



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _____ - 2024

To delegate certain powers and duties under the Municipal Act,
2001, S.O. 2001, c. 25, the Planning Act, R.S.O. 1990 c. P.13
and other Acts.

WHEREAS a municipality is authorized to delegate its powers and duties under section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25, subject to the restrictions set out in Part II thereof;

AND WHEREAS the Administrative Authority By-Law 216-2017, as amended, provides for various delegations of authority to officers and employees of The Corporation of the City of Brampton;

AND WHEREAS City Council, at its meeting of June 12, 2024, passed a Resolution approving the enactment of a by-law to amend Administrative By-Law 216-2017, as amended;

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. That Schedule "A" of By-Law 216-2017, as amended, is hereby further amended by deleting Activities #28, #31 and #34 and replacing with the following Activities #28, #31 and #34.
2. That Schedule "A" of By-Law 216-2017, as amended, is hereby further amended by adding Activities #30A, #35A and #35B

#	Delegation	Delegate	Limitation
28	Execute minutes of settlement arising out of tax appeals and assessment appeals at the ARB that, in the opinion of the signing officer, are in the best interests of the City.	Treasurer, Senior Manager, Revenue, Manager, Taxation and Assessment and Supervisor, Tax Policy and Assessment	Subject to approval by Treasurer
30A	Cancellation of Penalty and Interest added to taxes due to a City administrative error	Treasurer, Senior Manager, Revenue, Manager, Taxation Assessment and Supervisor, Tax Policy and Assessment, Supervisor, Tax Services	a) Supervisor, Tax Policy and Assessment, Supervisor, Tax Services where the Penalty and Interest total \$10,000 or less b) Senior Manager, Revenue, Manager, Taxation and Assessment where the Penalty and Interest total \$25,000 or less; or c) Treasurer where the Penalty and Interest total over \$25,000
31	Settle claims within the existing insurance deductible as follows: (a) up to \$100,000 – any delegated staff; (b) for amounts > \$100,000 up to \$500,000 - any two of the delegated staff; and (c) for amounts > \$500,000 up to \$1,000,000 - any two of the delegated staff and CAO	Manager, Risk and Insurance; Treasurer; Department Head; CAO	Consult with Legal Counsel as required Provide an annual report to Council on insurance claims
34	Execute extension agreements extending the period of time in which the cancellation price is to be paid in municipal tax sales proceedings	Treasurer, Senior Manager Revenue, Manager Corporate Collections	Subject to the restricted period set out in the <i>Municipal Act, 2001</i>
35A	Write-off of uncollectable Provincial Offences Act Fines, costs and fees, when all collection efforts have been exhausted or when unable to enforce	Treasurer, Manager Court Administration, Manager Corporate Collections, Supervisor Court Operation and Administration	Balance up to \$25,000 subject to the limit and authority set out in the Council Policy Provincial Offences Act Fines Collection and Write-Off
35B	Write-off of accounts receivable, interest, administration fees when uncollectable or added due to a City administrative error.	Treasurer, Manager Corporate Collection	Balance up to \$25,000 subject to the limit and authority set out in the Council Policy Accounts Receivable and Collection

ENACTED and PASSED this 12th day of June, 2024.

Approved as to
form.

2024/05/22

Colleen Grant

Patrick Brown, Mayor

Approved as to
content.

2024/04/12

Nash Damer

Genevieve Scharback, City Clerk