

DEDICATED LOCATE SERVICES AGREEMENT

THIS AGREEMENT made as of [Year / Month / Day] (“____/____/____”)

BETWEEN:

The Corporation of the City of Brampton

(the “City”)

- and -

NAME

(the “Locate Service Provider”)

WHEREAS the Locate Services Provider will from time to time be hired by project owners to provide dedicated locate services for their projects in respect of City owned infrastructure (“Locate Services”) pursuant to s. 7 of the Ontario Underground Infrastructure Notification System Act, 2012, as amended (the “Act”);

AND WHEREAS the Locate Services Provider has represented that it has and will have qualified and skilled personnel, proper equipment, sufficient financing and an organization capable of performing the Locate Services fully in accordance with the terms hereof including in accordance with the provisions of all applicable Laws;

AND WHEREAS the City has agreed to permit the Locate Services Provider to perform the Locate Services in respect of City owned infrastructure for and on behalf of the Project owner(s) and in respect of the respective **Dedicated Locate Project ID**, as identified in Schedule 1, and such additional Project owner(s) in respect of other Dedicated Locate Project ID’s as may from time to time be added to such Schedule 1 by the Parties in accordance with this Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants, promises and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

SECTION 1 – INTERPRETATION

1.1 Definitions

Capitalized terms used herein shall have the following meanings ascribed to them:

“**Act**” shall have the meaning in the first recital of this Agreement;

“**Affiliate**” shall have the meaning provided in the Business Corporations Act (Ontario) R.S.O. 1990, c. B. 16, as amended from time to time;

“**the Agreement**”, “**this Agreement**”, “**herein**” and “**hereto**” are references to this Agreement between the City and the Locate Service Provider and the Schedules attached hereto which form a part hereof and are incorporated herein by reference;

“**Agreement Term**” shall have the meaning provided in Section 3.1;

“**Business Day**” means Monday to Friday, 08:30 to 16:30 with the exception of statutory holidays in the Province of Ontario.

“CCA” (City Contract Administrator) means the representative appointed by the City and authorized to carry out the duties and exercise the powers imposed and conferred on such representative of the City under this Agreement including under Section 5;

“Change in Locate Services” means any addition, alteration or other amendment or modification to the Locate Services which arises out of changes by the Project Owner given to the Locate Services Provider or LSPCA or as a result of any changes to the Guide or Plant Records;

“City” has the meaning given to it in the preamble to this Agreement;

“Coverages” means the geographical areas of City of Brampton underground infrastructure that are registered with Ontario One Call;

“Confidential Information” shall have the meaning provided in Section 9.1(a);

“Effective Date” means the date of this Agreement first written above;

“Employee” means an individual that is employed by the Locate Services Provider, a Subcontractor or an Individual Subcontractor and includes any individual that, under principles of Laws, is or would be in an employment relationship with the Locate Service Provider a Subcontractor or an Individual Subcontractor;

“Environmental Laws” means all applicable federal, provincial, municipal and local laws, regulations, permits, licences, approvals and orders issued by any governmental or regulatory agency relating to the environment, product safety, product liability and storage and transportation of goods;

“Extension Notice” shall have the meaning provided in Section 3.1;

“Governmental Authority” means any domestic legislative, executive, judicial or administrative body or Person having or purporting to have jurisdiction in the relevant circumstances and includes any applicable municipality;

“Guide” means the City of Brampton Underground Services Locate Procedures Guide, as same may be amended or restated from time to time, the current version of which is attached hereto as Schedule 2;

“Hazardous Substances” means any waste, pollutant, contaminant, material or substance which is or may be dangerous, hazardous, toxic, explosive, corrosive, flammable, infectious, radioactive, carcinogenic or mutagenic or which could otherwise pose a risk to health, safety, the environment, the value of the properties in which the City has any interest or which is the subject of any Environmental Laws governing its Release, use, storage or identification, including without limitation any substance which contains polychlorinated biphenyls (PCBs), asbestos, lead, urea formaldehyde or radon gas;

“Health and Safety Laws” means all applicable federal, provincial, municipal, and local laws, regulations, permits, licenses, approvals and orders issued by any governmental or regulatory agency relating to occupational health and safety, performance of the Locate Services including use of materials and equipment and including, without limitation, the Occupational Health and Safety Act (Ontario) R.S.O., 1990, c. O.1 and regulations thereunder;

“Individual Subcontractor” means an individual that is retained by the Locate Services Provider as a subcontractor (as opposed to as an employee of the Locate

Services Provider) or a corporation retained by the Locate Services Provider as a subcontractor where the only employee of such corporation is one individual that performs Locate Services on behalf of the Locate Services Provider;

“Intellectual Property” means anything that is or may be protected by any intellectual property right howsoever arising, including but not limited to, works, performances, discoveries, inventions, trade-marks (including trade names and service marks), domain names, patents, copyright, goodwill, industrial designs, trade secrets, data, tools, templates, technology (including software in executable code and source code format), documents or any other information, data or materials and the expression of the foregoing, Confidential Information as applicable, mask work and integrated circuit topographies;

“Law” or **“Laws”** means (i) all statutes, treaties, codes, ordinances, orders, decrees, rules, regulations, and by-laws enacted or adopted by a Governmental Authority and (ii) all policies, practices and guidelines of any Governmental Authority or body that, although not actually having the force of law, are considered by such Governmental Authority or body as required by best practices, including, but not limited to, any guidelines, policies, codes, standards or manuals established under or issued by any Government Authority or any designated administrative authority which have been incorporated by reference under any legislative statute or regulation, in each case as amended from time to time, that are binding upon either of the Parties and that are applicable to this Agreement or the performance of the Locate Services, or any portion thereof, including without limitation all municipal by-laws;

“Locate(s)” or **“Locating”** means the process of determining the presence of any Plant at a Work Extent/Location and determining and Marking the locations or routes of any such Plant performed in accordance with the Guide and this Agreement;

“Locate Services Provider” has the meaning given to it in the preamble to this Agreement;

“Locate Services” means all services necessary and/or prudent to perform Locates of City Plant under this Agreement including any which are incidental to such performance and which are to be performed in accordance with the conditions and requirements set forth in this Agreement;

“LSPCA” means the representative appointed by the Locate Services Provider as their Locate Services Provider Contract Administrator and authorized to receive and carry out such duties and exercise such powers imposed and conferred on such representative of the Locate Services Provider under this Agreement including under Section 5;

“Mark” or **“Marking”** means the use of labelled stakes, flags, and/or highly visible paint to indicate the centre line of the Plant in the defined area of the Work Extent/Location in accordance with the Guide and this Agreement;

“Notice” means any notice, designation, communication, request, demand or other document delivered by either party hereto to the other in accordance with the Agreement;

“Ontario One Call” means Ontario One Call as continued under the Act, being a statutory entity which provides call centre services to the City and the Other Utilities which includes receiving request for locates and transmitting them to the Locate Services Provider;;

“Party” means either the City or the Locate Services Provider and “Parties” means both of them;

“Person” means any corporation, association, partnership, joint venture, organization, individual, business or trust or any other entity or organization of any kind or character, including a court or other Governmental Authority;

“Personal Information” shall have the meaning provided in Section 6.1;

“Plant” means underground infrastructure to be located;

“Plant Records” means all plant record information including *Cityworks/Work order management program* mapping/ GIS mapping, documents, sketches and correspondence, in any medium, provided by the City or otherwise available to the Locate Services Provider for the purpose of providing the Locate Services, and further as particularized in the Guide;

“Privacy Law” means all Laws related to privacy and the protection of Personal Information including the Personal Information Protection and Electronic Documents Act (Canada), and, as applicable, the Freedom of Information and Protection of Privacy Act (Ontario) and the Municipal Freedom of Information and Protection of Privacy Act (Ontario) and, in each case, all regulations pursuant thereto and as amended or replaced from time to time;

“Project Specific Information” means the Project Specific Information for each Dedicated Locate Project ID identified in Schedule 1 attached to this Agreement.

