

**Date:** 2022-04-25

**Subject:** **Request to Begin Procurement - Contract Administration and Inspection Services for the Cottrelle Boulevard Extension between Goreway Drive and Humberwest Parkway**

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**Report Number:** Public Works & Engineering-2022-496

**Recommendations:**

1. That the report titled: **Request to Begin Procurement - Contract Administration and Inspection Services for the Cottrelle Boulevard Extension between Goreway Drive and Humberwest Parkway**, dated April 25, 2022, to the Committee of Council Meeting of May 11, 2022, be received;
2. That the Purchasing Agent be authorized to commence the procurement for the Contract Administration and Inspection Services for the Cottrelle Boulevard Extension between Goreway Drive and Humberwest Parkway.

**Overview:**

**This report seeks Council approval to authorize the Purchasing Agent to commence procurement for Contract Administration and Inspection Services for the construction of a new 4 lane extension of Cottrelle Boulevard between Goreway Drive and Humberwest Parkway.**

## **Background:**

The City of Brampton completed a Class Environmental Assessment for the proposed construction of a 4 lane extension of Cottrelle Boulevard between Goreway Drive and Humberwest Parkway. The study was conducted in compliance with the planning and design process for Schedule "C" projects as outlined in the Municipal Engineers Association, Municipal Class Environmental Assessment document.

The Class Environmental Assessment recommended the construction of a 4 lane urban cross section extension of Cottrelle Boulevard between Goreway Drive and Humberwest Parkway.

Design and approvals of the project are near completion. The tender for land preloading and road construction is anticipated to be issued in the fall of 2022.

The Contract Administration and Inspection Services will provide experienced professionals to perform contract management and Inspection of the overall project including site inspections with respect quality assurance of workmanship, quantities and materials. Compliance with the contract documents and ensuring safety measure are in accordance with the Occupational Health and Safety Act.

## **Current Situation:**

The Public Works & Engineering Department is prepared to begin the procurement for the Contract Administration and Inspection Services for the 4 lane extension of Cottrelle Boulevard between Goreway Drive and Humberwest Parkway.

The scope of the Contract Administration and Inspection Services RFP is for the overseeing and execution of the terms and conditions contained within the contract documents for the the 4 lane extension of Cottrelle Boulevard between Goreway Drive and Humberwest Parkway, while ensuring that all contractual obligations are met satisfactorily. In addition, the Contract Administrator assists with preparing daily reports, payment certificates, negotiating any contract changes such as price, project delivery schedules and performance expectations.

## **Corporate Implications:**

### Financial Implications:

Sufficient funding is available within the Public Works & Engineering approved Capital Budget for this initiative.

Purchasing:

A public Procurement Process will be conducted and the Bid submissions shall be evaluated in accordance with the published evaluation process within the bid document. Purchase approval shall be obtained in accordance with the Purchasing By-law.

All communication with Bidders involved in the procurement must occur formally, through the contact person identified in the Bid Document.

Other Implications:

**Term of Council Priorities:**

The goal to keep people moving efficiently by investing in new infrastructure and maintaining it in a state of good repair in the “Move and Connect” priority is met utilizing good construction practices to prolong the life of Brampton’s roads and related infrastructure.

**Conclusion:**

In conclusion, this report recommends that the Purchasing Agent be authorized to commence the procurement for the Contract Administration and Inspection Services for the construction of the Cottrelle Boulevard Extension as described in this report.

Authored by:

Reviewed by:

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Contracts, Capital Works  
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Approved by:

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Michael Parks, C.E.T., B.A. Leadership  
Interim Commissioner,  
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