- **This report provides a summary of active consulting service contracts as of September 30, 2023. Specific contract details are provided in Appendix 1 & 2.**
- **There are no financial implications from this report.**

Background:

On June 16, 2021, Council directed Staff to report on a quarterly basis all active consulting services engaged by the City.

The Purchasing Activity Quarterly Report defines consulting services as a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

Current Situation:

This report includes active consulting services with a City Purchase Order with a value greater than \$25,000 (refer to Appendix 1) and, those directly purchased by the business unit with a value up to \$25,000 for which a Purchase Order is not required, but instead a Purchasing card or other payment method is used (refer to Appendix 2).

The report provides the following information:

- Ward
- Procurement Process;
- Description of Service;
- Name of Consulting Firm;
- Responsible Department/Division;
- Contract Value;
- Spend to Date;
- Consulting Service Status; and
- Completion Timeline.

Corporate Implications:

Financial Implications:

There are no financial implications from reporting basic information about consulting services on a quarterly basis.

Strategic Focus Area:

Government & Leadership:

This report aligns, supports and/or furthers the strategic focus area “Government & Leadership”, demonstrating value for money of City Programs and services through open, fair and transparent procurement processes.

Conclusion:

This report provides a summary of the City of Brampton’s active consulting service contracts up to September 30, 2023.

Authored by:

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Reviewed by:

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Approved by:

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Attachments:

Appendix 1: Greater than \$25,000

Appendix 2: Less than \$25,000