



**Date:** 2026-03-11

**Subject:** **Purchasing Activity Quarterly Report – 4th Quarter 2025**

**From:** Sean Morgan, Director, Purchasing

**Report number:** CAO's Office-2026-330

**Strategic Focus Area:** Government & Leadership

---

### Recommendations

1. That the report prepared by Claudia Santeramo, Manager, Procurement Performance to the Council Meeting of April 8, 2026 re: **Purchasing Activity Quarterly Report – 4<sup>th</sup> Quarter 2025**, be received.

### Report Summary

This report provides a summary of the City of Brampton's purchasing activities in accordance with the requirements of the Purchasing By-law. The report outlines purchasing activity by procurement type and by department, and includes information on contract extensions, renewals, emergency purchases, consulting services, and asset disposals. In addition, the report identifies upcoming contract renewal options exceeding \$100,000 to allow for advance review and consideration prior to execution. There are no financial implications associated with receiving this report.

---

### Background

In accordance with the Purchasing By-law, the Director of Purchasing is required to provide quarterly reports to Council summarizing the City's purchasing activity as follows:

- New Contracts with a value of \$100,000 and over;
- Contract Extensions, Contract Renewals and Pre-Approved Funds with a value of \$100,000 and over;
- Exceptions;
- Emergency Purchases; and
- Disposal of assets.

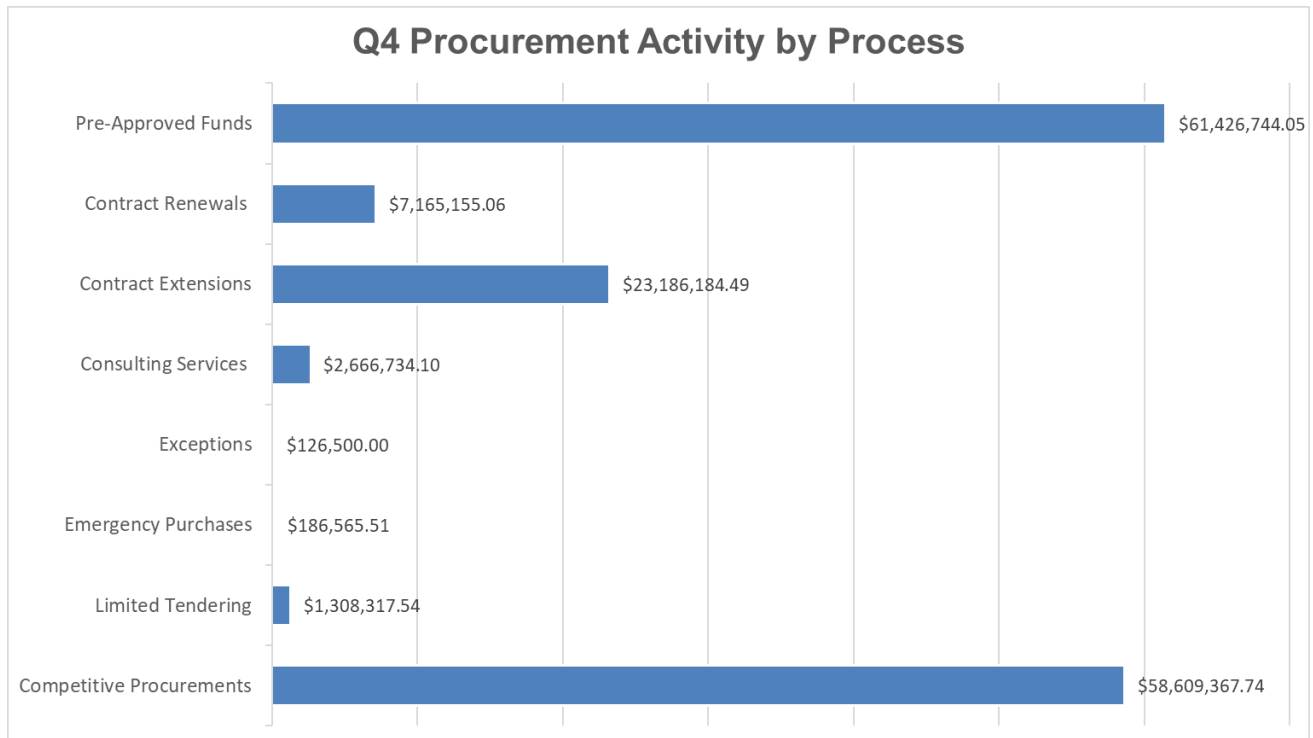
Definitions are noted in Appendix 1.

On September 22, 2021, Council considered the motion (CW431-2021) that the Purchasing Activity Quarterly Report includes a summary of contracts with a value of \$100,000 and greater with upcoming renewal options, prior to contract renewal execution.

