

Legislative Services City Clerk

Announcement Request

For Office Use Only: Meeting Name: Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

- John Placement 6	Ti tilo appropriato agonaa. 7 iliio anoomonto ai		(2) minutes at the mosting.
Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2 Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119			
Meeting:	City Council Committee of Council	Planning and Development Committee Other Committee:	
Attendance: In-person	n 🔲 Remote		
Meeting Date Requested: May 8, 2024			
Name of Individual(s):	Clare Barnett		
Position/Title:	Director, Economic Development & International Relations		
Organization/Person being represented:	City of Brampton		
Full Address for Contac	t: 2 Wellington Street West	Telephone:	905-874-3906
	Brampton, ON L6Y 4R2	Email:	clare.barnett@brampton.ca
Event or Subject Name/Title/ Date/Time/Location:	2024 Economic Development Week		
Additional Information:			
Name of Member of Council Sponsoring this Announcement: Regional Councillor Toor			
A formal presentation will accompany my Announcement:			
Presentation format: PowerPoint File (.ppt) Picture File (.jpg) Adobe File or equivalent (.pdf) Video File (.mp4) Other:			
Additional printed information/materials will be distributed with my Announcement:YesNoAttached			
Note: Persons are requested to provide to the City Clerk's Office well in advance of the meeting date:			
(i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting and			
(ii) the electronic file of the presentation to ensure compatibility with corporate equipment. Submit by Email			
Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.			

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the City Clerk's Office, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2100, email:cityclerksoffice@brampton.ca.