

### Delegation Request

**For Office Use Only:**  
Meeting Name:  
Meeting Date:

Please complete this form for your request to delegate to Council or Committee on a matter where a decision of the Council may be required. Delegations at Council meetings are generally limited to agenda business published with the meeting agenda. Delegations at Committee meetings can relate to new business within the jurisdiction and authority of the City and/or Committee or agenda business published with the meeting agenda. **All delegations are limited to five (5) minutes.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2  
 Email: [cityclerksoffice@brampton.ca](mailto:cityclerksoffice@brampton.ca) Telephone: (905) 874-2100 Fax: (905) 874-2119

**Meeting:**  City Council  Planning and Development Committee  
 Committee of Council  Other Committee:

**Meeting Date Requested:**  **Agenda Item (if applicable):**

**Name of Individual(s):**

**Position/Title:**

**Organization/Person being represented:**

**Full Address for Contact:**  **Telephone:**   
**Email:**

<b>Subject Matter to be Discussed:</b>	<input type="text" value="Peel Memorial 100th Anniversary - Mayor Brown will be making a proclamation related to this historic milestone at this council meeting."/>
<b>Request to Council/Committee:</b>	<input type="text" value="Request to Proclaim February 5 as Peel Memorial 100 Day in Brampton and to express gratitude to Mayor Brown and Brampton City Council for recognizing this occasion."/>

Attendance:  In-person  Remote  
 A formal presentation will accompany my delegation:  Yes  No  
 Presentation format:  PowerPoint File (.ppt)  Adobe File or equivalent (.pdf)  Video File (.mp4)  Other:

Additional information/materials will be distributed with my delegation:  Yes  No  Attached

**Note:** Delegates are requested to provide to the City Clerk's Office **well in advance of the meeting date:**

- (i) all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
- (ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

**Submit by Email**

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the City Clerk's Office, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2100, email:cityclerksoffice@brampton.ca.