



Minutes

Governance & Council Operations Committee

The Corporation of the City of Brampton

Monday, January 18, 2021

Members Present: Regional Councillor Fortini (Chair)
Regional Councillor Vicente
Regional Councillor Medeiros (arrived at 1:02 p.m. – personal)
Regional Councillor Dhillon
City Councillor Williams

Members Absent: Nil

Other Members Present: Regional Councillor Santos
Regional Councillor Palleschi
City Councillor Bowman

Staff Present: D. Barrick, Chief Administrative Officer
M. Davidson, Commissioner, Corporate Support Services
R. Forward, Commissioner, Planning, Building and Economic Development
J. Tamming, Director, Strategic Communications, Events and Culture
M. Medeiros, Acting Treasurer, Corporate Support Services
G. Rebancos, Director, Purchasing, Corporate Support Services
Z. Majid, Senior Manager, Accounting Services, and Deputy Treasurer, Corporate Support Services
A. Milojevic, General Manager, Transit
S. Akhtar, City Solicitor, Legislative Services
P. Fay, City Clerk, Legislative Services
C. Gravlev, Deputy City Clerk, Legislative Services
T. Brenton, Legislative Coordinator, Legislative Services

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The meeting was called to order at 1:00 p.m. and recessed at 2:18 p.m. Committee moved into Closed Session at 2:31 p.m. and recessed at 2:54 p.m. Committee reconvened in Open Session at 3:00 p.m. and adjourned at 3:01 p.m.

1. Call to Order

As this meeting of the Governance and Council Operations Committee was conducted with electronic participation by Members of Committee, the meeting started with the City Clerk calling the roll for attendance at the meeting, as follows:

Members present during roll call: Regional Councillor Fortini, Regional Councillor Vicente, Regional Councillor Dhillon, City Councillor Williams

Members absent during roll call: Regional Councillor Medeiros (arrived at 1:02 p.m.)

2. Approval of Agenda

The following motion was considered.

GC001-2020

Moved by City Councillor Williams

That the agenda for the Governance and Council Operations Committee Meeting of January 18, 2020 be approved as published and circulated.

Carried

3. Declarations of Interest under the Municipal Conflict of Interest Act

Nil

4. Delegations

Nil

5. Consent

Nil

6. Announcements

Nil

7. Delegations

Nil

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8. Staff Presentations

Nil

9. Reports

9.1 Staff Report re. Standing Committee Structure Update

Committee reviewed the options for proposed amendments to the Standing Committee structure outlined in the subject report.

Committee expressed a preference for Option 1 with amendments, to include:

- Regional Councillor Medeiros assuming the role of Chair of the Economic Development and Culture Section under Committee of Council, with Regional Councillor Vicente remaining as Vice Chair of this section
- creation of a new Legislative Services Section under Committee of Council, with City Councillor Bowman proposed as Chair and City Councillor Whillans proposed as Vice Chair of this section
- rotation of the five sections under Committee of Council in three month intervals, with the respective Chair leading the opening and closing of the meeting beyond their respective sections
- no changes to the Planning and Development Committee

Peter Fay, City Clerk, confirmed that an amendment to the Procedure By-law is required to give effect to the proposed changes, that notice would be given regarding the amendment for the January 27, 2021 Council Meeting, and that the changes, if approved, would be effective for the Committee of Council Meeting of February 3, 2021.

The following motion was considered.

GC002-2020

Moved by Regional Councillor Vicente

1. That the report titled: **Standing Committee Structure Update**, to the Governance and Council Operations Committee meeting of January 18, 2021, be received; and
2. That the Governance and Council Operations Committee approve one of the three options outlined in this report;
3. That being Option 1, as amended to read:

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Option 1

Committee determines that the status quo is operating sufficiently and meeting the goals and expectations of Council, and the existing Standing Committee governance structure will be maintained; and

To rotate the five sections in agenda order, and the respective Chair leading the opening and closing of the meeting beyond their respective sections, in three month intervals;

For the remainder of the term Councillor Medeiros remain in the role of Chair for the P&DC and Councillor Fortini remain as Vice Chair for the Planning and Development Committee, that Councillor Medeiros assume the role of Chair of Economic Development Section and Councillor Vicente remain as Vice Chair for the Economic Development Section of Committee of Council;

Legislative Services be created as a Section of the Committee of Council agenda, with Councillor Bowman to assume the role of Chair, and Councillor Whillans as the Vice Chair of the new section;

With the proposed Standing Committee structure as follows:

