



## Minutes

### Brampton Heritage Board

### The Corporation of the City of Brampton

**Tuesday, January 30, 2024**

Members Present: Stephen Collie (Co-Chair)  
Douglas McLeod (Co-Chair)  
Surinder Ahuja  
Nick Craniotis  
Roy de Lima  
Nicardo Francis  
Sharron Goodfellow  
Hunyah Irfan  
Dian Landurie  
Naveed Suleman  
Rajesh Vashisth  
Paul Willoughby  
Regional Councillor P. Vicente - Wards 1 and 5

Members Absent: Lovejot Bhullar  
Ajaypal Dhillon  
Prianka Garg  
Christiana Nuamah

Staff Present: Charlton Carscallen, Principal Planner/Supervisor  
Anastasia Abrazhevich, Assistant Heritage Planner  
Chandra Urquhart, Legislative Coordinator

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1. **Call to Order**

The meeting was called to order at 7:00 p.m. and adjourned at 8:15 p.m.

2. **Approval of Agenda**

**HB001-2024**

That the agenda for the Brampton Heritage Board meeting of January 30, 2024 be approved as published and circulated.

Carried

Later in the meeting, on a two-thirds majority vote to re-open the question, Item 12.3 was added to the agenda.

**3. Declarations of Interest under the Municipal Conflict of Interest Act**

Nil

**4. Previous Minutes**

**4.1 Brampton Heritage Board - Summary of Recommendations - November 21, 2023**

The recommendations were considered by Planning and Development Committee on December 4, 2023 and approved by Council on December 6, 2023 and provided for information only.

**4.2 Brampton Heritage Board - December 19, 2023 - Note to File**

The Note to File was provided for information only.

**5. Consent**

Nil

**6. Presentations\Delegations**

Nil

**7. Sub-Committees**

Nil

**8. Designation Program**

**8.1 Report by Merissa Lompart, Assistant Heritage Planner, re: Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 44 Nelson Street West, The Cuthbert House - Ward 1**

Charlton Carscallen, Principal Planner/Supervisor, provided an overview of the property located at 44 Nelson Street West, known as 'the Cuthbert House', and noted that the property meets the criteria for designation under the Ontario Heritage Act for its cultural and heritage value or interest.

In response to questions and comments, staff provided clarification on the process and timelines for designation and the impact on nearby properties. Staff

also advised that renovations or development to properties in the vicinity of a designated property should consider a design that would not 'overwhelm' a designated property.

The following motion was considered:

**BHB002-2024**

1. That the report from Merissa Lompart, Assistant Heritage Planner, Planning, Building and Growth Management, dated December 1, 2023, to the Brampton Heritage Board meeting of January 30, 2024, re: **Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 44 Nelson Street West, The Cuthbert House - Ward 1**, be received;
2. That the designation of the property at 44 Nelson Street West under Part IV, Section 29 of the Ontario Heritage Act (the “Act”) be approved;
3. That staff be authorized to publish and serve the Notice of Intention to designate the property at 44 Nelson Street West in accordance with the requirements of the Act;
4. That in the event that no objections to the designation are received, a by-law be passed to designate the subject property;
5. That in the event that any objections to the designation are received, staff be directed to refer the proposed designation to the Ontario Lands Tribunal; and,
6. That staff be authorized to attend any hearing process held by the Ontario Lands Tribunal in support of Council’s decision to designate the subject property.

Carried

**9. Heritage Impact Assessment (HIA)**

- 9.1 Report by Charlton Carscallen, Principal Planner/Supervisor, re: Commemoration Plan for the McClure Farmhouse – 8331 Heritage Road - Ward 6

Charlton Carscallen, Principal Planner/Supervisor, provided an overview of the commemoration plan for the McClure House located at 8331 Heritage Road, noting that the house was proposed for demolition, however since it was a designated heritage resource, the owner was responsible for implementing a commemorative plan to recognize its history within the mixed-use development now being proposed for the site. The plan includes a commemorative feature wall and an interpretive plaque, constructed from brick, stone and custom molded

concrete which staff have reviewed. Staff preferred the Option Two of the three options presented for the commemorative plan.

