

PART TWO - HERITAGE PERMIT APPLICATION:

HERITAGE PERMIT APPLICATION FORM

In accordance with the Ontario Heritage Act a heritage permit must be issued by City Council for all proposals to erect, remove or alter the exterior of buildings, structures or other features described as heritage attributes within the scope of a heritage designation by-law.

City staff and the Brampton Heritage Board review all applications and then submit them to City Council for approval.

City Council has the authority under the Ontario Heritage Act to approve any heritage application either with or without conditions or to refuse the permit application entirely.

Please provide the following information (type or print)

A. REGISTERED OWNER

NAME OF REGISTERED OWNER(S) [Church of Archangel Michael & St. Tekla](#)

TELEPHONE NO. HOME () BUSINESS: [\(416\) 676 7589](#) FAX: ()

E-MAIL ADDRESS: maged.matta@sttekla.org

MAILING ADDRESS: [12091 Hurontario Street, Brampton, ON L6Z 4P8](#)

B. AGENT

(Note: Full name & address of agent acting on behalf of applicant; e.g. architect, consultant, contractor, etc)

NAME OF AGENT(S) [Ria Al-Ameen, Giaimo Architects](#)

TELEPHONE NO. HOME () BUSINESS: [\(647\) 629 4701](#) FAX: ()

E-MAIL ADDRESS: rawya@giaimo.ca

MAILING ADDRESS: [213 Sterling Road, Unit 204, Toronto, ON M6R 2B2](#)

Note: Unless otherwise requested, all communications will be sent to the registered owner of the property.

C. LOCATION / LEGAL DESCRIPTION OF SUBJECT PROPERTY

LOTS(S) / BLOCK(S) Part of LOT 18	
CONCESSION NO. 1	REGISTERED PLAN NO.
PART(S) NO.(S)	REFERENCE PLAN NO.
ROLL NUMBER:	
PIN (PROPERTY IDENTIFICATION NO.)	

D. OVERALL PROJECT DESCRIPTION / SUMMARY OF PROPOSAL

The proposed conservation strategy is the ruinification and symbolic conservation of the heritage building to allow for the continued use of the site and preserve the cultural heritage value of the heritage property. Please refer to the conservation plan for a detailed description of the conservation strategy.

The proposed strategy would involve retaining the building in-situ in its entirety, selective removal and salvage of a few components, and selective restoration and repair. The strategy also includes a lighting plan and an abstract interpretation of the former bell tower in the form of a metal frame structure. Please refer to the Conservation Plan for more details.

E. DESCRIPTION OF WORKS

(Please briefly describe the proposed works as they fit within one or more of the categories below; note the specific features that would be affected. Use separate sheets as required; attach appropriate supporting documentation; point form is acceptable):

Rehabilitation and/or Preventative Conservation Measures (e.g. repointing masonry; note which heritage attributes and features would be impacted and where, materials to be used, specifications and techniques):

Please refer to the Heritage Permit architectural drawing package for a detailed description of the work.

Major Alterations, Additions and/or New Construction (note which attributes to be impacted, location of work, materials to be used, specifications and techniques):

No alterations, additions or new construction is proposed.

Restoration (i.e. replicating or revealing lost elements and features; note which attributes to be impacted and where, materials to be used, specifications and techniques):

Please refer to the Heritage Permit architectural drawing package for a detailed description of the work.

F. SCOPE OF WORK IMPACTING HERITAGE PROPERTY

(Check all that apply)

NEW CONSTRUCTION IS PROPOSED ☐

DEMOLISH ☐

ALTER ☐

EXPAND ☐

RELOCATE ☐

G. SITE STATISTICS (For addition and construction of new structures)

LOT DIMENSIONS FRONTAGE Existing DEPTH Existing

LOT AREA Existing m²

EXISTING BUILDING COVERAGE Existing %

BUILDING HEIGHT EXISTING Existing m

PROPOSED Existing m

BUILDING WIDTH EXISTING Existing m

PROPOSED Existing m

ZONING DESIGNATION _____

OTHER APPROVALS REQUIRED: (Check off only if required)

MINOR VARIANCE (COA) _____

SITE PLAN APPROVAL _____

BUILDING PERMIT Yes

CONSERVATION AUTHORITY _____

SIGN BYLAW APPROVAL _____

(Note: IF YES, other approvals should be scheduled after the Heritage Permit has been approved by City Council)

H. CHECKLIST OF REQUIRED INFORMATION SUBMITTED

(Check all that apply)

- ☒ REGISTERED SURVEY
- ☒ SITE PLAN (showing all buildings and vegetation on the property)
- ☒ EXISTING PLANS & ELEVATIONS - AS BUILT
- ☒ PROPOSED PLANS & ELEVATIONS
- ☒ PHOTOGRAPHS
- ☐ MATERIAL SAMPLES, BROCHURES, ETC
- ☐ CONSTRUCTION SPECIFICATION DETAILS

I. AUTHORIZATION / DECLARATION

I HEREBY DECLARE THAT THE STATEMENTS MADE HEREIN ARE, TO THE BEST OF MY BELIEF AND KNOWLEDGE, A TRUE AND COMPLETE PRESENTATION OF THE PROPOSED APPLICATION.

I UNDERSTAND THAT THIS HERITAGE PERMIT DOES NOT CONSTITUTE A BUILDING PERMIT PURSUANT TO THE ONTARIO BUILDING CODE.

I ALSO HEREBY AGREE TO ALLOW THE APPROPRIATE STAFF OF THE CITY OF BRAMPTON TO ENTER THE SUBJECT PROPERTY IN ORDER TO FULLY ASSESS THE SCOPE AND MERITS OF THE APPLICATION.

(Property entry, if required, will be organized with the applicant or agent prior to entry)

Signature of Applicant or Authorized Agent

2025 01 09

Date of Submission

Heritage Permit applications are submitted to the Planning, Design and Development Department, 3rd Floor Counter, Brampton City Hall,

The personal information on this form is collected under the authority of the *Ontario Heritage Act*, RSO 1990. The information will be used to process the Heritage Permit Application. Questions about the collection of personal information should be directed to the Heritage Coordinator, 2 Wellington Street West, Brampton, Ontario L6Y 4R2, 905-874-3825.

J. APPROVAL CHECKLIST
(Internal use only)

Authority:	Date:	Resolution:
Brampton Heritage Board	_____	_____
Planning Committee (PDD)	_____	_____
City Council	_____	_____