



Report
Staff Report
The Corporation of the City of Brampton
6/19/2024

Date: 2024-06-04

Subject: **Request to Begin Procurement for General Vehicle Repairs and Maintenance Services to Various Vehicles for a Three (3) Year Period – All Wards**

Contact: Brian Johnson, Fleet Maintenance Supervisor, Road Maintenance Operations and Fleet

Report number: Public Works & Engineering-2024-530

RECOMMENDATIONS:

1. That the report from Brian Johnson, Fleet Maintenance Supervisor, Road Maintenance Operations and Fleet to the Committee of Council Meeting of June 19, 2024, re: **Request to Begin Procurement for General Vehicle Repairs and Maintenance Services to Various Vehicles for a Three (3) Year Period – All Wards**, be received;
2. That the Purchasing Agent be authorized to commence procurement for the General Vehicle Repair and maintenance services to various Vehicles for a Three (3) Year Period.

OVERVIEW:

- **To obtain Council authorization to commence the procurement for General Vehicle Repairs and Maintenance Services to Various Vehicles for a Three (3) Year Period with the option to renew for two (2) additional one (1) year periods.**

BACKGROUND:

The current contract for vehicle repair and maintenance services is due to expire September 30, 2024. Fleet Services and Brampton Transit currently manage a growing non-revenue fleet, including 427 licensed vehicles, 338 unlicensed pieces of equipment, and 260 small engine items, with an average replacement cycle of ten years for licensed vehicles. These vehicles support various departments, including Brampton Transit, Road Operations, Parks Operations, By-law & Enforcement, Animal Services,

and other internal departments. This contract ensures reliable and consistent vehicle maintenance services during peak service request periods at Fleet Services and Brampton Transit. It enables Fleet Services and Brampton Transit to meet increasing service demands in a timely manner, supporting internal clients in delivering public services. Additionally, the contract allows for the acquisition of repair services as needed, while adhering to the maximum safety standards and regulations set by the Ministry of Transportation of Ontario.

CURRENT SITUATION:

Fleet Services and Brampton Transit recommend initiating a procurement process to establish new contracts effective October 1, 2024. This process aims to secure contract for an initial term of three (3) years, with provisions to renew the contracts for two (2) additional one (1) year periods. The primary objective is to ensure that timely repairs and maintenance for the City's vehicles are consistently provided, thereby meeting the operational requirements necessary to deliver reliable and efficient service to the public.

Given the current state of our fleet and the critical role it plays in maintaining public services / transit operations, the establishment of these contract is essential. By doing so, we aim to address several key areas:

1. **Service Continuity:** Ensuring uninterrupted Fleet and Transit Services by minimizing vehicle downtime through prompt and effective repair and maintenance operations.
2. **Operational Efficiency:** Enhancing the efficiency of Fleet Services by partnering with reliable contractors who can provide high-quality maintenance and repair services.
3. **Cost Management:** Securing competitive pricing through a structured procurement process, potentially leading to cost savings and better allocation of the City's resources. Notably, the total contract value will exceed one (1) million dollars over the initial three-year period.

Compliance and Safety: Adhering to safety standards and regulatory requirements to ensure the safety of both the transit operators and the passengers.

Scope of the Project:

The recommendation to commence the procurement process is a proactive effort to mitigate any potential disruptions in transit services and to maintain the high standards expected by the citizens of Brampton. It underscores our commitment to delivering superior public service and operational excellence in managing the City's vehicle fleet.

CORPORATE IMPLICATIONS:**Financial Implications:**

Funding for this initiative is available in the 2024 operating budget within the Public Works and Engineering and Transit Departments. Departmental staff will ensure that sufficient funding is included for future years of the contract in the respective budget requests and presented to the Mayor for consideration.

Purchasing Implications:

A Public procurement process will be conducted, and the lowest compliant bids will be eligible for Contract award.

Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with bidders involved in the procurement must occur formally, through the contact person identified in the RFP Document.

STRATEGIC FOCUS AREA:

This report supports Government & Leadership by focusing on a new multi-vendor Fleet Maintenance contract for our service department by promoting: operational efficiency, cost-effectiveness, and enhanced accountability. By engaging multiple vendors, we foster competitive pricing and service innovation, ensuring that government resources are utilized judiciously. This approach not only improves service quality and reliability for public assets but also demonstrates leadership in adopting best practices and fostering partnerships.

CONCLUSION:

To ensure delivery of services in a timely manner, it is recommended that the Purchasing Agent be authorized to commence the procurement for General Vehicle Repairs and Maintenance Services to Various Vehicles for a Three (3) Year Period with the option to renew for two (2) additional one (1) year periods as described in this report.

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