

Chief Administrative Office

City Clerk

Announcement Request

For Office Use Only: Meeting Name: Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

Attention: City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2 Email: cityclerksoffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119		
Meeting: ☑	City Council Committee of Council	☐ Planning and Development Committee ☐ Other Committee:
Meeting Date Requested: May 18, 2022		
Name of Individual(s):	Laura Lukasik	
Position/Title:	Manager Tourism and Special Events	
Organization/Person being represented:	City of Brampton	
Full Address for Conta	ct:2 Wellington Street West Brampton, ON L6Y 4R2	Telephone:
		Email: laura.lukasik@brampton.ca
Event or Subject Name/Title/ Date/Time/Location: Brampton Summer Events		
Additional Information:		
Name of Member of Council Sponsoring this Announcement:	Councillor Bowman	
A formal presentation will accompany my Announcement:		
Presentation format:		be File or equivalent (.pdf) eo File (.avi, .mpg) Other:
Additional printed information/materials will be distributed with my Announcement: Yes No Attached		
Note: Persons are requested to provide to the City Clerk's Office well in advance of the meeting date: (i) 25 copies of all background material and/or presentations for publication with the meeting agenda and /or distribution at the meeting, and (ii) the electronic file of the presentation to ensure compatibility with corporate equipment. Submit by Email		
Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.		

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the Deputy City Clerk, Council and Administrative Services, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.