Board consideration of the matter included:

- suggestion that opportunities for the reuse of materials from the site be explored
- request for the use of stone instead of concrete for the visual representation of the roof
- suggestion that wood salvaged from the site be used for benches in the landscaped area

A motion was put forward to amend the staff recommendation to add Clause #3 to the recommendation.

The following motion was considered:

**BHB003-2024**

1. That the report from Charlton Carscallen, Principal Planner/Supervisor, to the Brampton Heritage Board meeting of January 30, 2024 re: **Heritage Commemoration Plan for the McClure Farmhouse – 8331 Heritage Road**, be received;
2. That Option 2 – Interpretive Feature Wall, 2 as identified on Page 17 of the report, be identified as the preferred option for the commemoration; and
3. That carved stone be used instead of concrete in the construction of the commemorative feature and that the owner and architect explore opportunities for the reuse of wood salvaged from the building for benches and other features on the site.

Carried

**10. Correspondence**

Nil

**11. Other/New Business**

- 11.1 Report by Anastasia Abrazhevich, Assistant Heritage Planner, re: Heritage Incentive Grant Application – 7741 Churchville Road - Ward 6

Anastasia Abrazhevich, Assistant Heritage Planner, provided an overview of the heritage incentive grant application for the subject property and highlighted the work undertaken in its restoration.

The following motion was considered:

**BHB004-2024**

1. That the report from Anastasia Abrazhevich, Assistant Heritage Planner, Integrated City Planning, dated November 20, 2023 to the Brampton Heritage Board Meeting of January 30, 2024, re: **Heritage Incentive Grant Application – 7741 Churchville Road** be received;
2. That the Designated Heritage Property Incentive Grant application for the repair of existing siding, soffits, fascia, gutters, and downspouts as well as restoration of existing trim around the front door be approved, to a maximum of \$10,000.00, and;
3. That the owner shall enter into a designated Heritage Property Incentive Grant Agreement with the City after City Council agrees to support the Grant.

Carried

11.2 Report by Anastasia Abrazhevich, Assistant Heritage Planner, re: Property Standards Review for Designated Heritage Properties

Anastasia Abrazhevich, Assistant Heritage Planner, provided an overview of the subject report, entitled, Property 'Standards Review for Designated Heritage Properties', noting that the City's Official Plan provides direction regarding the maintenance and occupancy of all designated properties including industrial and institutional properties. The City has the authority to administer and enforce the maintenance standards for the more than 250 designated City-owned and privately-owned properties. Current and proposed initiatives that were available to owners of designated properties were highlighted.

Board discussion and staff responses on his matter included:

- Availability and frequency of the incentive grant
  - request to expand the list of heritage attributes
  - matched priced of the grant remains at \$10,000
- Enforcement on the maintenance of the properties
  - discussion with Enforcement Services were underway on this process

- Requirements for maintenance of the interior of a designated property
  - interior inspection of a designated property may apply under specific circumstances if it is determined that there are heritage features inside the property

Staff provided clarification on the initiatives presented to the Board noting that endorsement of the initiatives will allow staff to bring forward the appropriate reports for consideration and final approval from Council.

The following motion was considered:

**BHB005-2024**

1. That the report from Anastasia Abrazhevich, Assistant Heritage Planner, Integrated City Planning to the Brampton Heritage Board Meeting of January 30, 2024, re: **Property Standards Review for Designated Heritage Properties**, be received; and,
2. That staff be directed to prepare to report on proposed changes to the Heritage Incentive Grant and recommendations for the Implementation of the Municipal Heritage Tax incentive for presentation to the March meeting of the Brampton Heritage Board.

Carried

11.3 Verbal advisory from City Clerk's Office, re: Request for Leave of Absence by Christiana Nuamah, Member

City Clerk's staff advised that Christiana Nuamah, Member, has requested a leave of absence from the Board until the end of April. Attendance will resume in May of 2024.

The following motion was considered:

**HB006-2024**

1. That the verbal advisory from City Clerk's Office to the Brampton Heritage Board Meeting of January 30, 2024, re: **Request from Christiana Nuamah, Member**, be received; and,
2. That the request for a leave of absence from the Brampton Heritage Board be granted for the period January 2024 to April 2024.

