

## Legislative Services City Clerk

## **Announcement Request**

For Office Use Only: Meeting Name: Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.** 

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Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2  Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119			
	City Council  Committee of Council	Planning and Development Committee Other Committee:	
Attendance: In-persor	n Remote		
Meeting Date Requested: May 29, 2024			
Name of Individual(s):	Violet Skirten		
Position/Title:	Supervisor, Crossing Guards		
Organization/Person being represented:	Brampton School Traffic Safety Council		
Full Address for Contact	t:	Telephone:	905 873-7661
		Email:	violet.skirten@brampton.ca
Event or Subject Name/Title/ Date/Time/Location:	Ontario Crossing Guard Appreciation Week is June 3 to June 7, 2024		
Additional Information:	During Crossing Guard Appreciation Week, the community is encouraged to recognize the hard work and dedication of the Crossing Guards. By celebrating this week, we help to build an ongoing sense of appreciation for the service offered by Crossing Guards in Brampton and Ontario. To our Crossing Guards, thank you for all that you do in keeping our children safe!		
Name of Member of Council Sponsoring this Announcement:  Regional Councillor Navjit Kaur Brar			
A formal presentation will accompany my Announcement:  Yes  No			
Presentation format:  PowerPoint File (.ppt)  Dicture File (.jpg)  Adobe File or equivalent (.pdf)  Video File (.mp4)  Other:			
Additional printed information/materials will be distributed with my Announcement:   Yes   No   Attached			
Note: Persons are requested to provide to the City Clerk's Office well in advance of the meeting date:			
(i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting and			
(ii) the electronic file of the presentation to ensure compatibility with corporate equipment.  Submit by Email			
Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.			

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the City Clerk's Office, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2100, email:cityclerksoffice@brampton.ca.