

## Appendix C

Ministry for Seniors and  
Accessibility

777 Bay Street, Suite 601C  
Toronto ON M7A 2J4  
www.ontario.ca/seniors

Ministère des Services aux aînés et  
de l'Accessibilité

777, rue Bay, bureau 601C  
Toronto, ON M7A 2J4  
www.ontario.ca/personnesagees



January 18, 2021

Mr. Ken Rawlins  
Chief Executive Officer  
Holland Christians Homes Inc.  
7900 McLaughlin Road South  
Brampton Ontario L6Y 5A7

**Re: Seniors Active Living Centres Program - 2020-21 Confirmation of Funding**  
Holland Christian Homes Case # 2020-06-1-1442468715

Dear Ken Rawlins:

Further to the letter you received from the Minister for Seniors and Accessibility which confirms your Seniors Active Living Centre (SALC) program funding for 2020-21, I am pleased to inform you that your program has been approved to receive:

- **Operating funding: \$42,700**

The transfer payment agreement you have signed remains in force until terminated by either the Province or your organization. This confirmation of funding letter forms part of the agreement, so it is important to keep a copy of this letter with your agreement for audit purposes.

Operating funding is provided to your organization in accordance with the agreement and the program guidelines. Any changes to the approved operating funding amount will be pro-rated and reflected in the final quarterly payment you will receive in January 2021. If requested and approved, your special grant will be provided in January 2021.

Funds must be used in accordance with your approved funding request. If you anticipate any changes to your program or expenditures, please contact your Regional Development Advisor. It is important that you request any changes in writing (email is acceptable), through the Regional Development Advisor. All changes must be approved before alternative programming and expenditures are made.

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It is also essential that operators keep track of funding from the province and the municipality separately. This ensures a report on the provincial and municipal funding is transparent to both the accounting firm that audits the operator (where applicable) and to the ministry.

As outlined in the May 14, 2020 letter from Kathleen Henschel, Director, Planning and Programs, SALC operators that were not able to fully expend 2019-20 SALC program funding are able to use these funds in 2020-21 to support COVID-19 pandemic related pressures. SALC operators will not be required to return 2019-20 funds spent in such a manner; however, they will be asked to report back to the ministry on how the funding was used in their 2020-21 final report.

In 2020-21, along with the final report, non-municipal operators are required to submit a copy of financial statements to the ministry. The type of financial statement required depends on the operator's operating revenues, as outlined in the 2020-21 SALC Program guidelines. Requirements for municipal SALC operators are also outlined in the program guidelines.

The ministry's expectation is that operators that have been receiving their quarterly payments have either operated remotely or have held these funds to reopen in-person programs at the appropriate time in this fiscal year. As in previous years, SALC operators will be asked at the end of the fiscal year to confirm that ministry SALC Program funding was expended in accordance with the ministry program guidelines. SALC operators will be required to return any unspent ministry funds.

If you have any questions about the funding you have been granted or questions related to compliance, please contact your Regional Development Advisor, Coral Ethier, 705-266-5204, [coral.ethier@ontario.ca](mailto:coral.ethier@ontario.ca).

Ontario is committed to providing the programs and services that seniors need to stay active and engaged and to reduce social isolation.

We greatly appreciate your efforts to improve the lives of Ontario's seniors in this challenging year.

Sincerely,

*Benjamin St. Louis*

Benjamin St. Louis  
Manager, Seniors Programs and Public Education Unit

cc: Coral Ethier  
Regional Development Advisor