“Guide” – means schedule 2 attached to this agreement as such schedule may be amended from time to time in accordance with the provisions hereof;

“Records” shall have the meaning provided in Section 11.2;

“Release” means any release, spill, leak, emission, discharge, leach, dumping, emission, escape or other disposal;

“Subcontractor” means a Person to which the Locate Services Provider has subcontracted a portion of the Locate Services;

“Work Extent/Location” means the area where any Project owner, excavator or contractor intends to dig, bore, trench, grade excavate, or break ground by any means whatsoever in the vicinity of a City owned underground infrastructure;

“Work Product” means any documentation, data, data files, or other work product created or compiled because of the provision of the Locate Services, and any embodiments of such data, including but not limited to sketches and the data included therein; and

“WSIA” means the Workplace Safety and Insurance Act, 1997 (Ontario) S.O. 1997, c. 16, as amended or replaced from time to time.

1.2 Schedules

The following is a list of the Schedules to this Agreement which are incorporated herein and form a part hereof, which Schedules and which list are subject to amendment in accordance with the provisions hereof:

Schedule 1 – Project Specific Information

1.3 Interpretation of the Agreement

If a dispute between the Parties exists or arises in interpreting the meaning of the Agreement or in determining whether either of the Parties thereto is complying with or has complied with any of its obligations hereunder, the City shall make the necessary interpretation or determination acting reasonably, and, subject to the provisions hereof, such interpretation or determination shall be conclusive and binding on both Parties.

1.4 Extended Power of Interpretation of the Agreement

If there is a patent omission from the Agreement, the City shall determine and notify the Locate Services Provider of such patently omitted term or terms as are necessary to fulfil the intent of the Agreement.

1.5 Priority

In cases of actual conflict between any of the provisions or requirements of the Schedules and the remainder of the Agreement, then the City shall determine, within its sole discretion, which provision or requirement shall apply.

SECTION 2 – LOCATE SERVICES

2.1 Locate Services

(a) The Locate Services Provider agrees to perform Locate Services only for a Project owner and a Dedicated Locate Project ID, as described in Schedule 1 and approved by the City, within the City of Brampton Coverages. The Parties may from time to time agree to amend Schedule 1 to confirm Locate Services to be performed for additional Project owners and/or projects and Dedicated Locate Project ID's, the amendment reflecting such change to be initialled by the Parties and attached hereto and form a part hereof and any such restated Schedule 1 shall replace the original Schedule. The Locate Services shall be performed in accordance with the terms and conditions of this Agreement, including:

- (i) the Guide, the version of which as at the date of this Agreement is in schedule "2"; and
- (ii) 3rd Party Contractor Acknowledgement
- (iii) the requirements of the Act, and associated regulations
- (iv) City of Brampton mandatory requirements for Dedicated Locator

in each case as amended from time to time.

The Locate Services shall be provided in relation to all buried service infrastructure systems owned directly by the City including Storm Sewers, Low Impact Development Storm Sewers, Streetlights, Park/Pathway Lights, City owned Traffic Signals/PxOs, *Transit Züm infrastructure*. The services do not include any plant owned by the Local Distribution Company "Alectra" or within the Regional signalized intersections owned by the Region of Peel. There is also City Plant located on private property that may require Locates pursuant to the terms of this Agreement, the details for which can be found in the Guide.

2.2 Insurance and Workplace Safety and Insurance

Prior to the commencement of any Locate Services hereunder, and as requested from time to time by the City, the Locate Services Provider shall deliver to the City: (a) a memorandum of insurance or insurance certificate in accordance with Section 12.2

hereof satisfactory to the City; and (b) evidence from the Workplace Safety and Insurance Board that the Locate Services Provider is in compliance with and has paid all assessment and other amounts owing pursuant to the WSIA. If the City is not in receipt of such documents within a time period satisfactory to the City, the Locate Services Provider shall be deemed to be in default of the Agreement and the City may, without prejudice to any other right or remedy the City may have, terminate this Agreement forthwith without liability on its part to compensate the Locate Services Provider.

2.3 Locate Services Provider Obligations Prior to Performing Locate Services

The Locate Services Provider covenants that prior to carrying out any activities associated with the Locate Services it shall carefully examine this Agreement including the Schedules and fully acquaint itself with the general geographical area and all other conditions pertaining to the Locate Services, the applicable Plant Records, the Work Extent/Location of the Locate Services and its surroundings; and that it will make all investigations essential to a full understanding of the difficulties which may be encountered in performing the Locate Services. Notwithstanding anything in this Agreement or in any information furnished by the City or its representatives, the Locate Services Provider will, regardless of any such conditions pertaining to the Locate Services, the Work Extent/Location of the Locate Services or its surroundings, complete the Locate Services in accordance with the provisions of the Agreement and assume full and complete responsibility for any such conditions pertaining to the Locate Services, the Work Extent/Location of the Locate Services or its surroundings and all risks in connection therewith. In addition, the Locate Services Provider represents that it has authority to do business in the location in which the Locate Services is to be performed and that it is fully qualified to do the Locate Services in accordance with the Agreement. Special care shall be taken when locating plant within a TransCanada Pipeline easement and the City must be consulted about existing crossing agreements.

2.4 Plant Records

The Locate Services Provider may obtain Plant Records from the City by following the procedures described in Schedule 2. The City agrees to provide the Locate Services Provider with access to the City's Plant Records through the *City's Work order management application* and utilizing Open data information site as a Guide to assist the Locate Services Provider with the performance of the Locate Services. The Locate Services Provider acknowledges that the City may update from time to time the Guide for the performance of the Locate Services, including but not limited to the access to and interpretation of the Plant Records.

Notwithstanding any provision to the contrary in this Agreement, the Locate Services Provider acknowledges and agrees that the Plant Records and Guide are provided on an "AS IS" basis and the City makes no representation or warranty of any kind or nature, either expressed or implied, regarding the Plant Records and Guide, including but not limited to their accuracy, fitness for any purpose, applicability, operation, functioning, inter-operability, completeness, availability, or non-infringement.

The City hereby disclaims, and the Locate Services Provider hereby releases the City from any obligation and liability, and hereby waives any right, claim or demand in either contract or tort arising either directly or indirectly from the Locate Services Provider's use of and/or reliance upon the Plant Records and Guide. The Locate Services Provider further acknowledges and agrees that the provision of the Plant Records and Guide by the City does not in any way either limit or amend the Locate Services Provider's

requirement to complete the Locate Services in accordance with the terms and conditions of this Agreement. For clarity, the requirement to complete the Locate Services in accordance with the terms and conditions of this Agreement is in no way conditional or dependent upon the provision of the Plant Records and Guide. If the Locate Services Provider becomes aware of any error, omission or discrepancy in the Plant Records or Guide, the Locate Services Provider shall promptly give written notice to the City of any such error, omission or discrepancy and adhere to the City's record updating process as outlined in the Guide.

For unassumed areas (locations containing Plant owned or intended to be owned by the City but still being maintained by a developer), it is the responsibility of the Locate Services Provider to work directly with all entities/developers that own or operate or maintain underground infrastructure to obtain updated plant records to ensure all infrastructure within the project is marked.

2.5 Administrative Responsibilities

Administrative responsibilities of the Locate Services Provider include, but are not limited to, receipt of requests from Ontario One Call, logging requests, retaining on file all completed requests, filing with Ontario One Call all "360 feedback" and other notices as required, and forwarding to the City all completed locate forms on a schedule determined by the City, if requested. All completed locate forms, including locate sketches, must be saved electronically and be available to the City to view, retrieve and print at any time by an electronic means acceptable to the City.

2.6 Dedicated Locator Service

Upon entering a separate mutual agreement in writing, the Locate Services Provider may be engaged by the City to provide Locates for City assets for City projects ("Dedicated Locator Service"). In connection with such Dedicated Locator Service, the Locate Services Provider will be acting on behalf of the City in completing the Locate for the City's infrastructure and will always follow the applicable Guide provisions, standards and directions of the City in respect of any Locates for City infrastructure.