Carried

- 11.4 Verbal advisory from City Clerk's Office, re: Termination of Appointment of Carla Green, Member

City Clerk's staff advised that Carla Green, Member, has been terminated from the Board due to absence from meetings in accordance with the City's Procedure By-law.

The following motion was considered:

**BHB007-2024**

That the verbal advisory from City Clerk's Office, to the Brampton Heritage Board Meeting of January 30, 2024, re: **Termination of Appointment of Carla Green, Member**, be received.

Carried

- 11.5 Verbal advisory from City Clerk's Office re: Resignation of Lovejot Bhullar, Member

City Clerk's staff advised that Lovejot Bhullar, Member, has resigned from the Board due to other commitments.

The following motion was considered:

**BHB008-2024**

1. That the verbal advisory from City Clerk's Office to the Brampton Heritage Board Meeting of January 30, 2024, re: **Resignation of Lovejot Bhullar, Member**, be received; and,

2. That Mr. Bhullar's resignation be accepted.

Carried

**12. Information Items**

- 12.1 Report by Charlton Carscallen, Principal Planner, re: Implementation of Heritage Easement Agreements for Properties at 12044 Mississauga Road and 8940 Creditview Road

Charlton Carscallen, Principal Planner, provided an overview of the subject report pertaining to the request for easement agreements for 12044 Mississauga and

8940 Creditview Road. The easements will provide the assurance for the long-term conservation and maintenance of the properties and allow the approved development to proceed.

The following motion was considered:

**BHB009-2024**

1. That the report from Charlton Carscallen, Principal Planner, to the Brampton Heritage Board meeting of January 30, 2024, re: **Implementation of Heritage Easement Agreements for Properties at 12044 Mississauga Road and 8940 Creditview Road**, be received;
2. That the Commissioner of Planning, Building and Growth Management, be authorized to enter into a Heritage Easement Agreement with the Owner for the property at 10244 Mississauga Road in accordance with Part IV, section 37 of the Ontario Heritage Act, as amended (the “Act”);
3. That the Commissioner of Planning, Building and Growth Management be authorized to enter into a Heritage Easement Agreement with the Owner for the property at 8940 Mississauga Road in accordance with Part IV, section 37 of the Ontario Heritage Act, as amended (the “Act”); and.
4. That authority for signing of both Agreements be delegated to the Commissioner of Planning, Building and Growth Management.

Carried

12.2 Correspondence from Emma Cohlmeier, Senior Project Manager, ERA Architects Inc. re: 10020 Mississauga Road

Charlton Carscallen, Principal Planner, provided an overview of the subject correspondence noting it was a request to repeal the designation by-law for the property located at 10020 Mississauga Road, to allow for demolition of the farmhouse to facilitate development.

In response to a question, staff confirmed that there will be a commemoration plan for the site.

The following motion was considered:

**BHB010-2024**

That the correspondence from Emma Cohlmeier, Senior Project Manager, ERA Architects Inc. to the Brampton Heritage Board meeting of January 30, 2024, re: **10020 Mississauga Road**, be received.

Carried

12.3 Discussion at the request of Steve Collie, Co-Chair, re: Highlights of Heritage Event - February 10, 2024

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 12.3 was added.

Steve Collie, Co-Chair, provided an update on the event and reminded members to volunteer for the event on February 10, 2024 at Bramalea City Centre. The theme of the event was intended to highlight Brampton 50th anniversary.

The Clerk's Office staff added that an email was already sent and that responses from a few members were received. These would be forwarded to Mr. Collie.

13. **Current Heritage Issues**

Charlton Carscallen, Principal Planner, provided an update on the following:

- Staff recruit for additional Heritage Planners
- Several designation reports will be coming forward to future meetings as of March 2024

14. **Referred/Deferred Items**

Nil

15. **Question Period**

Nil

16. **Public Question Period**

Nil

17. **Closed Session**

Nil

18. **Adjournment**

**BHB011-2024**

That Brampton Heritage Board do now adjourn to meet again on February 20, 2024 at 7:00 p.m.

Carried

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Douglas McLeod (Co-Chair)

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Stephen Collie (Co-Chair)