



Report
Staff Report
 The Corporation of the City of Brampton
 3/20/2024

Date: 2024-03-01

Subject: **Report to Council on Historic Bovaird House Management Agreement (Revised) – Ward 1**

Contact: Charlton Carscallen, Principal Planner/Supervisor – Heritage, Integrated City Planning

Report number: Planning, Bld & Growth Mgt-2024-221

RECOMMENDATIONS:

1. That the report from Charlton Carscallen, Principal Planner/Supervisor – Heritage, Integrated City Planning to the Committee of Council Meeting of March 20, 2024, re: **Report to Council on Historic Bovaird House Management Agreement (Revised) – Ward 1**, be received;
2. That Staff be directed to Execute the Agreement, which will run for a period of two years from April 1, 2024 to March 31, 2026 subject to the terms of the agreement; and,
3. That authority for signing the agreement be delegated to the Commissioner of Planning, Building and Growth Management.

OVERVIEW:

- This report recommends that Council approve the revised Operation and Management Agreement between the City of Brampton and the Friends of Historic Bovaird House was prepared by Heritage Staff and presented to Council in November of 2023.
- The Agreement will allow for the continued operation of Historic Bovaird House while the City explores longer-term management options, including identification of a third-party operator.
- The revised agreement provides a clear description of the relationship between the Friends of Historic Bovaird House and the City of Brampton.

- **The revisions include clarification of specific terms and requirements for training for the Friends of Historic Bovaird House Board of Directors including Gender-Based Analysis Plus.**

BACKGROUND:

Status of the Operation and Management Agreement

Per Council direction, staff prepared an interim Management and Operations Agreement for the continued operation of Bovaird House by the Friends of Historic Bovaird House while the City pursues options for the operation of the property by a third party. A draft agreement was completed and signed by the Friends of Historic Bovaird House.

At the City Council meeting on November 22, 2023, Council passed motion CW012-2023 directing that the Operation and Management Agreement Historic Bovaird House Management Agreement be referred back to Heritage staff for revisions. Staff were directed to report back to Council by the end of the first quarter of 2024.

<https://pub-brampton.escribemeetings.com/filestream.ashx?DocumentId=98622>

Heritage Staff have revised the agreement in consultation with Corporate Policy staff and the Commissioner for Planning, Building and Growth Management.

CURRENT SITUATION:

The Bovaird House property was donated to the City of Brampton in December of 1985. The City undertook repairs/restoration efforts to stabilize the house. Subsequent to the restoration work, heritage-minded citizens/volunteers began caring for the house and grounds. This small group of volunteers grew larger and became formally known as the Friends of Historic Bovaird House (“FHBH”).

In 2016 the FHBH was incorporated under the Ontario Historical Society. This gave a formal structure to FHBH and created a legal entity with which the City could engage. FHBH is run by a volunteer Board of Directors.

In 2022 the City commenced work to complete an Operation and Management Agreement with FHBH. The initial version of the draft was presented to Council in November of 2023. At that time Council asked that revisions be made to the agreement and that Heritage Staff report back to Council by the end of the first quarter of 2024.

The revisions include clarification of specific terms and requirements for training for the Friends of Historic Bovaird House Board of Directors including Gender-Based Analysis Plus.

Following Council approval of the revised agreement staff will execute the agreement. The agreement is set to run for a period of two years.

CORPORATE IMPLICATIONS:

Financial Implications:

- The proposed interim agreement with the FHBH includes an annual operating grant of \$5,000. This will be funded from the Integrated City Planning operating budget.

Other Implications:

Legal Implications

The agreement has been reviewed and approved by the City's Legal Services. Given that the agreement creates a more formal arrangement with FHBH than has existed in the past, the City will now have a greater responsibility relative to oversight and management of the property.

STRATEGIC FOCUS AREA:

This report aligns with the Health & Well-being and Culture and Diversity strategic focus areas: Heritage in general, and specific resources like Historic Bovaird House, help to create a sense of place, local identity and overall community cohesiveness. By telling the story of the community's past, we help both long-term residents and newcomers connect to the City and engender a sense of belonging to a particular place with its own unique history. Similarly, in a city of great diversity, facilities like Historic Bovaird House help foster cross-cultural understanding. It provides an understanding of the history that the community grew from and that continues to influence how it functions today.

CONCLUSION:

Signing the agreement will complete the first part of Council's direction under Motion CW012-2023. Staff will prepare an EOI for the on-going operation of Historic Bovaird House and develop a list of appropriate candidates from whom we can solicit submissions. With Council approval, staff will continue to explore the opportunity and viability for PAMAs future involvement in the operation of Historic Bovaird House.

Authored by:

Reviewed by:

Charlton Carscallen
Principal Planner/Supervisor
Integrated City Planning

Henrik Zbogar
Director
Integrated City Planning

Approved by:

Approved by:

Steve Ganesh, MCIP, RPP
Commissioner
Planning, Building & Growth
Management

Marlon Kallideen
Chief Administrative Officer

Attachments:

- Operation and Management Agreement for Historic Bovaird (Revised)