



**Report**  
**Staff Report**  
 The Corporation of the City of Brampton  
 9/11/2024

**Date:** 2024-08-22

**Subject:** **Appointments to the Brampton Women's Advisory Committee**

**Contact:** Charlotte Gravlev, Deputy City Clerk, Legislative Services

**Report number:** Legislative Services-2024-687

**RECOMMENDATIONS:**

1. That the report from Charlotte Gravlev, Deputy City Clerk, Legislative Services to the Council Meeting of September 11, 2024, re: **Appointments to the Brampton Women's Advisory Committee**, be received; and
2. That the list of candidates recommended for appointment by the members of Council currently appointed to the Committee, Councillors Brar and Santos; provided as confidential Appendix 1 to this report, be received; and
3. That the individuals identified in confidential Appendix 1 be appointed to the Brampton Women's Advisory Committee, upon confirmation of acceptance of the appointment, effective for the 2022-2026 term of Council ending November 14, 2026 or until a successor is appointed; and
4. That the names of the appointees be made public upon the passing of this resolution.

**OVERVIEW:**

- At its meeting held on February 28, 2024 Council approved Resolution CW062-2024, which served to create a new advisory committee of Council titled the Brampton Women's Advisory Committee.
- Recruitment for citizen members to serve on the Committee has been undertaken and concluded.
- Councillors Brar and Santos have considered all applications and have provided their recommendations for appointments.
- Council is now requested to consider, endorse and approved the citizen membership for the BWAC.

## **BACKGROUND:**

At its meeting held on February 28, 2024 Council approved the following resolution, which served to create a new advisory committee of Council titled the Brampton Women's Advisory Committee (BWAC):

"CW062-2024

1. That the report from Vincent Rodo, Director, Organizational Performance and Equity Diversity and Inclusion, Corporate Support Services, to the Committee of Council Meeting of February 21, 2024, re: Women's Advisory Committee (RM 61/2022), be received;
2. That the draft Terms of Reference to establish the Women's Advisory Committee (Appendix 1) be approved;
3. That Councillor Navjit Kaur Brar and Councillor Rowena Santos be appointed to the Women's Advisory Committee;
4. That the Women's Advisory Committee be deemed constituted for an expeditious inaugural meeting; and
5. That a subcommittee consisting of the Councillors appointed to the Women's Advisory Committee be tasked with reviewing citizen applicants to the Committee, and to make recommendation to Council with respect to appointments to the inaugural Brampton Women's Advisory Committee."

The governing Terms of Reference for the committee, also approved on February 28, 2024, is attached to this report for information as Appendix 2.

As directed by Council, the City Clerk's Office posted notice (see Appendix 3 attached) of the committee vacancies on March 7<sup>th</sup>, and by the closing date of May 31<sup>st</sup>, 49 applications from interested individuals had been received.

Councillors Brar and Santos then carefully considered all candidates and have provided their recommended applicants for appointment by Council, which is confidential Appendix 1 to this report, included within the closed session agenda.

## **CURRENT SITUATION:**

Council is now requested to consider the list of recommended candidates for appointment, by way of consideration of confidential Appendix 1, and approval of the recommendations of this report.

Should appointments be made today, those individuals, along with the Councillors previously appointed to the Committee will proceed to undertake the inaugural meeting of the Brampton Women's Advisory Committee, which is scheduled to be held on Wednesday October 9, 2024, at 7:00 p.m. in the Brampton Council Chamber.

A Committee Orientation and Election of a Committee Chair and Vice-Chair will be items listed on the meeting agenda, among others, which will be posted on or before Friday, October 4th.

### **CORPORATE IMPLICATIONS:**

There are no direct financial, legal, purchasing, or communication related implications from this report and recommendations.

### **STRATEGIC FOCUS AREA:**

This report aligns with and supports the strategic focus area of **Government & Leadership**: Focusing on service excellence (and decision-making) with equity, innovation, efficiency, effectiveness, accountability, and transparency.

### **CONCLUSION:**

The recommendations of this report seek to complete the membership of the newly constituted Brampton Women's Advisory Committee, to enable it to meet for the first time as scheduled on October 9<sup>th</sup>, 2024, and to provide valuable advice and insights to Council for the remainder of this term of Council.

Authored by:

Reviewed by:

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Charlotte Gravlev  
Deputy City Clerk  
Legislative Services

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Genevieve Scharback  
City Clerk  
Legislative Services

Approved by:

Approved by:

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Laura Johnston  
Commissioner,  
Legislative Services

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Marlon Kalideen  
Chief Administrative Officer

### **Attachments:**

- Appendix 1 – Confidential List of Applicants Recommended for Appointment (see closed session agenda)
- Appendix 2 – Brampton Women's Advisory Committee - Terms of Reference
- Appendix 3 – Public Notice, dated March 7, 2024