

Date: 2021-11-02

Subject: **Request to Begin Procurement –Physical Security Services at various City of Brampton locations for a three (3) Year Period**

Contact: Jason Keddy; Manager, Security Services, Facility Operations and Maintenance, 905-874-2360

Report Number: Public Works & Engineering-2021-1193

Recommendations:

1. That the report titled **Request to Begin Procurement —Physical Security Services at various City of Brampton locations for a three (3) year period** to the Committee of Council meeting of November 17, 2021 be received; and
2. That the Purchasing Agent be authorized to begin the procurement for Physical Security Services at various City of Brampton locations for a three (3) year period with two (2) additional one (1) year optional renewal terms.

Overview:

- The purpose of this report is to obtain Council authorization to begin procurement for a new contract for physical security services throughout the City of Brampton.
- The current Purchase Order will expire on March 31, 2022 and a new contract is required to secure a vendor for the three (3) year period effective April 1, 2022.
- Funding for these services will be included in future operating budget requests for Council approval on an annual basis.

The scope of the contract includes:

- a. Supply of guard services at various City properties and facilities, mobile patrols of City facilities and parks, special event security, and supervisory staff required to protect City of Brampton staff, visitors and assets; and
- b. Material and equipment to include all vehicles and associated costs to operate the vehicles, and all necessary electronic equipment required to provide security services.

- A three (3) year contract will establish a vendor and firm pricing for the term of the contract. This will allow staff to service the needs of the City in a timely manner and without disruption of service.
- The contract will include two (2) optional one (1) year renewal terms that may be exercised to adjust services levels, when and if required, at the City's sole discretion.

Background:

The current contract is in place for the provision of physical security services at various City of Brampton facilities for a three (3) year period.

The new contract will include regular operational security and on-demand security services scheduled on a "when required" basis and developed to include all locations throughout the City of Brampton. The estimated quantities have been adjusted to reflect the addition of City of Brampton in-house guard services (reduced contract requirements) as well as the additional facilities, properties and services that have been added since the last RFP.

Security Services continue to support the safety and security of the public and staff on City property and, in partnership with other stakeholders including law enforcement agencies and the Region of Peel, will play a key role in community outreach and safety.

Current Situation:

This contract is for security related services including operation and supervision of the City's 24 hours/day, 7 days/week security control centre, physical security through foot and mobile vehicle patrols and static security guards at numerous City facilities including; corporate properties, recreation centres, transit facilities and assets, fire facilities and assets, libraries, works facilities and assets, and parklands throughout the City of Brampton

Benefits of this contract are:

- Security and safety for council, staff, and the public, while on City owned properties;
- Proactive foot/mobile patrols of hot spots within city owned properties to deter prohibited activities, including the City's downtown campus of assets;
- Community outreach to engage and educate the residents on reporting prohibited activities and enforcement;
- Proactive video surveillance to detect prohibited activities;
- Security incident data management; and,
- Providing video evidence support to Law Enforcement agencies for criminal investigations.

Corporate Implications:

Financial Implications

Funding for the first year of this contract has been requested in the 2022 operating budget. Departmental staff will ensure that sufficient funds are requested through subsequent budget submissions for future years of this initiative, subject to Council approval

Purchasing Comments

A public Procurement Process will be conducted and the Bid submissions shall be evaluated in accordance with the published evaluation process within the bid document. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Term of Council Priorities:

Strategic Plan:

This report supports the Strategic Plan priority of Good Government through the implementation of providing trusted services to make a positive difference for our citizens.

Conclusion:

This report summarizes the scope of the security services requirements for the next three (3) years and includes two (2) optional one (1) year renewal terms that may be exercised to adjust service levels, when and if required, at the City's sole discretion.

To ensure delivery of the service requirements in a timely manner, it is important that staff be authorized to begin procurement, as described in this report.

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Attachments: Nil.