



## Minutes

### Accessibility Advisory Committee

### The Corporation of the City of Brampton

**Tuesday, September 23, 2025**

Members Present: Nuno Alberto Peixoto, Co-Chair  
Vanessa Tantalo, Co-Chair  
Paula Anderson  
Sherri Hopkins  
Franco Spadafora  
City Councillor Rod Power - Wards 7 and 8

Members Absent: Chamila Belleth  
Kathia Johnson  
Michelle Buckland  
Sukhbir Taank

Staff Present: Shawnica Hans, Deputy Clerk, Election and  
Accessibility  
Sylvia Ingham, Accessibility Coordinator  
Sabrina Cook, Accessibility Coordinator  
Chandra Urquhart, Legislative Coordinator

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**1. Call to Order**

The meeting was called to order at 6:46 p.m. and adjourned at 8:27 p.m.

**2. Approval of Agenda**

The following motion was considered:

**AAC013-2025**

That the agenda for the Accessibility Advisory Committee meeting of September 23, 2025, be approved.

Carried

**3. Declarations of Interest under the Municipal Conflict of Interest Act**

Nil

**4. Previous Minutes**

4.1 Minutes - Accessibility Advisory Committee May 13, 2025

The minutes were considered by Committee of Council on May 21, 2025, and approved by Council on May 28, 2025. The minutes were provided for Committee's information.

**5. Presentations\Delegations**

5.1 Presentation by Andrew Charles, Manager, Service Development, Transit, re: Brampton Transit Update

Andrew Charles, Manager, Service Development, Transit, provided a presentation that included information on Transit Capital Improvements, bus stops and shelters, service Improvements and the Argo (On-Demand) accessible vehicle pilot project.

Committee discussion on this matter included the following:

- Inclusion of the Sunflower project hidden disabilities features in Brampton Transit
  - discussion on the Sunflower project is ongoing at the staff level
- Timelines for implementation of Argo project
- Accessibility features

Staff advised that details on the project are limited, noting that testing is ongoing and the number of vehicles to be released is unknown at this time. Further updates will be provided at a later date.

The following motion was considered:

**AAC014-2025**

That the presentation by Andrew Charles, Manager Service Development to the Accessibility Advisory Committee Meeting of September 23, 2025, re: **Brampton Transit Accessibility Advisory Committee Presentation**, be received.

Carried

5.2 Presentation by Simone Panzeria, Principal Architect, Thinkform Architecture, re: Rose Theatre - Accessibility Handrails

Simone Panzeria, Principal Architect, Thinkform Architecture, provided a presentation on the Rose Theatre - Accessibility Handrails, highlighting the following:

- Project scope definition and programming
- Design criteria and standards
- Design development – floor and wall-mounted handrails

Committee discussion on this matter included the following:

- Rationale and timelines for construction

- Impact on events scheduled
- Questions regarding placement of railings
- Tendering for project
  - anticipated for December 2025 in accordance with City policy
- Manufacturing materials
  - preference will be given to local businesses with respect to manufacturing materials required for upgrades
- Clarification that funding was received through the Investment Canada Infrastructure program grant and was available for the project
  - details provided on several completed accessibility upgrades and other projects that are ongoing

Both the presenter and staff advised that additional feedback from Committee will be considered for inclusion in the improvements that are underway.

The following motion was considered:

**AAC015-2025**

That the presentation by Simone Panzeria, Principal Architect, Thinkform Architecture, to the Accessibility Advisory Committee meeting of September 23, 2025, re: **Rose Theatre - Accessibility Handrails**, be received.

Carried

- 5.3 Presentation by Cherie Ng, Principal Architect and Khana Daniyal, Architectural Designer, re: Ellen Mitchell Recreation Centre Renovation

Cherie Ng, Principal Architect and Khana Daniyal, Architectural Designer, provided a presentation on renovations at Ellen Mitchell Recreation Centre, highlighting the following:

- Key Plan
- Project Overview
- Accessibility Features

Committee discussion on this matter included the following:

- Storage area accessibility features for facility staff
- Whether a power operator will be provided for the new door installation
- Compliance with the Ontario Building Code (OBC) for appliance items provided
- Height of amenities to the kitchen, such as sinks, and mobile island clearance

The presenter advised that comments provided were noted and will be considered for the project.

The following motion was considered:

**AAC016-2025**

That the presentation by Cherie Ng, Principal Architect and Khana Daniyal, Architectural Designer, to the Accessibility Advisory Committee meeting of September 23, 2025, re: **Ellen Mitchell Recreation Centre Renovation**, be received.

Carried

5.4 Presentation by Ed Fagan, Director, Parks Maintenance & Forestry, re: Parks Capital Project Update – Earnscliffe Park

Ed Fagan, Director, Parks Maintenance and Forestry, introduced Reza Sanat, Project Manager, Parks Capital, to provide the

presentation. Reza Sanat provided an overview of the Earnscliffe Park project to construct a seasonal cricket dome with an artificial turf field at the site.

Committee discussion on this matter included the following:

- Comments that currently the site is challenging to navigate for someone with a disability
- Suggestion that drawings be presented to scale so that they are easier to read
- Clearance and technical standards regarding maneuvering space in changerooms as they appear to be 'tight'
- Turning radius in changerooms to accommodate all mobility devices should be revisited
- Questioned the decision-making process to include adult change tables in facilities
  - clarification by staff that the decision is made by the accessibility team in conjunction with the site project team

The presenter and staff advised that comments provided were noted and will be considered for the project.