2.7 Claims for Costs

The Locate Services Provider agrees and acknowledges that it shall not make any claims against the City for any fees, charges, costs or expenses with respect to the Locate Services, or the Change in Locate Services, including but not limited to any additional time, expense or costs incurred by the Locate Services Provider by reason of its misinterpretation, misapprehension, or of unexpected change in the nature, extent, or significance, of any factors such as those enumerated in Section 2.3 or 2.4 hereof.

SECTION 3 – AGREEMENT TERM AND EXTENSION

3.1 Agreement Term

This Agreement shall commence on the Effective Date and continue for a term of one (1) year thereafter, and will automatically renew for successive terms of one year each unless terminated according to the terms of this Agreement ("Term").

If either Party wishes to terminate this Agreement on an anniversary of the Effective Date, it shall give the other Party written Notice of such termination no later than 60 days prior to the date of such anniversary on which the termination is to be effective.

If the City wishes to amend this Agreement, the City shall provide the Locate Services Provider with a written Notice (the "Amendment Notice") expressing the City's intentions with respect to and the terms to be amended. For clarity, no such Notice shall be required for amendments to Schedule 1 or Schedule 2 pursuant to the terms of this Agreement.

The Locate Services Provider shall respond in writing to the Amendment Notice by either declining or accepting such amendment(s).

Where the City has not notified the Locate Services Provider of its intention to amend this Agreement, or where the City and the Locate Services Provider cannot agree upon the terms of amendment, the Locate Services Provider shall fully comply with all the terms of this Agreement during the remainder of the Agreement Term.

SECTION 4 – REPRESENTATIONS, WARRANTIES AND COVENANTS OF THE LOCATE SERVICES PROVIDER

4.1 Representations, Warranties and Covenants of the Locate Services Provider

The Locate Services Provider represents, warrants and covenants to the City as follows recognizing that the City is relying on such representations, warranties and covenants each time Locate Services are performed by the Locate Services Provider:

General

- (a) the Locate Services Provider shall be solely responsible for the safety of all Employees or any other Person on any Work Extent/Location for any purpose relating to the Locate Services Provider's performance of Locate Services;
- (b) the Locate Services Provider and any Subcontractor are fully qualified to perform the Locate Services in accordance with the terms and conditions of this Agreement and Laws. The Locate Services shall be performed in a manner that conforms to the highest professional standards and industry standards;
- (c) all Locate Services shall be performed in strict accordance with the Guide, the Project Specific Information, Laws (including, without limitation, the Act and regulations) and all of the provisions hereof;
- (d) all Employees are qualified and trained and have the skills and experience so that the Locate Services are performed accurately and completely;
- (e) all office staff of the Locate Services Provider engaged in receiving calls, issuing instructions or otherwise participating in the performance of the Locate Services have the skills and expertise to perform their responsibilities regarding the Locate Services in accordance with the provisions hereof and are properly and adequately trained in accordance with all Laws, the Guide and as otherwise provided herein;
- (f) the Locate Services Provider will comply with all reporting and monitoring requirements under all Laws and this Agreement and will obtain all permits, certificates, approvals, registrations and licenses necessary to perform the Locate Services;

- (g) the Locate Services Provider shall exercise the highest degree of skill, care and diligence to avoid damage to Persons and property in the performance of the Locate Services;
- (h) the Locate Services Provider shall not proceed with any Locate Services when to do so would involve any risk to the health, condition or safety of Persons or property, as the case may be. In such cases, the Locate Services Provider shall initiate and implement a plan of action to ensure the safety and protection of Persons and property;
- (i) in situations where there is any public safety risks associated with the City's Plant, property or other City assets the Locate Services Provider shall immediately notify the City;
- (j) the Locate Services Provider shall give due consideration to the interests of property owners and tenants wherever involved and shall conduct the Locate Services in a manner causing a minimum of inconvenience;
- (k) the Locate Services Provider shall make all reasonable efforts to maintain goodwill among the general public and with the landowners, tenants and lessees when locating on private property. The Locate Services Provider shall, and shall cause its Subcontractors and Employees to, at all times, behave in a professional and businesslike fashion;

Employee Health and Safety

- (l) the Locate Services Provider agrees to comply with the *Occupational Health and Safety Act (Ontario)*, R.S.O. 1990, c.O.1 and the WSIA and with all other prevailing Health and Safety Laws and all other Laws applicable to the Locate Services Provider and the Agreement and shall familiarize itself and procure all required permits and licenses and pay all charges, fees and assessments necessary or incidental to the due and lawful performance of this Agreement and the performance of the Locate Services in accordance with the provisions hereof and maintain all documentation as may be required by all Laws, and shall indemnify and save harmless the City, its elected officials, agents and employees, as applicable, against any claim or liability from or based on the violation of any such Laws, whether by the Locate Services Provider, its officers, employees, representatives or agents or a Subcontractor;
- (m) the Locate Services Provider shall initiate and maintain and assess and enforce all necessary safety precautions and programs to conform with all applicable Health and Safety Laws or other requirements, including the Guide, the other provisions of this Agreement and all other requirements of the City that have been communicated by the CCA to the LSPCA in writing, wherever the Locate Services is performed, that are designed to prevent injury to persons or damage to property on, about, or adjacent to any WorkExtent/Location. Identification and rectification of contraventions or infractions of safety procedures is the responsibility of the Locate Services Provider;
- (n) the Locate Services Provider shall ensure that all Employees and Subcontractors have received all training regarding health and safety or any other matters required by applicable Law. The Location Services Provider shall, if specified by the City, provide further training or

implementation of any additional health and safety measure appropriate for the Locate Services. The Locate Services Provider shall provide the City written documentation of said training and worker qualifications and, upon request by the City (as applicable).

- (o) upon request, the Locate Services Provider will allow the City, or a representative designated by the City, immediate access to any facility related to the Locate Services in order to monitor and audit the Locate Services Provider's compliance with the health and safety requirements of this Agreement;
- (p) whenever the Locate Services Provider has not complied with its obligations set forth in this Agreement which non-compliance creates a circumstance requiring immediate action to ensure the health and safety of all Persons at any Work Extent/Location, the City may take or require the Locate Services Provider to take such reasonable precautions as determined by the City in its sole discretion, including the stoppage of Locate Services. The taking of such action or actions by the City (or its failure to do so) shall not limit the Locate Services Provider's liability or its obligations under this Agreement. The Locate Services Provider shall reimburse the City for all costs and expense incurred by the City in taking such precautions and any costs or expense incurred by the Locate Services Provider for such precautionary action and any subsequent remedial action shall be paid by Locate Services Provider;
- (q) when requested by the City, the Locate Services Provider shall provide a dedicated, qualified health and safety professional to monitor the Locate Services being performed under this Agreement;

Incident, Near Miss, and Damage Reporting

- (r) the Locate Services Provider will immediately report to the City any "incident" or "near miss" involving Employees, any Subcontractor, the public, or property, arising from the Locate Services Provider's performance of the Locate Services regardless of how the Locate is discovered and whether or not it results in any "incident" or "near miss";
- (s) The Locate Services Provider must immediately report to the City any "incident" or "near miss" involving Employees, any sub-contractor, the public, or property. Damaged Electrical and/or Stormsewer system shall be immediately investigated and documented as soon as possible after the occurrence. The Locate Services Provider shall take multiple photographs at various angles of the damaged plant for supporting documentation. Failure to investigate / document each occurrence will constitute an immediate default of the Locate Services Provider under this Agreement. Both the City and Locate Services Provider will be involved with this investigation. This investigation will determine cause of the damage and future prevention measures.
- (t) If the Locate Services Provider is deemed to be at fault by the City for the damages, they will be invoiced and will pay the City for the City's costs to repair and restore the system(s) plus an additional 15% administration fee.

