

BRAMPTON HERITAGE COMMEMORATION PLAN TERMS OF REFERENCE

Introduction

In a dynamic and evolving City such as Brampton, there are a range of planning decisions that the city is required to make that necessitate a balancing of priorities relative to an array of impact assessment and mitigation issues. This is a common situation when addressing the place of heritage resources in the planning and development context. Heritage resources are a key element in place making, formation of community identity and for telling the story of the city's past and evolution.

Having a clear and accessible understanding of what gives a particular property, landscape or resource heritage value is an essential element in both heritage conservation and on-going planning efforts. By finding the right balance of these two needs the city can make decisions that ensure conservation initiatives are appropriately focused.

For the City of Brampton, as with most jurisdictions in Ontario, the principal tool for addressing heritage conservation in the planning process is the Heritage Impact Assessment (HIA). An HIA is comprised of two sections: 1) an evaluation of cultural heritage value or interest and 2) the identification and evaluation of impacts and impact mitigation strategies.

A Heritage Commemoration Plan (HCOMP) is a document that often arises from the recommendations contained within a Heritage Impact Assessment. The purpose of the Plan is to demonstrate and prescribe how the commemoration measures in the HIA will be completed.

Overall, commemoration can take many forms. Most often, it is addressed through the creation of a plaque that focuses on a particular resource or historical event. While there are a variety of plaque styles of varying sizes and complexity, they are all essentially static displays with text and photos. Increasingly, municipalities are turning to other forms of commemoration including public art installations such as statues, building murals, landscape features and park scale reproductions. Brampton encourages consideration of a variety of commemorative options as a key element in helping to share a broad understanding of how heritage connects past, present and future communities.

Policy Context

The HCOMP outlines the complete works to be taken as part of the commemoration efforts that are recommended within the HIA. The Policy Framework created by the following documents creates the rationale for requiring an HCOMP:

1. THE PROVINCIAL POLICY STATEMENT 2020;

Section 2.6 Cultural Heritage and Archaeology states that “*Significant built heritage resources and significant cultural heritage landscapes shall be conserved (2.6.1)*” and that “*Planning authorities shall not permit development and site alteration on adjacent lands to protected*

heritage property except where the proposed development and site alteration has been evaluated and it has been demonstrated that the heritage attributes of the protected heritage property will be conserved (2.6.3)."

2. THE PLANNING ACT

Section 2(d) identifies "the conservation of features of significant architectural, cultural, historical, archaeological or scientific interest;" as a matter of Provincial Interest.

3. THE ONTARIO HERITAGE ACT (INCLUDING REGULATIONS 9/06 AND 10/06).

The Ontario Heritage Act Regulations 9/06 and 10/06 prescribe the criteria for determining Cultural Heritage Value or Interest for publicly and provincially owned heritage resources.

4. REGION OF PEEL OFFICIAL PLAN

Section 3.6 Cultural Heritage states that it is the policy of Regional Council to "*ensure that there is adequate assessment, preservation, interpretation and/or rescue excavation of cultural heritage resources in Peel, as prescribed by the Ministry of Tourism, Culture and Sport's archaeological assessment and mitigation guidelines, in cooperation with the area municipalities (3.6.2.3).*"

5. CITY OF BRAMPTON OFFICIAL PLAN

According to Section 4.10.1.10 of the Official Plan a *Heritage Impact Assessment, prepared by a qualified heritage conservation professional, shall be required for any proposed alteration, construction, or development involving or adjacent to a designated heritage resource to demonstrate that the heritage property and its heritage attributes are not adversely affected. Mitigation measures and/or alternative development approaches shall be required as part of the approval conditions to ameliorate any potential adverse impacts that may be caused to the designated heritage resources and their heritage attributes.*

Official Plan Policy 4.10.1.11 states that a *Heritage Impact Assessment may also be required for any proposed alteration work or development activities involving or adjacent to heritage resources to ensure that there will be no adverse impacts caused to the resources and their heritage attributes. Mitigation measures shall be imposed as a condition of approval of such applications.*

In addition, Official Plan Implementation Policy 4.10.9.2 (ii) allows for *requiring the preparation of a Heritage Impact Assessment for development proposals and other land use planning proposals that may potentially affect a designated or significant heritage resource or Heritage Conservation District.*

Purpose

The purpose of a Heritage Commemoration Plan is to describe strategies to commemorate potentially significant heritage resources on a site, as determined within the Heritage Impact Assessment.

