



Report
Staff Report
The Corporation of the City of Brampton
6/19/2024

Date: 2024-05-31

Subject: **Active Consulting Service Contracts – 1st Quarter 2024**

Contact: Sean Morgan, Director, Purchasing

Report number: CAO's Office-2024-512

RECOMMENDATIONS:

1. That the report from Claudia Santeramo, Manager, Procurement Performance, Purchasing, to the Committee of Council Meeting of June 19, 2024, re: **Active Consulting Service Contracts – 1st Quarter 2024**, be received.

OVERVIEW:

- **This report provides a summary of active consulting service contracts as of March 31, 2024. Specific contract details are provided in Appendix 1 & 2.**
- **There are no financial implications from this report.**

BACKGROUND:

On June 16, 2021, Council directed Staff to report on a quarterly basis all active consulting services engaged by the City.

The Purchasing Activity Quarterly Report defines consulting services as a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

CURRENT SITUATION:

This report includes active consulting services with a City Purchase Order with a value greater than \$25,000 (refer to Appendix 1) and, those directly purchased by the business unit with a value up to \$25,000 for which a Purchase Order is not required, but instead a Purchasing card or other payment method is used (refer to Appendix 2).

The report provides the following information:

- Ward
- Procurement Process;
- Description of Service;
- Name of Consulting Firm;
- Responsible Department/Division;
- Contract Value;
- Spend to Date;
- Consulting Service Status; and
- Completion Timeline.

CORPORATE IMPLICATIONS:**Financial Implications:**

There is no financial impact resulting from the adoption of the recommendations in this report.

STRATEGIC FOCUS AREA:

This report aligns, supports and/or furthers the strategic focus area “Government & Leadership”, demonstrating value for money of City Programs and services through open, fair and transparent procurement processes.

CONCLUSION:

This report provides a summary of the City of Brampton’s active consulting service contracts up to March 31, 2024.

Authored by:

Reviewed by:

Claudia Santeramo
Manager, Procurement Performance
Purchasing

Sean Morgan
Director, Purchasing

Approved by:

Marlon Kallideen
Chief Administrative Officer

Attachments:

Appendix 1: Greater than \$25,000

Appendix 2: Less than \$25,000