



**Report**  
**Staff Report**  
**The Corporation of the City of Brampton**  
**5/14/2025**

**Date:** 2025-05-06

**Subject:** **Accountability and Transparency Policy Update**

**Contact:** Genevieve Scharback, City Clerk

**Report number:** Legislative Services-2025-372

**RECOMMENDATIONS:**

1. That the report from Genevieve Scharback, City Clerk to the City Council Meeting of May 14, 2025, re: Accountability and Transparency Policy be received;
2. That the Accountability and Transparency Policy identified as Attachment 1, attached hereto, be approved;
3. That staff be authorized to implement and administer the updated policy; and
4. That Accountability and Transparency Policy 14.15.0, dated November 28, 2007, be rescinded.

**OVERVIEW:**

- The Accountability and Transparency Policy, 14.15.0, was first approved on November 28, 2007.
- The policy was developed in accordance with the *Municipal Act 2001*, to comply with section 270. This policy demonstrates the City's commitment to adopting policies and establishing processes that are open and accountable, which will guide the municipality throughout the course of carrying out its duties and responsibilities.
- There is no financial impact resulting from the adoption of the recommendations in this report.

**BACKGROUND:**

The Accountability and Transparency Policy, 14.15.0 was approved on November 28, 2007.

This policy underscores the City's commitment to fostering transparency and accountability by establishing clear processes that will guide the municipality in the effective execution of its duties and responsibilities.

In accordance with the Governing Policy for Corporate Policy Program, Council policies and administrative directives shall be reviewed and updated a minimum of every three (3) years or more frequently if required by legislation or business practices to ensure they continue to meet the needs of the City.

**CURRENT SITUATION:**

This policy has been reviewed and updated with more concise language to enhance clarity. It has also been reformatted using the new corporate template to support organization-wide consistency. The updated format includes the addition of key sections such as Outcomes, Principles, Rules and Responsibilities, Monitoring and Compliance, Definitions, and Resources.

Due to organizational changes and subject matter expertise, this policy now belongs to, and shall be administered by, the City Clerk's Office.

**CORPORATE IMPLICATIONS:****Financial Implications:**

There is no financial impact resulting from the adoption of the recommendations in this report.

**STRATEGIC FOCUS AREA:**

This report supports the strategic focus area of Government & Leadership by promoting service excellence through the establishment of open, transparent, and accountable processes that strengthen public trust.

**CONCLUSION:**

This report seeks Council approval to rescind the Accountability and Transparency Policy 14.15.0, dated November 28, 2007, and replace it with the updated Accountability and Transparency Policy attached hereto, identified as Attachment 1.

Authored by:

Reviewed by:

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Genevieve Scharback  
City Clerk  
Legislative Services

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Laura Johnston  
Commissioner  
Legislative Services

Approved by:

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Marlon Kallideen  
Chief Administrative Officer

Attachment 1 – Accountability and Transparency Protocol