Environmental

- (u) the Locate Services Provider shall complete the Locate Services in accordance with all Environmental Laws and shall not cause or permit the Release of any Hazardous Substances in relation to the Locate Services, except in strict compliance and accordance with Environmental Laws. The Locate Services Provider will comply with all reporting and monitoring requirements under all Environmental Laws and will obtain all permits, certificates, approvals, registrations and licences necessary to perform the Locate Services. The Locate Services Provider will not use any of the areas affected by the Locate Services for the disposal of Waste;
- (v) the Locate Services Provider shall be responsible for initiating, maintaining and supervising all environmental and safety precautions and programs in connection with the performance of the Locate Services;
- (w) the Locate Services Provider shall erect and maintain, as required by existing conditions and performance of the Locate Services, reasonable safeguards for safety and protection of people and property, including posting signs warning against Hazardous Substances and hazards, describing and notifying owners and users of adjacent sites and utilities;

SECTION 5 – COVENANTS AND RELATIONSHIP OF THE PARTIES

5.1 Locate Services Provider's Responsibility for Locate Services Methods

The Locate Services Provider shall perform the Locate Services strictly in accordance with the Agreement, the Guide and all Laws.

5.2 The Locate Services Provider's Employees

The Locate Services Provider's servants, Employees, agents, and Subcontractors are not, and shall not, under any circumstances whatsoever, be deemed to be the servants, employees or agents of the City. The Locate Services Provider shall have sole responsibility for the instruction, management and control of and all other matters relating to such persons and shall indemnify and save the City harmless in respect of any and all claims of such persons.

5.3 CCA

The City will designate staff to be the CCA (i) who will be the primary contact person with the Locate Services Provider in dealing with the City under this Agreement, (ii) who will have the authority to make decisions and take actions on behalf of the City in the ordinary course of day-to-day management of this Agreement, and (iii) who will serve as an escalated point of contact for any Locate Services issues not resolved locally or regionally. The City may from time to time replace the individual serving as the CCA (including short term replacements to provide for vacation and other temporary absences) by providing written Notice to the Locate Services Provider. The CCA shall be the point of contact in all matters related to the interpretation of this Agreement.

In addition to any powers under the Agreement, the CCA has the authority to determine whether the Locate Services have been performed in a manner acceptable to the City. The CCA has the authority to require the LSPCA or other Employees to attend and to correct or re-perform Locate Services at the Locate Services Provider's sole expense.

The CCA may designate some or all of his or her duties to another employee of the City as determined by the CCA from time to time.

5.4 Change in Locate Services

The City may, at any time by a Notice in writing from the CCA delivered to the LSPCA, change or issue additional instructions, and change, omit or require Change in Locate Services to be performed by the Locate Services Provider which may include any change, addition or amendment to or deletion from or restatement of the Guide, or other specific procedural requirements of the City. In such event, the City shall have full authority to specify the amount and type of Locate Services to be performed or omitted, the materials to be used and the equipment to be furnished as fully as though such changes had been incorporated in this Agreement. The Locate Services Provider shall make no additions, changes, alterations or omissions, nor supply or use extra materials or equipment, of any kind, to the Locate Services without the prior written consent of the CCA. Where a Change in Locate Services is authorized or requested by the CCA, the Locate Services Provider shall provide such additional personnel and equipment as are necessary to complete the Change in Locate Services within the time specified by the City. The time for the completion of the Locate Services shall not be exceeded unless approved in writing by the City.

Where a Change in Locate Services results in an amendment to the applicable Schedule 1- Project Specific Information or Schedule 2 - City of Brampton Underground Services Locate Procedure Guide, the amendment reflecting such change shall be attached hereto and form a part hereof and any restated Schedule shall replace the original Schedule and such restated Schedule shall be attached hereto and form a part hereof. The Locate Services Provider will obtain from the City any updates to the Guide prior to performing Locate Services pursuant to any Dedicated Locate Project ID which may be added to or restated in Schedule 1 pursuant to Section 2.1(a) above.

5.5 LSPCA

At the time of the execution of the Agreement, the Locate Services Provider shall give the City written Notice of the name and address of a senior-level individual who will be the LSPCA dedicated to the performance by the Locate Services Provider of all its obligations under this Agreement and will be the principal contact person with the City. The LSPCA (i) will be the primary contact person with the City in dealing with the Locate Services Provider under this Agreement and the performance of the Locate Services under and in accordance with this Agreement, (ii) will have overall responsibility for managing and coordinating the performance of the Locate Services in accordance with the terms hereof, (iii) will meet regularly with the CCA, (iv) will have the authority to make decisions and take actions on behalf of the Locate Services Provider in the ordinary course of day-to-day performance and management of the Locate Services and (v) will serve as an escalated point of contact for any unresolved Locate Services issues. The City may request the removal and replacement of the LSPCA in which case the LSPCA shall immediately be removed and replaced with a representative of the Locate Services Provider acceptable to the City. The Locate Services Provider shall designate and provide the City written Notice with the name and address of the LSPCA and any replacement of the LSPCA.

5.6 Instructions and Cessation of Locate Services

The Locate Services Provider shall not take any instructions, including instructions as to any Change in Locate Services, or accept any decisions or interpretations purportedly

made on behalf of the City, except those given or made by the CCA or by, and within the express authority of, his or her designee.

All instructions, decisions or contractual interpretations given or made by the City in respect of this Agreement or the performance of the Locate Services hereunder shall be communicated in written form by the CCA to the LSPCA.

The CCA has the right to require that the Locate Services Provider cease the performance of Locate Services if the City has any grounds to believe that the Locate Services are being performed or are about to be performed in a hazardous manner, an unsafe manner, or not in compliance with this Agreement. Any costs arising from the cessation of the Locate Services (and commencing the Locate Services after cessation) shall be at the sole cost of the Locate Services Provider.

Upon written Notice from the LSPCA to the CCA, the CCA shall provide the answer to any questions the Locate Services Provider may have regarding Plant Records and the Guide to assist the Locate Services Provider in the training of its employees who will be performing the Locate Services under this Agreement.

Any such assistance provided by the City shall in no way be deemed to be a waiver or qualification of any of the Locate Services Provider's obligations to perform the Locate Services nor qualify any of the City's rights under this Agreement.

SECTION 6 – PRIVACY LAW

6.1 Privacy Law

In performing the Locate Services, the Locate Services Provider may obtain personal information about residents and employees of the City, including without limitation, name, address, telephone number. All such information is referred to hereafter as "Personal Information." While performing Locate Services hereunder, the Locate Services Provider agrees to comply with Privacy Law and shall only use such Personal Information for the purposes of performing the Locate Services hereunder. Furthermore, the Locate Services Provider acknowledges and agrees that it will: (i) not otherwise use or disclose any Personal Information to any affiliated or unaffiliated third parties, except as expressly permitted in writing by the City; (ii) not transmit or provide access to Personal Information to or from any facility outside of Ontario; (iii) establish policies, procedures and security measures in accordance with Privacy Law and industry standards appropriate to the sensitivity of the Personal Information to protect Personal Information from unauthorized use or disclosure; (iv) implement such policies, procedures and security measures thoroughly and effectively and in accordance with the terms thereof; (v) ensure that only such of its Employees as have a need to know the Personal Information for the performance of the Locate Services have access to the Personal Information; (vi) not develop or derive for any purpose whatsoever any other product in machine-readable form or otherwise, that incorporates, modifies, or uses in any manner whatsoever, Personal Information; (vii) not use the Personal Information for any marketing efforts and not sell or convey Personal Information to third parties; and (viii) upon completion of its Locate Services for City hereunder, or upon the earlier request of the City, destroy all applicable Personal Information and all copies and records thereof unless otherwise agreed to in writing by the City. The City shall be entitled to conduct a review under Section 11 of the Locate Services Provider's Personal Information handling practices and procedures to ensure the Locate Services Provider's compliance with the foregoing provisions and Privacy Law. The Locate Services Provider shall at its own cost co-operate with and assist the City in complying with any audits performed by government officials under the Privacy Law, adopt any

recommendations of such government officials and/or the courts, and immediately notify the CCA of any breaches of Privacy Law.

