

Date: 2021-03-09

Subject: Request to Begin Procurement Report – Supply and Delivery of Various Hardware, Safety and Industrial Supplies

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Report Number: Public Works & Engineering-2021-331

Recommendations:

1. That the report titled: Request to Begin Procurement Report – Supply and Delivery of Various Hardware, Safety, and Industrial Supplies to City of Brampton Facilities for a Three (3) Year Period. (File ACX.HA), to the Committee of Council Meeting of March 31, 2021, be received; and
2. That the Purchasing Agent be authorized to commence the procurement for the Supply and Delivery of Various Hardware, Safety, and Industrial Supplies to City of Brampton Facilities for a Three (3) Year Period.

Overview:

- The purpose of this report is to obtain authorization to begin procurement for the Supply and Delivery of Various Hardware, Safety, and Industrial Supplies to City of Brampton Facilities for a three (3) year period with two (2) additional one (1) year renewal options.
- The current contract expires June 30th, 2021

Background:

A public competitive RFP (RFP2018-004) was conducted in May 2018 for the supply and delivery of various hardware, safety and industrial supplies to City of Brampton facilities for a three year period. Corporate Express Canada Inc. was awarded the resulting contract.

Current Situation:

The current contract is set to expire June 30, 2021. A procurement process is required in order to establish a new contract for a three year period with the option to renew for two additional one year periods.

Corporate Implications:Purchasing Comments:

A public Procurement Process will be conducted and the Bid submissions shall be evaluated in accordance with the published evaluation process within the bid document. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Financial Implications:

Funding for Supply and Delivery of Various Hardware, Safety, and Industrial Supplies to City of Brampton Facilities is an approved operating initiative, which currently has sufficient funding for the budget year 2021. Staff will ensure there is sufficient funding in place for future years until the end of the contract, subject to Council approval.

Other Implications:**Term of Council Priorities:**

Term of Council Priorities are the steps to move our city towards that goal over the next four years. Brampton is a Well-Run City Continuously improving the day-to-day operations of the corporation by streamlining service delivery, effectively managing municipal assets, and leverage

This report aligns with the 2040 Vision by streamlining service delivery and effectively managing municipal assets as a well-run city.

Conclusion:

This report recommends that the Purchasing Agent be authorized to commence the procurement as described in this report.

Authored by:

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Reviewed by:

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Approved by:

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Submitted by:

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Chief Administrative Officer

Report Approval Details

Document Title:	Begin Procurement Rpt-Supply and Delivery of Hardware, Safety and Industrial Supplies.docx
Attachments:	
Final Approval Date:	Mar 25, 2021

This report and all of its attachments were approved and signed as outlined below:

Ruban Rajah - Mar 11, 2021 - 2:26 PM

No Signature found

Diane Oliveira - Mar 11, 2021 - 3:26 PM

No Signature found

Nadeem Yousuf - Mar 11, 2021 - 3:29 PM

Jayne Holmes - Mar 11, 2021 - 4:26 PM

David Barrick - Mar 25, 2021 - 5:49 PM