



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To adopt an Emergency Management Program and Emergency Plan for The Corporation of the City of Brampton and to repeal By-law 265-2014 and By-law 56-2016.

WHEREAS the *Emergency Management and Civil Protection Act*, R.S.O. 1990, CHAPTER E.9, as amended, requires that every municipality shall develop and implement an emergency management program and the council of the municipality shall by by-law adopt the emergency management program;

AND WHEREAS the *Emergency Management and Civil Protection Act*, R.S.O. 1990, CHAPTER E.9, as amended, requires that every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency and the Council of the municipality shall by by-law adopt the emergency plan;

AND WHEREAS Council of The Corporation of the City of Brampton deems it appropriate to update the emergency management program and emergency management plan;

NOW THEREFORE the Council of The Corporation of the City of Brampton **ENACTS AS FOLLOWS:**

1. That **Appendix A** to this by-law is hereby adopted as the Emergency Management Program for The Corporation of the City of Brampton.
2. That **Appendix B** to this by-law is hereby adopted as the Emergency Plan for The Corporation of the City of Brampton.
3. That By-law 265-2014, which adopted the previous Emergency Plan, is hereby repealed.
4. That By-law 56-2016, which adopted the previous Emergency Management Program, is hereby repealed.
5. That the appendices attached to this by-law form part of this by-law.

ENACTED and PASSED this 17th day of April, 2024.

Approved as to
form.
2024/03/18
SDSR

Patrick Brown, Mayor

Approved as to
content.
2024/03/18
Bill Boyes

Charlotte Gravlev, Acting City Clerk

CITY OF BRAMPTON EMERGENCY MANAGEMENT PROGRAM

1. OVERVIEW

The province of Ontario, through the *Emergency Management and Civil Protection Act*, R.S.O. 1990, Chapter E.9., and Ontario Regulation 380/40, outlines specific legislated requirements with regards to emergency management, in which all municipalities must annually comply with. The City of Brampton Emergency Management Program establishes the elements to develop, implement, maintain, and evaluate emergency management and continuity of operations strategies that address prevention, mitigation, preparedness, response, and recovery.

2. EMERGENCY MANAGEMENT PROGRAM GOVERNANCE

The City of Brampton Emergency Management Program is governed by the following:

The City of Brampton Emergency Management Program shall be developed, implemented, reviewed, and updated in accordance with the *Emergency Management and Civil Protection Act*, R.S.O. 1990, Chapter E.9.

The City of Brampton shall establish and maintain an Emergency Management Program Committee, to meet at a minimum of once, annually, for the purpose of conducting a review of the city's Emergency Management Program, and making recommendations to council for its revision, if necessary.

The City of Brampton shall establish and maintain a Municipal Emergency Control Group who shall direct the city's response in an emergency.

The City of Brampton will develop and manage a Corporate Business Continuity Steering Committee to provide direction regarding departmental business continuity plans, approval, and oversight.

The City of Brampton will employ a Manager of Emergency Management to the Brampton Emergency Management Office, who shall be designated as the Community Emergency Management Coordinator for the city and who shall co-ordinate the development and implementation of the city's Emergency Management Program.

The City of Brampton will provide details related to the City of Brampton Emergency Management Program to Emergency Management Ontario on an annual basis to seek guidance on the city's progress to meet its legislative requirements.

The City of Brampton will establish a program budget, including the development of financial procedures and controls to support the Program before, during, and after an emergency.

The City of Brampton Emergency Management Program will strive for continuous improvement (through initiatives such as post-emergency after-action reviews) to strengthen emergency management and business continuity structures, processes, and procedures.

3. EMERGENCY MANAGEMENT PROGRAM ELEMENTS

The City of Brampton Emergency Management Program is comprised of the following elements which meet and exceed all the legislated requirements:

Emergency Prevention and Mitigation

The City of Brampton Emergency Management Program will support and contribute to corporate led hazard prevention and mitigation opportunities where appropriate, through the provision of consultation and advisory services.

Emergency Preparedness

The City of Brampton Emergency Management Program shall include a hazard identification and risk assessment to determine the threats that could give rise to emergencies within the city.

The City of Brampton Emergency Management Program shall include the identification of any facilities, elements of infrastructure and/or critical infrastructure that are at risk of being affected by emergencies.

The City of Brampton Emergency Management Program shall include annual training for the staff of the Municipal Emergency Control Group to ensure the readiness of employees to act under the Emergency Plan.

The City of Brampton Emergency Management Program shall include the delivery of public education on the risks to public safety and on public preparedness for emergencies in addition to an annual emergency preparedness campaign.

The City of Brampton Emergency Management Program shall include an annual emergency exercise to evaluate the city's emergency response plan and procedures.

The City of Brampton Emergency Management Program will include involvement in the process of City of Brampton corporate and community event planning, to provide safety plans for large crowd events.

The City of Brampton Emergency Management Program will include a maintained database of trained emergency volunteers, known as Community Emergency Response Volunteers; and engage them to assist during emergencies and to promote emergency preparedness to the public.

Emergency Response

The City of Brampton shall develop and adopt by by-law, an Emergency Plan that consists of an emergency response plan, assigns responsibilities to city employees, by position, and sets out the procedures for notifying the members of the Municipal Emergency Control Group.

The City of Brampton shall submit a copy of the most current version of the Emergency Plan to the Chief of Emergency Management Ontario.

The City of Brampton shall establish, maintain and equip a primary and alternate Emergency Operations Centre, to be used by the Municipal Emergency Control Group.

The City of Brampton shall designate an employee of the city as its Emergency Information Officer to act as the primary media and public contact for the city in an emergency.

Emergency Recovery

The City of Brampton will develop, implement, review and maintain an Emergency Recovery Plan.

Continuity of Operations Planning

The City of Brampton will develop, implement, test, train and maintain a framework for organizational resilience as outlined in the Business Continuity Administrative Directive.