SECTION 7 – STOPPAGE OF LOCATE SERVICES AND TERMINATION

7.1 Right of City to Stop Locate Services

(a) Inadequate Performance

Without limiting any other provisions of this Agreement including paragraph (b) of this Section below, if the Locate Services Provider fails to carry on any part of the Locate Services covered by this Agreement in a manner which is completely satisfactory to the City, or in the event the Locate Services are not proceeding with such speed as to comply with this Agreement or in the event of failure of the Locate Services Provider to comply with any other requirement of the Agreement, then the City may, subject to its other rights hereunder, notify the Locate Services Provider in writing that it is in default and instruct it to correct the default or failure within five Business Days following the receipt of the Notice. If the correction of the default or failure cannot be completed in the five Business Days specified, the Locate Services Provider shall follow the City's instructions if it:

- (i) commences the correction of the default or failure within the five Business Day period;
- (ii) provides the City with a schedule acceptable to the City in its sole discretion for such correction; and
- (iii) completes the correction in accordance with such schedule.

If the Locate Services Provider fails to correct the default or failure in the five Business Day period or the period subsequently agreed upon, the City, without prejudice to any other right or remedy it may have, may:

- (iv) correct such default or failure with full cost reimbursement from the Locate Services Provider, or
- (v) forthwith terminate the Locate Services Provider's right to continue with the Locate Services or the Agreement, or both, in whole or in part.

- (b) Where the Locate Services Provider has failed to comply with this Agreement or defaulted in any of the ways described in paragraph (a) above of this Section and the City, in its absolute discretion, determines that such default or failure cannot be corrected to the City's satisfaction, then the City shall have immediately available to it the remedies specified in subparagraph (iv) and (v) of paragraph (a) above of this Section and the Locate Services Provider shall not have available to it the provisions of rectification provided for in such paragraph.

7.2 Termination

- (a) **Immediate Termination Upon Notice:** This Agreement may be terminated by the City with immediate effect or with effect at a later date to

be determined by the City, upon written Notice to the Locate Services Provider, such Notice specifying the basis for termination if:

- (i) the Locate Services Provider is in material breach of this Agreement, which shall include: (A) any action or omission that endangers the safety of any individual or material property; or (B) failure to obtain insurance or bonds of the type and in the amount and as specified in Section 12.2; or
- (ii) a breach of the confidentiality or Intellectual Property provisions of this Agreement; or
- (iii) the Locate Services Provider suspends or threatens to suspend carrying on its business in the ordinary course or makes a decision or takes any action toward or passes a resolution for its winding up or dissolution; or
- (iv) the Locate Services Provider becomes insolvent, takes the benefit of any bankruptcy or insolvency law or a petition in bankruptcy is filed by or against it; or
- (v) the Locate Services Provider assigns or purports or threatens to assign this Agreement or if the Locate Services Provider assigns or purports or threatens to assign any portion of this Agreement or if without the prior written consent of the City in accordance with the provisions hereof the Locate Services Provider subcontracts or purports or threatens to subcontract any portion of this Agreement or the Locate Services; or
- (vi) at any time there occurs an event or circumstance which, in the opinion of the City, represents a material adverse change in the business, operations, property or financial or other condition of the Locate Services Provider which would negatively affect the ability of the Locate Services Provider to perform the Locate Services in accordance with this Agreement or otherwise discharge its obligations hereunder; or
- (vii) the Locate Services Provider is in breach of or default under any other agreement with the City.

In addition, the City may elect, in its sole discretion, to allow the Locate Services Provider the opportunity to cure any breach which gives rise to a termination Notice under this Section 7.2, within the time period it determines. In such case, this Agreement shall be automatically terminated at the expiration of the cure period if the Locate Services Provider has failed to cure the breach to the entire satisfaction of the City.

7.3 City's Right to Damages

The Locate Services Provider acknowledges the City's right to damages for any breach by the Locate Services Provider of the terms of this Agreement either in whole or in part, including but not limited to the right to damages where and notwithstanding that the City has terminated this Agreement in accordance with the provisions hereof.

7.4 Termination for Convenience

The City may, in its sole discretion, terminate this Agreement for convenience and without cause upon providing a minimum of 30 days written Notice to the Locate Services Provider.

7.5 Obligations After Termination/Expiry

The rights of the City under Sections 11 and 12.3 and the following obligations of the Locate Services Provider shall survive and continue in force after any termination or expiry of this Agreement:

- (a) obligation as to quality, correction and warranty of the Locate Services;
- (b) confidentiality and intellectual property obligations;
- (c) privacy obligations;
- (d) records disclosure and retention and audit obligations under Section 11;
- (e) insurance obligations under Section 12.2 with respect to Locate Services performed pursuant to this Agreement; and
- (f) such other obligations, if any, that are specified to continue in force after termination or expiry in the Project Specific Information.

SECTION 8 – INSPECTION OF THE LOCATE SERVICES

8.1 City's Right of Inspection

The Locate Services Provider shall co-operate with and provide the City with every reasonable facility to ascertain the quality of the Locate Services performed and measure the performance of the Locate Services in accordance with this Agreement from time to time and in this regard shall meet with the City and provide such written reports in each case as from time to time required by the City.

SECTION 9 – CONFIDENTIALITY

9.1 Confidentiality

- (a) In connection with this Agreement, each of the Parties has disclosed and may continue to disclose to the other party information that relates to the disclosing party's business operations, financial condition, customers, products, services or technical knowledge. Except as otherwise specifically agreed in writing by the Parties, the Locate Services Provider and the City each agrees that the following will be deemed to have been received in confidence and will be used only for the purposes of this agreement:
 - (i) all information communicated to it by the other and identified as confidential or proprietary, whether before or after the date hereof, including the Guide and the contents thereof;
 - (ii) all information identified as confidential or proprietary to which it has access in connection with the performance of its obligations under this Agreement, whether before or after the date hereof;
 - (iii) all information communicated to it that reasonably should have been understood by the receiving Party, because of confidentiality, the circumstances of disclosure or the nature of the information itself, to be proprietary and confidential to the disclosing Party;
 - (iv) all business methods, technologies, designs, and specifications; and
 - (v) the terms and conditions of this Agreement;

(collectively and including any modifications, improvements, enhancements or derivatives of (i) to (v) above, the “Confidential Information”),

- (b) **Safeguarding and Permitted Disclosure.** Each Party’s Confidential Information will remain the property of that Party and shall not be disclosed, made available, sold or transferred to any other Person in any manner or for any purpose whatsoever. Each of the Parties shall use at least the same degree of care to safeguard and to prevent disclosing to third parties the Confidential Information of the other as it employs to avoid unauthorized disclosure or publication of its own information (or information of its customers) of a similar nature, and in any event, no less than reasonable care.
- (c) **Use of Confidential Information.** Except as provided elsewhere in this Agreement, neither Party shall (i) make any use or copy any of the Confidential Information of the other Party except as contemplated by this Agreement and for the purposes of this Agreement, (ii) acquire any right or interest in or assert any lien against the Confidential Information of the other Party, or (iii) sell, assign, lease or otherwise commercially exploit the Confidential Information of the other Party.
- (d) **Permitted Disclosures.** This Section will not apply to any particular information that either Party can demonstrate (i) was, at the time of disclosure to it, in the public domain; (ii) after disclosure to it, is published or otherwise becomes part of the public domain through no fault of the receiving Party or a Subcontractor or Employee in the case of the Locate Services Provider; (iii) was in the possession of the receiving Party at the time of disclosure to it and was not the subject of a pre-existing confidentiality obligation; (iv) was received after disclosure to it from a third party who did not obtain such information as a result of a wrongful or illegal act and further had a lawful right to disclose such information to it; or (v) was independently developed by the receiving Party without use of the Confidential Information of the disclosing Party. A Party will not be considered to have breached its obligations under this Section for disclosing Confidential Information of the other Party to the extent required to satisfy any legal requirement of a court, tribunal or other competent governmental, administrative, or regulatory authority, including such authority acting under Privacy Law.
- (e) **No Licenses.** Nothing contained in this Section will be construed as obligating a Party to disclose its Confidential Information to the other Party, or as granting to or conferring on a Party, expressly or impliedly, any rights or license to the Confidential Information or Intellectual Property of the other Party. Without limiting any other provision, all information exchanged under this Agreement is provided “AS IS”.
- (f) **The Locate Services Provider acknowledges that all information that is in the custody or control of the City may be subject to the access provisions of the *Freedom of Information and Protection of Privacy Act (Ontario)* and *Municipal Freedom of Information and Protection of Privacy Act (Ontario)*, in each case, as amended or replaced from time to time. To the extent permitted under the applicable statute(s), the City will inform the Locate Services Provider of any request made of the City under such statute for any records related to this Agreement that may reveal a trade secret or**