### Current Situation

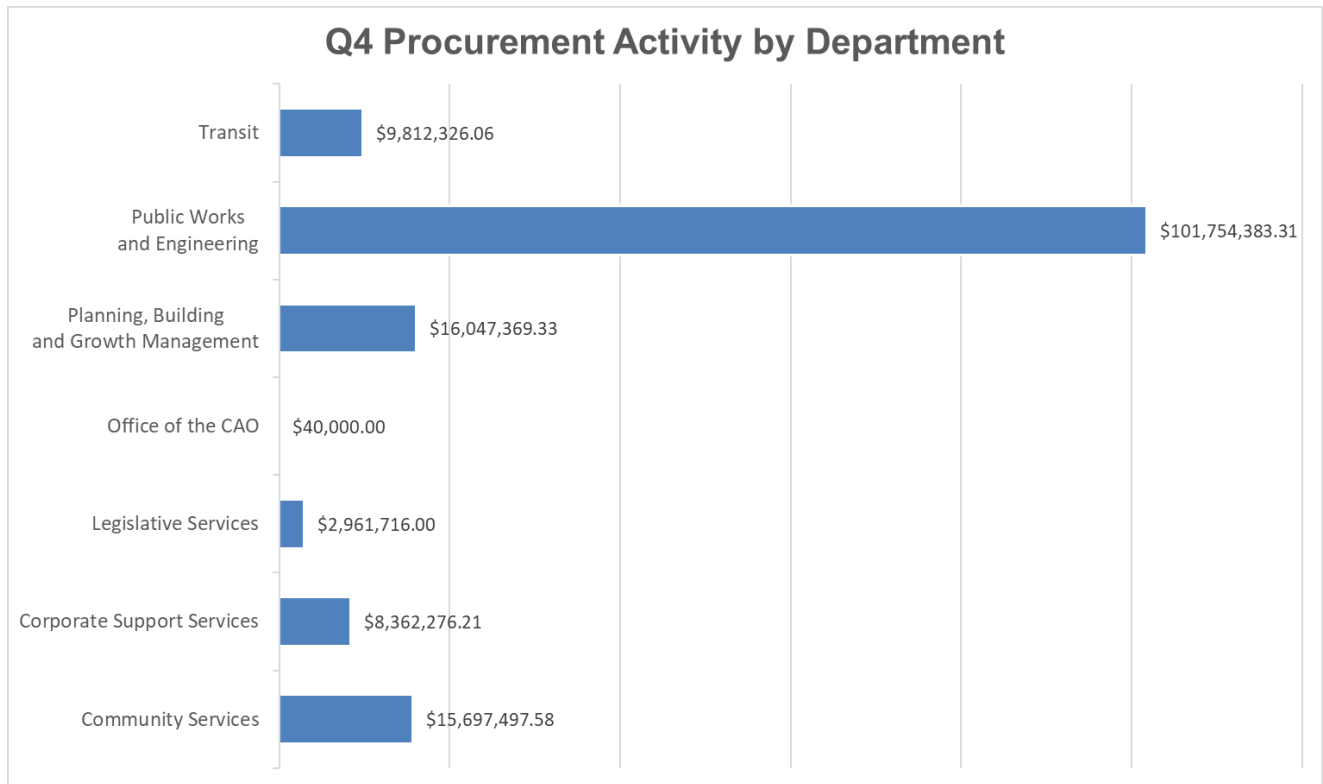
The following table and subsequent graph provide a synopsis of the purchasing activities by dollar value, during the 4<sup>th</sup> quarter ending December 31, 2025. A detailed listing for each category is provided in Appendix 2.

<b>Procurement Type</b>	<b>Dollar Value</b>	<b>%</b>
Competitive Procurements	\$ 58,609,367.74	37.9%
Limited Tendering	\$ 1,308,317.54	0.8%
Emergency Purchases	\$ 186,565.51	0.1%
Exceptions	\$ 126,500.00	0.1%
Consulting Services	\$ 2,666,734.10	1.7%
Contract Extensions	\$ 23,186,184.49	15.0%
Contract Renewals	\$ 7,165,155.06	4.6%
Pre-Approved Funds	\$ 61,426,744.05	39.7%
<b>Total</b>	<b>\$ 154,675,568.49</b>	<b>100.0%</b>



The following table and subsequent graph provide a synopsis of the same purchasing activities, by Department. A detailed listing for each category is provided in **Appendix 2**.

<b>Department</b>	<b>Dollar Value</b>	<b>%</b>
Community Services	\$ 15,697,497.58	10.1%
Corporate Support Services	\$ 8,362,276.21	5.4%
Legislative Services	\$ 2,961,716.00	1.9%
Office of the CAO	\$ 40,000.00	0.0%
Planning, Building and Growth Management	\$ 16,047,369.33	10.4%
Public Works and Engineering	\$ 101,754,383.31	65.8%
Transit	\$ 9,812,326.06	6.3%
<b>Total</b>	<b>\$ 154,675,568.49</b>	<b>100.0%</b>



In addition, this report includes Contract Renewal options for the period October 1, 2026, to December 31, 2026 (refer to Appendix 3). Although Contract Renewals are available, these options will be reviewed by the responsible Lead Department, in consultation with Purchasing, to renew the Contract or conduct a competitive procurement process.

### **Financial Implications**

There is no financial impact resulting from the adoption of the recommendations in this report.

**Conclusion**

This report provides a summary of the City of Brampton's purchasing activities as required by the Purchasing By-law for the 4<sup>th</sup> quarter, October 1, 2025 to December 31, 2025 in accordance with the reporting requirements set out in the Purchasing By-law 19-2018. In addition to the reporting requirements, this report provides a summary of upcoming contract renewal options from October 1, 2026, to December 31, 2026 for review and consideration by the City.

---

Sean Morgan, Director, Purchasing

---

Marlon Kallideen, Chief Administrative Officer

Prepared by: Claudia Santeramo, Manager, Procurement Performance

**Attachments:**

- Attachment 1 – Q4 2025 Purchasing Activity Quarterly Report
- Attachment 2 – Q4 2025 Purchasing Activity Quarterly Report
- Attachment 3 – Q4 2025 Purchasing Activity Quarterly Report