

TERMS OF REFERENCE TOWN AND GOWN ADVISORY COMMITTEE

PURPOSE

The Brampton Town and Gown Advisory Committee (the “Committee”) is established as a ‘forum’ to allow for open exchange and dialogue between representatives of the City of Brampton (the “City”), Sheridan College – Davis Campus (“Sheridan”), Algoma University – “Brampton Campus” (“Algoma”), Ryerson University (“Ryerson”), and other community stakeholders (e.g. Peel Regional Police), (together, the “Participants”) It enables Participants to meet regularly to collaborate on opportunities and address issues of common interest or concern within the Committee’s mandate for the betterment of the community.

VISION

DRAFT - The Committee pursues a vision of a harmonious and trusting, mutually-beneficial relationship between the City, Sheridan, Ryerson, Algoma and other Participants wherein the parties work together to address areas of common interest and/or shared areas of concern related to the Committee’s mandate.

MANDATE

The Committee serves as a forum to: enable open discussion and communication among the Participants; identify, prioritize, discuss and address opportunities and challenges proactively and reactively as necessary; make recommendations that may influence policy development and resource allocation; and, allow partners to share achievements or milestones that may be of interest to other participants.

There is opportunity to expand this mandate in the future to collaborate on initiatives that are of mutual benefit for the educational institutions, the City and Bramptonians at large.

The focus of the Committee shall be on the following issues as the starting point (“Key Issues”):

- Sharing Potential Assets (i.e. transit, community libraries, Rose Theater and other public amenities)
- Student Housing & Landlord Relationships
- Health & Safety – Campus Readiness Plan & Student Engagement and Belonging
- Shared research /student placement opportunities
- Other issues as agreed upon by all Participants

GUIDING PRINCIPLES

The Committee and its Participants shall be guided by the following principles:

- (i) We shall work with one another, and other stakeholders who are not Participants, in a collaborative manner with the intent to build strong community relations;
- (ii) We shall all work to share perspectives and information, to the extent permitted by applicable law and their organizational policies, on the Key Issues;
- (iii) We shall provide advice and suggestions to achieve the Committee's vision via consensus;
- (iv) We shall strive for continuity of representation on the committee; and,
- (v) We shall review the Terms of Reference periodically (i.e. annually) to ensure the issues being discussed/reviewed are of mutual interest of all representatives.

COMPOSITION

The Committee shall be comprised of:

City of Brampton:

- No fewer than [2] elected City officials (propose councillors with PSIs in their Wards)
- No fewer than [2] Senior City staff [whose mandates focus, at least in part, on the Key Issues] (suggest Planning, By-Law, Fire, Economic Development, CAO Office as key starting points)

Sheridan:

- TBD

Algoma:

- TBD

Ryerson:

- TBD

Other:

- Peel Region Police - TBD

CHAIR AND VICE-CHAIR

The Committee shall be chaired by 2 co-chairs, 1 chair from a Post-Secondary Institution (PSI) and 1 chair from the City. It is recommended that the chair from the PSI be a rotational position to fairly represent the needs of each affiliated institution.

SUBCOMMITTEE AND WORKING GROUPS

The Committee shall be authorized to create subcommittees and working groups, with membership determined by the Participants, to help advance specific initiatives.

The Committee can call upon guest speakers or invite guest community stakeholders to the meetings as appropriate.

MEETINGS

The Committee shall meet no less than three times per academic year. All meeting dates shall be set prior to the commencement of the academic year.

All meeting materials shall be provided to the Participants at least one week prior to the scheduled meeting.

REMUNERATION

No remuneration is paid to Committee members.

RELATIONSHIP TO BRAMPTON CITY COUNCIL

For the avoidance of doubt and notwithstanding participation by City representatives, the Committee is not an official committee of Brampton City Council.