scientific, technical, commercial, financial or labour relations information supplied in confidence by the Locate Services Provider to the City so that the Locate Services Provider will have an opportunity to make representations with respect to the proposed disclosure.

9.2 Safeguarding of Intellectual Property

The Locate Services Provider shall develop, implement and maintain data integrity, backup, security and privacy technologies, procedures, policies and controls that meet or exceed applicable industry standards or as the City may require from time to time, including as provided in the Guide and also including the creation of backup data and the creation of a business continuity plan.

9.3 Unauthorized Acts

The Locate Services Provider shall:

- (a) notify the City promptly of any material unauthorized possession, use or knowledge, or attempt thereof, of the City's Confidential Information or Intellectual Property by any Person that may become known to the Locate Services Provider;
- (b) promptly furnish to the City details of the unauthorized possession, use or knowledge, or attempt thereof, and use reasonable efforts to assist the City in investigating, recovering or preventing the recurrence of any unauthorized possession, use or knowledge, or attempt thereof, of the City's Confidential Information or Intellectual Property;
- (c) use reasonable efforts to cooperate with the City in any litigation and investigation against third parties deemed necessary by the City to protect its proprietary rights and Confidential Information or Intellectual Property; and
- (d) promptly use reasonable efforts to prevent a recurrence of any such unauthorized possession, use or knowledge, or attempt thereof, of the City's Confidential Information or Intellectual Property.

SECTION 10 – PROPRIETARY RIGHTS

10.1 Plant Records

Without limiting any other provision of this Agreement or this Section, the Locate Services Provider acknowledges and agrees that the City owns Plant Records and that, (i) all such intellectual property is City Confidential Information, (ii) the Locate Services Provider shall comply with the terms of such intellectual property of which it is made aware and will indemnify and hold harmless the City in accordance with the provisions of Section 12.1 (Indemnity and Defence) for any breach of such end user agreements; and (iii) while the Locate Services Provider has limited rights to use such intellectual property during the Agreement Term in connection with the performance of the Locate Services all rights thereto shall immediately terminate on the termination or expiration of this Agreement for any reason whatsoever. The Locate Services Provider acknowledges and agrees that any use of Plant Records other than in accordance with this Agreement in connection with the performance of the Locate Services or any assignment or attempted or purported assignment of any of its rights with respect to the Plant Records may result in the immediate and automatic termination of this Agreement, in the City's sole discretion.

10.2 Trade-Marks

The Locate Services Provider may not use in its communications, including press releases, publicity, referred customers listing or marketing literature or promotional material either the City's name, official marks or trade-marks and related official seals, the fact that it has signed this Agreement with the City, or any information which may reasonably be seen to imply that the Locate Services Provider has entered into an agreement with or has a relationship with the City without first obtaining the City's written approval, which approval may be withheld in City's sole discretion and/or without reason, and, if applicable, signing a license agreement in a form to be provided by the City. The Locate Services Provider shall use the trade-marks solely within the scope of any such written authorization provided by the City.

10.3 Further Assurances

The Locate Services Provider and the City agree to execute and deliver such instruments and documents as the other Party reasonably requests to evidence or effect the acknowledgements, covenants and agreements contemplated by this Section.

SECTION 11 – EXAMINATION, REVIEW, AUDIT AND OTHER RIGHTS

11.1 Operational Review

The Locate Services Provider shall provide to such employees, representatives and agents (including independent third party auditors) of the City as the City may designate in writing, access to information applicable to the Locate Services and to all data, records (including invoices), operational records, log books, charts, maps, plans, lists of materials, supplies and equipment and supporting documentation maintained by the Locate Services Provider with respect to the Locate Services (collectively the "Records") (in any form whatsoever) for the purpose of (i) performing operational reviews, audits and inspections of the Locate Services Provider and its businesses (including any operational audits necessary to enable the City to meet and satisfy all Laws and regulatory requirements), (ii) to perform monthly quality checks and to ensure compliance with the terms and conditions of this Agreement.

11.2 General Principles Regarding Maintenance of Records and Reviews and Audits

- (a) The City shall use commercially reasonable efforts to conduct such reviews and audits in a manner that will result in a minimum of inconvenience and disruption to the Locate Services Provider's business operations. Reviews and audits may be conducted only during normal business hours of the Locate Services Provider and only as frequently as reasonably necessary. The City will provide the Locate Services Provider with reasonable prior written notice of each review or audit. The Locate Services Provider will make available on a timely basis its appropriate personnel and the information reasonably required to conduct the review or audit and will assist the designated employees and agents of the City or its auditors as reasonably necessary. All information learned or exchanged in connection with the conduct of a review or audit, as well as the result of any review or audit, constitutes Confidential Information and will be subject to the provisions of Section 9. Any reports received as a result of these reviews or audits will be addressed to the City.

- (b) The performance by or on behalf of the City of any reviews or audits hereunder is no assurance that the Locate Services performed complies with the provisions hereof which performance shall remain the sole responsibility of the Locate Services Provider.

Each Party will pay its own costs as provided herein in connection with any review or audit performed under the provisions of this Section.

11.3 Statutory Audits

- (a) The City may be subject to statutory audits and other requests for information from taxation and other Governmental Authorities (each, a "Statutory Audit"). The City shall notify the LSPCA forthwith if it is contacted by taxation or other authorities regarding a Statutory Audit relating to the Locate Services Provider or this Agreement. The Locate Services Provider shall respond to any Statutory Audit regarding the City according to the City's direction.
- (b) The Locate Services Provider may provide information to Governmental Authorities only under the direction of the CCA. The Locate Services Provider shall provide such information in a timely manner either to the City or, upon written request of the CCA, directly to the applicable statutory authority.
- (c) If, as part of any Statutory Audit process, the Locate Services Provider is required to answer questions from Governmental Authorities with respect to its performance of the Locate Services, the Locate Services Provider shall provide the CCA prompt written notice of such request and the City shall be entitled to send a representative to be present at all such discussions with such statutory authorities and to preview responses to such questions.

11.4 Records Retention

- (a) The Records shall be maintained and retained in accordance with the highest standard required under, (i) all Laws, and (ii) Canadian generally accepted accounting principles.
- (b) The Records shall be maintained and retained by the Locate Services Provider for seven years following the expiration or termination of this Agreement unless the retention period for a particular Record has previously expired except that:
 - (i) Records related to any matter disputed between the Parties shall be preserved until such dispute is settled, and
 - (ii) Records shall be preserved for a period of seven years from the end of the calendar year to which such Records relate.

The Locate Services Provider may fulfill its obligations to preserve any Records by delivering them to the CCA with a notice stating that such delivery is being made in satisfaction of its obligations under this Section.

11.5 Performance Report

A performance report containing pertinent performance metrics will be completed by the Locate Services Provider and delivered to the City on a monthly basis, or as determined by the City. The contents of the Performance Report may be further developed by the City in consultation with the Locate Services Provider.

