

## **Chief Administrative Office**

City Clerk

## **Announcement Request**

For Office Use Only: Meeting Name: Meeting Date:

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.** 

Attention:	-	City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2								
Email:	<u>citycler</u>	ksoff	soffice@brampton.ca Telephone: (905) 874-2100 Fax: (905) 874-2119							
Meeting:			ity Council ommittee of Council			Planning and Development Committee Other Committee:			€	
Meeting Date F	Requeste	ed: N	1ay 18, 2022							
Name of Individual(s):			Manuel Alexandre & Jocelyne Alexandre							
		L								
Position/Title:			Manuel Alexandre - Shelterthem Co-founder  Jocelyne Alexandre - Shelterthem Chair							
		Ļ								
Organization/Person being represented:		S	helterthem Batarure							
Full Address for Contact		ct:				Telephone:				
						Email:				
Event or Subject Name/Title/ Date/Time/Location:		fun	ndraising for Rwandan cl	hildren ar	nd families					
Additional Information:										
Name of Mem Council Spon this Announc	soring	Jet	ff Bowman							
A formal presen	tation wi	ll ac	company my Announcer	ment:	✓ Yes	☐ No				
Presentation for	rmat:		PowerPoint File (.ppt) Picture File (.jpg)		Adobe File Video File (	or equivalent (.avi, .mpg)	(.pdf)	Other:		
Additional printed information/materials will be distributed with my Announcement:   ✓ Yes ☐ No ☐ Attached									ł	
Note: Persons are requested to provide to the City Clerk's Office <b>well in advance of the meeting date:</b> 25 copies of all background material and/or presentations for publication with the meeting agenda a distribution at the meeting, and								'or		
(ii) the elec	tion at the etronic file	e me e of t	eeting, and the presentation to ensu	ire compa	atibility with	corporate equ	uipment.	Submit by	Email	
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Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the Deputy City Clerk, Council and Administrative Services, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.