

## **Appendix 1**

Purchasing terms referenced in this report are:

**Competitive** means a Public Procurement Process.

**Consulting Services** means a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

**Contract Amount** is the original contract value and any previously approved contract extensions and renewals.

**Contract Extension** means an amendment increasing the value, changing the scope of work or extending the term, where the terms of the Contract do not include the option for such amendment.

**Contract Renewal** means an amendment extending the term and increasing the value, where the terms of the Contract include the option for such amendment, including pre-approved contingency funds.

**Disposal** means the sale, exchange, transfer, destruction or donation of assets.

**Emergency Purchases** means a Procurement Process where the usual competitive process is suspended due to the prevailing Emergency Circumstances.

**Exceptions** means exclusion from a competitive Procurement Process in the circumstances as set out in Section 2.3 of the Purchasing By-law.

**Limited Tendering** means a Procurement Process where negotiations are entered into with one or more Vendors based on the conditions as set out in Schedule C of the Purchasing By-law and includes Direct Negotiations where there is no competitive process.