



Report
Staff Report
The Corporation of the City of Brampton
3/20/2024

Date: 2024-03-05

Subject: **Active Consulting Service Contracts – 4th Quarter 2023**

Contact: Sean Morgan, Director, Purchasing

Report number: CAO's Office-2024-215

RECOMMENDATIONS:

1. That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, to the Committee of Council Meeting of March 20, 2024, re: **Active Consulting Service Contracts – 4th Quarter 2023**, be received.

OVERVIEW:

- **This report provides a summary of active consulting service contracts as of December 31, 2023. Specific contract details are provided in Attachment 1 & 2.**
- **There are no financial implications from this report.**

BACKGROUND:

On June 16, 2021, Council directed Staff to report on a quarterly basis all active consulting services engaged by the City.

The Purchasing Activity Quarterly Report defines consulting services as a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

CURRENT SITUATION:

This report includes active consulting services with a City Purchase Order with a value greater than \$25,000 (refer to Attachment 1) and, those directly purchased by the

business unit with a value up to \$25,000 for which a Purchase Order is not required, but instead a Purchasing card or other payment method is used (refer to Attachment 2).

The report's attachments provide the following information:

- Ward
- Procurement Process;
- Description of Service;
- Name of Consulting Firm;
- Responsible Department/Division;
- Contract Value;
- Spend to Date;
- Consulting Service Status; and
- Completion Timeline.

CORPORATE IMPLICATIONS:

Financial Implications:

There are no financial implications from reporting basic information about consulting services on a quarterly basis.

STRATEGIC FOCUS AREA:

This report aligns, supports and/or furthers the strategic focus area "Government & Leadership", demonstrating value for money of City programs and services through open, fair and transparent procurement processes.

CONCLUSION:

This report provides a summary of the City of Brampton's active consulting service contracts up to December 31, 2023.

Authored by:

Reviewed by:

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Manager, Procurement Performance
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Purchasing

Approved by:

Marlon Kallideen
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Office of the CAO

Attachments:

Attachment 1 - Greater than \$25,000

Attachment 2 - Less than \$25,000