When is an HCOMP Required?

A Heritage Commemoration Plan is required to be submitted prior to any commemoration efforts being made. The creation of an HCOMP is typically recommended within the Heritage Impact Assessment when commemoration is recommended as the most appropriate option for the heritage resource. It can also form a part of a Heritage Conservation Plan or be created as a standalone document.

Content Requirements

The Heritage Commemoration Plan will include the following headings and information (at minimum):

Introduction

The introduction should include:

1. Report scope;
2. Property location and description of heritage resource(s);
3. A brief description of the Cultural Heritage Value/Interest as determined by the Heritage Impact Assessment including the Statement of Cultural Heritage Value or Interest;
4. A summary of the recommendations within the Heritage Impact Assessment; and
5. An overview of proposed commemoration options in ranked order from most to least preferred.

Cultural Heritage Value & HIA Recommendations

Describe in full the details of the Cultural Heritage Value/Interest as identified in the Heritage Impact Assessment. Outline the recommendations of the Heritage Impact Assessment regarding commemoration requirements and concepts.

Commemoration Themes

Identify potential materials, designs, and themes that relate to the resource's history and significance that can be commemorated and explain their relationship to the resource being commemorated. For example, themes may be related to the design or physical value, the historical associative value, or contextual value of the resource that is being commemorated. The themes being discussed should provide a clear, overall context for understanding the heritage values for the property. For example, while the commemoration may relate to a specific individual or activity/industry, the themes addressed can be broader and should relate to the overall narrative of Brampton's history and evolution. The theme should show how the commemoration relates to a larger context. Identify the attributes of the resource that may best express the heritage values of the resource and help support the expression of the themes.

Commemoration Strategy

Develop a minimum of 3 options for how the themes identified in the previous section can be commemorated. For each option:

1. Identify the themes that give the commemoration context;
2. Explain the relationship of the resource being commemorated to those themes;
3. Identify and clarify which attribute(s) expresses an identified theme; and
4. Include relevant images to further illustrate the commemoration concept.

Rank the options from most to least preferred. Recommend which option is most preferred and explain the reasoning.

Commemoration Location

Identify potential locations on site for the recommended commemorative piece. If multiple locations are available, rank the locations from most preferred to least preferred. The location should seek to provide maximum exposure and public interaction. Where larger installations are contemplated, consideration will have to be give to both how the object will be encountered once completed as well as how it will be constructed in a particular location, including construction access.

Conclusion and Recommendation

The conclusion will summarize the commemoration options and rank the commemoration options provided in order of most preferred to least preferred. The conclusion should explain why the recommended option is the best based on the evaluation in the previous section.

Required Appendices

1. Development Plan
 - a. Include the Site Plan/Draft Plan of Subdivision or relevant drawing to illustrate the full scope of the project site and provide details of the project.
2. Design Plans for Commemoration Piece
 - a. Include full design and specification drawings for the proposed commemoration piece;
 - b. Include a location plan illustrating where the commemoration piece is proposed to be located;
 - c. If available, include renderings of the proposed commemoration piece.
3. Pedestal Plaque Details
 - a. If a pedestal plaque is proposed as part of the commemoration efforts the appendix should include a plaque specifications drawing, draft plaque text, and the images proposed to be included on the plaque (at the highest available image quality).
4. Cost Estimates
 - a. Cost estimates for all aspects of the commemoration effort should be included to determine appropriate securities for the project.