

Appendix A

Brampton Arts Walk of Fame Nomination Working Group Terms of Reference

Name:	Brampton Arts Walk of Fame Nomination Working Group
Mandate:	The Brampton Arts Walk of Fame Nomination Working Group is responsible for monitoring the careers of creative talent emerging from Brampton and making recommendations for induction of artists and cultural producers into the City of Brampton's Brampton Arts Walk of Fame.
Term:	The term of appointment to the Nomination Working Group is four years.
Reporting Relationship:	The Nomination Working Group reports to the Cultural Services Section of the Strategic Communications, Culture and Events Division, Corporate Support Services Department of the City of Brampton.
Project Manager:	Manager, Culture
Appointment Process:	<p>The City will issue a call for applications will be issued in advance of each term to seek candidates for the Nomination Working Group.</p> <p>Following the review and evaluation of applications, a recommended composition for the Nomination Working Group will be presented to City Council for approval.</p> <p>City Council will also identify a representative to sit on the Nomination Working Group.</p>
Composition:	<p>Composition should include and may not be limited to:</p> <ul style="list-style-type: none">▪ 2 established artists▪ 2 emerging and/or young artists,▪ 1 representative from the Arts, Culture and Creative Industries Development Agency▪ 2 representatives from local arts, cultural and creative institutions▪ 1 representative from City Council▪ 1 City staff member <p>*Additional City staff may be present to lead meetings and facilitate process.</p> <p>The Nomination Working Group should include members who are deeply immersed in and aware of</p>

	<p>Brampton’s culture scene, possess knowledge and expertise in the arts and creative industries, and can speak in an informed manner about the Canadian awards landscape and its impact on the sector.</p> <p>Nomination Working Group members should also reflect the cultural diversity of Brampton, provide gender equity and include indigenous representation.</p>
Meeting Frequency:	Quarterly or at the call of the Project Manager.
Member Absenteeism:	Members of the Nomination Working Group who miss three consecutive meetings without prior authorization from the Project Manager will be deemed to have resigned. A vacancy will be declared and a call for applications will be issued to seek a replacement.
Eligibility Criteria for Considering Potential Inductees:	<p>The Nomination Working Group will consider artists and cultural producers practicing in, and not limited to, the following disciplines:</p> <ul style="list-style-type: none"> • Visual Arts—from sculpture to street art • Performing Arts—from opera to stand-up • Dance—from ballet to Bhangra • Decorative Arts—from ceramics to fashion • Creative Writing—from non-fiction to spoken word • Music—from classical to throat singing • Moving Image—from music videos to motion picture • Digital—from video games to YouTube sensation <p>1. Local Connection</p> <p>The inductee must be a previous or current resident of Brampton for a minimum of two years and must have spent their formative or creative years living in Brampton.</p> <p>2. National to International Recognition</p> <p>The inductee must have achieved national or international acclaim within their respective arts and culture field.</p> <p>3. Timely, Outstanding and Impactful Work</p>

	<p>The inductee must be an acclaimed individual who has recently made outstanding and creative work that has had an impact on their field and/or on the public.</p> <p>4. Other Criteria</p> <ul style="list-style-type: none"> • There are no age limits. • Individuals, groups or collectives can be honored. • Posthumous candidates will be considered within the criteria above. <p>The Project Manager may facilitate consultation with additional industry advisors as required on behalf of the Nomination Working Group to inform the process of consideration of potential inductees.</p>
<p>Maximum Number of Annual Inductees:</p>	<p>There is a maximum of one inductee to the Brampton Arts Walk of Fame per year. If no candidate exists that meets the eligibility criteria, the Nomination Working Group reserves the right to not recommend a nominee for the Brampton Arts Walk of Fame in a given year.</p>
<p>Approval of Inductees:</p>	<ol style="list-style-type: none"> 1. Recommendation established by Nomination Working Group. 2. Recommendation reviewed and vetted by the Cultural Services Section of the Strategic Communications, Culture and Events Division. 3. Recommendation report to Committee of Council from the Strategic Communications, Culture and Events Division. 4. Council Resolution and Confirming Bylaw by City Council.
<p>Roles and Responsibilities:</p>	<ul style="list-style-type: none"> • Establishing and updating a “Creative Watch List” to monitor the career trajectories of potential future nominees. • Gathering supporting information and media about the artists on the Creative Watch List and submitting this to the Project Manager for program files to inform nomination discussions.

	<ul style="list-style-type: none">• Preparing nomination recommendations to the Cultural Services Section of the Strategic Communications, Culture and Events Division.• Staying informed, and participating in an advisory capacity where requested by the Project Manager, in the planning of Brampton Arts Walk of Fame induction events and ancillary programming.• Attending Brampton Arts Walk of Fame events and acting as a positive ambassador for the program.
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