Proposed Standing Committee Structure Updates
<p>1) Committee of Council, which shall be divided into four sections, each with a Member of Council appointed as Chair and as Vice-Chair(s), and each section to consider and make recommendations to Council for those matters identified:</p> <p>Economic Development Section - Economic Development matters including economic development, tourism, film, Brampton Entrepreneur Centre, competitive policy and business research, and advancing the City's economic development priorities</p> <p>Legislative Services Section – matters within jurisdiction of the Legislative Services Department including legal services, animal services, court administration, risk management, city clerk's office, and also matters related to the enforcement of by-laws and municipal licensing matters;</p> <p>Community Services Section – matters within the jurisdiction of the City's Community Services Department and Fire and Emergency Services, including parks maintenance and forestry, recreation services, fire services, emergency measures, the performing arts, as well as Service Brampton and real estate;</p> <p>Corporate Services Section – matters related to services to the Corporation within the jurisdiction of the Chief Administrative Officer and Corporate Support Services Departments, including finance, administration, information technology, human resources, corporate operations, public relations and strategic communications, culture and events;</p> <p>Public Works and Engineering Section – matters within the jurisdiction of the City's Public Works and Engineering Department, including public works and infrastructure, environment and development engineering, construction and maintenance, corporate buildings and property</p>

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Proposed Standing Committee Structure Updates
services and Brampton Transit.
2) <u>Planning and Development Committee</u> shall consider and make recommendations to the Council for those matters identified: a) Matters including land use and transportation planning, growth management, urban design and operational matters within the jurisdiction of the Chief Building Official; b) Holding of public meetings required by the Planning Act, which shall be conducted in accordance with the rules under the Procedure By-law

Carried

9.2 Staff Report re. Council Office Management Framework

The following motion was considered.

GC003-2020

Moved by City Councillor Williams

1. That the staff report titled: **Council Office Management Framework**, to the Governance and Council Operations Committee meeting of January 18, 2021, be received;
2. That the Council Office Management Framework, as set out in Appendix 1 to this report, be approved for inclusion in employment agreements for Council Office and Mayor's Office staff;
3. That the Governance and Council Operations Committee review and update the Council Office Management Framework on an annual basis, as part of its mandate as the steering committee for implementation of the Council Office Support Model.

Carried

9.3 Staff Report re. Procurement Options to Retain a Third-Party Auditor to Undertake a Forensic Audit on Payment for the Cancellation of a Consulting Service Contract

Committee reviewed the procurement options outlined in the subject report, and noted a preference for a competitive procurement process.

Discussion took place with respect to a potential role for the Governance and Council Operations Committee in short-listing and final selection of a third-party

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auditor. Staff confirmed that provisions of the Purchasing By-law need to be waived to provide for Committee's involvement.

The following motion was considered.

GC004-2020

Moved by Regional Councillor Medeiros

1. That the report titled: **Procurement options to retain a third-party auditor to undertake a forensic audit on payment for the cancellation of a consulting service contract (GC018-2020)**, to the Governance and Council Operations Committee Meeting of January 18, 2021, be received; and

2. That a public competitive procurement, which will ensure cost effectiveness and a fair and transparent procurement process and will take approximately 70 days to complete, be undertaken, and that Council waive the Purchasing By-law to allow for the Governance and Council Operations Committee to be consulted in the short-listing and final selection processes.

Yea (4): Regional Councillor Fortini (Chair), Regional Councillor Medeiros, Regional Councillor Vicente, and Regional Councillor Dhillon

Nay (1): City Councillor Williams

Carried (4 to 1)

10. Other Business/New Business

10.1 Discussion Item Requested by Regional Councillor Fortini re. Emails regarding Regional Business

Regional Councillor Fortini outlined concerns about how some emails regarding regional matters are being handled, noted that last term City Councillors were not to deal with emails regarding regional matters, and asked about the policy for this term.

Peter Fay, City Clerk, outlined provisions of the Council-Staff Relations Policy as they relate to information sharing among Members of Council, noting the policy was amended to clarify the process for information sharing between Regional and City Councillors.

Mr. Fay highlighted that, regardless of what Member of Council an email is addressed to, if it pertains to regional matters, the email should be forwarded to the appropriate Regional Councillor, and shared with the City Councillor to keep them informed.

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Committee discussion on this matter included reiteration of the need for all Members of Council and their staff to ensure inquiries regarding regional matter are appropriately addressed.

No motion was considered with respect to this matter.

11. Deferred/Referred Matters

Nil

12. Notice of Motion

Nil

13. Correspondence

Nil

14. Councillor Question Period

Nil

15. Public Question Period

Members of the public were given the opportunity to submit questions via email to the City Clerk's Office regarding any decisions made at this meeting.

Peter Fay, City Clerk, confirmed that no questions were submitted regarding decisions made at this meeting.

16. Closed Session

The following motion was considered.

GC005-2021

Moved by Regional Councillor Vicente

That Committee proceed into closed session to discuss matters pertaining to the following:

16.1. Open Meeting exception under Section 239 (2) (b) and (d) of the Municipal Act, 2001:

Personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations.

Carried

Note: In Open Session, Chair Fortini reported on the status of Closed Session matters, as follows:

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- 16.1 – this matter was considered by Committee in Closed Session and direction was given to staff

17. Adjournment

The following motion was considered.

GC006-2021

Moved by City Councillor Williams

That Governance and Council Operations Committee do now adjourn to meet again for a Regular Meeting on Monday, March 1, 2021 at 9:30 a.m. or at the call of the Chair.

Carried

P. Fortini, Chair