

November 30 2020

TO: Mayor and Members of Council

FROM: Jayne Holmes

SUBJECT: CIR for Additional Winter Maintenance for Courts

This memo is in response to a question at Budget Committee regarding the snow clearing contract terms for court vs. non-court winter maintenance and seasonal start dates.

The current winter contract started on November 15, 2017 and is for 7 years, ending on April 10, 2024. We are currently in year 4 of that contract.

In order to mitigate costs, some of the snow removal equipment has a staggered start based on historical data of when that equipment is typically needed. This cost mitigation method is employed by many municipalities as it reduces the need to pay stand by costs for equipment that is typically not needed at the very beginning and end of the season. When we have early and late snow events though, that equipment is not available to us.

In the current contract, the front end loaders required to clean courts do not get activated until December 1 and are de-activated by March 31 each year. The actual costs to add this equipment for the full year will depend on a combination of stand by and activation time.

The estimated additional costs to have that equipment available for November 15 through April 15 is approximately \$320k per year.

Jayne Holmes