11.6 Subcontractors and Affiliates

The Locate Services Provider agrees that all of the foregoing review and audit rights of the City shall be available to the City in respect of any Affiliate of the Locate Services Provider and in respect of any Subcontractor that is providing materials or services to the Locate Services Provider in connection with or related to the performance of Locate Services. The Locate Services Provider acknowledges and agrees that it shall ensure by written agreement that it (and the City to the extent applicable) will have access to all Records of Subcontractors and Affiliates of the Locate Services Provider for the purposes of examinations, audits and reviews as provided in this Agreement. The Locate Services Provider shall provide to the City on the request of the City the results of any such audit performed by or for the Locate Services Provider which shall include any summary or analysis prepared by or for the Locate Services Provider and the information and documents and materials upon which such were based.

11.7 Use of Review and Audit Results

The Locate Services Provider acknowledges and agrees that the results of any review or audit can and will be used by the City, subject to the provisions of Section 9 relating to Confidential Information, for any purpose hereunder including a decision by the City to terminate this Agreement in accordance with the provisions hereof.

SECTION 12 – INDEMNITY, INSURANCE AND WARRANTY

12.1 Indemnity and Defence

The Locate Services Provider shall, and hereby agrees to indemnify the City, its elected officials, employees and agents against and save and hold them harmless from any and all liability, claims, cause of action, demands, loss, damages, costs and expenses (including without limitation all applicable solicitors' fees and disbursements on a full indemnity basis, investigation expenses, adjusters' fees and disbursements) of every nature and kind for or in respect of:

- (a) injury to or the death of any and all persons;
- (b) damage, destruction or loss, consequential or otherwise, to or of any and all property, whether real or personal;
- (c) any act or omission by the Locate Services Provider or any officer, director, employee, agent, representative or Subcontractor of the Locate Services Provider;
- (d) any penalties, charges, administrative monetary amounts, or fines levied against the City arising out of any act or omission of the Locate Services Provider or failure to perform the Locate Services as required by the Agreement, or in accordance with the requirements of Law;
- (e) contravention of Environmental Laws, or adverse property or environmental condition or impact caused or contributed to by work

practices, or by the release, spilling, leaking, abandoning or flowing of any contaminant which are either directly or indirectly, in any manner based upon, occasioned by, attributable to or arising out of anything done by the Locate Services Provider or any officer, director, employee, agent, representative or Subcontractor of the Locate Services Provider;

- (f) any claim that the Locate Services, the Locate Services Provider's technology and tools utilized in providing the Locate Services, Work Product(s), or the use thereof by the City constitute an infringement, violation or misappropriation of any third party's right, including any Intellectual Property right; and
- (g) any and all breaches by the Locate Services Provider of any representations, warranties, covenants, terms or conditions of this Agreement,

where such injury, death, damages, destruction, loss, act, omission, penalty, charge, fine, contravention, adverse condition or impact, claim or breach, as the case may be, results from or in any manner arises out of or in connection with or is referable to any Locate Services or to the performance of any activity incidental to any Locate Services or this Agreement. The Locate Services Provider shall also, upon the request of the City, and at no expense to the City, defend the City in any and all suits, actions and proceedings concerning any such injury, death, damage, destruction, loss, act or omission. The Locate Services Provider shall promptly settle or cause the settlement of all claims for injuries or damages for which it is responsible. Upon receipt of any such claim, the Locate Services Provider shall immediately notify the City of the full particulars thereof and the City may elect by notice to the Locate Services Provider to have its representative accompany the Locate Services Provider's representative in making settlement of the claim.

For certainty, any penalties, charges, administrative monetary amounts, or fines levied against the City arising out of any act or omission of the Locate Services Provider or failure to perform the Locate Services as required by the Agreement or in accordance with the requirements of Law, shall be charged or invoiced to Locate Services Provider to be paid pursuant to its indemnity as set out in this Section.

The Locate Services Provider shall not be liable to indemnify the City or hold the City harmless or defend the City in respect of any injury, death, damage, destruction or loss arising from either the sole negligence of or the wilful misconduct of the City, or its employees or representatives.

The foregoing indemnification and obligations of the Locate Services Provider shall survive the termination or expiration of the Agreement.

12.2 Locate Services Provider's Insurance

1. The Locate Services Provider shall at its own expense maintain and keep in full force and effect at all times during the Agreement Term and for so long thereafter as a claim related to this Agreement is possible under applicable statutes of limitations:
 - (a) Commercial General Liability insurance having a minimum inclusive coverage limit of not less than \$2,000,000 per occurrence for bodily injury, death, and property damage including loss of use thereof arising out of or relating to Locate Services Provider's activities under this Agreement.

Such insurance shall include but not be limited to personal injury, blanket contractual liability, cross liability, severability of interests, products and completed operations, owners and contractors protective, contingent employer's liability. Additionally, the policy shall be endorsed to add the City as an additional insured.

- (b) Commercial Automobile Liability insurance with an inclusive limit of not less than \$2,000,000 per occurrence for bodily injury, death, and property damage including loss of use thereof in respect of the use or operation of vehicles owned, operated or leased by the Locate Services Provider in connection with the Agreement or the performance of the Locate Services.
 - (c) Professional (Errors & Omissions) Liability Insurance with a minimum per claim limit of not less than \$1,000,000 and a minimum annual aggregate of not less than \$2,000,000.
2. The limits required under items 1(a) and 1(b) may be achieved either in a single policy or using a combination of primary and excess or umbrella policies.
3. The Locate Services Provider shall ensure that its subcontractors of every tier provide and maintain all insurance coverages required under 12.2.1.
4. Each insurance carrier providing coverage hereunder shall be required to provide (in each case arranged to provide the maximum benefit to the City), the following:
 - (i) Waiver of the insurers' rights of recovery, contribution, subrogation, set-off or counterclaim, in favour of the City, in all policies of insurance under this Section and including all applicable third-party liability policies and property insurance policies, arising out of or related in any way to this Agreement.
 - (ii) that all insurance policies (whether such policies are primary, umbrella or excess) under, arising out of or related to this Agreement in any way, shall be written to respond on a primary and non-contributory basis irrespective of any other applicable insurance otherwise available to the City under this Agreement.
 - (iii) the policies of insurance shall not be cancelled or terminated without providing at least 30 days' prior written notice to the City.
5. The Locate Services Provider shall forthwith after entering into the Agreement, and within 14 days of any policy renewal, and before commencing or continuing any Locate Services hereunder be required to provide evidence of insurance by furnishing the City with a certificate of insurance.
6. The Locate Services Provider agrees that the insurance described herein does in no way limit the Locate Services Provider's liability pursuant to the indemnity provisions of this Agreement.

12.3 Locate Services Provider's Default in Procuring Insurance

Without prejudice to the City's right to terminate this Agreement by reason of the Locate Services Provider's failure to take out and continuously maintain in force the insurance required hereunder or to provide the certificate(s) of insurance required hereby, the City, in the event of any such default, may but it is not obligated to take out a policy of insurance protecting the Locate Services Provider and the City against any risk with

respect to which the default shall have occurred and may deduct a sum equivalent to the amount paid in respect of premiums paid on such policy of insurance from any monies due or to become due to the Locate Services Provider or alternatively, may recover from the Locate Services Provider an amount equal to such premiums, same to be charged or invoiced to Locate Services Provider and paid pursuant to its indemnity as set out in this Section 12. For the purpose of determining whether the Locate Services Provider has made default in insuring or providing a certificate of insurance as herein before specified, the City shall be the sole and exclusive judge, in its unfettered discretion, as to whether any policy of insurance or certificate of insurance satisfies the obligations of the Locate Services Provider in respect thereof under the Agreement.

12.4 Warranty of Locate Services Provider

In addition to any and all guarantees provided for in the Agreement and all other documentation related to the Locate Services, the Locate Services Provider guarantees that the Locate Services will be accurate and complete and free from any and all defects. This guarantee shall survive the expiry or termination of this Agreement and continue in full force and effect thereafter.

