

**Date:** 2020-01-21

**Subject:** **Begin Procurement for Ten (10) Agriculture Tractors with Cabs**

**Secondary Title:** Begin Procurement for Ten (10) Agriculture Tractors with Cabs

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**Report Number:** Public Works & Engineering-2021-1058

**Recommendations:**

1. THAT the report titled Request to Begin Procurement for Ten (10) Loader Agriculture Tractors with Cabs, to the Council meeting of November 3<sup>rd</sup> 2021, be received; and
2. THAT the Purchasing Agent be authorized to commence procurement for Ten (10) Agriculture Tractors with Cabs

**Overview:**

- **The purpose of this report is to obtain Council authorization to begin procurement for Ten (10) Agriculture Tractors equipped with a 4x4 drivetrain and Cab that have been scheduled for the replacement of existing City assets.**

**Background:**

Following best practices guidelines for equipment replacement cycle, the City of Brampton established that replacement cycles are based on historical experience, life cycle cost analysis, industry best practices, right sizing review and utilization. Each unit is reviewed annually in conjunction with the user division to determine if the replacement of the unit can be extended or is required for replacement.

**Current Situation:**

Parks Maintenance division requires that ten (10) agricultural tractors that have reached their end of life cycle. These ten (10) vehicles are divided amongst five (5) areas within the City of Brampton

**Corporate Implications:**

Fleet Services is requesting to begin the procurement process in order to maintain services and service delivery timelines with our clients and the public.

**Purchasing Comments:**

A public Procurement Process will be conducted and the lowest compliant Bid will be eligible for contract award. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Financial Implications:

Sufficient funding is available within the Public Works and Engineering approved Capital Budget.

**Strategic Plan:**

This report achieves the Strategic Plan of Move and Connect by ensuring effective management of municipal assets

This report directly aligns with the vision that Brampton is a well-run City by ensuring effective management of municipal assets

**Conclusion:**

This report recommends that the Purchasing Agent be authorized to commence the procurement as described in this report.

Authored by:

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