



**Report**  
**Staff Report**  
 The Corporation of the City of Brampton  
 4/30/2025

**Date:** 2025-04-23

**Subject:** **Civil Marriage Officiant Designates - Updates**

**Contact:** Laurie Robinson, Supervisor, Vital Statistics and Licensing, City Clerk's Office

**Report number:** Legislative Services-2025-286

**RECOMMENDATIONS:**

1. That the report from Laurie Robinson, Supervisor, Vital Statistics and Licensing, City Clerk's Office to the City Council Meeting of April 30, 2025, re: **Civil Marriage Officiant Designates - Update**, be received;
2. That persons listed in this report be appointed as civil marriage officiants on behalf of the City of Brampton, as designates of the City Clerk, and that the Ontario Registrar General (ORG) be notified of the appointments and of specific designates to be removed as civil marriage officiants; and
3. That By-law 241-2019 be amended to appoint the persons identified in this report as civil marriage officiants on behalf of the City of Brampton.

**OVERVIEW:**

- **The *Marriage Act* empowers the City Clerk (or the Clerk's designate) to solemnize civil marriage ceremonies.**
- **Civil ceremonies are distinguished from religious ceremonies in that there is no reference made to God or a Supreme Being and there is no religious connotation to the ceremony.**
- **On July 8, 2015, City Council endorsed the provision of civil marriage solemnization services through the City Clerk's Office.**

**BACKGROUND:**

On July 8, 2015, City Council endorsed the provision of civil marriage solemnization services through the City Clerk's Office, under confirming By-law 160-2015.

On September 17, 2019, City Council established stand-alone By-law 241-2019 To Authorize Civil Marriage Solemnization Services and To Appoint Civil Marriage Officials.

The civil marriage solemnization program has been successful since its launch in 2015, and is a valued service offered to Brampton residents and surrounding communities. In 2024, over 1,400 civil marriage ceremonies were performed by the City's officiants

### **CURRENT SITUATION:**

The Office of the Registrar General (ORG) requires a Council Resolution confirming appointments as civil marriage officiants by the City Clerk. The ORG also requires notification when a designate has been removed from the list of civil marriage officiants acting on behalf of the City of Brampton.

Housekeeping changes to Schedule A of By-law 241-2019 are required to add persons appointed by the City Clerk to act as civil marriage officiants, and to remove certain designates as civil marriage officiants for the City of Brampton.

It is recommended that the following individuals be appointed by the City Clerk to act as civil marriage officiants:

- Jacqueline Bouchard
- Michelle Casarin
- Aarondeep Dhillon
- Charlotte Gravlev
- Shawnica Hans
- Laurie Robinson
- Adenike (Nike) Salawu
- Monica Singh Soares
- Genevieve Scharback

### **CORPORATE IMPLICATIONS:**

#### **Financial Implications:**

There is no financial impact resulting from the adoption of the recommendations in this report.

#### **Other Implications:**

There are no other implications resulting from this report.

**STRATEGIC FOCUS AREA:**

This report aligns with the strategic direction of Government & Leadership by continuing to enhance a service that meets the demands of the residents and others doing business within the City of Brampton.

**CONCLUSION:**

Offering civil marriage ceremonies meets customer demands and contributes to customer service excellence. Having an updated roster of civil marriage officiants available will continue to meet demands for civil marriage ceremonies.

Authored by:

Reviewed by:

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