



**Report**  
**Staff Report**  
The Corporation of the City of Brampton  
11/27/2024

**Date:** 2024-11-06

**Subject:** **Request to Begin Procurement - Underground Locates Services for Street Lighting, Traffic Signals, Transit and Storm Sewers for a Two-Year Period with three additional one year optional renewal periods – All Wards**

**Contact:** Van Thai, Street Lighting Supervisor, Roads Maintenance and Operations and Fleet Division

**Report number:** Public Works & Engineering-2024-914

**RECOMMENDATIONS:**

1. That the report titled: **Request to Begin Procurement - Underground Locates Services for Street Lighting, Traffic Signals, Transit and Storm Sewers for a Two-Year Period with three additional one year optional renewal periods – All Wards**, to the Committee of Council Meeting of November 27, 2024, be received; and;
2. That the Purchasing Agent be authorized to commence the procurement for Underground Locates Services for Street Lighting, Park and Pathway Lighting, Traffic Signal, Transit and Storm Sewers.

**OVERVIEW:**

- **This report seeks Council approval to commence the procurement of Underground Locates Services for Street Lighting, Park and Pathway Lighting, Traffic Signals, Transit and Storm Sewers for a two-year period with three additional one year optional renewal periods.**

**BACKGROUND:**

The Ontario Underground Infrastructure Notification System Act, 2012, S.O. 2012, c.4, requires all municipalities with underground infrastructure in the right of way to register with Ontario One Call (ON1Call) and provide field locates within five business days after receives notification from ON1Call.

To comply with the Act, The City of Brampton has contracted with the current Locate Service Provider for the period May 1, 2023, to April 30, 2025, to provide Street Lighting, Park and Pathway Lighting, Traffic Signal, Transit and Storm Sewer underground locates throughout the City.

### **CURRENT SITUATION:**

In 2023, the current locates Contract was signed, for a duration of two years, plus three single year extensions.

Due to the increase in contract pricing and the increase in number of locates requested, staff, in consultation with Purchasing feel that it is in the City's best interest to retender the contract rather than utilize the extension terms available in the existing contract.

A procurement process is required in order to award a new Contract commencing on May 1, 2025, for a two year initial term with three additional one year optional renewal periods.

### **CORPORATE IMPLICATIONS:**

#### **Financial Implications:**

Funding for this contract has been included in the 2025 operating budget for the Mayor's consideration and the award is subject to approval of the 2025 operating budget. Departmental staff will ensure that sufficient funds are requested through subsequent budget submissions for future years of the contract and will be presented to the Mayor for his consideration.

#### **Purchasing Implications:**

A public Procurement Process will be conducted, and a purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

### **STRATEGIC FOCUS AREA:**

This report achieves the Strategic Focus Area through Health and Safety by focusing on citizens' safety. The City will continue to comply with Ontario's Underground Infrastructure Notification System Act and contain costs through economies of scale by completing locates with one Locate Service Provider for all City owned underground infrastructure.

**CONCLUSION:**

This report recommends that the Purchasing agent be authorized to commence the procurement for Underground Locates Services for Street Lighting, Traffic Signals, Transit and Storm Sewers as described in this report.

Authored by:

Reviewed by:

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