

Announcement Request

For Office Use Only:
Meeting Name:
Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: City Council Planning and Development Committee
 Committee of Council Other Committee:

Attendance: In-person Remote

Meeting Date Requested: January 15, 2025

Name of Individual(s): Farhad Habibi, Roxanne Van Damme, Shanthi Rajasekar, Pooja Desai, Minh Goi

Position/Title: Director, Building & Chief Building Official

Organization/Person being represented: City of Brampton Building Division

Full Address for Contact: 8850 McLaughlin Road

Telephone: 905-874-2449

Email: farhad.habibi@brampton.ca

Event or Subject Name/Title/Date/Time/Location:	<u>2024 Granicus Digital Government Award for Operational Excellence Brampton Building and Business Portal January 15, 2024 / 9:30am / City Hall 4th Floor (Council Chambers)</u>
Additional Information:	<u>We would like to request a group photo when presented the award. Launched in July 2024, the Building & Business Portal is an online tool enabling users to apply and pay for building permits, schedule inspections, track applicant statuses and access property records</u>
Name of Member of Council Sponsoring this Announcement:	<u>Michael Palleschi</u>

A formal presentation will accompany my Announcement: Yes No

Presentation format: PowerPoint File (.ppt) Adobe File or equivalent (.pdf)
 Picture File (.jpg) Video File (.mp4) Other:

Additional printed information/materials will be distributed with my Announcement: Yes No Attached

Note: Persons are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

- (i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
- (ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.