



For Office Use Only:
Meeting Name:
Meeting Date:

Announcement Request

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2
Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119

Meeting: City Council Planning and Development Committee
 Committee of Council Other Committee:

Meeting Date Requested: June 16 or June 23

Name of Individual(s): Paula Schulzke

Position/Title: Just Serve Specialist Brampton Area

Organization/Person being represented: JustServe.org

Full Address for Contact: Telephone:
Email: justserveontario@gmail.com

Event or Subject Name/Title/Date/Time/Location: 5 Weeks of Drive-by Food Drives

Additional Information: Looking for support from city council to promote the event.

Name of Member of Council Sponsoring this Announcement: Jeff Bowman

A formal presentation will accompany my Announcement: Yes No

Presentation format: PowerPoint File (.ppt) Adobe File or equivalent (.pdf) Other:
 Picture File (.jpg) Video File (.avi, .mpg)

Additional printed information/materials will be distributed with my Announcement: Yes No Attached

Note: Persons are requested to provide to the City Clerk's Office well in advance of the meeting date:
(i) 25 copies of all background material and/or presentations for publication with the meeting agenda and/or distribution at the meeting, and
(ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Submit by Email

Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the Deputy City Clerk, Council and Administrative Services, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.