

For Office Use Only:
Meeting Name:
Meeting Date:

Announcement Request

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: City Council Planning and Development Committee
 Committee of Council Other Committee:

Meeting Date Requested: February 28, 2024

Name of Individual(s):

WEN

Position/Title:

Coordinator of Equity Office

Organization/Person being represented:

Brampton Women Empowerment Network

Full Address for Contact:

City Hall
2 Wellington St W Brampton

Telephone:

Email:

cindyann.lewis@brampton.ca

Event or Subject Name/Title/ Date/Time/Location:	International Women's Day
Additional Information:	WEN will be hosting several events for IWD; March 5th from 9:30 - 10:30 am WEN will host a drop in and chat with others who self-identify as women in the Conservatory at City Hall. March 8th, WEN will host a virtual speaker to celebrate IWD. March 9th, from 6 - 8 pm at come and enjoy activities for the CoB in celebration of Women.
Name of Member of Council Sponsoring this Announcement:	Councillor Santos and Councillor Brar

A formal presentation will accompany my Announcement: Yes No

Presentation format: PowerPoint File (.ppt) Adobe File or equivalent (.pdf)
 Picture File (.jpg) Video File (.avi, .mpg) Other:

Additional printed information/materials will be distributed with my Announcement: Yes No Attached

Note: Persons are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

- (i) 25 copies of all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
- (ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

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