

## **Legislative Services City Clerk**

## **Announcement Request**

For Office Use Only: Meeting Name: Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. Announcements are limited two (2) minutes at the meeting. City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2 Attention:

Email:	cityclerkso	office@brampton.ca	Telephone: (9	05) 874-	2100 Fax: (	905) 874-2119	
Meeting:		ty Council ommittee of Council			Planning and Other Comm	d Development Commit nittee:	tee
Attendance:	] In-person	☐ Remote					
Meeting Date R	equested:	February 26, 2025					
Name of Individ	dual(s):	Andrea Williams					
Position/Title:		Sector Manager, Adva	anced Manufac	turing			
Organization/Person peing represented:		City of Brampton Economic Development					
Full Address for Contact:		2 Wellington Street West Brampton, ON L6Y 4R2		Telephone:	905-874-3577		
					Email:	andrea.williams@brampton.ca	
Event or Subje Name/Title/ Date/Time/Loc	ect	2025 Support Ontario \	Youth Tools in t	he Trade	es Bootcamp		
Additional Information:							
NI C NA							

Name of Member of Regional Councillor Gurpartap Toor Council Sponsoring this Announcement: A formal presentation will accompany my Announcement: ✓ Yes □ No Presentation format: PowerPoint File (.ppt) Adobe File or equivalent (.pdf) ☐ Other: Picture File (.jpg) Video File (.mp4)

Additional printed information/materials will be distributed with my Announcement: Yes No Attached

Note: Persons are requested to provide to the City Clerk's Office well in advance of the meeting date:

- all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and
- the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the City Clerk's Office, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2100, email:cityclerksoffice@brampton.ca.