### **AAC017-2025**

That the presentation by Reza Sanat, Project Manager, Parks Capital, to the Accessibility Advisory Committee meeting of September 23, 2025, re: **Parks Capital Project Update - Earnscliffe Park**, be received.

Carried

## **6. Municipal Accessibility Plan Priorities**

### **6.1 Report - Multi-Year Accessibility Plan (MYAP)**

In response to questions from Committee regarding process and timelines for updating the plan, staff explained that the report was to highlight two additions to the Transportation Section of the plan. The plan for the next four years will be updated early in 2026 and presented to staff at a future meeting.

The following motion was considered:

**AAC018-2025**

1. That the report from Sabrina Cook, Accessibility Coordinator, City Clerk's Office, to the Accessibility Advisory Committee meeting of September 23, 2025, re: **2022-2026 Multi-Year Accessibility Plan Updates**, be received; and,
2. That the updates in the 2022-2026 Multi-Year Accessibility Plan be approved.

Carried

**7. Other/New Business**

- 7.1 Discussion at the request of Vanessa Tantalo, Co-Chair, re: Development of an Accessibility Plan to Access Services and Businesses Downtown during Construction

Vanessa Tantalo, Co-Chair, inquired whether a process is being developed during construction in the downtown to accommodate those with visual impairments and users of mobility devices.

Accessibility staff advised that they have been working with staff on the Downtown Revitalization project who were available to provide a response on this matter.

Anthony Obtinario, Manager, Downtown Revitalization, provided the following information:

- Advised that businesses are expected to ensure that accessibility to buildings are available at all times during construction
- Project consultants and contractors are required to ensure that construction always complies with the AODA requirements
- Project staff are aware of challenges, and they have been working with the accessibility team to guide them on the requirements
- Highlighted measures that were undertaken to address challenges and ensure accessibility access were provided at all times
- Continued efforts will be made to work with staff on improvements as required
- Measures outlined with respect to comments and questions for those with visual impairments who may use assisted devices, such as a cane

Anthony Obtinaro further advised that a weekly construction walk with the contractor is undertaken to identify any hazards that need to be addressed. Inspections are visual and staff will revisit this process and consider as part of the inspection the use of a cane. Committee members will be welcomed to join the construction walk. When fencing is required on sidewalks during construction, the requirements for width distance are observed and followed beyond what is required.

The following motion was considered:

**AAC019-2025**

That the discussion at the request of Vanessa Tantaló, Co-Chair, to the Accessibility Advisory Committee meeting of September 23, 2025, re: **Development of an Accessibility Plan to Access Services and Businesses Downtown during Construction** be received.

Carried

7.2 Discussion at the request of Paula Anderson, Member, re: Curb Construction and Replacement in Brampton and the Use of Makeshift Ramps - McLaughlin Road and Flowertown Avenue

Paula Anderson, Member, provided background information on this matter and the impact and challenges on residents who use a mobility device when they need to leave their homes by way of makeshift ramps that do not meet accessibility requirements.

Staff advised that their understanding was that a standard communication would be sent to residents to advise them of upcoming construction and suggested that language may be added regarding accessibility concerns. The City's Public Works Department and the Region of Peel may both be involved in some of the work on sidewalks along with hired contractors. Staff advised that they could bring the concerns raised to the Public Works Department and noted the suggestion from Committee that accessibility should be ensured and maintained for residents who are impacted by construction.

The following motion was considered:

**AAC020-2025**

That the discussion at the request of Paula Anderson, Member, to the Accessibility Advisory Committee meeting of September 2025, re: **Curb Construction and Replacement in Brampton and the Use of Makeshift Ramps - McLaughlin Road and Flowertown Avenue**, be received.

Carried

7.3 Update by Enforcement and By-law Services, re: 2025 Quarter Two - Accessible Enforcement Report

Chris Sensicle, Accessible Enforcement Officer, provided an overview of the subject report, highlighting the nature of the violations, number of tickets issued and total fines.

The following motion was considered:

**AAC021-2025**

That the update by Chris Sensicle, Enforcement and By-law Services, to the Accessibility Advisory Committee meeting of September 23, 2025, re: **2025 Quarter Two - Accessible Enforcement Report** be received.

Carried

7.4 Verbal update by Sylvia Ingham, Accessibility Coordinator, re: Accessibility Awards

Sylvia Ingham, Accessibility Coordinator, provided an update on the number of nominations received for the accessibility awards, noting that 21 nominations were received.

Sylvia provided clarification regarding the review process, promotion of the awards, and duplicated nominations, and noted a request to revisit the list of questions for individuals and businesses.

The following motion was considered:

**AAC022-2025**

That the verbal update by Sylvia Ingham, Accessibility Coordinator, to the Accessibility Advisory Committee meeting of September 23, 2025, re: **Accessibility Awards**, be received.

Carried

8. **Correspondence**

Nil

9. **Information Items**

Nil

**10. Question Period**

Nuno Peixoto, Co-Chair, referenced a previous presentation and inquired about a proposal for a new library that was put forward and concerns regarding accessible parking. Staff advised that a response will be provided at the next meeting.

**11. Public Question Period**

Nil

**12. Adjournment**

The following motion was considered:

**AAC023-2025**

That the Accessibility Advisory Committee meeting do now adjourn to meet again on November 25, 2025 at 6:30 p.m.

Carried

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Nuno Peixoto, Co-Chair

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Vanessa Tantaló, Co-Chair