

**Office of  
the Chief  
Administrative  
Officer**

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[peelregion.ca](http://peelregion.ca)

August 31, 2021

Peter Fay, City Clerk  
City of Brampton  
2 Wellington St. West  
Brampton ON L6Y 4R2

Dear Peter,

Thank you for the invitation to update Council on the Region of Peel's Employee Vaccination policy for our staff. Our Executive Leadership Team (ELT) met last week and approved the development of an Employee Vaccination Policy in order to maintain a safe and protected workplace. This policy is important because as a responsible employer, we want to encourage employees to get vaccinated, and we must protect all of our employees from COVID-19. In addition to this, we are continuing with a Remote First policy to the end of the year, and all staff who are required to be onsite must wear a mask and keep a distance of two metres while in the workplace.

The policy will require all Regional employees to disclose their COVID-19 vaccination status and will be in effect by the end of October. We continue to work closely with our Human Resources, Legal, and departmental teams on this complex issue and it will require some time to build the administrative supports for this policy to go live. The following requirements will be included:

- All regional employees must disclose and provide documentation on their vaccination status
- Those who are not fully vaccinated will be required to complete educational programming about the benefits of the Covid-19 vaccination and provide negative COVID tests on a schedule to be determined prior to entering any Regional workplace.

A comprehensive Policy and supports are expected to be available by mid-September. I know that our Human Resource leaders are in regular contact and working together to ensure alignment with our three local municipalities.

Sincerely,



Janice M. Baker FCPA FCA  
Chief Administrative Officer  
Region of Peel