

Chief Administrative Office

City Clerk

Announcement Request

For Office Use Only: Meeting Name: Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

	and appropriate agential full called in the	
Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2 Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119		
Meeting:	City Council	Planning and Development Committee
	Committee of Council	Other Committee:
	November 3, 2021	
Meeting Date Requested: November 3, 2021		
Name of Individual(s):	City Councillor Whillans	
Position/Title:		
Organization/Person		
being represented:		
Full Address for Contac	ct:	Telephone:
		Email:
In recgonition of the passing of former City employee Randy Weldon		
Event or Subject Name/Title/		
Date/Time/Location:		
Additional		
Information:		
Name of Member of Council Sponsoring	Councillor Doug Whillans	
this Announcement:		
A formal presentation will accompany my Announcement: Yes No		
Presentation format: [☐ PowerPoint File (.ppt) ☐ Adobe File ☐ Picture File (.jpg) ☐ Video File	e or equivalent (.pdf) (.avi, .mpg)
Additional printed information/materials will be distributed with my Announcement: Yes No Attached		
Note: Persons are requested to provide to the City Clerk's Office well in advance of the meeting date:		
(i) 25 copies of all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and		
(ii) the electronic file of the presentation to ensure compatibility with corporate equipment. Submit by Email		
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Personal information on this form is collected under authority of the Municipal Act. SO 2001, c.25 and/or the Planning Act. R.S.O. 1990, c.P.13 and versions.

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the Deputy City Clerk, Council and Administrative Services, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.