



Report
Staff Report
 The Corporation of the City of Brampton
 4/10/2024

Date: 2024-03-21

Subject: **Request for Delegated Signing Authority Approval for Dedicated Locate Services Agreement**

Contact: Van Thai, Street Light Supervisor, Road Maintenance, Operations & Fleet

Report number: Public Works & Engineering-2024-274

RECOMMENDATIONS:

1. That the report from Van Thai, Street Light Supervisor, Road Maintenance, Operations & Fleet Division, Public Works and Engineering Department dated March 21, 2024 to the Committee of Council Meeting of April 10, 2024 re: **Request for Delegated Signing Authority Approval for Dedicated Locate Services Agreement**, be received; and
2. That the Director of Road Maintenance, Operations & Fleet be delegated authority to approve or reject requests for and to execute Dedicated Locate Services Agreement(s) and any amending agreements or other documents in connection therewith on behalf of The Corporation of the City of Brampton, on such terms and conditions as may be satisfactory to the Director of Road Maintenance, Operations & Fleet and in a form approved by the City Solicitor or designate.

OVERVIEW:

- **This report seeks Council Approval to delegate the Director of Road Maintenance, Operations and Fleet authority to approve or reject requests for and to execute Dedicated Locate Services Agreements and any amending or other agreements or documents in connection therewith on behalf of The Corporation of The City of Brampton.**

BACKGROUND:

The Ontario Underground Infrastructure Notification System Act, 2012, S.O. 2012 requires all municipalities with underground infrastructure in the right of way to register

with Ontario One Call and provide field locates of its underground infrastructure and provide a written document containing information respecting the location of its underground infrastructure.

In April 2022, Ontario Underground Infrastructure Notification System Act was amended to include the introduction of a new concept called “Dedicated Locator” and requires Infrastructure Owners/Municipalities to agree in writing on a locator (“Dedicated Locate Services Provider) to respond to all locate requests for certain projects and to provide mapping and any other information that the Dedicated Locate Services Providers consider necessary to complete valid locates.

The Dedicated Locate Services Provider is a single resource hired by the project owner to mark all underground infrastructure within a project area, which locates must be completed within (10) business days after being notified by Ontario One Call. Dedicated locator projects provide flexibility to deliver all project locates through a single provider.

CURRENT SITUATION:

The Dedicated Locate Services Agreement and The City of Brampton Underground Services Locate Procedure Guide have been developed and attached as “Attachment 1 and Attachment 2” to establish the City’s requirements for all Dedicated Locate Services Providers. This agreement will be required as a prerequisite for the City to agree with a project owner on the locator they propose to respond to all locate requests made by the project owner.

CORPORATE IMPLICATIONS:

Financial Implications - there is no financial impact resulting from the adoption of the recommendations in this report.

Legal Implications - Legal Services will approve as to form any agreements and other documents for which authority to execute is delegated pursuant to this report.

STRATEGIC FOCUS AREA:

This report achieves the Strategic Plan priorities by way of Corporate Excellence. The City will continue to comply with Ontario’s Underground Infrastructure Notification System Act and contain costs through economies of scale by completing locates with one Locate Service Provider for all City owned underground infrastructure.

Living the Mosaic – 2040 Vision:

This report directly aligns with the vision that Brampton will be a mosaic of sustainable urban places, complete neighborhoods, and safe, integrated transportation.

CONCLUSION:

This report recommends that the Director of Road Maintenance, Operations & Fleet is hereby delegated the authority to approve, reject, execute, terminate and amend approved Dedicated Locate Services Agreement(s).

Authored by:

Reviewed by:

Van Thai
Street Light Supervisor,
Road Maintenance, Operations &
Fleet

Rob Gasper
Director,
Road Maintenance, Operations & Fleet

Approved by:

Approved by:

Peter Pilateris
Commissioner,
Public Works & Engineering

Marlon Kallideen
Chief Administrative Officer

Attachments:

- Attachment 1 – Dedicated Locate Services Agreement
- Attachment 2 – Schedule 2 – City of Brampton Underground Services Locate Procedure Guide