

Date: 2022-05-25

Subject: **Active Consulting Service Contracts – Q1 2022**

Contact: **Diane Oliveira, Acting Director, Purchasing**
905 874-5295

Report Number: Corporate Support Services-2022-588

Recommendations:

1. That the report titled: **Active Consulting Service Contracts**, 2022-588 to the Committee of Council Meeting of June 8, 2022, be received.

Overview:

- **This report provides a summary of active consulting service contracts as of March 31, 2022. Specific contract details are provided in Appendix 1 & 2.**

Background:

On June 16, 2021, Council directed Staff to report on a quarterly basis all active consulting services engaged by the City.

The Purchasing Activity Quarterly Report defines consulting services as a Procurement Process for the acquisition of expertise or strategic advice not including architects and engineers.

Current Situation:

This report includes active consulting services with a City Purchase Order with a value greater than \$25,000 (refer to Appendix 1) and, those directly purchased by the business unit with a value up to \$25,000 for which a Purchase Order is not required, but instead a Purchasing card or other payment method is used (refer to Appendix 2).

The report provides the following information:

- Purchase Order Number (if applicable);
- Procurement Process;
- Description of Service;
- Name of Consulting Firm;
- Responsible Department/Division;
- Contract Value;
- Spend to Date;
- Consulting Service Status; and
- Completion Timeline.

Corporate Implications:

Financial Implications:

There are no financial implications from reporting basic information about consulting services on a quarterly basis.

Terms of Council Priority:

This report has been prepared in full consideration of the Term of Council Priority of “Brampton is a Well-Run City”, demonstrating value for money of City Programs and services through open, fair and transparent procurement processes.

Conclusion:

This report provides a summary of the City of Brampton’s active consulting service contracts up to March 31, 2022.

Authored By:

Claudia Santeramo
Manager, Procurement Performance,
Purchasing

Reviewed and Recommended By:

Diane Oliveira
Acting Director, Purchasing

Approved By:

Cynthia Ogbarmey-Tetteh
Interim Commissioner, Corporate Support Services

Attachments:

Appendix 1: Greater than \$25,000

Appendix 2: Less than \$25,000