

Appendix 1: 2024 Audit Work Plan Status Update

Engagements	Scope of Work	Plan Status
By-Law Enforcement Non-Parking	This audit reviewed the processes and practices related to by-law enforcement activities. Audit staff focused on specific by-laws and related enforcement activities.	Complete June 10 Audit Committee
Purchasing Card Management	This audit assessed the adequacy of controls over purchases made with P-Cards. It included an assessment of the P-Card policies and procedures as well as determining the extent of compliance through transactional analytics and testing.	Complete October 7 Audit Committee
Building Departments – Building Permits	This audit will assess the internal controls supporting the building permit application and issuance processes. It will also include a review of compliance to relevant By-laws, policies and provincial legislation such as the Ontario Building Code Act.	In fieldwork stage Scheduled for the February 2025 Audit Committee
Road Operations	This audit will review the City's Road Maintenance operations to ensure processes and procedures are economical and meet required service levels. Areas reviewed will include road maintenance, repairs, condition monitoring and resurfacing.	Complete December 3 Audit Committee
Fleet Maintenance - Fire	This audit will review controls in place around fleet maintenance operations of fire vehicles and equipment, including preventative maintenance, inspections and repairs. It will aim to determine the efficiency and effectiveness of vehicle maintenance practices.	Complete December 3 Audit Committee
Cyber Security Audit – Red Team Testing	Cybersecurity testing is expanding into “Red Team” testing, which involves real-time network hacking to test the City's detection and response capabilities. This is a continuation of the cybersecurity testing program started in 2023.	Complete December 3 Audit Committee
IT Asset Management Infrastructure – Hardware and Software	The purpose of the audit is to evaluate the IT asset management framework, processes, and tools used by the City to identify, document, track, and monitor software and hardware assets throughout their lifecycles.	Complete October 7 Audit Committee