

**Date:** 2024-01-15

**Subject:** Request to Begin Procurement - Tree Inventory Services at Various Locations within the City of Brampton – All Wards

**Contact:** Adam Barkovitz, Supervisor Forestry Planning, Parks Maintenance

**Report Number:** Community Services-2024-039

**Recommendations:**

1. That the report from Adam Barkovitz, Supervisor Forestry Planning, Parks Maintenance & Forestry to the Committee of Council Meeting of January 31, 2024, re: **Request to Begin Procurement - Tree Inventory Services at Various Locations within the City of Brampton – All Wards**, be received; and
2. That the Purchasing Agent be authorized to commence the procurement for tree inventory services at various locations within the City of Brampton.

**Overview:**

- The purpose of this report is to obtain Council authorization to commence the procurement for tree inventory services at various locations Citywide over a five (5) year period.
- The scope of work shall include the gathering and recording of the location, characteristics and conditions of City-owned street trees and park trees.
- The work will be undertaken in phases, with funding for Phase 1 currently available. Future phases will be awarded pending funding availability, subject to yearly approvals in the Community Services budget.

**Background:**

The Parks Maintenance & Forestry division oversees the maintenance of trees and urban forests Citywide.

To align with the 2022 Council approved Urban Forest Management Plan, an up-to-date tree inventory will allow for improved urban forestry strategic planning and management decisions. These data informed decisions will help the City achieve its desired outcomes for the urban forest and the Community.

The scope of work shall include recording the location, characteristics (such as tree species and size) and a condition assessment of City-owned street trees and park trees.

**Current Situation:**

A contracting service is recommended to complete the current tree inventory, to provide relevant and up to date data on the City’s trees and urban forest.

Completing, maintaining, and enhancing the inventory of City-managed trees will be a critical first step in developing a better understanding of the urban forest resource.

**Corporate Implications:**

Financial Implications:

Sufficient funding is available for the initiative from the following capital projects as follows:

Initiative	Project
Corporate Technology Program – Asset-Work Order Management Solution	181480-010

Given that this is going to be a phased project, the Urban Forest Canopy Program capital projects (226611, 236611, & 256611) can be utilized for future phases.

Departmental staff will ensure that sufficient funds are requested through the subsequent budget submissions for this initiative, subject to Council approval.

Purchasing Comments:

A public procurement process will be conducted and proposals will be evaluated in accordance with the published evaluation process as set out in the procurement document. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

**Strategic Focus Area:**

**Environmental Resilience & Sustainability:** Focusing on nurturing and protecting our environment for a sustainable future, through the revitalization of natural spaces and the urban tree canopy. Enhancing our understanding and management of the trees also aligns with the City’s approved Urban Forest Management Plan and the One Million Trees 2040 Vision, through the preservation and growth of the urban forest.

**Conclusion:**

This report recommends that the Purchasing Agent be authorized to commence the procurement for tree inventory services at various Citywide locations.

Authored by:

Reviewed by:

---

Adam Barkovitz  
Supervisor, Urban Forestry Planning  
Parks Maintenance & Forestry  
Community Services

---

Ed Fagan  
Director, Parks Maintenance & Forestry  
Community Services

Approved by:

Submitted by:

---

Bill Boyes  
Commissioner  
Community Services

---

Marlon Kallideen  
Chief Administrative Officer