SECTION 13 – RIGHTS AND REMEDIES

13.1 Rights and Remedies

- (a) The duties and obligations imposed upon the Locate Services Provider by this Agreement and the rights and remedies available to the City hereunder shall be in addition to and not a limitation upon any duties, obligations, rights and remedies otherwise imposed or available by Law.
- (b) No action or failure by the City at any time, or from time to time, to enforce or require the strict keeping and performance of any of the terms or conditions of the Agreement shall constitute a waiver of any right or remedy afforded to it under the Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence to any breach thereunder or preclude the City from availing itself of such rights, duties or remedies.

SECTION 14 – GENERAL

14.1 Notice

Any Notice required or permitted to be given or sent or delivered hereunder to either Party hereto shall be in writing and shall be sufficiently given or sent or delivered if it is:

- (a) delivered personally to the CCA (in case of the City) or LSPCA (in case of the Locate Services Provider) or other Contact of such Party; or
- (b) sent by electronic mail or facsimile transmission in accordance with the following:

If to the City: Shane Loftus
Email: Shane.Loftus@brampton.ca

If to the Locate Services Provider:
Email:

A Notice shall, if delivered personally or by electronic mail, be deemed to have been received on the date of delivery or email; and if delivered by facsimile transmission, be

deemed to have been received on the next Business Day following the date upon which the sender receives the printed facsimile confirmation verifying receipt by the recipient.

14.2 Law of the Agreement and Locate Services

This Agreement and the Locate Services shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein and the Parties hereto hereby irrevocably attorn to the jurisdiction of the Courts of Ontario.

14.3 Entire Agreement

This Agreement constitutes the entire agreement between the Parties hereto and supersedes all prior agreements, representations, warranties, statements, promises, information, arrangements and understandings, whether oral or written, express or implied, between the Parties with respect to the subject matter hereof. Neither of the Parties hereto shall be bound by any oral or written agreements, representations, warranties, statements, promises, information, arrangements or understandings not specifically set forth in this Agreement. The Parties hereto further acknowledge and agree that, by entering into this Agreement, they have not in any way relied, and will not in any way rely upon any oral or written agreements, representations, warranties, statements, promises, information, arrangements or understandings, express or implied, not expressly set forth in the Agreement.

14.4 Modifications and Amendments

Except for changes to the Schedules which is provided for in Sections 2.1 and 5.4 or any other changes to the Guide in respect of which the City gives written Notice to the Locate Services Provider, any changes to the Agreement made subsequent to the execution hereof shall not be binding on either of the Parties unless made in writing and signed by both of the Parties hereto.

14.5 Succession, Assignment and Privacy

The Agreement shall be binding upon and enure to the benefit of the Parties hereto and their respective successors and permitted assigns; however, this Agreement and the Locate Services performed hereunder shall not be assigned nor transferred in whole or in part by the Locate Services Provider without obtaining the prior express written consent of the City, which consent may be withheld in its sole discretion. Nothing herein express or implied, is intended to confer upon any Person, other than the Parties hereto and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

14.6 Time of the Essence

Time shall be of the essence in the performance of Locate Services.

14.7 Force Majeure

No Party shall be liable for damages caused by delay or failure to perform its obligations under this Agreement where such delay or failure is caused by an event beyond its reasonable control; an event shall not be considered beyond one's reasonable control if a reasonable business person applying due diligence in the same or similar circumstances under the same or similar obligations as those contained in this Agreement would have put in place contingency plans to either materially mitigate or negate the effects of such event. Without limiting the generality of the foregoing, the

Parties agree that force majeure events shall include natural disasters and acts of war, insurrection and terrorism but shall not include shortages or delays relating to supplies or services, or labour unrest with respect to the labour force of the party seeking to excuse itself from its obligations under this Agreement. If a Party seeks to excuse itself from its obligations under this Agreement due to a force majeure event, that Party shall immediately notify the other Party of the delay or non-performance, the reason for such delay or non-performance and the anticipated period of delay or non-performance. If the anticipated or actual delay or non-performance by the Locate Services Provider exceeds fifteen (15) days, the City may immediately terminate this Agreement by giving notice of termination and such termination shall be in addition to the other rights and remedies of the City under this Agreement, at law or in equity. Such cause or circumstance affecting the performance of this Agreement by either Party, however, shall not relieve it of liability in the event of its concurrent negligence or in the event of its failure to use due diligence to remedy the situation and remove the cause or circumstance in an adequate manner and with all reasonable dispatch.

14.8 Further Assurances

Each of the City and the Locate Services Provider hereby covenant and agree that, at any time and from time to time after the date hereof they will, upon the request of the other, do, execute, acknowledge and deliver or cause to be done, executed, acknowledged and delivered all such further acts, deeds and assurances as may be required for the carrying out and performance of all of the terms of the Agreement.

14.9 Set-Off

If at any time the Locate Services Provider is indebted to the City, whether under this Agreement or otherwise, then the City shall be entitled to reduce any amount payable by the City to the Locate Services Provider by an amount equal to the amount of such indebtedness to the City.

14.10 Independent Locate Services Provider

The Locate Services Provider is and always shall be an independent contractor providing Locate Services in accordance with this Agreement and for and on behalf of a Project owner and shall, under no circumstances, conduct its affairs or represent itself as a contractor, representative or partner of the City. The Parties agree that no provision to this Agreement shall be construed to constitute the Locate Services Provider as being the agent or servant of the City. The Locate Services Provider shall have no authority to make statements, representations, or commitments of any kind, or to take any actions that shall be binding upon the City, except as specifically provided for herein or authorized in writing by the City.

14.11 Conflict of Interest

The Locate Services Provider covenants and agrees that it is not aware of the existence of any relationship, family, business, contractual or otherwise, between itself, its principals, shareholders, officers or employees and the City, its elected officials, directors, officers, officials or employees; and it will not perform any Locate Services for or enter into any contract with others that may conflict with its contractual, professional, equitable or other obligations to the City without first obtaining the prior written approval of the City.

14.12 Locate Services Provider Contributions

The Locate Services Provider shall pay all royalties and license fees on any equipment, materials or Software to be furnished by it as particularized in the Guide and shall pay all workers' compensation contributions, employment insurance contributions, Canada Pension Plan (or other statutory plan) contributions, and employees' income tax deductions together with all other taxes and payroll contributions now or hereafter imposed by any lawful authority and indemnify and save harmless the City from any and all claims, penalties, interest and cost and any of the same which may be made or assessed against the City in respect thereof.

14.13 Counterparts

This Contract may be executed by the parties in separate counterparts, each of which when so executed and delivered will be deemed to be an original, and all such counterparts will together constitute one and the same instrument.

[The following page is the signature page.]

DRAFT

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement as of the date first written above.

For:

The Corporation of the City of Brampton

Director, Roads Operations and Fleet, Public Works, and Engineering

I have the authority to bind the City of Brampton.

For: (INSERT LSP Name)

I have the authority to bind the Corporation

SCHEDULE 1 – PROJECT SPECIFIC INFORMATION

1.0 Dedicated Locate Project ID:

2.0 City of Brampton Coverages: CBGW01, COBSS01

3.0 Project Area (insert description of project scope, image or map)

4.0 Contacts:

For the City (CCA):

City of Brampton
1975 Williams Parkway,
Brampton,
ON L6S 6E5
Attention: Shane Loftus,
Manager, Transportation Right of Way & Safety

Phone: 905 874 2579
Email: shane.loftus@Brampton.ca

For the LSP (LSPCA):

Company Name
Address

Attention:
Email:

City Of Brampton Alternate contacts:

In the event of an **emergency** City Dispatch must be immediately contacted at: **311 Brampton**

For COB Electric CBGW01: **Primary contacts:**

Heather Morson (416) 985-1051 or heather.morson@brampton.ca

For COB Storm Sewer COBSS01:

Adam Razzouk (416) 985-1299 or Adam.Razzouk@brampton.ca