

Date: 2022-04-22

Subject: **Status of Management Action Plans- Q1 2022**

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Report Number: CAO's Office-2022-455

Recommendations:

1. That the report titled: **Status of Management Actions Plans– Q1 2022**, to the Audit Committee Meeting of May 17, 2022, be received.

Overview:

- As part of the internal audit follow-up process, departments are required to provide Internal Audit with an update on the current status and progress of all outstanding audit recommendations;
- The objective of this report is for Internal Audit to inform Audit Committee members on the progress of the implementation of audit recommendations, as reported by management;
- The comments provided by management reflect the status of the implementation of recommendations due to be completed by or prior to March 31, 2022;
- As of March 31, 2022, 17 recommendations were implemented by management and 10 recommendations have been deferred;
- Internal Audit may validate results at a subsequent date as part of the follow-up audit process; and
- Details concerning the individual recommendations are available upon request.

Background:

In accordance with the requirements of Standard 2500.A1 of the International Standards for the Professional Practice of Internal Auditing, Internal Audit has established a follow-up process to monitor and ensure that Management Action Plans for audit recommendations have been successfully implemented.

Departments are required to provide a quarterly update to Internal Audit on the progress of implementing agreed-upon recommendations. Internal Audit reviews the comments submitted by the department, and where necessary will meet with management to discuss the respective progress and comments.

Upon complete implementation of the recommendations by management, Internal Audit will assess whether a follow-up audit is necessary to validate the operating effectiveness of the implemented processes and procedures. Where necessary, such follow-up audits are included in Internal Audit's annual work plan and is approved by the Audit Committee.

This report summarizes the status of all recommendations due to be implemented by management on or prior to March 31, 2022.

Current Situation:

As of March 31, 2022, 17 recommendations were implemented by management on or prior to this date, and 10 recommendations were deferred. Some of the recommendations were deferred due to shifting priorities and delays in policy approvals and recruitment. The remaining recommendations identified as "not yet due" have anticipated completion dates between Q2 2022 and Q4 2025.

Please refer to **Appendix 1** for the details of the recommendations as of Q1 2022. For additional details on the outstanding (deferred and not yet due) recommendations, please refer to **Appendix 2**.

Corporate Implications:

Financial Implications:

None

Other Implications:

None

Term of Council Priorities:

This report achieves the Term of Council Priority of 'Brampton is a well-run city' through the establishment of an internal audit follow-up procedure for the implementation of audit

recommendations, which promotes Corporate accountability, values, and governance best practices.

Conclusion:

Internal Audit is committed to continuously collaborating with management in reviewing, improving, and updating policies, procedures, and processes on a regular basis, and enhancing efficiencies and process effectiveness.

Internal Audit encourages management and staff to continue striving to meet the target completion dates of the Management Action Plans.

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Attachments:

Appendix 1: Management Action Plans as at March 31, 2022

Appendix 2: Management Action Plan Status Details as at March 31, 2022